

AGENDA
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
AUGUST 7, 2025 – 7:00 P.M.
9180 LEXINGTON AVENUE

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Benson, Mahr and Hunt

3. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

5. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Devries)
B. Cable Commission (Councilmember Mahr) *Quarterly meetings*
C. City Administrator (Bill Petracek)

6. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports 7-9 through 7-28, 2025 **pp. 1-8**
B. Revised Metropolitan Council calculated preliminary population and household estimates for Lexington as of April 1, 2024 **pp. 9-11**

Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

7. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – July 17, 2025 **pp. 12-14**

B. Recommendation to Approve Claims and Bills:

pp. 15-23

Check #'s 53125 through 53169

Check #'s 15790 through 15805

Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

8. ACTION ITEMS:

A. Recommendation to approve 2026 North Metro Telecommunications

Commission Budget

pp. 24-37

B. Recommendation to approve Business License Renewals

pp. 38

C. Recommendation to approve Lexington Fire Department requirements for paid on-call fire fighter attendance

pp. 39-43

9. MAYOR AND COUNCIL INPUT

10. CLOSED SESSION

This portion of the meeting is closed pursuant to Minnesota Statute Section 13D.05, subdivision 3(b), and is permitted by the attorney-client privilege to discuss the pending litigation versus the City of Blaine regarding the interconnected water and sewer systems.

11. ADJOURNMENT

/mv



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
25147656	Jul 9 2025	08:19	LOST ANIMAL	3XX SHERWOOD CT	CIRCLE PINES
Summary: FOUND DOG. OFFICERS WERE DISPATCHED TO A FOUND DOG REPORT FROM THE 300 BLK OF SHERWOOD CT. CLEAR.					
25147793	Jul 9 2025	11:08	MEDICAL	18XX MAIN ST	CENTERVILLE
Summary: MEDICAL. OFFICERS DISPATCHED TO A MEDICAL IN THE 1800 BLK OF MAIN ST. CLEAR.					
25147802	Jul 9 2025	11:24	MEDICAL	69XX EAGLE TRL	CENTERVILLE
Summary: MEDICAL. OFFICERS WERE DISPATCHED TO A MEDICAL IN THE 6900 BLK OF EAGLE TRL. PATIENT CARED FOR ON SCENE. CLEAR.					
25148015	Jul 9 2025	15:41	ASSIST OTHER AGENCY		BLAINE
25148257	Jul 9 2025	20:10	MEDICAL	90XX LEXINGTON AVE	LEXINGTON
Summary: OFFICERS RESPONDED TO THE 9000 BLOCK OF LEXINGTON FOR A MEDICAL. EXCEPTIONAL CLEARANCE.					
25148260	Jul 9 2025	20:12	FOUND PROPERTY	69XX LAMOTTE DR	CENTERVILLE
Summary: POLICE RECEIVED FOUND PROPERTY IN THE 6900 BLOCK OF LAMOTTE DRIVE.					
25148409	Jul 9 2025	23:35	DWI-2ND DEGREE	CENTERVILLE RD / DUPRE RD	CENTERVILLE
Summary: LINO LAKES PD MADE A TRAFFIC STOP IN CENTERVILLE RESULTING IN A DWI ARREST.					
25147670	Jul 9 2025	08:43	ANIMAL COMPLAINT	NORTH RD / NORTH STAR LN	CIRCLE PINES
Summary: POLICE RESPONDED TO AN ANIMAL COMPLAINT IN CIRCLE PINES.					
25147995	Jul 9 2025	15:15	ASSIST OTHER AGENCY		LINO LAKES
25147903	Jul 9 2025	13:29	FTC FRAUD	8XX CIVIC HEIGHTS DR	CIRCLE PINES
Summary: FTC FRAUD. OFFICERS TOOK A WALK IN REPORT OF FTC FRAUD FROM A RESIDENT IN THE 800 BLK OF CIVIC HTS DR. CASE ACTIVE.					
25148531	Jul 10 2025	06:45	MEDICAL	XX EAST RD	CIRCLE PINES
Summary: MEDICAL. OFFICERS DISPATCHED TO THE 30 BLOCK OF EAST RD ON REPORTS OF A MEDICAL. CLEAR.					
25148523	Jul 10 2025	06:17	INFORMATION	1XX SOUTH DR	CIRCLE PINES
Summary: POLICE FIELDIED AN INFORMATIONAL REPORT IN CIRCLE PINES.					
25148834	Jul 10 2025	14:10	ACCIDENT-MV PD	NORTH HIGHWAY DR / PATRIOT LN	LEXINGTON
Summary: PROPERTY DAMAGE. OFFICERS RESPONDED TO NORTH HIGHWAY DR AND PATRIOT LN FOR A PROPERTY DAMAGE REPORT. CLEAR.					
25148887	Jul 10 2025	15:01	MEDICAL	90XX LEXINGTON AVE	LEXINGTON
Summary: MEDICAL. OFFICERS WERE DISPATCHED TO THE 9000 BLOCK OF LEXINGTON AVE FOR A MEDICAL. CLEAR.					
25148583	Jul 10 2025	08:42	MEDICAL	69XX 21ST AVE S	CENTERVILLE

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: MEDICAL. OFFICERS DISPATCHED TO A MEDICAL IN THE 6900 BLK OF 21ST AVE S. CLEAR.					
25149463	Jul 11 2025	02:36	MEDICAL	90XX GRIGGS AVE	LEXINGTON
Summary: POLICE RESPONDED TO THE 9000 BLK OF GRIGGS AVE REGARDING A MEDICAL CALL. THE PATIENT WAS TRANSPORTED BY EMS.					
25149667	Jul 11 2025	10:46	MEDICAL	XX CENTER RD	CIRCLE PINES
Summary: POLICE RESPONDED TO THE XX BLOCK OF CENTER RD FOR A MEDICAL EMERGENCY.					
25149713	Jul 11 2025	11:44	MEDICAL	92XX LEXINGTON AVE	LEXINGTON
Summary: POLICE RESPONDED TO THE 9200 BLK OF LEXINGTON FOR A MEDICAL EMERGENCY.					
25149718	Jul 11 2025	11:50	ASSIST OTHER	90XX GRIGGS AVE	LEXINGTON
Summary: POLICE ASSISTED A COUNTY LEVEL AGENCY.					
25149767	Jul 11 2025	12:51	MEDICAL	91XX DUNLAP AVE	LEXINGTON
Summary: POLICE RESPONDED TO THE 9100 BLK OF DUNLAP AVE FOR A MEDICAL INCIDENT					
25149979	Jul 11 2025	16:50	DOMESTIC-VERBAL	18XX PIONEER LN	CENTERVILLE
Summary: DOMESTIC. OFFICERS WERE DISPATCHED TO THE 1800 BLOCK OF PIONEER LN FOR A VERBAL DOMESTIC AND A DOMESTIC ESCORT. CASE INACTIVE.					
25150121	Jul 11 2025	19:37	HARASSMENT	1XX FIREBARN RD	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 100 BLOCK OF FIREBARN RD ON A HARASSMENT REPORT. BWC.CLR.					
25150168	Jul 11 2025	20:26	MEDICAL	92XX HAMLINE AVE	LEXINGTON
Summary: POLICE RESPONDED TO THE 9200 BLK OF HAMLINE AVE REGARDING A MEDICAL CALL. THE PATIENT WAS TRANSPORTED BY EMS.					
25150607	Jul 12 2025	11:36	MEDICAL	70XX 20TH AVE	CENTERVILLE
Summary: MEDICAL EMERGENCY POLICE WAS DISPATCHED TO THE 7000 BLOCK OF 20TH AVE ON A MEDICAL EMERGENCY. POLICE GATHERED INFORMATION. CLEARED PRIOR TO TRANSPORT DECISION. CLEARED					
25151085	Jul 12 2025	22:03	CHILD CUSTODY DISPUTE	94XX LEXINGTON AVE	LEXINGTON
Summary: POLICE FIELDED A PHONE CALL REGARDING A CHILD CUSTODY DISPUTE IN THE 9400 BLOCK OF LEXINGTON AVE. BWC.CLR.					
25150749	Jul 12 2025	15:26	EXTRA PATROL	XX EAST GOLDEN LAKE RD	CIRCLE PINES
Summary: EXTRA PATROL. CLEAR.					
25150896	Jul 12 2025	18:31	TRAFFIC COMPLAINT	73XX OLD MILL RD	CENTERVILLE
Summary: TRAFFIC COMPLAINT. OFFICERS WERE DISPATCHED TO THE 7300 BLOCK OF OLD MILL RD FOR A TRAFFIC COMPLAINT. INFORMATION ONLY. CLEAR.					
25150704	Jul 12 2025	14:15	INFORMATION	18XX PIONEER LN	CENTERVILLE
Summary: INFORMATION. OFFICERS TOOK A PHONE CALL REPORT OF VANDALISM. INFO ONLY. CLEAR.					

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
25151437	Jul 13 2025	09:37	MEDICAL	69XX 21ST AVE SOUTH	CENTERVILLE
Summary: POLICE RESPONDED TO A MEDICAL IN THE 6900 BLOCK OF 21ST AVENUE.					
25151662	Jul 13 2025	15:15	MEDICAL	91XX SOUTH HIGHWAY DR	LEXINGTON
Summary: MEDICAL. OFFICERS DISPATCHED TO THE 9100 BLOCK OF SOUTH HWY DR FOR A MEDICAL EMERGENCY. CLEAR					
25151785	Jul 13 2025	18:17	MEDICAL	71XX SHAD AVE	CENTERVILLE
Summary: MEDICAL. OFFICERS DISPATCHED TO THE 7100 BLOCK OF SHAD AVE FOR A MEDICAL EMERGENCY. CLEAR.					
25152012	Jul 14 2025	00:04	ASSIST OTHER AGENCY		BLAINE
25152246	Jul 14 2025	10:31	INFORMATION	69XX 20TH AVE S	CENTERVILLE
Summary: INFORMATION. OFFICERS TOOK AN INFORMATIONAL REPORT FROM THE 6900 BLK OF 20TH AVE. INACTIVE.					
	Jul 14 2025	13:59	CRIMINAL SEXUAL CONDUCT		LEXINGTON
Summary: CRIMINAL SEXUAL CONDUCT. OFFICERS WERE DISPATCHED TO LEXINGTON FOR A CSC REPORT. CLEAR.					
25152480	Jul 14 2025	15:16	CIVIL DISPUTE	72XX BRIAN DR	CENTERVILLE
Summary: CIVIL DISPUTE. OFFICERS WERE DISPATCHED TO THE 7200 BLOCK OF BRIAN DR FOR A CIVIL DISPUTE. CLEAR.					
25153800	Jul 15 2025	20:55	TRAFFIC	MAIN ST/ CENTERVILLE RD	CENTERVILLE
Summary: TRAFFIC STOP. OFFICERS CONDUCTED A TRAFFIC STOP IN THE AREA OF MAIN ST/ CENTERVILLE RD DRIVER AND PASSANGER ARRESTED. CLEAR.					
25153415	Jul 15 2025	14:25	DOMESTIC ESCORT	XX PINE DR	CIRCLE PINES
Summary: DOMESTIC ESCORT. OFFICERS WERE DISPATCHED TO THE XX BLOCK OF PINE DR FOR A DOMESTIC ESCORT. CLEAR.					
25153582	Jul 15 2025	16:50	MEDICAL	XX EAST GOLDEN LAKE RD	CIRCLE PINES
Summary: MEDICAL. OFFICERS WERE DISPATCHED TO TO XX BLOCK OF E GOLDEN LAKE RD FOR A MEDICAL. CLEAR.					
25153657	Jul 15 2025	18:15	INFORMATION	39XX RESTWOOD RD	LEXINGTON
Summary: CIVIL DISPUTE. OFFICERS WERE DISPATCHED TO THE 3900 BLOCK OF RESTWOOD RD FOR A PHONE CALL REPORT. INFORMATION ONLY. CLEAR.					
25153829	Jul 15 2025	21:33	ASSIST OTHER - SUSPICIOUS		BLAINE
25153879	Jul 15 2025	22:42	SUSPICIOUS ACTIVITY	XX WEST GOLDEN LAKE RD	CIRCLE PINES
Summary: SUSPICIOUS VEHICLE. OFFICERS LOCATED A SUSPICIOUS VEHICLE AT GOLDEN LAKE PARK. ACTIVE.					



