

AGENDA
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
NOVEMBER 19, 2020– 7:00 P.M.
9180 LEXINGTON AVENUE

1. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

2. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

4. LETTERS AND COMMUNICATIONS:

- A. November 5, 2020 Special Workshop Synopsis **pp. 1-2**
- B. MN Department of Health – COVID 19 Update **pp. 3-4**
- C. City Report – October 2020 **pp. 5-10**
- D. North Metro TV – October 2020 Update **pp. 11-18**
- E. Centennial Lakes Police Department Media Report 10-28 through 11-3-2020 **pp. 19-24**

Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

5. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – November 5, 2020 **pp. 25-27**
- B. Recommendation to Approve Claims and Bills: **pp. 28-41**
- Check #'s 13711 through 13719
Check #'s 46970 through 46972
Check #'s 46973 through 47032
Check #'s 13469 through 13478
Check #'s 13481 through 13497

C. Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

pp. 42
pp. 43-44

Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

6. ACTION ITEMS:

- A. Recommendation to approve expense allocation in the amount of \$9607.99 and \$79,224.23 to the CARES Act Fund. pp. 45-46
- B. Resolution NO. 20-26 A Resolution Certifying Delinquent Water and Sewer Assessments Against Benefited Property pp. 47-48
- C. Recommendation to approve Revision to O'Reilly's Development Agreement pp. 49-51
- D. Recommendation to approve Anoka County 2021 Agreement for Residential Recycling Program pp. 52-70

7. MAYOR AND COUNCIL INPUT

8. ADMINISTRATOR INPUT

9. ADJOURNMENT

/mv

**CITY OF LEXINGTON
SPECIAL WORKSHOP SYNOPSIS
Thursday, November 5, 2020
Immediately following Council meeting
City Hall**

1. **Call to Order:** Mayor Murphy
2. **Roll Call:** DeVries – Harris – Hughes – Winge

Mayor Murphy called to order the workshop for November 5, 2020 at 7:25 p.m. Councilmember's present: Devries, Harris, Hughes, and Winge. Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director; Steve Winter, City Engineer.

3. Discussion Items:

- A. Discuss 2021 Budget
 1. Discuss Memorial Park Reconstruction Project
 2. Discuss Street Improvements
 - Woodland Road
 - Ryan Place
 - Dunlap Avenue Cul de Sac Opening
 3. Discuss City Hall Interior Painting

The City Council discussed the proposed items for the 2021 Budget.

The consensus was to:

1. *Revise the Memorial Park reconstruction to phase in the project to only include the asphaltting of the main driveway and building the west parking lot – as seen on the engineer's conceptual plan.*
2. *Continue forward with the mill and overlay of Woodland Road and Ryan Place*
3. *Not move forward with the Dunlap Ave. Cul de Sac opening and reevaluate the traffic issues when the Lexington Lofts project is completed.*
4. *Only paint the City Council chambers – a different color.*
5. *Move ahead with connecting the liquor store to the Anoka County fiber optic system.*
6. *Revise the fire department budget requests – Change radio request for \$16,000 to Miscellaneous equipment - \$16,000*

4. Staff Input

No input from staff

5. Council Input

No input from City Council

6. Adjourn

Winge made motion to adjourn the workshop at 8:47 p.m. Councilmember Harris seconded the motion. Motion carried 5-0.

November 9, 2020

To: Anoka County Elected Officials

I am writing to make sure you are aware that Anoka County currently has a COVID positivity rate of greater than 5%.

This rate reflects the number of COVID-19 tests that were positive over the total number of tests performed in your county during the most recent 14-day period prior to a one week lag period to assure data completeness. **Having a positivity rate above 5% means the spread of the virus in your county has reached a concerning level.**

Higher rates of virus transmission in the community increase the risk for all members of your community, including residents and staff in long-term care (LTC) facilities. As cases continue to rise, the residents and staff in these facilities are at serious risk even as they take aggressive action to limit infections.

This can be a significant concern because:

- Data shows that one in four long-term care residents who develop COVID-19 will be hospitalized, and one in five will die from the disease. In addition, community and workplace-related exposure and infection of staff can lead to staffing shortages, jeopardizing care for all residents.
- Although LTC facilities have made great efforts to keep their residents and staff safe, the good work that has taken place in these settings cannot completely protect facilities and residents from the high rate of viral transmission in the communities surrounding them. All too often, the virus enters a facility from staff who have been exposed through their interactions in the community, often through contact with someone who is infected but may have mild or no symptoms and be unaware that they have COVID. As the number of cases in the community continues to increase, it is increasingly likely that these hard-won safeguards of our most vulnerable Minnesotans will be overwhelmed. The consequences of this can be grave.
- If your county's 14-day percent positivity rate is greater than 10%, skilled nursing facilities and assisted living settings will no longer be able to allow visitors beyond Essential Caregivers and compassionate care. This will increase isolation for LTC residents, which presents risks for their physical and mental well-being. To avoid this unfortunate development, we all need to **pull together**.

Here is what the state and local public health (LPH) departments are doing to help facilities in your community:

- The Minnesota Department of Health (MDH) provides guidance on implementing infection control best practices, health care worker monitoring, drafting crisis-staffing plans and implementing testing requirements. MDH has distributed all best practices to LTC facilities and is available seven days a week to help facilities in crisis.

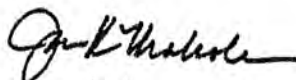
- All facilities with a COVID-19 outbreak are assigned a COVID-19 Case Manager to help navigate guidance and connect them to resources.
- LPH departments provide outreach, consultation, and support for LTC partners.
- Skilled nursing facilities must test their staff (one or two times per week) based on state and federal guidance. MDH, often in partnership with LPH, provides a range of supports to help facilities accomplish this requirement. We are also working to obtain comprehensive data on testing in LTC facilities, and will review and provide assistance if gaps are identified.
- MDH is reaching out to all assisted living facilities in the county and strongly encourages them to start testing their staff regularly, offering them swabbing teams to do this if they need it.
- State assistance is always available to provide testing support to LTC facilities, including sending a mobile swabbing team, providing an ordering physician, making all arrangements for labs, and testing supplies.

Here is how we need you to help reduce community spread:

- By encouraging compliance with masking requirements and gathering restrictions.
- By increasing communication to/partnerships with businesses, including restaurants/bars, to reinforce the harmful impact of spread on our vulnerable LTC residents.
- By amplifying communication in your community regarding the risk and spread of the virus to everyone in the community and especially to our elders.
- By encouraging those most at risk for severe disease—the elderly and those with health conditions—to stay home as much as possible and encouraging those who interact with them to use prevention measures carefully.

Reducing community spread is critical for successfully preventing COVID-19 infections and deaths in LTC facilities. Your leadership and partnership are important in this effort. We share your commitment to ensuring the health and well-being of your community's residents and we thank you for all that you are doing to help protect Minnesotans.

Sincerely,



Jan Malcolm
Commissioner of Health

Video Production



Municipal Producer, Trevor Scholl, completed six productions, including two fall Mayor’s Minutes, coverage of the Purple Heart Monument Ceremony, and the opening of a new adaptive playground at the Blaine baseball complex. In addition, he helped the City of Circle Pines record their Street Improvement Informational presentation. Programs were also produced by T.J. Tronson, Rusty Ray and Danika Peterson for the city channels. Trevor reaches out to city officials and department contacts, every month, regarding potential programming for the channels. City staff and elected officials are encouraged to contact Trevor with any ideas or requests for programming.

▪ **October Completed Videos/Playing on City Cable Channels & Streaming**

Title	Producer	Runtime
Drone Promo Centerville	Trevor Scholl	00:01:02
Fall Mayor’s Minutes: Blaine	Trevor Scholl	00:06:35
Purple Heart Monument	Trevor Scholl	00:03:40
Blaine Baseball Complex New Adaptive Playground	Trevor Scholl	00:02:00
Fall Mayor’s Minutes: Lexington	Trevor Scholl	00:04:32
Circle Pines Street Improvement Informational Presentation	Trevor Scholl	00:23:00
Local Decision 2020: Centennial School Board	Danika Peterson/Rusty Ray	00:52:47
Local Decision 2020: Anoka County Commissioner District 3	Danika Peterson/Rusty Ray	00:30:55
Local Decision 2020: Spring Lake Park City Council	Danika Peterson/Rusty Ray	00:39:04
Local Decision 2020: Anoka County Commissioner District 6	Danika Peterson/Rusty Ray	00:31:22
Local Decision 2020: Anoka County Commissioner District 2	Danika Peterson/Rusty Ray	00:28:02
LWV Candidate Forum Senate District 37	T.J. Tronson	00:36:41
Lino Lakes Water Tower Construction Timelapse	T.J. Tronson	00:02:30
Anoka County Board Meeting (10/13/20)	T.J. Tronson	01:28:13

Anoka County Board Meeting (10/27/20)	T.J. Tronson	00:57:08
NMTC Cable Commission Meeting (10/21/20)	T.J. Tronson	00:16:06

Some projects that Trevor is working on or is scheduled to produce include:

- Continuing Centerville business profiles
- Car seat videos with the SBM (waiting for approval on 14 videos)
- Retirement Party Video
- Winter Mayor's Minutes
- Circle Pines Virtual Tour



Equipment Consulting/Technical Support

- **Blaine**
- No assistance required.
- **Centerville**
- No assistance required.
- **Circle Pines**
- No assistance required.
- **Ham Lake**
- No assistance required.
- **Lexington**
- 10.19.20: Low audio during council meetings. Upped the Makito X output audio to +20db. Will go to city hall to check levels on microphones.
- **Lino Lakes**
- No assistance required.
- **Spring Lake Park**
- 10.5.20: No video coming through encoder during meeting. Tried to troubleshoot over the phone.
- 10.6.20: Went to city hall. Powered down Makito X encoder. Started working. Showed Wanda how to do it in case it ever happens again during a meeting.
- 10.6.20: Helped Wanda locate missing graphics list.
- 10.6.20: Brought KiPro drive back to office to exchange for a better one.
- **All Cities**
- No assistance required.

Master Control



Programming Coordinator, Michele Silvester, along with help from Eric Houston, Trevor Scholl and John Schoolmeesters, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels; live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or entered into the

Carousel video files. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and then sent out over the cable system live. At the same time it is also encoded on a server for future playbacks. The following meetings were processed in October:

Title	Producer	Runtime
Blaine City Council Meeting (10/5/20)	Blaine Staff	02:59:08
Blaine Planning Commission Meeting (10/13/20)	Blaine Staff	02:11:32
Blaine City Council Meeting (10/19/20)	Blaine Staff	00:50:40
Blaine Natural Resources Conservation Board Meeting (10/20/20)	Blaine Staff	00:54:20
Blaine Park Board Meeting (10/27/20)	Blaine Staff	00:56:48
Centerville City Council Meeting (10/14/20)	Centerville Staff	00:43:44
Centerville Planning & Zoning Meeting (10/20/20)	Centerville Staff	01:48:01
Centerville EDA Meeting (10/21/20)	Centerville Staff	02:05:01
Centerville City Council Meeting (10/28/20)	Centerville Staff	01:38:23
Circle Pines City Council Meeting (10/13/20)	Circle Pines Staff	01:04:52
Circle Pines Utility Commission Meeting (10/21/20)	Circle Pines Staff	00:24:27
Circle Pines City Council Meeting (10/27/20)	Circle Pines Staff	00:49:28
Ham Lake City Council Meeting (10/5/20)	T.J. Tronson	00:16:01
Ham Lake Planning Commission Meeting (10/12/20)	T.J. Tronson	00:16:44
Ham Lake City Council Meeting (10/19/20)	T.J. Tronson	00:16:09
Lexington City Council Meeting (10/1/20)	Lexington Staff	00:40:23
Lexington City Council Meeting (10/15/20)	Lexington Staff	00:19:07
Lino Lakes City Council Meeting (10/12/20)	Anne Serwe	00:59:07
Lino Lakes Planning & Zoning Meeting (10/14/20)	Lino Lakes Staff	01:54:36
Lino Lakes City Council Meeting (10/26/20)	Anne Serwe	00:31:36
Lino Lakes Environmental Board Meeting (10/28/20)	Lino Lakes Staff	01:15:17
Spring Lake Park City Council Meeting (10/5/20)	Spring Lake Park Staff	00:40:29
Spring Lake Park City Council Meeting (10/19/20)	Spring Lake Park Staff	00:39:53
23 New Programs		24:15:46 New Hours

Meetings are scheduled for replay based on schedules requested by each City. Additional longer-length video programming, produced by NMTV staff, is also scheduled on the channels. With the arrival of the Carousel units, shorter-length videos and promos are

loaded onto those devices, rather than being scheduled as separate playbacks. The short videos cycle through, with graphics pages, and play on the channels whenever a scheduled program is not playing. Depending on whether a City selected the split screen or full screen Carousel option, the shorter videos are cycling 24 hours a day. The table below outlines how many times a longer-length video program was entered into the Tightrope system, and played back on each City channel.

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	407	405:27:52
Centerville	311	202:14:02
Circle Pines	337	275:21:51
Ham Lake	435	195:42:49
Lexington	377	239:55:06
Lino Lakes	257	184:39:08
Spring Lake Park	414	237:17:04
Totals:	2,538 Program Playbacks	1,740:36:52 Hours of Video Programming on Channels

The last category of programming on City channels consists of bulletin board, or graphics pages, that display information about the City or about events and issues of interest to citizens. With the installation of the Carousel units, Eric Houston has assumed responsibility for updating the information on all seven channels. He works closely with each City's representative to ensure that all requested data slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the data pages, the Cities maintain editorial control. In addition to the graphics pages, the Carousel units play video. Trevor Scholl is responsible for encoding any videos that are displayed. The following work was done for City Carousel units in October:

- **Blaine**
Transcoded and uploaded 4 videos to Carousel.
- **Centerville**
Transcoded and uploaded 1 video to Carousel.
- **Circle Pines**
Transcoded and uploaded 1 video to Carousel.
- **Ham Lake**
Transcoded and uploaded 0 videos to Carousel.
- **Lexington**
Transcoded and uploaded 1 video to Carousel.
- **Lino Lakes**
Transcoded and uploaded 1 video to Carousel.
- **Spring Lake Park**
Transcoded and uploaded 1 video to Carousel.
Created 3 graphics page for Carousel.

Meetings on Demand



NMTV has created a video on demand service, with line-item bookmarking, for our Cities' meetings. In order to accomplish this, each encoded meeting has to undergo several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. The length of time necessary for this varies based on the length of the meeting and whether it is recorded in SD or HD. Once that is done, a staff member must go through the meeting entering a bookmark at the start of each meeting line-item, and enter the corresponding line-item information. Next, the meeting is linked to the NMTV website's city meeting page for video on demand. The following number of meetings were bookmarked and/or placed on VOD for the Cities in October:

- **Blaine**
 - 5 meetings bookmarked and placed on VOD.
- **Centerville**
 - 4 meetings bookmarked and/or placed on VOD.
- **Circle Pines**
 - 3 meetings bookmarked and placed on VOD.
- **Ham Lake**
 - 3 meetings bookmarked and placed on VOD.
- **Lexington**
 - 2 meetings placed on VOD.
- **Lino Lakes**
 - 4 meetings bookmarked and placed on VOD.
- **Spring Lake Park**
 - 2 meetings bookmarked and placed on VOD

Administrative



The issues dealt with in October include continued negotiations regarding a tentative agreement with Comcast over the Franchise Fee and PEG Fee Review settlement, processing third quarter franchise and PEG fee reports, and following up on CARES Act grant requests from Member Cities.

- **Franchise and PEG Fee Review**
 - Discussed newest settlement agreement recommendation with Operations and Executive Committees.
 - Obtained approval to accept proposed settlement.
 - Legal Counsel submitted agreement with some minor changes to Comcast.
 - Additional discussions scheduled with Comcast for early November.
- **3rd Quarter Franchise and PEG Fee Reports**
 - Received 3rd quarter franchise and PEG fee reports and payments from Comcast and CenturyLink.
 - Entered data into spread sheets for PEG fees received, franchise fees received, and gross revenues.
 - Comcast franchise fees were down \$754 over the previous quarter. PEG fees were down \$2,298 over the previous quarter.

- The numbers indicate a continued, gradual loss of subscribers, but a leveling off of cable gross revenue, resulting in only a small loss of franchise fees over the previous quarter.
- CenturyLink franchise fee and PEG fee income was minimal, as the company plans to discontinue Prism TV service on December 16, 2020 and is encouraging remaining subscribers to cancel their service.
- Franchise fee and PEG fee income continue to fall within estimated levels for funding the 2021 budget.

Miscellaneous

- Met with News team to strategize assuming responsibility for taping city meetings.
- Ordered plaque honoring Dick Swanson's 23 years on the cable commission.
- Provided list of Dick Swanson's accomplishments on the cable commission for plaque presentation.
- Sent follow-up email to some cities requesting info on status of CARES Act grant checks for NMTV.
- Collected and filed additional receipts related to COVID expenses.
- Read industry articles.

