

AGENDA
REGULAR PLANNING COMMISSION MEETING
February 11, 2025 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER
 - A. Roll Call: Chairperson Bautch, Commissioners Thorson, Koch, Murphy
2. CITIZENS FORUM
3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS
4. LETTERS AND COMMUNICATION
 - A. Building Permits for January 2025 pg. 1
5. APPROVAL OF PLANNING COMMISSION MINUTES
 - A, January 14, 2025 pg. 2-3
6. DISCUSSION ITEM:
 - A. Discuss Brandon Winge's application to fill vacant Planning and Zoning seat pg. 4-8
 - B. Discuss Proposed Regulations regarding Adult Use of Cannabis in Lexington pg. 9-16
7. NOTE COUNCIL MINUTES:
 - A. January 2, 2025 pg. 17-19
 - B. January 16, 2025 pg. 20-22
8. PLANNING COMMISSION INPUT
9. ADJOURNMENT

Permits Issued and Fees

From Date: 01/01/2025
 To Date: 01/31/2025
 Permit Type: City of Lexington Building Permit
 All Cities And Townships: N

Permit#	Subtype	Issue Date	Address	Applicant	Type of Construction	Completed Value	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
LEX25-000004	Building	01/24/2025	9573 HAMLINE AVE	MAD CITY WINDOWS & BATHS	Remodel	\$4,536.00	\$146.14	\$94.99	\$2.27					\$243.40
	Building: 1					\$4,536.00	\$146.14	\$94.99	\$2.27					\$243.40
LEX25-000002	Mechanical	01/09/2025	9579 HAMLINE AVE	PAYMENT, CHAD M	Residential Gas Line	\$2,000.00	\$40.00		\$1.00					\$41.00
LEX25-000006	Mechanical	01/28/2025	8871 SOUTH HIGHWAY DR	WILLIS ALICIA	Residential Gas Line	\$1,000.00	\$40.00		\$1.00					\$41.00
	Mechanical: 2					\$3,000.00	\$80.00		\$2.00					\$82.00
LEX25-000003	Plumbing	01/24/2025	9573 HAMLINE AVE	MAD CITY WINDOWS & BATHS		\$3,888.00	\$185.00		\$1.00					\$186.00
LEX25-000005	Plumbing	01/24/2025	9545 DUNLAP AVE	Northern Ben Franklin Plumbing		\$800.00	\$110.40		\$0.40					\$110.80
LEX25-000007	Plumbing	01/31/2025	8951 PASCAL AVE	Bonfes Plumbing & Heating		\$6,000.00	\$205.00		\$3.00					\$208.00
LEX25-000001	Plumbing	01/07/2025	8822 GRIGGS AVE	F.G. Wagner Plumbing		\$15,000.00	\$475.00		\$7.50					\$482.50
	Plumbing: 4					\$25,688.00	\$975.40		\$11.90					\$987.30
GRAND TOTAL:	7					\$33,224.00	\$1,201.54	\$94.99	\$16.17					\$1,312.70
YEAR RUNNING TOTAL:	114					\$1,418,025.66	\$0.00	\$8,770.92	\$485.27			\$4,970.00	\$1,800.00	\$36,474.69

MINUTES
REGULAR PLANNING COMMISSION MEETING
January 14, 2025 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER

A. Roll Call: Chairperson Bautch, Commissioners Thorson, Koch, Murphy

Chairperson Bautch called to order the Regular Planning Commission meeting on January 14, 2025 at 7:00 p.m. Commissioners Present: Michelle Koch, Gloria Murphy, and Ron Thorson. Also present: Bill Petracek, City Administrator.

2. CITIZENS FORUM

No citizens were present to discuss items not on the agenda

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Koch made a motion to approve the agenda as presented. Murphy seconded the motion. Motion carried 4-0.

4. LETTERS AND COMMUNICATION

A. Building Permits for December 2024

No discussion on Letters and Communications.

5. APPROVAL OF PLANNING COMMISSION MINUTES

B. December 10, 2024

Bautch made a motion to approve the December 10, 2024 Planning Commission Minutes as presented. Murphy seconded the motion. Motion carried 4-0.

6. DISCUSSION ITEM:

A. NONE

No discussion items.

7. NOTE COUNCIL MINUTES:

A. December 5, 2024

B. December 19, 2024

No discussion on City Council minutes

8. PLANNING COMMISSION INPUT

Discussion about the open Planning Commission seat. The consensus was to have a discussion at the February meeting about any applications received.