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
25154283	Jul 16 2025	13:37	MEDICAL	XX SOUTH DR	CIRCLE PINES
Summary: MEDICAL EMERGENCY POLICE WERE DISPATCHED TO THE XXTH BLOCK OF SOUTH DRIVE ON A MEDICAL EMERGENCY. CLEARED.					
25154099	Jul 16 2025	09:46	FOUND PROPERTY	18XX MAIN ST	CENTERVILLE
Summary: FOUND KEYS POLICE WAS DISPATCHED TO THE 1800 BLOCK OF MAIN ST ON KEYS THAT WERE FOUND. POLICE GATHERED KEYS AND WAS STORED AT THE POLICE DEPARTMENT UNTIL CLAIMED. ACTIVE					
25154352	Jul 16 2025	14:52	THEFT	72XX LAVALLE DR	CENTERVILLE
Summary: OFFICERS RESPONDED TO THE 7200 BLOCK OF LAVALLE DR FOR A THEFT REPORT. INACTIVE.					
25154735	Jul 16 2025	22:57	CHECK WELFARE	1XX TWINKLE TER	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 100 BLK OF TWINKLE TER REGARDING A WELFARE CHECK.					
25154338	Jul 16 2025	14:39	THEFT	92XX SOUTH HIGHWAY DR	LEXINGTON
Summary: POLICE RESPONDED TO THE 9200 BLOCK OF SOUTH HIGHWAY DRIVE ON A THEFT REPORT.					
25154626	Jul 16 2025	20:47	DISORDERLY CONDUCT	91XX SOUTH HIGHWAY DR	LEXINGTON
Summary: POLICE RESPONDED TO THE 9100 BLOCK OF SOUTH HIGHWAY DR ON A REPORT OF A DISORDERLY MALE. BWC.CLR.					
25154887	Jul 17 2025	08:03	MEDICAL	20XX MICHAUD WAY	CENTERVILLE
Summary: POLICE RESPONDED TO A MEDICAL EMERGENCY IN CENTERVILLE.					
25155025	Jul 17 2025	11:05	DISORDERLY CONDUCT	90XX DUNLAP AVE	LEXINGTON
Summary: POLICE RESPONDED TO A DISORDERLY MATTER IN LEXINGTON.					
25155298	Jul 17 2025	16:44	DISORDERLY CONDUCT	88XX JACKSON AVE	LEXINGTON
Summary: POLICE RESPONDED TO THE 8800 BLOCK OF JACKSON AVENUE ON A REPORT OF A DISORDERLY MALE.					
25155166	Jul 17 2025	14:11	MEDICAL	XX SOUTH DR	CIRCLE PINES
Summary: POLICE RESPONDED TO A MEDICAL IN THE XX BLOCK OF SOUTH DRIVE.					
25155343	Jul 17 2025	17:35	DISORDERLY CONDUCT	70XX CENTERVILLE RD	CENTERVILLE
Summary: OFFICERS RESPONDED TO THE 7000 BLOCK OF CENTERVILLE RD FOR A THREAT REPORT. EXCEPTIONAL CLEARANCE.					
25155425	Jul 17 2025	19:23	MISC	XX NORTH RD	CIRCLE PINES
Summary: A PERSON WALKED INTO CENTENNIAL LAKE POLICE STATION REGARDING QUESTIONS REGARDING AN ORDER FOR PROTECTION.					
25156067	Jul 17 2025	15:11	FOUND PROPERTY	WOODLAND RD / DUNLAP AVE	LEXINGTON
Summary: ON 7/18/25 A FOUND WALLET WAS TURNED IN TO THE CENTENNIAL LAKES POLICE DEPARTMENT.					
25155560	Jul 17 2025	22:55	ASSIST OTHER AGENCY		LINO LAKES
25155734	Jul 18 2025	07:49	MEDICAL	6XX VILLAGE PKWY	CIRCLE PINES
Summary: POLICE RESPONDED TO A MEDICAL EMERGENCY IN CIRCLE PINES.					
25155920	Jul 18 2025	12:00	CIVIL DISPUTE	20XX MAIN ST	CENTERVILLE

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: POLICE FIELDED A CIVIL MATTER IN CENTERVILLE.					
25156063	Jul 18 2025	15:05	MEDICAL	XX INDIAN HILLS DR	CIRCLE PINES
Summary: OFFICERS RESPONDED TO THE XX BLOCK OF INDIAN HILLS DR FOR A MEDICAL. EXCEPTIONAL CLEARANCE.					
25156114	Jul 18 2025	16:11	ANIMAL COMPLAINT	XX WEST RD	CIRCLE PINES
Summary: OFFICERS RESPONDED TO THE XX BLOCK OF WEST ROAD FOR AN ANIMAL COMPLAINT. EXCEPTIONAL CLEARANCE.					
25156069	Jul 18 2025	15:31	DRUGS	41XX LOVELL RD	LEXINGTON
Summary: OFFICERS RESPONDED TO THE 4100 BLOCK OF LOVELL RD FOR A DRUG REPORT. EXCEPTIONAL CLEARANCE.					
25156842	Jul 19 2025	12:25	ACCIDENT-MV HR PD	9100-BLK SOUTH HIGHWAY DR	LEXINGTON
Summary: POLICE RESPONDED TO THE 9100-BLK OF S. HWY. DR. FOR MV PD HR.					
25156981	Jul 19 2025	15:59	CHECK WELFARE	72XX CLEAR RDG	CENTERVILLE
Summary: WELFARE CHECK. OFFICERS WERE DISPATCHED TO THE 7200 BLOCK OF CLEAR RDG FOR A WELFARE CHECK. CASE INACTIVE.					
25157113	Jul 19 2025	19:20	MEDICAL	20XX MICHAUD WAY	CENTERVILLE
Summary: MEDICAL. OFFICERS WERE DISPATCHED TO THE 2000 BLOCK OF MICHAUD WAY FOR A MEDICAL. CLEAR.					
25156537	Jul 19 2025	00:05	DWI-4TH DEGREE	POINTCROSS DR / LAKE DR	CIRCLE PINES
Summary: POLICE CONDUCTED A TRAFFIC STOP AT THE INTERSECTION OF POINTCROSS DR AND LAKE DR.					
25156596	Jul 19 2025	02:04	ASSAULT	38XX RESTWOOD RD	LEXINGTON
Summary: POLICE RESPONDED TO A REPORT OF AN ASSAULT IN THE STREET ON THE 3800 BLK OF RESTWOOD RD.					
25157529	Jul 20 2025	05:01	MEDICAL	90XX SOUTH HIGHWAY DR	LEXINGTON
Summary: POLICE RESPONDED TO A MEDICAL IN THE 9000 BLK OF SOUTH HWY DR.					
25158051	Jul 20 2025	20:50	MEDICAL	94XX LEXINGTON AVE	LEXINGTON
Summary: MEDICAL. OFFICERS WERE DISPATCHED TO THE 9400 BLOCK OF LEXINGTON AVE FOR A MEDICAL. CLEAR.					
25157547	Jul 20 2025	06:38	MEDICAL	88XX SYNDICATE AVE	LEXINGTON
Summary: MEDICAL. OFFICERS WERE DISPATCHED TO THE 8800 BLOCK OF SYNDICATE AVE ON A MEDICAL. OFFICERS ASSISTED AMBULANCE ON SCENE. OFFICERS WERE CLEARED PRIOR TO A TRANSPORT DECISION BEING MADE. CLEAR.					
25158072	Jul 20 2025	21:13	TRAFFIC	69XX LAMOTTE DR	CENTERVILLE
Summary: OFFICERS RESPONDED TO THE 6900 BLOCK OF LAMOTTE DR FOR A TRAFFIC COMPLAINT. EXCEPTIONAL CLEARANCE.					
25157698	Jul 20 2025	12:23	FOUND BICYCLE	18XX MAIN ST	CENTERVILLE
Summary: FOUND BICYCLE IN THE 1800 BLOCK OF MAIN STREET PLACED INTO PROPERTY CAGE CLEAR					
25158365	Jul 21 2025	09:25	DISORDERLY CONDUCT	XX PINE DR S	CIRCLE PINES

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: POLICE TOOK A PHONE CALL DISORDERLY REPORT IN THE XX-BLK OF PINE DR S.					
25158336	Jul 21 2025	08:14	DOMESTIC	89XX NORTH HIGHWAY DR	LEXINGTON
Summary: POLICE RESPONDED TO THE 8900-BLK N. HWY. DR. FOR A FAMILY DOMESTIC					
25158338	Jul 21 2025	08:17	INFORMATION	88XX GRIGGS AVE	LEXINGTON
Summary: POLICE FIELDLED AN INFORMATIONAL REPORT IN LEXINGTON.					
25158572	Jul 21 2025	14:32	PARKING COMPLAINT	MAIN ST / LAVALLE DR	CENTERVILLE
Summary: PARKING COMPLAINT. OFFICERS WERE DISPATCHED TO A PARKING COMPLAINT AT MAIN ST AND LAVALLE DR. CLEAR.					
25158527	Jul 21 2025	13:45	FOUND PROPERTY	101XX LEXINGTON AVE NE	CIRCLE PINES
Summary: ON 7/21/2025 A CSO WAS REQUESTED TO TAKE A WALK IN FOUND PROPERTY REPORT AT THE LOBBY WINDOW OF THE POLICE DEPARTMENT. THE CSO MET WITH THE REPORTING PARTY WHO STATED THAT THERE WAS AN EVENT AT CHURCH IN THE PARKING LOT AND AFTERWARDS, DURING CLEAN UP, A WALLET WAS FOUND.					
25158988	Jul 21 2025	23:41	RUNAWAY JUVENILE	70XX CENTERVILLE RD	CENTERVILLE
Summary: POLICE WERE FLAGGED DOWN IN THE 1800 BLOCK OF MAIN ST REGARDING A RUNAWAY JUVENILE. BWC.CLR.					
25158371	Jul 21 2025	09:48	ACCIDENT	20XX MAIN ST	CENTERVILLE
Summary: PROPERTY DAMAGE ACCIDENT. OFFICERS WERE DISPATCHED TO THE 2000 BLOCK OF MAIN ST ON A PROPERTY DAMAGE ACCIDENT REPORT. OFFICERS TOOK INFORMATION FROM INVOLVED DRIVERS AND FACILITATED THE EXCHANGE OF INFORMATION. CLEAR.					
25159652	Jul 22 2025	18:22	THEFT	90XX GRIGGS AVE	LEXINGTON
Summary: THEFT. OFFICERS ASSISTED WITH A DELAYED THEFT REPORT IN THE 9000 BLOCK OF GRIGGS AVE. CLEAR.					
25159264	Jul 22 2025	11:04	TRAFFIC COMPLAINT	1800-BLK OLD MILL CT	CENTERVILLE
Summary: POLICE FIELDLED A DRIVING COMPLAINT IN CENTERVILLE.					



