

AGENDA
REGULAR PLANNING COMMISSION MEETING
July 11, 2017 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER
 - A. Roll Call: Chairperson Olsson, Commissioners Bautch, O'Neil, Thorson and Vanderbloomer
2. CITIZENS FORUM
3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS
4. LETTERS AND COMMUNICATION
5. Building Permits for June 2017 pg. 1-3
6. APPROVAL OF PLANNING COMMISSION MINUTES
 - A. June 20, 2017 pg. 4-5
7. DISCUSSION ITEM:
 - A. Review Comprehensive Plan Update
8. NOTE COUNCIL MINUTES:
 - A. June 1, 2017 pg. 6-8
 - B. June 15, 2017 pg. 9-11
9. PLANNING COMMISSION INPUT
10. ADJOURNMENT

City of Lexington
Permits Issued & Fees Report - Detail by Address
Issued Date From: 6/1/2017 To: 6/30/2017
Permit Type: All Property Type: All Construction Type: All
Include YTD: Yes Status: Not Voided

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: Building													
Permit Kind: Commercial Remodel													
Permit Kind: Commercial Roofing													
17-00038	06/23/2017	9010 GRIGGS AVE	0		43,230.00	765.69	497.70	21.61					1,285.00
Permit Kind: Commercial Sign - Permanent													
Permit Kind: Residential Accessory Building													
Permit Kind: Residential Deck/Porch													
17-00029	06/02/2017	9247 RYAN PL	0		6,862.13	182.90	118.89	3.43					305.22
Permit Kind: Residential Inspection Fee													
17-00025	06/08/2017	9332 GRIGGS AVE	0			146.00							146.00
Permit Kind: Residential New Construction													
Permit Kind: Residential Remodel													
17-00041	06/27/2017	4040 RESTWOOD RD	0		62,055.61	964.67	627.04	31.03					1,622.74
Permit Kind: Residential Repair													
15-00096	06/01/2017	9000 LEXINGTON AVE	0		3,000.00	109.38		1.50					110.88
Permit Kind: Residential Roofing													
17-00044	06/29/2017	8990 ARONA AVE	0		9,500.00	145.00		1.00					146.00
17-00032	06/08/2017	8777 DUNLAP AVE	0			145.00		1.00					146.00
17-00033	06/13/2017	9040 LAKE DR	0		7,600.00	145.00		1.00					146.00
17-00028	06/02/2017	3912 LOVELL RD	0		12,500.00	145.00		1.00					146.00
Permit Kind: Residential Siding													
17-00034	06/14/2017	3815 RESTWOOD RD	0		12,000.00	145.00		1.00					146.00
Permit Type: Building - Totals													
Period	10		0		156,747.74	2,893.64	1,243.63	62.57					4,199.84
YTD	21		0		552,273.29	8,207.46	4,471.80	260.33					12,939.59

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: Fire													
Permit Kind: Commercial Fire Alarm													
Permit Kind: Commercial Fire Suppression													
Permit Type: Fire - Totals													
	Period		0										
	YTD		2	0	1,200.00	114.07		0.60					114.67
Permit Type: Mechanical													
Permit Kind: Commercial Furnace/Water Heater													
17-00030	06/29/2017	9175 S SERVICE DR		0	6,064.00	121.28		1.00					122.28
Permit Kind: Commercial Remodel													
Permit Kind: Public Remodel													
Permit Kind: Residential Furnace/Water Heater													
17-00039	06/22/2017	3701 CENTERWOOD RD		0		80.00		2.00					82.00
17-00031	06/07/2017	9164 LEXINGTON AVE		0		40.00		1.00					41.00
Permit Kind: Residential Repair													
17-00036	06/19/2017	8809 DUNLAP AVE		0		40.00		1.00					41.00
17-00037	06/19/2017	9064 JACKSON AVE		0		40.00		1.00					41.00
17-00040	06/22/2017	4040 RESTWOOD RD		0		40.00		1.00					41.00
Permit Type: Mechanical - Totals													
	Period		6	0	6,064.00	361.28		7.00					368.28
	YTD		10	0	30,064.00	921.28	312.00	21.00					1,254.28
Permit Type: Plumbing													
Permit Kind: Commercial Remodel													
Permit Kind: Residential Furnace/Water Heater													