9. ADJOURNMENT

Murphy made a motion to adjourn the meeting at 7:10 p.m. Koch seconded the motion. Motion carried 4-0.



9180 Lexington Avenue
Lexington, MN 55014

Phone: (763) 784-2792
Fax: (763) 785-8951

www.ci.lexington.mn.us

Application for Employment

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status under Minnesota or federal law.

PLEASE PRINT

Winge Last Name Brown First Name William Middle Name
4034 Lowell Rd Address Lexington City MN State 55014 Zip Code
Phone _____ Email _____
Planning and Zoning Commission
Position Applying For

If you are under 18 years of age, can you provide proof of your eligibility to work?

☐ Yes ☐ No

Have you ever filed an application with us before?

☒ Yes ☐ No

If Yes, give date 01-02-19

Have you ever been employed with us before?

☒ Yes ☐ No

If Yes, give date ~~2019~~ 2019-2024

Are you currently employed?

☒ Yes ☐ No

May we contact your present employer?

☒ Yes ☐ No

Are you prevented from lawfully becoming employed in the United States because of Visa or Immigration Status?

☐ Yes ☒ No

***** Proof of citizenship or immigration status will be required upon employment *****

On what date would you be available to start work? 1-1-25

When are you available to work : ☐ MON ☒ TUE ☐ WED ☐ THUR ☐ FRI ☐ SAT ☐ SUN
Check all that apply ☐ Full Time ☐ Part Time ☐ Temporary

Are you currently on "lay-off" status and subject to recall?

☐ Yes ☒ No

Can you travel if a job requires it?

☒ Yes ☐ No

EDUCATION

Last Grade Completed ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☒ 12 ☐ GED

High School: Magee High School

Undergraduate College: St Mary's University

Course of Study: Accounting

Degree: Accounting

Graduate Professional: _____

Course of Study: _____

Degree: _____

Describe any specialized training, apprenticeships, skills and other training activities.

Valid Drivers License - Number/State _____

Valid Class B CDL – Number/State _____

EMPLOYMENT EXPERIENCE

Start with your current or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicates race, color, religion, gender, national origin, disabilities or other protected status.

Employer M&M Construction From 2007 To Current

Address P.O. Box 182 Stillwater, MN 55082

Phone Number 651-214-0564 Hourly Rate/Salary \$ 44
Starting \$ _____ Final \$ _____

Job Title P.M. Supervisor _____

Reason for Leaving _____

Duties Performed _____

Employer _____ From _____ To _____

Address _____

Phone Number _____ Hourly Rate/Salary \$ _____
Starting \$ _____ Final \$ _____

Job Title _____ Supervisor _____

Reason for Leaving _____

Duties Performed _____

Employer _____ From _____ To _____

Address _____

Phone Number _____ Hourly Rate/Salary \$ _____
Starting \$ _____ Final \$ _____

Job Title _____ Supervisor _____

Reason for Leaving _____

Duties Performed _____

Employer _____ From _____ To _____

Address _____

Phone Number _____ Hourly Rate/Salary \$ _____
Starting \$ _____ Final \$ _____

Job Title _____ Supervisor _____

Reason for Leaving _____

Duties Performed _____

Employer _____ From _____ To _____

Address _____

Phone Number _____ Hourly Rate/Salary \$ _____
Starting \$ _____ Final \$ _____

Job Title _____ Supervisor _____

Reason for Leaving _____

Duties Performed _____

If you need additional space, please continue on a separate sheet of paper.

List professional, trade, business or civic activities and offices held
*You may exclude membership, which would reveal gender, race religion,
national origin, age, ancestry, disability or other protected status*

APPLICANT STATEMENTS

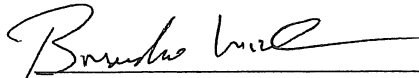
I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of and "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in immediate discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.


Signature of Applicant

1-22-25
Date

FOR PERSONNEL DEPARTMENT USE ONLY

Arrange Interview ☐ Yes ☐ No

Remarks _____

Interviewer _____ Date _____

Employed ☐ Yes ☐ No Date of Employment _____

Job Title _____ Hourly Rate/Salary _____

By _____
Name and Title Date

Notes _____

MEMORANDUM

TO: Planning & Zoning Commission
FROM: Kurt Glaser, City Attorney
DATE: 2/5/2025
RE: Retail Cannabis Business Operations

Summary of Ordinance No. 24-xx: Regulation of Adult-Use Cannabis in Lexington

The draft ordinance establishes a framework for the licensing, registration, and regulation of adult-use cannabis businesses within Lexington. Here is a summary of the ordinance.