North Metro TV

October 2020 Update

Program Production

In October, a total of 97 **new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **100:30:00 hours of new programming.**

- 22 programs were produced by the public
- 57 programs were produced by NMTV staff
- 18 programs were produced by City staff



Van Shoots

The HD production truck was utilized for 81:45:00 hours to cover 17 games:

- Boys and Girls Soccer: Blaine vs. Centennial
- Football: Becker vs. Spring Lake Park
- North Metro Football Youth Championships: 2nd, 3rd, 4th, 5th and 6th Grade Games
- Volleyball: Andover vs. Centennial
- Volleyball: Centennial vs. Spring Lake Park
- Football: Totino Grace vs. Centennial
- Football: Irondale vs. Spring Lake Park
- Boys and Girls Soccer: 7AA SemiFinal:
 - Boys: Centennial vs. Blaine
 - Girls: Andover vs. Blaine
- Girls Soccer: 7AA Championship: Blaine vs. Centennial
- Football: Roseville vs. Blaine
- Football: Blaine vs. Centennial



vMix Live Single Cam Shoots

The vMix single camera production equipment was utilized to stream 11 games live on Youtube and Facebook. Games also appear live on the channels if they do not coincide with live HD production truck coverage:

- Boys and Girls Soccer: Champlin Park vs. Blaine
- Football: Totino Grace vs. Blaine
- Volleyball: Anoka vs. Blaine
- Volleyball: Spring Lake Park vs. Blaine
- Girls Soccer: 7AA Semi-Final: Anoka vs. Centennial
- Volleyball: Park Center vs. Blaine
- Volleyball: Armstrong vs. Spring Lake Park
- Volleyball: Elk River vs. Spring Lake Park
- Volleyball: Osseo vs. Blaine



Workshops

Workshop	Instructor	Organization	Students
Lecture – Monster Movies of the 40s and 50s	Eric Houston	Anoka/Hennepin Continuing Education via Zoom Live	5
NEW! Lecture Series – The Presidency on Film: John Quincy Adams to JFK	Eric Houston	General Public via Youtube Live	18 Live, 30 VOD
NEW! Mini-Lecture Series – Monstervision: The Legend of Joe Bob Briggs	Eric Houston	General Public via Youtube	69 VOD
NEW! Mini-Lecture Series – Let's Go, Ghostbusters: Filmation's Haunted Heroes	Eric Houston	General Public via Youtube	34 VOD
Lecture Series – The Marilyn Monroe Story	Eric Houston	General Public via Youtube	36 VOD
Mini-Lecture Series – The Cult of Caroline Munro	Eric Houston	General Public via Youtube	837 VOD
Lecture Series –The Birth of Animation: Mickey, Bugs, and Betty Boop	Eric Houston	General Public via Youtube	9 VOD
Mini-Lecture Series– Nick at Nite: A TV Viewer's Dream	Eric Houston	General Public via Youtube	28 VOD
Lecture Series – VOD Quiz Show Scandals and Other Game Shows of the 50s and 60s	Eric Houston	General Public via Youtube	27 VOD
Lecture Series – VOD-The Three Stooges: Comedy's Heavy Hitters	Eric Houston	General Public via Youtube	9 VOD
Lecture Series – VOD - Come On Down! Game Shows of the 70s and 80s	Eric Houston	General Public via Youtube	16 VOD
Lecture Series – VOD - Mary Pickford: The World's First Movie Star	Eric Houston	General Public via Youtube	4 VOD
Lecture Series – VOD - The Marx Brothers: Groucho, Chico, Harpo, and Sometimes Zeppo	Eric Houston	General Public via Youtube	460 VOD
Lecture Series – VOD - Hollywood Goes to War	Eric Houston	General Public via Youtube	19 VOD
Lecture Series – VOD - Hollywood Goes to the Dogs	Eric Houston	General Public via Youtube	3 VOD
2 Live Workshops			23 Live Students, 1,581 Students w/VOD

Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos themselves for free, or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	192.75	69	4	13	415	\$639.00
February	286	69	86	18	1,020	\$3,595.00
March	343.25	58	107	0	3,587	\$627.00
April	0	0	0	0	341	\$0.00
May	0	0	0	0	495	\$0.00
June	333.5	107	25	0	1,258	\$1,153.00
July	387	60	139	0	0	\$1,114.00
August	455.5	55	133	25	191	\$1,653.22
September	309	20	22	0	0	\$962.40
October	114.5	24	3	0	649	\$728.46
TOTAL:	2,421.50	462	519	56	7,956	\$10,472.08

Public Usage Stats

For statistical purposes, the public access department documents total numbers of unique individuals and total hours of usage of the facility by the general public, every month. These numbers include regular users, class participants, individuals transferring videos, people who attend events, and any other public usage of the facility. The numbers do not take into account the many members of the public who work with any other NMTV department, such as news, sports, municipal, or educational.

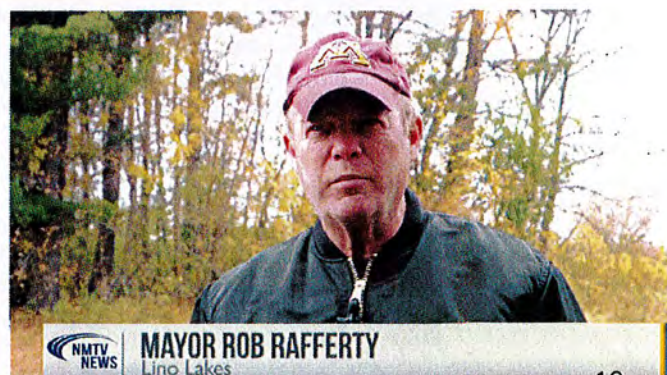
Month	Unique Individuals	Total Usage Hours
January	131	504.75
February	155	636.5
March	59	466.75
April	0	0
May	0	0
June	93	702.00
July	45	660.75
August	54	748.00
September	48	844.00
October	37	855.5
TOTAL PUBLIC USAGE:		5,418.25

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Rusty Ray create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some October highlights include:

- Blaine Precinct Has Zero Actual Voters In It
- Ham Lake Businesses Benefit From CARES Act Funding
- Ruff Start Rescue Wants Kids to Help Pets In Need



- Highway 65 Woes Continue As State Takes Feedback
- Pumpkin Season in Full Swing at North Metro Patches
- Friends of the Library Looking To Grow
- New Trail Segment Makes Neighborhood Safer
- Preparing the Football Field at Blaine High School
- Federal Money Helps Anoka County 911 Center
- National Sports Center Among North Metro Beneficiaries of State Bonding Bill
- MNDOT Hosting Virtual Feedback Session About University Avenue and Highway 65 Concerns
- SBM Firefighters Reflect On Time Spent Fighting Oregon Wildfires
- New Shoreline Buffer Project Allows Students to Work With Community
- Blaine Unveils Purple Heart Memorial
- Anoka County Ready to Count Record Number of Early Ballots
- Centennial Elementary Named Blue Ribbon School
- Winter Parking Regulations Begin
- Centerville Sees High Census Response

In addition to daily playbacks of North Metro TV News on the cable systems, there are 734 local stories archived for viewers on the NMTV YouTube channel. The channel can be accessed through the northmetrotv.com website.

Local Decision 2020

The News Team wrapped up election related programming with "Meet the Candidate" forums for School Board and County Commissioner seats. By election day, Local Decision programming had received over 17,000 views, with a big surge in views for the Blaine Mayoral race (6,000 views) and the Centennial School Board race. The most popular segments were hyper local races. NMTV is proud to provide our community with valuable information, usually not found any place else, to assist in the decision making process.



North Metro Youth Football Championships

The Sports crew spent Sunday October 11th covering the North Metro Youth Football Championships. The 2nd, 3rd, 4th, 5th, and 6th grade championship games were recorded. This is an annual event for us, and we go all out. The games include pre and post coach and player interviews, professional graphics, announcers, and re-play. The games were streamed live on channel 15, Roku, AppleTV, Youtube, and Facebook. They continue to be available for viewing on demand and on Youtube. This event is very popular with our viewing audience and also results in quite a few Blu-ray sales. It is a tradition for us to play-back a youth football marathon on Thanksgiving day. The tradition will continue!



Lino Lakes Timelapsed Water Tower Construction

Special Events Coordinator and Licensed UAS Pilot, T.J. Tronson, worked with the City of Lino Lakes to capture the construction of their water tower, from the pouring of footings to the capping of the bowl. The video includes three time lapse angles, and shots obtained over four drone flights. Each camera took shots every 3 to ten seconds across the construction of the tower. Photos provided by the City were also included in the video. The hours of footage were edited down into a two and a half minute time lapse representation of the construction of the water tower. The video also includes informational tags regarding the size, weight, and capacity of the tower.



Mayor's Minutes

Municipal Producer, Trevor Scholl, produced two fall episodes of Mayor's Minutes. While each episode is always packed with exciting information about the events taking place in each city, the fall Blaine episode was a special edition focusing on retiring Mayor Tom Ryan's 35 years of service to the City of Blaine.



Mayor Ryan reminisces about some of the changes and accomplishments that took place during his tenure.

City Productions

In October, Municipal Producer, Trevor Scholl, completed six productions, including two Fall Mayor's Minutes with Blaine Mayor, Tom Ryan, and with Lexington Mayor, Mike Murphy. Other programs include videos on the Purple Heart Monument Ceremony and a new adaptive playground, and the Circle Pines Street Improvement Informational presentation. Programs completed include:



- Fall Mayor's Minutes: Blaine
- Fall Mayor's Minutes: Lexington
- Blaine Baseball Complex New Adaptive Playground
- Purple Heart Monument Ceremony
- Centerville Drone Promo
- Circle Pines Street Improvement Informational Presentation

New and ongoing projects include:

- Continuing Centerville business profiles
- Car seat videos with the SBM (waiting for approval on 14 videos)
- Retirement Party Video
- Winter Mayor's Minutes
- Circle Pines Virtual Tour

Trevor touches base with contacts on a regular basis and also encourages Cities to contact him whenever they have an idea for a new show.

Production Equipment Consulting for Cities

Blaine

- No assistance required.

Centerville

- No assistance required.

Circle Pines

- No assistance required.

Ham Lake

- No assistance required.

Lexington

- 10.19.20: Low audio during council meetings. Upped the Makito X output audio to +20db. Will go to city hall to check levels on microphones.

Lino Lakes

- No assistance required.

Spring Lake Park

- 10.5.20: No video coming through encoder during meeting. Tried to troubleshoot over the phone.
- 10.6.20: Went to city hall. Powered down Makito X encoder. Started working. Showed Wanda how to do it in case it ever happens again during a meeting.
- 10.6.20: Helped Wanda locate missing graphics list.
- 10.6.20: Brought KiPro drive back to office to exchange for a better one.

All Cities

- No assistance required.

City Channel Playback Stats

City	Number of Times Long-Form Programs Played	Hours Programmed on Channel
Blaine	407	405:27:52
Centerville	311	202:14:02
Circle Pines	337	275:21:51

Ham Lake	435	195:42:49
Lexington	377	239:55:06
Lino Lakes	257	184:39:08
Spring Lake Park	414	237:17:04
Totals:	2,538 Program Playbacks	1,740:36:52 Hours of Video Programming on Channels

Public Programs

Title	Producer	Runtime
The President on Film	Eric Houston	00:45:44
Bad Movie Bros	Eric Houston	00:27:46
Lovepower (4 episodes)	Rick Larson	04:00:00
The Power of Love (2 episodes)	Rick Larson	02:00:00
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	04:39:24
Christ Lutheran Church (4 episodes)	Chance Amundson	03:53:05
Oak Park Community Church (6 episodes)	David Turnidge	03:27:12
22 New Programs		19:13:11 New Hours

NMTV Staff Programs

Title	Producer	Runtime
Anoka County Board Meeting (10/13/20)	T.J. Tronson	01:28:13
Anoka County Board Meeting (10/27/20)	T.J. Tronson	00:57:08
NMTC Cable Commission Meeting (10/21/20)	T.J. Tronson	00:16:06
LWV Candidate Forum Senate District 37	T.J. Tronson	00:36:41
Lino Lakes Water Tower Construction Timelapse	T.J. Tronson	00:02:30
NMTV News (4 episodes)	Danika Peterson/Rusty Ray	01:36:22
Local Decision 2020: Centennial School Board	Danika Peterson/Rusty Ray	00:52:47
Local Decision 2020: Anoka County Commissioner District 3	Danika Peterson/Rusty Ray	00:30:55
Local Decision 2020: Spring Lake Park City Council	Danika Peterson/Rusty Ray	00:39:04
Local Decision 2020: Anoka County Commissioner District 6	Danika Peterson/Rusty Ray	00:31:22
Local Decision 2020: Anoka County Commissioner District 2	Danika Peterson/Rusty Ray	00:28:02
Drone Promo	Trevor Scholl	00:01:02
Fall Mayor's Minutes: Blaine	Trevor Scholl	00:06:35
Purple Heart Monument	Trevor Scholl	00:03:40
Blaine Baseball Complex New Adaptive Playground	Trevor Scholl	00:02:00
Fall Mayor's Minutes: Lexington	Trevor Scholl	00:04:32
Circle Pines Street Improvement Informational Presentation	Trevor Scholl	00:23:00
Boys Soccer: Blaine/Centennial	Kenton Kipp/J. Millington	01:43:26
Girls Soccer: Blaine/Centennial	Kenton Kipp/J. Millington	01:43:09
Football: Becker/Spring Lake Park	Kenton Kipp/J. Millington	02:14:03
North Metro Youth Football: 2 nd Grade Bowl Championship	Kenton Kipp/J. Millington	01:27:56
North Metro Youth Football: 3 rd Grade	Kenton Kipp/J. Millington	01:04:23

Bowl Championship		
North Metro Youth Football: 4 th Grade Bowl Championship	Kenton Kipp/J. Millington	01:19:55
North Metro Youth Football: 5 th Grade Bowl Championship	Kenton Kipp/J. Millington	01:35:05
North Metro Youth Football: 6 th Grade Bowl Championship	Kenton Kipp/J. Millington	01:46:14
Volleyball: Andover/Centennial	Kenton Kipp/J. Millington	01:43:32
Volleyball: Centennial/Spring Lake Park	Kenton Kipp/J. Millington	01:48:05
Football: Totino Grace/Centennial	Kenton Kipp/J. Millington	02:03:03
Football: Irondale/Spring Lake Park	Kenton Kipp/J. Millington	02:07:40
Boys Soccer: 7AA SF: Centennial/Blaine	Kenton Kipp/J. Millington	01:41:13
Girls Soccer: 7AA SF: Andover/Blaine	Kenton Kipp/J. Millington	01:38:36
Girls Soccer: 7AA Championship: Blaine/Centennial	Kenton Kipp/J. Millington	01:53:40
Football: Roseville/Blaine	Kenton Kipp/J. Millington	02:31:03
Football: Blaine/Centennial	Kenton Kipp/J. Millington	02:00:51
Boys Soccer: Champlin Park/Blaine	Kenton Kipp/J. Millington	01:37:12
Girls Soccer: Champlin Park/Blaine	Kenton Kipp/J. Millington	01:40:19
Football: Totino Grace/Blaine	Kenton Kipp/J. Millington	02:36:30
Volleyball: Anoka/Blaine	Kenton Kipp/J. Millington	01:33:47
Volleyball: Spring Lake Park/Blaine	Kenton Kipp/J. Millington	01:07:36
Girls Soccer: 7AA SF: Anoka/Centennial	Kenton Kipp/J. Millington	01:29:24
Volleyball: Park Center/Blaine	Kenton Kipp/J. Millington	01:02:03
Volleyball: Osseo/Centennial	Kenton Kipp/J. Millington	00:55:46
Volleyball: Armstrong/Spring Lake Park	Kenton Kipp/J. Millington	01:48:06
Volleyball: Elk River/Spring Lake Park	Kenton Kipp/J. Millington	02:05:56
Volleyball: Osseo/Blaine	Kenton Kipp/J. Millington	00:59:14
Sports Den (4 episodes)	Kenton Kipp/J. Millington	01:54:27
52 New Programs		57:13:09 New Hours

City Meetings

Title	Producer	Runtime
Blaine City Council Meeting (10/5/20)	Blaine Staff	02:59:08
Blaine Planning Commission Meeting (10/13/20)	Blaine Staff	02:11:32
Blaine City Council Meeting (10/19/20)	Blaine Staff	00:50:40
Blaine Natural Resources Conservation Board Meeting (10/20/20)	Blaine Staff	00:54:20
Blaine Park Board Meeting (10/27/20)	Blaine Staff	00:56:48
Centerville City Council Meeting (10/14/20)	Centerville Staff	00:43:44
Centerville Planning & Zoning Meeting (10/20/20)	Centerville Staff	01:48:01
Centerville EDA Meeting (10/21/20)	Centerville Staff	02:05:01
Centerville City Council Meeting (10/28/20)	Centerville Staff	01:38:23
Circle Pines City Council Meeting (10/13/20)	Circle Pines Staff	01:04:52
Circle Pines Utility Commission Meeting (10/21/20)	Circle Pines Staff	00:24:27
Circle Pines City Council Meeting (10/27/20)	Circle Pines Staff	00:49:28
Ham Lake City Council Meeting (10/5/20)	T.J. Tronson	00:16:01
Ham Lake Planning Commission Meeting (10/12/20)	T.J. Tronson	00:16:44
Ham Lake City Council Meeting (10/19/20)	T.J. Tronson	00:16:09

Lexington City Council Meeting (10/1/20)	Lexington Staff	00:40:23
Lexington City Council Meeting (10/15/20)	Lexington Staff	00:19:07
Lino Lakes City Council Meeting (10/12/20)	Anne Serwe	00:59:07
Lino Lakes Planning & Zoning Meeting (10/14/20)	Lino Lakes Staff	01:54:36
Lino Lakes City Council Meeting (10/26/20)	Anne Serwe	00:31:36
Lino Lakes Environmental Board Meeting (10/28/20)	Lino Lakes Staff	01:15:17
Spring Lake Park City Council Meeting (10/5/20)	Spring Lake Park Staff	00:40:29
Spring Lake Park City Council Meeting (10/19/20)	Spring Lake Park Staff	00:39:53
23 New Programs		24:15:46 New Hours

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or hamson@northmetrotv.com.