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
25159992	Jul 23 2025	02:30	MEDICAL	69XX 21ST AVE SOUTH	CENTERVILLE
Summary: POLICE RESPONDED TO THE 6900 BLOCK OF 21ST AVE ON A REPORT OF A MEDICAL ISSUE. BWC.CLR.					
25160635	Jul 23 2025	18:45	TRAFFIC	MAIN ST / CENTERVILLE RD	CENTERVILLE
Summary: TRAFFIC STOP. OFFICERS INITIATED A TRAFFIC STOP ON MAIN ST AND CENTERVILLE RD. CASE INACTIVE.					
25160850	Jul 23 2025	23:33	ASSIST OTHER AGENCY		LINO LAKES
25160925	Jul 24 2025	01:59	ASSIST OTHER AGENCY		LINO LAKES
25161104	Jul 24 2025	10:23	ORDINANCE VIOLATION	18XX LARAMEE LN	CENTERVILLE
Summary: POLICE OBSERVED AN ORDINANCE VIOLATION IN CENTERVILLE.					
25160961	Jul 24 2025	04:18	MEDICAL	20XX MICHAUD WAY	CENTERVILLE
Summary: MEDICAL. OFFICERS DISPATCHED TO THE 2000 BLOCK OF MICHAUD WAY ON REPORTS OF A MEDICAL. CLEAR.					
25161254	Jul 24 2025	13:32	CIVIL DISPUTE	2XX CIVIC HEIGHTS CIR	CIRCLE PINES
Summary: POLICE MEDIATED A CIVIL DISPUTE IN CIRCLE PINES.					
25161171	Jul 24 2025	11:51	ASSIST OTHER NON LE	30-BLK OAK LEAF LN	CIRCLE PINES
Summary: POLICE WERE REQUESTED TO ASSIST THE CITY OF CIRCLE PINES PUBLIC WORKS.					
25161524	Jul 24 2025	18:27	DOMESTIC-VERBAL	XX HILLCREST LN	CIRCLE PINES
Summary: VERBAL DOMESTIC. OFFICERS WERE DISPATCHED TO THE 20 BLOCK OF HILLCREST LN FOR A VERBAL DOMESTIC. CLEAR.					
25161626	Jul 24 2025	20:54	ASSIST OTHER		BLAINE
25161767	Jul 24 2025	23:45	NOISE COMPLAINT	7XX VILLAGE PKWY	CIRCLE PINES
Summary: NOISE COMPLAINT. OFFICERS HANDLED A NOISE COMPLAINT IN THE 700 BLOCK OF VILLAGE PKWY. CLEAR.					
25162047	Jul 25 2025	11:25	LIFT ASSIST	XX EAST RD	CIRCLE PINES
Summary: MEDICAL EMERGENCY POLICE WAS DISPATCHED TO THE 30 BLOCK OF EAST ROAD ON A MEDICAL EMERGENCY. UPON ARRIVAL, POLICE GATHERED INFORMATION FROM A MALE AND WAS ABLE TO ASSIST. CLEARED.					
25162144	Jul 25 2025	13:14	HARASSMENT	38XX MINUTEMAN LN	LEXINGTON
Summary: DOMESTIC POLICE WAS DISPATCHED TO 3800 BLOCK OF MINUTEMAN LN ON A DOMESTIC. POLICE GATHERED INFORMATION FROM A FEMALE. FEMALE REQUESTED TO FILE A HARASSMENT REPORT WITH POLICE. CLEARED					
25162229	Jul 25 2025	14:49	FOUND PROPERTY	18XX MAIN ST	CENTERVILLE
Summary: FOUND PROPERTY POLICE WAS DISPATCHED TO THE 1800 BLOCK OF MAIN ST ON PROPERTY THAT WAS FOUND. PROPERTY WAS TAKEN BACK TO THE POLICE DEPARTMENT FOR STORAGE. CLEARED					
25162276	Jul 25 2025	15:28	INFORMATION	91XX SOUTH HIGHWAY DR	LEXINGTON
Summary: POLICE TOOK AN INFORMATIONAL REPORT IN LEXINGTON.					
25162328	Jul 25 2025	16:38	ACCIDENT-MV PD	LEXINGTON AVE NE / LOVELL RD	LEXINGTON

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: PROPERTY DAMAGE ACCIDENT POLICE WAS DISPATCHED TO LOVELL RD AND LEXINGTON AVE ON AN ACCIDENT. POLICE GATHERED INFORMATION FROM BOTH DRIVERS. NO INJURIES OCCURRED. CLEARED					
25161995	Jul 25 2025	10:22	ASSIST OTHER AGENCY		BLAINE
25162556	Jul 25 2025	20:48	ASSIST OTHER AGENCY		BLAINE
25162729	Jul 25 2025	23:42	ASSIST OTHER AGENCY		LINO LAKES
25162868	Jul 26 2025	03:47	MISSING PERSON	70XX GOIFFON RD	CENTERVILLE
Summary: MISSING PERSON. OFFICERS DISPATCHED TO THE 7000 BLOCK OF GOIFFON RD ON REPORTS OF A MISSING PERSON. CLEAR.					
25163493	Jul 26 2025	21:21	ASSIST OTHER AGENCY		HUGO
25163706	Jul 27 2025	03:15	MEDICAL	90XX GRIGGS AVE	LEXINGTON
Summary: POLICE WERE DISPATCHED TO THE 9000 BLOCK OF GRIGGS AVE ON A REPORT OF A MEDICAL INCIDENT. BWC.CLR.					
25164155	Jul 27 2025	18:38	MEDICAL	XX OAK RIDGE TRL	CIRCLE PINES
Summary: POLICE RESPONDED TO A MEDICAL IN CIRCLE PINES.					
25164165	Jul 27 2025	18:58	DOMESTIC-VERBAL	90XX NORTH HIGHWAY DR	LEXINGTON
Summary: POLICE FIELDLED A DOMESTIC RELATED PHONE CALL FROM THE 9000 BLOCK OF NORTH HIGHWAY DRIVE.					
25163861	Jul 27 2025	11:27	ASSIST OTHER AGENCY		BLAINE
25164828	Jul 28 2025	15:48	TRAFFIC COMPLAINT	20TH AVE / DEER PASS DR	CENTERVILLE
Summary: TRAFFIC COMPLAINT. OFFICERS INVESTIGATED A TRAFFIC COMPLAINT AT 20TH AVE AND DEER PASS DR. CASE INACTIVE.					
25165009	Jul 28 2025	19:13	MEDICAL	70XX CENTERVILLE RD	CENTERVILLE
Summary: OFFICERS RESPONDED TO THE 7000 BLOCK OF CENTERVILLE RD FOR A MEDICAL. EXCEPTIONAL CLEARANCE.					
25164677	Jul 28 2025	12:55	INFORMATION	XX PARK DR	CIRCLE PINES
Summary: INFORMATION. OFFICERS WERE DISPATCHED TO A DOMESTIC ESCORT IN THE 10 BLOCK OF PARK DR. OFFICERS MADE PHONE CONTACT WITH THE CALLER WHO ADVISED THEY JUST WANTED US TO BE AWARE THEY WOULD BE IN THE AREA TO PICK UP A CHILD. CLEAR.					

JUL 18 2025

July 10, 2025

Bill Petracek, City Administrator
City of Lexington
9180 Lexington Ave
Lexington, MN 55014

Dear City Administrator Petracek:

Earlier this year, the Metropolitan Council calculated preliminary population and household estimates for your community as of April 1, 2024.

During the local government review of population estimates, several communities suggested revisions to the estimates. Considering these comments as well as other available data sources, the Council has made changes to the estimates calculations for your community. Here is your community's final estimate:

As of April 1, 2024, the City of Lexington had 1,474 housing units, 1,341 households, and 3,021 people (of whom 1 lived in group quarters facilities). Household size averaged 2.252 persons per household.

In accordance with *Minnesota Statutes 473.24*, the Metropolitan Council will certify these estimates to the State Demographer and the Commissioner of Revenue by July 15.

We greatly appreciate your community's efforts to improve our estimates. A full report showing the calculation of this estimate is enclosed; if you would like additional details, please contact me at Matt.Schroeder@metc.state.mn.us or (651) 602-1513.

Sincerely,



Matt Schroeder
Principal Researcher

Lexington city, Anoka County

2024 Annual Population Estimate

Published July 10, 2025 (final estimate following local government review)



	Housing units	Occupancy rate	Households	Persons per household	Population in households	Population in group quarters	Total population
2024 Estimate	1,474	90.98%	1,341	2.2521	3,020	1	3,021
2020 Census	1,038	88.25%	916	2.4531	2,247	1	2,248

The Metropolitan Council estimates population using the housing unit method which answers three main questions for each jurisdiction as of April 1, 2024.

First, how many housing units did the community have?

- We start with housing units measured by the 2020 Census. We broke down the total number of housing units in the 2020 Census into different housing types using county parcel data and other data sources.
- We then add units built between April 1, 2020 and April 1, 2024, based on permits reported to us by communities. Permit data is **available on our website**.
 - We assume that 90% of single-family detached units and 85% of townhome/duplex/triplex/quadplex units permitted in 2023 were completed and occupiable by April 1, 2024.
 - Multifamily units permitted in and after 2020 are assumed to be completed if they received a certificate of occupancy by April 1, 2024. Multifamily units permitted before 2020 that were not open at the time of the 2020 Census are also included.
 - Building permits from 2024 are not included; they are unlikely to have been completed by the estimate date of April 1.
 - Manufactured home data comes from our annual surveys of manufactured home park operators and local governments.
 - Data on other housing (boats, RVs, etc. used as housing) comes from the **most recent American Community Survey data**; this housing is included in the estimates only if occupied.
- We also examine other housing stock changes reported by jurisdictions. These include demolitions, building conversions (units added or lost), boundary changes (units annexed in or out), and other changes.