1. Purpose and Scope

The ordinance outlines requirements for cannabis businesses to legally operate in Lexington. It aligns with state laws to ensure responsible integration of adult-use cannabis retail in the community, prioritizing public health and safety.

2. Definitions

The ordinance specifies terminology relevant to cannabis regulation, such as "Adult-Use Cannabis Product" (cannabis products approved for non-medical adult use) and "Cannabis Retail Business" (businesses registered with the city to sell adult-use cannabis). This section clarifies distinctions between different product types, such as adult-use, medical, and hemp-derived products.

3. Licensing and Registration Requirements

- State License Requirement: All cannabis retailers must first secure a license from the Minnesota Office of Cannabis Management (OCM).
- City Registration Requirement: Before beginning sales, licensed retailers must register with the city and pay a registration fee. Registrations are non-transferable and must be renewed annually, with fees set by the city's Master Fee Schedule.
- Limit on Retail Licenses: Private cannabis retail licenses are capped at one for every 12,500 residents to prevent market saturation. City-operated retail stores are exempt from this cap.

4. Location Restrictions

The ordinance restricts cannabis retailers from operating within 500 feet of specific sensitive locations, including schools, daycares, residential treatment facilities, and public parks or recreational facilities used by minors. This buffer is intended to reduce exposure to cannabis products for vulnerable populations and minors.

5. Operational Guidelines

- Hours of Operation: Retail sales are limited to 10:00 AM to 10:00 PM Monday to Saturday.

- Building and Safety Compliance: Retail businesses must adhere to all local building, fire, property maintenance, nuisance, and zoning regulations.
- Annual Compliance Checks: The city will conduct annual compliance checks to verify age restrictions, product limits, and general adherence to the ordinance.

6. Compliance and Enforcement

- Suspension and Penalties: If a business is found non-compliant or poses a public safety threat, the city may suspend or revoke its registration. The ordinance includes civil penalties of up to \$2,000 per violation.
- Age Verification Checks: Annual unannounced checks will involve supervised attempts by underage individuals (between 17 and 20) to purchase products, ensuring retailers comply with age restrictions.

7. Application Process

Retailers must submit detailed applications, including ownership information, state license documentation, property certifications, and a non-refundable fee. Applications are subject to city council approval and are denied if the proposed business exceeds the cap on licenses or fails to meet ordinance requirements.

Key Takeaways

This ordinance balances the economic opportunities of cannabis retail with community safeguards. It places restrictions on the number and location of cannabis businesses and enforces operational standards, compliance checks, and penalties. By clearly outlining regulatory and enforcement processes, the ordinance aims to integrate cannabis retail responsibly within Lexington's local framework.

-DRAFT ORDINANCE-

REGULATION OF ADULT USE CANNABIS BUSINESS OPERATIONS

Sec. ##-101. Purpose.

The purpose of this ordinance is to establish State licensing, City registration, and business operational requirements related to Adult Use Cannabis Products in the City of Lexington.

Sec. ##-102. Findings of City Council.

The City Council makes the following findings regarding the need to regulate, register, and inspect business establishments that sell certain cannabis products:

(1) The purpose of this ordinance is to implement the provisions of Minnesota Statutes, chapter 342, which authorizes the City of Lexington to protect the public health, safety, and welfare of its residents by regulating Cannabis Retail Businesses within its legal boundaries

(2) Due to the passage of this new law by the Minnesota Legislature, the City Council believes the following rules, regulations, and standards for registering the sale of cannabinoid products are necessary to promote and protect the public health, safety, and general welfare of the residents of Lexington.

Sec. ##-103 Definitions.

Unless otherwise noted in this section, words and phrases contained in Minn. Stat. 342.01 and the rules promulgated pursuant to any of these acts, shall have the same meanings in this ordinance.

Adult-Use Cannabis Product means a cannabis product that is approved for sale by the OCM or is substantially similar to a product approved by the OCM. Adult-Use Cannabis Product includes edible cannabis products but does not include Medical Cannabinoid Products or lower-potency hemp edibles.

