

AGENDA
REGULAR PLANNING COMMISSION MEETING
November 14, 2017 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER
 - A. Roll Call: Chairperson Olsson, Commissioners Bautch, O'Neil, Thorson and Vanderbloomer
2. CITIZENS FORUM
3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS
4. LETTERS AND COMMUNICATION
5. Building Permits for October 2017 pg. 1-3
6. APPROVAL OF PLANNING COMMISSION MINUTES
 - A. October 10, 2017 pg. 4-6
7. DISCUSSION ITEM:
 - A. Discuss Comprehensive Plan draft
 - B. Discuss 2018 meeting dates (August meeting falls on Primary Election Day) pg. 7-9
8. NOTE COUNCIL MINUTES:
 - A. October 5, 2017 pg. 10-11
 - B. October 19, 2017 pg. 12-15
9. PLANNING COMMISSION INPUT
10. ADJOURNMENT

City of Lexington
Permits Issued & Fees Report - Detail by Address
Issued Date From: 10/1/2017 To: 10/31/2017
Permit Type: All Property Type: All Construction Type: All
Include YTD: Yes Status: Not Voided

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: Building													
Permit Kind: Commercial Remodel													
Permit Kind: Commercial Roofing													
Permit Kind: Commercial Sign - Permanent													
Permit Kind: Residential Accessory Building													
Permit Kind: Residential Addition													
017-00107	10/06/2017	Residential Deck/Porch 8990 ARONA AVE	0		7,500.00	201.28	130.83	3.75					335.86
Permit Kind: Residential Demolition													
Permit Kind: Residential Inspection Fee													
Permit Kind: Residential New Construction													
Permit Kind: Residential Remodel													
Permit Kind: Residential Repair													
Permit Kind: Residential Roofing													
017-00111	10/16/2017	8854 ARONA AVE	0		9,000.00	145.00		1.00					146.00
017-00106	10/03/2017	9551 ASPEN AVE	0		5,000.00	145.00		1.00					146.00
017-00115	10/18/2017	9015 DUNLAP AVE	0		17,850.00	145.00		1.00					146.00
017-00109	10/09/2017	3846 EDGEWOOD RD	0		9,000.00	145.00		1.00					146.00
017-00120	10/25/2017	3901 FLOWERFIELD RD	0		0.00	145.00		1.00					146.00
017-00113	10/16/2017	9164 LEXINGTON AVE	0		5,500.00	145.00		1.00					146.00
017-00108	10/05/2017	3812 LOVELL RD	0		6,500.00	145.00		1.00					146.00
Permit Kind: Residential Siding													
017-00116	10/18/2017	3801 FLOWERFIELD RD	0		27,000.00	145.00		1.00					146.00
017-00103	10/02/2017	3991 LOVELL RD	0		5,600.00	145.00		1.00					146.00

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: Building - Totals													
	Period		10	0	92,950.00	1,506.28	130.83	12.75					1,649.86
	YTD		75	0	997,155.21	16,438.03	5,385.39	335.94					22,159.36
Permit Type: Fire													
Permit Kind: Commercial Fire Alarm													
Permit Kind: Commercial Fire Suppression													
Permit Type: Fire - Totals													
	Period		0										
	YTD		2	0	1,200.00	114.07		0.60					114.67
Permit Type: Mechanical													
Permit Kind: Commercial Furnace/Water Heater													
Permit Kind: Commercial Remodel													
Permit Kind: Public Remodel													
Permit Kind: Residential Furnace/Water Heater													
2017-00105	10/02/2017	9521 HAMLIN AVE		0		80.00		2.00					82.00
2017-00119	10/24/2017	9533 HAMLIN AVE		0		40.00		1.00					41.00
Permit Kind: Residential Repair													
2017-00112	10/16/2017	9480 DUNLAP AVE		0		40.00		1.00					41.00
Permit Type: Mechanical - Totals													
	Period		3	0		160.00		4.00					164.00
	YTD		19	0	49,564.00	1,711.28	312.00	32.00					2,055.28
Permit Type: Plumbing													
Permit Kind: Commercial Remodel													