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: Plumbing													
Permit Kind: Residential Repair													
Permit Type: Plumbing - Totals													
	Period		0										
	YTD		3	0	40,000.00	880.00		22.00					902.00
Permit Type: Zoning													
Permit Kind: Commercial Sign - Permanent													
Permit Kind: Residential Driveway													
Permit Kind: Residential Fence/Wall < 6 FT													
17-00042	06/27/2017	8885 NAPLES ST		0		60.00							60.00
17-00035	06/15/2017	8829 S HIGHWAY DR		0		60.00							60.00
Permit Type: Zoning - Totals													
	Period		2	0		120.00							120.00
	YTD		8	0		470.00							470.00
Report Total													
	Period		18	0	\$162,811.74	3,374.92	1,243.63	69.57					4,688.12
	YTD		44	0	\$623,537.29	10,592.81	4,783.80	303.93					15,680.54

Unapproved minutes
REGULAR PLANNING COMMISSION MEETING
June 20, 2017 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER

- A. Roll Call: Chairperson Olsson, Commissioners Bautch, O'Neil, Thorson and Vanderbloomer

Chairperson Olsson called to order the Regular Planning Commission meeting on June 20, 2017 at 7:00 p.m. Commissioners Present: John Bautch, John O'Neill, Ron Thorson, and Mark Vanderbloomer. Also present: John Hughes, Councilmember; Bill Petracek, City Administrator; Chris Janson, MSA Consultants

2. CITIZENS FORUM

No citizens were present to address the Commission

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

A motion was made by Olsson to approve the agenda as typewritten. The motion was seconded by Bautch. Motion carried 5-0

4. LETTERS AND COMMUNICATION

5. Building Permits for May 2017

No discussion on letters and communications.

6. APPROVAL OF PLANNING COMMISSION MINUTES

A. May 16, 2017

A motion was made by Vanderbloomer to approve the May 16, 2017 Planning Commission minutes as presented. The motion was seconded by Thorson. Motion carried 5-0.

7. DISCUSSION ITEM:

- A. Overview of Lexington's Comprehensive Planning Process
- B. Review Public Engagement
- C. Review Draft Chapters 1-3 (see <https://lexington2040plan.com>)

Chris Janson, MSA Consultants, provided an update on the progress of the draft 2040 Comprehensive Plan process. He added that there were a lot more on-line survey's completed from the last meeting in May. Discussion ensued.

Janson provided an overview of the draft chapters for the Comprehensive Plan. Discussion ensued. No action taken.

8. NOTE COUNCIL MINUTES:

- A. May 4, 2017
- B. May 18, 2017

No discussion on May 4th and May 18th Council minutes

9. PLANNING COMMISSION INPUT

No input from the Planning Commission

10. ADJOURNMENT

Bautch made a motion to adjourn at 7:46 p.m. The motion was seconded by Olsson. Motion carried 5-0.

**Unapproved minutes
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
JUNE 1, 2017 – 7:00 P.M.
9180 LEXINGTON AVENUE**

- 1. CALL TO ORDER:** – Mayor Kurth
- A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

Mayor Kurth called to order the Regular City Council meeting for June 1, 2017 at 7:00 p.m. Councilmember's present: Devries, Harris, Hughes, and Murphy. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Pat Zeitner, Quad Press Reporter; Centennial High School students.

- 2. CITIZENS FORUM**

No citizens were present to address the council

- 3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

A motion was made by Councilmember Harris to approve the agenda as typewritten. The motion was seconded by Councilmember Devries. Motion carried 5-0.