Cannabis Retail Business means a business licensed by the OCM and registered with the City to sell Adult-use cannabis products directly to customers including Medical Cannabinoid Products. Cannabis Retail Business does not include any other cannabis State license types including those who may have a combination license, which includes a retail component.

Daycare means a location licensed with the Minnesota Department of Human Services to provide the care of a child in a residence outside the child's own home for gain or otherwise, on a regular basis, for any part of a 24-hour day.

Medical Cannabinoid Product is as defined under Minn. Stat. 342.01 subd. 52. Medical Cannabinoid Product does not include Adult-Use Cannabis Products or hemp-derived consumer products.

Office of Cannabis Management means the Minnesota Office of Cannabis Management, referred to as “OCM” in this ordinance.

Preliminary License Approval means an OCM pre-approval for a Cannabis Retail Business license for applicants who qualify under Minn. Stat. 342.17.

Residential Treatment Facility is as defined under Minn. Stat. 245.462 subd. 23.

Retail Registration means an approved registration issued by the City of Lexington to a state-licensed Cannabis Retail Business.

School means a public school as defined under Minn. Stat. 120A.05 or a nonpublic school that must meet the reporting requirements under Minn. Stat. 120A.24.

State License means an approved license issued by the OCM to a Cannabis Retail Business.

Sec. ##-104. Personal Adult Use of Cannabis.

Personal adult use, possession, and transportation of cannabis flower and cannabinoid products shall be allowed as authorized under M.S.A §342.09 and as regulated by City Code.

Sec. ##-105. Limit of Privately Held Cannabis Retail Businesses Licensed in the City of Lexington.

- (a) The number of licensed cannabis retailer businesses in the City that may receive a retail registration is limited to one (1) private business for every 12,500 residents.
- (b) If Anoka County has the equivalent of one (1) active Cannabis Retail Business registration for every 12,500 residents in the County, then the City shall not be required to register additional state-licensed private Cannabis Retail Businesses.

Sec ##-106. City of Lexington Operated Cannabis Retail Businesses.

The City of Lexington may operate Cannabis Retail Businesses at the discretion of the Lexington City Council. A City operated Cannabis Retail Business shall not be counted against the license limits under Section ##-105(a).

Sec. ##-107. State of Minnesota Issued Cannabis License Required.

All licensees under this Article must obtain a license from the OCM prior to selling any adult-use cannabis products and must comply with the provisions of this Article and all state and federal laws and regulations.

Sec. ##-108. City Cannabis Retail Business Registration Required.

Before making retail sales to customers or patients, a Cannabis Retail Business must register with the City and pay the City Registration fee. A violation of this Section shall subject the violator to a civil penalty, as set forth in the City's Fee Schedule, in an amount not to exceed \$2,000 for each violation.

Sec. ##-109. City Registration and Renewal Fees.

The City registration and renewal fees are established as part of the City's official Fee Schedule adopted annually and amended from time to time, are nonrefundable, and shall be charged as part of the registration process or renewal process as the case may be. A Cannabis Retail Business licensed to sell both adult-use cannabis and Medical Cannabinoid Products at the same location may only be charged a single City registration or renewal fee, as the case may be. The initial registration fee shall include the initial retail registration fee and the first annual renewal fee. Subsequent renewal fees shall be charged at the time of the second renewal and each subsequent annual renewal thereafter.

Sec ##-110. City Registration Application Submittal.

The City shall issue a retail registration to a state-licensed Cannabis Retail Business that adheres to the requirements of Minn. Stat. 342.22. and all requirements of this ordinance.

- (a) An applicant for a retail registration shall fill out an application form, as provided by the City of Lexington. The form shall include, but is not limited to:
 - (1) Full name of the property owner and applicant;
 - (2) Address, email address, and telephone number of the applicant;
 - (3) The address and parcel ID of the property for which the retail registration is sought;
 - (4) Certification that the applicant complies with the requirements of all local ordinances;
 - (5) Required Registration Fee; and
 - (6) A copy of a valid state license or written notice of OCM license preapproval.
- (b) Once an application is considered complete, the City of Lexington shall inform the applicant as such, process the registration fees, and forward the application to the City Council for approval or denial.
- (c) The registration fee shall be non-refundable once processed.
- (d) A state-licensed Cannabis Retail Business application shall not be approved if the Cannabis Retail Business would exceed the maximum number of registered Cannabis Retail Businesses permitted under Section ##-105.
- (e) A state-licensed Cannabis Retail Business application shall not be approved or renewed if the applicant is unable to meet the requirements of this ordinance.