	Housing stock April 1, 2020	Permitted and built since 2020	Other changes since 2020	Housing stock April 1, 2024
Single-family detached	487	2	-1	488
Townhome (Single-family attached)	0	0	0	0
Duplex/triplex/quadplex	102	0	0	102
Multifamily (5 or more units)	337	394	44	775
Accessory dwelling units (ADUs)	0	0	0	0
Manufactured homes	112			109
Other units	0			0
Total	1,038			1,474

Second, how many of these housing units were occupied by households?

- Each housing type has an estimated occupancy rate. These data come from the most recent American Community Survey estimates for **housing units** and **households, decennial census data** from the U.S. Census Bureau, and **CoStar** (a proprietary data source covering the apartment market).
- Multiplying the number of housing units of each type by the occupancy rate yields the number of households (occupied housing units).

Third, how many people lived in these occupied housing units?

- Each housing type has an estimated average household size. These data come from the most recent American Community Survey estimates of **households** and **population in households** as well as decennial census data from the U.S. Census Bureau.
- Multiplying the number of households in each housing type by the average household size yields the population in households.

	Housing stock April 1, 2024	Occupancy rate	Households (Occupied housing units)	Persons per household	Population in households
Single-family detached	488	95.94%	468	2.6261	1,229
Townhome (Single-family attached)	0	94.01%	0	2.8384	0
Duplex/triplex/quadplex	102	89.58%	91	3.3626	306
Multifamily (5 or more units)	775	86.94%	674	1.8115	1,221
Accessory dwelling units (ADUs)	0	88.29%	0	1.0000	0
Manufactured homes	109	98.74%	108	2.4444	264
Other units	0	100.00%	0	1.0000	0
Total	1,474	90.98%	1,341	2.2521	3,020

To obtain the total population, we also add the number of residents in group quarters facilities.

These are residences that are not part of the standard housing market, such as college dormitories, nursing homes, prisons and jails, and group homes. Data come from the Metropolitan Council's annual survey. A list of facilities in each community can be found at <https://www.metrocouncil.org/populationestimates>.

Population in households	Population in group quarters	Total population April 1, 2024
3,020	1	3,021

Due to rounding, not all estimates can be reproduced exactly from the above inputs.

For more information, see our methodology document, available from <https://www.metrocouncil.org/populationestimates>.

**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
JULY 17, 2025– 7:00 P.M.
9180 LEXINGTON AVENUE**

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Benson, Mahr and Hunt

Mayor Murphy called to order the Regular Council meeting for July 17, 2025 at 7:00 p.m. Councilmember's present: Devries, Hunt, and Mahr. Excused Absence: Benson. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Steve Winter, City Engineer; Travis Schmid, Public Works; Mike Mohler, Interim Fire Chief; Numerous Lexington Fire Fighters; Quad Press.

3. CITIZENS FORUM

No citizens were present to discuss items not on the agenda.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Mayor Murphy made a motion to approve the agenda with a 10-minute intercession added prior to the closed session . Councilmember Devries seconded the motion. Motion carried 4-0.

5. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports 6-11 through 7-7, 2025
- B. Planning & Zoning meeting minutes – July 8, 2025
- C. Minnesota Department of Health Public Notice Requirements
- D. City Report – May 2025
- E. City Report – June 2025
- F. North Metro TV – May 2025
- G. North Metro TV – April – June Online City meeting engagement
- H. North Metro TV June 2025

No discussion on Letters and Communications.

2. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – June 18, 2025
- B. Recommendation to Approve Claims and Bills:
Check #'s 53021 through 53022
Check #'s 53023 through 53070
Check #'s 53071 through 53124
Check #'s 15760 through 15766
Check #'s 15781 through 15786
VOID #53008
- C. Financial Reports
 - Cash Balances
 - Fund Summary – Budget to Actual

Councilmember Devries made a motion to approve the consent agenda. Councilmember Mahr seconded the motion. Motion carried 4-0.

3. ACTION ITEMS:

- A. Recommendation to appoint Mike Mohler as Lexington Fire Chief at an annual salary of \$16,538.00

Councilmember Devries made a motion to appoint Mike Mohler as Lexington Fire Chief at an annual salary of \$16,538.00. Councilmember Mahr seconded the motion. Motion carried 4-0.

SWEARING IN CEREMONY FOR FIRE CHIEF MOHLER

Mayor Murphy presided over the swearing in of Fire Chief Mike Mohler.

- B. Recommendation to approve Business License Renewals

Councilmember Mahr made a motion to approve Business License Renewals. Councilmember Devries seconded the motion. Motion carried 4-0.

- C. Recommendation to approve Special Event Permit – Hooctoberfest
Centennial/SLP Girl Hockey Fund Raiser – October 11, 2025 – Boulevard
Bar & Grille

Councilmember Mahr made a motion to approve a Special Event Permit – Hooctoberfest Centennial/SLP Girl Hockey Fund Raiser – October 11, 2025 – Boulevard Bar & Grille. Councilmember Devries seconded the motion. Motion carried 4-0.

4. MAYOR AND COUNCIL INPUT

Councilmember Mahr discussed the Cable Commission approval of the NMTV 2026 Budget.

Councilmember Devries discussed an issue on Syndicate Ave. where a tree was covering up a stormwater drain. Discussion ensued.

5. ADMINISTRATOR INPUT

No input from the city administrator.

6. CLOSED SESSION

Mayor Murphy explained the need to go into closed session.

Mayor Murphy made a motion to go into closed session at 7:10 pm pursuant to Minnesota Statute Section 13D.05, subdivision 3(b), and is permitted by the attorney-client privilege to discuss the litigation versus the City of Blaine regarding the interconnected water and sewer systems. Councilmember Mahr seconded the motion. Motion carried 4-0.

- This portion of the meeting is closed pursuant to Minnesota Statute Section 13D.05, subdivision 3(b), and is permitted by the attorney-client privilege to discuss the litigation versus the City of Blaine regarding the interconnected water and sewer systems.

Councilmember Mahr made a motion to reconvene into open session at 7:10 p.m. Councilmember Devries seconded the motion. Motion carried 4-0.

7. ADJOURNMENT

Councilmember Mahr made a motion to adjourn the meeting at 8:52 p.m. Councilmember Devries seconded the motion. Motion carried 4-0.

NO COUNCIL WORKSHOP

CITY OF LEXINGTON

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

The following claims and bills have been presented to the Council for approval at the Council Meeting August 7, 2025.

(1) Payroll

Vouchers	507394 through		507417		\$ 9,773.18
	507419 through		507438		\$ 26,259.83
	507440 through		507459		\$ 27,408.45
					\$ -
Payroll Taxes					
	Federal Tax		\$5,836.20		
	Social Security		\$9,012.36		
	Medicare		\$2,107.76		
				\$16,956.32	
	State Tax		\$3,135.63	\$3,135.63	
	Total				\$ 20,091.95

(2) General and Liquor Payment Recommendations:

Payments	53125 through		53169		\$289,828.15
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(3) ACH and Credit card Payments for: JULY 2025

CC Payments:	3833E through		3839E		\$ 891.60
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Total Payments and Withdrawals Approval				<u>\$ 374,253.16</u>
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Centennial Lakes Police Payment Recommendations:

Checks	15790 through		15805		\$ 33,902.12
ACH	2025052 through		2025055		\$ 21,740.06
Total Payments					<u>\$ 55,642.18</u>

***Check Detail Register©**

Batch: 08072025 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 4M FUND					
53125	08/07/25	ABDO, LLC			
E 101-41500-301		Auditing/Acctg Services	\$946.80	509468	2024 FINAL AUDIT SERVICES
E 320-41500-301		Auditing/Acctg Services	\$157.80	509468	2024 FINAL AUDIT SERVICES
E 609-00000-301		Auditing/Acctg Services	\$631.20	509468	2024 FINAL AUDIT SERVICES
E 651-00000-301		Auditing/Acctg Services	\$157.80	509468	2024 FINAL AUDIT SERVICES
E 730-00000-301		Auditing/Acctg Services	\$631.20	509468	2024 FINAL AUDIT SERVICES
E 770-00000-301		Auditing/Acctg Services	\$631.20	509468	2024 FINAL AUDIT SERVICES
		Total	\$3,156.00		
53126	08/07/25	AMAZON CAPITAL SERVICES			
E 101-41500-200		Office Supplies	(\$13.98)	17CK-JJWL-	OFFICE SUPPLIES
E 101-41500-200		Office Supplies	\$179.99	1K9V-3VPL-9	PROJECTOR SCREEN
E 101-42260-218		Medical/First Aid Supplies	\$53.95	1QQG-FRTP-	MEDICAL SUPPLIES - FIRE DEPT
E 101-42260-218		Medical/First Aid Supplies	\$30.92	1QYW-LQW	MEDICAL SUPPLIES - FIRE DEPT
E 101-42260-210		Operating Supplies	\$509.82	1QYW-LQW	LED SIGNS - FIRE DEPT
		Total	\$760.70		
53127	08/07/25	ANOKA COUNTY TREASURY			
E 101-41900-329		Cable/Internet	\$75.00	B250710X	JULY 2025 FIBER OPTIC
E 101-42260-329		Cable/Internet	\$75.00	B250710X	JULY 2025 FIBER OPTIC
E 101-43100-329		Cable/Internet	\$45.00	B250710X	JULY 2025 FIBER OPTIC
E 101-45200-329		Cable/Internet	\$30.00	B250710X	JULY 2025 FIBER OPTIC
		Total	\$225.00		
53128	08/07/25	ARTISAN BEER COMPANY			
E 609-00000-252		Beer Purchase	\$811.10	3781964	
E 609-00000-260		THC For Resale	\$73.80	3781965	
E 609-00000-252		Beer Purchase	\$196.80	3783607	
E 609-00000-260		THC For Resale	\$121.80	3783608	
E 609-00000-252		Beer Purchase	(\$100.80)	423526	
		Total	\$1,102.70		
53129	08/07/25	BADGER METER INC			
E 730-00000-309		EDP, Software and Desig	\$177.75	80204579	JULY 2025 CELLULAR BACKHAUL
		Total	\$177.75		
53130	08/07/25	BANYON DATA SYSTEMS INC			
E 730-00000-327		Annual Technology Mainte	\$395.00	00166744	ANNUAL UB SUPPORT
		Total	\$395.00		
53131	08/07/25	BARREL THEORY BEER COMPANY			
E 609-00000-252		Beer Purchase	\$509.00	BT-06736	
		Total	\$509.00		
53132	08/07/25	BELLBOY CORPORATION			
E 609-00000-254		Miscellaneous Purchase	\$281.94	0110080300	
E 609-00000-251		Liquor Purchase	\$347.40	0208424500	
		Total	\$629.34		
53133	08/07/25	BERNICK'S			

