

AGENDA

APPEALS HEARING & CITY OF LEXINGTON REGULAR COUNCIL MEETING FEBRUARY 6, 2025 – 7:00 P.M. 9180 LEXINGTON AVENUE

APPEALS HEARING

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: Mayor Murphy

- A. A.Roll Call - Council Members: Devries, Benson, Mahr, and Hunt

APPEALS HEARING:

**A HEARING TO APPEAL THE POLICE DEPARTMENTS DESIGNATION AS A
POTENTIALLY DANGEROUS DOG, by Candace Meadows**

pp. 1-35

3. ADJOURN APPEALS HEARING

REGULAR COUNCIL MEETING

4. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Benson, Mahr and Hunt

5. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

6. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

7. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Devries)
- B. Cable Commission (Councilmember Mahr) *Quarterly meetings*
- C. City Administrator (Bill Petracek)

8. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports 1/8 through 1/28, 2025 **pp. 36-43**
- B. City Report – December 2024 **pp. 44-52**
- C. North Metro TV – December 2024 **pp. 53-59**
- D. Public Notice – Councilmembers Mahr & Hunt Attending
Council Meeting via Zoom – January 16, 2025 **pp. 60**
- E. Council Workshop Synopsis – December 19, 2024 **pp. 61-62**
- F. Planning & Zoning Meeting Minutes – January 14, 2025 **pp. 63-64**

Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

9. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – January 16, 2025 **pp. 65-67**
- B. Recommendation to Approve Claims and Bills:
Check #'s 52489 through 52535
Check #'s 15564 through 15578 **pp. 68-75**
- C. Financial Reports
 - Cash Balances **pp. 76**
 - Fund Summary **pp. 77-78**

Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

10. ACTION ITEMS:

- A. City Council to Consider the Appeal of the Police Departments Designation as a Potentially Dangerous Animal by Candace Meadows
- B. Second Reading and Recommendation to Approve Ordinance NO. 25-01 An Ordinance for Franchise Extension Agreement – A Five Year Extension to the Current Comcast Cable Franchise **pp. 79-81**
- C. Recommendation to Approve Centennial Lakes Little League Association use of Memorial Park Ball Fields beginning April 1st, 2025 through the end of September, 2025. **pp. 82**

11. MAYOR AND COUNCIL INPUT

12. CLOSED SESSION

This portion of the meeting is closed pursuant to Minnesota Statute Section 13D.05, subdivision 3(b), and is permitted by the attorney-client privilege to discuss the pending litigation versus the City of Blaine regarding the interconnected water and sewer systems.

13. ADJOURNMENT

/mv



Centennial Lakes Police Department

54 North Road

Circle Pines MN 55014

1/9/25

Candace Meadows

9220 North Highway Drive, Lexington, MN 55014

Dear Candace Meadows,

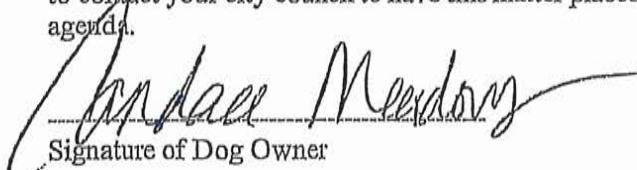
On 9/16/24, your dogs, "Diamond" and "Lucy", were involved in an aggressive altercation. (Centennial Lakes Police Department ICR #24211563) Following this event, on 10/18/24, "Diamond" was involved in an animal bite. (Centennial Lakes Police Department ICR #24238792) You are hereby notified pursuant to Lexington City Ordinance that your dog, "Diamond", is designated a POTENTIALLY DANGEROUS ANIMAL.

Pursuant to City Ordinance 10.10.4(D), an owner of a potentially dangerous animal shall be required to annually register the dog with the City as a potentially dangerous animal and provide proof of vaccinations to the city. The owner shall provide and maintain a proper enclosure (see attached ordinance). Also, the dog must be muzzled or, with conditions-controlled by a head halter, restrained by a substantial chain or leash (not to exceed 6 feet in length), and under the physical restraint of a person 16 years of age or older if outside the proper enclosure.

Pursuant to City Ordinance, you must obtain microchip identification for your dog. The name of the manufacturer and identification number of the microchip must be provided to the Animal Control Officer. Please make arrangements to register and microchip your dog within two (2) weeks.

Enclosed is a check list of the Potentially Dangerous Dog Requirements for your city. Please read and understand these requirements. If you wish to appeal the designation, the form must be sent to the Centennial Lakes Police Department and to City Hall. An Animal Control Officer will follow up within two weeks to make sure you have completed the requirements.

If you intend to appeal this matter to your city council, please sign and return this form to the Centennial Lakes Police Department within 14 (fourteen) days. You will want to contact your city council to have this matter placed on the next City Council meeting's agenda.


Signature of Dog Owner


Date

Sincerely,


Jim Mork

Chief of Police


Mara Smith

Community Service Officer



Community Service Officer
Centennial Lakes Police Department
54 North Road
Circle Pines MN 55014
Cell: 763-229-8991
Email: mara.smith@clpdmn.com

11/29/2024

54 North Road, Circle Pines, 55014

Chief Mork,

Enclosed please find the paperwork regarding two recent animal incidents involving the dogs residing at **9220 North Highway Drive**. I have included my letter for the owner of the dogs, **Candace Meadows**, as well as the Lexington city ordinance regarding what constitutes an animal as "dangerous" or "**potentially dangerous**", and the procedure following this decision to enlist a dog as "potentially dangerous". In my letter I have stated the ICR numbers, and which of the Lexington city ordinances that was violated, ultimately leading to my proposal that you consider one of these dogs, named "**Diamond**", as **potentially dangerous in the city of Lexington**.


I have included the reports for the cases, the first occurring on **September 16th** of this year (**24211563**). In this incident, a family friend of the Meadows unknowingly let both "Diamond" and "Lucy" (the Meadows' dogs) out into the conjoined backyard where the Meadows and their neighbors, the Hollands, have planned to reserve at different times in order to avoid having an altercation between the dogs (the Hollands have one dog, "Pebbles"). During this time, Lisa Holland and "Pebbles" were using the yard. Both "Lucy" and "Diamond" charged Lisa and "Pebbles", resulting in a few visible scratches on "Pebbles", as Lisa stated having attempted to protect "Pebbles" from the other two dogs' attacks.

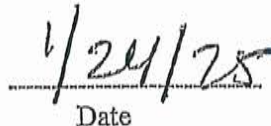
Following this incident, on **October 18th** of this year (**24238792**) the Hollands and the Meadows got into a dispute with one another, resulting in one of Candace's dogs, "**Diamond**", **biting Lisa** in the leg. Officers stated in their original report that there was a visible bite on Lisa's leg, and indicated that Lisa directly identified which dog had bit her (as did her husband, Edward Holland).

In addition to the two attacks, I, Community Service Officer Smith, followed up with Candace Meadows (9/21/24), as officers had discovered during the first incident that Candace's youngest dog, "Lucy", is not up to date with her vaccinations. I had spoken with Candace, who informed me that there was an appointment scheduled within the next week for her dog to be vaccinated. Following this, the second attack occurred, and officers had found that Candace still hadn't vaccinated her dog, "Lucy". I followed up on many occasions, and Candace never got back to me. This ultimately led to a citation being issued to Candace as many weeks had passed and she had yet to send me the paperwork proving "Lucy" was up to date with her shots.


review the designation. The owner must provide evidence that the animal's behavior has changed due to the animal's age, neutering, environment, completion of obedience training that includes modification of aggressive behavior, or other factors. If the animal control authority finds sufficient evidence that the animal's behavior has changed, the authority may rescind designation or modify the conditions of an order imposing conditions related to a designation. The request shall be considered in the same manner as an appeal from designation of the Animal Control Officer.

If you intend to appeal this matter to your city council, please sign and return this form to the Centennial Lakes Police Department within 14 (fourteen) days. You will want to contact your city council to have this matter placed on the next City Council meeting's agenda.


Signature of Dog Owner


Date

Sincerely,


Jim Mork
Chief of Police


Mara Smith
Community Service Officer



Centennial Lakes Police Department

54 North Road

Circle Pines MN 55014

1/9/25

Candace Meadows

9220 North Highway Drive, Lexington, MN 55014

Dear Candace Meadows,

On 9/16/24, your dogs, "Diamond" and "Lucy", were involved in an aggressive altercation. (Centennial Lakes Police Department ICR #24211563) Following this event, on 10/18/24, "Diamond" was involved in an animal bite. (Centennial Lakes Police Department ICR #24238792) You are hereby notified pursuant to Lexington City Ordinance that your dog, "Diamond", is designated a **POTENTIALLY DANGEROUS ANIMAL**.

Pursuant to City Ordinance 10.10.4(D), an owner of a potentially dangerous animal shall be required to annually register the dog with the City as a potentially dangerous animal and provide proof of vaccinations to the city. The owner shall provide and maintain a proper enclosure (see attached ordinance). Also, the dog must be muzzled or, with conditions-controlled by a head halter, restrained by a substantial chain or leash (not to exceed 6 feet in length), and under the physical restraint of a person 16 years of age or older if outside the proper enclosure.

Pursuant to City Ordinance, you must obtain microchip identification for your dog. The name of the manufacturer and identification number of the microchip must be provided to the Animal Control Officer. Please make arrangements to register and microchip your dog within two (2) weeks.

Enclosed is a check list of the Potentially Dangerous Dog Requirements for your city. Please read and understand these requirements. If you wish to appeal the designation, the form must be sent to the Centennial Lakes Police Department and to City Hall. An Animal Control Officer will follow up within two weeks to make sure you have completed the requirements.

As a result of the duration of time having passed between the two incidents, the clear indication of Candace's lack of responsibility as pet owner, and the manners in which "Diamond" has displayed in particular, I request that you would be willing to take into consideration that "Diamond" is an aggressive dog, having displayed violent behaviors towards other animals and humans.

Sincerely,

Community Service Officer Smith Badge #302



Centennial Lakes Police Department
Incident Report
*Serving the cities of
Centerville, Circle Pines and Lexington*



Date Reported: 10/18/2024

Case Number: 24238792

Event:

Description of Incident: NEIGHBORHOOD DISPUTE

Address: 9220 NORTH HIGHWAY DR City: LEXINGTON State: MN Zip Code: 55014

Start Date/Time: 10/18/2024 15:41:31

End Date/Time: 10/18/2024 17:17:00

Call Time Dispatched: 15:42

Call Time Arrived: 15:45

Call Time Cleared: 17:17

Synopsis: OFFICERS RESPONDED TO THE 9200 BLK OF NORTH HWY DR REGARDING A NEIGHBOR DISPUTE.

CASE ACTIVE.

Related Case Number :24211563 / CITE
02032430111

Disposition: ACTIVE

Send To: SENT TO CSO'S VIA EMAIL 10-21-2024 JA

Offense(s):

Offense: DISP NBR DISPUTE - NEIGHBORHOOD

Offense: M - 10.10.10(J) LEXINGTON - ATTACK BY ANIMAL

Offense: M - 10.10.4(D) LEXINGTON - ANIMAL-VACCINE REQUIRED

Offense: ANIMBITEDOG ANIMAL - DOG BITES

Suspect(s):

Last Name: MEADOWS

First Name: CANDACE

Middle Name: MAE

Arrested: YES

Date of Birth: [REDACTED]

Age: 46

Sex: FEMALE

Address: 9220 NORTH HIGHWAY DR

APT#: B

License Number: [REDACTED]

City: LEXINGTON

State: MN

ZIP: 55014

License State: Minnesota

Home: [REDACTED]

Cell Phone: [REDACTED]

Work Phone: [REDACTED]

Victim(s) Involved:

Last Name: HOLLAND

First Name: LISA

Middle Name: LYNN

Date of Birth: [REDACTED]

Age: 55

Sex: FEMALE

Address: 9220 NORTH HIGHWAY DR

APT#: A

City: LEXINGTON

State: MN

ZIP: 55014

Cell Phone: [REDACTED]

Person(s) Involved:

Last Name: MEADOWS

First Name: COLE

Middle Name: ANTHONY

Incident Involvement Type: PERSON MENTIONED

Date of Birth: [REDACTED]

Age: 23

Sex: MALE

Address: 9220 NORTH HIGHWAY DR

APT#: B

License Number: [REDACTED]

City: LEXINGTON

State: MN

ZIP: 55014

License State: Minnesota

Home: [REDACTED]

Work Phone: [REDACTED]

Cell Phone: [REDACTED]

Last Name: HOLLAND

First Name: EDWARD

Middle Name: DENNIS

Incident Involvement Type: PERSON MENTIONED

Suffix: JR

Date of Birth: [REDACTED]

Age: 51

Sex: MALE

Address: 9220 N HIGHWAY DR

APT#: A

License Number: [REDACTED]

City: CIRCLE PINES

State: MN

ZIP: 55014-3766

License State: Minnesota

Work Phone: [REDACTED]

Cell Phone: [REDACTED]

Last Name: JOHNSON

First Name: KATHRYN

Middle Name: LYNN

Incident Involvement Type: PERSON MENTIONED

Date of Birth: [REDACTED]

Age: 37

Sex: FEMALE

Address: 2833 COUNTY RD H2

APT#:

License Number: [REDACTED]

City: MOUNDS VIEW

State: MN

ZIP: 55112

License State: Minnesota

Cell Phone: [REDACTED]

Organization(s) Involved:

Name: OTTER LAKE ANIMAL HOSPITAL

Involvement Type: PERSON MENTIONED

Address: 6848 OTTER LAKE RD

Business Phone: (651) 426-8871

City: LINO LAKES **State:** Minnesota **Zip Code:** 55038

Narrative(s):

Title: ORIGINAL OFFICER NARRATIVE

Narrative:

On 10/18/24 and at 1542 hours, I responded to 9220 North Hwy Dr regarding a neighbor dispute. Comments on the call were, "IN BACKYARD ... NEIGH ON FELONY HOUSE ARREST & RP'S HUSB FIGHTING, NEIGH POSS HAS RAKE, TRYING TO GET RP TO GET HUSB INSIDE, VIOLENT DOGS ALSO OUTSIDE, LOTS OF YELLING IN BGKRD....DOGS BARKING, RP POSS BITTEN BY DOG." It should be noted that there have been prior disputes between these neighbors regarding their dogs, see CCN 24234884, 24211563. Upon arrival my BWC activated.

When arriving all parties were in front of the house, yelling and arguing with each other. Candace Meadows and Lisa Holland were yelling at each other, and Edward Holland and Cole Meadows were yelling at each other from a distance. Lisa and Edward live at 9220 North Hwy Dr in Apt A, and Candace and Cole live in Apt B. It should be noted that the listed address is a side by side duplex, where they share backyard and front yard space.

Officer Stepan was also on scene so officers were trying to separate parties. I then had Edward follow me towards the street. During this time Edward was very upset, yelling and swearing. I told Edward that he needed to take a breather and calm down. Sgt. Goetzke then arrived and spoke with Edward. I then spoke with Cole by the garages, while Officer Stepan spoke with Lisa and Candace.

I then spoke with Cole who was visibly upset. I asked Cole to take a breather and to tell me what happened. Cole then advised he had just got home from work and was in the back yard letting his dogs out. Cole advised they have a sign they put up when the dogs are out in the backyard, to let the neighbors know, due to prior conflicts with his and their dogs.

Cole advised when he just let their two dogs outside, Edward had spoken with Candace, asking if Cole could bring the dogs inside, so Edward can let his dog outside. Due to prior incidents, both of their dogs can't be outside at the same time. Cole advised this upset him because he believed Edward only wanted to let his dog outside because Cole just let their two dogs outside.

Cole advised Edward then came outside and was telling him to come over and talk. Cole advised Edward had been drinking, and this caused an argument between them. Cole advised they both got in each others faces and were yelling. Cole advised nothing physical occurred. Cole advised his mom, Candice then came outside. Cole advised he then walked to the front of the house, to avoid any further conflict.

I asked Cole if there was a dog bite involved. Cole advised he was unsure because he went to the front of the house. After speaking with Cole, I spoke with Lisa. I asked Lisa what happened. Lisa advised she was upstairs working where she could hear a bunch of yelling outside. Lisa advised she then went outside. Lisa advised after, she started walking back inside the house, while walking, Lisa advised she was bit by one of the dogs. I then observed a small spot of blood on her jeans, located on the back of Lisa's right thigh.

Ambulance had been enroute and arrived. Lisa then walked down to the ambulance to get her leg checked out. I then spoke with Sgt. Goetzke, who had just got done speaking with Edward. Sgt. Goetzke advised there had been a confrontation between Edward and Cole, but during that time, Cole had picked up rake and tried to intimidate Edward. I then was going to follow up with Cole about the rake, and Sgt. Goetzke was going to take a photos of Lisa's injury.

I then followed up with Cole regarding the rake. Cole advised at no point did he ever pickup or have a rake. I also spoke with Candace and asked her if Cole had a rake, and she replied no. After following up with Cole and Candace, I spoke with the ambulance. Ambulance advised Lisa would need a couple stitches in her leg. Ambulance also advised Lisa told them that she would just drive to the hospital and didn't want to be transported.

I then asked Lisa if she knew which dog bite her. At first Lisa thought it was Candace's dog names Lucy. Lisa advised she wasn't sure because her back was turned. Lisa advised the dog had white on its face. While speaking with Lisa, Edward had come up and advised it wasn't Lucy, it was their other dog, Diamond. Edward advised he was sure it was Diamond.

I then followed up with Candace. I confirmed with Candace that Diamond was her dog, and she replied yes. I then advised her that due to Diamond biting Lisa, that the dog needed to be quarantined for 10 days. I advised Candace that due to how much space they share with Lisa and Edward, it wouldn't be applicable for Diamond to be quarantined appropriately at their residence. I then advised Lisa that Diamond would need to be quarantined at Otter Lake Animal Hospital. Candace was upset but ultimately gave officers Diamond. Diamond was then placed into Officer Stepan's squad, and he transported Diamond to Otter Lake Animal Hospital. Candace was able to provide up to date vaccine paperwork to Officer Stepan, for Diamond, that expired in 2025.

I then explained the quarantine paperwork to Candace, and she signed it. I advised her if she had any further questions, to call police. Officers then stood by as Lisa and Edward gathered their items and were not going to stay at the listed address because they felt unsafe.

Quarantine ends on 10/28/24. CSO's to follow up with quarantine, and to determine if Diamond is a potentially dangerous dog. Photos of Lisa's injury were uploaded to the CLPD server.

Later my BWC was labeled and uploaded.

Forward report to CSO's for follow up.

Author: HERNANDEZ 123

Title: SUPPLEMENT #1

Narrative:

On 10/18/2024 at 1542, I responded to assist Officer Hernandez on this call.

Upon my arrival, I assisted in separating involved parties. I spoke first with Candace Meadows and Lisa Holand on the front deck. Lisa kept attempting to go back inside. I told her not to go back inside as I didn't know what she may have in there. Lisa continued to yell at Candace. I asked her to go stand in the yard. Candace advised that her leg was really hurting where she had been bit. I asked if she wanted an ambulance to come evaluate it. She advised that she did. I ordered an ambulance routine.

Candace advised that her son had been out in the yard with the dogs. She advised that Lisa's husband had come out in the yard demanding that he bring the dogs inside so he could bring his dog out in the yard. She advised that he began kicking her dog, Diamond. She stated that Lisa had then come outside and got bit by Diamond. Candace advised that Diamond is her emotional support animal and she protects her. She advised that is why Diamond bit Lisa. Candace advised that Lisa and her husband both have been intentionally antagonizing her, trying to get her dogs removed and her son kicked out. I continued to speak with Candace while on scene.

Officers first believed it may have been Candace's other dog, Lucy, who had bit Lisa and she was asked for proof of rabies vaccination for that dog. She advised that she has not yet been vaccinated, but she has an appointment for her in November. Later, she advised the appointment was in December. Officers were able to determine it had been Diamond who had bit Lisa and Candace was asked to provide proof of vaccination for Diamond. Candace presented proof of rabies vaccination from Banfield for Diamond, showing it was good into 2025. I asked Candace if her son Cole had grabbed a rake. She at first advised he had not, then advised that he had grabbed a rake but just moved it and leaned it up against the house. Officers advised Candace that the dog would be removed and brought to Otter Lake Animal Hospital for a 10 day quarantine. I took custody of Diamond and transported her to Otter Lake. Staff at Otter Lake assisted in getting her inside without incident. BWC.

Clear.

Author: B. Stepan #122

Title: SUPPLEMENT #2

Narrative:

On October 18, 2024 at 1543 hours, police were dispatched to 9220 North Highway for a dispute between neighbors over a dog bite. Call notes advised that one of the involved parties had armed themselves with a rake at one point.