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
20267902	Nov 1 2020	17:52	CHILD CUSTODY DISPUTE	89XX SYNDICATE AVE	LEXINGTON
Summary: POLICE RECEIVED A PHONE CALL REPORT REGARDING CHILD CUSTODY DISPUTE IN THE 8900 BLOCK OF SYNDICATE.					
20267540	Nov 1 2020	06:14	MEDICAL	94XX LEXINGTON AVE	LEXINGTON
Summary: OFFICERS DISPATCHED TO THE 9400 BLOCK OF LEXINGTON AVE FOR A MEDICAL. PATIENT TRANSPORTED TO HOSPITAL BY ALLINA.					
20267579	Nov 1 2020	08:23	SUSPICIOUS ACTIVITY	90XX NORTH HIGHWAY DR	LEXINGTON
Summary: OFFICERS OBSERVED A SUSPICIOUS VEHICLE IN THE 9000 BLOCK OF NORTH HIGHWAY DR.					
20267621	Nov 1 2020	09:51	MISCELLANEOUS OFFICER	68XX MALLARD WAY	CENTERVILLE
Summary: MISC OFFICER.DISPATCHED TO 6800 BLOCK OF MALLARD WAY ON A TREE HAZARD. PUBLIC WORKS ADVISED.					
20267639	Nov 1 2020	10:20	ANIMAL COMPLAINT	94XX LEXINGTON AVE	LEXINGTON
Summary: ANIMAL.DISPATCHED TO 9400 BLOCK OF LEXINGTON AVE ON A ANIMAL CALL. INFO COLLECTED.					
20267644	Nov 1 2020	10:27	ANIMAL COMPLAINT	93XX GRIGGS AVE	LEXINGTON
Summary: OFFICERS DISPATCHED TO THE 9300 BLOCK OF GRIGGS AVE FOR A CONTAINED DOG. THE DOG WAS TRANSPORTED TO OTTER LAKE ANIMAL CARE CENTER.					
20267741	Nov 1 2020	13:22	MEDICAL	XX CROSSWAY DR	CIRCLE PINES
Summary: MEDICAL.DISPATCHED TO 20 BLOCK OF CROSSWAY DR ON A MEDICAL. PATIENT TO HOSPITAL.					
20267786	Nov 1 2020	14:55	DISORDERLY CONDUCT	XX S PINE DR	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 10 BLOCK OF SOUTH PINE DR FOR DISORDERLY CONDUCT. INDIVIDUALS WERE ASKED TO LEAVE WITHOUT ANY ISSUE.					
20267478	Nov 1 2020	01:18	DWI-3RD DEGREE	RESTWOOD RD / GRIGGS AVE	LEXINGTON
Summary: ON 11/01/2020 OFFICERS CONDUCTED A TRAFFIC STOP ON A VEHICLE NEAR THE INTERSECTION OF LEXINGTON AVE AND RIDGE CREEK RD.DRIVER WAS SUBSEQUENTLY ARRESTED.CLEAR.					
20268023	Nov 1 2020	21:23	TERRORISTIC THREATS	94XX LEXINGTON AVE	LEXINGTON
Summary: POLICE RECEIVED A PHONE CALL THREAT REPORT IN THE 9400 BLOCK OF LEXINGTON AVE.					
20267409	Nov 1 2020	00:22	SUSPICIOUS ACTIVITY	4XX KEITH RD	CIRCLE PINES
Summary: ON 11/01/2020 OFFICERS OBSERVED TWO SUSPICIOUS VEHICLES WITHIN THE 400 BLOCK OF KEITH DRIVE.PARENTS CONTACTED.CLEAR.					
20267740	Nov 1 2020	13:21	MISCELLANEOUS OFFICER	4XX KEITH RD	CIRCLE PINES
Summary: OFFICERS DISPATCHED TO THE 400 BLOCK OF KEITH RD FOR A DUMPING COMPLAINT.					
20268137	Nov 2 2020	04:09	MEDICAL	41XX LOVELL RD	LEXINGTON



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: OFFICERS RESPONDED TO THE 4100 BLK OF LOVELL RD REGARDING A VICTIM. OFFICERS AND AMBULANCE ARRIVED, AND THE VICTIM WAS TRANSPORTED TO THE HOSPITAL.CLEAR.					
20268185	Nov 2 2020	07:45	MEDICAL	XX E GOLDEN LAKE RD	CIRCLE PINES
Summary: MEDICAL.DISPACHED TO 30 BLOCK OF EAST GOLDEN LAKE LN ON A MEDICAL. PATIENT TO HOSPITAL.					
20268299	Nov 2 2020	10:19	THEFT	XX WOODCREST DR	CIRCLE PINES
Summary: OFFICERS DISPATCHED A PHONE CALL THEFT REPORT TO THE 1 BLOCK OF WOODCREST DR.					
20268481	Nov 2 2020	13:54	TAMPER WITH MV	XX PARK DR	CIRCLE PINES
Summary: POLICE RECEIVED A PHONE CALL REPORT REGARDING MOTOR VEHICLE TAMPERING IN THE 20 BLOCK OF PARK DR. REPORTING PARTY REQUEST EXTRA PATROL IN THE AREA.					
20268190	Nov 2 2020	08:08	DAMAGE TO PROPERTY	4XX KEITH RD	CIRCLE PINES
Summary: OFFICERS DISPATCHED TO THE 400 BLOCK OF KEITH RD FOR A DAMAGE TO PROPERTY REPORT.					
20268444	Nov 2 2020	13:07	CHECK WELFARE	3XX HERITAGE TRL	CIRCLE PINES
Summary: OFFICERS DISPATCHED TO THE 300 BLOCK OF HERITAGE TRAIL FOR A WELFARE CHECK.					
20268721	Nov 2 2020	18:22	MEDICAL	16XX LAKELAND CIR	CENTERVILLE
Summary: Medical. Officers dispatched to the 1600 block of Lakeland Cir for a medical emergency.Allina took over care.Clear.					
20268752	Nov 2 2020	19:11	MAIL THEFT	92XX GRIGGS AVE	LEXINGTON
Summary: POLICE RECEIVED A PHONE CALL PACKAGE THEFT REPORT IN THE 9200 BLOCK OF GRIGGS AVE.					
20268308	Nov 2 2020	10:26	VEHICLE-RECOVERED STOLEN	38XX MINUTEMAN LN	LEXINGTON
Summary: OFFICERS DISPATCHED TO THE 3800 BLOCK OF MINUTEMAN LN FOR A SUSPICIOUS ACTIVITY REPORT. AN UNOCCUPIED STOLEN VEHICLE WAS RECOVERED.					
20268999	Nov 3 2020	05:49	LIFT ASSIST	2XX STARDUST BLVD	CIRCLE PINES
Summary: OFFICERS DISPATCHED TO THE 200 BLOCK OF STARDUST BLVD FOR A LIFT ASSIST. CENTENNIAL FIRE WAS REQUESTED TO ASSIST.					
20269094	Nov 3 2020	09:12	PARKING COMPLAINT	XX CENTER RD	CIRCLE PINES
Summary: PARKING: RESPONDED TO THE 40 BLOCK OF CENTER RD IN CIRCLE PINES FOR A PARKING COMPLAINT. CALLER ADVISED VEHICLE PARKED ON STREET AGAINST POSTED SIGNS AND WAS BLOCKING FOR STREET PAVING COMPANY. UTL OWNER AND VEHICLE TOWED.					
20269172	Nov 3 2020	10:39	ASSIST OTHER		LINO LAKES
20269250	Nov 3 2020	12:15	ROBBERY	93XX LEXINGTON AVE	LEXINGTON
Summary: OFFICERS DISPATCHED TO THE 9300 BLOCK OF LEXINGTON AVE FOR AN AGGRAVATED ROBBERY.					
20269299	Nov 3 2020	13:12	ORDINANCE COMPLAINT	93XX GRIGGS AVE	LEXINGTON



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: AN ORDINANCE COMPLAINT WAS RECEIVED FROM THE 9300 BLOCK OF GRIGGS AVE.INFORMATION ONLY.					
20269628	Nov 3 2020	19:21	MEDICAL	38XX BOSTON LN	LEXINGTON
Summary: MEDICAL EMERGENCY. POLICE WAS DISPATCHED TO THE 3800 BLOCK OF BOSTON LN. ON A MEDICAL EMERGENCY. UPON ARRIVAL I MET WITH A MALE. I GATHERED INFOARMAION FROM THE MALE. AMBULANCE ARRIVED SHORLTY AFTER AND DECIDED TO TRANSPORT MALE TO A NEARBY HOSPITAL FOR FURTHER REVIEW.CLEARED.					
20269268	Nov 3 2020	12:45	ORDINANCE COMPLAINT	2XX NORTH STAR LN	CIRCLE PINES
Summary: AN ORDINANCE COMPLAINT WAS RECEIVED FROM THE 240 BLOCK OF NORTH STAR LN.VERBAL WARNING.					
20269551	Nov 3 2020	17:37	ACCIDENT-MV PD	40XX CONCORD RD	LEXINGTON
Summary: PROPERTY DAMAGE ACCIDENT. POLICE WAS DISPATCHED TO THE 4000 BLOCK OF CONCORD RD ON A PROPERTY DAMAGE ACCIDENT. UPON ARRIVAL I SPOKE WITH A MALE. I GATHERED HIS INFORMAITON. PICTURES WERE TAKEN AND REPORT WAS COMPLETED.CLEARED					
20269579	Nov 3 2020	18:07	MEDICAL	38XX MINUTEMAN LN	LEXINGTON
Summary: MEDICAL EMERGENCY. POLICE WAS DISPATCHED TO 3800 BLOCK OF MINUTEMAN LN. ON A MEDICAL EMERGENCY. POLICE ARRIVED AND SPOKE WITH A MALE. POLICE GATHERED INFORMATION FROM MALE. AMBULANCE ARRIVED SHORTLY AFTER AND DECIDED TO TRANSPORT MALE TO A NEARBY HOSPITAL FOR FURTHER REVIEW.CLEARED.					
20269208	Nov 3 2020	11:23	DISTURBING THE PEACE	XX CENTRAL ST	CIRCLE PINES
Summary: OFFICERS DISPATCHED TO THE 1 BLOCK OF CENTRAL ST FOR A DISORDERLY MALE.					
20264127	Oct 28 2020	01:19	PARKING WARNING	9400-BLK DUNLAP AVE	LEXINGTON
Summary: POLICE LOCATED A VEHICLE PARKED IN A NO PARKING ZONE. A WARNING WAS LEFT ON THE VEHICLE.					
20264159	Oct 28 2020	03:27	TRAFFIC	LEXINGTON AVE / LAKE DR	LEXINGTON
Summary: POLICE FOUND AN ABANDONED VEHICLE PARKED IN THE INTERSECTION OF LEXINGTON AVE AND LAKE DR. THE VEHICLE WAS TOWED TO TWIN CITIES TRANSPORT AND RECOVERY IN BLAINE.					
20264275	Oct 28 2020	09:00	HOUSE/PROPERTY CHECK		CENTERVILLE
20264335	Oct 28 2020	10:45	ORDINANCE VIOLATION	XX CIRCLE DR	CIRCLE PINES
Summary: SEVERAL ORDINANCE VIOLATIONS WERE OBSERVED IN THE 30 BLOCK OF CIRCLE DR.LETTER SENT.					
20264392	Oct 28 2020	11:46	DOMESTIC	3XX HERITAGE TRL	CIRCLE PINES
Summary: DOMESTIC.DISPATCHED TO 300 BLOCK OF HERITAGE LN ON A DOMESTIC. SITUATION MEDIATED.					
20264782	Oct 28 2020	19:54	MEDICAL	69XX TOURVILLE CIR	CENTERVILLE
Summary: MEDICAL EMERGENCY. POLICE WAS DISPATCHED TO THE 6900 BLOCK OF TOURVILLE CIR ON A MEDICAL EMERGENCY. UPON ARRIVAL I MET WITH A FEMALE. I GATHERED INFORMATION FROM FEMALE. AMBULANCE ARRIVED AND DECIDED TO TRANSPORT HER TO A NEARBY HOSPITAL FOR FURTHER REVIEW.CLEARED.					
20264643	Oct 28 2020	17:06	DRIVING COMPLAINT	PETERSON TRL / 73RD ST	CENTERVILLE
Summary: DRIVING COMPLAINT. OFFICERS WERE DISPATCHED TO A ROAD RAGE OCCURRING IN ON 73RD NEAR PETERSON. OFFICERS MET WITH THE COMPLAINANT AND DETERMINED NO VIOLATION OCCURRED.CLEAR.					
20264178	Oct 28 2020	04:28	PARKING WARNING	41XX LOVELL RD	LEXINGTON



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
20264337	Oct 28 2020	10:47	IDENTITY THEFT	70XX COTTONWOOD CT	CENTERVILLE
Summary: FRAUD: RESPONDED TO PHONE CALL FRAUD REPORT IN THE 7000 BLOCK OF COTTONWOOD COURT IN CENTERVILLE. CALLER ADVISED UNKNOWN SUSPECT ATTEMPTED TO OPEN/APPLY FOR A SMALL BUSINESS LOAN IN HER NAME.					
20265074	Oct 29 2020	09:00	VEHICLE- LOCKOUT		CIRCLE PINES
20265164	Oct 29 2020	10:55	TRAFFIC	0-BLK POINTCROSS DR	CIRCLE PINES
Summary: TRAFFIC.OBSERVED A TRAFFIC VIOLATION IN THE 0 BLOCK OF POINTCROSS RD. DIVER CITED.					
20265118	Oct 29 2020	09:55	MEDICAL	XX E GOLDEN LAKE RD	CIRCLE PINES
Summary: MEDICAL: RESPONDED WITH EMS TO MEDICAL EMERGENCY CALL IN CIRCLE PINES. ARRIVED AND RENDEREED MEDICAL CARE TO ADULT MALE THAT HAD FACIAL INJURIES FROM A WORKPLACE ACCIDENT. MALE TRANSPORTED TO HOSPITAL AND COPY OF REPORT FORWARDED TO MN DEPT OF LABOR.					
20265260	Oct 29 2020	13:20	ORDINANCE VIOLATION	2XX STARDUST BLVD	CIRCLE PINES
Summary: AN ORDINANCE VIOLATION WAS OBSERVED IN THE 210 BLOCK OF STARDUST BLVD.VERBAL WARNING.					
20265272	Oct 29 2020	13:29	ORDINANCE VIOLATION	2XX STARDUST BLVD	CIRCLE PINES
Summary: AN ORDINANCE VIOLATION WAS OBSERVED IN THE 210 BLOCK OF STARDUST BLVD.ACTIVE.					
20265359	Oct 29 2020	15:08	CIVIL DISPUTE	69XX 20TH AVE	CENTERVILLE
Summary: CIVIL DISPUTE. OFFICERS WERE DISPATCHED TO A PHONE CALL REPORT IN THE 6900 BLOCK OF 20TH AVE. OFFICERS TOOK INFORMATION REGARDING A PROPERTY LINE AND PARKING DISPUTE AND OFFERED ADVICE.CLEAR.					
20265269	Oct 29 2020	13:29	MISCELLANEOUS OFFICER	38XX OAK LN	LEXINGTON
Summary: GAS ODOR.DISPATCHED TO 3800 BLOCK OF OAK LN ON A GAS ODOR. FIRE HANDLED.					
20265445	Oct 29 2020	16:54	ASSIST OTHER AGENCY		LINO LAKES
20265808	Oct 30 2020	03:17	ASSIST OTHER AGENCY		ANOKA
20265851	Oct 30 2020	07:20	DEATH		CENTERVILLE
Summary: DEATH.DISPATCHED TO CENTERVILLE ON A DEATH. INFO COLLECTED.					
20265914	Oct 30 2020	09:04	VEHICLE-STOLEN	72XX MAIN ST	CENTERVILLE
Summary: VEHICLE THEFT.DISPATCHED TO 7400 BLOCK OF MAIN ST ON A VEHICLE THEFT. INFO COLLECTED.					
20265743	Oct 30 2020	00:21	ASSIST OTHER NON LE	20TH AVE / MAIN ST	CENTERVILLE
Summary: ASSIST FIRE. OFFICERS WERE DISPATCHED TO THE AREA OF MAIN AND 20TH ON A REPORT OF SMOKE IN THE AREA. OFFICERS SEARCHED THE AREA WITH CENTENNIAL FIRE AND DID NOT LOCATE A SOURCE.CLEAR.					
20265871	Oct 30 2020	08:09	CHECK WELFARE	20XX WILLOW CIR	CENTERVILLE
Summary: CHECK WELFARE: RESPONDED TO THE AREA OF 2000 BLOCK OF WILLOW CIRCLE ON A CHECK WELFARE. UNABLE TO MAKE CONTACT WITH ANYONE AND LEFT A YELLOW CARD IN THE DOOR.					
20266066	Oct 30 2020	12:34	WELFARE	92XX GRIGGS AVE	LEXINGTON



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: POLICE RESPONDED TO A WELFARE CHECK IN LEXINGTON.					
20266128	Oct 30 2020	14:22	FIRE	3XX HERITAGE TRL	CIRCLE PINES
Summary: OVEN FIRE. OFFICERS WERE DISPATCHED TO THE 300 BLOCK OF HERITAGE TRL ON A REPORT OF A FIRE IN THE OVEN. THE FIRE WAS OUT PRIOR TO OFFICER'S ARRIVAL. CFD CLEARED OFFICERS FROM THE SCENE.CLEAR.					
20266474	Oct 30 2020	21:56	THEFT	16XX PELTIER LAKE DR	CENTERVILLE
Summary: POLICE WERE DISPATCHED TO A PHONE CALL REPORT OF A THEFT OF POLITICAL SIGNS IN THE 1600 BLOCK OF PELTIER LAKE DR.					
20266533	Oct 30 2020	23:13	SUSPICIOUS ACTIVITY	XX WEST RD	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 30 BLOCK OF WEST RD FOR A REPORT OF SUSPICIOUS ACITIVITY. THE SUSPECT WAS GONE UPON ARRIVAL.					
20266400	Oct 30 2020	20:48	DWI-3RD DEGREE	18XX MAIN ST	CENTERVILLE
Summary: Assisted Lino Lakes PD on a DWI in our jurisdiction (Centerville).					
20266643	Oct 31 2020	02:20	WELFARE	89XX SYNDICATE AVE	LEXINGTON
Summary: POLICE RESPONDED TO A WELFARE CHECK IN LEXINGTON.					
20266785	Oct 31 2020	09:53	DOMESTIC ESCORT	3XX HERITAGE TRL	CIRCLE PINES
Summary: DOMESTIC ESCORT.DISPATCHED TO 300 BLOCK OF HERITAGE TRL ON A DOMESTIC ESCORT. SITUATION MEDIATED.					
20266788	Oct 31 2020	10:01	911 HANG-UP	8XX VILLAGE PKWY	CIRCLE PINES
Summary: 911 HANG UP.DISPATCHED TO 800 BLOCK OF VILLAGE PARKWAY ON A 911 HANG UP. NO ISSUES LOCATED.					
20266849	Oct 31 2020	11:43	ACCIDENT	92XX LEXINGTON AVE	LEXINGTON
Summary: OFFICERS DISPATCHED TO THE 9200 BLOCK OF LEXINGTON AVE FOR A PROPERTY DAMAGE ACCIDENT.					
20266870	Oct 31 2020	12:29	DOMESTIC	91XX SOUTH HIGHWAY DR	LEXINGTON
Summary: OFFICERS DISPATCHED TO THE 9100 BLOCK OF SOUTH HIGHWAY DR FOR A DOMESTIC. OFFICERS WERE ABLE TO MEDIATE THE SITUATION.					
20267087	Oct 31 2020	17:12	CHECK WELFARE	XX S PINE DR	CIRCLE PINES
Summary: WELFARE CHECK. OFFICERS DISPATCED TO THE 0 BLOCK OF PINE DR TO CHECK THE WELFARE OF A CHILD.PARENTS LOCATED.CLEAR.					
20267175	Oct 31 2020	19:04	ASSIST OTHER AGENCY		LINO LAKES
20266595	Oct 31 2020	00:38	DWI-3RD DEGREE	MAIN ST / CENTERVILLE RD	CENTERVILLE
Summary: A TRAFFIC STOP WAS CONDUCTED IN CENTERVILLE. DWI ARREST.					