***Check Detail Register©**

Batch: 08072025 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-252		Beer Purchase	\$1,164.90	10377907	
E 609-00000-252		Beer Purchase	(\$13.08)	10377908	
E 609-00000-260		THC For Resale	\$151.20	10380572	
E 609-00000-252		Beer Purchase	\$946.55	10380573	
E 609-00000-252		Beer Purchase	\$579.70	10383262	
E 609-00000-252		Beer Purchase	(\$11.00)	10383263	
		Total	\$2,818.27		
53134	08/07/25	BREAKTHRU BEVERAGE MN			
E 609-00000-253		Wine Purchase	\$137.45	122416164	
E 609-00000-253		Wine Purchase	\$440.70	122418820	
E 609-00000-251		Liquor Purchase	\$1,899.99	122418821	
E 609-00000-251		Liquor Purchase	\$3,688.05	122524920	
		Total	\$6,166.19		
53135	08/07/25	CAPITOL BEVERAGE SALES			
E 609-00000-252		Beer Purchase	(\$36.55)	3161351	
E 609-00000-260		THC For Resale	\$133.00	3161558	
E 609-00000-252		Beer Purchase	\$343.55	3161602	
E 609-00000-254		Miscellaneous Purchase	\$120.25	3161602	
E 609-00000-251		Liquor Purchase	\$140.50	3161603	
E 609-00000-252		Beer Purchase	\$6,188.70	3161604	
E 609-00000-251		Liquor Purchase	\$501.00	3164239	
E 609-00000-252		Beer Purchase	\$357.65	3164240	
E 609-00000-252		Beer Purchase	\$10,161.55	3164241	
		Total	\$17,909.65		
53136	08/07/25	CENTENNIAL LAKES PD			
E 101-42110-230		Contracted Services	\$82,266.08		AUG 2025 MONTHLY POLICE SERVICES
		Total	\$82,266.08		
53137	08/07/25	CITY HEIGHTS INC			
E 101-41500-400		General Maintenance	\$235.00	26036	WINDOWS WASHING - CITY HALL
		Total	\$235.00		
53138	08/07/25	CITYWIDE WINDOW SERVICES INC.			
E 609-00000-400		General Maintenance	\$32.72	748534	JUNE 2025 SERVICE
		Total	\$32.72		
53139	08/07/25	CLEAR RIVER BEVERAGE COMPANY			
E 609-00000-252		Beer Purchase	\$56.00	815630	
E 609-00000-260		THC For Resale	\$777.00	815631	
E 609-00000-260		THC For Resale	\$767.04	817883	
E 609-00000-252		Beer Purchase	\$1,214.12	817973	
		Total	\$2,814.16		
53140	08/07/25	GREAT LAKES COCA-COLA			
E 609-00000-254		Miscellaneous Purchase	\$796.24	47904030019	
		Total	\$796.24		
53141	08/07/25	OCCUPATIONAL HEALTH CENTERS OF MN			

***Check Detail Register©**

Batch: 08072025 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42260-430		Miscellaneous	\$90.00	104225095	PRE-EMPLOYMENT SCREENING - FD
		Total	\$90.00		
53142	08/07/25	DAHLHEIMER BEVERAGE LLC			
E 609-00000-252		Beer Purchase	\$11,646.45	2518026	
E 609-00000-260		THC For Resale	\$547.50	2518416	
E 609-00000-260		THC For Resale	\$672.00	2524200	
E 609-00000-251		Liquor Purchase	\$585.60	2524201	
E 609-00000-252		Beer Purchase	\$8,836.68	2524201	
E 609-00000-254		Miscellaneous Purchase	\$103.50	2524201	
E 609-00000-252		Beer Purchase	\$15,059.40	2525871	
E 609-00000-251		Liquor Purchase	\$157.80	2525871	
E 609-00000-254		Miscellaneous Purchase	\$144.45	2525871	
E 609-00000-252		Beer Purchase	(\$49.50)	2526043	
E 609-00000-260		THC For Resale	\$201.50	2530017	
E 609-00000-252		Beer Purchase	(\$30.00)	977-00151	
		Total	\$37,875.38		
53143	08/07/25	DIERS IRRIGATION LLC			
E 101-41500-400		General Maintenance	\$109.86	2502954	IRRIGATION REPAIRS - CITY HALL
		Total	\$109.86		
53144	08/07/25	LEXINGTON LEASED HOUSING			
E 320-46300-470		Tax Increments	\$43,239.28		1ST HALF 2025 TAX INCREMENT
		Total	\$43,239.28		
53145	08/07/25	EHLERS			
E 101-41500-308		Consultant Fees	\$4,200.00	102005	UTILITY RATE STUDY
E 320-41500-301		Auditing/Acctg Services	\$98.75	102071	2024 TIF REPORTING
		Total	\$4,298.75		
53146	08/07/25	GLOBAL RESERVE DISTRIBUTION			
E 609-00000-260		THC For Resale	\$1,602.00	ORD-18269	
E 609-00000-260		THC For Resale	\$810.00	ORD-18396	
E 609-00000-260		THC For Resale	\$2,110.00	ORD-18500	
		Total	\$4,522.00		
53147	08/07/25	HAWKINS INC			
E 730-00000-216		Chemicals	\$10.00	7131318	CYLINDER RENT
		Total	\$10.00		
53148	08/07/25	HOHENSTEINS INC			
E 609-00000-260		THC For Resale	\$705.00	839352	
E 609-00000-252		Beer Purchase	\$849.70	839353	
E 609-00000-252		Beer Purchase	(\$136.50)	841733	
E 609-00000-252		Beer Purchase	\$1,675.40	841734	
E 609-00000-254		Miscellaneous Purchase	\$27.00	841734	
E 609-00000-260		THC For Resale	\$427.50	843982	
E 609-00000-252		Beer Purchase	\$369.70	843983	
		Total	\$3,917.80		

***Check Detail Register©**

Batch: 08072025 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
53149	08/07/25	JOHNSON BROTHERS LIQUOR			
E 609-00000-251		Liquor Purchase	\$280.50	2832472	
E 609-00000-251		Liquor Purchase	\$3,382.24	2833829	
E 609-00000-253		Wine Purchase	\$1,798.94	2833830	
E 609-00000-254		Miscellaneous Purchase	\$82.84	2833831	
E 609-00000-251		Liquor Purchase	\$4,441.03	2833833	
E 609-00000-251		Liquor Purchase	\$897.40	2837624	
E 609-00000-253		Wine Purchase	\$703.46	2837625	
E 609-00000-251		Liquor Purchase	\$5,239.10	2838538	
E 609-00000-253		Wine Purchase	\$1,265.46	2838539	
E 609-00000-254		Miscellaneous Purchase	\$33.42	2838540	
E 609-00000-253		Wine Purchase	\$7,656.88	2843666	
E 609-00000-254		Miscellaneous Purchase	\$33.42	2843667	
E 609-00000-260		THC For Resale	\$423.20	2843668	
E 609-00000-251		Liquor Purchase	\$4,114.74	2843669	
		Total	\$30,352.63		
53150	08/07/25	M. AMUNDSON LLP			
E 609-00000-256		Tobacco Products For Re	\$1,792.83	406150	
E 609-00000-254		Miscellaneous Purchase	\$51.00	406150	
E 609-00000-210		Operating Supplies	\$22.20	406150	
E 609-00000-256		Tobacco Products For Re	\$3,127.63	406552	
E 609-00000-254		Miscellaneous Purchase	\$52.42	406552	
E 609-00000-256		Tobacco Products For Re	\$873.09	406916	
E 609-00000-254		Miscellaneous Purchase	\$56.28	406916	
		Total	\$5,975.45		
53151	08/07/25	MACQUEEN			
E 101-42260-404		Repair Machinery/Equipm	\$121.57	P51817	EQUIPMENT - FIRE DEPT
E 101-42260-404		Repair Machinery/Equipm	\$1,355.00	P52077	SCBA FLOW TESTS
		Total	\$1,476.57		
53152	08/07/25	MARTIN-MARIETA			
E 101-43100-384		Refuse/Garbage Disposal	\$30.00	46355818	RUBBLE DISPOSAL - PW
		Total	\$30.00		
53153	08/07/25	METRO SALES, INC.			
E 101-41500-350		Print/Binding	\$136.37	INV2843778	JULY 2025 COPIER CONTRACT
		Total	\$136.37		
53154	08/07/25	MKL, LLC			
E 101-41500-400		General Maintenance	\$100.00	08072025	WEEK ENDING 07/19/2025
E 101-41500-400		General Maintenance	\$100.00	08072025	WEEK ENDING 07/26/2025
E 101-41500-400		General Maintenance	\$100.00	08072025	WEEK ENDING 08/02/2025
		Total	\$300.00		
53155	08/07/25	MSA PROFESSIONAL SERVICES INC			
E 730-00000-303		Engineering Fees	\$1,720.00	018697	2025 GIS UPGRADE
E 770-00000-303		Engineering Fees	\$1,720.00	018697	2025 GIS UPGRADE
E 101-41500-303		Engineering Fees	\$1,219.50	018714	GENERAL SERVICES

***Check Detail Register©**

Batch: 08072025 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 651-00000-303		Engineering Fees	\$1,190.00	018715	NPDES PHASE II MS4
E 730-00000-303		Engineering Fees	\$5,137.50	018716	WATER SYSTEM FEASIBILITY STUDY
E 424-00000-303		Engineering Fees	\$170.00	018717	2024 STREET IMPROVEMENTS
G 101-22057		Menlo Capital Partners	\$2,462.25	018718	MENLO CHIPOTLE PROJECT
		Total	\$13,619.25		
53156	08/07/25	MES SERVICE COMPANY, LLC			
E 101-42260-229		Turn Out Gear	\$215.78	IN2300811	GEAR LETTERING - FIRE DEPT
		Total	\$215.78		
53157	08/07/25	NEW FRANCE WINE COMPANY			
E 609-00000-253		Wine Purchase	\$213.00	248478	
		Total	\$213.00		
53158	08/07/25	PAUSTIS & SONS			
E 609-00000-253		Wine Purchase	\$307.50	270021	
		Total	\$307.50		
53159	08/07/25	BILL PETRACEK			
E 101-41500-205		Mileage Reimbursement	\$200.00		SEP 2025
E 101-41500-321		Telephone	\$100.00		SEP 2025
		Total	\$300.00		
53160	08/07/25	PHILLIPS WINE AND SPIRITS INC			
E 609-00000-251		Liquor Purchase	\$2,806.41	5010804	
E 609-00000-253		Wine Purchase	\$1,202.15	5010805	
E 609-00000-253		Wine Purchase	\$89.42	5010806	
E 609-00000-253		Wine Purchase	\$408.78	5013684	
E 609-00000-251		Liquor Purchase	\$764.28	5014577	
E 609-00000-253		Wine Purchase	\$340.52	5014578	
E 609-00000-254		Miscellaneous Purchase	\$373.63	5014579	
E 609-00000-251		Liquor Purchase	\$748.86	5018481	
E 609-00000-253		Wine Purchase	\$706.82	5018482	
E 609-00000-254		Miscellaneous Purchase	\$89.42	5018483	
E 609-00000-260		THC For Resale	\$516.60	5018484	
		Total	\$8,046.89		
53161	08/07/25	PRYES BREWING COMPANY, LLC			
E 609-00000-252		Beer Purchase	\$324.00	W-102330	
		Total	\$324.00		
53162	08/07/25	RED BULL DISTRIBUTION CO.			
E 609-00000-254		Miscellaneous Purchase	\$362.32	2026183655	
		Total	\$362.32		
53163	08/07/25	SCHAEFFER MFG. COMPANY			
E 101-43100-210		Operating Supplies	\$585.74	MLH3232-IN	CLEANERS AND FLUIDS - PW
		Total	\$585.74		
53164	08/07/25	SHAMROCK GROUP, INC.			
E 609-00000-257		Ice For Resale	\$253.48	118-00630	