Upon my arrival, I could hear multiple people still yelling and arguing. I observed Officer Hernandez directing a male away from the residence. The male was later identified as Edward (Ed) Holland. Ed was still arguing with others outside of the residence. I stepped in front of Ed and directed him to walk towards the squads parked on the street to get everyone separated.

Ed continued to yell so I took hold of his arm and escorted him to the street giving him directives to walk toward my squad car. Ed complied but was extremely animated and upset. Once we got to the back of my squad, I advised Ed that I needed him to calm down so I could find out what happened.

Ed explained that there has been issues with the neighbors since they moved in about 2 months ago. Ed specifically mentioned Cole and said that he and his wife don't feel safe in their home because of Cole. Ed explained that both families live at the same address, 9220 North Highway which is a single family home converted into two units with a common hallway in the back to the back yard. Ed advised that Cole lives in unit B with his mother and grandfather while Ed and his wife live in unit A. Ed said that there has been tension since both Cole's mothers dogs attacked his dog on 9-16-24 (24211563). In that incident, there was a dispute over who got to use the back yard and a sign not being placed on the door to indicate that one of the families had their dog in the back yard. CSO Smith conducted follow-up and was advised by Candice, Coles mother, that she had an appointment scheduled for 9-24-24 to get one of her dogs vaccinated as only one was currently vaccinated.

On 10-14-24 (24234884) police responded to the address for a dispute over the yard space again. In this incident, there was again an argument over using the yard and a sign not being placed to indicate that one of the families was in the backyard with their dog.

Ed said that today, Cole was outside with both of their dogs when he asked Cole's mother Candice if he could put his dog out. Ed said that he was very polite and then he spoke with Cole and asked him if he could put his dog out. Ed said that Cole immediately became confrontational and got in his face. Ed said that Cole threatened to kill him and at one point, picked up a rake and approached Ed. Ed said that he knew that Cole would not hit him, but knew that Cole was using the rake to intimidate

him and cause fear. Ed said that beyond that, nothing physical had occurred. Ed said that his wife Lisa heard the commotion and came outside. Ed said that Lisa then joined in the argument briefly before walking back into their residence. Ed said that as Lisa was walking away, she was bit in the leg by the brown dog, which was later determined to be Diamond. Ed said that at one point during the argument, Cole had told his mother Candace, he would knock her out too.

I then spoke with Officer Hernandez and asked him if he was aware of a rake being involved. Officer Hernandez advised that he was not but said that he would speak with Candice and Cole again. Officer Hernandez then advised that both Candace and Cole said that there was never a rake involved.

I again spoke with Ed and explained to him that due to conflicting stories about the altercation with Cole, we did not have probable cause to arrest Cole for assault. Ed had said that he wanted Cole to leave and I explained to him that Cole lived at the address and I could not make him leave. I suggested speaking with the Landlord and pursuing an HRO. Ed made multiple statements during my conversation that neither he or Lisa feel safe living next to Cole. I asked Ed if there would be further issues this weekend and he seemed confident that this dispute would continue and again said they don't feel safe. I asked him if he had anywhere he could stay for the weekend since he did not feel safe. Ed got upset and asked why he needed to leave and not them. I advised Ed that I was not telling anyone they needed to leave as all parties lived here. I explained to him that I was only suggesting a separation for the weekend since he said that he and Lisa don't feel safe. Ed said that he and Lisa would go stay with his mom after he took her to the hospital.

I then took photographs of the marks on Lisa's leg. I was advised by Allina that Lisa would need stitches but she wanted to self transport with Ed. Officer Hernandez had confirmed that Diamond was current on vaccinations but Lucy was still not vaccinated despite Candice telling CSO Smith that she had an appointment on 9-24-24. Due to the fact that this was the third call in a month regarding disputes over the yard and when dogs can be out and that Lucy and Diamond live together and Lucy is still not vaccinated, I advised Officer Hernandez that we would be taking Diamond and quarantining at Otter Lake as it was evident she could not be effectively quarantined at the address. Officer Hernandez completed the Dog Bite Quarantine form which Candace signed. Candace was upset and said that she could quarantine Diamond at their home. I explained to her that given the shared space and the constant disputes with their neighbors, it was evident that they were not able to quarantine.

I then stood by with Officer Hernandez while Ed and Lisa gathered belongings. Cole and Candice were upset about the quarantine and indicated that they believed this was Ed and Lisa's fault. I advised them that they could certainly take the issue to civil court to try to recover the fee they will need to pay after the 10 day quarantine. Candace showed me damage to the door to Ed and Lisa's unit in the common area and said that was caused by Ed kicking one of their dogs. It should be noted that the door panel was cracked in multiple locations which would have taken significant force to do. Candace asked if I photographed it and I told her that I had not as there was no way to prove that the damage was caused by Ed kicking their dog. I advised that I would document the allegation in my report. Once Ed and Lisa gathered belongings and left, Officer Hernandez and I cleared.

On October 19, 2024 at 1402 hours, Officer Stepan and I responded to this address for a vandalism report (24239495). Call notes advised that Ed believed that his neighbor had damaged his door. I spoke with Ed who showed me the damage. Ed said that he believed it had occurred after he and Lisa left yesterday and he said that he believed that Cole had caused the damage. I explained to Ed that the damage he was showing me was there yesterday and Candace said it was caused by him kicking her dog. Ed said that he never kicked the dog. Ed said that he had not noticed the damage yesterday and thanked me for letting him know that it had already existed. Ed advised that nothing further was needed.

BWC

Author: BRIAN GOETZKE

Title: SUPPLEMENT #3

Narrative:

On 11/19/24, I, CSO Smith, issued Candace Meadows a citation (02032430111 / case #24211563) for failing to vaccinate her dog/provide the police department with the necessary paperwork indicating that her dog, Lucy, has been vaccinated. This is following after numerous attempts to get into contact with Candace.

I was advised by Sergeant Goetzke to attach my citation to the first incident (24211563) because this was when officers were first made aware of the lack of vaccinations for Lucy. After this incident, I reached out to Candace (9/21/24) and was advised that she had an appointment for Lucy (said to be scheduled for 9/24/24). Following this, there was another bite involving Candace and her dogs. This time, (24238792) officers were informed that Lucy still had yet to be vaccinated. I then performed many follow ups and was unable to get ahold of Candace. A citation was then mailed to Candace.

Clear.

CSO Smith, Mara #302

Author: Smith, Mara #302

Title: SUPPLEMENT #4

Narrative:

On Friday, November 22nd an email chain was sent between CSO's Smith, St. Martin and me, CSO Lambrecht, regarding the status of the dog "DIAMOND". Diamond had been quarantined at Otter Lake Animal Hospital after the neighbor dispute/dog bit incident outlined in the previous officer reports. Because we, the CSO's, were unaware of the whereabouts of Diamond, I decided to call Otter Lake Animal Hospital to see if the dog was still at the facility or if had been retrieved by its owners? I and was told Diamond was picked up on October 28th by the family. I then relayed that information back to both Smith and St Martin.
NFA

Jeff Lambrecht #303

Author: Jeff Lambrecht

Title: SUPPLEMENT #5

Narrative:

I, Chief of Police James Mork, had a conversation with Lexington Prosecutors Kurt Glaser and Hannah Spencer late yesterday afternoon (01/07/25) regarding this case. Upon reviewing the incident and discussing the Lexington City Ordinance, we determined that Candace Meadows dog "Diamond", who bit Lisa Holland in the back of her leg on 10/18/24, and "Diamond" which was also involved in an aggressive altercation on 09/16/24, both of which occurred in the city of Lexington at 9220 North Highway Dr., should be designated a POTENTIALLY DANGEROUS ANIMAL. Pursuant to City Ordinance 10.10.4(D), an owner of a potentially dangerous animal shall follow through and abide by a list of requirements. Those requirements will be detailed clearly on additional paperwork that will be provided to Candace Meadows by our Community Service Officer.

NFA

Author: MORK, JIM

Title: SUPPLEMENT #6

Narrative:

Yesterday, 12/09/24, I spoke with Lexington City Attorney Hannah Spencer and discussed this case. I forwarded the case file to her for her review.

Today, 12/10/24, I spoke with bite victim, Lisa Holland. She advised that she has not been reimbursed by the Potentially Dangerous Dog's owner for any of her animal hospital bills or her personal medical bills. She had Ed Holland come to CLPD with the medical bill paperwork to be included with the case file.

I copied the paperwork and emailed it to Atty Hannah Spencer. Once Ms. Spencer has an opportunity to review the case file, we'll discuss the case and make the appropriate decision on how to proceed. JM

Author: MORK, JAMES

Title: SUPPLEMENT #7

Narrative:

On 1/9/25, I, CSO Smith, finalized the potentially dangerous dog paperwork which is to be sent out to Candace Meadows the morning of 1/10/25. This paperwork is in regard to her dog, Diamond, being potentially dangerous. The paperwork was approved by Chief Mork after being processed and reviewed.

Clear.

CSO Smith, Mara

Author: Smith, Mara #302

Title: SUPPLEMENT #8

Narrative:

CITATION #020325200101 - LEX ATTACK BY ANIMAL

On 01/16/25 and at 1509 hours, a citation (cite# 020325200101) was completed and will be mailed to Candace Meadows. Candace is being cited for misdemeanor Attack by Animal 10.10.10(J) Lexington.

Cleared by citation.

Author: HERNANDEZ 123

Title: SUPPLEMENT #9

Narrative:

On 1/24/2025, I Officer Vang and FTO Goetzke were dispatched to a walk-in at base. We were given forms by Kathryn Johnson, a coworker of Candace Meadows, contesting the potentially dangerous dog incident involving Candace's dog Diamond. Officers accepted and filed the forms.

BWC was used.

Case Cleared.

Author: Vang-133

Officer(s):

Involvement Type: SUPPLEMENTING	Officer Name: Mork, Jim GPD00057	Date:01/08/2025 09:20:00
Involvement Type: SUPPLEMENTING	Officer Name: Smith, Mara A GPD00074	Date:01/09/2025 20:58:00
Involvement Type: SUPPLEMENTING	Officer Name: Hernandez, Rey V GPD00046	Date:01/16/2025 15:08:00
Involvement Type: SUPPLEMENTING	Officer Name: Vang, Leo GPD00077	Date:01/24/2025 14:58:00
Involvement Type: REPORTING	Officer Name: Hernandez, Rey V GPD00046	Date:10/18/2024 17:48:00
Involvement Type: SUPPLEMENTING	Officer Name: Goetzke, Brian P GPD00051	Date:10/18/2024 20:23:00
Involvement Type: SUPPLEMENTING	Officer Name: Stepan, Benjamin J GPD00023	Date:10/18/2024 20:55:00
Involvement Type: SUPPLEMENTING	Officer Name: Smith, Mara A GPD00074	Date:11/22/2024 11:09:00
Involvement Type: SUPPLEMENTING	Officer Name: Lambrecht, Jeff GPD00059	Date:11/26/2024 08:34:00
Involvement Type: SUPPLEMENTING	Officer Name: Mork, Jim GPD00057	Date:12/10/2024 14:15:00



Centennial Lakes Police Department
Incident Report
*Serving the cities of
Centerville, Circle Pines and Lexington*



Case Number: 24211563

Date Reported: 09/16/2024

Event:

Description of Incident: ANIMAL COMPLAINT

Address: 9220 NORTH HIGHWAY DR Apt #: A City: LEXINGTON State: MN Zip Code: 55014

Start Date/Time: 09/16/2024 18:28:36

End Date/Time: 09/16/2024 19:33:00

Call Time Dispatched: 18:29

Call Time Arrived: 18:33

Call Time Cleared: 19:33

Synopsis: OFFICERS RESPONDED TO THE 9200 BLOCK OF NORTH HWY DR FOR AN ANIMAL COMPLAINT.
EXCEPTIONAL CLEARANCE.

Related Case Number :24238792

Disposition: EXCEPTIONAL CLEARANCE

Send To: CLPD CSO'S- emailed them on 9-18-2024 ja

Offense(s):

Offense: M - 10.10.10(J) LEXINGTON - ATTACK BY ANIMAL

Offense: M - 10.10.4(D) LEXINGTON - ANIMAL-VACCINE REQUIRED

Suspect(s):

Last Name: MEADOWS

First Name: CANDACE

Middle Name: MAE

Arrested: NO

Date of Birth: [REDACTED]

Age: 46

Sex: FEMALE

Address: 9220 NORTH HIGHWAY DR

APT#: B

License Number: [REDACTED]

City: LEXINGTON

State: MN

ZIP: 55014

License State: Minnesota

Cell Phone: [REDACTED]

Victim(s) Involved:

Last Name: HOLLAND

First Name: LISA

Middle Name: LYNN

Date of Birth: [REDACTED]

Age: 55

Sex: FEMALE

Address: 9220 NORTH HIGHWAY DR

APT#: A

City: LEXINGTON

State: MN

ZIP: 55014

Cell Phone: [REDACTED]

Person(s) Involved:

Last Name: MEADOWS

First Name: COLE

Middle Name: ANTHONY

Incident Involvement Type: MISC ASSOCIATED NAMES

Date of Birth: [REDACTED] Age: 23 Sex: MALE

Address: 9220 NORTH HIGHWAY DR APT#: B License Number: [REDACTED]

City: LEXINGTON State: MN ZIP: 55014 License State: Minnesota

Home: [REDACTED] Work Phone: [REDACTED] Cell Phone: [REDACTED]

Last Name: JOHNSON First Name: KATHRYN Middle Name: LYNN

Incident Involvement Type: PERSON MENTIONED

Date of Birth: [REDACTED] Age: 38 Sex: FEMALE

Address: 2833 COUNTY RD H2 APT#: License Number: [REDACTED]

City: MOUNDS VIEW State: MN ZIP: 55112 License State: Minnesota

Cell Phone: [REDACTED]

Narrative(s):

Title: ORIGINAL OFFICER NARRATIVE

Narrative:

On 9/16/2024 at 1831 hours, I Officer Wannarka responded to 9220 North Highway Dr for a animal attack call. Notes on the call stated the R/P (and victim) identified as Lisa Holland and her dog, Pebbles were just attacked by her neighbors 2 dogs. Lisa advised dispatch that she was not bit, she was only scratched.

I arrived on scene and observed Lisa, that lives in unit A, and the residents in unit B arguing. One of the residents was later identified as Cole Meadows. I advised Lisa to go inside of her home where I would speak to her and I advised Cole and his grandpa I would speak to them next. I was advised at that time the owner of the 2 dogs (Diamond and Lucy) that attacked Lisa and Pebbles was on the way home, she was later identified as Candace Meadows.

I spoke to Lisa inside of her residence. Lisa stated she was outside in the back yard with Pebbles and Cole had come out to the back step and said hi to her. Lisa stated a female friend of Coles came outside and had let Diamond and Lucy outside with her. Lisa stated as soon as the two dogs came outside they went directly for Pebbles. Lisa said she put her arms around pebbles and Cole and grabbed the two dogs. Lisa advised she took Pebbles inside of the residence. She stated she doesn't know why they would let there two dogs out when she was out with Pebbles as they take turns. I observed a closed laceration under Pebbles right eye and right shoulder. Neither were bleeding when I observed Pebbles during the call. I took photos of Pebbles and of Lisa's arm. I later uploaded the photos to evidence.com

I spoke to Cole who was upset that Lisa had threatened him and his dogs during this incident. He stated the sign they use was not up and his friend had let the dogs out. They didn't know that Lisa was out in the back. During this conversation Candace arrived home, the owner of Diamond and Lucy. Candace showed me valid rabies papers for Diamond. Later Candace stated she provided puppy shots to Lucy and did not have documents to prove it. She stated Lucy was only 8 months old and was not yet old enough for the rabies vaccine. Candace later corrected herself and stated Lucy was born 9/3/2023 and is due for her rabies vaccine. I advised Candace that she is in violation of city ordinance for animal vaccination for rabies. I also advised at this time since we have no reports of her animals being aggressive or biting. I was not going to quarantine Lucy. I did advised Candace that I would be forwarding the report to the CSO's should they deem it necessary for the quarantine or if any further issues arise with her dogs. Candace stated she would get Lucy into the Vet asap to get the rabies vaccination.

I advised all involved of coexisting peacefully and that they need to figure out a way to be able to take/let the dogs outside without this happening. All involved agreed and stated they understood. Lisa admitted during the time of the dogs attacking Pebbles, she did say that if the dogs did that again she would shoot them. Lisa said it was not true and that she doesn't own a gun. She stated she did not threaten to harm Cole or anyone during the incident however.

Let it be known Officer Hernandez arrived on scene, assisted me with ordinances. I advised Officer Hernandez he was good to

clear.

BWC.Photos.

Exceptional Clearance.

Forward report to CSO's

Author: Wannarka #127

Title: SUPPLEMENT #1

Narrative:

On 9/21/24 I, Community Service Officer Smith, followed up to an incident which occurred on 9/16/24 regarding an animal attack. I spoke on the phone with Candace Meadows, inquiring about her plan to get her dog up to date with its shots. Candace informed me that she has an appointment on Tuesday (9/24/24) for her dog, and that she will send me the paperwork for the shots. I thanked her and informed her that I would follow up if the appointment did not go through.

I then spoke on the phone with Lisa Holland as I was advised that Lisa wanted to know when/if her neighbors' dog would get its shots. Lisa explained to me that Candace knew her dogs were aggressive, and that she is speaking with the city in regard to the attack. I explained to Lisa that the appointment for the dog has been scheduled, and to call if she has any other concerns or questions. Lisa requested that I tell her if Candace does not get the shots done on Tuesday, and I told Lisa I would follow up with her if there were any issues.

This is a supplemental report to Officer Wannarka's original report - 24211563.

Clear.

CSO Smith, Mara #302

Author: Smith, Mara

Title: SUPPLEMENT #2

Narrative:

CITATION #02032430111 - LEX ANIMAL VACCINE REQUIRED

On 11/19/24 I, Community Service Officer Smith, issued a citation to Candace Meadows for failing to vaccinate her dog, Lucy, as well as failing to provide officers with the paperwork indicating that her dog has been vaccinated despite the numerous attempts to contact her.

On 9/16/24 officers from the Centennial Lakes Police Department were dispatched to a dispute between the residents of 9220 North Highway Drive apartments (A and B) (24211563). On this date, the dogs living in apartment B and apartment A ended up having an altercation, resulting in Candace Meadows' dog (Lucy) biting Lisa Holland's dog. After officers spoke with the owners of the dogs, they were informed that Candace's dog, Lucy, was not up to date with her vaccinations. I followed up with Candace regarding when she will be taking care of Lucy's vaccinations, and Candace advised me that she had an appointment set on 9/24/24 for Lucy to get her shots.

On 10/18/24 officers were dispatched to the 9220 North Highway Drive apartments (A and B) for a dispute between Candace Meadows and Lisa Holland (24238792). In this dispute, Lisa was bitten by Candace's dog, Diamond. While on scene, officers were informed that Diamond was up to date with her vaccinations, but Lucy had yet to receive her vaccinations.

Following the most recent incident, I made many attempts to get into contact with Candace about vaccinating Lucy. Candace has not gotten back to me or the other community service officers. As a result of this and taking into account the amount of time that has passed, I will be issuing Candace Meadows a citation.

Clear.

Cite: 02032430111

CSO Smith, Mara

Author: Smith, Mara #302

Title: SUPPLEMENTAL REPORT

Narrative:

On 1/9/25, I, CSO Smith, finalized the potentially dangerous dog paperwork which is to be sent out to Candace Meadows the morning of 1/10/25. This paperwork is in regard to her dog, Diamond, being potentially dangerous. The paperwork was approved by Chief Mork after being processed and reviewed.

Clear.

CSO Smith, Mara

Author: Smith, Mara #302

Title: SUPPLEMENT #4

Narrative:

On 1/24/2025, I Officer Vang and FTO Goetzke were dispatched to a walk-in at base. We were given forms by Kathryn Johnson, a coworker of Candace Meadows, contesting the potentially dangerous dog incident involving Candace's dog Diamond. Officers accepted and filed the forms.

BWC was used.

Case Cleared.

Author: Vang-133

Officer(s):

Involvement Type: SUPPLEMENTING	Officer Name: Smith, Mara A GPD00074	Date:01/09/2025 20:58:00
Involvement Type: SUPPLEMENTING	Officer Name: Vang, Leo GPD00077	Date:01/24/2025 15:20:00
Involvement Type: REPORTING	Officer Name: Wannarka, Danielle J GPD00066	Date:09/16/2024 21:27:00
Involvement Type: SUPPLEMENTING	Officer Name: Smith, Mara A GPD00074	Date:09/21/2024 10:52:00
Involvement Type: SUPPLEMENTING	Officer Name: Smith, Mara A GPD00074	Date:11/19/2024 17:21:00

24238792

INVOICE

Kelley Animal Hospital

1140 Woodland Road
Lexington, MN 55014
(763) 786-2524

Come, Heal, Stay well.