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: Plumbing													
Permit Kind: Residential Furnace/Water Heater													
Permit Kind: Residential Remodel													
Permit Kind: Residential Repair													
2017-00117	10/20/2017	9327 HAMLINE AVE	0					1.00					101.00
Permit Type: Plumbing - Totals													
	Period		1	0				1.00					101.00
	YTD		6	0	40,000.00	995.00		25.00					1,120.00
Permit Type: Zoning													
Permit Kind: Commercial Sign - Permanent													
Permit Kind: Residential Driveway													
2017-00110	10/10/2017	9051 DUNLAP AVE		0		60.00							60.00
2017-00122	10/31/2017	9311 GRIGGS AVE		0		60.00							60.00
2017-00114	10/17/2017	9460 GRIGGS AVE		0		60.00							60.00
2017-00104	10/02/2017	8927 HAMLINE AVE		0		60.00							60.00
2017-00121	10/25/2017	8901 S HIGHWAY DR		0		60.00							60.00
Permit Kind: Residential Fence/Wall < 6 FT													
2017-00118	10/20/2017	8990 ARONA AVE		0		60.00							60.00
Permit Type: Zoning - Totals													
	Period		6	0		360.00							360.00
	YTD		19	0		1,145.00							1,145.00
Report Total													
	Period		20	0	\$92,950.00	2,026.28	130.83	17.75					2,274.86
	YTD		121	0	\$1,087,919.21	20,403.38	5,697.39	393.54					26,594.31

Minutes
REGULAR PLANNING COMMISSION MEETING
October 10, 2017 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER

- A. Roll Call: Chairperson Olsson, Commissioners Bautch, O'Neil, Thorson and Vanderbloomer

Vice Chairperson O'Neill called to order the Regular Planning Commission meeting on October 10, 2017 at 7:00 p.m. Commissioners Present: John Bautch, Ron Thorson, and Mark Vanderbloomer. Excused absence: Chris Olsson. Also present: John Hughes, Councilmember; Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Representatives from DinkyTown Rentals, LLC.; Lexington Citizens: John Wheeler, Jason Walker, Heidi and Jason Haakinson.

2. CITIZENS FORUM

No citizens were present to address the Commission on items not on the agenda.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

A motion was made by Bautch to approve the agenda as typewritten. Thorson seconded the motion. Motion carried 4-0.

4. LETTERS AND COMMUNICATION

- A. Building Permits for September 2017

No discussion on Letters and Communications

5. APPROVAL OF PLANNING COMMISSION MINUTES

- A. September 12, 2017

A motion was made by O'Neill to approve the September 12, 2017 Planning Commission minutes with corrections made to a statement made by Commissioner Bautch. Bautch seconded the motion. Motion carried 4-0.

6. DISCUSSION ITEM:

- A. Discuss Planned Unit Development for parcels (P.I.D. Numbers 35-21-23-13-0032; 35-31-23-13-0034; 35-31-23-13-0051; 35-31-23-13-0054) subject to Conditional Use Permit, the future combination of project parcels and vacation of adjoining portion of DuWayne Avenue

Petracek explained the purpose for the discussion and the fact that the City Council approved the rezoning of the properties, as well as overturned the Planning Commission's recommendation to form the Planned Unit Development (PUD) by approving the PUD. He added that it has been sent back to P & Z to work with the developer to formulate the restrictions to be incorporated into the PUD and conditional use permit for the proposed development.

Attorney Glaser discussed the development of the conditions for the PUD and conditional use permit. Discussion ensued.

Bautch asked why DinkyTown Rentals stated that the proposal they presented at the September Planning Commission meeting was an "all or nothing" proposal. Glen Rank, DinkyTown Rentals, apologized for that statement and didn't mean to disrespect the Commission, but he added at the time, the proposal on the table was the best they could do with the financing in place. He also stated he needed to have a discussion with the owner's – Tim and Karen Harmsen – before they could make any changes to the development. They also needed to take on an outside investor in order for them to make the new proposal work. Discussion ensued.

Mr. Rank continued by providing an overview of the proposed development and the changes coming from the City Council meeting. He also provided an explanation to the meeting that DinkyTown Rentals had had with the abutting property owners and the solutions that evolved for the proposed development. Discussion ensued.

Ken Piper, Tanek Architects, provided a Powerpoint presentation of the newly proposed "Ephesians Development" and the changes that were discussed with the City Council. Discussion ensued.

Michael Keenan, Landscape Architect, stated he met with the adjacent property owners, as well, to come up with landscaping solutions for buffering and screening their properties from the Ephesians development. Keenan presented a Powerpoint presentation on the proposed landscaping schematic. Discussion ensued.

O'Neill asked DinkyTown Rentals about how they intend to market the units when completed, the rents that will be charged, and any fluctuation based on the occupancy levels and the economy. Mr. Rank stated that DinkyTown Rentals has zero vacancies in any of their properties because they do not have a lot of transient activity. He added that they work very hard to screen their applicants and ensure there are not a lot of vacancies; they have a manager on sight 24/7, which helps maintain their properties, as well.