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
20266994	Oct 31 2020	15:13	TRAFFIC	NORTH HIGHWAY DR / DUNLAP AVE	LEXINGTON
Summary: TRAFFIC STOP. OFFICERS CONDUCTED A TRAFFIC STOP IN THE AREA OF NORTH HIGHWAY DR AND DUNLAP AVE.MULTIPLE CITATIONS ISSUED.CLEAR					
20267334	Oct 31 2020	22:50	DOMESTIC-VERBAL	2XX NORTH STAR LN	CIRCLE PINES
Summary: ON 10/31/2020 OFFICERS WERE DISPATCHED TO A DOMESTIC WITHIN THE 200 BLOCK OF NORTH STAR LANE.OFFICERS MADE CONTACT AND NO VIOLATION. OFFICERS WERE DISPATCHED THE SAME ADDRESS HOURS LATER.COUPLE SEPERATED.					
20267391	Oct 31 2020	23:57	ORDINANCE VIOLATION	90XX SOUTH HIGHWAY DR	LEXINGTON
Summary: ON 10/31/2020 OFFICERS WERE DISPATCHED TO AN ORDINANCE COMPLAINT WITHIN THE 9000 BLOCK OF SOUTH HIGHWAY DR.CASE SENT TO CITY OF LEXINGTON FOR REVIEW.CLEAR.					
20266980	Oct 31 2020	15:01	COMPLIANCE CHECK		CIRCLE PINES
Summary: TOBACCO COMPLIANCE CHECK.AN OFFICER COMPLETED A TOBACCO COMPLIANCE CHECK FOR A BUSINESS IN CIRCLE PINES. THE BUSINESS FAILED THE COMPLIANCE CHECK AND AN EMPLOYEE WAS CITED.CASE CLOSED.					

**MINUTES
CITY OF LEXINGTON
PUBLIC HEARING
&
REGULAR COUNCIL MEETING
NOVEMBER 5, 2020 – 7:00 P.M.
9180 LEXINGTON AVENUE**

PUBLIC HEARING

1. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

Mayor Murphy called to order the Public Hearing for November 5, 2020 at 7:00 p.m. Councilmember's present: Devries, Harris, Hughes, and Winge. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Steve Winter, City Engineer; Citizens for the public hearing

- A. **PUBLIC HEARING: THE CITY COUNCIL WILL TAKE COMMENTS ON SPECIAL ASSESSMENT PROJECT - JACKSON AVENUE BETWEEN RESTWOOD ROAD AND WOODLAND ROAD**

Steve Winter, City Engineer, provided a PowerPoint presentation breaking down the Jackson Ave. street project, and explained the special assessments for the projects. Discussion ensued.

Public Comments:

*Shawn Wahlstrom
9115 Jackson Ave.
Lexington Ave.*

Mr. Wahlstrom explained that since the project has been completed on Jackson Ave., storm water has been pooling on the side of the road. He is concerned that this water pooling will wreck the road. Winter responded by saying that he believes that this will be normal wear and tear on the road like any other road in the City. Discussion ensued

Attorney Glaser explained that if anyone wants to object to their special assessment to please file a written objection before the end of the meeting.

2. ADJOURN PUBLIC HEARING

Councilmember Hughes made a motion to adjourn the public hearing at 7:11 p.m. Councilmember Devries seconded the motion. Motion carried 5-0.

3. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

Mayor Murphy called to order the Regular City Council meeting for November 5, 2020 at 7:00 p.m. Councilmember's present: Devries, Harris, Hughes, and Winge. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Steve Winter, City Engineer; Citizens for the public hearing.

4. CITIZENS FORUM

No citizens were present to address the council on items not on the agenda

5. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Winge made a motion to approve the agenda as typewritten. Councilmember Hughes seconded the motion. Motion carried 5-0.

6. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Devries) – *Councilmember Devries stated that it was difficult to attend the virtual meeting via phone. He would get a copy of the minutes.*
- B. Cable Commission (Councilmember Winge) – *Councilmember Winge stated that Northmetro T.V. filmed 40 local election candidate forums. He also stated that they have a tentative agreement for the franchise renewal. They are just waiting for a response from Comcast.*
- C. City Administrator (Bill Petracek) *Petracek stated that City Hall will be closed November 11th in observance of Veteran's Day*

Choose a building block.

7. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports 10-7 through 10-27, 2020
- B. North Metro TV – September Update
- C. City Report – September 2020
- D. Council Workshop meeting minutes – October 15, 2020
- E. Planning & Zoning meeting minutes – October 13, 2020
- F. Public Notice – Special Council Workshop – November 5, 2020

No discussion on Letters and Communications

Consent Agenda:

8. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:

Council Meeting – October 15, 2020

B. Recommendation to Approve Claims and Bills:

Check #'s 13707 through 13710
Check #'s 46911 through 46969
Check #'s 46909 through 46910
Check #'s 13434 through 13437
Check #'s 13452 through 13468
VOID # 46894

Councilmember Devries made a motion to approve the consent agenda items. Councilmember Harris seconded the motion. Motion carried 5-0.

9. ACTION ITEMS:

A. Recommendation to approve Resolution NO. 20-25 A Resolution Adopting Assessment

Councilmember Harris made a motion to approve Resolution NO. 20-25 A Resolution Adopting Assessment. Councilmember Devries seconded the motion. Motion carried 5-0.

B. Recommendation to approve Release of an Irrevocable Letter Of Credit in the Amount Of \$150,000.00 To 89 Lexington Lakes LLC (Ephesians Phase 1)

Councilmember Harris made a motion to approve the Release of an Irrevocable Letter Of Credit in the Amount Of \$150,000.00 To 89 Lexington Lakes LLC (Ephesians Phase 1). Councilmember Winge seconded the motion. Motion carried 5-0.

10. MAYOR AND COUNCIL INPUT

Councilmember Devries asked if there was a watermain break on Woodland ave. Petrack said that there was, and it has been repaired. He added that the water main had a small crack in it. Discussion ensued.

Councilmembers Harris and Winge, and Mayor Murphy each expressed their gratitude for being reelected and thanked everyone for voting for them.

11. ADJOURNMENT

Councilmember Hughes made motion to adjourn the meeting at 7:19 p.m. Councilmember Devries seconded the motion. Motion carried 5-0.

/mv

CITY OF LEXINGTON

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

The following claims and bills have been presented to the Council for approval at the Council Meeting of November 19, 2020.

(1) Payroll

Checks	13711 through	13719	\$	2,525.85
Vouchers	503230 through	503247	\$	20,178.71
Vouchers	503249 through	503278	\$	8,655.37
Payroll Taxes				
	Federal Tax	\$3,013.79		
	Social Security	\$4,847.06		
	Medicare	\$1,133.60		
				\$8,994.45
	State Tax	\$1,371.31	\$1,371.31	
	Total			\$10,365.76

(2) General and Liquor Payment Recommendations:

Checks	46970 through	46972	\$	137,481.55
	46973 through	47032	\$	173,900.60

(3) ACH and Credit Card Payments for: OCT 2020

ACH Checks: 2756E	through	2771E	\$	29,504.69
-------------------	---------	-------	----	-----------

Total Payments and Withdrawals Approval \$ 382,612.53

Centennial Lakes Police Payment Recommendations:

Checks	13469 through	13478	\$	6,984.48
	13481 through	13497	\$	8,929.62
ACH	2020042 through	2020044	\$	4,555.68
Total Payments			\$	<u><u>20,469.78</u></u>

***Check Detail Register©**

November 2020

	Check Amt	Invoice	Comment
10100 4M FUND			
Paid Chk# 046970 11/12/2020 ANOKA COUNTY TREASURY			
E 229-42870-495 CARES Expenses	\$79,224.23	AR016666	COMMUNICATIONS EQUIPMENT - FIRE DEPT
E 310-42260-500 Capital Expenditures	\$10,094.52	AR016666	COMMUNICATIONS EQUIPMENT - FIRE DEPT
E 310-42260-500 Capital Expenditures	\$27,308.05	AR016668	COMMUNICATIONS EQUIPMENT - FIRE DEPT
E 310-42260-500 Capital Expenditures	\$2,493.75	AR016669	COMMUNICATIONS EQUIPMENT - FIRE DEPT
E 310-42260-500 Capital Expenditures	\$562.50	AR016671	COMMUNICATIONS EQUIPMENT - FIRE DEPT
E 310-42260-500 Capital Expenditures	\$1,462.50	AR016672	COMMUNICATIONS EQUIPMENT - FIRE DEPT
E 310-42260-500 Capital Expenditures	\$2,812.50	AR016673	COMMUNICATIONS EQUIPMENT - FIRE DEPT
Total ANOKA COUNTY TREASURY	\$123,958.05		
Paid Chk# 046971 11/12/2020 BROADVIEW BUILDERS, INC			
E 229-41590-495 CARES Expenses	\$3,930.50	FINAL PMT	PROTECTIVE IMPROVEMENTS - FRONT DESK
Total BROADVIEW BUILDERS, INC	\$3,930.50		
Paid Chk# 046972 11/12/2020 ENERGY MECHANICAL SERVICES INC			
E 229-41590-495 CARES Expenses	\$3,680.00	6281	AIR PURIFICATION EQUIPMENT - CITY HALL
E 229-42870-495 CARES Expenses	\$1,226.00	6281	AIR PURIFICATION EQUIPMENT - FIRE STATION
E 229-49295-495 CARES Expenses	\$3,872.00	6281	AIR PURIFICATION EQUIPMENT - MLS
E 229-43190-495 CARES Expenses	\$815.00	6281	AIR PURIFICATION EQUIPMENT - PW
Total ENERGY MECHANICAL SERVICES INC	\$9,593.00		
10100 4M FUND	\$137,481.55		

Fund Summary

10100 4M FUND	
229 CARES ACT FUND	\$92,747.73
310 CAPITAL PROJECTS	\$44,733.82
	\$137,481.55

***Check Detail Register©**

November 2020

		Check Amt	Invoice	Comment
10100 4M FUND				
Paid Chk#	046973	11/19/2020	ABLE SEEDHOUSE AND BREWERY	
E 609-00000-252	Beer Purchase	\$161.04	E-12638	
Total ABLE SEEDHOUSE AND BREWERY		\$161.04		
Paid Chk#	046974	11/19/2020	ALEX AIR APPARATUS, INC	
E 101-42260-404	Repair Machinery/Equipment	\$501.48	3340	EQUIPMENT REPAIR - FIRE DEPT
Total ALEX AIR APPARATUS, INC		\$501.48		
Paid Chk#	046975	11/19/2020	AMAZON	
E 101-41500-400	General Maintenance	\$57.98	1NMV-QXLC-9	CLEANING SUPPLIES - CITY HALL
Total AMAZON		\$57.98		
Paid Chk#	046976	11/19/2020	ARTISAN BEER COMPANY	
E 609-00000-252	Beer Purchase	\$413.70	3444131	
E 609-00000-252	Beer Purchase	\$35.60	3444132	
E 609-00000-252	Beer Purchase	\$407.44	3445324	
E 609-00000-252	Beer Purchase	\$1,514.10	3446326	
Total ARTISAN BEER COMPANY		\$2,370.84		
Paid Chk#	046977	11/19/2020	ASPEN MILLS	
E 101-42260-214	Fire Uniforms	\$122.30	263525	UNIFORMS - FIRE DEPT
Total ASPEN MILLS		\$122.30		
Paid Chk#	046978	11/19/2020	BELLBOY CORPORATION	
E 609-00000-251	Liquor Purchase	\$1,421.56	0086573100	
E 609-00000-251	Liquor Purchase	\$887.00	0086585400	
E 609-00000-254	Miscellaneous Purchase	\$291.84	0102250700	
Total BELLBOY CORPORATION		\$2,600.40		
Paid Chk#	046979	11/19/2020	BENT BREWSTILLERY	
E 609-00000-252	Beer Purchase	\$390.92	INV-009586	
Total BENT BREWSTILLERY		\$390.92		
Paid Chk#	046980	11/19/2020	BLACK STACK BREWING, INC.	
E 609-00000-252	Beer Purchase	\$172.00	10093	
E 609-00000-251	Liquor Purchase	\$172.00	10253	
Total BLACK STACK BREWING, INC.		\$344.00		
Paid Chk#	046981	11/19/2020	BREAKTHRU BEVERAGE MN	
E 609-00000-251	Liquor Purchase	\$6,430.23	1081199411	
E 609-00000-253	Wine Purchase	\$658.40	1081199411	
E 609-00000-254	Miscellaneous Purchase	\$166.10	1081199411	
E 609-00000-251	Liquor Purchase	\$4,218.57	1081202862	
Total BREAKTHRU BEVERAGE MN		\$11,473.30		
Paid Chk#	046982	11/19/2020	BROKEN CLOCK BREWING	
E 609-00000-252	Beer Purchase	\$90.00	4388	
Total BROKEN CLOCK BREWING		\$90.00		
Paid Chk#	046983	11/19/2020	CAPITOL BEVERAGE SALES	
E 609-00000-252	Beer Purchase	\$7,008.20	2479920	
E 609-00000-252	Beer Purchase	(\$23.98)	2479921	
E 609-00000-252	Beer Purchase	\$134.00	2480630	
E 609-00000-252	Beer Purchase	\$4,388.08	2482584	
E 609-00000-252	Beer Purchase	(\$82.73)	2482585	

***Check Detail Register©**

November 2020

		Check Amt	Invoice	Comment
Total CAPITOL BEVERAGE SALES		\$11,423.57		
Paid Chk# 046984	11/19/2020	CARLOS CREEK WINERY		
E 609-00000-253	Wine Purchase	\$714.00	20113	
Total CARLOS CREEK WINERY		\$714.00		
Paid Chk# 046985	11/19/2020	CENTERPOINT ENERGY		
E 609-00000-383	Gas Utilities	\$170.59		OCT 2020 UTILITIES
E 101-43100-383	Gas Utilities	\$33.87		OCT 2020 UTILITIES
E 101-45200-383	Gas Utilities	\$33.87		OCT 2020 UTILITIES
E 651-00000-383	Gas Utilities	\$16.93		OCT 2020 UTILITIES
E 730-00000-383	Gas Utilities	\$42.34		OCT 2020 UTILITIES
E 770-00000-383	Gas Utilities	\$42.35		OCT 2020 UTILITIES
Total CENTERPOINT ENERGY		\$339.95		
Paid Chk# 046986	11/19/2020	CINTAS		
E 609-00000-255	Linen	\$88.67	4065936881	MAT SERVICE
Total CINTAS		\$88.67		
Paid Chk# 046987	11/19/2020	CLEAR RIVER BEVERAGE COMPANY		
E 609-00000-252	Beer Purchase	\$843.00	556760	
E 609-00000-252	Beer Purchase	\$1,821.00	557661	
Total CLEAR RIVER BEVERAGE COMPANY		\$2,664.00		
Paid Chk# 046988	11/19/2020	COMCAST		
E 609-00000-329	Cable/Internet	\$139.37		NOV 2020 SERVICE
Total COMCAST		\$139.37		
Paid Chk# 046989	11/19/2020	CULLIGAN BOTTLED WATER		
E 101-41500-411	Culligan	\$36.83	114X77615603	OCT-NOV 2020 SERVICE
E 101-42260-411	Culligan	\$36.82	114X77615603	OCT-NOV 2020 SERVICE
E 609-00000-411	Culligan	\$14.30	114X77760607	OCT-NOV 2020 SERVICE
Total CULLIGAN BOTTLED WATER		\$87.95		
Paid Chk# 046990	11/19/2020	DAHLHEIMER DISTRIBUTING		
E 609-00000-252	Beer Purchase	\$180.00	1312196	
E 609-00000-252	Beer Purchase	\$65.70	1313738	
E 609-00000-252	Beer Purchase	\$12,398.05	505-00619	
E 609-00000-252	Beer Purchase	\$4,073.75	76-01532	
E 609-00000-252	Beer Purchase	\$5,742.09	76-01579	
Total DAHLHEIMER DISTRIBUTING		\$22,459.59		
Paid Chk# 046991	11/19/2020	DAVE PERKINS CONTRACTING, INC.		
E 730-00000-400	General Maintenance	\$4,359.00	27504	WATER BREAK REPAIR
Total DAVE PERKINS CONTRACTING, INC.		\$4,359.00		
Paid Chk# 046992	11/19/2020	FEDEX / KINKOS		
E 609-00000-340	Advertising	\$52.90	061700008654	
E 609-00000-340	Advertising	\$52.90	061700008683	
Total FEDEX / KINKOS		\$105.80		
Paid Chk# 046993	11/19/2020	FISCHER, JIM		
E 101-43100-400	General Maintenance	\$5.61		SUPPLIES
Total FISCHER, JIM		\$5.61		
Paid Chk# 046994	11/19/2020	FRATTALLONE S HARDWARE		

***Check Detail Register©**

November 2020

			Check Amt	Invoice	Comment
E 101-45200-400	General Maintenance		\$51.93	073357/G	PLANTS - PARKS
E 730-00000-404	Repair Machinery/Equipment		\$35.50	073381/G	PARTS
Total FRATTALLONE S HARDWARE			\$87.43		
<hr/>					
Paid Chk# 046995	11/19/2020	GOPHER STATE ONE CALL			
E 730-00000-228	Gopher State One Call		\$39.15	0100538	OCT 2020 LOCATES
E 770-00000-228	Gopher State One Call		\$39.15	0100538	OCT 2020 LOCATES
Total GOPHER STATE ONE CALL			\$78.30		
<hr/>					
Paid Chk# 046996	11/19/2020	GREEN LIGHTS RECYCLING INC			
E 101-43500-230	Contracted Services		\$790.25	20-7111	SEP 2020 RECYCLING
Total GREEN LIGHTS RECYCLING INC			\$790.25		
<hr/>					
Paid Chk# 046997	11/19/2020	HOHENSTEINS INC			
E 609-00000-252	Beer Purchase		\$532.70	368883	
E 609-00000-252	Beer Purchase		\$2,716.75	370645	
E 609-00000-252	Beer Purchase		\$60.00	371013	
Total HOHENSTEINS INC			\$3,309.45		
<hr/>					
Paid Chk# 046998	11/19/2020	HOLIDAY STATIONSTORES			
E 101-43100-212	Gas & Oil		\$47.44		ACCT #012-558-511
E 101-45200-212	Gas & Oil		\$47.44		ACCT #012-558-511
E 651-00000-212	Gas & Oil		\$23.72		ACCT #012-558-511
E 730-00000-212	Gas & Oil		\$59.30		ACCT #012-558-511
E 770-00000-212	Gas & Oil		\$59.33		ACCT #012-558-511
E 101-42260-212	Gas & Oil		\$145.08		
E 101-45200-212	Gas & Oil		\$222.31		
Total HOLIDAY STATIONSTORES			\$604.62		
<hr/>					
Paid Chk# 046999	11/19/2020	IMAGE PRINTING & GRAPHICS			
E 101-41500-350	Print/Binding		\$343.10	157619	STATIONERY PRINTING
Total IMAGE PRINTING & GRAPHICS			\$343.10		
<hr/>					
Paid Chk# 047000	11/19/2020	JACK PINE BREWERY			
E 609-00000-252	Beer Purchase		\$298.80	3650	
Total JACK PINE BREWERY			\$298.80		
<hr/>					
Paid Chk# 047001	11/19/2020	JJ TAYLOR			
E 609-00000-252	Beer Purchase		(\$74.45)	3105033	
E 609-00000-252	Beer Purchase		(\$5.10)	3105957	
E 609-00000-252	Beer Purchase		\$7,598.90	3133526	
E 609-00000-252	Beer Purchase		\$7,081.35	3133561	
E 609-00000-252	Beer Purchase		\$5,907.95	3133591	
Total JJ TAYLOR			\$20,508.65		
<hr/>					
Paid Chk# 047002	11/19/2020	JOHNSON BROTHERS LIQUOR			
E 609-00000-251	Liquor Purchase		\$648.42	1670758	
E 609-00000-251	Liquor Purchase		\$2,610.10	1670759	
E 609-00000-253	Wine Purchase		\$391.47	1670760	
E 609-00000-251	Liquor Purchase		\$3,314.98	1672031	
E 609-00000-253	Wine Purchase		\$4,081.63	1672032	
E 609-00000-251	Liquor Purchase		\$5,932.47	1672033	
E 609-00000-251	Liquor Purchase		\$633.56	1675923	
E 609-00000-253	Wine Purchase		\$102.05	1675924	
E 609-00000-254	Miscellaneous Purchase		\$74.42	1675925	
E 609-00000-251	Liquor Purchase		\$735.33	1675926	