FOR: Ed Holland
9220 North Highway Dr
Unit A
Lexington, MN 55014

Printed: 09-17-24 at 11:50a
Date: 09-17-24
Account:
Invoice:

Date	For	Qty Description	Net Price
Services by John Dirksen, DVM			
09-17-24	Pebbles	1 Medical Condition	0.00
09-17-24		1 Physical Exam	70.00 X
09-17-24		1 Rabies, Triennial	34.05
09-17-24		1 Nail Trim - Dog	25.00
09-17-24		1 Medical Clip and Clean - Level 1	27.85 X
09-17-24		1 Local Anesthesia Lidocaine & Bupivacaine	36.22 X
09-17-24		2 Staples (Reflex) 36R	3.66 X
09-17-24		5 Surgery - bite wound closure	52.00 X
09-17-24		3 Rimadyl 75mg Chewable Tablet	21.20 X
09-17-24		20 Amoxicillin and Clavulanate 125mg Tab	48.80 X
09-17-24		1 EZ Soft E-Collar Small 6.5" KVP	17.00

259.63

Services by

09-17-24 Care Credit Payment 345.07

Old balance	Charges	Tax	Payments	New balance
0.00	335.68	19.99	345.07	0.00

Reminders for Pebbles (Weight: 18.3 lbs - 15m)		Last done
09-17-27	Rabies Triennial	09-17-24
02-14-26	Leptospirosis Annual	02-16-24
02-14-26	DHRP Triennial Vaccination	
01-24-26	Bordetella Oral Vaccine	01-26-24
05-26-24	Heartworm Antigen by ELISA 772	
07-22-23	Fecal Float #1	

Doctor's Instructions

Rimadyl 75mg Chewable Tablet

Do not give with aspirin or other non-steroidal anti-inflammatory drugs (NSAIDs) or steroids. In rare cases, liver damage can occur in long-term use of NSAIDs. Liver enzymes should be monitored initially (within 28 days) and every 6 months. Report any stomach upset or black stools to Kelley Animal Hospital at 763-786-2524.

93-2818-6926



8170 33rd Ave. S.
P.O. Box 1309
Minneapolis, MN 55440-1309

make good happen

LISA L HOLLAND
9220 N HIGHWAY DR UNIT A
CIRCLE PINES, MN 55014-3766



Register now for your
*my*HealthPartners account
at healthpartners.com for
electronic delivery.

Date prepared: November 06, 2024
Member: LISA L HOLLAND
Member ID: [REDACTED]

Log on to healthpartners.com for more info
about your claims and account details.

Questions? Call HealthPartners Member Services
at 952-883-5000 or 800-883-2177.

WHAT IS THIS DOCUMENT?

This is your Explanation of Benefits (EOB). Your EOB is a summary of your insurance claim. You recently received health care services and this document shows what happened with your insurance claim. It also shows if you owe any money. You may get multiple EOBs for a visit.

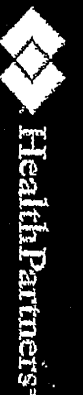
Provider: [REDACTED]
Claim number: [REDACTED]
Date(s) of service: 10/18/2024

COST BREAKDOWN

Total cost of service	This would be the cost without insurance.	\$644.00
HealthPartners member savings	We worked with your provider to get this discount for you.	\$76.60
Medical plan paid	This is the amount your medical plan paid.	\$10.21
My responsibility	This is what's left for you to pay after insurance is subtracted. If you owe money, you'll pay your provider directly.	\$567.40

SEE PAGE 2 FOR MORE INFO

This is not a bill.
EXPLANATION OF BENEFITS (EOB)



MEMBER INFORMATION	
Member ID	LISAL HOLLAND
Patent ID	██████████
Subscriber	LISAL HOLLAND
Group/Policy	██████████

CLAIM INFORMATION	
Date prepared	November 06, 2024
Claim number	██████████
Provider	██████████
Patient control number	██████████

PAYMENT INFORMATION	
Receipt date	11/02/2024
Check number	██████████
Check date	██████████
Payment made to	██████████

Date(s) of service	Service description	Charges	Provider responsibility	Allowed amount	Copy amount	Deductible amount	Coinsurance amount	Patient responsibility	Notes	Payable amount	You owe
10/18/2024	Emergency Services	644.00	76.60	567.40	0.00	567.40	0.00	0.00		0.00	567.40
TOTALS		644.00	76.60	567.40	0.00	567.40	0.00	0.00		0.00	567.40

Total amount paid by other insurance	0.00
Provider tax	10.21
* Payments to subscriber	0.00
Payment to provider	10.21
Total amount you owe	

REVIEW OR APPEAL YOUR CLAIM: You may file a written appeal, which you must do within 180 days, and you may be able to request an external review of your claim. Finally, if all required reviews of your claim have been completed, and your claim has not been approved, you may have the right to bring a civil action under section 502(a) of the Employee Retirement Income Security Act of 1974. Please refer to your plan documents for further details about your appeal rights.

This information is available in other forms to people with disabilities by calling HealthPartners Member Services at 952-833-5000 or 800-833-2177 or contact us at 714 (TTY).

*Payments to subscriber will be sent in a separate mailing



8170 33rd Ave. S.
P.O. Box 1309
Minneapolis, MN 55440-1309

make good happen

LISA L HOLLAND
9220 N HIGHWAY DR UNIT A
CIRCLE PINES, MN 55014-3766



Register now for your
myHealthPartners account
at healthpartners.com for
electronic delivery.

Date prepared: November 06, 2024
Member: LISA L HOLLAND
Member ID: 0000000000000000

Log on to healthpartners.com for more info
about your claims and account details.

Questions? Call HealthPartners Member Services
at 952-883-5000 or 800-883-2177.

WHAT IS THIS DOCUMENT?

This is your Explanation of Benefits (EOB). Your EOB is a summary of your insurance claim. You recently received health care services and this document shows what happened with your insurance claim. It also shows if you owe any money. You may get multiple EOBs for a visit.

Provider: [REDACTED] HOSPITAL
Claim number: [REDACTED]
Date(s) of service: 10/18/2024

COST BREAKDOWN

Total cost of service	This would be the cost without insurance.	\$872.55
HealthPartners member savings	We worked with your provider to get this discount for you.	\$276.99
Medical plan paid	This is the amount your medical plan paid.	\$10.72
My responsibility	This is what's left for you to pay after insurance is subtracted. If you owe money, you'll pay your provider directly.	\$595.56

SEE PAGE 2 FOR MORE INFO

This is not a bill.
EXPLANATION OF BENEFITS (EOB)



MEMBER INFORMATION	
Member ID	LISA L HOLLAND
Subscriber	LISA L HOLLAND
Group/Policy	

CLAIM INFORMATION	
Date prepared	November 06, 2024
Claim number	
Provider	HOSPITAL
Patient control number	

PAYMENT INFORMATION	
Receipt date	10/23/2024
Check number	
Check date	
Payment made to	HOSPITAL

Date of service	Service description	Charges	Provider responsibility	Allowed amount	Copay amount	Deductible amount	Consent amount	Patient responsibility	Notes	Amount paid	Amount owed
10/18/2024	Emergency Services Preventive Care	628.40 244.15	32.84 244.15	595.56 0.00	0.00 0.00	595.56 0.00	0.00 0.00	0.00 0.00		0.00 0.00	595.56 0.00
TOTALS		872.55	276.99	595.56	0.00	595.56	0.00	0.00		0.00	595.56

Total amount paid by other insurance	0.00
Provider tax	10.72
* Payments to subscriber	0.00
Payment to provider	10.72
Total amount you owe	

REVIEW OR APPEAL YOUR CLAIM: You may file a written appeal, which you must do within 180 days, and you may be able to request an external review of your claim. Finally, if all required reviews of your claim have been completed, and your claim has not been approved, you may have the right to bring a civil action under section 502(a) of the Employee Retirement Income Security Act of 1974. Please refer to your plan documents for further details about your appeal rights.

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*Payments to subscriber will be sent in a separate mailing

AFTER VISIT SUMMARY

Lisa L. Holland MRN: [REDACTED] 10/18/2024 Hospital [REDACTED] Emergency Room [REDACTED]

For assistance related to your visit or instructions, please contact your discharge department above

Instructions



Your medications have changed



START taking:

[REDACTED]
[REDACTED]

[REDACTED]

Read the attached information
Animal Bite Adult (English)Pick up these medications at Allina Health [REDACTED]
PharmacyAddress: [REDACTED]
Hours: Mon-Fri: 7:30-9 Sat/Sun: 8:30-4:30 Holiday: 8:30-4:30
Phone: [REDACTED]Follow up with [REDACTED] CLINIC INT. MED
Why: For signs of infection
Contact: [REDACTED]Follow up with [REDACTED] Hospital [REDACTED]
Emergency Room.
Why: If symptoms worsen or new symptoms develop
Specialty: Emergency
Contact: [REDACTED]

What's Next

You currently have no upcoming appointments scheduled.

Today's Visit

You were seen by Dr. [REDACTED]

Reason for Visit

Dog Bite

Diagnosis

Dog bite of right lower leg, initial encounter

Medications Given

[REDACTED]

Immunizations Given

[REDACTED]



Blood Pressure

[REDACTED]



Weight

[REDACTED]



Height

[REDACTED]



Temperature

[REDACTED]



Pulse

[REDACTED]



Respiration

[REDACTED]



Oxygen Saturation

[REDACTED]

IMPORTANT: You were examined and treated today on an emergency basis. This was not a substitute for, or an effort to provide, complete medical care. In most cases, you must let your doctor check you again. Tell your doctor about any new or lasting problems. A copy of the record is available to the staff that will provide follow-up care. We cannot recognize and treat all injuries or illnesses in one Emergency Department visit.

After you leave, you should follow the instructions below. If you do not understand any of these instructions or have any questions and/or concerns we would be happy to assist you. Or you may call your health care provider for further information. If you need a referral to a specialty clinic or provider or a refill for a medication, please follow up with your regular doctor.

In a couple of hours you may receive a survey in your email. We value your feedback and hope you will take the time to complete and return it. We feel it is very important to monitor how well every area of the hospital is performing from our patient's perspective.

INFECTION PREVENTION

Hand washing is the single most important means of preventing the spread of infection both in and out of the hospital. Be proactive and wash your hands frequently.

SUICIDE PREVENTION

If someone in your life has thoughts of suicide, call the National Suicide Prevention Lifeline at 1-800-273-TALK (8255). You will talk with a counselor at a crisis center in your area. The call is free.

If someone in your life is experiencing mental health or addiction issues, call 1-866-603-0016. The Mental Health and Addiction Connection Line provides 24/7 help to:

- connect immediately to crisis services when needed
- determine the right mental health or addiction services
- schedule appointments within Allina Health as appropriate
- get referrals to mental health or addiction services within or outside of our organization

Health Video Library

Watch, learn and live better. Go to <https://allinahealth.healthclips.com/> to watch short videos about health conditions, treatments and procedures, and ways to stay healthy. You can view them on your computer, smartphone or tablet.

Changes to Your Medication List

START taking these medications

[REDACTED]

For diagnoses: Dog bite of right lower leg, initial encounter

[REDACTED]

[REDACTED]

For diagnoses: Dog bite of right lower leg, initial encounter

[REDACTED]

Online Access

Take care of your health when it's convenient online.

Allina Health offers you an online account to help you manage your health online when it's most convenient for you. With your Allina Health account you get online access to your After Visit Summary (which includes your discharge instructions) of your hospital or emergency department visit as well as custom wellness tools. Sign in or sign up for your free, secure account at allinahealth.org.

Attached Information

Animal Bite Adult (English)

Animal Bite, Adult

Animal bites range from mild to serious. An animal bite can result in any of these injuries:

- A scratch.
- A deep, open cut.
- Broken (*punctured*) or torn skin.
- A crush injury.
- A bone injury.

A small bite from a house pet is usually less serious than a bite from a stray or wild animal. Cat bites can be more serious because their long, thin teeth can cause deep puncture wounds that close fast, trapping bacteria inside.

Stray or wild animals, such as a raccoon, fox, skunk, or bat, are at higher risk of carrying a serious infection called rabies, which they can pass to a human through a bite. A bite from one of these animals needs medical care right away and, sometimes, rabies vaccination.

What increases the risk?

You are more likely to be bitten by an animal if:

- You are around unfamiliar pets.
- You disturb an animal when it is eating, sleeping, or caring for its babies.
- You are outdoors in a place where small, wild animals roam freely.

What are the signs or symptoms?

Common symptoms of an animal bite include:

- Pain.
- Bleeding.
- Swelling.
- Bruising.

How is this diagnosed?

This condition may be diagnosed based on a physical exam and medical history. Your health care provider will examine your wound and ask for details about the animal and how the bite happened. You may also have tests, such as:

- Blood tests to check for infection.
- X-rays to check for damage to bones or joints.
- Taking a fluid sample from your wound and checking it for infection (*culture test*).

How is this treated?

Treatment depends on the type of animal, where the bite is on your body, and your medical history. Treatment may include:

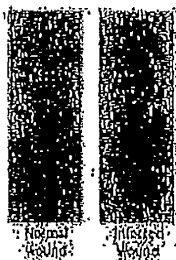
- Wound care. This often includes cleaning the wound and rinsing it out (*flushing* it) with saline solution, which is made of salt and water. A bandage (*dressing*) is also often applied. In rare cases, the wound may be closed with stitches (*sutures*), staples, skin glue, or adhesive strips.
- Antibiotic medicine to prevent or treat infection. This medicine may be prescribed in pill or ointment form. If the bite area gets infected, the medicine may be given through an IV.
- A tetanus shot to prevent tetanus infection.
- Rabies treatment to prevent rabies infection, if the animal could have rabies.
- Surgery. This may be done if a bite gets infected or causes damage that needs to be repaired.

Follow these instructions at home:

Medicines

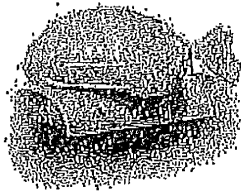
- Take or apply over-the-counter and prescription medicines only as told by your health care provider.
- If you were prescribed an antibiotic medicine, take or apply it as told by your health care provider. **Do not** stop using the antibiotic even if you start to feel better.

Wound care



- Follow instructions from your health care provider about how to take care of your wound. Make sure you:
 - Wash your hands with soap and water for at least 20 seconds before and after you change your dressing. If soap and water are not available, use hand sanitizer.
 - Change your dressing as told by your health care provider.
 - Leave sutures, skin glue, or adhesive strips in place. These skin closures may need to stay in place for 2 weeks or longer. If adhesive strip edges start to loosen and curl up, you may trim the loose edges. **Do not** remove adhesive strips completely unless your health care provider tells you to do that.
- Check your wound every day for signs of infection. Check for:
 - More redness, swelling, or pain.
 - More fluid or blood.
 - Warmth.
 - Pus or a bad smell.

General instructions



- Raise (*elevate*) the injured area above the level of your heart while you are sitting or lying down, if this is possible.
- If directed, put ice on the injured area. To do this:
 - Put ice in a plastic bag.
 - Place a towel between your skin and the bag.
 - Leave the ice on for 20 minutes, 2–3 times per day.
 - Remove the ice if your skin turns bright red. This is very important. If you cannot feel pain, heat, or cold, you have a greater risk of damage to the area.
- Keep all follow-up visits. This is important.

Contact a health care provider if:

- You have more redness, swelling, or pain around your wound.
- Your wound feels warm to the touch.
- You have a fever or chills.
- You have a general feeling of sickness (*malaise*).
- You feel nauseous or you vomit.
- You have pain that does not get better.

Get help right away if:

- You have a red streak that leads away from your wound.
- You have non-clear fluid or more blood coming from your wound.
- There is pus or a bad smell coming from your wound.
- You have trouble moving your injured area.
- You have numbness or tingling that spreads beyond your wound.

Summary

- Animal bites can range from mild to serious. An animal bite can cause a scratch on the skin, a deep and open cut, torn or punctured skin, a crush injury, or a bone injury.
- A bite from a stray or wild animal needs medical care right away and, sometimes, rabies vaccination.
- Your health care provider will examine your wound and ask for details about the animal and how the bite happened.
- Treatment may include wound care, antibiotic medicine, a tetanus shot, and rabies treatment if the animal could have rabies.

This information is not intended to replace advice given to you by your health care provider. Make sure you discuss any questions you have with your health care provider.

Document Revised: 12/23/2022 Document Reviewed: 12/23/2022
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Hospital Emergency Room

Lisa L Holland

MRN: [REDACTED]

Department: Hospital

Emergency Room

Date of Visit: 10/18/2024

Results

None



LEXINGTON CITY ORDINANCES PROCEDURE FOR POTENTIALLY DANGEROUS ANIMALS

Section 10.10

Subd.10. Dangerous and Potentially Dangerous Animals.

A. Definitions. 1) "Dangerous Animal" - An animal which has: (a) Without provocation by a victim, inflicted substantial bodily harm on a human being on public or private property; (b) Killed a domestic animal without provocation while off the owner's property; or (c) Been found to be potentially dangerous, and after the owner has notice that the animal is potentially dangerous, the animal aggressively bites, attacks or endangers the safety of humans or domestic animals. 2) "Potentially Dangerous Animal" - An animal which has: (a) When unprovoked by a victim, bites human or domestic animal while on public or private property. (b) When unprovoked, chases or approaches a person, including a person on a bicycle, upon the streets, sidewalks or any public or private property, other than the animal owner's property, in an apparent attitude of attack; or (c) Has the known propensity, tendency or disposition to attack while unprovoked, causing injury or otherwise threatening the safety of humans or domestic animals. "Proper Enclosure" - Securely confined indoors or in a securely locked pen or structure suitable to prevent the animal from escaping and to provide protection for the animal from the elements. A proper enclosure does not include a porch, patio or any part of a house, garage or other structure that would allow the animal to exit of its own volition or any house or structure in which windows are open or in which door or window screens are the only barriers which prevent the animal from exiting. The enclosure shall not allow the egress of the animal in any manner without human assistance. 4) "Provocation or Provoked" - means an act that an adult could reasonably expect may cause an animal to attack or bite. No act by a child that causes an animal attack or bite is provocation under this ordinance.

B. Designation as Potentially Dangerous Animal. The Animal Control Officer shall designate any animal as a potentially dangerous animal upon receiving evidence that the animal has committed an act meeting the definition of a "potentially dangerous animal." 1) When an animal is declared potentially dangerous, the Animal Control Officer shall order the immediate imposition of the following conditions: (a) The owner of an animal designated as potentially dangerous must have a microchip implanted in the animal for identification, and the name of the microchip manufacturer and identification number of the microchip must be provided to the Animal Control Officer. If the microchip is not implanted by the owner, it may be implanted

by the Animal Control Officer. In either case, all costs related to purchase and implantation of the microchip must be borne by the animal's owner. (b) The owner must provide and maintain a proper enclosure for the potentially dangerous animal. (c) If the animal is a dog and is outside the proper enclosure the dog must be muzzled, restrained by a substantial chain or leash (not to exceed six feet in length), and under the physical restraint of a person 16 years of age or older. The muzzle must be of a design as to prevent the dog from biting any person or animal, but will not cause injury to the dog or interfere with its vision or respiration. (d) In addition, the owner of an animal declared potentially dangerous shall annually register the animal with the City and be issued a Certificate of Registration stating that the animal is potentially dangerous. The owner shall pay the City the current registration fee as established by ordinance or resolution. (e) The City may order any additional conditions which it finds just and appropriate to protect public safety and welfare from the dangerous nature of the animal.