Sec. ##-111. Issuance of City Registration.

- (a) The City will issue a City Registration to a Cannabis Retail Business that:

- (1) has a valid license issued by the OCM;
 - (2) has paid the registration fee or renewal fee pursuant to Sec. #-109;
 - (3) is found to be in compliance with the requirements of Minnesota Statutes Chapter 342 at any preliminary compliance check that the City performs; and
 - (4) is current on all property taxes and assessments at the location where the retail establishment is located.
- (b) Before issuing a retail registration, the City may conduct a preliminary compliance check to ensure that the Cannabis Retail Business is in compliance with the applicable operation requirements and the limits on the types of Adult-use cannabis products that may be sold.
 - (c) The City issued registration may not be transferred.

Sec #-112 Location Change Within City Limits.

A state-licensed Cannabis Retail Business shall be required to submit a new application for City registration under Section #-110 if it seeks to move to a new location still within the legal boundaries of the City of Lexington.

Sec. #-113 Renewal of Registration.

- (a) The City registration shall be required to be renewed when a license is renewed with the OCM.
- (b) A Cannabis Retail Business shall apply to renew registration on a form established by the City.
- (c) The City may charge a renewal fee for the registration starting at the second renewal, as established in the City's Fee Schedule.
- (d) The application for renewal of a retail registration shall include, but not be limited to, Items required under Section #-110.

Sec. #-114. Certain Locations or Areas ineligible for City Cannabis Registration.

- (a) No registration shall be granted to:
 - (1) Any Cannabis Retail Business that is not in full compliance with this Code, the City's zoning regulations, the building code, the fire code, and all provisions of state and federal law;
 - (2) A Cannabis Retail Business seeking to operate within 500 feet of : (i) a school; (ii) a day care; (iii) a residential treatment facility; (iv) an attraction within a public park that is regularly used by minors, including a playground, athletic field, tennis/pickleball courts, ice arena, or related, as officially mapped by the City and approved by the City Council; or (v) another Cannabis Retail Business or Cannabis Retailer in the City.
- (b) Nothing in this Section shall prohibit an active Cannabis Retail Business seeking registration from continuing operation at the same site if a school, daycare, residential treatment facility, or an attraction within a public park that is regularly used by minors moves within the minimum buffer zone.

Sec. ##-115. Cannabis Retail Business Hours of Operation.

Cannabis Retail Businesses are limited to the retail sale of Adult-Use Cannabis Products between the hours of 10:00 A.M. to 10:00 P.M. Monday through Saturday.

Sec. ##-116. Cannabis Retail Business Building Conditions.

A licensed and registered Cannabis Retail Business shall maintain compliance with state and local building, fire, property maintenance, nuisance, and zoning requirements and/or regulations.

Sec. ##-117. Compliance Checks and Inspections.

- (a) The City, its police department, or its designee, shall conduct compliance checks of every Cannabis Retail Business with a retail registration issued by the City at least once each calendar year. The checks shall assess compliance with age verification requirements, the applicable operation requirements, and the applicable limits on the types of Adult-Use Cannabis Products being sold. Said compliance checks may be performed by a law enforcement officer or a City employee.
- (b) The City must conduct unannounced age verification compliance checks at least once each calendar year. Age verification compliance checks must involve persons at least 17 years of age but under the age of 21 who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase Adult-Use Cannabis Products under the direct supervision of a law enforcement officer or a City employee.

Sec. ##-118 Registration Suspension and Cancellation; Notice to Office; Penalties.

- (a) If the City determines that a Cannabis Retail Business is not operating in compliance with the requirements of this Article or M.S.A. Chapter 342, or that the operation of the business poses an immediate threat to the health or safety of the public, the City may suspend the retail registration of the Cannabis Retail Business. The City shall immediately notify the OCM of the suspension in writing and shall include a description of the grounds for the suspension.
- (b) The OCM shall review the retail registration suspension and may order reinstatement of the retail registration or take any action described in M.S.A §§ 342.19 or 342.21.
- (c) The retail registration suspension may be for up to 30 days unless the OCM suspends the license and operating privilege of the Cannabis Retail Business for a longer period or revokes the license. The business may not make sales to customers if their registration is suspended or revoked.
- (d) The City may reinstate the retail registration if the City determines that the violations have been resolved. The City must reinstate the retail registration if the OCM orders reinstatement.
- (e) No Cannabis Retail Business may make any sale to a customer or patient without a valid retail registration. The City may impose a civil penalty of up to \$2,000 for each violation of this paragraph.