***Check Detail Register©**

November 2020

			Check Amt	Invoice	Comment
E 609-00000-251	Liquor Purchase		\$660.12	1677243	
E 609-00000-253	Wine Purchase		\$2,278.25	1677244	
E 609-00000-251	Liquor Purchase		\$9,417.18	1677245	
E 609-00000-253	Wine Purchase		\$2,510.15	1680649	
E 609-00000-251	Liquor Purchase		\$817.62	1681835	
E 609-00000-253	Wine Purchase		\$1,553.37	1681836	
E 609-00000-251	Liquor Purchase		\$1,284.44	1681838	
Total	JOHNSON BROTHERS LIQUOR		\$37,045.56		
<hr/>					
Paid Chk# 047003	11/19/2020	LEXINGTON, CITY OF			
E 101-43100-225	Seal Coating/Crackfilling		\$1,035.22		2020 JACKSON STREET ASSESSMENT
Total	LEXINGTON, CITY OF		\$1,035.22		
<hr/>					
Paid Chk# 047004	11/19/2020	M AMUNDSON LLP			
E 609-00000-256	Tobacco Products For Resale		\$3,891.56	310276	
E 609-00000-256	Tobacco Products For Resale		\$3,043.71	310686	
E 609-00000-256	Tobacco Products For Resale		\$3,213.91	311117	
Total	M AMUNDSON LLP		\$10,149.18		
<hr/>					
Paid Chk# 047005	11/19/2020	MET COUNCIL - WASTEWATER			
E 770-00000-389	MWCC Charges		\$7,475.25	0001115970	DEC 2020 SEWER CHARGES
Total	MET COUNCIL - WASTEWATER		\$7,475.25		
<hr/>					
Paid Chk# 047006	11/19/2020	MIDAMERICA ADMINISTRATIVE			
G 101-21716	Other Retirement		\$150.00		NOV 2020 EMPLOYEE CONTRIBUTIONS
Total	MIDAMERICA ADMINISTRATIVE		\$150.00		
<hr/>					
Paid Chk# 047007	11/19/2020	MKL SERVICES, LLC			
E 101-41500-400	General Maintenance		\$100.00	11192020	WEEK ENDING 11/07/2020
E 101-41500-400	General Maintenance		\$100.00	11192020	WEEK ENDING 11/14/2020
Total	MKL SERVICES, LLC		\$200.00		
<hr/>					
Paid Chk# 047008	11/19/2020	MN DEPT OF PUBLIC SAFETY			
G 609-15500	Prepaid Items		\$20.00		2021 BUYERS CARD - MLS
Total	MN DEPT OF PUBLIC SAFETY		\$20.00		
<hr/>					
Paid Chk# 047009	11/19/2020	MODIST BREWING COMPANY			
E 609-00000-252	Beer Purchase		\$409.50	E-17274	
Total	MODIST BREWING COMPANY		\$409.50		
<hr/>					
Paid Chk# 047010	11/19/2020	MUNICIPAL EMERGENCY SERVICES			
E 101-42260-229	Turn Out Gear		\$1,547.40	IN1508312	PROTECTIVE GEAR - FIRE DEPT
Total	MUNICIPAL EMERGENCY SERVICES		\$1,547.40		
<hr/>					
Paid Chk# 047011	11/19/2020	NCPERS GROUP LIFE INSURANCE			
G 101-21724	Life Insurance		\$80.00	586800122020	DEC 2020 PREMIUM
Total	NCPERS GROUP LIFE INSURANCE		\$80.00		
<hr/>					
Paid Chk# 047012	11/19/2020	OMNI BREWING CO.			
E 609-00000-252	Beer Purchase		\$273.00	E-8286	
Total	OMNI BREWING CO.		\$273.00		
<hr/>					
Paid Chk# 047013	11/19/2020	OXYGEN SERVICE COMPANY			
E 101-42260-210	Operating Supplies		\$150.04	03478761	OCT 2020 SERVICE
Total	OXYGEN SERVICE COMPANY		\$150.04		

***Check Detail Register©**

November 2020

		Check Amt	Invoice	Comment
Paid Chk# 047014 11/19/2020 PACE ANALYTICAL				
E 730-00000-306	Water Testing	\$50.00	20100312166	WATER TEST FEE
Total PACE ANALYTICAL		\$50.00		
Paid Chk# 047015 11/19/2020 PAUSTIS & SONS				
E 609-00000-253	Wine Purchase	\$428.00	106218	
Total PAUSTIS & SONS		\$428.00		
Paid Chk# 047016 11/19/2020 PETRACEK, BILL				
E 101-41500-205	Mileage Reimbursement	\$200.00		DEC 2020
E 101-41500-321	Telephone	\$100.00		DEC 2020
Total PETRACEK, BILL		\$300.00		
Paid Chk# 047017 11/19/2020 PHILLIPS WINE AND SPIRITS INC				
E 609-00000-253	Wine Purchase	\$59.21	6098238	
E 609-00000-251	Liquor Purchase	\$84.40	6111876	
E 609-00000-251	Liquor Purchase	\$493.63	6112521	
E 609-00000-251	Liquor Purchase	\$504.20	6113308	
E 609-00000-253	Wine Purchase	\$640.87	6113309	
E 609-00000-254	Miscellaneous Purchase	\$32.21	6113310	
E 609-00000-251	Liquor Purchase	\$1,021.94	6116232	
E 609-00000-253	Wine Purchase	\$59.21	6116233	
E 609-00000-251	Liquor Purchase	\$2,676.17	6117066	
E 609-00000-253	Wine Purchase	\$858.73	6117067	
E 609-00000-254	Miscellaneous Purchase	\$61.22	6117068	
E 609-00000-251	Liquor Purchase	\$295.41	6119687	
E 609-00000-253	Wine Purchase	\$59.21	6119688	
E 609-00000-251	Liquor Purchase	\$960.14	6120447	
E 609-00000-253	Wine Purchase	\$789.99	6120448	
E 609-00000-254	Miscellaneous Purchase	\$49.21	6120449	
Total PHILLIPS WINE AND SPIRITS INC		\$8,645.75		
Paid Chk# 047018 11/19/2020 POPP COMMUNICATIONS				
E 101-43100-321	Telephone	\$6.11	992644771	NOV 2020 ANALOG LINES
E 101-45200-321	Telephone	\$6.11	992644771	NOV 2020 ANALOG LINES
E 651-00000-321	Telephone	\$1.86	992644771	NOV 2020 ANALOG LINES
E 730-00000-321	Telephone	\$8.25	992644771	NOV 2020 ANALOG LINES
E 770-00000-321	Telephone	\$8.25	992644771	NOV 2020 ANALOG LINES
E 101-41500-321	Telephone	\$61.16	992644771	NOV 2020 ANALOG LINES
E 609-00000-321	Telephone	\$32.64	992644771	NOV 2020 ANALOG LINES
Total POPP COMMUNICATIONS		\$124.38		
Paid Chk# 047019 11/19/2020 PRESS PUBLICATIONS				
E 609-00000-340	Advertising	\$269.00	677444	SEP 2020 ADVERTISING - MLS
E 609-00000-340	Advertising	\$224.00	680379	OCT 2020 ADVERTISING - MLS
Total PRESS PUBLICATIONS		\$493.00		
Paid Chk# 047020 11/19/2020 PRYES BREWING COMPANY, LLC				
E 609-00000-252	Beer Purchase	\$807.00	I-14033	
Total PRYES BREWING COMPANY, LLC		\$807.00		
Paid Chk# 047021 11/19/2020 ROSEVILLE, CITY OF				
E 101-41900-230	Contracted Services	\$721.00	0229613	NOV 2020 IT SERVICES
E 101-42260-230	Contracted Services	\$206.00	0229613	NOV 2020 IT SERVICES
E 101-43100-230	Contracted Services	\$206.00	0229613	NOV 2020 IT SERVICES

***Check Detail Register©**

November 2020

			Check Amt	Invoice	Comment
E 101-45200-230	Contracted Services		\$206.00	0229613	NOV 2020 IT SERVICES
E 609-41900-230	Contracted Services		\$206.00	0229613	NOV 2020 IT SERVICES
E 651-41900-230	Contracted Services		\$103.00	0229613	NOV 2020 IT SERVICES
E 730-41900-230	Contracted Services		\$206.00	0229613	NOV 2020 IT SERVICES
E 770-41900-230	Contracted Services		\$206.00	0229613	NOV 2020 IT SERVICES
Total ROSEVILLE, CITY OF			\$2,060.00		
Paid Chk# 047022 11/19/2020 SHAMROCK GROUP, INC.					
E 609-00000-257	Ice For Resale		\$105.04	2563131	
Total SHAMROCK GROUP, INC.			\$105.04		
Paid Chk# 047023 11/19/2020 SOUTHERN GLAZERS OF MN					
E 609-00000-251	Liquor Purchase		\$2,736.44	2011339	
E 609-00000-254	Miscellaneous Purchase		\$27.28	2011340	
E 609-00000-253	Wine Purchase		\$1,112.17	2011341	
E 609-00000-251	Liquor Purchase		\$2,632.35	2014637	
E 609-00000-253	Wine Purchase		\$1,372.57	2014638	
Total SOUTHERN GLAZERS OF MN			\$7,880.81		
Paid Chk# 047024 11/19/2020 ST CLOUD REFRIGERATION					
E 609-00000-404	Repair Machinery/Equipment		\$1,251.20	W59443	COOLER REPAIRS - MLS
E 609-00000-404	Repair Machinery/Equipment		\$967.61	W59566	COOLER REPAIRS - MLS
Total ST CLOUD REFRIGERATION			\$2,218.81		
Paid Chk# 047025 11/19/2020 STACKED DECK BREWING					
E 609-00000-252	Beer Purchase		\$194.00	001388	
Total STACKED DECK BREWING			\$194.00		
Paid Chk# 047026 11/19/2020 STEEL TOE BREWING, LLC					
E 609-00000-252	Beer Purchase		\$216.00	36691	
Total STEEL TOE BREWING, LLC			\$216.00		
Paid Chk# 047027 11/19/2020 TWIST OFFICE PRODUCTS					
E 609-00000-200	Office Supplies		\$83.86	921223-0	OFFICE SUPPLIES - MLS
Total TWIST OFFICE PRODUCTS			\$83.86		
Paid Chk# 047028 11/19/2020 URBAN GROWLER BREWING CO.					
E 609-00000-252	Beer Purchase		\$176.00	E-27616	
Total URBAN GROWLER BREWING CO.			\$176.00		
Paid Chk# 047029 11/19/2020 VIDEO PROTECTION SERVICES, INC					
E 609-00000-385	Building Security		\$692.97	6815	CAMERA REPAIRS - MLS
Total VIDEO PROTECTION SERVICES, INC			\$692.97		
Paid Chk# 047030 11/19/2020 VINOCOPIA					
E 609-00000-253	Wine Purchase		\$2,110.00	0267057-IN	
E 609-00000-253	Wine Purchase		\$1,044.20	0267120-IN	
E 609-00000-253	Wine Purchase		\$122.50	0267221-IN	
Total VINOCOPIA			\$3,276.70		
Paid Chk# 047031 11/19/2020 WINE COMPANY					
E 609-00000-253	Wine Purchase		\$1,070.15	156332	
Total WINE COMPANY			\$1,070.15		
Paid Chk# 047032 11/19/2020 XCEL ENERGY					
E 770-00000-381	Electric Utilities		\$22.61	706936378	OCT 2020 UTILITIES

***Check Detail Register©**

November 2020

	Check Amt	Invoice	Comment
Total XCEL ENERGY	\$22.61		
10100 4M FUND	\$173,900.60		

Fund Summary

<u>10100 4M FUND</u>	
101 GENERAL FUND	\$7,351.35
609 MUNICIPAL LIQUOR FUND	\$153,751.26
651 STORM WATER FUND	\$145.51
730 WATER FUND	\$4,799.54
770 SEWER FUND	\$7,852.94
	<hr/>
	\$173,900.60

***Check Detail Register©**

October 2020 to November 2020

		Check Amt	Invoice	Comment
10100 4M FUND				
Paid Chk#	002756E	10/15/2020	FLEET FARM	
E 730-00000-210	Operating Supplies	\$256.46	6891	HYDRANT WINTERIZATION
	Total FLEET FARM	\$256.46		
Paid Chk#	002757E	10/15/2020	MN FIRE CERTIFICATION BOARD	
E 101-42260-208	Training and Instruction	\$500.00	42201086903	BULK RECERTIFICATION
	Total MN FIRE CERTIFICATION BOARD	\$500.00		
Paid Chk#	002758E	10/15/2020	VIKING ELECTRIC SUPPLY	
E 101-42260-401	Repair Buildings	\$623.15		FIRE STATION OUTSIDE LIGHTING
	Total VIKING ELECTRIC SUPPLY	\$623.15		
Paid Chk#	002759E	10/15/2020	NFPA	
E 101-42260-208	Training and Instruction	\$108.95	723422	PUBLICATIONS - FIRE DEPT
	Total NFPA	\$108.95		
Paid Chk#	002760E	10/15/2020	US BANK - VISA	
E 101-41500-440	Bank Charges	\$25.00		2020 FEE
	Total US BANK - VISA	\$25.00		
Paid Chk#	002761E	10/15/2020	ZOOM VIDEO COMMUNICATIONS	
E 229-41590-495	CARES Expenses	\$14.99	INV37758783	SEP 2020 SERVICES
	Total ZOOM VIDEO COMMUNICATIONS	\$14.99		
Paid Chk#	002762E	10/15/2020	MISC CUSTOMERS	
E 101-42260-208	Training and Instruction	\$90.00	122679	IFSTA PUBLICATIONS - FIRE CODE BOOKS
	Total MISC CUSTOMERS	\$90.00		
Paid Chk#	002763E	10/1/2020	CONNEXUS ENERGY	
E 101-45200-381	Electric Utilities	\$289.46		AUG 2020 UTILITIES
E 101-43100-386	Street Lights	\$249.47		AUG 2020 UTILITIES
E 770-00000-381	Electric Utilities	\$95.96		AUG 2020 UTILITIES
E 770-00000-381	Electric Utilities	\$24.46		AUG 2020 UTILITIES
	Total CONNEXUS ENERGY	\$659.35		
Paid Chk#	002764E	10/1/2020	LINCOLN NATIONAL LIFE	
E 101-41500-134	ST/LT Disability Insurance	\$333.16	4137876135	OCT 2020 PREMIUM
E 101-43100-134	ST/LT Disability Insurance	\$106.94	4137876135	OCT 2020 PREMIUM
E 101-45200-134	ST/LT Disability Insurance	\$71.30	4137876135	OCT 2020 PREMIUM
E 609-00000-134	ST/LT Disability Insurance	\$220.64	4137876135	OCT 2020 PREMIUM
	Total LINCOLN NATIONAL LIFE	\$732.04		
Paid Chk#	002765E	10/1/2020	HEALTHPARTNERS	
E 609-00000-160	Health/Dental Insurance	\$1,205.43	99548375	OCT 2020 PREMIUM
E 101-43100-160	Health/Dental Insurance	\$627.54	99548375	OCT 2020 PREMIUM
E 101-45200-160	Health/Dental Insurance	\$418.37	99548375	OCT 2020 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$2,057.67	99548375	OCT 2020 PREMIUM
E 609-00000-160	Health/Dental Insurance	\$491.01	99548375	OCT 2020 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$784.33	99548375	OCT 2020 PREMIUM
E 101-43100-160	Health/Dental Insurance	\$1,236.77	99548375	OCT 2020 PREMIUM
E 101-45200-160	Health/Dental Insurance	\$824.52	99548375	OCT 2020 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$1,090.51	99548375	OCT 2020 PREMIUM
E 609-00000-160	Health/Dental Insurance	\$1,205.43	99548375	OCT 2020 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$819.69	99548375	OCT 2020 PREMIUM