O'Neill asked about any restrictions on the number of people allowed in each unity. Mr. Rank stated that they have occupancy restrictions in their lease agreement. Rank added that DinkyTown Rentals builds their properties to manage, not to sell. Discussion ensued.

Glaser stated he would take the information from the citizen meetings and the P & Z meeting and formulate the restrictions for the PUD and conditional use permit. He will

have everything ready for the Planning Commission's approval for the November 14 meeting. Discussion ensued.

No action taken.

7. NOTE COUNCIL MINUTES:

- A. September 7, 2017
- B. September 21, 2017

Bautch asked about the Council approving the final set of plans for Lake Drive project. Petracek stated that the plans on the wall of the Council chambers were approved. Discussion ensued.

8. PLANNING COMMISSION INPUT

No input from the Planning Commission.

9. ADJOURNMENT

Bautch made a motion to adjourn at 8:30 p.m. Thorson seconded the motion. Motion carried 4-0.

Draft

CITY OF LEXINGTON 2018 SCHEDULE OF MEETING DATES



REGULAR COUNCIL MEETINGS

(*) Unless otherwise noted.

Regular Council Meetings will be held the first and third Thursday of each month in the Council Chambers commencing at 7:00 P.M.

January 4th & 18th
February 1st & 15th
March 1st & 15th
April 5th & 19th
May 3rd & 17th
June 7th & 21st

July 5th & 19th
August 2nd & 16th
September 6th & 20th
October 4th & 18th
November 1st & 15th
December 6th & 20th



REGULAR COUNCIL WORKSHOP MEETINGS

(*) Unless otherwise noted.

Regular Mayor/Council Workshop Meetings will be held the third Thursday of the month in the Council Chambers immediately following the Regular Council meeting.

January 18th
February 15th
March 15th
April 19th
May 17th
June 21st

July 19th
August 16th
September 20th
October 18th
November 15th
December 20th



PLANNING COMMISSION MEETINGS

(*) Unless otherwise noted.

Regular Planning Commission Meetings will be held the second Tuesday of each month in the Council Chambers commencing at 7:00 P.M.

January 9th
February 13th
March 13th
April 10th
May 8th
June 12th

July 10th
August 14th
September 11th
October 9th
* November (No Meeting)
December 11th

Draft



PARK BOARD MEETINGS

(*) Unless otherwise noted.

Regular Park Board Meetings will be held on the first Monday of each month in the Council Chambers commencing at **6:30 P.M.**

* January 8th
February 6th
March 6th
April 3rd
May 1st
June 4th

July 2nd
August 6th
* September 10th
October 1st
November 5th
* December (**No Meeting**)

THESE MEETINGS WILL COMMENCE AT CITY HALL. A TOUR OF THE FOLLOWING LOCATIONS MAY TAKE PLACE DURING SOME OF THE MEETINGS:
LEXINGTON MEMORIAL PARK, LEXINGTON TOT PARK, LEXINGTON DUWAYNE PARK AND LEXINGTON BERM.



FIRE RELIEF MEETINGS

(*) Unless otherwise noted.

Fire Relief Association Meetings will be held on the first Monday after the third Sunday, of each month at the Lexington Fire Hall commencing at **7:00 P.M.**

January 22nd
* February 26th
March 19th
April 16th
May 21st
June 18th

July 16th
August 20th
September 17th
October 22nd
November 19th
December 17th

NORTH METRO TELECOMMUNICATIONS COMMISSION AND OPERATIONS COMMITTEE



CABLE OPERATIONS COMMITTEE MEETINGS

Operations Committee meetings will be held the Tuesday, before the first Wednesday of each month, at the North Metro Community Television facility, at 12520 Polk St. NE, Blaine, MN 55434, beginning at 10:30 a.m.

January 2nd
February 6th
March 6th
April 3rd
May 1st
June 5th

July 10th
July 31st
September 4th
October 2nd
November 6th
December 4th

Draft



CABLE COMMISSION MEETINGS

Full Commission meetings will be held the third Wednesday of every month at Spring Lake Park City Hall, 1301 81st Ave. NE, Spring Lake Park, MN 55432, beginning at 6:00 PM.

January 17th
February 21st
March 21st
April 18th
May 16th
June 20th

July 18th
August 15th
September 19th
October 17th
November 21st
December 19th



POLICE GOVERNING BOARD

(*) Unless otherwise noted.

Police Governing Board meetings will be held quarterly on the following dates at the Centennial Lakes Police Department
54 North Road, Circle Pines, MN 55014
beginning at 7:00 P.M.