Sec. #-119 Civil Penalties. Subject to Minn. Stat. 342.22, subd. 5(e) the City may impose a civil penalty, as specified in the City's Master Fee Schedule, for registration violations, not to exceed \$2,000.

**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
JANUARY 2, 2025 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. PLEDGE OF ALLEGIANCE

2. SWEARING IN CEREMONY

- A. Mayor Mike Murphy
- B. Councilmember Barbara Mahr
- C. Councilmember Jill Hunt

Petracek swore in Mayor Murphy, Councilmember Mahr, and Councilmember Hunt.

3. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Benson, Mahr and Hunt

Mayor Murphy called to order the Regular Council meeting for January 2, 2024 at 7:03 p.m. Councilmember's present: Benson, Devries, Hunt, and Mahr. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Former Councilmember Brandon Winge; Lexington citizens; Centennial High School Students.

4. CITIZENS FORUM

*Brandon Winge
4034 Lovell Road
Lexington, Mn.*

Mr. Winge asked the City Council to consider amending the rental housing fees on the fee schedule that affect owner occupied duplexes. Winge stated that he feels that the fees for an owner-occupied duplex should be charged a fee equal to a single family home rental. The owner occupied duplex rental fee is \$200 and a single family home rental is \$100. Discussion ensued.

5. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Devries made a motion to approve the agenda as typewritten. Councilmember Benson seconded the motion. Motion carried 5-0.

6. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Devries) – Next meeting in February
- B. Cable Commission (Councilmember _____) Quarterly meetings

- C. City Administrator (Bill Petracek) – *Petracek informed the Council on the Elected Officials Academy for newly elected officials and advance elected officials. Discussion ensued*

7. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports 12-11 through 12-17, 2024
- B. Council Workshop meeting synopsis
- C. 2025 Schedule of meeting dates and calendar

No discussion on Letters and Communications

8. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – December 19, 2024
- B. Recommendation to Approve Claims and Bills:
Check #'s 52360 through 52412
Check #'s 52413 through 52428
Check #'s 15111 through 15533

Councilmember Benson made a motion to approve the consent agenda items. Councilmember Devries seconded the motion. Motion carried 4-0. Councilmember Mahr abstained.

9. ACTION ITEMS:

- A. Recommendation to approve Resolution NO. 25-01 A Resolution Approving the Naming of Appointees for 2025

Councilmember Mahr made a motion to approve Resolution NO. 25-01 A Resolution Approving the Naming of Appointees for 2025. Councilmember Devries seconded the motion. Motion carried 5-0.

- B. Recommendation to approve Resolution NO. 25-02 A Resolution Adopting Fee Schedule

The City Council discussed Brandon Winge's request to amend the fee schedule to reflect a rental housing licensing fee for an owner-occupied duplex to reflect the same fee as a single family home rental at \$100/rental period. Councilmember Mahr asked if the rental housing fees cover the costs of the rental housing program. Discussion ensued. Mahr asked to have an analysis done on our rental housing fees to determine if they cover the costs of the program for a workshop discussion. Discussion ensued.

Councilmember Benson made a motion to approve Resolution NO. 25-02 A Resolution Adopting Fee Schedule with an amendment to the Owner Occupied Multiple Family (2 or more) Buildings to \$100.00 and remove fees involving the Lovell Building. Councilmember Devries seconded the motion. Motion carried 5-0

- C. Recommendation to approve Resolution NO. 25-03 A Resolution Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code

Councilmember Benson made a motion to approve Resolution NO. 25-03 A Resolution Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code. Councilmember Devries seconded the motion. Motion carried 5-0.

- D. Recommendation to approve Resolution NO. 25-04 A Resolution Authorizing Signatories for the City of Lexington Financial Accounts and Checks Granting Finance Director Access to the City's Financial Account for 2025

Councilmember Devries made a motion to approve Resolution NO. 25-04 A Resolution Authorizing Signatories for the City of Lexington Financial Accounts and Checks Granting Finance Director Access to the City's Financial Account for 2025. Mayor Murphy seconded the motion. Motion carried 5-0.