***Check Detail Register©**

October 2020 to November 2020

		Check Amt	Invoice	Comment
Total HEALTHPARTNERS		\$10,761.27		
<hr/>				
Paid Chk#	002766E	10/7/2020	AFLAC	
G 101-21725	Supplemental Insurance	\$143.68	039440	OCT 2020 PREMIUM
G 101-21725	Supplemental Insurance	\$143.68	626646	SEP 2020 PREMIUM
Total AFLAC		\$287.36		
<hr/>				
Paid Chk#	002767E	10/15/2020	XCEL ENERGY	
E 101-43100-381	Electric Utilities	\$486.82	700753207	AUG 2020 UTILITIES
E 101-45200-381	Electric Utilities	\$486.82	700753207	AUG 2020 UTILITIES
E 651-00000-381	Electric Utilities	\$243.40	700753207	AUG 2020 UTILITIES
E 730-00000-381	Electric Utilities	\$608.53	700753207	AUG 2020 UTILITIES
E 770-00000-381	Electric Utilities	\$608.53	700753207	AUG 2020 UTILITIES
E 609-00000-381	Electric Utilities	\$1,582.45	700753207	AUG 2020 UTILITIES
E 101-45200-381	Electric Utilities	\$22.33	700753207	AUG 2020 UTILITIES
E 770-00000-381	Electric Utilities	\$182.80	700753207	AUG 2020 UTILITIES
E 101-43100-381	Electric Utilities	\$50.50	700753207	AUG 2020 UTILITIES
E 101-42260-381	Electric Utilities	\$230.82	700753207	AUG 2020 UTILITIES
E 101-41500-381	Electric Utilities	\$319.64	700753207	AUG 2020 UTILITIES
E 101-43100-386	Street Lights	\$539.56	700753207	AUG 2020 UTILITIES
Total XCEL ENERGY		\$5,362.20		
<hr/>				
Paid Chk#	002768E	10/23/2020	CENTERPOINT ENERGY PO BOX 4671	
E 101-42260-383	Gas Utilities	\$70.09		AUG 2020 UTILITIES
E 101-43100-383	Gas Utilities	\$5.40		SEP 2020 UTILITIES
E 101-45200-383	Gas Utilities	\$5.40		SEP 2020 UTILITIES
E 651-00000-383	Gas Utilities	\$2.70		SEP 2020 UTILITIES
E 730-00000-383	Gas Utilities	\$6.76		SEP 2020 UTILITIES
E 770-00000-383	Gas Utilities	\$6.76		SEP 2020 UTILITIES
E 101-41500-383	Gas Utilities	\$105.45		SEP 2020 UTILITIES
Total CENTERPOINT ENERGY PO BOX 4671		\$202.56		
<hr/>				
Paid Chk#	002769E	10/14/2020	PERA	
G 101-21704	PERA	\$1,985.18		10/14/2020 PAYROLL
G 101-21717	PERA	\$2,290.58		10/14/2020 PAYROLL
G 101-21704	PERA	\$1,877.50		10/28/2020 PAYROLL
G 101-21717	PERA	\$2,166.35		10/28/2020 PAYROLL
Total PERA		\$8,319.61		
<hr/>				
Paid Chk#	002770E	10/8/2020	HSA BANK	
G 101-21726	HSA Additional Withholding	\$550.00		EMPLOYEE CONTRIBUTIONS
E 101-41500-160	Health/Dental Insurance	\$6.75		HSA SERVICE FEE
Total HSA BANK		\$556.75		
<hr/>				
Paid Chk#	002771E	10/4/2020	PITNEY BOWES	
E 101-43500-322	Postage	\$251.25		POSTAGE REFILL
E 101-41500-322	Postage	\$140.70		POSTAGE REFILL
E 101-42260-322	Postage	\$30.15		POSTAGE REFILL
E 609-00000-322	Postage	\$150.75		POSTAGE REFILL
E 651-00000-322	Postage	\$30.15		POSTAGE REFILL
E 730-00000-322	Postage	\$201.00		POSTAGE REFILL
E 770-00000-322	Postage	\$201.00		POSTAGE REFILL
Total PITNEY BOWES		\$1,005.00		
10100 4M FUND		\$29,504.69		

*Check Detail Register©

October 2020 to November 2020

Check Amt Invoice Comment

Fund Summary

10100 4M FUND

101 GENERAL FUND	\$22,165.48		
229 CARES ACT FUND	\$14.99		
609 MUNICIPAL LIQUOR FUND	\$4,855.71		
651 STORM WATER FUND	\$276.25		
730 WATER FUND	\$1,072.75		
770 SEWER FUND	\$1,119.51		
	<hr/>		
	\$29,504.69		

Report Criteria:
 Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
10/20	10/30/2020	13469	ANOKA CO TREASURY OFFICE	SITE 54 NOV CAC FIBER	75.00
10/20	10/30/2020	13470	ASPEN MILLS, INC	UNIFORM PANTS/SHIRTS/BOOTS LL	28.70
10/20	10/30/2020	13471	ATMOSPHERE COMMERCIAL INTERIO	AMIA CHAIR UPHOLSTERED W/ARMS	395.06
10/20	10/30/2020	13472	CONNEXUS ENERGY	ELECTRIC 9/4-10/7	1,716.80
10/20	10/30/2020	13473	DON'S CIRCLE SERVICE	VEHICLE REPAIRS & MTC	28.00
10/20	10/30/2020	13474	KENNEDY & GRAVEN, CHARTERED	TARNOWSKI 299A CLAIM	2,841.50
10/20	10/30/2020	13475	MARCO TECHNOLOGIES, LLC	AXIS NETWORK CAMERA	302.52
10/20	10/30/2020	13476	MHSRC/RANGE	PIT HYBRID TS/HL	1,190.00
10/20	10/30/2020	13477	MY HOLDINGS INC	TREATMENT FOR VIRUSES/BACTERI	336.00
10/20	10/30/2020	13478	POPP COMMUNICATIONS	DSL LINE FOR WIFI	70.90
10/20	10/30/2020	2020042	OPTUM	ACH LL HSA OCT-NOV ADJUST	2,892.88
Grand Totals:					<u>9,877.36</u>

Report Criteria:
 Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
11/20	11/10/2020	13481	BARNUM GATE SERVICES, INC	GATE REPAIR/REAR SPROCKET REPL	942.35
11/20	11/10/2020	13482	CMI, INC.	MOUTHPIECES	44.23
11/20	11/10/2020	13483	COVERALL NORTH AMERICA, INC	CLEANING SERVICE NOV	780.00
11/20	11/10/2020	13484	DON'S CIRCLE SERVICE	'16 EXPLORER OIL CHANGE	56.00
11/20	11/10/2020	13485	EMERGENCY CONTRACTORS	NOV SNOW REMOVAL	815.00
11/20	11/10/2020	13486	FRATTALLONES HARDWARE, INC.	GORILLA GLUE	7.99
11/20	11/10/2020	13487	THE HOME DEPOT PRO	PURELL DISPENSER/SANITIZER	187.63
11/20	11/10/2020	13488	IMAGE PRINTING & GRAPHICS, INC	BUSINESS CARDS JL	115.50
11/20	11/10/2020	13489	LOFFLER COMPANIES	TONER	120.00
11/20	11/10/2020	13490	MY HOLDINGS INC	TREATMENT FOR VIRUSES/BACTERI	168.00
11/20	11/10/2020	13491	O'REILLY AUTOMOTIVE, INC	MINI BULB	5.40
11/20	11/10/2020	13492	QUILL LLC	BLUE PAPER/BATTERIES/MEMO BOO	108.73
11/20	11/10/2020	13493	CITY OF ROSEVILLE	IT SUPPORT SERVICES	3,816.00
11/20	11/10/2020	13494	SHRED-N-GO, INC	SHREDDING SERVICE 10/26	60.29
11/20	11/10/2020	13495	TRANS UNION LLC	OCT INVESTIGATION EXPENSE	100.00
11/20	11/10/2020	13496	TWIN CITIES TRANSPORT & RECOVE	'01 BUICK LESABRE FORFEITURE 6/2	400.00
11/20	11/10/2020	13497	VERIZON WIRELESS	SQUAD LAPTOPS OCT SVC	1,202.50
11/20	11/10/2020	2020043	DELTA DENTAL	ACH RETRO ADJ DENTAL JC & LL	1,587.80
11/20	11/10/2020	2020044	U S BANK	VISA ACH-BCA TRAINING CREDIT LF	75.00
Grand Totals:					<u>10,592.42</u>

CITY OF LEXINGTON
***Cash Balances**

Current Period October 2020

Fund	2020 Begin Balance	Receipts	Disbursements	Rec/Disb	Transfers		JE Payroll	Balance
					Journal Entries	Journal Entries		
10100 4M FUND								
101 GENERAL FUND	\$1,070,546.86	\$1,328,995.82	\$1,635,978.55	\$0.00	\$175,413.93		(\$68,607.38)	\$870,370.68
220 LOVELL BUILDING	\$822,813.41	\$2,089.77	\$9,293.17	\$0.00	(\$149,937.86)		\$0.00	\$665,672.15
229 CARES ACT FUND	\$0.00	\$158,893.00	\$42,136.32	\$0.00	(\$23,978.97)		\$0.00	\$92,777.71
310 CAPITAL PROJEC	\$662,426.24	\$237,974.62	\$119,177.50	\$0.00	\$2,892.72		\$0.00	\$784,116.08
320 TIF #3	\$0.00	\$7,953.74	\$1,830.43	\$0.00	\$0.00		\$0.00	\$6,123.31
330 WATER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
360 05 STREET-EDGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
370 SEWER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
405 PARK DEDICATIO	\$136,117.95	\$84,525.00	\$0.00	\$0.00	\$0.00		\$0.00	\$220,642.95
417 17 STREET IMPRO	\$29,021.48	\$0.00	\$1,827.00	\$0.00	\$0.00		\$0.00	\$27,194.48
418 LAKE DRIVE PROJ	\$19,320.42	\$0.00	\$19,320.42	\$0.00	\$0.00		\$0.00	\$0.00
419 19 JACKSON AVE	(\$22,176.31)	\$0.00	\$69,456.36	\$0.00	\$0.00		\$0.00	(\$91,632.67)
430 12 HAMLIN AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
435 13 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
440 15 STREET IMPRO	\$16,500.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$16,500.00
445 16 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
551 16 NORTH METRO	\$0.00	\$4,146.18	\$4,146.18	\$0.00	\$0.00		\$0.00	\$0.00
585 04 STREET-OAK L	\$5,379.96	\$0.00	\$20,470.00	\$0.00	\$0.00		\$0.00	(\$15,090.04)
591 14 STREET-VARIO	\$100,688.92	\$10,946.53	\$22,045.25	\$0.00	\$0.00		\$0.00	\$89,590.20
592 15 STREET-VARIO	\$291,300.59	\$43,671.29	\$100,200.00	\$0.00	\$0.00		\$0.00	\$234,771.88
599 POLICE BUILDING	\$31,281.75	\$25,687.63	\$35,857.50	\$0.00	\$0.00		\$0.00	\$21,111.88
609 MUNICIPAL LIQUO	\$513,408.85	\$23,858.51	\$2,847,240.64	\$0.00	\$3,290,134.66		(\$362,373.93)	\$617,787.45
625 FARMERS MARKE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
650 PROPERTY MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
651 STORM WATER F	(\$107,904.53)	\$29,657.16	\$39,696.42	\$0.00	(\$654.00)		(\$15,538.06)	(\$134,135.85)
730 WATER FUND	(\$131,911.25)	\$244,709.11	\$111,967.88	\$0.00	(\$1,634.00)		(\$66,389.31)	(\$67,193.33)
770 SEWER FUND	\$954,097.00	\$515,613.87	\$443,079.82	\$0.00	\$0.00		(\$59,905.26)	\$966,725.79
	\$4,390,911.34	\$2,718,722.23	\$5,523,723.44	\$0.00	\$3,292,236.48		(\$572,813.94)	\$4,305,332.67

CITY OF LEXINGTON

11/09/20 2:34 PM

Page 1

***Fund Summary -
Budget to Actual©**

October 2020

	2020 YTD Budget	October MTD Amount	2020 YTD Amount	2020 YTD Balance	2020 % YTD Budget
FUND 101 GENERAL FUND					
Revenue	\$2,027,622.69	\$48,996.38	\$1,402,863.98	\$624,758.71	69.19%
Expenditure	\$2,027,622.69	\$141,914.87	\$1,549,192.92	\$478,429.77	76.40%
		<u>-\$92,918.49</u>	<u>-\$146,328.94</u>		
FUND 220 LOVELL BUILDING					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$150,000.00	\$0.00	\$150,000.00	\$0.00	100.00%
		<u>\$0.00</u>	<u>-\$150,000.00</u>		
FUND 229 CARES ACT FUND					
Revenue	\$0.00	\$0.00	\$158,893.00	-\$158,893.00	0.00%
Expenditure	\$0.00	\$49,875.74	\$66,115.29	-\$66,115.29	0.00%
		<u>-\$49,875.74</u>	<u>\$92,777.71</u>		
FUND 310 CAPITAL PROJECTS					
Revenue	\$256,000.00	\$75,298.34	\$191,104.24	\$64,895.76	74.65%
Expenditure	\$251,400.00	\$4,237.75	\$119,177.50	\$132,222.50	47.41%
		<u>\$71,060.59</u>	<u>\$71,926.74</u>		
FUND 320 TIF #3					
Revenue	\$80,091.00	\$0.00	\$7,953.74	\$72,137.26	9.93%
Expenditure	\$80,091.00	\$0.00	\$1,830.43	\$78,260.57	2.29%
		<u>\$0.00</u>	<u>\$6,123.31</u>		
FUND 405 PARK DEDICATION FEE FUND					
Revenue	\$0.00	\$0.00	\$84,525.00	-\$84,525.00	0.00%
Expenditure	\$130,000.00	\$0.00	\$0.00	\$130,000.00	0.00%
		<u>\$0.00</u>	<u>\$84,525.00</u>		
FUND 417 17 STREET IMPROVEMENTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$28,000.00	\$0.00	\$1,827.00	\$26,173.00	6.53%
		<u>\$0.00</u>	<u>-\$1,827.00</u>		
FUND 418 LAKE DRIVE PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 419 19 JACKSON AVE					
Revenue	\$94,400.00	\$0.00	\$0.00	\$94,400.00	0.00%
Expenditure	\$94,400.00	\$47,033.13	\$69,456.36	\$24,943.64	73.58%
		<u>-\$47,033.13</u>	<u>-\$69,456.36</u>		
FUND 551 16 NORTH METRO GO					
Revenue	\$4,146.18	\$0.00	\$4,146.18	\$0.00	100.00%
Expenditure	\$4,146.18	\$4,146.18	\$4,146.18	\$0.00	100.00%
		<u>-\$4,146.18</u>	<u>\$0.00</u>		

CITY OF LEXINGTON

11/09/20 2:34 PM

Page 2

***Fund Summary -
Budget to Actual©**

October 2020

	2020 YTD Budget	October MTD Amount	2020 YTD Amount	2020 YTD Balance	2020 % YTD Budget
FUND 585 04 STREET-OAK LANE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$20,707.50	\$0.00	\$20,470.00	\$237.50	98.85%
		\$0.00	-\$20,470.00		
FUND 591 14 STREET-VARIOUS					
Revenue	\$23,166.58	\$0.00	\$10,821.73	\$12,344.85	46.71%
Expenditure	\$22,045.24	\$0.00	\$22,045.25	-\$0.01	100.00%
		\$0.00	-\$11,223.52		
FUND 592 15 STREET-VARIOUS					
Revenue	\$96,004.02	\$0.00	\$43,480.84	\$52,523.18	45.29%
Expenditure	\$100,200.00	\$0.00	\$100,200.00	\$0.00	100.00%
		\$0.00	-\$56,719.16		
FUND 599 POLICE BUILDING					
Revenue	\$64,071.00	\$0.00	\$25,424.76	\$38,646.24	39.68%
Expenditure	\$61,470.00	\$0.00	\$35,857.50	\$25,612.50	58.33%
		\$0.00	-\$10,432.74		
FUND 609 MUNICIPAL LIQUOR FUND					
Revenue	\$3,447,000.00	\$336,325.03	\$3,513,166.96	-\$66,166.96	101.92%
Expenditure	\$3,447,000.00	\$311,714.56	\$3,350,150.59	\$96,849.41	97.19%
		\$24,610.47	\$163,016.37		
FUND 651 STORM WATER FUND					
Revenue	\$26,929.20	\$0.00	\$31,733.89	-\$4,804.69	117.84%
Expenditure	\$58,027.01	\$5,290.00	\$54,799.41	\$3,227.60	94.44%
		-\$5,290.00	-\$23,065.52		
FUND 730 WATER FUND					
Revenue	\$153,500.00	\$181.49	\$244,734.50	-\$91,234.50	159.44%
Expenditure	\$236,257.28	\$8,888.48	\$168,987.81	\$67,269.47	71.53%
		-\$8,706.99	\$75,746.69		
FUND 770 SEWER FUND					
Revenue	\$214,000.00	\$2,791.53	\$288,896.42	-\$74,896.42	135.00%
Expenditure	\$386,649.02	\$14,430.84	\$278,818.47	\$107,830.55	72.11%
		-\$11,639.31	\$10,077.95		
Report Total		-\$123,938.78	\$14,670.53		

To: Lexington Mayor and Council Members
From: Bill Petracek, City Administrator; Hristo (Chris) Galiov, Finance Director
Date: Nov 15, 2020
Re: CARES Act Allocation

Following the requirements for monthly reporting, as well as the recommendation of the MN GFOA, our auditors, and the Office of the State Auditor, we ask that the Council approve the following CARES Act funding allocations for the month of October:

- 1) \$9,607.99 - Public Health Expenses: “Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products”, “Expenses for disinfection of public areas and other facilities”.
- 2) \$79,224.23 - Public Health Expenses: Previously approved by Council towards the purchase of critical First Responder Radio Equipment.

I have also attached a detail of the expenses and their allocation to the categories as recommended by the Office of the State Auditor.