C. Designation as Dangerous Animal. The Animal Control Officer shall designate any animal as a dangerous animal upon receiving evidence that the animal has committed an act meeting the definition of a "dangerous animal." 1) Authority to Order Destruction. The Animal Control Officer, upon determining that an animal is dangerous hereunder, is authorized to order the destruction of animal. An order for destruction can only occur if one or more of the following acts occurred: (a) The animal is dangerous as demonstrated by vicious attack, an unprovoked attack, an attack without warning, attack with multiple bites, or multiple attacks, or where more than one animal participated in the attack; or (b) The owner of the animal has demonstrated an inability or unwillingness to control the animal in order to prevent injury to persons or other animals. 2) Dangerous Animal Registration Requirements. If the Animal Control Officer does not order the destruction of an animal that has been declared dangerous, an order for the following conditions shall be immediately imposed: (a) That the owner provides and maintains a proper enclosure for the dangerous animal; (b) Post the front and the rear of the premises with clearly visible warning signs, including a warning symbol to inform children that there is a dangerous animal on the property; (c) Provide and show proof annually of public liability insurance in the minimum amount of \$300,000.00; (d) If the animal is a dog and is outside the proper enclosure, the dog must be muzzled, restrained by a substantial chain or leash (not to exceed six feet in length), and under the physical restraint of a person 16 years of age or older. The muzzle must be of a design as to prevent the dog from biting any person or animal, but will not cause injury to the dog or interfere with its vision or respiration; (e) The animal must have an easily identifiable, standardized tag, identifying the animal as dangerous, affixed to its collar at all times; (f) The owner of an animal designated as dangerous must have a microchip implanted in the animal for identification, and the name of the microchip manufacturer and identification number of the microchip must be provided to the Animal Control Officer. If the microchip is not implanted by the owner, it may be implanted by the Animal Control Officer. In either case, all

costs related to purchase and implantation of the microchip must be borne by the animal's owner; (g) An owner of a dangerous animal must renew the registration of the animal annually until the animal is deceased. If the animal is removed from the jurisdiction, it must be registered as a dangerous animal in its new jurisdiction; (h) An owner of a dangerous animal shall sterilize the animal at the owner's expense. If the owner does not have the animal sterilized within 30 days, the animal control authority shall seize the animal and have it sterilized at the owner's expense; and (i) The City may order any additional conditions which it finds just and appropriate to protect public safety and welfare from the dangerous nature of the animal.

D. Procedure For Animal Designation. The Animal Control Officer, after having made findings, designations, or issued orders under this ordinance shall proceed as follows. 1) The Animal Control Officer shall cause one owner of the animal to be notified in writing or in person of any findings, designations or orders relating to the animal. This notice shall contain a statement of reasons describing the facts used to make a designation or order by the Animal Control Officer. The notice shall also describe the owner's right of appeal to the City. Written notice shall be sent by certified mail to the last known address of the owner as determined by animal license records or the location of an attack. If no owner can be ascertained, the animal shall be destroyed. 2) An owner shall be given fourteen (14) days to appeal a designation or order by requesting a hearing before the City Council. If no appeal is filed within the requisite time period, the designation or order issued against the animal will stand and shall remain in effect for the life of the animal. 3) If an owner timely files an appeal from a designation or order of the Animal Control Officer, the hearing shall be held before the City Council which shall set a date for the hearing not more than three weeks after demand for the hearing. The City Council may delegate this hearing to be heard before a designated hearing officer. The records of the Animal Control Officer or any government agency shall be admissible for consideration during the hearing without further foundation. A copy of these records shall be made available to the owner at least one week before the hearing. The City shall notify any victim of an attack by the animal of the hearing date and time. 4) During the hearing, a finding by the Animal Control Officer shall be presumed correct but is subject to review. After considering the evidence and statements of the parties, the City Council or hearing officer shall make findings of fact on issues properly before it on appeal, and may sustain, modify or rescind a designation or order made by the Animal Control Officer. 5) Where appropriate to effectuate an order of the Animal Control Officer appealed to the City, the City Council or hearing officer may order the Animal Control Officer to immediately take the animal into custody pending the outcome of the appeal. After appeal, if the animal is ordered into custody for destruction, the owner shall immediately make the animal available to the Animal Control Officer, and at the owners request and expense, destruction shall be stayed for fourteen days. 6) No person shall harbor an animal after it has been found to be dangerous and ordered into custody for destruction. 7) The animal owner

shall bear all of the costs of these proceedings, board and care for an animal taken into custody, and other related expenses incurred by the City.

E. Exemptions to Animal Designation. Animals may not be declared potentially dangerous or dangerous if the threat, injury, or damage was sustained by a person: 1) Who was committing, at the time, a willful trespass or other tort upon the premises occupied by the owner of the animal; 2) Who was provoking, tormenting, abusing, or assaulting the animal or who can be shown to have repeatedly, in the past, provoked, tormented, abused, or assaulted the animal; or 3) Who was committing or attempting to commit a crime. **F. Rental Property - Disclosure Required.** A person who owns a potentially dangerous animal or a dangerous animal, and will reside in rental property must disclose whether such an animal will be kept on the premises for any period of time. The animal owner must notify the rental property owner that a designated animal will be kept on the premises and shall also disclose all conditions imposed by the City related to that designation. This disclosure must occur immediately upon an animal designation imposed by the City, or before the animal owner enters into a lease or begins residing at such a premises. Proof of this disclosure must occur before the owner's animal registration with the City will be granted or renewed. **G. Stopping an Attack.** If any police officer or Animal Control Officer is witness to an attack by an animal upon a person or another animal, the officer may take whatever means the officer deems appropriate to bring the attack to an end and prevent further injury to a victim. **H. Notification of New Address.** The owner of an animal which has been identified as dangerous or potentially dangerous shall notify the Animal Control Officer in writing if the animal dies or is to be relocated from its current address or given or sold to another person. The notification shall be given in writing within 30 days of the death or at least 14 days prior to the relocation or transfer of ownership. The notification shall include the current owner's name and address, the relocation address and the name of the new owner, if any. **I. Animals Transported Into The City.** No person shall bring into the City an animal which has previously been declared by another jurisdiction to be dangerous. No person shall bring into the City an animal which has previously been declared by another jurisdiction to be potentially dangerous, without first securing a permit from the City to register the animal. The City may seize and destroy, at the owner's expense, any animal brought into the City in violation of this provision. **J. Attack By An Animal.** It shall be deemed an unlawful act by any animal owner in the event their animal inflicts or attempts to inflict bodily injury upon any person or other animal. The owner is held strictly liable for the actions of its animal whether or not the owner is present. This section shall not apply to an attack by a dog under the control of an on-duty law enforcement officer or to an attack upon an uninvited intruder who has entered the owner's home. **K. Dangerous Animal or Potentially Dangerous Animal, Designation Review.** In accordance with State law, beginning six (6) months after an animal is declared a potentially dangerous animal or dangerous animal; an owner may annually request that the animal control authority



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
25005383	Jan 8 2025	07:52	PROPERTY DAMAGE	LAKE DR / POINTCROSS DR	CIRCLE PINES
Summary: PROPERTY DAMAGE.					
OFFICERS RESPONDED TO A TWO VEHICLE PROPERTY DAMAGE AT THE INTERSECTION OF LAKE DR AND POINTCROSS DR.					
EXCEPTIONAL CLEARANCE.					
25005552	Jan 8 2025	11:54	DOMESTIC ESCORT	71XX ROBIN LN W	CENTERVILLE
Summary: DOMESTIC ESCORT.					
OFFICERS RESPONDED TO THE 7100 BLOCK OF ROBIN LN W FOR A DOMESTIC ESCORT.					
EXCEPTIONAL CLEARANCE.					
25005886	Jan 8 2025	20:01	ALARM-BUSINESS	89XX SYNDICATE AVE	LEXINGTON
Summary: POLICE RESPONDED TO THE 8900 BLK OF SYNDICATE AVE REGARDING A BUSINESS ALARM. RESPONDING OFFICERS FOUND THE BUSINESS UNSECURE AND CHECKED THE INTERIOR. NO ONE WAS FOUND INSIDE. BUSINESS OWNER RESPONDED AND RE-SECURED BUSINESS.					
25006069	Jan 9 2025	01:06	TRAFFIC-NO VALID DL	MAIN ST / MOUND TRL	CENTERVILLE
Summary: POLICE INITIATED A TRAFFIC STOP IN THE 7400 BLOCK OF MAIN ST FOR A STOP SIGN VIOLATION. BWC.CLR.					
25006523	Jan 9 2025	17:10	ACCIDENT-MV PI	LEXINGTON AVE / VILLAGE PKWY	CIRCLE PINES
Summary: OFFICERS RESPONDED TO LEXINGTON AVE AND VILLAGE PKWY FOR AN INJURY CRASH.					
EXCEPTIONAL CLEARANCE.					
25006489	Jan 9 2025	16:05	MEDICAL	91XX JACKSON AVE	LEXINGTON
Summary: OFFICERS RESPONDED TO THE 9100 BLOCK OF JACKSON AVE FOR A MEDICAL.					
EXCEPTIONAL CLEARANCE.					
25006943	Jan 10 2025	09:44	MEDICAL	2XX GALAXY DR	CIRCLE PINES
Summary: MEDICAL.					
OFFICERS RESPONDED TO THE 200 BLOCK OF GALAXY DR FOR THE REPORT OF A MEDICAL.					
EXCEPTIONAL CLEARANCE.					
25007067	Jan 10 2025	12:23	THEFT	20XX MAIN ST	CENTERVILLE
Summary: INFORMATION REPORT.					
OFFICERS WERE DISPATCHED TO THE 2000 BLOCK OF MAIN ST ON A THEFT REPORT. OFFICERS IDENTIFIED THE SUSPECT. OFFICERS WERE ADVISED THE SUSPECT WOULD RETURN AND PAY FOR THE ITEMS. INFORMATION TAKEN FOR THIS REPORT.					
CLEAR.					
25006984	Jan 10 2025	10:40	DOMESTIC	71XX ROBIN LN W	CENTERVILLE
Summary: DOMESTIC.					
OFFICERS DISPATCHED TO THE 7100 BLOCK OF ROBIN LN W ON REPORTS OF A DOMESTIC.					
CLEAR.					
25007127	Jan 10 2025	14:00	MEDICAL	XX WEST GOLDEN LAKE RD	CIRCLE PINES
Summary: OFFICERS RESPONDED TO THE 80 BLOCK OF WEST GOLDEN LAKE RD FOR A MEDICAL.					
EXCEPTIONAL CLEARANCE.					

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
25007208	Jan 10 2025	15:47	DOMESTIC ESCORT	2XX AURORA LN	CIRCLE PINES
Summary: DOMESTIC ESCORT.					
OFFICERS WERE DISPATCHED REGARDING A DOMESTIC ESCORT IN THE 240 BLOCK OF AURORA LN. OFFICERS ASSISTED THE PARTY.					
CLEAR.					
25007473	Jan 10 2025	22:32	MEDICAL	XX PARK DR	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 10TH BLOCK OF PARK DR FOR A MEDICAL EMERGENCY.					
25006982	Jan 10 2025	10:38	THEFT	94XX LEXINGTON AVE	LEXINGTON
Summary: THEFT.					
OFFICERS RECEIVED A PHONE CALL REGARDING A THEFT REPORT IN THE 9400 BLOCK OF LEXINGTON AVE.					
EXCEPTIONAL CLEARANCE.					
25007400	Jan 10 2025	20:40	SUSPICIOUS ACTIVITY	18XX MAIN ST	CENTERVILLE
Summary: OFFICERS WERE DISPATCHED TO THE 1800 BLOCK OF MAIN STREET FOR A SUSPICIOUS MALE.					
-CASE CLEARED					
25007364	Jan 10 2025	19:56	INFORMATION	XX NORTH RD	CIRCLE PINES
Summary: OFFICERS FIELD A WALK IN AT BASE REGARDING SENSITIVE INFORMATION.					
25006893	Jan 10 2025	08:59	ANIMAL COMPLAINT	20XX MAIN ST	CENTERVILLE
Summary: ON 1/10/25 A CENTENNIAL LAKES CSO WAS INFORMED OF AN ANIMAL ABANDONMENT CASE WHICH TOOK PLACE ON THE MORNING OF 1/8/25.					
25007605	Jan 11 2025	02:42	MOTORIST ASSIST	18XX MAIN ST	CENTERVILLE
Summary: POLICE ASSISTED A MOTORIST IN THE 1800 BLOCK OF MAIN STREET.					
25007828	Jan 11 2025	12:03	MEDICAL	XX WEST GOLDEN LAKE RD	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 60 BLOCK OF WEST GOLDEN LAKE RD FOR A MEDICAL EMERGENCY					
25007867	Jan 11 2025	13:11	THEFT	69XX CENTERVILLE RD	CENTERVILLE
Summary: THEFT REPORT.					
OFFICERS WERE DISPATCHED TO THE 6900 BLOCK OF CENTERVILLE RD ON A PHONE CALL THEFT REPORT. OFFICERS TOOK INFORMATION FOR A REPORT. NO KNOWN SUSPECTS.					
CLEAR.					
25008052	Jan 11 2025	18:31	TRAFFIC	LAKE DR / PINE DR	CIRCLE PINES
Summary: OFFICERS OBSERVED A TRAFFIC VIOLATION ON LAKE DR AND SOUTH PINE DRIVE.					
CASE CLEARED.					
25008040	Jan 11 2025	18:04	ACCIDENT-MV PD	MAIN ST / 20TH AVE	CENTERVILLE
Summary: OFFICERS RESPONDED TO A PD ACCIDENT AT 20TH AVE AND MAIN ST.					
CLEAR.					
25008124	Jan 11 2025	20:36	MEDICAL	90XX GRIGGS AVE	LEXINGTON

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: POLICE RESPONDED WITH EMS TO THE 9000 BLK OF GRIGGS AV REGARDING A MEDICAL CALL. THE PATIENT WAS EVALUATED BY EMS.					
25008159	Jan 11 2025	21:29	MEDICAL	XX INDIAN HILLS DR	CIRCLE PINES
Summary: OFFICERS RESPONDED TO THE 10 BLOCK OF INDIAN HILLS LN FOR A MEDICAL.					
EXCEPTIONAL CLEARANCE.					
25008336	Jan 12 2025	05:06	LIFT ASSIST	20XX MICHAUD WAY	CENTERVILLE
Summary: POLICE RESPONDED TO THE 2000 BLK OF MICHAUD WAY REGARDING A LIFT ASSIST. POLICE RESPONDED AND ASSISTED THE RESIDENT.					
25008671	Jan 12 2025	18:05	ASSIST OTHER AGENCY		BLAINE
25008842	Jan 12 2025	23:54	SUSPICIOUS ACTIVITY	91XX HAMLINE AVE	LEXINGTON
Summary: OFFICERS OBSERVED AND MADE CONTACT WITH A SUSPICIOUS VEHICLE PARKED AT LEXINGTON PARK.					
-CASE CLEARED					
25008248	Jan 12 2025	00:51	DWI-4TH DEGREE	MAIN ST / CENTERVILLE RD	CENTERVILLE
Summary: LLPD STOPPED A VEHICLE FOR AN EQUIPMENT VIOLATION RESULTING IN A 4TH DEGREE DWI ARREST; CITATION ISSUED.					
25008408	Jan 12 2025	09:24	MEDICAL	18XX PRAIRIE DR	CENTERVILLE
Summary: MEDICAL.					
OFFICERS WERE DISPATCHED TO THE 1800 BLOCK OF PRAIRIE DR ON A MEDICAL. OFFICERS ASSISTED AMBULANCE ON SCENE. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION AND TREATMENT.					
CLEAR.					
25008913	Jan 13 2025	05:05	OPEN DOOR-GATE-WINDOW	93XX LEXINGTON AVE	LEXINGTON
Summary: POLICE FOUND AN OPEN DOOR IN THE 9300 BLOCK OF LEXINGTON AVE. BWC.CLR.					
25009352	Jan 13 2025	17:14	DOMESTIC-VERBAL	XX INDIAN HILLS DR	CIRCLE PINES
Summary: OFFICERS WERE DISPATCHED TO THE 0 BLOCK OF INDIAN HILLS DR FOR A VERBAL DOMESTIC.					
CASE CLEARED.					
25009114	Jan 13 2025	11:52	DOMESTIC ASSAULT	92XX SOUTH HIGHWAY DR	LEXINGTON
Summary: POLICE TOOK A DOMESTIC ASSAULT REPORT IN THE 9200 BLK OF S HWY DR.					
25009442	Jan 13 2025	19:37	MEDICAL	69XX SUMAC CT	CENTERVILLE
Summary: OFFICERS WERE DISPATCHED TO THE 6900 BLOCK OF SUMAC CT FOR A MEDICAL.					
CASE CLEARED.					
	Jan 14 2025	19:33	CHILD-NEGLECT		LEXINGTON
Summary: OFFICERS WERE PERFORMING A FOLLOW UP IN LEXINGTON FOR CHILD PROTECTION SERVICES.					
-CASE CLEARED.					

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
25010687	Jan 15 2025	14:51	MEDICAL	38XX MINUTEMAN LN	LEXINGTON
Summary: POLICE RESPONDED TO A MEDICAL IN THE 3800 BLOCK OF MINUTEMAN LANE.					
25010572	Jan 15 2025	12:15	FOUND PROPERTY	XX NORTH RD	CIRCLE PINES
Summary: FOUND PROPERTY. PROPERTY FOUND AND TURNED INTO CLPD. OWNER OF PROPERTY NOTIFIED. CLEAR.					
25010475	Jan 15 2025	09:58	ACCIDENT-MV PD	92XX SOUTH HIGHWAY DR	LEXINGTON
Summary: POLICE RESPONDED TO 9200 BLK OF S HWY DR FOR A PROPERTY DAMAGE REPORT.					
25010537	Jan 15 2025	11:21	INFORMATION	71XX PETERSON TRL	CENTERVILLE
Summary: POLICE CONDUCTED A RESIDENTIAL LOCKOUT IN THE 7100 PETERSON TRL.					
25010623	Jan 15 2025	13:22	ASSIST OTHER AGENCY		LINO LAKES
25011114	Jan 16 2025	01:35	DOMESTIC ASSAULT	88XX ALBERT AVE	LEXINGTON
Summary: POLICE RESPONDED TO THE 8800 BLOCK OF ALBERT AVE FOR AN ACTIVE DOMESTIC SITUATION IN PROGRESS.					
25011254	Jan 16 2025	10:36	ASSIST OTHER AGENCY		BLAINE
25011618	Jan 16 2025	18:08	MEDICAL	70XX CENTERVILLE RD	CENTERVILLE
Summary: MEDICAL OFFICERS DISPATCHED TO THE 7000 BLOCK OF CENTERVILLE RD FOR A MEDICAL EMERGENCY. CLEAR.					
25012373	Jan 17 2025	17:02	CHECK WELFARE	91XX SOUTH HIGHWAY DR	LEXINGTON
Summary: OFFICERS RESPONDED TO THE 9100 BLOCK OF SOUTH HWY DR FOR A WELFARE CHECK. EXCEPTIONAL CLEARANCE.					
25012522	Jan 17 2025	21:21	DAMAGE TO PROPERTY	2XX PINE HOLLOW DR	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 200 BLOCK OF PINE HOLLOW DR FOR A VANDALISM REPORT. BWC. CLR.					
25012668	Jan 18 2025	01:38	MEDICAL	20XX MICHAUD WAY	CENTERVILLE
Summary: POLICE RESPONDED TO THE 2000 BLK OF MICHAUD WAY REGARDING MEDICAL EMERGENCY. THE PATIENT WAS EVALUATED BY EMS.					
25012814	Jan 18 2025	10:11	CHECK WELFARE	90XX LEXINGTON AVE	LEXINGTON
Summary: WELFARE CHECK. OFFICERS WERE DISPATCHED TO THE 9000 BLOCK OF LEXINGTON AVE FOR A WELFARE CHECK. CLEAR.					
25012947	Jan 18 2025	14:50	INFORMATION	89XX SYNDICATE AVE	LEXINGTON
Summary: OFFICERS RESPONDED TO A PHONE CALL REQUEST FOR DOMESTIC QUESTIONS AT THE 8900 BLOCK OF SYNDICATE AVE. EXCEPTIONAL CLEARANCE.					
25013044	Jan 18 2025	17:49	ACCIDENT-MV PD	70XX 20TH AVE	CENTERVILLE
Summary: OFFICERS RESPONDED TO THE 7000 BLOCK OF 20TH AVE FOR A PROPERTY DAMAGE CRASH. EXCEPTIONAL CLEARANCE.					