***Check Detail Register©**

Batch: 08072025 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-257		Ice For Resale	\$273.62	118-00713	
E 609-00000-257		Ice For Resale	\$267.48	118-00803	
Total			\$794.58		
53165	08/07/25	SOUTHERN GLAZER'S OF MN			
E 609-00000-251		Liquor Purchase	(\$116.95)	0111153	
E 609-00000-253		Wine Purchase	\$1.28	2647363	
E 609-00000-251		Liquor Purchase	\$4,161.90	2647364	
E 609-00000-253		Wine Purchase	\$1,036.92	2647365	
E 609-00000-251		Liquor Purchase	\$2,462.71	2649979	
E 609-00000-253		Wine Purchase	\$1,647.24	2649980	
Total			\$9,193.10		
53166	08/07/25	STEEL TOE BREWING, LLC			
E 609-00000-252		Beer Purchase	\$180.00	61489	
Total			\$180.00		
53167	08/07/25	VESTIS			
E 609-00000-255		Linen	\$107.17	2500737655	MAT SERVICE
Total			\$107.17		
53168	08/07/25	VINOCOPIA			
E 609-00000-251		Liquor Purchase	\$131.50	0377544-IN	
E 609-00000-253		Wine Purchase	\$1,825.50	0377769-IN	
E 609-00000-251		Liquor Purchase	\$773.75	0377785-IN	
Total			\$2,730.75		
53169	08/07/25	WALTERS RECYCLING & REFUSE			
E 101-41500-384		Refuse/Garbage Disposal	\$87.34	8928435	JULY 2025 SERVICE
E 101-43100-384		Refuse/Garbage Disposal	\$60.04	8928435	JULY 2025 SERVICE
E 101-45200-384		Refuse/Garbage Disposal	\$60.04	8928435	JULY 2025 SERVICE
E 651-00000-384		Refuse/Garbage Disposal	\$11.44	8928435	JULY 2025 SERVICE
E 730-00000-384		Refuse/Garbage Disposal	\$77.20	8928435	JULY 2025 SERVICE
E 770-00000-384		Refuse/Garbage Disposal	\$77.20	8928435	JULY 2025 SERVICE
E 609-00000-384		Refuse/Garbage Disposal	\$146.92	8928435	JULY 2025 SERVICE
Total			\$520.18		
10100			\$289,828.15		

Fund Summary

10100 4M FUND	
101 GENERAL FUND	\$95,767.07
320 TIF #3	\$43,495.83
424 2024 STREET IMPROVEMENTS	\$170.00
609 MUNICIPAL LIQUOR FUND	\$138,458.96
651 STORM WATER FUND	\$1,359.24
730 WATER FUND	\$8,148.65
770 SEWER FUND	\$2,428.40
\$289,828.15	

***Check Detail Register©**

Batch: JULY 2025 CC PMT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 4M FUND					
3833 e	07/15/25	FLEET FARM			
E 101-45200-210		Operating Supplies	\$184.91	1676	WORK AND SAFETY SUPPLIES - SEASONAL
		Total	\$184.91		
3834 e	07/15/25	AMAZON CAPITAL SERVICES			
E 609-00000-200		Office Supplies	\$23.83	6061024	OFFICE SUPPLIES - MLS
E 609-00000-200		Office Supplies	\$70.26	7773804	OFFICE SUPPLIES - MLS
E 609-00000-200		Office Supplies	\$12.96	8799849-651	OFFICE SUPPLIES - MLS
		Total	\$107.05		
3835 e	07/15/25	COSTCO			
E 609-00000-404		Repair Machinery/Equipm	\$108.36	10215439623	COOLER SHELVING - MLS
		Total	\$108.36		
3836 e	07/15/25	ZOOM VIDEO COMMUNICATIONS			
E 101-41500-300		Professional Srvs	\$15.99	INV30669890	JUNE 2025 SERVICES
		Total	\$15.99		
3837 e	07/15/25	MCFOA			
E 101-41500-208		Training and Instruction	\$50.00	02523	2025 MEMBERSHIP
		Total	\$50.00		
3838 e	07/15/25	WAYFAIR			
E 101-45200-400		General Maintenance	\$330.84	4402820429	PLANTERS - BERM
		Total	\$330.84		
3839 e	07/15/25	US POSTAL SERVICE			
E 101-41500-322		Postage	\$6.62		POSTAGE - CERTIFIED MAIL
E 101-41500-322		Postage	\$31.40		POSTAGE - CERTIFIED MAIL
E 101-41500-322		Postage	\$56.43		POSTAGE - CERTIFIED MAIL
		Total	\$94.45		
		10100	\$891.60		

Fund Summary

10100 4M FUND

101 GENERAL FUND	\$676.19
609 MUNICIPAL LIQUOR FUND	\$215.41
	<u>\$891.60</u>

Report Criteria:

Report type: Summary

Check Number	Check Issue Date	Payee	Amount
15790	07/17/2025	Amazon Capital Services	106.50
15791	07/17/2025	ANOKA CO TREASURY OFFICE	75.00
15792	07/17/2025	ASPEN MILLS, INC	8,922.45
15793	07/17/2025	Barna, Guzy & Steffen Ltd.	1,501.50
15794	07/17/2025	CENTENNIAL UTILITIES	617.63
15795	07/17/2025	CONNEXUS ENERGY	1,817.44
15796	07/17/2025	COVERALL NORTH AMERICA, INC	820.00
15797	07/17/2025	GEORGE'S INC	40.00
15798	07/17/2025	Language Line Services	6.18
15799	07/17/2025	Metro Sales, Inc.	83.05
15800	07/17/2025	Metro-INET	8,478.00
15801	07/17/2025	MOBILE VEHICLE INTEGRATION LLC	9,997.33
15802	07/17/2025	Office of MNIT Services	44.60
15803	07/17/2025	OTTER LAKE ANIMAL CARE	44.45
15804	07/17/2025	Shred-N-Go, Inc	207.86
15805	07/17/2025	VERIZON WIRELESS	1,140.13
2025052	07/17/2025	CENTURY LINK	129.86
2025053	07/17/2025	HealthPartners, Inc.	17,061.77
2025054	07/17/2025	US Bank Credit Card	1,125.05
2025055	07/17/2025	WEX BANK	3,423.38
Grand Totals:			55,642.18



July 23, 2025

TO: NMTC OPERATIONS COMMITTEE

RE: APPROVAL OF 2026 NORTH METRO TELECOMMUNICATIONS COMMISSION BUDGET

Enclosed, please find for the council's review and approval the 2026 North Metro Telecommunications Commission Budget and support materials.

The Commission's operating budget for 2026 is proposed at \$1,437,597. This number represents a \$6,443 decrease over expected expenditures for 2025. The increase includes a 3% COLA increase for staff, step increases, building maintenance costs, an accounting service, and insurance costs.

Budgeted capital costs for 2025 are \$224,750. This number represents a \$6,219 decrease from the 2024 budget. Capital expenditures include video equipment for North Metro TV, office equipment, and \$100,000 to be returned to cities for capital expenditures. Additionally, if the Commission finishes the year with \$50,000 of surplus, that money will also be returned to the cities.

In total, the 2026 budget is \$12,653 lower than the 2025 budget.

Recommendation: That the Member Cities approve the 2026 Commission Budget as recommended by the Telecommunications Commission and the Operations Committee.

The Joint Powers Agreement states, "submitted budgets shall be deemed approved by a Member City unless, prior to October 15 preceding the effective date of the proposed budget, the Member City gives notice in writing to the Commission that it is withdrawing from the Commission."

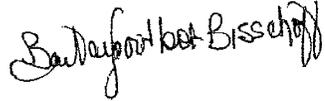
I want to thank the Commission directors, staff, and the Operations Committee for their efforts in preparing these budgets. If you have any questions about either budget please consult with your Commission director or City Administrator.

*12520 Polk Street Northeast, Blaine, MN 55434 Phone: (612) 780-8241 Fax: (612) 780-8242
Blaine • Centerville • Circle Pines • Ham Lake • Lexington • Lino Lakes • Spring Lake Park*

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I look forward to working with all parties, throughout the remainder of 2025, toward reaching the full potential of North Metro TV and to increase both the quality and quantity of community programming and services in 2026.

Sincerely,

A handwritten signature in black ink, appearing to read "Barbara Goodboe-Bisschoff". The signature is written in a cursive style with a large initial 'B'.

Barbara Goodboe-Bisschoff
Chair, North Metro Telecommunications Commission

Enc.

2026 North Metro Telecommunications Commission Budget Talking Points

Overall Organizational Goals

- Support legislation that will update the community television funding model to better reflect current entertainment delivery trends.
- Develop educational services for internet service/devices/software usage.
- Apply for grants to fund broadband educational services.
- Grow commercial productions.
- Continue live and on-demand closed captioning.
- Comply with WCAG AA web standards.
- Continue to be responsive to cities communications needs.
- Maintain accessibility of all channels through live streaming, OTT channels, and video on demand services, 24-hours-a-day, on any device.
- Provide program playback, video transport, channel management services, video equipment maintenance and consulting services, internet streaming services for city channels, VOD libraries for meetings, meeting management software licenses and bookmarking services, program production and event coverage services, home-media transfer services, and public access to television production for our cities, schools and general public.

Estimated Fund Balance/Revenues/Expenses

- The beginning fund balances for 2026 are estimates based on previous allocations, planned spending for 2025, and estimated income.
- Estimated revenues include: Franchise fees, including the actual first quarter franchise fee payment, with anticipated reductions across quarters two through four. PEG fees based on estimated number of subscribers, throughout 2024, multiplied by the PEG fee.
- Other income includes dub fees, home movie transfers, drone, streaming and production services. Interest income is estimated conservatively based on the current market.
- Estimated expenditures include the operating expenses and capital expenses, production and office equipment, and the fee payment to the cities.
- The year end fund balances include:
 - The **Operating reserve** which is set at a minimum of 25% of the operating budget.
 - **Accrued vacation, sick and comp** time. The total value of owed vacation, sick, and comp time to employees.
 - The **capital equipment fund** is intended for emergency replacement of unplanned equipment failures.