- 4. INFORMATIONAL REPORTS:**

- A. Airport (Councilmember Harris) – *Councilmember Harris stated the next meeting is scheduled for July 12th*
- B. Cable Commission (Councilmember Murphy) – *Councilmember Murphy stated they will be having an executive meeting the following week.*
- C. City Administrator (Bill Petracek) – *Petracek had nothing to report.*
- D. Liquor Store Report (Jack Borgan) – *Jack Borgan provided an update on Sunday liquor sales beginning in July. He discussed staffing arrangements to meet the Sunday sales needs. Borgan discussed the process for the new roof on the liquor store. Discussion ensued.*

Councilmember Murphy asked how the inventory control software implementation was going. Borgan stated he is putting a lot of time and resources toward getting the inventory process correct.

Mayor Kurth asked if the liquor store is using social media. Borgan replied that they had been posting liquor advertisements and boosting the ads. Discussion ensued.

- 5. LETTERS AND COMMUNICATIONS:**

- A. Anoka County Board of Commissioners – Recycling Acknowledgement
- B. Metropolitan Council – 2016 Annual Population Estimates
- C. Public Notice – Council Quorum Lake Drive Open House – May 23, 2017
- D. Public Notice – Closed Executive Session – May 18, 2017
- E. Planning & Zoning meeting minutes - May 16, 2017
- F. Centennial Lakes Police Department Media Report

5-10 - 2017 through 5-17, 2017

5-18-2017 through 5-25-2017

No discussion on Letters and Communications

6. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – May 18, 2017
- B. Recommendation to Approve Claims and Bills:
Check #'s 13522 through 13524
Check #'s 42093 through 42143
Check #'s 11447 through 114767

A motion was made by Councilmember Hughes to approve the consent agenda items. The motion was seconded by Councilmember Harris. Motion carried 5-0.

7. ACTION ITEMS:

- A. Recommendation to approve liquor license for Carbone's pending successful background check being performed by Centennial Lakes Police Department

Petracek stated that the background check turned out good.

A motion was made by Councilmember Devries to approve liquor license for Carbone's. The motion was seconded by Councilmember Harris. Motion carried 5-0.

- B. Recommendation to approve City of Roseville IT contract

Petracek provided an explanation to the recommendation to go with the City of Roseville IT department instead of replacing the existing network server. Discussion ensued.

A motion was made by Councilmember Murphy to approve the City of Roseville IT contract. The motion was seconded by Councilmember Harris. Motion carried 5-0.

- C. Recommendation to approve Purchase Agreement for DuWayne Property
from Dinky Town Rentals in the amount of \$95,000.00.

Petracek explained that this proposed purchase agreement for the full asking price of \$95,000 from Tim Harmsen, owner DinkyTown Rentals, is good as long as the Planning Commission and City Council approve a rezone to an R-4 zone of Mr. Harmsen's two vacant lots next to the DuWayne Property. He added that he plans to build 6-plexes or some type of multi-family homes on all properties. Discussion ensued.

A motion was made by Councilmember Devries to approve a purchase agreement for Du Wayne Property from Dinky Town Rentals in the amount of \$95,000. The motion was seconded by Councilmember Harris. Motion carried 5-0.

D. Recommendation to approve Business License Renewals

A motion was made by Councilmember Harris to approve business license renewals. The motion was seconded by Councilmember Devries. Motion carried 5-0.

8. MAYOR AND COUNCIL INPUT

Some discussion on Lake Drive project

9. ADJOURNMENT

A motion was made by Councilmember Hughes to adjourn the meeting at 7:45 p.m. The motion was seconded by Councilmember Devries. Motion carried 5-0.

/mv

**Unapproved minutes
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
JUNE 15, 2017 – 7:00 P.M.,
9180 LEXINGTON AVENUE**

1. CALL TO ORDER: – Mayor Kurth

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

Mayor Kurth called to order the Regular City Council meeting for June 15, 2017 at 7:00 p.m. Councilmember's present: Devries, Harris, Hughes, and Murphy. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Pat Zeitner, Quad Press Reporter; Shelly Eldridge and James Lehnhoff, Ehler's & Associates; Peter Schmitt, US Solar.