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
25013078	Jan 18 2025	18:48	HARASSMENT	92XX NORTH HIGHWAY DR	LEXINGTON
Summary: OFFICERS RESPONDED TO THE 9200 BLOCK OF N HWY DR FOR A HARASSMENT REPORT. EXCEPTIONAL CLEARANCE.					
25012737	Jan 18 2025	05:45	ASSIST OTHER AGENCY		LINO LAKES
25012898	Jan 18 2025	13:16	TRAFFIC	EDGEWOOD RD / GRIGGS AVE	LEXINGTON
Summary: TRAFFIC. OFFICERS CONDUCTED A TRAFFIC STOP ON EDGEWOOD RD NEAR GRIGGS. CLEAR.					
25013389	Jan 19 2025	08:09	MEDICAL	41XX LOVELL RD	LEXINGTON
Summary: POLICE RESPONDED TO THE 4100 BLK OF LOVELL RD REGARDING A MEDICAL CALL. THE PATIENT WAS EVALUATED BY EMS.					
25013791	Jan 19 2025	22:30	MEDICAL	41XX LOVELL RD	LEXINGTON
Summary: OFFICERS WERE DISPATCHED TO THE 4100 BLOCK OF LOVELL RD FOR A MEDICAL. -CASE CLEARED.					
25013768	Jan 19 2025	21:31	DOMESTIC	1XX SOUTH DR	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 100-BLK OF SOUTH DR FOR A VERBAL DOMESTIC. POLICE MEDIATED THE INCIDENT. CLEAR. BWC					
25013293	Jan 19 2025	02:15	ASSIST OTHER AGENCY		LINO LAKES
25013706	Jan 19 2025	19:34	WARRANT ARREST	73RD ST / TWIN LAKES AVE	CENTERVILLE
Summary: OFFICERS PERFORMED A TRAFFIC STOP AND ARRESTED DRIVER ON WARRANT. -CASE CLEARED.					
25013988	Jan 20 2025	08:42	THEFT	20XX MAIN ST	CENTERVILLE
Summary: DELAYED THEFT REPORT. DETECTIVE TOOK DELAYED THEFT REPORT FROM BUSINESS IN THE 2000 BLK OF MAIN ST. CASE INACTIVE.					
25014320	Jan 20 2025	18:07	DOMESTIC-VERBAL	38XX PATRIOT LN	LEXINGTON
Summary: OFFICERS WERE DISPATCHED TO THE 3800 BLOCK OF PATRIOT LN FOR A VERBAL DOMESTIC. -CASE CLEARED.					
25014491	Jan 21 2025	00:48	DOMESTIC ASSAULT	94XX LEXINGTON AVE	LEXINGTON
Summary: POLICE RESPONDED TO THE 9400 BLOCK OF LEXINGTON AVE FOR A DOMESTIC IN PROGRESS.					
25014730	Jan 21 2025	11:11	MEDICAL	69XX EAGLE TRL	CENTERVILLE
Summary: MEDICAL. OFFICERS WERE DISPATCHED TO THE 6900 BLOCK OF EAGLE TRL FOR AN UNKNOWN ISSUE. OFFICERS DETERMINED THAT IT WAS A MEDICAL SITUATION. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION AND TREATMENT. CLEAR.					
25014482	Jan 21 2025	00:22	MEDICAL	XX CIRCLE DR	CIRCLE PINES
Summary: OFFICERS WERE DISPATCHED TO A MEDICAL AT THE 10 BLOCK OF CIRCLE DR. -CASE CLEARED.					
25014842	Jan 21 2025	14:16	FRAUD	18XX PRAIRIE DR	CENTERVILLE

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
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Summary: FRAUD.
OFFICERS RECEIVED A PHONE CALL FRAUD REPORT IN THE 1800 BLOCK OF PRAIRIE DR.
EXCEPTIONAL CLEARANCE.



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
25015682	Jan 22 2025	16:47	MEDICAL	91XX SOUTH HIGHWAY DR	LEXINGTON
Summary: OFFICERS RESPONDED TO THE 9000 BLOCK OF SOUTH HIGHWAY DR. FOR A MEDICAL. EXCEPTIONAL CLEARANCE.					
25015548	Jan 22 2025	13:58	DOMESTIC-VERBAL	XX PARK DR W	CIRCLE PINES
Summary: DOMESTIC.					
OFFICERS WERE DISPATCHED TO THE 0 BLOCK OF PARK DR WEST ON A VERBAL DOMESTIC. OFFICERS DETERMINED THERE WAS NO CRIME AND MEDIATED BETWEEN PARTIES.					
CLEAR.					
25016013	Jan 23 2025	05:04	MEDICAL	91XX JACKSON AVE	LEXINGTON
Summary: POLICE RESPONDED TO THE 9100 BLK OF JACKSON AV REGARDING A MEDICAL SITUATION. OFFICERS SPOKE WITH THE PARTY AND ADVISED.					
25016057	Jan 23 2025	07:57	VEHICLE- LOCKOUT		CENTERVILLE
25016606	Jan 23 2025	22:18	ALARM-CO/FIRE	89XX SYNDICATE AVE	LEXINGTON
Summary: POLICE RESPONDED TO THE 8900 BLK OF SYNDICATE AV REGARDING A FIRE ALARM SOUNDING. POLICE AND FIRE CHECKED INSIDE THE RESIDENCE, BUT NO FIRE WAS FOUND.					
25016213	Jan 23 2025	12:09	FRAUD	2XX LITTLE JOHN DR	CIRCLE PINES
Summary: FRAUD.					
OFFICERS DISPATCHED TO A PHONE CALL REGARDING FRAUD IN THE 200 BLOCK OF LITTLE JOHN DR.					
CASE ACTIVE.					
25017104	Jan 24 2025	15:11	FRAUD	88XX SOUTH HIGHWAY DR	LEXINGTON
Summary: OFFICERS WERE DISPATCHED A PHONE CALL OF A FRAUD REPORT AT THE 8800 BLOCK OF SOUTH HIGHWAY DRIVE.					
CASE CLEARED.					
25017035	Jan 24 2025	13:56	MEDICAL	XX PLEASANT VIEW LN	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 1 BLOCK OF PLEASANT VIEW LN FOR A MEDICAL EMERGENCY					
25017198	Jan 24 2025	17:48	MEDICAL	38XX LOVELL RD	LEXINGTON
Summary: OFFICERS WERE DISPATCHED TO THE 3800 BLOCK OF LOVELL RD FOR A MEDICAL.					
-CASE CLEARED.					
25017216	Jan 24 2025	18:20	SUSPICIOUS ACTIVITY	38XX MINUTEMAN LN	LEXINGTON
Summary: OFFICERS WERE DISPATCHED TO THE 3800 BLOCK OF MINUTEMAN LN FOR SUSPICIOUS ACTIVITY.					
-CASE CLEARED.					
25017560	Jan 25 2025	07:18	MEDICAL	20XX MICHAUD WAY	CENTERVILLE
Summary: MEDICAL.					
OFFICERS DISPATCHED TO THE 2000 BLOCK OF MICHAUD WAY FOR A MEDICAL.					
CLEAR.					
25017754	Jan 25 2025	13:34	MEDICAL	41XX LOVELL RD	LEXINGTON
Summary: MEDICAL.					
OFFICERS DISPATCHED TO THE 4100 BLOCK OF LOVELL RD ON REPORTS OF A MEDICAL.					
CLEAR.					
25017655	Jan 25 2025	10:44	MEDICAL	38XX MINUTEMAN LN	LEXINGTON

Run Date/Time:



Centennial Lakes Police Department Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: MEDICAL. OFFICERS WERE DISPATCHED TO THE 3800 BLOCK OF MINUTEMAN ON REPORTS OF A MEDICAL. CLEAR.					
25018121	Jan 25 2025	23:11	MEDICAL	XX SOUTH DR	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 90 BLOCK OF SOUTH DRIVE FOR A MEDICAL EMERGENCY.					
25018554	Jan 26 2025	16:42	MEDICAL	XX OAK LEAF LN	CIRCLE PINES
Summary: MEDICAL. OFFICERS WERE DISPATCHED TO THE 10 BLOCK OF OAK LEAF LN FOR A MEDICAL EMERGENCY.CLEAR.					
25018484	Jan 26 2025	14:23	ALARM-BUSINESS	91XX LEXINGTON AVE	LEXINGTON
Summary: OFFICERS RESPONDED TO THE 9100 BLOCK OF LEXINGTON AVE FOR AN ALARM. EXCEPTIONAL CLEARNACE.					
25018757	Jan 26 2025	23:44	DISORDERLY CONDUCT	38XX RESTWOOD RD	LEXINGTON
Summary: POLICE RESPONDED TO THE 3800-BLK OF RESTWOOD RD FOR A DISORDERLY MALE.					
25019002	Jan 27 2025	11:28	THEFT-SHOPLIFTING	90XX SOUTH HIGHWAY DR	LEXINGTON
Summary: THEFT REPORT. OFFICERS WERE DISPATCHED TO THE 9000 BLK OF SOUTH HWY DR FOR A DELAYED THEFT REPORT. CASE INACTIVE.					
25018880	Jan 27 2025	08:29	MEDICAL	XX PLEASANT VIEW LN	CIRCLE PINES
Summary: MEDICAL. OFFICERS DISPATCHED TO THE 10 BLOCK OF PLEASANTVIEW LN ON REPORTS OF A MEDICAL. CLEAR.					
25020032	Jan 28 2025	17:34	DOMESTIC	38XX MINUTEMAN LN	LEXINGTON
Summary: OFFICERS RESPONDED TO THE 3800 BLOCK OF MINUTEMAN LN FOR A DOMESTIC. EXCEPTIONAL CLEARANCE.					

Run Date/Time:

Video Production



This month, Municipal Producer Trevor Scholl updated Blaine residents on new improvements and playground equipment coming to three city parks. He also profiled the county Medlink Transportation Program, which assists seniors in need with rides to medical appointments.



Trevor got a number of projects on the calendar for 2025, too! He'll be working with the Blaine Police Department on a retail theft prevention video, visiting the Mary Ann Young Center for a look at Puzzle-palooza, and visiting a Spring Lake Park Lions Club pancake breakfast. He's even starting to look ahead to this summer's Tower Days celebration.

Trevor also worked with news producer Eric Nelson on a video about the Heroes and Helpers holiday event. The annual event saw local police officers, first responders, and fire personnel help area children in need with a shopping spree at the Blaine Target. The Blaine Police Department coordinated the event, which provided a great opportunity to show these departments doing what they do best: helping the community.



The NMTV News Team took a look at new developments near the National Sports Center along 105th Avenue in central Blaine. The developments include a new pizza place and a high end steakhouse from a local developer. The news team also previewed new construction that will include a baseball and event stadium. Local residents must be curious about all the construction as the video quickly amassed more than 4,000 views on social media in just its first four days.

They also took the time to profile a Lino Lakes Christmas tree farm, produce a story on Christmas tree recycling, and witness the opening of Blaine's skating rinks.

This Month's Completed Videos Playing In-Between Scheduled Programming on City Cable Channels and Streaming

Title	Producer	Runtime
Blaine Skating Rinks Open Up	Eric Nelson and Trevor Scholl	2 minutes
Christmas Tree Recycling Program in Anoka County	Eric Nelson	2 minutes
Game Recap: Boys Basketball - Centennial at Blaine (12/5)	Kenton Kipp and Ted Leroux	2 minutes
Game Recap: Boys Basketball - Spring Lake Park at Blaine (12/17)	Kenton Kipp and Ted Leroux	2 minutes
Heroes Shopping Spree at Blaine Super Target	Eric Nelson and Trevor Scholl	2 minutes
Lino Lakes Christmas Tree Farm	Eric Nelson	2 minutes
Medlink Transportation Program Provides Vital Rides to Residents	Trevor Scholl	4 minutes
New Developments Come to 105th Avenue in Blaine	Danika Peterson	4 minutes
New Playgrounds for Blaine Parks	Trevor Scholl	3 minutes
Sixth Grade Student, Hayuu Seeroo, Publishes First Book	Danika Peterson and Trevor Scholl	4 minutes

Equipment Consulting/Technical Support



- Blaine**
 - No assistance required
- Centerville**
 - No assistance required
- Circle Pines**
 - No assistance required
- Ham Lake**
 - No assistance required
- Lexington, Lino Lakes, and Spring Lake Park**
 - The Vio4 Server, which manages broadcast video and video on demand storage and playback for Lexington, Lino Lakes, and Spring Lake Park, went down.
 - Matt Waldron and Michele Silvester worked with the manufacturer to get the unit repaired and to secure a temporary "loaner" device.
 - They also created temporary workarounds to keep the channel on air and to provide live, replay, and video on demand meeting coverage in the interim.
 - This was a team effort that could not have been accomplished without both staff members' long time experience using these devices.

Channel Management



Programming Coordinator Michele Silvester, along with help from TJ Tronson and Eric Houston, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels: live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or uploaded to our CG servers, formerly known as Carousel. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and then sent out live over the cable system. It is also simultaneously encoded on a server for future playbacks. The following meetings were processed this month:

Title	Producer	Runtime
Blaine City Council Meeting (12/2)	Trevor Scholl	1 hour
Blaine City Council Workshop (12/2) (Not Televised)	Trevor Scholl	3 hours
Ham Lake City Council Meeting (12/2)	TJ Tronson	34 minutes
Spring Lake Park City Council Meeting (12/2)	Ray Flint	1 hour 55 minutes
Centerville Planning & Zoning Committee Meeting (12/3)	Colin Branch	1 hour 42 minutes
Centerville City Council Meeting (12/5)	Colin Branch	2 hours 4 minutes
Lexington City Council Meeting (12/5)	City Staff	9 minutes
Ham Lake Planning & Zoning Committee Meeting (12/9)	Ben Brannon	32 minutes
Lino Lakes City Council Meeting (12/9)	Anne Serwe	47 minutes
Blaine City Council Workshop (12/9) (Not Televised)	TJ Tronson	3 hours 30 minutes
Blaine Planning Commission Meeting (12/10)	TJ Tronson	35 minutes
Circle Pines City Council Meeting (12/10)	Trevor Scholl	51 minutes
Centerville City Council Meeting (12/11)	Colin Branch	2 hours 40 minutes
Lino Lakes Planning & Zoning Committee Meeting (12/11)	Anne Serwe	2 hours 3 minutes
Spring Lake Park City Council Meeting (12/16)	Eric Houston	53 minutes
Ham Lake City Council Meeting (12/16)	Ben Brannon	11 minutes
Blaine City Council & EDA Meeting (12/16)	TJ Tronson	1 hour 50 minutes
Circle Pines City Council Meeting (12/16)	Eric Nelson	14 minutes
Lexington City Council Meeting (12/19)	City Staff	22 minutes
Circle Pines Utility Commission Meeting (12/23)	Ray Flint	9 minutes
Circle Pines City Council Meeting (12/23)	Ray Flint	31 minutes
20 New Programs		34 New Hours

Meetings are scheduled for replay based on schedules requested by each City. Additional, full length video programs, produced by NMTV staff, are also scheduled on the channels. Shorter videos and promos are loaded onto the CG servers, rather than being scheduled as separate playbacks. These short videos play back in a repeating cycle, along with graphics pages, and air on the channels between scheduled programs, 24 hours a day. The table below outlines how many times a regular length video program was entered into the Tigtrope system and played back on each City channel.

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	164	187.5 hours
Centerville	40	92 hours
Circle Pines	172	110 hours
Ham Lake	59	23 hours
Lexington	84	21 hours
Lino Lakes	59	51 hours
Spring Lake Park	96	127 hours

The last category of programming on City channels consists of a bulletin board, or graphics pages, that display information about the City, local events, and other issues of interest to citizens. With the installation of the CG servers, Eric Houston updates the information on all seven channels. He works closely with City staff to ensure that all requested informational slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the informational pages, the Cities maintain editorial control. In addition to the graphics pages, the CG units play video. Each video's producer is responsible for posting any short videos that are displayed. The following work was done for City CG servers this month:

- Blaine**
 - Uploaded 6 videos to CG.
- Centerville**
 - Uploaded 1 video to CG.
- Circle Pines**
 - Uploaded 1 video to CG.
- Ham Lake**
 - Uploaded 2 videos to CG.
 - Created 1 new CG slides.
- Lexington**
 - Uploaded 1 video to CG.
- Lino Lakes**
 - Uploaded 2 videos to CG.
- Spring Lake Park**
 - Uploaded 1 video to CG.
 - Created 6 new CG slides.

Closed Captioning



Closed captioning is an additional service provided by North Metro TV. Every city meeting is closed captioned live via our Tightrope system. That process is assigned a per-minute price by Tightrope. Once the meeting is recorded on our servers for repeat airings, that version of the meeting must be captioned separately. This is accomplished through a system owned by North Metro TV and does not incur an additional cost. The following table tallies the number of minutes of captioning provided to each city for the month.

City	Minutes of Live Closed Captioning	Minutes of Post Closed Captioning
Blaine	201	201
Centerville	503	503
Circle Pines	106	106
Ham Lake	76	76
Lexington	32	32
Lino Lakes	171	171
Spring Lake Park	169	169
Totals:	1,258 Minutes	1,258 Minutes

Meetings on Demand



NMTV has created a Video on Demand service, with agenda item bookmarking, for our Cities' meetings. In order to accomplish this, each meeting goes through several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. Once that is done, a staff member must go through the meeting, entering a bookmark at the start of each agenda item and entering the corresponding chapter titles. Next, the meeting is linked to the NMTV website's city meeting page for Video on Demand. Finally, PDF copies of the meeting agenda are attached to the video. The following meetings were bookmarked and/or placed on VOD for the Cities this month:

Blaine

- 3 meetings bookmarked and placed on VOD.

Centerville

- 3 meetings bookmarked and placed on VOD.

Circle Pines

- 3 meetings bookmarked and placed on VOD.

Ham Lake

- 3 meetings bookmarked and placed on VOD.

Lexington

- 2 meetings placed on VOD.

Lino Lakes

- 3 meetings bookmarked and placed on VOD.

Spring Lake Park

- 2 meetings bookmarked and placed on VOD.

Meeting Podcasts



NMTV provides a city meeting podcast service. Depending on each city's wishes, any or all meetings can be converted. All podcasts are available across six platforms: Apple Podcasts, Spotify, Podbean, Amazon Music/Audible, iHeart Radio, and Pocket Casts. Links to each platform are available on each individual channel's website and at northmetrotv.com/podcasts.

Blaine

- Uploaded 3 city meeting podcasts.
- 18 total downloads

Centerville

- Uploaded 3 city meeting podcasts.
- 9 total downloads

Circle Pines

- Uploaded 2 city meeting podcasts.
- 12 total downloads

Ham Lake

- Uploaded 2 city meeting podcasts.
- 66 total downloads

Lexington

- Uploaded 2 city meeting podcasts.
- 2 total downloads

Lino Lakes

- Has decided not to convert city meetings to podcasts.

Spring Lake Park

- Uploaded 2 city meeting podcasts.
- 29 total downloads

Meeting Transcripts



NMTV also provides a city meeting transcription service. Depending on each city's wishes, any or all meetings can be transcribed. The transcripts are generated using an online platform called Otter.ai, which creates an interactive transcript that is broken down by speaker. Anyone using the transcript can click on any word to hear the meeting audio. Once created, links to each transcript are sent to relevant city staff, who often use the transcripts to help with creating meeting minutes.

Blaine

- Not participating.

Centerville

- Created 3 meeting transcripts.

Circle Pines

- Created 3 meeting transcripts.

Ham Lake

- Created 3 meeting transcripts.

Lexington

- Not participating.

Lino Lakes

- Created 3 meeting transcripts.

Spring Lake Park

- Created 2 meeting transcripts.



Administrative

Fridley Partnership

- Drafted a report tracking 2024 revenue from the City of Fridley for review by the Operations Committee and Cable Commission

Payroll

- Updated staff salaries to reflect COLA increase
- Created new vacation and sick time tracking documents
- Created and distributed 2025 staff timecards
- Purged former part time employees from payroll

Check Scam

- A cable commissioner forwarded a suspicious email from a person claiming to have received a check from North Metro TV
- Worked with NMTV staff and NMTV accountant to confirm we had not issued the check
- Double checked check status and account security with bank
- Removed Commission agendas containing financial reports from website as a precautionary measure

Franchise Extension

- Worked with Commission Attorney Mike Bradley to prepare city specific documents relating to the Comcast Cable Franchise Extension Ordinance

Annual Insurance

- Reviewed and renewed workers compensation insurance

Staff Communication

- Continued regular meetings with station staff to foster communication and understanding and to create a more efficient workplace.
 - Conducted employee annual reviews
 - Continued with regular, twice monthly producers meetings
 - Continued with monthly full staff meeting
 - Continued with monthly NMTV Sports team meeting

Cable Customer Requests

- Requests forwarded to Comcast:
 - Gloria Plaster was unable to successfully pay her bill on the phone. She found the phone tree difficult to navigate. We reached out to Comcast on her behalf. A Comcast representative then called her directly.
- We also receive a steady stream of phone calls from Comcast customers who call us in error after finding our number on their bill. We typically provide them with the proper number for Comcast and recommend calling them directly to resolve the issue. If they cannot resolve the issue in this way, we invite them to call back. We received 3 such calls this month.

