

AGENDA
PUBLIC HEARING
&
REGULAR PLANNING COMMISSION MEETING
May 16, 2017 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER
 - A. Roll Call: Chairperson Olsson, Commissioners Bautch, O'Neil, Thorson and Vanderbloomer
2. PUBLIC HEARING – Storm Water Pollution Prevention Program (SWPPP)
3. ADJOURNMENT PUBLIC HEARING

REGULAR PLANNING COMMISSION MEETING

4. CALL TO ORDER
 - A. Roll Call: Chairperson Olsson, Commissioners Bautch, O'Neil, Thorson and Vanderbloomer
5. CITIZENS FORUM
6. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS
7. LETTERS AND COMMUNICATION
 - A. Building Permits for April 2017 pg. 1-2
8. APPROVAL OF PLANNING COMMISSION MINUTES
 - A. April 11, 2017 pg. 3-4
9. DISCUSSION ITEM:
 - A. Overview of Lexington's Comprehensive Planning Process
 - B. Review of Public Input Results and Survey Discussion
 - C. Discussion about Draft Goals/Objectives for Plan Elements
10. NOTE COUNCIL MINUTES:
 - A. April 6, 2017
 - B. April 20, 2017 pg. 5-7
pg. 8-10
11. PLANNING COMMISSION INPUT
12. ADJOURNMENT

City of Lexington
Permits Issued & Fees Report - Detail by Address
Issued Date From: 3/1/2017 To: 3/31/2017
Permit Type: All Property Type: All Construction Type: All
Include YTD: Yes Status: Not Voided

Permit#	Date Issued	Site Address	Permit Type: Building	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Kind: Commercial Remodel														
Permit Kind: Commercial Sign - Permanent														
0017-00010	03/28/2017	9175 S SERVICE DR		0		5,975.00	164.52	106.94	2.99					274.45
Permit Kind: Residential New Construction														
0017-00012	03/14/2017	9321 RYAN PL		0		8,000.00	201.28	130.83	4.00					336.11
Permit Kind: Residential Remodel														
0017-00013	03/17/2017	8840 ARONA AVE		0		8,900.00	219.66	142.78	4.45					366.89
Permit Type: Building - Totals														
Period	3	0				22,875.00	585.46	380.55	11.44					977.45
YTD	6	0				161,775.00	2,340.46	1,521.31	80.89					3,942.66
Permit Type: Fire														
Permit Kind: Commercial Fire Alarm														
Permit Type: Fire - Totals														
Period	0													
YTD	1	0				1,200.00	59.07		0.60					59.67
Permit Type: Mechanical														
Permit Kind: Commercial Remodel														
Permit Kind: Public Remodel														
0017-00016	03/23/2017	9180 LEXINGTON AVE		0										

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: Mechanical - Totals													
	Period		1	0									
	YTD		2	0	24,000.00	480.00	312.00	12.00					804.00
Permit Type: Plumbing													
Permit Kind: Commercial Remodel													
Permit Kind: Residential Repair													
Permit Type: Plumbing - Totals													
	Period		0										
	YTD		2	0	40,000.00	840.00		21.00					861.00
Permit Type: Zoning													
Permit Kind: Commercial Sign - Permanent													
2017-00007	03/07/2017	9300 LEXINGTON AVE		0		50.00							50.00
Permit Type: Zoning - Totals													
	Period		1	0		50.00							50.00
	YTD		1	0		50.00							50.00
Report Total													
	Period		5	0	\$22,875.00	635.46	380.55	11.44					1,027.45
	YTD		12	0	\$226,975.00	3,769.53	1,833.31	114.49					5,717.33

MINUTES
REGULAR PLANNING COMMISSION MEETING
April 11, 2017 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER

- A. Roll Call: Chairperson Olsson, Commissioners Bautch, O'Neil, Thorson and Vanderbloomer

Chairperson Olsson called to order the Regular Planning Commission meeting on April 11, 2017 at 7:01 p.m. Commissioners Present: John Bautch, John O'Neill, Ron Thorson, and Mark Vanderbloomer. Also present: John Hughes, Councilmember; Bill Petracek, City Administrator; Chris Janson, MSA Consultants; Lexington citizens present for the Comprehensive Planning workshop.