2. CITIZENS FORUM

No citizens were present to address the council

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

A motion was made by Councilmember Hughes to amend the agenda to add Action item D to discuss the new Parkview Lawsuit. The motion was seconded by Councilmember Devries. Motion carried 5-0.

4. LETTERS AND COMMUNICATIONS:

- A. Sandburr Golf Tournament – Chomonix – September 8, 2017
B. Centennial Lakes Police Department – Media Report 5-26-17 through 5-31-17
C. Public Notice – Closed Executive Session – June 15, 2017

No discussion on Letters and Communications.

5. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – June 1, 2017
B. Recommendation to Approve Claims and Bills:
Check #'s 13525 through 13526
Check #'s 42144 through 42198
Check #'s 11468 through 11486

C. Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

A motion was made by Councilmember Devries to approve the consent agenda items. The motion was seconded by Councilmember Harris. Motion carried 5-0.

6. ACTION ITEMS:

A. Recommendation to approve Liquor License Renewals pending successful background checks:

- Station 57 (Formerly Bamboo Betty's)- with conditions
- Cowboy's Saloon – with conditions
- El Loro
- Bistro La Roux

Petracek stated that all background checks were good.

A motion was made by Councilmember Devries to approve liquor license renewals. The motion was seconded by Councilmember Harris. Motion carried 5-0.

B. Recommendation to approve Business License Renewals

A motion was made by Councilmember Murphy to approve business license renewals. The motion was seconded by Councilmember Harris. Motion carried 5-0.

C. Recommendation to approve Resolution NO. 17-08 A Resolution Calling For A Public Hearing On Proposed Property Tax Abatements For The Purpose Of Issuing Tax Abatement Bonds (2018 Lake Drive Improvement Project)

Petracek provided an explanation for the need to issue debt for the completed and pending street projects. Councilmember Hughes asked if we knew what the costs for Lake Drive were going to be. Petracek stated the last estimate we received was \$275,000; Petracek added that these estimated costs are expected to decrease following the public meetings that were had recently for Lake Drive, and the changes Anoka County has made to the project. Discussion ensued.

Shelly Eldridge, Ehler's & Associates, explained the need to sell bonds for all three street projects – Flowerfield Road, Hamline and Restwood, and Lake drive – as a way to save money on issuing the bonds.

Mayor Kurth asked why issue an abatement bond now, we would start earning interest immediately.

Eldridge explained there are three reasons to issue all bonds now:

- 1. Cost of issuance*
- 2. Bond attorney fees are high*
- 3. 20 year note – better interest rate.*

Discussion ensued.

A motion was made by Councilmember Harris to approve Resolution NO. 17-08 A Resolution Calling For A Public Hearing On Proposed Property Tax Abatements For The Purpose Of Issuing Tax Abatement Bonds (2018 Lake Drive Improvement Project). The motion was seconded by Councilmember Devries. Motion carried 5-0.

D. Discuss Parkview Lawsuit

City Attorney Glaser provided a brief consultation on the recently served lawsuit from Parkview Manufactured Home Park. Discussion ensued. Glaser added that there will be a closed session at the July 6th Council meeting to discuss the lawsuit further. He will have more information at that time.

7. MAYOR AND COUNCIL INPUT

No input from the Mayor or Council

8. ADMINISTRATOR INPUT

Petracek stated that the camera in Memorial park is installed and that some glitches need to be worked out with the functions of the camera. Discussion ensued.

9. CONVENE FOR CLOSED EXECUTIVE SESSION-DISCUSS OFFERS ON LOVELL BUILDING

City Council convened in closed session at 7:33 p.m.

10. RECONVENE FROM CLOSED SESSION

They reconvened in open session at 8:03 p.m.

City attorney Glaser provided an overview of the discussion on the purchase offer for the Lovell Building and the Council's approval of a Letter of Intent with Dominion Acquisition, LLC.

11. ADJOURNMENT

A motion was made by Councilmember Hughes to adjourn the meeting at 8:03 p.m. The motion was seconded by Councilmember Devries. Motion carried 5-0.