- 2 were general billing questions
- 1 was an inquiry about channel line up

Miscellaneous

- Reviewed December Legal Report
- Read industry articles
- Attended webinars and meetings hosted by MACTA

NORTH METRO TV Production Statistics 2024

Programming Statistics														24 Total	24 Average
	J	F	M	A	M	J	JU	A	S	O	N	D			
Cablecast Programs	2387.00	2242.00	2370.00	2116.00	2331.00	2545.00	2363.00	2380.00	2747.00	3134.00	2408.00	2386.00	29409.00	2450.75	
Cablecast Hours	1899.00	1723.00	1998.00	1936.00	1977.00	2024.50	2086.00	1892.00	2204.00	2281.00	1838.00	1850.00	23708.50	1975.71	
Programs Produced - Public	17.00	12.00	17.00	19.00	16.00	16.00	16.00	22.00	17.00	19.00	15.00	20.00	206.00	17.17	
Program Hours Produced - Public	11.50	9.00	12.25	13.50	11.50	12.00	11.75	16.50	12.50	14.50	11.00	15.00	151.00	12.58	
Prog. Produced - Affiliated Public	22.00	22.00	18.00	22.00	16.00	17.00	23.00	27.00	18.00	18.00	20.00	16.00	238.00	19.83	
Prog. Hours Produced - Affil. Public	20.25	20.75	16.00	18.50	11.00	14.00	20.00	25.25	17.75	17.00	22.25	12.25	215.00	17.92	
Programs Produced - City Staff	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	23.00	1.92	
Prog. Hours Produced - City Staff	1.00	0.50	0.50	0.50	0.50	1.00	0.50	0.50	1.00	1.50	0.25	0.50	8.25	0.69	
Programs Produced - NMTV Staff	49.00	75.00	44.00	65.00	75.00	66.00	73.00	58.00	130.00	72.00	55.00	45.00	807.00	67.25	
Program Hours Produced - NMTV Staff	48.25	50.00	32.75	54.00	60.00	62.00	68.00	37.00	89.70	49.00	43.00	44.00	637.70	53.14	
Total Public Programs Produced	39.00	34.00	35.00	41.00	32.00	33.00	39.00	49.00	35.00	37.00	35.00	35.00	444.00	37.00	
Total Public Hours Produced	51.00	75.00	44.00	56.00	77.00	65.00	74.00	60.00	132.00	74.00	57.00	44.00	809.00	67.42	
Total Internal Programs Produced	90.00	117.00	79.00	98.00	109.00	98.00	113.00	109.00	187.00	111.00	82.00	80.00	1263.00	105.25	
% Staff Produced Programs	56.96%	70.69%	55.80%	58.00%	70.50%	66.30%	65.50%	55.00%	79.00%	68.50%	45.00%	45.00%	64.05%	64.05%	
% Public Produced Programs	43.33%	29.31%	44.30%	42.00%	29.50%	33.70%	34.50%	45.00%	21.00%	43.50%	62.00%	55.00%	35.15%	35.15%	
External Programs Submitted	8.00	4.00	4.00	4.00	4.00	3.00	8.00	3.00	10.00	4.00	4.00	3.00	59.00	4.92	
External Program Hours	5.25	5.00	4.00	4.00	4.00	3.00	6.25	3.00	6.75	4.00	4.00	3.00	52.25	4.35	
Total New Programs	96.00	120.00	83.00	112.00	113.00	101.00	121.00	112.00	177.00	115.00	91.00	80.00	1323.00	110.25	
Public Equipment Usage Statistics															
Facility Hours Available	133.00	126.00	105.00	147.00	124.00	129.00	133.00	98.00	133.00	140.00	94.00	84.00	1446.00	120.50	
Camera Check Outs	10.00	8.00	8.00	9.00	9.00	8.00	9.00	8.00	8.00	8.00	11.00	9.00	105.00	8.75	
Studio A	0.00%	15.50%	4.76%	1.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	4.75%	32.00%	3.98%	3.98%	
% of Available Time	0.00	1.50	0.00	17.50	4.75	8.00	5.00	0.00	0.00	0.00	0.00	0.00	36.75	3.06	
Studio B	0.00%	1.25%	0.00%	12.00%	3.75%	6.20%	3.75%	0.00%	0.00%	0.00%	0.00%	0.00%	2.54%	2.54%	
% of Available Time	7.00	8.25	5.25	7.50	3.50	7.00	8.50	8.50	4.50	8.00	6.00	8.75	82.75	6.90	
Editing	5.26%	6.50%	5.00%	5.00%	2.75%	5.43%	6.50%	8.70%	3.50%	5.75%	6.50%	10.50%	5.72%	5.72%	
% of Available Time	6.00	16.00	14.00	16.00	16.00	26.00	6.00	18.00	6.00	63.00	34.00	54.00	279.00	23.25	
Number of Public Facility Users	87.00	78.25	58.25	109.00	83.25	60.00	59.50	64.50	57.50	124.75	77.75	225.75	1085.50	90.46	
Total Hours of Public Use															
Production Vendor Statistics															
Number of Truck Shoots	9.00	8.00	2.00	7.00	6.00	4.00	2.00	1.00	10.00	7.00	3.00	2.00	61.00	5.08	
Total Truck Usage Hours	51.50	50.25	8.50	41.75	28.75	25.25	12.00	5.25	74.00	48.00	20.25	11.75	377.25	31.44	
Number of Mix Shoots	4.00	8.00	1.00	1.00	3.00	7.00	27.00	1.00	3.00	9.00	0.00	2.00	66.00	0.42	
Intern Hours	0.00	0.00	0.00	0.00	10.00	9.50	64.00	13.50	5.50	0.00	0.00	0.00	102.50	8.54	
Volunteer Hours	10.75	5.00	27.50	4.50	16.50	36.00	0.00	0.00	5.00	0.00	0.00	0.00	105.25	8.77	
Workshop Statistics															
Number of Live Workshops	0.00	0.00	3.00	6.00	3.00	1.00	0.00	1.00	1.00	5.00	1.00	4.00	25.00	2.08	
Number of Students at Live Workshops	0.00	0.00	10.00	40.00	25.00	28.00	0.00	1.00	2.00	60.00	8.00	23.00	197.00	16.42	
VOO Students All Workshops	7693.00	7243.00	6914.00	7379.00	11981.00	9574.00	6323.00	6633.00	7298.00	6340.00	6692.00	11488.00	95448.00	7954.00	
Media Transfer Statistics															
Total Transfer Equip. Usage Hours	578.50	147.75	115.25	185.50	206.50	361.50	388.50	70.00	222.50	124.75	96.50	79.25	2581.50	215.13	
Tapes Transferred	129.00	51.00	35.00	48.00	61.00	160.00	142.00	20.00	65.00	35.00	28.00	18.00	792.00	66.00	
Film Reels Transferred	88.00	20.00	5.00	21.00	46.00	30.00	4.00	0.00	25.00	8.00	7.00	9.00	263.00	17.93	
Slides/Photos Transferred	0.00	2.00	47.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00	0.00	0.00	496.00	41.33	
DVDs Copied	131.00	66.00	27.00	30.00	5.00	58.00	59.00	28.00	46.00	19.00	26.00	28.00	523.00	43.58	
Transfer Hours By Public	12.50	11.75	4.25	12.00	9.00	0.00	0.00	0.00	8.50	15.75	5.75	2.25	81.75	6.81	
Transfer Hours By Staff	667.50	136.00	112.00	177.50	197.50	361.50	388.50	70.00	214.00	109.00	90.75	77.00	2601.25	216.77	
NMTV YouTube Statistics															
Number of Viewers	18260.00	20070.00	27800.00	22600.00	27600.00	35200.00	33700.00	21000.00	23200.00	21900.00	19000.00	17100.00	287630.00	23985.83	
Total Videos Viewed	25472.00	28271.00	38100.00	32600.00	37700.00	44100.00	40500.00	38000.00	44000.00	32200.00	28000.00	38500.00	425383.00	35448.58	
Total Hours Watched	1379.00	1426.00	1514.50	2111.00	2012.50	3390.00	2481.00	1517.50	1638.00	1971.00	1209.00	1469.50	22309.00	1859.08	
Number of New Subscribers	67.00	53.00	31.00	90.00	81.00	133.00	107.00	61.00	132.00	85.00	76.00	83.00	999.00	83.25	
Total Impressions	299284.00	313072.00	299100.00	342800.00	426400.00	422200.00	358200.00	344500.00	398500.00	354200.00	276000.00	304500.00	4138736.00	344694.67	
NMTV Website Statistics															
Number of Users			8794.00	9700.00	5000.00	5600.00	6200.00	5200.00	6400.00	6900.00	7700.00	8131.00	59625.00	5802.08	
Number of Views			17713.00	10964.00	9700.00	13797.00	12522.00	9700.00	16000.00	16000.00	13559.00	24244.00	134498.00	11208.25	
Live Stream Views			3002.00	4111.00	6095.00	4558.00	1941.00	1993.00	2076.00	1993.00	2327.00	1197.00	27300.00	2275.00	

Program Production

In December, **82 new programs** were produced using the North Metro TV facilities, funds, and services. That's **72 hours of new programming**.

- 35 programs were produced by the public
- 45 programs were produced by NMTV staff
- 2 programs were produced by city staff



Truck Shoots

The HD production truck was used for 12 hours of production. The following events were produced live and/or recorded for additional playback:

- Boys Basketball: Centennial at Blaine (12/5)
- Boys Basketball: Spring Lake Park at Blaine (12/17)



vMix Live Streaming Shoots

Staff used the vMix single camera production system to record and stream 2 events. The vMix system requires significantly fewer staff members than the production truck. Often, a single staff member can film and stream a game live, all at the same time.

- Girls Basketball: Blaine at Centennial (12/5)
- Girls Basketball: Blaine at Spring Lake Park (12/17)



**Most Watched
Sports Video on Social Media**
Game Recap
Boys Basketball
Centennial at Blaine (12/5)

2,436 views



Live, In Person Classes

Eric Houston hosted four live, in person classes this past month. 23 total students attended.

Class	Date	Location	Attendees
Christmas in Hollywood	12/10	MAYC	16
Camera Training – BHS BPA	12/12	NMTV	3
Intro Class	12/16	NMTV	2
Camera Training	12/17	NMTV	2

VOD Class Views

Over the last several years, Eric Houston has created an archive of VOD Movie History Classes on YouTube. This chart represents the top 10 videos of the month in terms of views.

Class	Type	# of Views	Hours Viewed
Chicago Christmas Classics	Mini	2,333	250 hours
Columbo: One More Thing	Mini	1,072	214 hours
The Cult of Caroline Munro	Mini	974	53 hours
Diana Rigg: Avenger	Mini	919	99 hours
The Marx Brothers: Groucho, Harpo, Chico...	Mini	280	7 hours
The Immortal Ingrid Pitt	Full	263	10 hours
King of the Cowboys 2 – Autry/Rogers	Mini	141	8 hours
Batman's Greatest Villains	Full	122	11 hours
Monster Movies of the 40s and 50s	Mini	107	3 hours
Yabba-Dabba-Do! The Fantastic World of Hanna...	Full	100	7 hours

The Movie Man Eric Archive is home to 38 VOD classes. This month, those classes received **11,488 total views with 732 total hours watched.**

Short Form Videos on Social Media

Each month, North Metro TV produces several short form videos. These include individual news stories, municipal videos, sports highlight reels, and more. These videos air in between scheduled programming on Channels 15 and 16. They are also posted across all of our social media accounts, including YouTube, Facebook, and X (formerly Twitter).

Title	Producer	Views Across All Social Media	Length
New Developments Come to 105th Avenue in Blaine	Danika Peterson	3,446	4 minutes
Sixth Grade Student, Hayuu Seeroo, Publishes First Book	Danika Peterson and Trevor Scholl	3,323	4 minutes
Game Recap: Boys Basketball Centennial at Blaine (12/5)	Kenton Kipp and Ted Leroux	2,436	2 minutes
Heroes Shopping Spree at Blaine Super Target	Eric Nelson and Trevor Scholl	1,469	2 minutes
Game Recap: Boys Basketball Spring Lake Park at Blaine (12/17)	Kenton Kipp and Ted Leroux	1,258	2 minutes
Blaine Welcomes New Development on 105th Avenue (teaser)	Danika Peterson	851	1 minute
Blaine Skating Rinks Open Up	Eric Nelson and Trevor Scholl	838	2 minutes
Medlink Transportation Program Provides Vital Rides to Residents	Trevor Scholl	520	4 minutes
New Playgrounds for Blaine Parks	Trevor Scholl	408	3 minutes

Centerville's Junior Councilmember's Term Comes to an End	Danika Peterson	205	1 minute
Lino Lakes Christmas Tree Farm	Eric Nelson	198	2 minutes
Christmas Tree Recycling Program in Anoka County	Eric Nelson	105	2 minutes
12 New Short Form Videos		15,057 Total Views	29 minutes

YouTube Stats

Month	Viewers	Videos Viewed	Hours Watched	New Subscribers	Total Impressions
January	18,260	25,412	1,379	67	299,264
February	20,070	28,271	1,426	53	313,072
March	27,800	38,100	1,514	31	299,100
April	22,600	32,600	2,111	90	342,800
May	27,600	37,700	2,013	81	426,400
June	36,200	44,100	3,580	133	422,200
July	33,100	40,500	2,481	107	358,200
August	21,000	38,000	1,517	61	344,500
September	23,200	44,000	1,638	132	398,500
October	21,900	32,200	1,971	85	354,200
November	19,000	28,000	1,209	76	276,000
December	17,100	36,500	1,470	83	304,500
TOTAL:	287,830	425,383	22,309	999	4,138,736

NMTV Website Stats

Month	Number of Users	Number of Views	Live Stream Views
January	NA	NA	NA
February	NA	NA	NA
March	8,794	NA	NA
April	9,700	17,713	3,002
May	5,000	10,964	4,111
June	5,600	13,797	6,095
July	6,200	12,522	4,558
August	5,200	9,700	1,941
September	6,400	16,000	1,993
October	6,900	16,000	2,076
November	7,700	13,559	2,327
December	8,131	24,244	1,197
TOTAL:	69,625	134,499	27,300

VOD Views

In addition to airing on our cable channels and on social media sites, many of our programs – like city meetings - are available On Demand on our website and on Roku, AppleTV, and Amazon Fire.

This month, 76 NMTV programs and city meetings were viewed on VOD with 1,016 total views.



Home Movie Transfers

Home movie transfers are one of our most popular public services. Residents can transfer their family videos themselves for free or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Transfer Hours	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	578.5	129	88	131	0	\$2,321.46
February	147.75	51	20	66	2	\$2,753.93
March	116.25	35	5	27	47	\$1,160.17
April	189.5	48	21	30	0	\$930.96
May	206.5	61	46	5	0	\$742.83
June	361.5	160	30	58	0	\$1,696.49
July	388.5	142	4	59	0	\$2,561.50
August	70	20	0	28	50	\$2,000.86
September	222.5	65	25	46	0	\$317.97
October	124.75	35	8	19	0	\$1,391.57
November	96.5	28	7	26	0	\$573.05
December	79.25	18	9	28	397	\$1,087.75
TOTAL:	2581.5	792	263	523	496	\$17,538.54



Station Highlights

NMTV News Highlights

Each week, Danika Peterson and Eric Nelson craft a variety of news stories that highlights events, people, issues, and information important to citizens of our Member Cities. Some highlights include:

- Sixth Grade Student Publishes First Book
- Blaine Skating Rinks Open
- Lino Lakes Christmas Tree Farm
- Christmas Tree Recycling Program in Anoka County



In addition to daily playbacks of North Metro TV News on the cable systems, there are **1,402 local stories** archived for viewers on the **NMTV YouTube channel**. The channel can be also be accessed through northmetrotv.com

Most Viewed Online News Story

New Developments Come to 105th Avenue in Blaine

4,297 Views



105th Avenue

The NMTV News Team took a look at new developments near the National Sports Center along 105th Avenue in central Blaine. The developments include a new pizza place and a high end steakhouse from a local developer. The news team also previewed new construction that will include a baseball and event stadium. Local residents must be curious about all the construction as the video quickly amassed more than 4,000 views on social media in just its first four days.

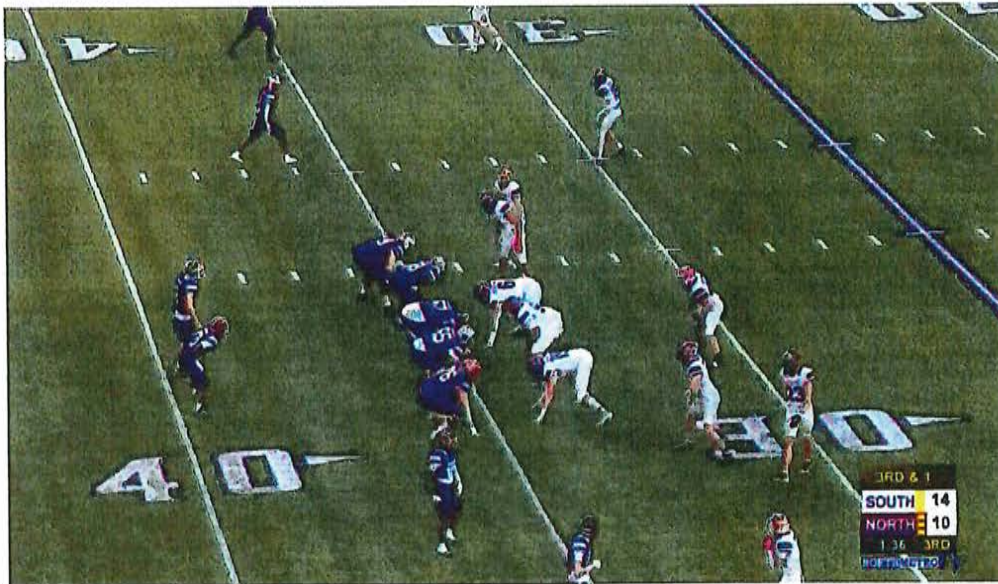
Heroes and Helpers

News Producer Eric Nelson and Municipal Producer Trevor Scholl teamed up for a video about the Heroes and Helpers holiday event. The annual event saw local police officers, first responders, and fire personnel help area children in need with a shopping spree at the Blaine Target. The Blaine Police Department coordinated the event, which provided a great opportunity to show these departments doing what they do best: helping the community.



Minnesota High School All-Star Football Game

Kenton Kipp, Ted Leroux and the NMTV Sports Team were thrilled to cover the 2024 Minnesota High School All-Star Football Game at US Bank Stadium. While the production offered ample technical challenges, the NMTV team rose to the occasion, working with Vikings staff to create an exceptional looking broadcast. Circumstances required the team to use the Vikings' own control room and the staff relished the opportunity. The entire production boasted the North Metro TV logo, offering exposure for our station and for our exceptional sports coverage to viewers across the metro. The game aired on our channel and was streamed free live on NSPN. This was also a for hire production for NSPN, earning the station \$6,000.



City Productions

In addition to assisting with several other videos this month, Municipal Producer Trevor Scholl updated Blaine residents on new improvements and playground equipment coming to three city parks. He also profiled the county Medlink Transportation Program, which assists seniors in need with rides to medical appointments.

Trevor also got a number of projects on the calendar for 2025! He'll be working with the



Blaine Police Department on a retail theft prevention video, visiting the Mary Ann Young Center for a look at Puzzle-palooza, and visiting a Spring Lake Park Lions Club pancake breakfast. He's even starting to look ahead to this summer's Tower Days celebration.

Trevor touches base with contacts on a regular basis and also encourages cities to contact him with ideas for new videos.



Public Access Programs

Title	Producer	Runtime
Christ Lutheran Church Worship (4 episodes)	Chance Amundsen	3 hours 50 minutes
Christ Lutheran Church Worship Message (4 episodes)	Chance Amundsen	2 hours 9 minutes
Glen Cary Lutheran Church (4 episodes)	Vincent Schneider	3 hours 54 minutes
Lord of Life (4 episodes)	Jean Stauffer	3 hours 11 minutes
Lovepower (6 episodes)	Rick Larson	6 hours
Power of Love (6 episodes)	Rick Larson	3 hours
Rice Creek Watershed District Meeting	Emmet Hurley	42 minutes
The Hidden Truth (3 episodes)	Paul Dendy	2 hours 57 minutes
What Does the Bible Say (3 episodes)	George Degidio	1 hour 27 minutes
35 New Programs		27 New Hours



NMTV Staff Full Length Programs

Title	Producer	Runtime
Anoka County Board Meeting (12/17)	TJ Tronson	1 hour 39 minutes
Anoka County Board Meeting (12/3)	TJ Tronson	1 hour 36 minutes
Boys Basketball: Centennial at Blaine (12/5)	Kenton Kipp and Ted Leroux	1 hour 40 minutes
Boys Basketball: Spring Lake Park at Blaine (12/17)	Kenton Kipp and Ted Leroux	1 hour 26 minutes
Centennial High School Choir Concert	Kenton Kipp	2 hours
Girls Basketball: Blaine at Centennial (12/5)	Kenton Kipp	1 hour 28 minutes
Girls Basketball: Blaine at Spring Lake Park (12/17)	Kenton Kipp	1 hour 12 minutes
Minnesota High School Football All-Star Game	Kenton Kipp	2 hours 53 minutes
NMTV News (2 episodes)	Danika Peterson and Eric Nelson	41 minutes
North Metro Telecommunications Commission Meeting (12/18)	TJ Tronson	11 minutes
Sports Den	Ted Leroux	19 minutes
12 New Programs		15 New Hours



City Meetings

Title	Producer	Runtime
Blaine City Council Meeting (12/2)	Trevor Scholl	1 hour
Blaine City Council Workshop (12/2) (Not Televised)	Trevor Scholl	3 hours
Ham Lake City Council Meeting (12/2)	TJ Tronson	34 minutes
Spring Lake Park City Council Meeting (12/2)	Ray Flint	1 hour 55 minutes

Centerville Planning & Zoning Committee Meeting (12/3)	Colin Branch	1 hour 42 minutes
Centerville City Council Meeting (12/5)	Colin Branch	2 hours 4 minutes
Ham Lake Planning & Zoning Committee Meeting (12/9)	Ben Brannon	32 minutes
Lino Lakes City Council Meeting (12/9)	Anne Serwe	47 minutes
Blaine City Council Workshop (12/9) (Not Televised)	TJ Tronson	3 hours 30 minutes
Blaine Planning Commission Meeting (12/10)	TJ Tronson	35 minutes
Circle Pines City Council Meeting (12/10)	Trevor Scholl	51 minutes
Centerville City Council Meeting (12/11)	Colin Branch	2 hours 40 minutes
Lino Lakes Planning & Zoning Committee Meeting (12/11)	Anne Serwe	2 hours 3 minutes
Spring Lake Park City Council Meeting (12/16)	Eric Houston	53 minutes
Ham Lake City Council Meeting (12/16)	Ben Brannon	11 minutes
Blaine City Council & EDA Meeting (12/16)	TJ Tronson	1 hour 50 minutes
Circle Pines City Council Meeting (12/16)	Eric Nelson	14 minutes
Circle Pines Utility Commission Meeting (12/23)	Ray Flint	9 minutes
Circle Pines City Council Meeting (12/23)	Ray Flint	31 minutes
19 New Programs		33 New Hours

If you have any questions or comments regarding this monthly report please contact
Eric Houston (at 763-231-2803 or eric@northmetrotv.com) or Danika Peterson
(at 763-231-2810 or danika@northmetrotv.com).

PUBLIC NOTICE
CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA

TO WHOM IT MAY CONCERN:

Notice is hereby given, That Councilmembers Mahr and Hunt will be attending the January 16, 2025 Council Meeting Via Zoom instead of in person at Lexington City Hall, 9180 Lexington Avenue, Lexington, MN.

The Council Meetings are open to the public.

Mary Vinzant
Deputy Clerk

Councilmember Mahr: Punta Santa Cruz, Mza 1 Lote 4 Sector C Huatulco, MX 70987

Councilmember Hunt: 6245 Columbia Road North Olmsted OH, 44070

POSTED: January 13, 2025

P:\DATA\COUNCIL\2025\Notices\N01132025\Meeting attended via zoom.doc

**CITY OF LEXINGTON
WORKSHOP SYNOPSIS
Thursday, December 19, 2024
Immediately following Council meeting
City Hall**

- 1. Call to Order:** Mayor Grote
- 2. Roll Call:** DeVries – Murphy – Winge - Benson

Vice Mayor Winge called to order the City Council workshop for December 19, 2024, at 7:24 p.m. Councilmembers present: Benson, Devries, and Murphy. Excused Absence: Grote Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director; Kurt Glaser, City Attorney; Steve Winter, City Engineer; Tim Bicknell, MSA Consultants; Amanda Baugh-Buys; various Lexington citizens.

3. Discussion Items:

- A. Discuss Memorial Park Playground Equipment – Rubber Mulch Councilmember Murphy

The Council discussed the email from Brad Dieringer regarding the rubber mulch. They also discussed the Public Playground Safety Handbook by the U.S. Consumer Product Safety Commission and their recommendation on the usage of rubber mulch in public parks.

Amanda Baugh-Buys explained that this rubber mulch is toxic to children and the stuff is rubbing off on our children when they play in it. She added that if this isn't changed in ten years, it will be an environmental hazard, as well. Discussion ensued.

Councilmember Devries stated that when the playground equipment had wood chips underneath the playground equipment and it became moldy; he also added that the City of Blaine uses rubber mulch for their playground equipment.

Vice Mayor Winge asked the Council if we replace it. Councilmember Devries asked if we go back to using sand or other material. Discussion ensued.

The consensus of the Council was that nothing could be done about it in the wintertime, and that they would revisit it in the spring.

- 4. Staff Input**
None.
- 5. Council Input**
None

6. Adjourn

Councilmember Murphy made motion to adjourn the meeting at 7:36 p.m. Councilmember Devries seconded the motion. Motion carried 4-0.

MINUTES
REGULAR PLANNING COMMISSION MEETING
January 14, 2025 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER

A. Roll Call: Chairperson Bautch, Commissioners Thorson, Koch, Murphy

Chairperson Bautch called to order the Regular Planning Commission meeting on January 14, 2025 at 7:00 p.m. Commissioners Present: Michelle Koch, Gloria Murphy, and Ron Thorson. Also present: Bill Petracek, City Administrator.

2. CITIZENS FORUM

No citizens were present to discuss items not on the agenda

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Koch made a motion to approve the agenda as presented. Murphy seconded the motion. Motion carried 4-0.

4. LETTERS AND COMMUNICATION

A. Building Permits for December 2024

No discussion on Letters and Communications.

5. APPROVAL OF PLANNING COMMISSION MINUTES

B. December 10, 2024

Bautch made a motion to approve the December 10, 2024 Planning Commission Minutes as presented. Murphy seconded the motion. Motion carried 4-0.

6. DISCUSSION ITEM:

A. NONE

No discussion items.

7. NOTE COUNCIL MINUTES:

A. December 5, 2024

B. December 19, 2024

No discussion on City Council minutes

8. PLANNING COMMISSION INPUT

Discussion about the open Planning Commission seat. The consensus was to have a discussion at the February meeting about any applications received.

9. ADJOURNMENT

Murphy made a motion to adjourn the meeting at 7:10 p.m. Koch seconded the motion. Motion carried 4-0.

**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
JANUARY 16, 2025– 7:00 P.M.
9180 LEXINGTON AVENUE**

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Benson, Mahr and Hunt
Councilmembers Hunt and Mahr will attend via Zoom

Mayor Murphy called to order the Regular Council meeting for January 16, 2024 at 7:00 p.m. Councilmember's present: Benson, DeVries: Hunt and Mahr attended via Zoom. Hunt joined the meeting at 7:11 p.m. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Representatives from Centennial Lakes Little League Association

3. CITIZENS FORUM

No citizens were present to discuss items not on the agenda

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember DeVries made a motion to approve the amended agenda as typewritten. Councilmember Benson seconded the motion. Roll call vote: DeVries – yes; Benson- yes; Mahr- yes; Murphy- yes Motion carried 4-0.

5. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports 12-18-2024 through 1-7, 2025

No discussion on Letters and Communications

2. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – January 2, 2025

- B. Recommendation to Approve Claims and Bills:

- C. Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

Councilmember Devries made a motion to approve the consent agenda items. Councilmember Benson seconded the motion. Roll call vote: Devries – yes; Benson – yes; Mahr – abstained; Murphy – yes. Motion carried 3-0.

3. ACTION ITEMS:

- A. Second Reading and Recommendation to Approve Ordinance No. 24-01
An Ordinance Regulating Cell Towers

Attorney Glaser provided an overview of Ordinance No. 24.01. Discussion ensued.

Councilmember Mahr made a motion to approve Ordinance No. 24-01 An Ordinance Regulating Cell Towers. Councilmember Benson seconded the motion. Roll call vote: Devries- yes; Benson – yes; Mahr – yes; Murphy – yes. Motion carried 4-0.

- B. First Reading of Ordinance NO. 25-01 An Ordinance for Franchise Extension Agreement

Mayor Murphy provided an explanation of Ordinance No. 25-01. No action was taken.

- C. Recommendation to approve Memorandum of Understanding (MOU) with Centennial Lakes Little League Association

Councilmember Benson made a motion to approve Memorandum of Understanding (MOU) with Centennial Lakes Little League Association. Councilmember Devries seconded the motion. Roll call vote: Devries –yes; Benson – yes; Mahr – yes – Murphy – yes. Motion carried 4-0.

4. MAYOR AND COUNCIL INPUT

No discussion by Mayor Murphy and Council.

5. ADMINISTRATOR INPUT

Petracek discussed the need to have members of Council trained in Local Board of appeals and Equalization. He provided information for the training. Discussion ensued.

Councilmember Hunt joined the meeting via Zoom at 7:10 PM

6. CLOSED SESSION

Mayor Murphy provided an overview for the need to go into closed session.

Councilmember Devries made a motion to go into closed session at 7:11 p.m. pursuant to Minnesota Statute Section 13D.05, subdivision 3(b), and is permitted by the attorney-

client privilege to discuss the pending litigation versus the City of Blaine regarding the interconnected water and sewer systems. Councilmember Mahr seconded the motion. Roll call vote: Devries – yes; Benson- yes; Mahr-yes; Hunt – yes; Murphy-yes. Motion carried 5-0.

- This portion of the meeting is closed pursuant to Minnesota Statute Section 13D.05, subdivision 3(b), and is permitted by the attorney-client privilege to discuss the pending litigation versus the City of Blaine regarding the interconnected water and sewer systems.

Councilmember Benson made a motion to reconvene into open session at 7:33 p.m. Councilmember Devries seconded the motion. Roll call vote: DeVries-yes; Benson-yes; Mahr-yes; Hunt-yes; Murphy-yes. Motion carried 5-0.

7. ADJOURNMENT

Councilmember Benson made motion to adjourn the meeting at 7:33 p.m. Councilmember Devries seconded the motion. Roll call vote: Devres-yes; Benson-yes; Mahr-yes; Hunt-yes; Murphy-yes. Motion carried 5-0.

NO COUNCIL WORKSHOP

/mv

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

(1) Payroll

(2) General and Liquor Payment Recommendations:

(3) Credit card Payments for:

Total Payments and Withdrawals Approval	\$ 283,069.16
---	---------------

Checks	15564 through	15578	\$	33,444.75
ACH	2025007 through	2025008	\$	17,463.11
Total Payments			\$	<u>50,907.86</u>

***Check Detail Register©**

Batch: 02062025 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 4M FUND					
52489	02/06/25	AMAZON CAPITAL SERVICES			
E 101-41500-200		Office Supplies	\$68.68	11F4-N7KV-	OFFICE SUPPLIES
E 101-42260-404		Repair Machinery/Equipm	\$463.98	1JMN-HK44-	TRUCK EQUIPMENT - FIRE DEPT
E 101-42260-210		Operating Supplies	\$27.96	1M3P-7NM3-	OPERATING SUPPLIES - FIRE DEPT
E 101-41500-200		Office Supplies	\$41.33	1V4Y-14HF-	OFFICE SUPPLIES
E 101-42260-218		Medical/First Aid Supplies	\$145.38	1Y9N-GWJD-	MEDICAL SUPPLIES - FIRE DEPT
E 101-42260-210		Operating Supplies	\$472.60	1Y9N-GWJD-	CO MONITORS - FIRE DEPT
		Total	\$1,219.93		
52490	02/06/25	AMERICAN BOTTLING COMPANY			
E 609-00000-254		Miscellaneous Purchase	\$191.49	4850202851	
		Total	\$191.49		
52491	02/06/25	ANOKA COUNTY TREASURY			
E 101-41900-329		Cable/Internet	\$75.00	B250113X	JAN 2025 FIBER OPTIC
E 101-42260-329		Cable/Internet	\$75.00	B250113X	JAN 2025 FIBER OPTIC
E 101-43100-329		Cable/Internet	\$45.00	B250113X	JAN 2025 FIBER OPTIC
E 101-45200-329		Cable/Internet	\$30.00	B250113X	JAN 2025 FIBER OPTIC
		Total	\$225.00		
52492	02/06/25	ARTISAN BEER COMPANY			
E 609-00000-252		Beer Purchase	\$252.90	3739570	
E 609-00000-252		Beer Purchase	\$33.85	3739571	
E 609-00000-252		Beer Purchase	\$692.35	3741142	
G 609-20202		Accounts Payable - Resal	(\$46.20)	410434	
E 609-00000-252		Beer Purchase	(\$34.56)	411842	
E 609-00000-252		Beer Purchase	(\$245.34)	411944	
		Total	\$653.00		
52493	02/06/25	BADGER METER INC			
E 730-00000-309		EDP, Software and Desig	\$176.61	80183425	JAN 2025 CELLULAR BACKHAUL
		Total	\$176.61		
52494	02/06/25	BARREL THEORY BEER COMPANY			
E 609-00000-252		Beer Purchase	\$353.00	5813	
		Total	\$353.00		
52495	02/06/25	BELLBOY CORPORATION			
G 609-20202		Accounts Payable - Resal	\$30.50	0109089400.	
E 609-00000-210		Operating Supplies	\$558.55	0109372600	
E 609-00000-251		Liquor Purchase	\$133.00	0206414800	
		Total	\$722.05		
52496	02/06/25	BERNICK'S			
E 609-00000-260		THC For Resale	\$83.04	10311107	
E 609-00000-252		Beer Purchase	\$759.65	10311108	
E 609-00000-252		Beer Purchase	(\$30.00)	10311109	
E 609-00000-260		THC For Resale	\$83.04	10313512	
E 609-00000-252		Beer Purchase	\$526.95	10313513	

***Check Detail Register©**

Batch: 02062025 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$1,422.68		
52497	02/06/25	BIFFS			
E 101-45200-418		Other Rentals	\$196.00	INV234811	JAN 2025 RENTALS - LEXINGTON CITY PARK
Total			\$196.00		
52498	02/06/25	BREAKTHRU BEVERAGE MN			
E 609-00000-254		Miscellaneous Purchase	\$98.90	119626180	
E 609-00000-251		Liquor Purchase	\$1,450.10	119626181	
E 609-00000-251		Liquor Purchase	\$1,513.70	119722235	
E 609-00000-253		Wine Purchase	\$703.25	119722236	
E 609-00000-253		Wine Purchase	\$194.90	119722237	
Total			\$3,960.85		
52499	02/06/25	BUSINESS ESSENTIALS			
E 101-41500-200		Office Supplies	\$122.21	WO-1330151	OFFICE SUPPLIES
Total			\$122.21		
52500	02/06/25	CAPITOL BEVERAGE SALES			
G 609-20202		Accounts Payable - Resal	\$499.35	3075861	
G 609-20202		Accounts Payable - Resal	(\$524.60)	3075862	
E 609-00000-252		Beer Purchase	\$3,409.90	3084753	
E 609-00000-254		Miscellaneous Purchase	\$35.50	3084753	
E 609-00000-260		THC For Resale	\$63.80	3084753	
E 609-00000-252		Beer Purchase	\$6,506.40	3087372	
E 609-00000-254		Miscellaneous Purchase	\$29.50	3087372	
E 609-00000-251		Liquor Purchase	\$164.50	3087372	
Total			\$10,184.35		
52501	02/06/25	CENTENNIAL LAKES PD			
E 101-42110-230		Contracted Services	\$82,266.08		FEB 2025 MONTHLY POLICE SERVICES
Total			\$82,266.08		
52502	02/06/25	CINTAS			
E 609-00000-255		Linen	\$109.09	4218040573	MAT SERVICE
Total			\$109.09		
52503	02/06/25	CRYSTEEL TRUCK EQUIPMENT			
E 101-43100-404		Repair Machinery/Equipm	\$1,107.00	FP198281	REPAIR PARTS - PW
Total			\$1,107.00		
52504	02/06/25	DAHLHEIMER BEVERAGE LLC			
E 609-00000-260		THC For Resale	\$685.50	2378288	
E 609-00000-252		Beer Purchase	\$12,301.10	2378289	
E 609-00000-252		Beer Purchase	(\$76.80)	2378324	
E 609-00000-260		THC For Resale	\$90.00	2382982	
E 609-00000-252		Beer Purchase	\$8,840.27	2382983	
E 609-00000-252		Beer Purchase	(\$194.40)	2383486	
Total			\$21,645.67		
52505	02/06/25	LEXINGTON LEASED HOUSING			

***Check Detail Register©**

Batch: 02062025 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 320-46300-470		Tax Increments	\$79,384.50		2ND HALF 2024 PAYMENT
		Total	\$79,384.50		
52506	02/06/25	ENERGY MECHANICAL SERVICES INC			
E 609-00000-401		Repair Buildings	\$762.00	6911	HVAC REPAIRS - MLS
		Total	\$762.00		
52507	02/06/25	FASTENAL			
E 101-43100-210		Operating Supplies	\$171.52	MNSPR2006	OPERATING SUPPLIES - PW
		Total	\$171.52		
52508	02/06/25	FLAHERTYS HAPPY TYME COMPANY			
E 609-00000-254		Miscellaneous Purchase	\$598.00	5685	
		Total	\$598.00		
52509	02/06/25	GLOBAL RESERVE DISTRIBUTION			
E 609-00000-260		THC For Resale	\$527.20	ORD-14472	
		Total	\$527.20		
52510	02/06/25	HAWKINS INC			
E 730-00000-216		Chemicals	\$40.00	6960210	
		Total	\$40.00		
52511	02/06/25	HOHENSTEINS INC			
E 609-00000-260		THC For Resale	\$507.00	786955	
E 609-00000-252		Beer Purchase	\$1,322.00	786956	
E 609-00000-260		THC For Resale	\$178.50	788811	
E 609-00000-252		Beer Purchase	\$1,031.40	788812	
		Total	\$3,038.90		
52512	02/06/25	INSIGHT BREWING COMPANY			
E 609-00000-252		Beer Purchase	(\$4.05)	21201	
E 609-00000-260		THC For Resale	\$307.50	21201	
		Total	\$303.45		
52513	02/06/25	INVICTUS BREWING CO.			
E 609-00000-252		Beer Purchase	\$110.00	9355	
		Total	\$110.00		
52514	02/06/25	JOHNSON BROTHERS LIQUOR			
G 609-20202		Accounts Payable - Resal	(\$3.33)	119099	
G 609-20202		Accounts Payable - Resal	(\$28.66)	119100	
G 609-20202		Accounts Payable - Resal	(\$21.00)	119101	
E 609-00000-251		Liquor Purchase	\$3,543.42	2707731	
E 609-00000-253		Wine Purchase	\$2,128.35	2707732	
E 609-00000-254		Miscellaneous Purchase	\$41.40	2707733	
E 609-00000-260		THC For Resale	\$225.70	2707734	
E 609-00000-251		Liquor Purchase	\$2,103.90	2712217	
E 609-00000-253		Wine Purchase	\$840.40	2712218	
E 609-00000-254		Miscellaneous Purchase	\$49.40	2712219	
E 609-00000-260		THC For Resale	\$443.40	2712220	

City of Lexington

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Batch: 02062025 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-251		Liquor Purchase	\$3,116.40	2712221	
		Total	\$12,439.38		
52515	02/06/25	CITY OF LEXINGTON			
G 101-20200		Accounts Payable	\$1,046.20		4TH QTR 2024 UTILITIES
G 651-20200		Accounts Payable	\$19.95		4TH QTR 2024 UTILITIES
G 730-20200		Accounts Payable	\$89.71		4TH QTR 2024 UTILITIES
G 770-20200		Accounts Payable	\$89.71		4TH QTR 2024 UTILITIES
G 609-20200		Accounts Payable	\$357.24		4TH QTR 2024 UTILITIES
		Total	\$1,602.81		
52516	02/06/25	M. AMUNDSON LLP			
E 609-00000-256		Tobacco Products For Re	\$2,062.08	396572	
E 609-00000-254		Miscellaneous Purchase	\$24.00	396572	
E 609-00000-256		Tobacco Products For Re	\$1,926.41	396934	
E 609-00000-254		Miscellaneous Purchase	\$47.97	396934	
		Total	\$4,060.46		
52517	02/06/25	MEGA BEER			
E 609-00000-252		Beer Purchase	\$170.10	IN-20468	
		Total	\$170.10		
52518	02/06/25	METRO SALES, INC.			
E 101-41500-350		Print/Binding	\$78.00	INV2695070	JAN 2025 COPIER CONTRACT
		Total	\$78.00		
52519	02/06/25	AUL SPECIAL PAY TRUST			
G 101-21716		Other Retirement	\$50.00		JAN 2025 EMPLOYEE CONTRIBUTIONS
		Total	\$50.00		
52520	02/06/25	MKL, LLC			
E 101-41500-400		General Maintenance	\$100.00	02062025	WEEK ENDING 01/18/25
E 101-41500-400		General Maintenance	\$100.00	02062025	WEEK ENDING 01/25/25
E 101-41500-400		General Maintenance	\$100.00	02062025	WEEK ENDING 02/01/25
		Total	\$300.00		
52521	02/06/25	MN DNR ECO-WATERS			
G 730-21000		Due to Other Govts	\$1,263.73		2024 WATER USE PERMIT
		Total	\$1,263.73		
52522	02/06/25	MOOSE LAKE BREWING CO. LLC			
E 609-00000-252		Beer Purchase	\$160.00	SB4-007	
		Total	\$160.00		
52523	02/06/25	MSA PROFESSIONAL SERVICES INC			
G 101-22055		AT&T Escrow	\$2,590.00	012949	AT&T CELL TOWER
		Total	\$2,590.00		
52524	02/06/25	NCPERS GROUP LIFE INS.			
G 101-21724		Life Insurance	\$80.00	58680002202	FEB 2025 PREMIUM
		Total	\$80.00		

***Check Detail Register©**

Batch: 02062025 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
52525	02/06/25	NEW FRANCE WINE COMPANY			
E 609-00000-253		Wine Purchase	\$213.00	236119	
E 609-00000-260		THC For Resale	\$104.50	236119	
		Total	\$317.50		
52526	02/06/25	O'CONNELL, ZACHARY			
G 101-20200		Accounts Payable	\$33.46		CLEANING SUPPLIES
		Total	\$33.46		
52527	02/06/25	PAUSTIS & SONS			
E 609-00000-253		Wine Purchase	\$302.50	257108	
		Total	\$302.50		
52528	02/06/25	BILL PETRACEK			
E 101-41500-205		Mileage Reimbursement	\$200.00		MARCH 2025
E 101-41500-321		Telephone	\$100.00		MARCH 2025
		Total	\$300.00		
52529	02/06/25	PHILLIPS WINE AND SPIRITS INC			
E 609-00000-251		Liquor Purchase	\$2,144.35	5912796	
E 609-00000-253		Wine Purchase	\$67.55	5912797	
E 609-00000-260		THC For Resale	\$384.20	5912798	
E 609-00000-251		Liquor Purchase	\$2,646.30	6916252	
E 609-00000-253		Wine Purchase	\$1,153.02	6916253	
E 609-00000-253		Wine Purchase	\$201.52	6916254	
		Total	\$6,596.94		
52530	02/06/25	RED BULL DISTRIBUTION CO.			
E 609-00000-254		Miscellaneous Purchase	\$397.51	2022756680	
		Total	\$397.51		
52531	02/06/25	SHAMROCK GROUP, INC.			
E 609-00000-257		Ice For Resale	\$169.06	3112652	
		Total	\$169.06		
52532	02/06/25	SMALL LOT MN			
E 609-00000-251		Liquor Purchase	\$593.98	MN87071	
		Total	\$593.98		
52533	02/06/25	SOUTHERN GLAZER'S OF MN			
E 609-00000-251		Liquor Purchase	\$2,657.69	2578401	
E 609-00000-254		Miscellaneous Purchase	\$144.68	2578402	
E 609-00000-253		Wine Purchase	\$514.18	2578403	
E 609-00000-251		Liquor Purchase	\$2,522.82	2580914	
E 609-00000-253		Wine Purchase	\$929.32	2580915	
		Total	\$6,768.69		
52534	02/06/25	STEEL TOE BREWING, LLC			
E 609-00000-252		Beer Purchase	\$294.00	58798	
		Total	\$294.00		

***Check Detail Register©**

Batch: 02062025 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
52535	02/06/25	WALTERS RECYCLING & REFUSE			
E 101-41500-384		Refuse/Garbage Disposal	\$87.34	8482080	JAN 2025 SERVICE
E 101-43100-384		Refuse/Garbage Disposal	\$60.04	8482080	JAN 2025 SERVICE
E 101-45200-384		Refuse/Garbage Disposal	\$60.04	8482080	JAN 2025 SERVICE
E 651-00000-384		Refuse/Garbage Disposal	\$11.44	8482080	JAN 2025 SERVICE
E 730-00000-384		Refuse/Garbage Disposal	\$77.20	8482080	JAN 2025 SERVICE
E 770-00000-384		Refuse/Garbage Disposal	\$77.20	8482080	JAN 2025 SERVICE
E 609-00000-384		Refuse/Garbage Disposal	\$146.92	8482080	JAN 2025 SERVICE
		Total	\$520.18		
		10100	\$248,578.88		

Fund Summary

<u>10100 4M FUND</u>	
101 GENERAL FUND	\$89,992.82
320 TIF #3	\$79,384.50
609 MUNICIPAL LIQUOR FUND	\$77,356.01
651 STORM WATER FUND	\$31.39
730 WATER FUND	\$1,647.25
770 SEWER FUND	\$166.91
	\$248,578.88

Report Criteria:

Report type: Summary

Check Number	Check Issue Date	Payee	Amount
15504	01/15/2025	QUILL LLC	133.03- V
15564	01/15/2025	QUILL LLC	39.94
15565	01/23/2025	Amazon Capital Services	40.30
15566	01/23/2025	ANOKA CO TREASURY OFFICE	24,844.00
15567	01/23/2025	ANOKA COUNTY ATTORNEY	937.10
15568	01/23/2025	ASPEN MILLS, INC	293.42
15569	01/23/2025	CITY OF CENTERVILLE	310.50
15570	01/23/2025	CITY OF LEXINGTON	2,619.00
15571	01/23/2025	CONNEXUS ENERGY	1,873.28
15572	01/23/2025	GEORGE'S INC	80.00
15573	01/23/2025	MIDWAY FORD INC	652.00
15574	01/23/2025	OFFICE OF MN IT SERVICES	44.60
15575	01/23/2025	O'Leary Auto Body	1,405.53
15576	01/23/2025	O'REILLY AUTOMOTIVE, INC	49.06
15577	01/23/2025	QUILL LLC	129.75
15578	01/23/2025	STATE OF MINNESOTA	259.30
2025007	01/23/2025	HealthPartners, Inc.	17,382.91
2025008	01/23/2025	HealthPartners, Inc.	80.20
Grand Totals:			50,907.86

M = Manual Check, V = Void Check

City of Lexington
***Cash Balances**

Current Period December 2024

Fund	2024 Begin Balance	Receipts	Disbursements	Transfers		JE Payroll	Balance
				Rec/Disb	Journal Entries		
10100.4M FUND							
101 GENERAL FUND	\$1,638,123.75	\$2,332,171.81	\$1,958,875.52	\$0.00	(\$135,474.47)	(\$111,846.17)	\$1,764,099.40
220 LOVELL BUILDING	\$612,667.15	\$0.00	\$0.00	\$0.00	\$32,842.53	\$0.00	\$645,509.68
229 ARPA FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310 CAPITAL PROJEC	\$956,202.64	\$412,578.34	\$232,644.43	\$0.00	(\$138,374.76)	\$0.00	\$997,761.79
320 TIF #3	\$75,790.98	\$176,410.00	\$157,779.41	\$0.00	\$871.51	\$0.00	\$95,293.08
330 WATER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
360 05 STREET-EDGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
370 SEWER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATIO	\$59,787.39	\$0.00	\$12,884.16	\$0.00	\$3,147.40	\$0.00	\$50,050.63
417 17 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
418 LAKE DRIVE PROJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
419 19 JACKSON AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
421 2021 STREET IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
422 2022 STREET IMP	\$71,448.17	\$3,186.16	\$0.00	\$0.00	\$3,903.63	\$0.00	\$78,537.96
423 2023 STREET IMP	\$2,693.91	\$11,226.44	\$788.34	\$0.00	\$358.68	\$0.00	\$13,490.69
424 2024 STREET IMP	\$0.00	\$12,400.55	\$181,892.74	\$0.00	\$208,750.97	\$0.00	\$39,258.78
430 12 HAMLINE AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
435 13 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
440 15 STREET IMPRO	\$16,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,500.00
445 16 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
551 16 NORTH METRO	\$0.00	\$4,121.75	\$4,121.75	\$0.00	\$0.00	\$0.00	\$0.00
585 04 STREET-OAK L	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
591 14 STREET-VARIO	\$135,193.79	\$52,363.39	\$60,478.98	\$0.00	\$5,100.85	\$0.00	\$132,179.05
592 15 STREET-VARIO	\$317,275.49	\$108,949.46	\$106,275.00	\$0.00	\$13,560.70	\$0.00	\$333,510.65
599 POLICE BUILDING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
609 MUNICIPAL LIQUO	\$633,087.99	\$1,222.96	\$2,972,564.77	\$0.00	\$3,410,327.35	(\$491,229.41)	\$580,844.12
625 FARMERS MARKE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
650 PROPERTY MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
651 STORM WATER F	(\$95,664.22)	\$101,981.92	\$35,768.07	\$0.00	\$0.00	(\$22,633.33)	(\$52,083.70)
730 WATER FUND	\$420,648.06	\$287,148.91	\$177,612.41	\$0.00	\$18,167.39	(\$97,554.43)	\$450,797.52
770 SEWER FUND	\$1,096,294.15	\$329,752.45	\$321,140.96	\$0.00	\$53,863.34	(\$87,994.22)	\$1,070,774.76
	\$5,940,049.25	\$3,833,514.14	\$6,222,826.54	\$0.00	\$3,477,045.12	(\$811,257.56)	\$6,216,524.41

City of Lexington
***Fund Summary -**
Budget to Actual©
 December 2024

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	2024 YTD Budget	December MTD Amount	2024 YTD Amount	2024 YTD Balance	2024 % YTD Budget
FUND 101 GENERAL FUND					
Revenue	\$2,466,901.35	\$653,227.28	\$2,419,210.86	\$47,690.49	98.07%
Expenditure	\$2,466,901.36	\$251,442.61	\$2,221,898.20	\$245,003.16	90.07%
		\$401,784.67	\$197,312.66		
FUND 310 CAPITAL PROJECTS					
Revenue	\$389,624.62	\$68,958.81	\$418,328.39	-\$28,703.77	107.37%
Expenditure	\$511,000.00	\$6,780.00	\$421,868.69	\$89,131.31	82.56%
		\$62,178.81	-\$3,540.30		
FUND 320 TIF #3					
Revenue	\$190,351.00	\$89,076.51	\$177,281.51	\$13,069.49	93.13%
Expenditure	\$269,381.10	\$0.00	\$157,779.41	\$111,601.69	58.57%
		\$89,076.51	\$19,502.10		
FUND 405 PARK DEDICATION FEE FUND					
Revenue	\$0.00	\$3,147.40	\$3,147.40	-\$3,147.40	0.00%
Expenditure	\$50,000.00	\$12,884.16	\$12,884.16	\$37,115.84	25.77%
		-\$9,736.76	-\$9,736.76		
FUND 422 2022 STREET IMPROVEMENTS					
Revenue	\$4,196.22	\$4,432.19	\$7,089.79	-\$2,893.57	168.96%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$4,432.19	\$7,089.79		
FUND 423 2023 STREET IMPROVEMENTS					
Revenue	\$4,649.30	\$2,496.40	\$11,585.12	-\$6,935.82	249.18%
Expenditure	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
		\$2,496.40	\$11,585.12		
FUND 424 2024 STREET IMPROVEMENTS					
Revenue	\$201,500.00	\$9,181.62	\$221,151.52	-\$19,651.52	109.75%
Expenditure	\$201,500.00	\$0.00	\$181,892.74	\$19,607.26	90.27%
		\$9,181.62	\$39,258.78		
FUND 551 16 NORTH METRO GO					
Revenue	\$4,121.75	\$0.00	\$4,121.75	\$0.00	100.00%
Expenditure	\$4,121.75	\$0.00	\$4,121.75	\$0.00	100.00%
		\$0.00	\$0.00		
FUND 591 14 STREET-VARIOUS					
Revenue	\$58,120.19	\$24,638.66	\$56,887.58	\$1,232.61	97.88%
Expenditure	\$60,478.98	\$0.00	\$60,478.98	\$0.00	100.00%
		\$24,638.66	-\$3,591.40		
FUND 592 15 STREET-VARIOUS					
Revenue	\$101,669.58	\$57,313.63	\$121,704.28	-\$20,034.70	119.71%
Expenditure	\$106,275.00	\$0.00	\$106,275.00	\$0.00	100.00%
		\$57,313.63	\$15,429.28		

City of Lexington
***Fund Summary -**
Budget to Actual©
 December 2024

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	2024 YTD Budget	December MTD Amount	2024 YTD Amount	2024 YTD Balance	2024 % YTD Budget
FUND 609 MUNICIPAL LIQUOR FUND					
Revenue	\$3,696,000.00	\$420,997.85	\$3,652,283.58	\$43,716.42	98.82%
Expenditure	\$3,696,000.00	\$411,325.76	\$3,535,176.47	\$160,823.53	95.65%
		\$9,672.09	\$117,107.11		
FUND 651 STORM WATER FUND					
Revenue	\$95,569.00	\$29,092.53	\$107,180.49	-\$11,611.49	112.15%
Expenditure	\$95,569.30	\$3,032.42	\$51,863.78	\$43,705.52	54.27%
		\$26,060.11	\$55,316.71		
FUND 730 WATER FUND					
Revenue	\$286,530.00	\$90,700.80	\$314,625.62	-\$28,095.62	109.81%
Expenditure	\$286,529.96	\$20,390.81	\$246,855.64	\$39,674.32	86.15%
		\$70,309.99	\$67,769.98		
FUND 770 SEWER FUND					
Revenue	\$297,500.00	\$137,749.53	\$404,236.70	-\$106,736.70	135.88%
Expenditure	\$473,810.96	\$14,022.68	\$399,408.17	\$74,402.79	84.30%
		\$123,726.85	\$4,828.53		
Report Total		\$871,134.77	\$518,331.60		



January 7, 2025

TO: THE CITY OF LEXINGTON

RE: APPROVAL OF FIVE YEAR EXTENSION TO THE CURRENT COMCAST CABLE FRANCHISE

Enclosed, please find for the council's review and approval the ordinance extending the city's current Comcast Cable Franchise for five years.

This ordinance preserves all of the provisions of the current franchise, as well as:

- The January 29, 1996, Memorandum of Understanding (MOU)
- The 1997 Resolution Transferring Community Television Programming Responsibilities from Group W of the North Central Suburbs, d/b/a Meredith Cable to the North Central
- The Franchise Settlement Agreement dated December 17, 2014

The ordinance was drafted by Commission Attorney Mike Bradley. Comcast has already reviewed and approved this ordinance. Since the current cable franchise was granted by an ordinance, we are recommending that the extension also be granted by an ordinance. The City may amend the form of the ordinance to conform to the City's ordinance practice and the City should follow the City's normal ordinance process to adopt the ordinance. We do not anticipate any objections to the ordinance.

Recommendation:

That the City adopt the Ordinance as recommended by the Telecommunications Commission and the Operations Committee.

I want to thank the Commission directors, staff, and the Operations Committee for their efforts in securing this important and beneficial franchise extension. Please reach out to the NMTC Interim Co-Executive Directors if you have any questions about this ordinance or about the franchise in general.

Sincerely,

A handwritten signature in black ink that reads "Barbara Goodboe-Bisschoff". The signature is written in a cursive, flowing style.

Barbara Goodboe-Bisschoff
Chair, North Metro Telecommunications Commission

Enc.

12520 Polk St NE, Blaine, MN 55434-3148 Phone: (763) 780-8241 Fax: (763) 780-8242

Blaine • Centerville • Circle Pines • Ham Lake • Lexington • Lino Lakes • Spring Lake Park

CITY OF LEXINGTON

ORDINANCE NO. 25-01

FRANCHISE EXTENSION AGREEMENT

THIS AGREEMENT, effective upon passage and acceptance, between the City of Lexington, Minnesota (the “City”), and Comcast of Minnesota, Inc., a Minnesota corporation (“Comcast”).

WHEREAS, the City granted Comcast a non-exclusive franchise to construct, operate and maintain a cable television system through a cable television franchise ordinance accepted and agreed upon by Comcast (the “Franchise”);

WHEREAS, the City, is a member of the North Metro Telecommunications Commission (the “Commission”);

WHEREAS, Comcast and the Commission are parties to (1) a Memorandum of Understanding (MOU) dated January 29, 1996; (2) the 1997 Resolution Transferring Community Television Programming Responsibilities from Group W of the North Central Suburbs, d/b/a Meredith Cable to the North Central; and (3) the Franchise Settlement Agreement dated December 17, 2014 (collectively the “Agreements”);

WHEREAS, the term of the Franchise expired on or about December 31, 2020, and Comcast continued to operate under the terms and conditions of the Franchise; and

WHEREAS, the parties desire to extend the current Franchise and Agreements.

NOW, THEREFORE, THE CITY OF LEXINGTON ORDAINS AS FOLLOWS:

Section 1. Section 2.4 of the Franchise is hereby amended by extending the term of such Franchise through and including June 30, 2030. The Parties do not waive any rights under Section 626 of the Federal Cable Act and agree that Grantee shall not be required to file an additional Section 626 Letter to preserve its rights to formal proceedings under the Franchise.

Section 2. Except as specifically modified hereby, the Franchise shall remain in full force and effect.

Section 3. Neither party waives any rights under law as a result of agreeing to this Franchise extension.

Section 4. The Agreements shall remain effective so long as Comcast, including any successors or assigns, continues to operate under the Franchise, including as it may be extended pending the completion of the renewal process. Neither the Commission nor Comcast may terminate the Agreements prior to renewal.

Passed and adopted this _____ day of _____ 2025.

CITY OF LEXINGTON

Mike Murphy, Mayor

ATTEST

Bill Petracek, City Administrator

APPROVED AS TO FORM

City Attorney

ACCEPTANCE BY COMCAST

Comcast agrees to the terms and conditions of this Ordinance and Franchise Extension Agreement.

COMCAST OF MINNESOTA, INC.

Kalyn Hove
Title: Regional Senior Vice President, Comcast Midwest Region
Date: _____

ACCEPTANCE BY NORTH METRO TELECOMMUNICATIONS COMMISSION

NORTH METRO TELECOMMUNICATIONS COMMISSION

Commission Chair
Date: _____



Mayor Mike Murphy, Lexington City Council Members, and Park Board Members
Lexington City Hall
9180 Lexington Avenue
Lexington, MN 55014

Dear Mayor Murphy, Bill Petracek, Council Members, and Park Board Members:

The generous facility use granted in the past by the city of Lexington is greatly appreciated by Centennial Lakes Little League. The use of the fields at Lexington Memorial Park has continually improved our programs and allowed us to hold special events for the youth in Lexington and surrounding communities. Without the use of the fields at Lexington Memorial Park, we would have to turn away youth from our program as we would be unable to accommodate the number of children who want to participate.

Our organization would again like to reserve the ball fields at Lexington Memorial Park for the 2025 spring, summer, and fall season beginning April 1st through the end of September, 2025. This would include all fields (1 through 5); Monday through Friday, from approximately 4:00pm until 10:00pm, with the weekend schedules to be determined and submitted before the season begins. As in previous years, Centennial Lakes Little League will be responsible for the clean-up of all fields throughout the season. We will send you a copy of our game schedules as soon as they are printed in April.

In addition, our organization will host the Fastpitch Softball State tournaments for the 2025 season. The tournaments will be hosted at Lexington Memorial Park in June & July. We also may have the opportunity of hosting a National Tournament which would be held late July. Similarly, we plan to host Fastpitch Softball Fall League on Saturdays and Sundays in August and September.

Our park clean-up day is scheduled for Monday, April 21st, 2025 with a back-up date of Tuesday, April 22nd, 2025. We invite the Mayor and the members of the Park Board and Council to stop by your fields and meet our volunteers cleaning and raking the fields.

Sincerely,

Patrick Mahr, President
Centennial Lakes Little League
(763) 780-3836