VENDOR	CRF ACCOUNT	INVOICE	INVOICE DATE	CHECK #	CK DATE	AMOUNT	DESCRIPTION	JUSTIFICATION
SUPPLIES AND SERVICES								
ZOOM	229-41590-495	INV48336484	10/24/20	CR. CARD	11/15/20	\$14.99	NOV 2020 SERVICES	VIRTUAL MEETINGS SUBSCRIPTION
ANOKA COUNTY COMMUNICATIONS	229-42870-495	AR016666	10/29/20	46970	11/12/20	\$79,224.23	FIRST RESPONDER RADIOS	COVID-19 PREVENTION
ENERGY MECHANICAL SERVICES INC	229-41590-495	6281	10/26/20	46972	11/12/20	\$3,680.00	AIR IONIZATION SYSTEMS -	COVID-19 PREVENTION
ENERGY MECHANICAL SERVICES INC	229-42870-495	6281	10/26/20	46972	11/12/20	\$1,226.00	ALL BUILDINGS	
ENERGY MECHANICAL SERVICES INC	229-49295-495	6281	10/26/20	46972	11/12/20	\$3,872.00		
ENERGY MECHANICAL SERVICES INC	229-43190-495	6281	10/26/20	46972	11/12/20	\$815.00		
Subtotal:						\$88,832.22		
PAYROLL EXPENSES								
ACCOUNTS SUMMARY								
229-41495-495								
229-41590-495	\$0.00	Elections						
229-42870-495	\$3,694.99	Administration/General Government						
229-43190-495	\$80,450.23	Public Safety						
229-45230-495	\$815.00	Public Works						
229-49295-495	\$0.00	Parks						
	\$3,872.00	Enterprise Funds						
Subtotal:						\$88,832.22		

**CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA**

RESOLUTION NO. 20-26

**RESOLUTION CERTIFYING DELINQUENT WATER AND SEWER
ASSESSMENTS AGAINST BENEFITED PROPERTY**

WHEREAS, the City Code of the City of Lexington Chapter 3 Municipal Utilities - Rules and Regulation, Rates, Charges, and Collections establishes rules and regulations in regards to payment of water and/or sewer charges; and

WHEREAS, Section 3.04 Rules and Regulations Relating to Municipal Utilities, Subd. 8 Municipal Utility Services and Charges a Lien, Paragraph B specifically establishes the method for certifying any delinquent water and/or sewer charges to be placed as a lien against the benefited property.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEXINGTON, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the following parcels within the City of Lexington have placed against them the amount listed as delinquent water and/or sewer assessment, County Fund #85517, to be levied in the year 2020, payable in 2021:

Total	Property Address	PIN
\$325.73	8910 ARONA AVE	R35 31 23 23 0025
\$918.70	8790 ARONA AVE	R35 31 23 23 0002
\$436.00	8813 ARONA AVE	R35 31 23 23 0037
\$506.51	8901 ARONA AVE	R35 31 23 23 0057
\$271.02	8925 ARONA AVE	R35 31 23 23 0031
\$978.88	8951 ARONA AVE	R35 31 23 23 0065
\$825.29	8745 DUNLAP AVE	R35 31 23 14 0070
\$712.70	9151 DUNLAP AVE	R35 31 23 11 0057
\$501.19	3833 EDITH LANE	R26 31 23 42 0004
\$760.61	3868 EDITH LANE	R26 31 23 42 0069
\$1,001.78	4021 FLOWERFIELD RD	R35 31 23 14 0047
\$199.88	8781 GRIGGS AVE	R35 31 23 14 0040
\$478.89	9274 GRIGGS AVE	R26 31 23 43 0088
\$705.39	9584 GRIGGS AVE	R26 31 23 42 0045

Total	Property Address	PIN
\$427.44	8893 HAMLINE AVE	R35 31 23 13 0003
\$775.41	9501 HAMLINE AVE	R26 31 23 42 0097
\$523.45	4000 LOVELL RD	R26 31 23 44 0015
\$877.52	8936 N HIGHWAY DRIVE	R35 31 23 24 0023
\$1,276.88	8840 PASCAL AVE	R35 31 23 23 0055
\$303.38	3845 WOODLAND RD	R26 31 23 43 0021
\$632.17	8874 ARONA AVE	R35 31 23 23 0063
\$1,125.75	8913 ARONA AVE	R35 31 23 23 0058
\$427.97	3811 FLOWERFIELD	R35 31 23 13 0012
\$977.17	8915 HAMLINE AVE	R35 31 23 13 0060
\$1,061.44	9116 LEXINGTON AVE	R35 31 23 11 0007
\$623.88	9128 LEXINGTON AVE	R35 31 23 11 0006
\$903.12	9152 LEXINGTON AVE	R35 31 23 11 0004
\$678.65	9164 JACKSON AVE	R35 31 23 11 0034
\$278.50	4034 FLOWERFIELD RD	R35 31 23 41 0007
\$349.15	9501 DUNLAP AVE	R26 31 23 41 0017
\$173.22	8951 NAPLES ST NE	R35 31 23 23 0054
\$64.92	9339 HAMLINE AVE	R26 31 23 43 0009
\$229.94	9160 JACKSON AVE	R35 31 23 11 0034
\$26.91	9561 GRIGGS AVE	R26 31 23 41 0046
\$92.81	3888 LOVELL RD	R26 31 23 43 0003

TOTAL: \$20,452.25

2) That the Finance Director is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Anoka County, Minnesota.

PASSED and adopted by the Lexington City Council this the 19th day of November, 2020.

Mayor/ Michael Murphy/

ATTEST:

City Administrator

MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM: KURT GLASER, CITY ATTORNEY

SUBJECT: O'REILLY AUTO DEVELOPMENT
REVISION TO DEVELOPMENT AGREEMENT

DATE: 11/10/2020

CC: BILL PETRACEK, ADMINISTRATOR

SUMMARY: O'Reilly Auto requests the Council for a small change to the Development Agreement related to insurance. This will remove the \$1000 deductible requirement from the City's insurance certification attached to the Development Agreement as Exhibit C.

COUNCIL ACTION: Motion to adopt the attached version of Exhibit C to the Subdivision and Development Agreement with O'Reilly Auto.

DISCUSSION: After the Council approved the Development Agreement, O'Reilly's legal department reviewed that document and noticed that their insurance did not match the City's requirements. By policy, the City requires a Developer to have an insurance policy with a \$1000 deductible. This low deductible is important when the City is dealing with a small development company. However, O'Reilly Auto is a self-insured corporation with 10 billion in sales in 2019. Since they are self-insured, they do not have insurance deductibles. However, given their financial stability, the City does not need the protection of a \$1000 deductible.

KBG

EXHIBIT "C" TO SUBDIVISION AGREEMENT

CERTIFICATE OF INSURANCE

PROJECT:

CERTIFICATE HOLDER: City of Lexington
9180 Lexington Avenue
Lexington, Minnesota 55014

INSURED:

ADDITIONAL INSURED: City of Lexington

AGENT:

WORKERS' COMPENSATION:

Policy No. _____

Effective Date: _____

Expiration Date: _____

Insurance Company:

COVERAGE - Workers' Compensation, Statutory.

GENERAL LIABILITY:

Policy No. _____

Effective Date: _____

Expiration Date: _____

Insurance Company:

Claims Made

Occurrence

LIMITS: [Minimum]

Bodily Injury and Death:

\$500,000 for one person

\$1,000,000 for each occurrence

Property Damage:

\$200,000 for each occurrence

-OR-

Combination Single Limit Policy

\$1,000,000 or more

COVERAGE PROVIDED:

Operations of Contractor: YES

Operations of Sub-Contractor (Contingent): YES

Does Personal Injury Include Claims Related to Employment? YES

Completed Operations/Products: YES

Contractual Liability (Broad Form): YES

Governmental Immunity is Waived: YES

Property Damage Liability Includes:

Damage Due to Blasting YES

Damage Due to Collapse YES
Damage Due to Underground Facilities YES
Broad Form Property Damage YES

AUTOMOBILE LIABILITY:

Policy No. _____

Effective Date: _____

Expiration Date: _____

Insurance Company:

Any Auto

LIMITS: [Minimum]

Bodily Injury:

\$500,000 each person \$1,000,000 each occurrence

Property Damage:

\$500,000 each occurrence

-OR-

Combined Single Limit Policy: \$1,000,000 each occurrence

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL MAIL TEN (10) DAYS WRITTEN NOTICE TO THE PARTIES TO WHOM THIS CERTIFICATE IS ISSUED.

Dated at _____

On

BY:

Authorized Insurance Representative



November 9, 2020

City of Lexington
 Attn: Mary Vinzant
 9180 Lexington Ave
 Lexington, MN 55014

Dear Ms. Vinzant:

Enclosed is your 2021 contract with Anoka County. Please review the contract and complete the signature portion. Once completed, please email or mail the contract as well as the required information listed below to:

Angela.Rodine@co.anoka.mn.us

or

Angie Rodine
 County of Anoka
 2100 3rd Avenue, 5th Floor
 Anoka, MN 55303

PLEASE NOTE: The following information is required as part of your contract. If the contract is signed and executed without receiving this information in a timely manner, it may be referred to the County Attorney's Office for possible Breach of Contract and/or payments may be withheld until information is received.

CONTRACTOR INFORMATION SHEET - Required

Please update/complete and sign this page and return with your contract.

I will forward a copy of the contract to you after the appropriate County representatives have reviewed and signed it. If you have questions regarding the contract, please call your Contract Manager, Sue Doll, at 763-324-3482.

Sincerely,

Angie Rodine
 Administrative Secretary, Planning and Operations Support Services

**ANOKA COUNTY HUMAN SERVICES
CONTRACTOR INFORMATION SHEET**

Please review the following information for accuracy and completeness, indicate any changes, sign and return to:

Angie Rodine
Anoka County Human Services
2100 3rd Ave, Suite 500
Anoka, MN 55303

LEGAL NAME FOR CONTRACTOR: Lexington, City of
(Legal name and name on Certificate of Insurance must be exactly the same in order for County Signatures to be obtained on the Contract.)

Doing Business As: Lexington, City of

Business/Corporate Address: 9180 Lexington Ave
Lexington, MN 55014

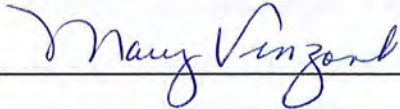
National Provider Identification (NPI) #: _____

Federal Tax Identification #: 41-6007870

NOTICE: Federal Business Tax ID/Social Security Number is needed for tax purposes as mandated by Section 1211 of the Tax Reform Act of 1976 and Minn. Stat 270.66. This information will be shared with the Minnesota Department of Revenue, the Minnesota Department of Human Services, the Internal Revenue Service, and the U.S. Department of Health, Education and Welfare for the purposes of administering the income tax, child support obligation and social security tax programs.

Individual who Contractor is designating to receive notice under the contract and to act as the responsible authority for data requests under the Minnesota government data practices act (Minn. Stat. Chap. 13):

Name: Mary Vinzant Phone: 763-784-2792 Fax: 763-785-8951 Email: ~~mlexington@comcast.net~~
mary.vinzant@cityoflexingtonmn.org

Signature (Required):  Date: 11-10-2020

Insurance Agency: League of MN Cities IPT Name of Agent: Krissi Tronnes

Telephone Number of Insurance Agent: 651-379-7800

Person Completing this Form:

Name: Mary Vinzant Title: Deputy City Clerk

Phone: 763-784-2792 Fax: 763-785-8951 Email: mary.vinzant@cityoflexingtonmn.org

2021 AGREEMENT FOR RESIDENTIAL RECYCLING PROGRAM

THIS AGREEMENT made and entered into on the 1st day of January 2021, notwithstanding the date of the signatures of the parties, between the COUNTY OF ANOKA, State of Minnesota, hereinafter referred to as the "COUNTY", and the CITY OF LEXINGTON, hereinafter referred to as the "MUNICIPALITY".

WITNESSETH:

WHEREAS, the County will receive funding from the State of Minnesota pursuant to Minn. Stat. § 115A.557 (hereinafter "SCORE funds") during 2021 which must be used to encourage and improve recycling and a portion must be specifically directed to recycling source -separated compostable materials; and

WHEREAS, the County will also receive funding pursuant to Minn. Stat. § 473.8441 (hereinafter "LRDG" funds") during 2021 and

WHEREAS, the County also has additional budgeted program funding available to supplement SCORE and LRDG funds for solid waste recycling programs, so that the available amount for the Residential Recycling Program is \$1,559,067.00.

WHEREAS, the County Solid Waste Management Master Plan 2018 (Master Plan 2018) and MPCA Metropolitan Solid Waste Management Policy Plan 2016-2036 state that MSW generated in the County that is not reused, recycled or composted, will be processed to the extent that processing capacity is available; and

WHEREAS, the Master Plan 2018 was developed with the participation of a representative from the Municipality staff, and the Municipality is required to develop and implement programs, practices, or methods designed to meet waste abatement goals by Minn. Stat. § 115A.551, Subd 2a. (b).

WHEREAS, the County wishes to assist the Municipality in meeting recycling goals established by Anoka County by providing said SCORE, LRDG, and County budgeted program funds to cities and townships in the County for solid waste recycling programs.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement, the parties mutually agree to the following terms and conditions:

1. **PURPOSE AND CONTRACT DOCUMENTS.** The purpose of this Agreement is to provide for cooperation between the County and the Municipality to implement solid waste recycling programs in the Municipality which will help the County and member municipalities meet the goals set in the current Anoka County Solid Waste Management Master Plan. The County and the Municipality agree that the information provided in the recitals above is to be incorporated into the purpose of this agreement.

The Contract Documents include: the **Anoka County Municipal Waste Abatement Grant Funding Application** submitted by the Municipality for the current contract year,

and the **Grant Funding Award** issued by Anoka County for the current contract year. These documents are incorporated into this agreement by reference and are components of the entire contract package. The order of precedence of these documents in the event of inconsistency or ambiguity shall be resolved in the following order: 1) this **Agreement for Residential Recycling Program**; 2) **Grant Funding Award**; and 3) **Anoka County Municipal Waste Abatement Grant Funding Application**.

2. **TERM.** The term of this Agreement is from January 1, 2021 through December 31, 2021 unless earlier terminated as provided herein.
3. **DEFINITIONS.** Defined terms contained in this Agreement and all the attachments are found in Minn. Stat. §§ 115A.03; 115A.471; and 115A.552. The use of capitalization for defined terms has no special effect. For convenience, a full list of defined terms is included with the Municipal Waste Abatement Grant Funding Application. Additionally:
 - a. "Full-Service Recycling Drop-off Center" means centralized permanent drop-off center that is open at least two times a week and accepts at least four types of materials beyond traditional curbside recyclables, i.e.: mattresses, appliances, scrap metal, furniture, source-separated compostable materials, electronics, etc.
 - b. "Multi-family dwellings" means households within apartment complexes, condominiums, townhomes, mobile homes and senior housing complexes.
 - c. "Quasi-municipal event" means community festivals which appear to the public to be supported and run by the Municipality but in fact are sponsored or co-sponsored by an independent non-profit 501c (3) organization, for example: the Anoka Halloween Parade.
4. **ELIGIBILITY FOR FUNDS.** The Municipality is entitled to receive reimbursement for eligible expenses, less revenues or other reimbursement received, for eligible activities up to the project maximum, which shall not exceed \$23,764.11.

The County reserves the right to reduce the funding provided in the event the Municipality does not complete the additional Grant Projects referenced in the Anoka County Municipal Waste Abatement Grant Funding Application.

The County also reserves the ability to assess the programs and reallocate unused SCORE and/or, LRDG funds mid-year if any participating municipality demonstrates the need for the funding and funds are available. The Municipality shall be provided documentation of the funding award determination and rationale as indicated by the 2021 Grant Funding Award.

5. **PROGRAM.** The Municipality shall develop and implement a residential solid waste recycling program adequate to meet the Municipality's annual recycling goal of 232 tons of recyclable materials as established by the County. The Municipality shall ensure that the recyclable materials collected are delivered to processors or end markets for recycling.
 - a. The Municipal recycling program shall include the following components:
 - i. Each household (including both single and Multi-family dwellings) in the Municipality shall have the Opportunity to Recycle at least four broad types of

materials, including but not limited to, paper (including cardboard/paperboard cartons), glass, plastic and metal.

- ii. The recycling (including any organics) program shall be operated in compliance with all applicable federal, state, and local laws, ordinances, rules and regulations.
 - iii. The Municipality shall implement a public information program that contains at least the following components:
 - (1) One promotional mailing to each household focused exclusively on the Municipality's recycling and source-separated compostable materials program;
 - (2) One promotional advertisement detailing recycling and organics opportunities available for residents included in the Municipality's newsletter or local newspaper; and
 - (3) Two community outreach activities at Municipal or Quasi-municipal events to inform residents about recycling and source-separated compostable materials opportunities.
 - iv. The public information components listed above shall focus on all recyclable materials and the various opportunities to recycle and compost source-separated compostable materials within the Municipality. The Municipality shall incorporate County/regional/State campaigns and images and use the toolkits provided by the County when preparing promotional materials. The Municipality, on an ongoing basis, shall identify new residents and provide detailed information on the recycling opportunities available to these new residents. The County shall work with the Municipality on promotional materials to coordinate messages. The Municipality shall provide promotional materials to the County for review prior to publication to ensure accuracy.
 - v. The Municipality shall regularly attend the bi-monthly Solid Waste Abatement Advisory Team (SWAAT) meetings per year.
 - vi. The Municipality shall offer a minimum of one spring and/or fall recycling drop-off event(s) where items not normally accepted at the curb are collected for recycling. If the Municipality is hosting a monthly drop-off as described below, the spring/fall recycling drop-off events may be included within that program.
- b. The Municipality is encouraged to expand its recycling program to include one or more of the following components in order to receive additional funding.
- i. Organize monthly/quarterly recycling drop-off events which can be held in conjunction with a neighboring municipality(ies) on a cooperative basis for the citizens of both/all municipalities.
 - ii. Provide a community event recycling program, which at a minimum would consist of providing recycling opportunities at all Municipal sponsored or Quasi-municipal events and festivals as required by Minn. Stat. § 115A.151. The feasibility of

adding organics collection at the event will be explored, and if feasible, implemented as an enhancement to the waste abatement program.

- iii. Provide the opportunity for citizens to engage in recycling activities at Municipal and Quasi-municipal facilities as required by Minn. Stat. § 115A.151 such as athletic fields and public centers.
 - iv. Organize and manage a Full-Service Recycling Drop-off Center.
 - v. Develop enhanced recycling promotion and assistance for Multi-family dwellings.
 - vi. Develop additional opportunities for source-separated compostable materials collection.
 - vii. Develop and implement additional opportunities to recycle bulky and problem materials (e.g. appliances, batteries, carpet pad, electronics, fluorescent lamps, mattresses, oil, scrap metal, etc.) from residents on an on-going basis either curbside or at a drop-off.
- c. If the Municipality's recycling program did not achieve the Municipality's recycling goals as established by the County for the prior calendar year, the Municipality shall work with the County to prepare a plan to achieve the recycling goals set forth in this Agreement.
 - d. The Municipality's recycling program shall be limited to residential programming for funding reimbursements under this Agreement. The County will not reimburse business recycling programming or household hazardous waste programming by the Municipality. Any inquiries or requests regarding these topics should be sent to the County for response.
 - e. In addition to the above requirements designed to increase residential recycling opportunities, the Municipality shall provide recycling opportunities in all municipal buildings including but not limited to, city offices, public meeting rooms and parks, as required by Minn. Stat. § 115A.151. If items collected through the Municipal recycling program prove to be contaminated or not recyclable, those items shall be treated as public entity waste and shall be processed at a resource recovery facility unless the waste has been certified as unprocessable. Minn. Stat. §§ 115A.46, 115A.471 and 473.848. See page 44, 47-48, 51, and p. 67 of the 2018 Anoka County Solid Waste Management Master Plan regarding the requirements for Public Entity Waste.
 - f. If the Municipality requests reimbursement for park/public entity recycling/organics/trash waste systems/containers, the Municipality needs to work with the County before an order is placed to make sure the containers are consistent with the requirements set forth by the County for colors e.g. (blue for recycling, green for organics and gray or black for trash), openings and labels.
 - g. Pursuant to Minn. Stat. §§ 115A. 46, 115A.471 and 473.848, all waste generated by municipal government activities (including city/town halls, public works and public safety buildings, parks, and libraries, and for municipalities that arrange for waste services on behalf of their residents (organized collection)) shall be

delivered to a waste processing plant for disposal as long as capacity is available. Failure to comply with this provision shall constitute a breach of this Agreement resulting in the loss of all Grant Funding unless, pursuant to statute, the Municipality has conferred with the County and developed a plan to comply within a reasonable period of time.

6. **REPORTING.** The Municipality shall submit the following reports semi-annually to the County no later than the third Friday in July 2021 and the second Friday in January 2022.
 - a. An accounting of the amount of waste which has been recycled as a result of the Municipality's activities and the efforts of other community programs, redemption centers and drop-off centers. For recycling programs, the Municipality shall certify the number of tons of each recyclable material which has been collected and the number of tons of each recyclable material which has been marketed. For recycling programs run by other persons or entities, the Municipality shall also provide documentation on forms provided by the County showing the tons of materials that were recycled by the Municipality's residents through these other programs. The Municipality shall keep detailed records documenting the disposition of all recyclable materials collected pursuant to this Agreement. The Municipality shall also report the number of cubic yards or tons of yard waste and source-separated compostable materials collected for composting, chipping, or land spreading, together with a description of the methodology used for calculations. Any other material removed from the waste stream by the Municipality, i.e. tires and used oil, shall also be reported separately.
 - b. Information regarding any revenue received from sources other than the County for the Municipality's recycling programs, i.e. revenue taken in from the sale of recyclables and fees collected from residents, shall be reported.
 - c. Copies of all promotional materials that have been prepared by the Municipality during the term of this Agreement to promote its recycling and organics collection programs.
 - d. The Municipality agrees to support County efforts in obtaining hauler reports by ensuring compliance through ordinance, contract or license requirements and the ability to exercise punitive actions, if needed.
 - e. The Municipality agrees to furnish the County with additional reports in form and at frequencies requested by the County for financial evaluation, program management purposes, and reporting to the State of Minnesota.
7. **BILLING AND PAYMENT PROCEDURE.** The Municipality shall submit itemized invoices semi-annually to the County for abatement activities no later than the third Friday in July 2021 and the second Friday in January 2022. The invoices shall be paid in accordance with standard County procedures, subject to the approval of the Anoka County Board of Commissioners.
8. **PUBLICATIONS.** The Municipality shall acknowledge the financial assistance of Anoka County on all promotional materials, reports and publications relating to the activities funded under this Agreement, by including the following acknowledgement: "Funded by the Anoka County Board of Commissioners and State SCORE (Select Committee On

Recycling and the Environment) funds.” The Municipality shall provide copies of all promotional materials funded by this grant.

The County shall provide all printed public information pieces about County programs. A Municipality shall not modify County publications related to business recycling, household hazardous waste management or the County compost sites.

Information about the County’s business recycling program, household hazardous waste management program or County compost sites that a Municipality plans to publish in a Municipal communication, printed or electronic, shall be provided to the County for review and approved by the County prior to publication to ensure accuracy and consistency.

9. **INDEMNIFICATION.** The County agrees to indemnify, defend, and hold the Municipality harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the County under this Agreement.

The Municipality agrees to indemnify, defend, and hold the County harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the Municipality under this Agreement.

The provisions of this subdivision shall survive the termination or expiration of the term of this Agreement.

10. **GENERAL PROVISIONS.**

- a. In performing the provisions of this Agreement, both parties agree to comply with all applicable federal, state or local laws, ordinances, rules, regulations or standards established by any agency or special governmental unit which are now or hereafter promulgated insofar as they relate to performance of the provisions of this Agreement. In addition, the Municipality shall comply with all applicable requirements of the State of Minnesota for the use of SCORE funds provided to the Municipality by the County under this Agreement. The Municipality shall also comply with all relevant portions of the current Anoka County Solid Waste Management Master Plan and shall participate in the preparation of the successor Master Plans.
- b. If the Municipality utilizes the services of a subcontractor for purposes of meeting requirements herein, the Municipality shall be responsible for the performance of all such subcontracts and shall ensure that the subcontractors perform fully the terms of the subcontract. The agreement between the Municipality and a subcontractor shall obligate the subcontractor to comply fully with the terms of this Agreement.
- c. It is understood and agreed that the entire agreement is contained herein, and that this Agreement supersedes all oral and written agreements and negotiations between the parties relating to the subject matter hereof.

- d. Any amendments, alterations, variations, modifications, or waivers of this Agreement shall be valid only when they have been reduced to writing, duly signed by the parties.
 - e. The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause or phrase of this Agreement is for any reason held to be contrary to law, such decision shall not affect the remaining portion of this Agreement.
 - f. Nothing in this Agreement shall be construed as creating the relationship of co-partners, joint venturers, or an association between the County and the Municipality, nor shall the Municipality, its employees, agents or representatives be considered employees, agents, or representatives of the County for any purpose.
 - g. The Municipality shall maintain financial and other records and accounts in accordance with requirements of the County and the State of Minnesota. The Municipality shall maintain strict accountability of all funds and maintain records of all receipts and disbursements. Such records and accounts shall be maintained in a form which will permit the tracing of funds and program income to final expenditure. The Municipality shall maintain records sufficient to reflect that all funds received under this Agreement were expended in accordance with Minn. Stat. § 115A.557, Subd. 2, for residential solid waste recycling purposes. The Municipality shall also maintain records of the quantities of materials recycled. All records and accounts shall be retained as provided by law, but in no event for a period of less than five years from the last receipt of payment from the County pursuant to this Agreement.
 - h. Pursuant to Minn. Stat. § 16C.05, the Municipality shall allow the County or other persons or agencies authorized by the County, and the State of Minnesota, including the Legislative Auditor or the State Auditor, access to the records of the Municipality at reasonable hours, including all books, records, documents, and accounting procedures and practices of the Municipality relevant to the subject matter of the Agreement, for purposes of audit. In addition, the County shall have access to the project site(s), if any, at reasonable hours.
11. **TERMINATION.** This Agreement may be terminated by mutual written agreement of the parties or by either party, with or without cause, by giving not less than seven (7) days' written notice, delivered by mail or in person to the other party, specifying the date of termination. If this Agreement is terminated, assets acquired in whole or in part with funds provided under this Agreement shall be the property of the Municipality so long as said assets are used by the Municipality for the purpose of a landfill abatement program approved by the County.

(SIGNATURE PAGE TO FOLLOW)

IN WITNESS WHEREOF, the parties hereunto set their hands.

CITY OF LEXINGTON

COUNTY OF ANOKA

By: _____

By: _____

Name: _____

Jonelle Hubbard, Director
Anoka County Public Health and
Environmental Services

Title: _____

Date: _____

Date: _____

By: _____

Municipality's Clerk

Date: _____

Approved as to form and legality:

Approved as to form and legality:

By: _____

By: _____

Date: _____

Kathryn M. Timm
Assistant County Attorney

Date: _____

2021 Anoka County Municipal Waste Abatement Grant Funding Award Letter

The Municipality of Lexington is eligible for a total of \$25,993.00 for their Municipal program abatement efforts in 2021, plus if awarded upon request up to an additional \$20,000.00.

The total funding for the 2021 Residential Recycling Program is based on the budgeted amounts stated in the Municipal Waste Abatement Grant Funding Application.

Check one below:

(09-29-2020) The grant application was received on or before September 30, 2020.

The grant application was not received on or before September 30, 2020.

Therefore, the municipality is only eligible for the Base Funding Allocation.

The Grant Funding Award for Lexington is as follows:

Base Funding Allocation	\$	14,610.00
Enhancement Funding Grant		
	Amount Eligible	Amount Requested
Drop-off Grant	\$ 10,000.00	\$ 8,232.11
General Enhancement Grant	\$ 922.00	\$ 922.00
Organics Grant	\$ 461.00	\$ -
Additional Grant	\$ 20,000.00	\$ -
TOTAL		\$ 9,154.11
Total Funding Award (Base + Enhancement Funding)		
	\$	23,764.11

To the extent that the Municipality requested funds in excess of the total eligible amount, the excess amount in any category is denied.

Reviewed by: Jill Curran

Dated: 10/30/2020

Approved by: Alison Peterson

Dated: 10/30/2020

Contract # C0008093

2021 Funding for Municipal Waste Abatement Programs

Municipality		2021 Base Funding and Goals				2021 Additional Enhancement Funds Requested by Municipalities										Total Amount Municipalities Awarded (Including Additional Grant)			
		Contract Number	Total Pop	HH	Base	Base Funding: \$10,000 + \$5 Per HH (Household)	Goals: 100 SF + 215 PP SF	Up to 4,999 households	5,000+ households	Drop-off Grant	General Enhancement Grant	Organics Grant		Amount Requested	Total Funds Unrequested from Base Fund, General Organics Enhancement Funds	Total Funds Requested from Base Fund, General Organics Enhancement Funds	Additional Grant Program	Total	
Lexington	C0000093	2,356	922	\$10,000.00	\$5,000.00	14,610.00	224	\$10,000	\$15,000	\$9,232	\$922	\$922	\$0.00/HH	\$0.00/HH	\$0.00/HH	2,228.89	23,764.11	\$	23,764.11

2021 Total Allocation includes state SCORE and LRQG funds and additional budgeted program funding. Population and Household Counts are based on 2018 Met Council Estimates. Goals are based on 215 pounds/person/year single family home up to 4 units and 160 pounds/person/year multi-family dwellings 5 units or more.

* Municipalities must complete the 2021 Municipal Waste Abatement Grant Funding Application to receive funding.

Municipalities that do not request the amount available in enhancement grants

Municipalities that did not request all base funds

2021 Anoka County Municipal Waste Abatement Grant Funding Application

Applications are due September 30, 2020

The **City of Lexington** is requesting the following funding for their 2021 Anoka County municipal waste abatement program efforts.

General Instructions

- Please review and complete each section of this grant application carefully and in its entirety. How completely you fill out this form will affect our ability to process your request and the amount of funding that is awarded.
- If the County does not receive a completely filled out funding application from your municipality by the September 30, 2020, deadline, you will not receive funding. If there is nothing filled out in a section for how you plan to spend the funds, and you only list a dollar amount, that will be considered an incomplete section, and the application will be returned to the applicant.
- All funding is reimbursement funding. Reimbursements are processed twice per year. No funds are processed until proof of expenditures are submitted to the county semi-annually in July and January as specified in the municipal contract.
- The County reserves the right to reduce the funding provided in the event the municipality does not complete the additional grant projects referenced in this application. The County also reserves the ability to reallocate unused SCORE (Select Committee On Recycling and the Environment) and LRDG (Local Recycling Development Grant) funds mid-year if any participating municipality demonstrates the need for additional funds and if funding is available.
- Any calculations based on the number of households or population of each community are established by using the latest Met Council data available when the contract documents were prepared.

Eligible Expenses

The following items are examples of eligible expenses allowed for reimbursement.

Collection Expenses: If residents are charged recycling fees for curbside or recycling events, waste abatement funds will reimburse the difference between the fees collected and the cost of recycling or composting the materials.

Equipment: The cost to purchase, maintain and repair equipment that is used **exclusively** to operate the recycling or composting program.

Containers: The cost for recycling or organics containers.

Promotion: The entire cost of a publication if totally dedicated to waste reduction, recycling or composting information or a percentage of the cost for the portion of a municipal publication dedicated to waste management information.

Staffing: Salary and benefits to cover a portion of full-time or part-time recycling program staff who are **directly** working on the planning implementation and promotion of waste reduction, recycling and composting programs can be covered with base funding.

Ineligible Expenses

The following general operating expenses should NOT be submitted for reimbursement.

Standard Operational Expenses/Building Overhead: Since most of the municipal recycling coordinators are part-time positions and staff serve multiple roles at the municipality, standard operating expenses including office space rental, leasing office equipment and general office supplies, are not eligible for reimbursement.

Project Expenses: Specific to transportation, energy or ground water protection.

Collection Costs: The costs for general waste and recycling collection at municipal buildings, trash costs when advertised as being accepted at a recycling/cleanup day, and costs associated with road side cleanup of illegally dumped materials should not be included in this application.

General Municipal Staff: Staff time related to standard municipal operations (city administrator, office administration, facilities management, finance and legal staff) are not eligible for reimbursement. If municipal staff do not assist the recycling coordinator directly on activities to help the municipality achieve its recycling goal, e.g. communications and collecting, processing or marketing recyclable materials and organics, their time will not be reimbursed.

2021 Base Funding Allocation

All municipalities are eligible for base waste abatement grant funding. When completing this application, base funding requests should fall under one of the following categories:

- regular curbside collection,
- general operations of a drop-off center,
- costs for spring and fall recycling days,
- basic promotion,
- yard waste collection and
- percentage of time the recycling coordinator spends on waste abatement activities.

Base Funding is \$10,000.00 base, plus \$5.00/household (household counts are based on 2019 Met Council estimates)

Base Funding Allocation	Maximum Amount Available
City of Lexington	\$14,610.00

Curbside Collection	
Collection Contract	
Other	
Less estimated revenue received	
General Operations of a Drop-off Center	
Equipment	
Facility Costs (electric, rent, disposal costs, porta potty)	
Service Providers/Collection Costs JR's 1500.00 Eco shred 600.00	\$ 2,100.00
Labor/Staffing (see above for eligible expenses)	\$ 750.00
Other	
Less estimated revenue received	

Promotion	
Printing	\$1,698.98
Postage	\$1,127.59
Yard Waste/Tree Waste	
Collection Contract	
Less estimated revenue received	
Problem Materials	
Tires, oil & other	
Less estimated revenue received	
Administration (see above for eligible expenses)	
Recycling Coordinator <u>15</u> % of full-time equivalent	\$9,110.40
Program Assistant	
Office supplies/training/mileage	
Total Drop-off Grant Requested	\$ 14,786.93

2021 Enhancement Funding Allocation

The purpose of the Anoka County Municipal Waste Abatement grant funding program is to increase recycling and organics diversion and help the County achieve the State mandated goal of 75% recycling/composting by 2030. The County recognizes that this funding is needed to support established infrastructure costs that exceed municipal funding. To be eligible for grant funds, municipalities must apply for these funds. Applicants must itemize expenditures within each section below and calculate the total grant request for each category.

Drop-off Grant

This grant is allocated to cover additional drop-off center costs or events beyond the regularly scheduled spring and fall recycling days.

The grant maximum for this section is \$10,000.00 for municipalities with up to 4,999 households and \$15,000.00 for municipalities with household counts 5,000 and over.

Examples of materials that can be collected for reuse, recycling or composting:

Standard Reusable or Recyclable Materials Collected at Drop-off Centers or Events		Additional Items
Appliances	Electronics	Block n Shape Polystyrene
Automotive Products	Fluorescent Bulbs	Film Plastics
Bicycles**	Household Batteries	Furniture* and **
Carpet Pad	Mattresses* and **	Small Household Goods*
Clothing**	Scrap Metal	Source Separated Organics
Confidential Papers		Yard Waste

* None of these materials should be advertised as being collected on a Recycling Day and then disposed of as trash

** Items that should be evaluated for reuse prior to recycling

Drop-off Grant	Maximum Amount Available
City of Lexington	\$10,000.00

Special Monthly/Quarterly Drop-off Events	
Equipment	
Service Providers/Collection Costs average cost 984.51 x 6 = 5907.06	\$ 5,907.06
add 10% increase \$590.70	\$ 590.70
Promotional Coupon Costs	\$ 500.00
Labor - Staff/organizations (see above for eligible expenses) average \$187.02 x 6	\$ 1,122.14
Other add 10% increase	\$ 112.21

Additional Drop-off Center Costs	
Equipment	
Service Providers/Collection Costs	
Additional staffing requirements	
Total Drop-off Grant Requested	\$ 8,232.11

General Enhancement Grant

The grant maximum for this section is \$1.00/household.

General Enhancement Grant	Maximum Amount Available
City of Lexington	\$922.00

Park Recycling	
Recycling Containers Price/container	
Recycling Bags	
Service Providers/Collection Costs	
Labor - Staff costs needed for collection (see above for eligible expenses) CLLL	\$ 960.00
<i>Park Recycling Subtotal</i>	<i>\$ 960.00</i>

Quasi-Municipal Event Recycling - Please list any organics costs in organics section.	
Recycling Containers Price/container	
Recycling Bags	
Service Providers/Collection Costs	
Labor - Staff costs needed for collection (see above for eligible expenses)	
<i>Event Recycling Subtotal</i>	<i>\$ -</i>

Special Curbside Recycling Pickups	
Collection Costs	
Subsidy to resident -- # of items collected x _____	
<i>Special Curbside Subtotal</i>	\$ -
Multi-Family Recycling Outreach	
Equipment/Promotion	
Staff costs (see above for eligible expenses)	
<i>Multi-unit Enhancement Subtotal</i>	\$ -
Additional Promotion Costs	
Printing	
Postage	
Advertising	
<i>Promotion Subtotal</i>	\$ -
Total General Enhancement Grant Requested	\$ 960.00

Organics Program Grant

The grant maximum for this section is .50/household if additional curbside or drop-off grant programs are not offered to residents or \$1.00/household if curbside or drop-off organics programs are offered to residents.

Organics Program Grant	Maximum Amount Available
City of Lexington	\$461.00

Organics Program Expenses	
Equipment	
-- Organics Containers/Starter Kits Price/container	
-- Compostable Bags	
-- Compostable Serving Ware - cups/bowls/utensils	
-- Container rental or collection costs	
Promotional costs	
Labor - Staff/organizations # of hours (see above for eligible expenses)	
Other	
Total Organics Grant Requested	\$ -

Supplemental Funding Request

Supplemental grant funding is currently available to help support municipal waste abatement programs and/or new program development. Supplemental funding, however, should not be depended on for long-term program sustainability. Before requesting supplemental additional grant program dollars, it is critical that your municipality is willing to support and sustain the services before implementation.

Please be aware that there is a limited amount of supplemental funding available for this section. If the County receives more funding requests than funds, the funds may be reduced or denied for a municipalities supplemental funding request. Grants will be evaluated based on which projects best help the County meet the State mandated goal of 75% by 2030.

The maximum supplemental grant available may be up to \$20,000.00 per municipality.

Do you need additional funds to grow existing waste abatement programs? **Yes or No**

If **No**, go to page 7.

If **Yes**, continue on with this section.

In the box below, please include the following information:

- Identify need for supplemental funding;
- Describe project scope and design;
- Describe how the project may benefit multiple municipalities or the County as a whole;
- Note key stakeholders participating in project activities, including project collaborators;
- Quantify and list expected outcomes, such as, new materials to be collected, projected amount to be collected, percentage increase of currently collected materials if supplemental grant funding is approved.

Attach additional information as needed.

Project Budget (list all project elements that require funding)	Costs
Total Additional Grant Program Requested	\$ -

Total Funding Requested

Base Funding Allocation	\$	14,610.00
--------------------------------	----	-----------

Enhancement Funding Summary		
• Drop-off Grant Request	\$	8,232.11
• General Enhancement Grant Request	\$	922.00
• Organics Grant Request	\$	-
• Supplemental Funding Request	\$	-
Total Enhancement Funding Requested	\$	9,154.11

Total Funding Requested (Base + Enhancement Funding)	\$	23,764.11
---	-----------	------------------

City of Lexington

Date 9-28-2020

Name (print) Mary Vinzant

Signature _____

Title Deputy City Clerk

Office Use Only

Received by *Polun Woodruff*

Date 9-29-2020