- The **vehicle replacement fund** is to cover the cost of a new fleet vehicle.
- The **building repair fund** is to cover major costs related to the building such as windows, roof, furnace, parking lot, AC replacement and painting, carpet replacement etc.
- The **franchise renewal fund** is a reserve fund for the NMTC's franchise renewal process. Franchise renewal can be very expensive, with the informal negotiation process historically costing around \$200,000 across the renewal period. With the 5-year franchise extension, these funds won't be needed in the near future.

Budget

- The recommended operating budget for the organization totals \$1,443,254. This number is a \$6,443 decrease compared to last year's operating budget. Decreases were made to overall wages and benefits costs with the recommended Co-Executive Director model. Increases were made administrative costs line items. New expenses include an update to make the website meet federal accessibility requirements, along with ongoing consulting fees and educational opportunities for the Co-Executive Directors.
- Budgeted capital purchases for 2026 are set at \$224,750. Budgeted capital items include a new video player for the control room, a new router for the production truck, equipment contracts, closed captioning contracts, and closed captioning charges. The capital budget also includes routine computer/software upgrades, and software licenses, and \$100,000 in capital equipment support for cities.
- The overall 2026 capital budget is \$6,210 lower than the 2025 capital budget.
- The overall 2026 budget is \$12,653 lower than the 2025 budget.

Closing Points

- North Metro TV provides a variety of valuable services to our member cities in a very cost effective manner. These services include:
 - Program playback and channel management.
 - Closed captioning.
 - Internet streaming of city meetings.
 - Bookmarking city meetings.
 - Podcasting city meetings.
 - Live streaming of city channels and community channels.
 - Provide city channels on Roku and AppleTV via NMTV app.
 - Video equipment repair, maintenance and consulting.
 - Drone services.
 - Video production services.
 - Meeting coverage and troubleshooting.
- The general public also benefits from the services of North Metro TV. These services include:
 - Educational opportunities.
 - Access to professional video production tools.

- Home Movie transfer services.
- Varied and informative programming about their community, including high school sports, local news, and city meetings.
- Future state and federal legislation could have an impact on future income sources.

North Metro Telecommunications Commission 2026 Budget Line-Item Supporting Information

Personnel

- The recommended 2026 budget follows the recommendation of The Waldron Group to move to a Co-Executive Director model and reduce one full-time staff position.
- The personnel line-item reflects a 3% COLA.
- Part-time staff includes sports and meeting coverage personnel. Employees in the part-time group are used when needed for a sports shoot or to cover a city meeting. The majority of the part-time staff qualify for PERA. They are not eligible for health benefits. Payroll taxes apply.

Benefits

- The NMTC employee benefits package has been budgeted at \$1,400.00 per FT staff per month for 2026, plus the expected PT payroll taxes and PERA costs. This is \$0 more, per person/per month than was budgeted for 2025. The Member City benefits package average for 2024 was \$1,399.80.
- All indications are that the NMTC's contribution to PERA will remain at 7.5% in 2025.

Administrative Expenses

- Budgeted administrative expenses are \$2,700 higher than 2025. The increases include educational opportunities for the new Co-Executive Directors, as well as ongoing consulting from The Waldron Group.

Production Expenses

- Budgeted production expenses are \$12,800 less than 2025. The need for DVDs, Blu-rays, and disc cases continues to decrease, partially as a result of electronic file transfers.
- The intern budget has been decreased by \$2,000

Office Expenses

- Office expenses are budgeted at \$10,200 more than the 2025 level.
- \$10,000 of the increase is attributed to website accessibility upgrades that put us into federal compliance before the April 2027 deadline.
- Building maintenance includes the furnace/AC maintenance contract, lawn care, snow removal, carpet and window cleaning, fire inspection, and landscaping and building mechanical services.

- Building utilities include sewer, water, gas, and electric.
- Insurance includes all property, liability, crime, volunteer, vehicle, drone, and monument sign coverage.
- Office supply line-item includes all office supplies, and maintenance contracts on printers and copiers.
- The Telephone/Internet/Web Hosting line-item covers bandwidth which is required to transport signals from city hall. NMTV continues to pay a fee to house video-on-demand and streaming content on a remote server. This allows for unlimited simultaneous viewing, without a reduction in speed, or an inordinate amount of bandwidth for that purpose. The line-item also covers the wireless live transmission of sporting events and other field productions. The website maintenance contract, web hosting, telephone costs, license fees for our Roku and AppleTV apps, and the annual phone software upgrade are also included.
- Postage covers the cost of mailing dubs and equipment for contract maintenance, and other postage for the NMTC.
- Property tax is for the recycling assessment. In 2024, there was an unexpected street assessment fee in this line item.
- Building cleaning, trash, recycling, and hazardous material disposal/recycling increased \$6,000 to better reflect recent cost increases.

Capital Expenditures

- The 2026 capital budget currently includes \$108,250 for production equipment, \$8,500 for office systems and software fees, \$8,000 for HVAC improvements, and \$100,000 for city capital expenses.
- The production equipment budget includes annual system contracts, including closed captioning, a new video player for the studio, and a new router for the production truck.
- Fees back to Cities are included as a capital cost.

Summary

- The recommended 2026 Operating budget is \$6,443 lower than the 2025 budget.
- Capital equipment expenditures are budgeted at \$224,750, which is \$6,210 less than the 2025 budget.
- The 2024 HD bond payment was the final payment, and that bond has been paid off.
- It is recommended that fees returned to cities be included in capital expenditures in order to maximize fee payments in the future. This budget includes \$100,000 in fees for city capital expenditures and capital reserves.
- The overall 2026 budget is \$12,653 lower than the 2025 budget.

**North Metro Telecommunications Commission
2026 FINANCIAL SUMMARY
Estimated Fund Balances/Revenues/Expenditures.**

BEGINNING FUND BALANCES

Operating Reserve	\$608,709
Accrued Vac, Sick, Comp	\$120,000
Capital Equip. Fund	\$504,155
Vehicle Replacement Fund	\$49,763
Bldg Repair Reserve	\$165,000
Franchise Renewal Fund	\$200,000
Bond Reserve	\$0

TOTAL: \$1,647,627

ESTIMATED REVENUES

Franchise Fees	\$972,000
PEG Fees	\$480,000
Other Income	\$55,000
Interest Income	\$48,750
Income From Reserve Funds	\$106,597

TOTAL: \$1,662,347

ESTIMATED EXPENDITURES

Operating Expenses	\$1,437,597
Capital Expenses: Equipment/Bldg	\$124,750
Capital Expenses: Bond Payment	\$0
Capital Expenses: PEG Fees to Cities	\$100,000

Paid off in 2024

TOTAL: \$1,662,347

YEAR END FUND BALANCES

		Increase(Decrease)
Operating Reserve	\$496,455	-\$106,597
Accrued Vac, Sick, Comp	\$120,000	\$0
Capital Equip. Fund	\$504,155	\$0
Vehicle Replacement Fund	\$49,763	\$0
Bldg Repair Reserve	\$165,000	\$0
Franchise Renewal Fund	\$200,000	\$0
Bond Reserve	\$0	\$0

TOTAL: \$1,535,373 -\$106,597

**2026
North Metro Telecommunications Commission Budget**

	2024 ACTUAL	2025 BUDGET		2026 BUDGET	NOTES
		Budget	April Act.		
PERSONNEL					
Executive Director (1) FT	6,564	102,909	0	-	NA
IT Engineer/ Administrative Asst.		-		-	NA
Video Engineer (1) FT	84,348	84,660	27,025	87,200	Matt Waldron
Sports Director (1) FT	77,759	81,439	25,318	87,434	Kenton Kipp
ED/News Director (1) FT	91,526	80,113	30,112	108,850	Danika Peterson
Programming Coord. (1) FT	67,845	68,085	21,723	70,128	Michele Silvester
Special Projects Coord. (1) FT	69,613	68,085	23,472	70,128	T.J. Tronson
Municipal Producer (1) FT	60,825	61,668	19,688	63,518	Trevor Scholl
Sports Producer (1) FT	56,467	59,202	18,878	63,518	Ted Leroux
News Producer (1) FT	49,745	52,371	16,534	56,483	Eric Nelson
ED/Studio Manager (1) FT	64,130	72,623	27,596	108,850	Eric Houston
Freelancers/Sports	73,510	71,765	25,174	71,976	Freelancers Sports
Freelancers/Meetings	14,214	20,693	5,475	25,002	Freelancers/City Meetings
Contingency	0	0		0	
PERSONNEL TOTAL:	716,546	823,613	240,995	813,087	3% COLA increase 4 staff w/ step increase
BENEFITS					
FICA	47,299	51,064	14,942	50,411	6.2% of gross wages
Medicare	10,390	11,942	3,494	11,790	1.45% of gross wages
PERA	53,829	61,771	19,235	60,982	7.50% of gross wages
Paid Leave				3,578	.44% of gross wages
Benefits Package	140,128	168,000	86,981	168,000	Health/Dental/STD, LTD, ADD
Workers Compensation	0	2,000	3,015	4,000	
Electronic Filing Charges	241	2,000	80	2,000	
BENEFITS TOTAL:	251,887	296,777	127,747	300,760	
					*Benefits package \$1,400 per FT employee/per month plus PT benefits cost
					\$1,399.80 = 2024 City average