Citizens present for the Comprehensive Planning Workshop:

*Mike Agnew
Marie Aceituno
Michelle Koch
Diane Harris
Chuck Miller
Kent and Teresa Mann
Larry Renallo*

2. CITIZENS FORUM

No citizens were present to address the Commission

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

A motion was made by Olsson to approve the agenda as typewritten. The motion was seconded by Bautch. Motion carried 5-0.

4. LETTERS AND COMMUNICATION

- A. Building Permits for March 2017

No discussion on letters and communications.

5. APPROVAL OF PLANNING COMMISSION MINUTES

- A. March 14, 2017

A motion was made by Bautch to approve the March 14, 2017 Planning Commission minutes as presented. The motion was seconded by O'Neill. Motion carried 5-0.

6. DISCUSSION ITEM: PUBLIC WORKSHOP

- A. Comprehensive Planning 101
- B. Overview of Lexington's Comprehensive planning Process and Metropolitan Councils Thrive 2040 Requirements
- C. Existing Conditions Overview
- D. Overview of existing plans
- E. SWOT Analysis-Discuss Strengths, Weakness, Opportunities and Threats
 - Mobility
 - Development
 - Beautification

Chris Jansen, MSA Consultants, lead the discussion on the public workshop. He provided an overview of the Comprehensive Planning process and the reasons a City is required to develop a plan every 10 years. Citizens of the City of Lexington were present at the workshop to provide input on the City of Lexington's 2040 Comprehensive Plan.

7. NOTE COUNCIL MINUTES:

- A. March 2, 2017
- B. March 16, 2017

The Commission discussed the issues with the Metropolitan Council and the letter received from them regarding Inflow/Infiltration. The P & Z discussed potential O'Reilly's expansion.

8. PLANNING COMMISSION INPUT

Chairperson Olsson stated he would not be able to attend the May and June meetings as he will be out of town on business. Discussion ensued.

A motion was made by Olsson the change the May and June P & Z meeting dates to May 16th and June 20th. The motion was seconded by O'Neill. Motion carried 5-0.

9. ADJOURNMENT

Bautch made a motion to adjourn at 8:12 p.m. The motion was seconded by Olsson. Motion carried 5-0.

**CITY OF LEXINGTON
REGULAR COUNCIL MEETING
APRIL 6, 2017 – 7:00 P.M.
9180 LEXINGTON AVENUE**

- 1. CALL TO ORDER:** – Vice Mayor Hughes
- A. Roll Call - Council Members: DeVries, Harris, and Murphy

Vice Mayor Hughes called to order the Regular City Council meeting for April 6, 2017 at 7:00 p.m. Councilmember's present: Devries and Harris. Excused Absence: Mayor Kurth and Councilmember Murphy. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Jim Fischer, Lead Public Works; Pat Zeitner, Quad Press Reporter; Zach Freimark, District Representative (Tom Emmer).

2. CITIZENS FORUM

No citizens were present to address the Council

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

A motion was made by Councilmember Devries to approve the agenda as typewritten. The motion was seconded by Councilmember Harris. Motion carried 3-0.

**4. CONGRESSMAN TOM EMMER'S STAFF TO PROVIDE
LEGISLATIVE UPDATE**

Zach Freimark, District Representative from Congressman Emmer's office was present to provide a legislative update. Freimark discussed the President's budget proposal and other various items that could affect the District. Discussion ensued.

5. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Harris) – *Councilmember Harris explained that the Airport Commission doesn't have plans to extend the airport runway – only maintenance of the existing infrastructure. Next meeting is July 12th.*
- B. Cable Commission (Councilmember Murphy) – *No report.*
- C. City Administrator (Bill Petracek) – *Petracek updated the Council on the Police Operations Committee demoing alert systems. He added there may be a possibility that Lexington residents will be able to tie into Blaine's alert system for water outages. Discussion ensued.*

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- D. *Petracek also updated Council on the network server process. Discussion ensued.*
Building Inspector (Scott Jensen) – *Building Inspector Jensen discussed the progress on rental housing, property maintenance, and building inspections. Discussion ensued. Jensen also provided an update on how the driveway ordinance enforcement was progressing and that letters were sent out to remind homeowners of the December deadline to have the minimum standards for a driveway completed. Discussion ensued.*

6. LETTERS AND COMMUNICATIONS:

- A. Planning & Zoning meeting minutes – March 14, 2017
- B. Council Workshop meeting minutes – March 16, 2017
- C. Sharon Sculley - Centennial School District 12 – Letter of Thanks for donation to Summer Fun Enrichment Program Staff Support
- D. Mediation Services for Anoka County – Letter of Thanks for donation
- E. Lexington Comprehensive Plan - Public Workshop – April 11, 2017
- F. North Metro TV – February 2017 Update
- G. Centennial Lakes Police Department Media Report
 - 3-9-17 through 3-15-17
 - 3-16-17 through 3-22-17
 - 3-23-17 through 3-29-17

No discussion on Letters and Communications

7. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – March 16, 2017
- B. Recommendation to Approve Claims and Bills:
Check #'s 13513 through 13514
Check #'s 41865 through 41932
Check #'s 11365 through 11373

A motion was made by Councilmember Devries to approve the consent agenda items. The motion was seconded by Councilmember Harris. Motion carried 3-0.

8. ACTION ITEMS:

- A. Recommendation to approve the purchase of five (5) RCA Galileo Pro 11.5
“32GB 2in 1 tablet with keyboard Case Android 6.0 not to exceed the amount of \$450.00

A motion was made by Councilmember Devries to approve the purchase of five (5) RCA Galileo Pro 11.5 “32GB 2in 1 tablet with keyboard Case Android 6.0 not to exceed the amount of \$450.00. The motion was seconded by Councilmember Harris. Motion carried 3-0.

- B. Recommendation to approve purchasing the security system through
Pro-Tec Designs in the amount of \$10,056.00 and \$2444.00 for necessary electrical work.

Jim Fisher, Lead Public Works, was present to provide details on the security system bid received with State Contract pricing for Memorial Park. Discussion ensued.

A motion was made by Councilmember Devries to approve purchasing the security system through Pro-Tec Designs in the amount of \$10,056.00 and \$2,444.00 for necessary electrical work. The motion was seconded by Councilmember Harris. Motion carried 3-0.

- C. Recommendation to approve the purchase of a John Deere Z930M EFI Commercial Z Trak Lawn Mower in the amount of \$10,306.14 from Minnesota Equipment Inc.

Petracek explained the pricing for this item was obtained through the State Contract, as well. Discussion ensued.

A motion was made by Councilmember Devries to approve the purchase of a John Deere Z930M EFI Commercial Z Trak Lawn Mower in the amount of \$10,306.14 from Minnesota Equipment Inc. The motion was seconded by Councilmember Harris. Motion carried 3-0.

- D. Recommendation to approve Realtor Nick Junker with Coldwell Banker Burnet as realtor for DuWayne property and authorize City Administrator to sign documents

A motion was made by Councilmember Harris to approve Realtor Nick Junker with Coldwell Banker Burnet as realtor for DuWayne property and authorize City Administrator to sign documents. The motion was seconded by Councilmember Devries. Motion carried 3-0.

9. MAYOR AND COUNCIL INPUT

No Input from Mayor Council.

Attorney Glaser discussed Anoka County Law Day – Citizens can get one day of free legal advice April 29th at the courthouse. Discussion ensued.

10. ADJOURNMENT

A motion was made by Councilmember Devries to adjourn the meeting at 7:45 p.m. The motion was seconded by Councilmember Harris. Motion carried 3-0.

I hereby certify that the April 6, 2017, Regular City Council Minutes as presented, were approved by the Lexington City Council on April 20, 2017.

Bill Petracek
City Administrator

/bp

**CITY OF LEXINGTON
BOARD OF REVIEW
&
REGULAR COUNCIL MEETING
APRIL 20, 2017 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. CALL TO ORDER BOARD OF REVIEW - Mayor Kurth

- A. Roll Call- Council Members: DeVries, Harris, Hughes and Murphy

Mayor Kurth called to order the meeting of the Board of Review for the City of Lexington at 7:00 pm of April 20, 2017. Councilmember's present: Devries, Hughes, and Murphy. Excused absence: Councilmember Harris. Also Present: Molly Johnson and Ted Anderson, Anoka County Assessor's Office; Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Pat Zeitner, Quad Community Press.

2. INTRODUCTION OF COUNTY ASSESSOR

Molly Johnson and Ted Anderson from the Anoka County Assessor's Office to provide an overview of the 2017 Assessor's Report and take comments from the public.

3. CITIZENS WHO WISH TO ADDRESS ASSESSOR

No citizens were present to address the assessor.

4. CLOSE BOARD OF REVIEW

A motion was made by Councilmember Devries to close the Board of Review at 7:02 p.m. The motion was seconded by Councilmember Hughes. The motion carried 4-0.

REGULAR COUNCIL MEETING

5. CALL TO ORDER: – Mayor Kurth

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

Mayor Kurth called to order Regular City Council meeting for the City of Lexington at 7:03 pm of April 20, 2017. Councilmember's present: Devries, Hughes, and Murphy. Excused absence: Councilmember Harris. Also Present: Molly Johnson and Ted Anderson, Anoka County Assessor's Office; Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Pat Zeitner, Quad Community Press.

6. CITIZENS FORUM

No citizens were present to address the city council

7. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

A Motion was made by Councilmember Murphy to approve the agenda as typewritten. The motion was seconded by Councilmember Devries. The motion carried 4-0.

8. LETTERS AND COMMUNICATIONS:

- A. Public Notice – Closed Executive Session – 4-20-2017
- B. Public Notice – Planning & Zoning meeting date changes – May and June
- C. Planning & Zoning meeting minutes – April 11, 2017
- D. Centennial Lakes Police Department Media Report
 - 3-30-17 through 4-6-17
 - 4-7-17 through 4-12-17
- E. Anoka County Parks and Community Services – April newsletter

No comments or discussion on Letters and Communications

9. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – April 6, 2017
- B. Recommendation to Approve Claims and Bills:
Check #'s 13515 through 13516
Check #'s 41933 through 41982
Check #'s 11387 through 11403

Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

A motion was made by Councilmember Devries to approve the consent agenda. The motion was seconded by Councilmember Hughes. Motion carried 4-0.

10. ACTION ITEMS:

- A. Final Payment #4 for Flowerfield Street Improvement Project in the amount of \$224.13

A motion was made by Councilmember Hughes to approve final payment #4 for Flowerfield Street Improvement Project in the amount of \$224.13. The motion was seconded by Councilmember Devries. Motion carried 4-0

- B. Application for Payment #3 for Well house Project

A motion was made by Councilmember Murphy to approve an application for Payment #3 for the Well-House Project. The motion was seconded by Councilmember Devries. Motion carried 4-0.

11. MAYOR AND COUNCIL INPUT

Mayor Kurth reminded citizens of city recycle/cleanup day. Discussion ensued.

12. ADMINISTRATOR INPUT

No input from the administrator

13. CONVENE FOR CLOSED EXECUTIVE SESSION-DISCUSS OFFERS ON LOVELL BUILDING

Lexington City Council convened to closed session at 7:09 p.m.

14. RECONVENE FROM CLOSED SESSION

Lexington City Council reconvened in open session at 7:44 p.m

15. ADJOURNMENT

A motion was made by Councilmember Hughes to adjourn the Regular Council meeting of April 20, 2017 at 7:45 p.m. The motion was seconded by Councilmember Murphy. Motion carried 4-0.

I hereby certify that the April 20, 2017, Regular City Council Minutes as presented, were approved by the Lexington City Council on May 4, 2017.

Bill Petracek
City Administrator

/bp