10. MAYOR AND COUNCIL INPUT

Councilmember Mahr stated she would be gone for the next City Council meeting. Petracek asked if she wanted to discuss the rental housing fees at the February workshop. she stated that would be fine.

11. ADJOURNMENT

Councilmember Devries made motion to adjourn the meeting at 7:26 p.m. Councilmember Benson seconded the motion. Motion carried 5-0.

**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
JANUARY 16, 2025– 7:00 P.M.
9180 LEXINGTON AVENUE**

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Benson, Mahr and Hunt
Councilmembers Hunt and Mahr will attend via Zoom

Mayor Murphy called to order the Regular Council meeting for January 16, 2024 at 7:00 p.m. Councilmember's present: Benson, Devries: Hunt and Mahr attended via Zoom. Hunt joined the meeting at 7:11 p.m. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Representatives from Centennial Lakes Little League Association

3. CITIZENS FORUM

No citizens were present to discuss items not on the agenda

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Devries made a motion to approve the amended agenda as typewritten. Councilmember Benson seconded the motion. Roll call vote: Devries – yes; Benson- yes; Mahr- yes; Murphy- yes Motion carried 4-0.

5. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports 12-18-2024 through 1-7, 2025

No discussion on Letters and Communications

2. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – January 2, 2025
- B. Recommendation to Approve Claims and Bills:
- C. Financial Reports
- Cash Balances
 - Fund Summary – Budget to Actual

Councilmember Devries made a motion to approve the consent agenda items. Councilmember Benson seconded the motion. Roll call vote: Devries – yes; Benson – yes; Mahr – abstained; Murphy – yes. Motion carried 3-0.

3. ACTION ITEMS:

- A. Second Reading and Recommendation to Approve Ordinance No. 24-01
An Ordinance Regulating Cell Towers

Attorney Glaser provided an overview of Ordinance No. 24.01. Discussion ensued.

Councilmember Mahr made a motion to approve Ordinance No. 24-01 An Ordinance Regulating Cell Towers. Councilmember Benson seconded the motion. Roll call vote: Devries- yes; Benson – yes; Mahr – yes; Murphy – yes. Motion carried 4-0.

- B. First Reading of Ordinance NO. 25-01 An Ordinance for Franchise Extension Agreement

Mayor Murphy provided an explanation of Ordinance No. 25-01. No action was taken.

- C. Recommendation to approve Memorandum of Understanding (MOU) with Centennial Lakes Little League Association

Councilmember Benson made a motion to approve Memorandum of Understanding (MOU) with Centennial Lakes Little League Association. Councilmember Devries seconded the motion. Roll call vote: Devries –yes; Benson – yes; Mahr – yes – Murphy – yes. Motion carried 4-0.

4. MAYOR AND COUNCIL INPUT

No discussion by Mayor Murphy and Council.

5. ADMINISTRATOR INPUT

Petracek discussed the need to have members of Council trained in Local Board of appeals and Equalization. He provided information for the training. Discussion ensued.

Councilmember Hunt joined the meeting via Zoom at 7:10 PM

6. CLOSED SESSION

Mayor Murphy provided an overview for the need to go into closed session.

Councilmember Devries made a motion to go into closed session at 7:11 p.m. pursuant to Minnesota Statute Section 13D.05, subdivision 3(b), and is permitted by the attorney-

client privilege to discuss the pending litigation versus the City of Blaine regarding the interconnected water and sewer systems. Councilmember Mahr seconded the motion. Roll call vote: Devries – yes; Benson- yes; Mahr-yes; Hunt – yes; Murphy-yes. Motion carried 5-0.

- This portion of the meeting is closed pursuant to Minnesota Statute Section 13D.05, subdivision 3(b), and is permitted by the attorney-client privilege to discuss the pending litigation versus the City of Blaine regarding the interconnected water and sewer systems.

Councilmember Benson made a motion to reconvene into open session at 7:33 p.m. Councilmember Devries seconded the motion. Roll call vote: DeVries-yes; Benson-yes; Mahr-yes; Hunt-yes; Murphy-yes. Motion carried 5-0.

7. ADJOURNMENT

Councilmember Benson made motion to adjourn the meeting at 7:33 p.m. Councilmember Devries seconded the motion. Roll call vote: Devres-yes; Benson-yes; Mahr-yes; Hunt-yes; Murphy-yes. Motion carried 5-0.

NO COUNCIL WORKSHOP

/mv