2026
North Metro Telecommunications Commission Budget

	2024 ACTUAL	2025 BUDGET		2026 BUDGET	NOTES
		Budget	April Act.		
ADMINISTRATIVE EXPENSES					
Commission Audit & Accountant	38,143	45,000	19,924	42,000	Annual audit of Commission finances
Audit: Company	0	0	0	0	
Consultants and Professional Fees	0	0	3,441	3,000	evaluating co-exec model
Conferences	600	5,000	140	5,000	NATOA & MACTA Conf. , Webinars
General/Special Meeting Expenses	2,330	3,000	738	3,000	
Government/Legislative Affairs	0	0	0	0	
Legal Fees	51,206	50,000	12,361	50,000	Franchise renewal/State and Fed Issues
Membership Dues	5,095	5,800	3,767	5,500	NATOA, MACTA, Chamber of C
Mileage Reimbursement	1,096	1,500	484	1,500	
Personnel Recruitment	0	0	0	0	
Tuition and Training	0	0	0	3,000	Executive Director Education
Contingency Expenses	0	0	0	0	
ADMINISTRATIVE EX. TOTAL:	98,470	110,300	40,855	113,000	
PRODUCTION EXPENSES					
Advertising/Marketing/Entry Fees	49	1,500	0	500	Printed materials, entry fees
Awards Ceremony/ Entry Fees	420	0	0	500	NATOA and MACTA awards
Bulbs/Batteries/Other Prod. Costs	239	4,500	214	1,000	Bulbs, Camera Batt. Duct tape
Interns	1,970	4,500	100	2,500	Stipends for internships
Truck/Fleet Vehicle Gas/Oil	2,725	3,800	580	3,500	Prod. Van & fleet vehicles
Truck/Fleet Vehicle Maint/Lic.	2,818	6,500	4,241	4,000	Prod. Van & fleet vehicles
Video Equipment/Parts/Maint.	298	4,500	0	1,000	Parts and Maintenance for video equip.
DVDs/Flash Drives/Cases	477	1,500	214	1,000	Blank media for masters/copies
PRODUCTION EX. TOTAL:	8,996	26,800	5,349	14,000	
OFFICE EXPENSES					
Building Maintenance	26,328	50,000	8,877	35,000	Bldg & Prop./Fire Insp./Furn. Contract
Building Security	798	800	0	1,000	
Building Utilities	21,494	35,000	8,766	30,000	Sewer, Water, Gas & Electric
Insurance	16,133	20,000	14,885	20,000	Liability/property/vehicle/volunteer
Office Supp./Office Equip. Maint.	3,372	14,000	2,144	10,000	Copier & Fax maint. contracts, Supplies
Computer Apps/Subscriptions	15,431	0	6,978	18,000	Software subscriptions
Phone/Internet Service/Web Hosting	51,928	55,000	13,670	55,000	VOD, Live Streaming, web maint., bandwidth
Website Update				10,000	WCAG AA updates
Postage/Shipping	201	250	343	250	equipment/dub/packet postage
Property Tax	10,496	1,500	1,363	1,500	Recycling and street assessments
Trash/Recycling/Janitorial	11,822	10,000	4,040	16,000	
OFFICE EXPENSES TOTAL:	158,003	186,550	61,066	196,750	
OPERATIONS TOTAL:	1,075,899	1,444,040	476,012	1,437,597	

**2026
North Metro Telecommunications Commission Budget**

	2024 ACTUAL	2025 BUDGET		2026 BUDGET	NOTES
		Budget	APPROX		
CAPITAL EXPENDITURES					
Video Equipment	144,752	105,960	92,327	108,250	Master Control equipment, live streaming hardware
Computer/Office Equipment/Sftwre	20,042	15,000	10,492	8,500	office systems, software
To equipment reserve fund	200,000	0	0	0	
Vehicles	0	0	0	0	
Building Expenditures	12,409	10,000	0	8,000	HVAC improvements
Bond Payment	230,265	0	0	0	HD Bond Payment
City Capital Expenditures	150,000	100,000	100,000	100,000	Equipment/Equipment Reserves
CAPITAL EXP. TOTAL:	757,468	230,960	202,819	224,750	
GRAND TOTAL:	1,833,367	1,675,000	678,831	1,662,347	

North Metro TV 2026 Computer Budget

ID No.	Model No.	Make	Description	Qty	Cost	Total
2026-201		PC	Michele Office Computer	1	1500	1500
2026-202		PC	Ted Office Computer	1	3000	3000
2026-203		PC	Matt Office Computer	1	1500	1500
2026-204		PC	Computer Replacement Parts	1	1000	2000
						8000

North Metro TV 2026 Software Budget

ID No.	Model No.	Make	Description	Qty	Cost	Total
2026-301	Adobe Suites	Adobe	Adobe Photoshop, Premiere, After Effects....etc (\$900/Month)	12	900	10800
2026-302	Office Products	Microsoft	Microsoft Office Subscription	1	2500	2500
2026-303	Gmail Accounts	Gmail	Google Gmail & Workspace Business Accounts (Monthly at \$211)	1	3000	3000
2026-304	Mac Drive	MacDrive	MacDrive Account for 4 Yearly Licenses	4	50	200
2026-305	RealVNC Pro	RealVNC	Remote VNC Connection to office computers (Yearly Subscription)	1	1000	1000
						17500

					0	
Municipal Services						
ID No.	Model No.	Make	Description	Qty	Unit Price	Total
			Various Small Equipment Replacements	1	500	500
						500
Tech Shop Equipment						
ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2026-100			Cable Reels, Cable Ends, Small Tools, etc....	7500		7500
						7500
Various Small Items						
ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2026-120			Small Item Budget	5000		5000
						5000
Grand Total						108250.00

BUSINESS LICENSE - COUNCIL APPROVAL - August 7, 2025

BUSINESS LICENSE APPLICATIONS

NAME OF BUSINESS	BUSINESS ADDRESS	CITY	ST.	ZIP	DESCRIPTION OF BUSINESS
P & Z Auto	3731 Flowerfield Road	Lexington	MN	55014	Auto Repair
Quick Fix	9360 Lexington Avenue	Lexington	MN	55014	Cell Phone Repair
Centennial Lakes Little League	9201 Lexington Avenue Ste 1 A Circle Pines	Circle Pines	MN	55014	Youth Sports
Waste Management	10050 Naples Avenue	Blaine	MN	55014	Waste Hauler
Pa Pa Murphy Pizza	9310 Lexington Avenue	Lexington	MN	55014	TakeOut Pizza



Lexington Fire Rescue

Attendance Requirements Paid-on-Call Firefighter

1. Earned Sick and Safe Time:

Volunteer and paid-on-call firefighters are not statutorily covered by Earned Sick and Safe Time (ESST) accrual and use law.

2. Fire Call Attendance:

All Lexington Fire Rescue firefighters and probationary firefighters shall maintain a minimum fire call attendance percentage of twenty-five (25) percent of all calls that occur per quarter with the exception of submitted leave of absence prior approval. This is measured on a quarterly basis.

3. Fire Call Response Threshold:

All Lexington Fire Rescue firefighters and probationary firefighters are to live within a 7 minute response time and are expected to respond to the station within a reasonable amount of time to receive call credit. Firefighters shall arrive at the station no later than when the response unit(s) arrive back at the station. If a firefighter arrives at the station outside of this timeframe, they will not get call credit unless there are extraordinary circumstances and it is approved at the discretion of a Lexington Fire Rescue Officer.

4. Fire Call Credit Guidelines:

Call Credit/No Pay

Lexington Fire Rescue firefighters and probationary firefighters shall receive call credit when participating in fire department approved activities within the City of Lexington, including, but not limited to public education and special events, such as Lexington Fall Festival. These firefighters will normally complete the assigned activity, rather than responding. These firefighters should sign-in for the call noting NP for no pay, because they are already on the clock for Lexington Fire Rescue and missed the call due to an approved Lexington Fire Rescue activity.

Call Credit with Pay

All Lexington Fire Rescue firefighters and probationary firefighters participating in an approved fire department task inside of Lexington, such as a fire prevention visit, and the station is paged for a large-scale incident (such as a working fire), firefighters shall end the activity and respond to the station if directed to do so. They should sign-in, noting the time they spend on the call.

Unavailable for Calls

All Lexington Fire Rescue firefighters and probationary firefighters shall be considered unavailable for calls while participating in fire department approved activities outside the boundaries of the City of Lexington, including but not limited to Minnesota State Fire Department Association Conference, Fire Service Schools, National Fire Academy, and other approved meetings or training opportunities. Travel time may also be considered, depending on the location. Any fire pages occurring during this time of unavailability will not be counted toward fire call attendance percentages.

Other Mandatory Activities

Annual respiratory testing, ability testing and other related activities are not considered part of training and call response for the purpose of percentages. If unable to respond to calls as a result of such activities, fire calls occurring during this time of unavailability will not be counted toward fire call attendance percentages.

5. Training Attendance:

All Lexington Fire Rescue firefighters and probationary firefighters shall maintain a minimum drill attendance percentage of seventy percent (70%). Throughout the quarter/year, some drills will be designated as **mandatory**. These drills include annual OSHA training, SCBA, driving, Live burn and any other drills assigned by the Fire Chief. Any drill designated as **mandatory** shall have dates assigned so that firefighters have ample time to attend. Probationary firefighters will attend initial fire training as directed by Lexington Fire Rescue.

6. Excused Absences (other than vacation):

Fire personnel may be excused from fire calls and/or training attendance due to military and jury duty, or leave of absence, maternity/paternity and adoption as required by law.

7. Vacation/Time Off:

Paid-on-Call fire personnel may take periods of vacation each calendar year. Fire personnel will sign out one (1) week in advance. Fire Personnel will be considered unavailable for fire calls during the period of vacation. Vacation will not result in an excused absence for a missed drill. If a firefighter misses a drill designated as **mandatory** while on vacation, they must make arrangements through the station Officers to make up the **mandatory** material if available and be completed within 30 days of original training. Firefighters may request other make up assignments to make up a missed drill as outlined in number 8 of this policy.

8. Training Drill Absence Make-up:

If approved in advance, firefighters may request a drill make-up assignment or credit for other fire service related training. This request shall be made in writing or electronically(E-mail) to station officers and the Training Officer at least one (1) week in advance of the drill date and with reasonable lead-time to enable it to be approved in advance of the missed drill date. If a make-up drill assignment is granted, it must be completed by the assigned deadline, or within the quarter for which it will be credited. There is no guarantee that a drill make-up assignment will be granted, and each request is handled on a case by case basis.

9. Failure to Maintain Attendance Percentage:

Fire personnel shall be subject to disciplinary action if the minimum fire call and/or training attendance percentages are not achieved on a quarterly basis. A. The first occasion shall result in a verbal warning(documented), if call participation drops below twenty-five percent (25%) and/or drill attendance drops below seventy percent (70%).

B. The second occasion shall result in a written warning.

C. The third occasion shall result in a suspension from the fire department for fifteen (15) days, automatically forfeit 90 days of PERA.

D. The fourth occasion shall result in automatic forfeiture fiscal year PERA and recommendation by the Fire Chief that the firefighter be terminated. Failure to meet either fire call or training participation shall count collectively. (For example, two bad fire call quarters and one bad training quarter would constitute three occurrences.) Records of the disciplinary action shall be maintained for two (2) years from the most recent occurrence. After the 24-month period, any discipline relating to minimum participation will start over as a first occurrence.

10. Definitions:

Paid-on-Call Probationary Firefighter: A firefighter who does not possess NFPA 1072 Hazardous Materials Operations level responder and/or NFPA 1001 Firefighter II certification at the time of hire. Probationary firefighters are required to attend and successfully complete training leading to certification as a Minnesota Firefighter II and Hazardous Materials Operations Level Responder as defined by City Job Description.

Paid-on-Call Firefighter: A Firefighter appointed to serve by action of the Lexington Council subject to City Personnel Policy; and Rules, Regulations, Policies, and Operational Procedures of the Fire Department with specific duties and responsibilities defined by City job Description.

Paid-on-Call Fire Officer: A Paid-on-Call Firefighter who has been appointed to serve in a supervisory position upon recommendation of the Fire Chief with appointment made by action of the Lexington City Council, with term of office, and specific duties and responsibilities defined by City job description.

Paid-on-Call Fire Personnel: The phrase used to collectively describe Paid-on-Call Probationary Firefighters, Paid-on-Call Firefighters, and Paid-on-Call Fire Officers.

Signature:

Date:
