

AGENDA
REGULAR PLANNING COMMISSION MEETING
February 12, 2019 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER
 - A. Roll Call: Chairperson VanderBloomer, Commissioners Bautch, Thorson, Koch and Murphy
2. CITIZENS FORUM
3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS
4. LETTERS AND COMMUNICATION
5. Building Permits for January 2019 pg. 1-2
6. APPROVAL OF PLANNING COMMISSION MINUTES
 - A. January 8, 2019 pg. 3-4
7. DISCUSSION ITEM:
 - A. Discuss Parking & Allowable Outdoor Storage Ordinance Options pg. 5-12
8. NOTE COUNCIL MINUTES:
 - A. January 3, 2019 pg. 13-15
 - B. January 17, 2019 pg. 16-18
9. PLANNING COMMISSION INPUT
10. ADJOURNMENT

City of Lexington
Permits Issued & Fees Report - Detail by Address
Issued Date From: 1/1/2019 To: 1/31/2019
Permit Type: All Property Type: All Construction Type: All
Include YTD: Yes Status: Not Voided

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: Building													
Permit Kind: Residential New Construction													
2019-00002	01/08/2019	4051 FLOWERFIELD RD	0		160,000.00	1,745.57	1,134.62	80.00		1	2,485.00		5,874.19
Permit Kind: Residential Remodel													
2019-00007	01/17/2019	9128 JACKSON AVE	0		25,000.00	513.74	333.93	12.50					860.17
Permit Type: Building - Totals													
			Period	2	0	185,000.00	2,259.31	1,468.55	92.50	1	2,485.00		6,734.36
			YTD	2	0	185,000.00	2,259.31	1,468.55	92.50	1	2,485.00		6,734.36
Permit Type: Mechanical													
Permit Kind: Residential Remodel													
2019-00009	01/18/2019	9550 ASPEN AVE	0			80.00		2.00					82.00
2019-00005	01/14/2019	4041 FLOWERFIELD RD	0			40.00		1.00					41.00
2019-00001	01/02/2019	9128 JACKSON AVE	0			40.00		1.00					41.00
Permit Type: Mechanical - Totals													
			Period	3	0	160.00		4.00					164.00
			YTD	3	0	160.00		4.00					164.00
Permit Type: Plumbing													
Permit Kind: Residential Remodel													
2019-00003	01/09/2019	9551 ASPEN AVE	0			40.00		1.00					41.00
2019-00006	01/14/2019	4041 FLOWERFIELD RD	0			40.00		1.00					41.00
2019-00008	01/17/2019	9128 JACKSON AVE	0			240.00		6.00					475.00
2019-00004	01/14/2019	8885 NAPLES ST	0			40.00		1.00					41.00

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: Plumbing - Totals													
			Period	4	0	360.00		9.00					598.00
			YTD	4	0	360.00		9.00					598.00
Report Total													
			Period	9	0	2,779.31	1,468.55	105.50		1	2,485.00		7,496.36
			YTD	9	0	2,779.31	1,468.55	105.50		1	2,485.00		7,496.36

MINUTES
REGULAR PLANNING COMMISSION MEETING
January 8, 2019 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER

- A. Roll Call: Chairperson VanderBloomer, Commissioners Bautch, Thorson, Koch and Murphy

Chairperson Vanderbloomer called to order the Regular Planning Commission meeting on January 8, 2018 at 7:02 p.m. Commissioners Present: John Bautch, Michelle Koch, Gloria Murphy, and Ron Thorson. Also present: John Hughes, Councilmember; Bill Petracek, City Administrator; Kurt Glaser, City Attorney.

2. CITIZENS FORUM

No citizens were present to address the Planning Commission on items not on the agenda

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Bautch made a motion to approve the agenda as typewritten. Murphy seconded the motion. Motion carried 5-0.

4. LETTERS AND COMMUNICATION

- A. Building Permits for December 2018

No discussion on December building permits.

5. APPROVAL OF PLANNING COMMISSION MINUTES

- A. December 11, 2018

Koch made a motion to approve the December 11, 2018 minutes. Thorson seconded the motion. Motion carried 5-0.

6. DISCUSSION ITEM:

- A. Recreational Camping Vehicle Parking

Attorney Glaser explained the need to revise the recreational camping vehicle parking ordinance. He stated that our ordinances need to address the "stuff in the yard" that clutter our properties in Lexington. He gave examples of fish houses, snowmobiles, trailers, boats, garbage and debris, etc. Discussion ensued.

Glaser suggested to the Commission of condensing the ordinances in the code book that address recreational camping vehicle parking for ease of enforcement. Discussion ensued.

Vanderbloomer asked Glaser to draft a condensed version of the recreational camping vehicle parking ordinance and make suggestions based on other cities ordinances, and how they address these issues. Discussion ensued.

Petracek stated he would have this item on the next agenda for discussion. No action was taken.

7. NOTE COUNCIL MINUTES:

- A. December 6, 2018
- B. December 20, 2018

Discussion about the City Council addressing snowmobile regulations in Lexington at their December workshop. Petracek stated no changes were suggested for the ordinance, but he was directed to have public works place signs in various locations to state that snowmobiles are only allowed on city streets. Petracek added those signs have been ordered and should be installed in a month or so. Discussion ensued.

Bautch asked about the temporary subdivision for the Ephesians Development. Glaser explained the potential need due to the financing issues the Ephesians has been having. Discussion ensued.

8. PLANNING COMMISSION INPUT

Thorson discussed his neighbor's garage that has junk, mattresses, etc in the front of his property. Discussion ensued.

Vanderbloomer asked if "no parking" signs on the east side of the street on Hamline Ave. could be installed. Petracek stated he would have a discussion with staff for consideration.

Petracek gave an update on the potential development on Paster Properties. Discussion ensued.

9. ADJOURNMENT

Koch made a motion to adjourn at 8:05 p.m. Thorson seconded the motion. Motion carried 5-0.

Memorandum

TO: Planning & Zoning Commission
FROM: Kurt Glaser, City Attorney
DATE: 02/07/2019
RE: For Discussion

Allowable Outdoor Storage Theories

SUMMARY: Staff's research on this topic revealed endless options for governing outdoor storage. We thought it best to continue this topic for discussion among Commission members in order to fine tune ideas for drafting a proposed Ordinance. Below are three prevailing strategies showing how the City could govern outdoor storage. These are ideas to discuss at your next meeting. What do you think?

PARKING & ALLOWABLE OUTDOOR STORAGE

The following requirements for parking and allowable outdoor storage apply to residential properties: (R-1, R-2, R-3, R-4, R-5, M-1, M-2). No motorized vehicle or recreational vehicle shall be parked or stored outside of a structure on a residential parcel unless authorized by this Section. Please refer to the attached diagram illustrating parking and storage requirements.

OPTION #1

This option blends vehicle parking with allowable outdoor storage of large items.

Front Yard and Corner Side Yard

Parking of currently licensed and operable vehicles, recreational vehicles and trailers permitted on paved driveways only. No other storage or parking is permitted.

Side Yard

Storage of currently licensed and operable passenger cars, recreational vehicles, trailers, toppers and fish houses is permitted if side yard setback is met (*5 feet to 10 feet* depending on zoning district).

Rear Yard (on "grass")

Storage is limited to currently licensed and operable recreational vehicles, trailers, toppers, fish houses, and one passenger sized collector vehicle, as defined by state statute. The collector vehicle must be licensed and appear operable. All stored items must be screened from all sides by six (6) foot high 100% opaque fence (fence permit required). The collector vehicle may not

be stored in rear yard for more than two (2) years. All vehicles parked in rear yard must meet required driveway setbacks.

Rear Yard (on driveway)

Passenger vehicle parking is permitted in the rear yard if a paved driveway extends to a detached garage that serves as the sole garage for the residence.

Vehicle Weight Restrictions

No vehicles in excess of 12,000 lb. (GVW) are permitted in residential areas or multiuse areas.

OPTION #2

Same criteria above, except that allowable outdoor storage is limited to a percentage of useable open space on a parcel. This allows larger parcels to have more storage than smaller parcels. Note: The Lex Code defines, "Open Space" as "any open area not covered by structure or paving."

Allowable Outdoor Storage Restrictions

Allowable Outdoor Storage (currently licensed and operable recreational vehicles, trailers, toppers fish houses, collector vehicles) is limited to 20% of open space per parcel. Storage must be contained in one contiguous area. Anoka County GIS may be used to calculate open space per parcel.

OPTION #3

Same criteria as above, except that allowable outdoor storage is limited to a specific number of items stored on a parcel.

Allowable Outdoor Storage Restrictions

Allowable Outdoor Storage is limited to any two, of the following: currently licensed and operable recreational vehicles, trailers, toppers, fish houses, collector vehicles.

DEFINITIONS

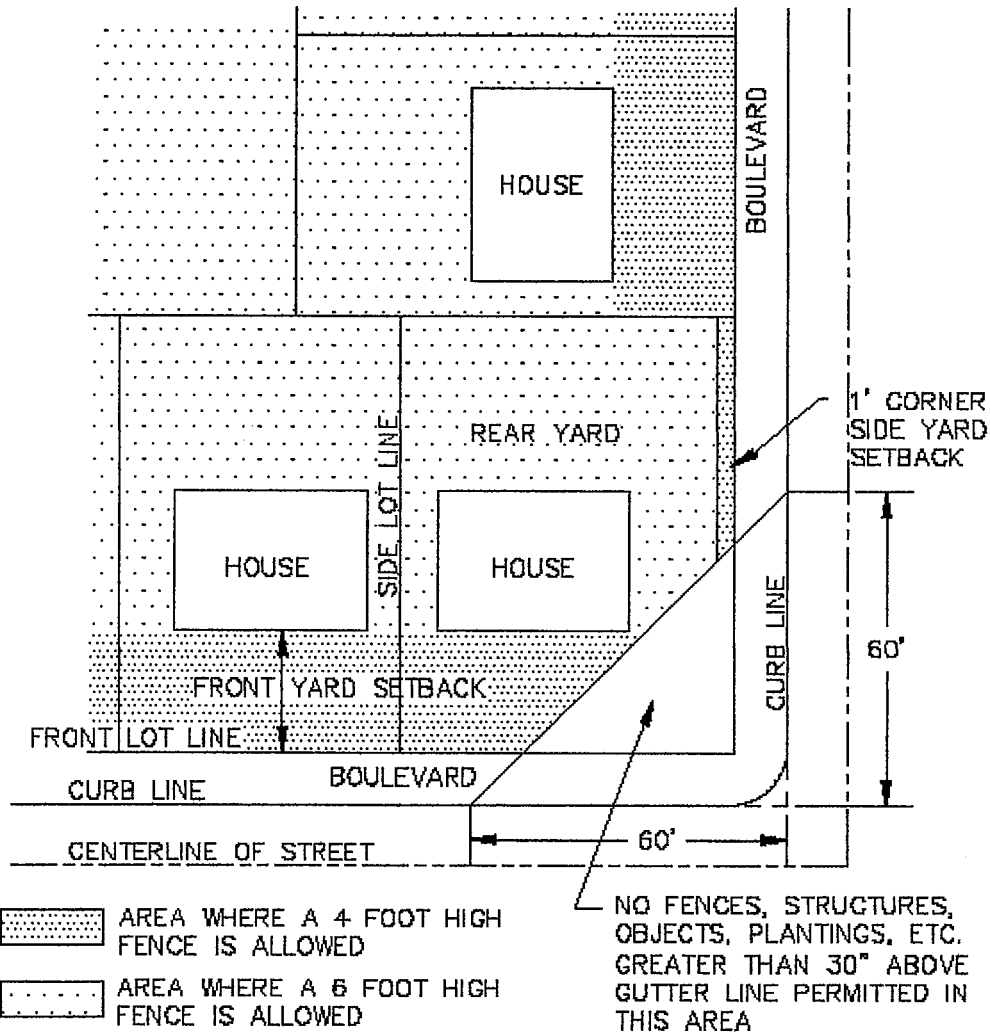
- A. "Recreational vehicle" – The following are considered Recreational Vehicles:

- a. Motor vehicles and trailers which include living quarters designed for temporary accommodation; or,
- b. Mobile vehicles used for recreational purposes capable of being towed or being self-propelled, including but not limited to boats, watercraft, snowmobiles, or all-terrain vehicles.
- c. A recreational vehicle does not include a manufactured home, construction trailer, or any other vehicle or trailer designed for permanent habitation as evidenced by its capability for a permanent connection to a water, sewer or electricity service.

B. **“Trailer”** - an unpowered vehicle capable of being towed by another.

C. **“Fish house”** - A shelter, generally used for ice fishing or fish spearing, commonly known as an ice shelter, dark house, fish house, or wheelhouse, otherwise requiring a license from the State. These shelters include any shelter ever licensed for use when taking fish from public waters. **[NOTE: The State DNR issues licenses for Fish houses.]**

IT IS THE HOMEOWNER'S RESPONSIBILITY TO VERIFY
SPECIFIC ZONING REQUIREMENTS OR NEIGHBORHOOD
COVENANTS WHICH MAY IMPACT YOUR PROJECT.



Date: 03/08/2007

FENCE SETBACKS

Plate No. CS-1



STANDARD DETAIL PLATE

City of Blaine - Community Standards

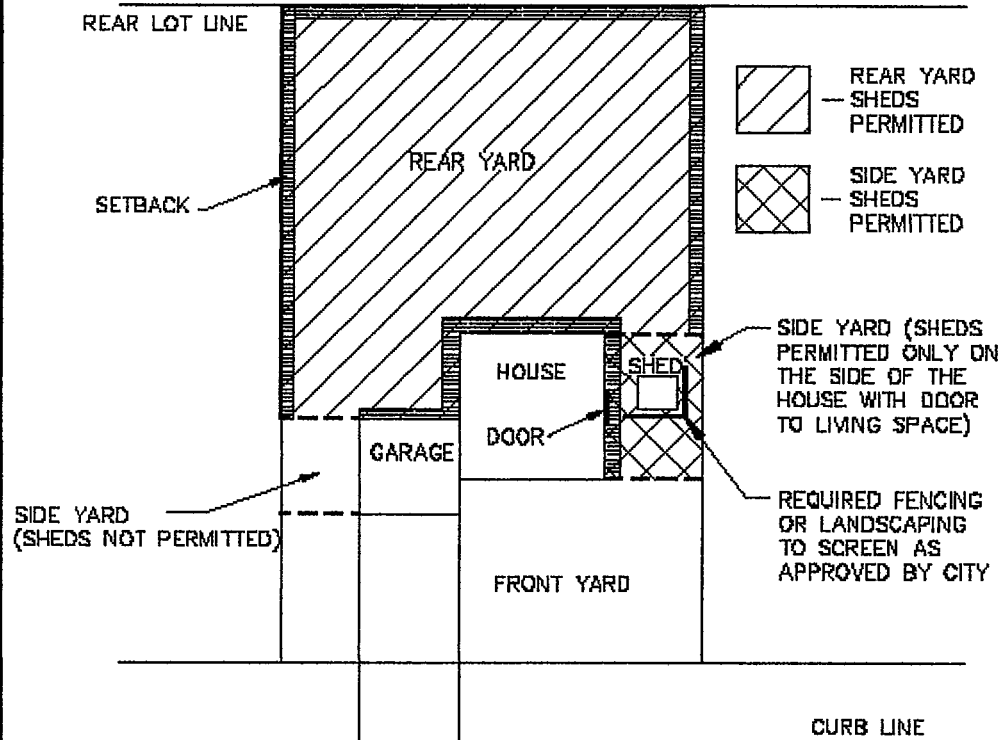
10501 Town Square Drive NE, Blaine, Minnesota 55449

(763)785-6178

Fax (763)785-6189

IT IS THE HOMEOWNER'S RESPONSIBILITY TO VERIFY SPECIFIC ZONING REQUIREMENTS OR NEIGHBORHOOD COVENANTS WHICH MAY IMPACT YOUR PROJECT.

SHEDS IN SIDE OR REAR YARD EASEMENTS MUST BE APPROVED BY THE ENGINEERING DEPARTMENT. SHEDS IN SIDE OR REAR YARD EASEMENTS SHALL NOT HAVE A CONCRETE FLOOR.



SHED SETBACKS: _____ **CENTERLINE OF STREET**

- ONE (1) FOOT FROM PROPERTY LINE (ONLY IN R-1) WITH SHEDS LESS THAN 120 SQ.FT.
- FIVE (5) FEET FROM PROPERTY LINE
- SIX (6) FEET FROM HOUSE
- THREE (3) FEET FROM GARAGE
- NO SHEDS PERMITTED IN ZONING DISTRICT R-1B.

RESIDENTIAL SHED LOCATION

Date: 3/09/2007

Plate No. CS-2



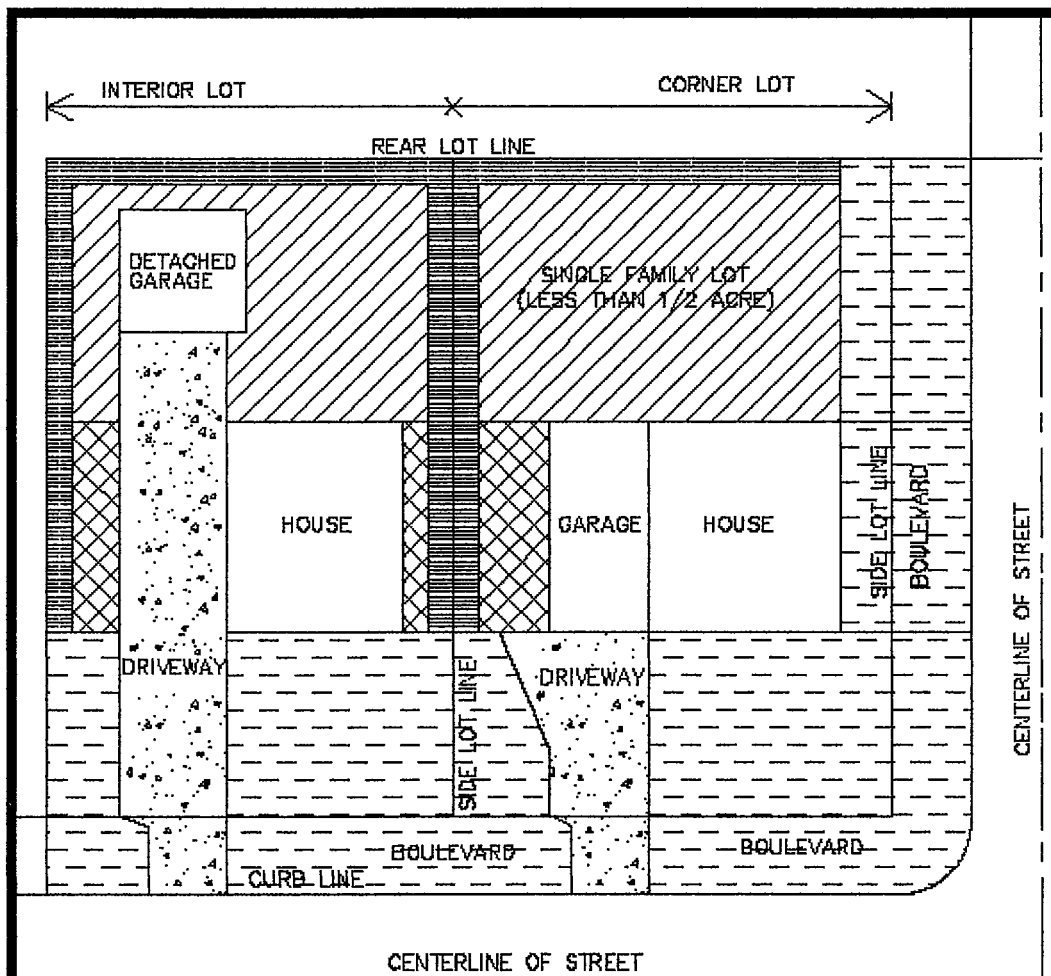
STANDARD DETAIL PLATE

City of Blaine - Community Standards





10851 Town Square Drive NE, Blaine, Minnesota 55448

(763)706-6173

Fax (763)706-6139



NOTES

-  - Front yard : All vehicles & trailers need to be on paved driveway. See driveway standard for size requirements.
-  - Side yard : Vehicle & trailer parking allowed on grass.
-  - Rear yard : Recreational vehicles (RV's, snowmobiles, truck toppers, campers, etc.) can be stored on grass.
-  - Setback : 3 or 5 feet depending on zoning district

Parking in rear yard allowed if paved driveway extends to detached garage.
Vehicles must be stored on driveway surface.

Date: 3/09/2007 **PARKING STANDARDS** Plate No. CS-3



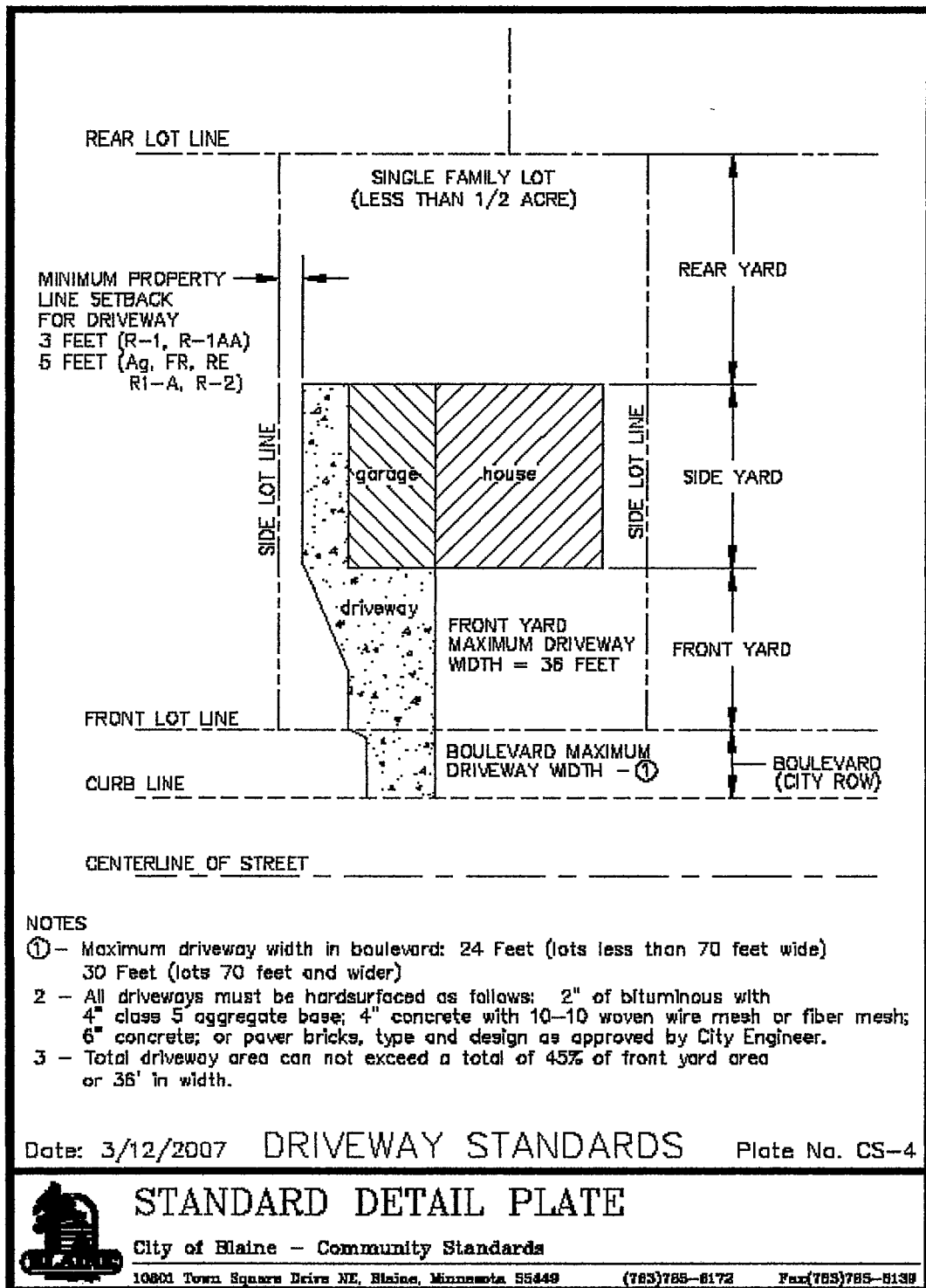
STANDARD DETAIL PLATE

City of Blaine - Community Standards

10801 Town Square Drive NE, Blaine, Minnesota 55449

(763)755-5172

Fax(763)755-5139

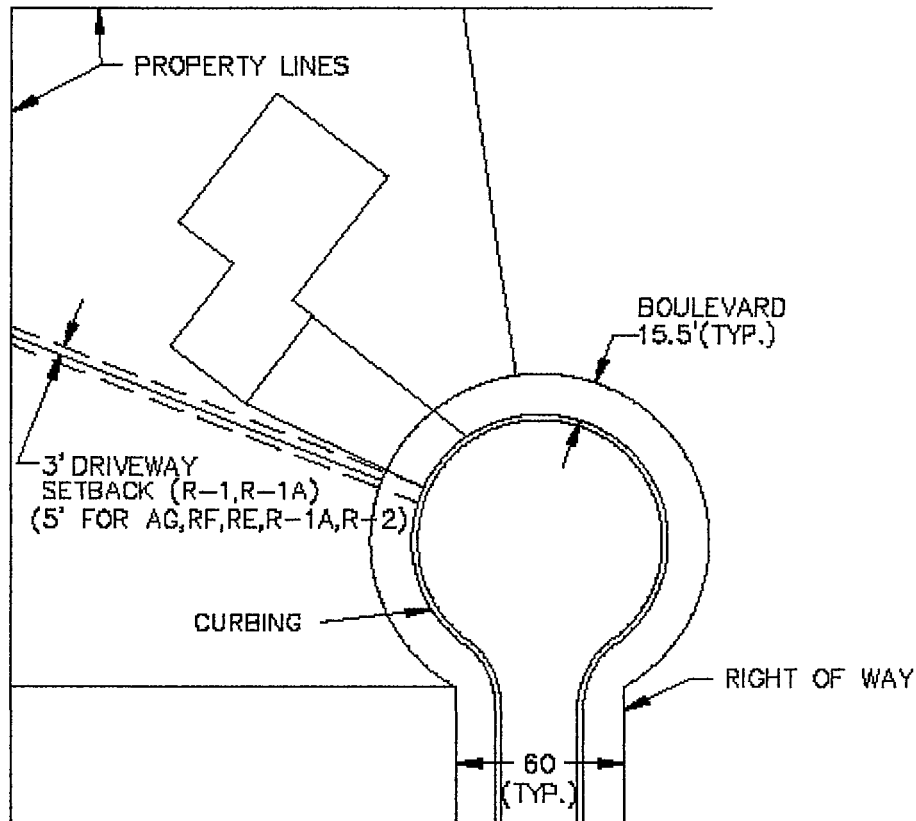


RESIDENTIAL DRIVEWAY NOTES:

- Minimum width = 12', maximum width = 30' (lots 70' and greater)
maximum for lots under 70' shall be 24'.
- Minimum slope = 3%, maximum slope = 10%.
- Driveway shall be constructed of one of the following:
 - 2" bituminous wear with 4" Class 5 aggregate base;
 - 4" concrete with 10-10 woven wire mesh, or fibermesh
 - 6" concrete; or
 - paver bricks, type and design as approved by Engineering Department.
- Drainage swales on property lines must be maintained.

RURAL DRIVEWAY NOTES:

- First 35' from paved city street must be paved as above.
- Remaining driveway must be a minimum 10' feet wide and meet a 5 ton design to within 100' of any structure.



Date: 03/12/2007

DRIVEWAY LOCATION

Plate No. CS-5



STANDARD DETAIL PLATE

City of Blaine - Community Standards

10801 Town Square Drive NE, Blaine, Minnesota 55448

(763) 785-6178

Fax (763) 785-6189

**Unapproved minutes
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
JANUARY 3, 2019 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. SWEARING IN CEREMONY

- A. Mayor Kurth
- B. Councilmember Hughes
- C. Councilmember DeVries

City Administrator Petracek swore in Mayor Kurth, Councilmember Hughes, and Councilmember Devries.

2. CALL TO ORDER: – Mayor Kurth

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

Mayor Kurth called to order the Regular City Council meeting for January 3, 2019 at 7:10 p.m. Councilmember's present: Devries, Harris, Hughes, and Murphy.

Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; and Chris Galiov, Finance Director; Quad Press Reporter.

3. CITIZENS FORUM

No citizens were present to address the council on items not on the agenda

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Devries made a motion to approve the agenda as typewritten. Councilmember Murphy seconded the motion. Motion carried 5-0.

5. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Harris) – *No report given. Meeting in the spring. No report.*
- B. Cable Commission (Councilmember Murphy) – *No report given. No meeting in December*
- C. City Administrator (Bill Petracek) – *Petracek explained that Roseville IT will be cutting over the City's phone system to their system on January 21st, which is Martin Luther King Day. Discussion ensued.*

6. LETTERS AND COMMUNICATIONS:

- A. Lakes Police Department Media Reports
 - 12-12-18 – 12-18-18
- B. Council Workshop meeting minutes – December 20, 2018
- C. Anoka County – January, National Radon Month

No discussion on letters and communications.

7. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – December 20, 2018
- B. Recommendation to Approve Claims and Bills:
Check #'s 13608 through 13608
Check #'s 44319 through 44367
Check #'s 44368 through 44384
Check #'s 12358 through 12374
Check #'s 12375 through 12383

Councilmember Murphy made a motion to approve the consent agenda items. Councilmember Hughes seconded the motion. Motion carried 5-0.

8. ACTION ITEMS:

- A. Recommendation to approve Resolution NO. 19-01 A Resolution Naming
Appointees for 2019

Councilmember Devries made a motion to approve Resolution NO. 19-01 A Resolution Naming Appointees for 2019 with corrections to the Planning & Zoning section and Airport Commission section. Councilmember Harris seconded the motion. Motion carried 5-0.

- B. Recommendation to approve Resolution NO. 19-02 A Resolution Adopting
Fee Schedule

Petracek explained the addition of a fee for a Planned Unit Development and the increased fees to the Sewer and Water Connections for new residential and commercial construction. Discussion ensued.

Councilmember Harris made a motion to approve Resolution NO. 19-02 A Resolution Adopting Fee Schedule. Councilmember Murphy seconded the motion. Motion carried 5-0.

- C. Recommendation to approve Resolution NO. 19-03 A Resolution Establishing
Procedures Relating To Compliance With Reimbursement Bond Regulations
Under The Internal Revenue Code

Councilmember Harris made a motion to approve Resolution NO. 19-03 A Resolution Establishing Procedures Relating To Compliance With Reimbursement Bond Regulations Under The Internal Revenue Code. Councilmember Hughes seconded the motion. Motion carried 5-0.

- D. Recommendation to approve Resolution NO. 19-04 A Resolution Authorizing Signatories For The City Of Lexington Financial Accounts And Checks And Granting Finance Director Access To The City's Financial Account For The Year 2019

Councilmember Harris made a motion to approve Resolution NO. 19-04 A Resolution Authorizing Signatories For The City Of Lexington Financial Accounts And Checks And Granting Finance Director Access To The City's Financial Account For The Year 2019. Councilmember Devries seconded the motion. Motion carried 5-0.

9. MAYOR AND COUNCIL INPUT

Hughes asked about the 2019 meeting calendar. Mayor Kurth stated that the fire department meeting schedule was wrong. Discussion ensued. Petracek stated he would talk to Mary Vinzant and have the schedule revised.

Mayor Kurth gave an overview of the "Santa Around Town" event. Discussion ensued.

10. ADJOURNMENT

Councilmember Hughes made motion to adjourn the meeting at 7:21 p.m. Councilmember Devries seconded the motion. Motion carried 5-0.

**Unapproved minutes
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
JANUARY 17, 2019 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. CALL TO ORDER: – Mayor Kurth

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

*Mayor Kurth called to order the Regular City Council meeting for January 17, 2019 at 7:00 p.m.
Councilmember's present: Devries, Harris, Hughes, and Murphy.*

Also Present: Bill Petracek, City Administrator and Chris Galiov, Finance Director.

2. CITIZENS FORUM

No citizens were present to address the City Council on items not on the agenda.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

*Councilmember Devries made a motion to approve the amended agenda as typewritten.
Councilmember Murphy seconded the motion. Motion carried 5-0.*

4. LETTERS AND COMMUNICATIONS:

- A. Lakes Police Department Media Reports
- 12-19-18 - 12 -23-18
 - 12-28-18 – 01-01-19
- B. Planning & Zoning meeting minutes – January 8, 2019
- C. 2019 meeting calendar – Revised
- D. NorthMetro TV Reports

Councilmember Harris asked questions about the Planning & Zoning minutes. Harris questioned the need to discuss the ordinances about recreational vehicles and “stuff in the yard.” Petracek explained that Attorney Glaser is trying to simplify the ordinances that regulate “stuff in the yard” for ease of enforcement. Discussion ensued.

Harris also asked about the discussion that P & Z had about parking on Hamline Ave. Petracek explained that P & Z questioned the City allowing parking on the eastside of Hamline Ave. He added that following his discussions with public works and the city engineer, it will not change. He stated that the purpose of Hamline Ave. reconstruction was to slow down traffic, and allowing parking on the eastside of the

Hamline Ave. allows on street parking and less parking on residential property, as well as slow down traffic. He explained that the restrictions on Hamline Ave. are doing exactly what was intended to do – slow down traffic. Discussion ensued.

5. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – January 3, 2019
- B. Recommendation to Approve Claims and Bills:
Check #'s 13609 - 13610
Check #'s 44385 - 44438
Check #'s 12398 - 12414

Councilmember Harris made a motion to approve the consent agenda items. Councilmember Devries seconded the motion. Motion carried 5-0.

6. ACTION ITEMS:

- A. Recommendation to approve the 2019 Memorandum of Understanding (MOU) with Centennial Lakes Little League for the use of Memorial Park

Councilmember Harris made a motion to approve the 2019 Memorandum of Understanding (MOU) with Centennial Lakes Little League for the use of Memorial Park. Councilmember Murphy seconded the motion. Motion carried 5-0.

- B. Recommendation to approve the 2019 Contract for Animal Control Services with Otter Lake Care Center.

Councilmember Murphy made a motion to approve the 2019 Contract for Animal Control Services with Otter Lake Care Center. Councilmember Harris seconded the motion. Motion carried 5-0.

- C. Recommendation to approve Logo 1(C) - to be used for opacity on the City of Lexington's letterhead

Councilmember Devries made a motion to approve Logo 1(C) - to be used for opacity on the City of Lexington's letterhead and to be placed on City vehicles. Councilmember Harris seconded the motion. Motion carried 5-0.

- D. Recommendation to approve Logo 3 (C) as the new City of Lexington's City logo.

Councilmember Hughes made a motion to approve Logo 3 (C) as the new City of Lexington's City logo with "Minnesota" in cursive. Councilmember Devries seconded the motion. Motion carried 5-0.

- E. Recommendation to approve single use Sunday Liquor License (Beer & Wine) for Bistro LaRoux for Super Bowl Sunday

Councilmember Devries made a motion to approve single use Sunday Liquor License (Beer & Wine) for Bistro LaRoux for Super Bowl Sunday. Councilmember Harris seconded the motion. Motion carried 5-0.

7. MAYOR AND COUNCIL INPUT

Mayor Kurth asked that an item be placed on the next workshop to discuss the new logo's placement and discuss the City of Lexington emblem in the City Council chambers.

Councilmember Devries stated that the south highway drive in front of P & N auto sales lot is turned the wrong direction.

Mayor Kurth announced that the hockey rink is open for use.

8. ADMINISTRATOR INPUT

Petracek informed the Council that he received a phone call from Howard Paster, Jr. on Wednesday, and was told that Paster Properties has a signed Letter of Intent with a Norhart Development for their property behind Northway Mall. Mr. Paster explained to Petracek that the type of multi-family development is what they were hoping for when they put the property up for sale and remodeled Northway Mall. Petracek added that he anticipates discussion with the developer in the coming months. Discussion ensued.

Petracek also explained that city staff had to declare Conrad Kessler's house uninhabitable. Mr. Kessler is living with friends and family at this time, and is working with his social worker to find better a better living situation. Petracek explained that he will not be allowed back in the house until the garage is torn down and the house is cleaned up to the building inspector's specifications. Discussion ensued.

9. ADJOURNMENT

Councilmember Devries made motion to adjourn the meeting at 7:38 p.m. Councilmember Murphy seconded the motion. Motion carried 5-0.

****No Workshop due to lack of items for discussion**