February 13th

May 8th

July 10th

November 13th

ELECTION DAY(S)

August 14th - Primary
November 6th - General

CITY OF LEXINGTON RECYCLING / CLEAN UP

Regular Recycling & Clean Up Day will be held on the third Saturday in April in the Lovell West Parking lot commencing at **8:00 A.M.** ending at **Noon**

April 21st

**Unapproved minutes
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
OCTOBER 5, 2017 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. CALL TO ORDER: – Mayor Kurth

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

Mayor Kurth called to order the Regular City Council meeting for October 5, 2017 at 7:00 p.m. Councilmember's present: Devries, Harris, Hughes, and Murphy. Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director; Jim Coan, Chief of Police; Pat Zeitner, Quad Press Reporter.

2. CITIZENS FORUM

No citizens were present to address the Council

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

A motion was made by Councilmember Murphy to approve the agenda as typewritten. Councilmember Harris seconded the motion. Motion carried 5-0.

4. CENTENNIAL LAKES POLICE 2016 ANNUAL REPORT

Police Chief Jim Coan presented the 2016 Annual Police Report by summarizing the document to the Council.

Mayor Kurth commented on the presence of CLPD on social media and asked about the citizens academy. Chief Coan stated the next citizens academy will be held spring of 2018. Discussion ensued.

Chief Coan discussed the new Dinkytown Rentals development and was in full support of the project stating that having an on-site manager for the apartment campus will be important to keeping the 911 calls down. Discussion ensued.

5. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Harris) – *Councilmember Harris stated the July meeting was cancelled and the next meeting is in November.*
- B. Cable Commission (Councilmember Murphy) – *No report given.*
- C. City Administrator (Bill Petracek) – *Provided update on the development projects.*

Choose a building block.

6. LETTERS AND COMMUNICATIONS:

- A. Notice of Public Hearing on Assessments – October 19, 2017
- B. Public Notice – Regarding Fall Festival Attendance
- C. Public Notice – P&Z in attendance of 9-21-17 Council meeting
- D. Centennial Lakes Police Department Media Reports
 - 9-14-2017 through 9-20-2017
 - 9-21-2017 through 9-27-2017
- E. City Council Workshop meeting minutes

No discussion on Letters and Communications

7. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – September 21, 2017
- B. Recommendation to Approve Claims and Bills:
Check #'s 13540 through 13543
Check #'s 42549 through 42601

A motion was made by Councilmember Devries to approve the consent agenda items. Councilmember Hughes seconded the motion. Motion carried 5-0.

8. ACTION ITEMS:

- A. Recommendation to approve contracting with Hydro –Vac Inc. for sanitary and storm sewer jetting services in the annual amount of \$16,354.00

A motion was made by Councilmember Murphy to approve contracting with Hydro-Vac Inc. for sanitary and storm sewer-jetting services in the annual amount of \$16,354.00. Councilmember Harris seconded the motion. Motion carried 5-0.

9. MAYOR AND COUNCIL INPUT

Mayor Kurth thanked everyone for a successful fall festival. He added that next year it will be held on the 3rd saturday of September of 2018. Discussion ensued.

10. ADJOURNMENT

A motion was made by Councilmember Devries to adjourn the meeting at 7:20 p.m. Councilmember Harris seconded the motion. Motion carried 5-0.

**Unapproved minutes
CITY OF LEXINGTON
PUBLIC HEARING
&
REGULAR COUNCIL MEETING
OCTOBER 19, 2017 – 7:00 P.M.
9180 LEXINGTON AVENUE**

PUBLIC HEARING

1. CALL TO ORDER: – Mayor Kurth

A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

Mayor Kurth called to order the Public Hearing for the City of Lexington at 7:00 pm of October 19, 2017. Councilmember's present: Devries, Harris, Hughes, and Murphy. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Steve Winter, City Engineer; Pat Zeitner, Quad Press; Citizens for the public hearing.

A. **PUBLIC HEARING: ON ASSESSMENTS FOR STREET IMPROVEMENTS**

2017 Street Improvements

- Hamline Avenue
- Flowerfield Road
- Restwood Road

Steve Winter, City Engineer, presented the street assessments for the Hamline Ave, Flowerfield Road, and Restwood Ave. 2017 street improvements. Winter's provided a detailed powerpoint presentation to the Council.

Kurt Glaser, City Attorney, explained to residents attending the public hearing that they have a right to formally appeal their proposed assessments. He added that following the Council meeting, each resident has 30 days to file a formal appeal in District Court; each resident would need to put something in writing to him at this evening's meeting. Discussion ensued.

*Jessie Orre
8990 Orona Ave.
Lexington, MN.*

Mr. Orre and his real estate agent addressed their concerns to the Council. Mr. Orre's realtor explained does not feel that his property abuts Restwood Ave. to require a special assessment for the project. She added that there is a ditch between his property and the road. Steve Winter explained that Mr. Orre's property is a corner lot and benefits from the improvements, which requires a charge for the project through a special assessment. Discussion ensued.

John Bautch
8970 Albert Ave.
Lexington, MN.

Mr. Bautch asked if a resident pays \$5,000 toward the project through a special assessment, and the City pays for the rest of the project, do the abutting residents pay two special assessments. Mayor Kurth explained that the City pays for the entire project through the budgeting process, and funds come out of the tax levy. Discussion ensued.

2. ADJOURN PUBLIC HEARING

A motion was made by Councilmember Devries to adjourn the public hearing at 7:18 p.m. Councilmember Hughes seconded the motion. Motion carried 5-0.

REGULAR COUNCIL MEETING

- 1. CALL TO ORDER:** – Mayor Kurth
Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

Mayor Kurth called to order the Regular City Council meeting for the City of Lexington at 7:18 pm of October 19, 2017. Councilmember's present: Devries, Harris, Hughes, and Murphy. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Steve Winter, City Engineer; Pat Zeitner, Quad Press.

2. CITIZENS FORUM

No citizens were present to address the Council.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

A motion was made by Councilmember Devries to approve the agenda as typewritten. Councilmember Murphy seconded the motion. Motion carried 5-0.

4. LETTERS AND COMMUNICATIONS:

- A. Public Notice
- B. CenterPoint Energy Request for Public Utility Rate Increase
- C. Centennial Lakes Police Department
 - Monthly Report
 - October Newsletter
 - Media Report – September 28, 2017 through October 4, 2017
 - Media Report – October 5, 2017 through October 11, 2017
- D. North Metro TV – September 2017 Update

- E. Planning & Zoning meeting minutes – October 10, 2017

No discussion on Letters and Communications.

5. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – October 5, 2017
- B. Recommendation to Approve Claims and Bills:
Check #'s 13544 through 13545
Check #'s 42603 through 42674
Check #'s 11621 through 11642
Check #'s 11643 through 11664
- C. Financial Reports
• Cash Balances
- D. Fund Summary – Budget to Actual

A motion was made by Councilmember Murphy to approve the consent agenda items. Councilmember Hughes seconded the motion. Motion carried 5-0.

6. ACTION ITEMS:

- A. Recommendation to approve New Business License with conditions

Administrator Petrcek and Attorney Glaser provided the Council with the background information regarding this proposed business license from Broadview Builders, Inc. and the zoning regulations. Petrcek explained that Rocky Raddmann, Owner of Broadview Builders, is asking for some special consideration regarding parking four utility trailers and storing low profile, temporary building materials. Discussion ensued.

Attorney Glaser would add to the conditions of the business license by ensuring that the privacy fence along the property is aesthetically pleasing, as approved by the building inspector.

A motion was made by Councilmember Murphy to approve a new business license for Broadview Builder's, Inc. with a 180 day extension to complete the approved conditions. Councilmember Devries seconded the motion. Motion carried 5-0.

- B. Recommendation to approve Resolution NO. 17-21 A Resolution Adopting Assessment

A motion was made by Councilmember Hughes to approve Resolution No. 17-21 – A Resolution adopting assessment. Councilmember Harris seconded the motion. Motion carried 5-0.

- C. Recommendation to approve Partial Payment Application #2 for 2017 Improvements Project in the amount of \$280,510.53

A motion was made by Councilmember Harris to approve partial payment application #2 for 2017 Improvements Project in the amount of \$280,510.53. Councilmember Devries seconded the motion. Motion carried 5-0.

- D. Recommendation to approve Lexington Fire Department hiring two (2) firefighters - Brian Mohler and James Myher at \$11.00 per hour.

A motion was made by Councilmember Harris to approve Lexington Fire Department hiring two (2) firefighters – Brian Mohler and James Myher at \$11.00 per hour. Councilmember Murphy seconded the motion. Motion carried 5-0.

7. MAYOR AND COUNCIL INPUT

No discussion from Mayor or Council

8. ADJOURNMENT

A motion was made by Councilmember Hughes to adjourn the meeting at 7:51 p.m. Councilmember Devries seconded the motion. Motion carried 5-0.

