**unapproved**

**CITY OF LEXINGTON**

**PUBLIC HEARING**

**&
REGULAR PLANNING COMMISSION MEETING MINUTES**

**October 13, 2015 - 7:00 P.M.**

1. **Lexington Avenue, Lexington, MN**

**Public Hearing**

1. **CALL TO ORDER**

***Chairperson Olsson called to order the Public Hearing on October 13, 2015 at 7:00 p.m. Commissioners Present: John Bautch, John O’Neill, Ron Thorsen, and Mark Vanderbloomer. Also present: John Hughes, Councilmember; Bill Petracek, City Administrator; Kurt Glaser, City Attorney.***

1. **PUBLIC HEARING** – **Section 11.33 Schedule of Uses By District – M-1 & M-2 and code revisions to support changes to M-1 and M-2 district revisions**

***No citizens were present to address the planning commission at the public hearing.***

***Chairperson Olsson pointed out some typos in Attorney Glaser’s memo regarding the code revisions. He also asked about the 80 seat minimum in the Restaurant definition. Discussion ensued.***

***The Commission discussed and made revisions to Section 11.10 – General Provisions, subsections: A – H – J – K.***

1. **ADJOURNMENT OF PUBLIC HEARING**

***Vanderbloomer made a motion to adjourn the public hearing at 7:40 p.m. The motion was seconded by Olsson. Motion carried unanimously 5-0.***

**REGULAR PLANNING COMMISSION MEETING**

1. **CALL TO ORDER**

***Chairperson Olsson called to order the Regular Planning Commission meeting on October 13, 2015 at 7:41 p.m. Commissioners Present: John Bautch, John O’Neill, Ron Thorsen, and Mark Vanderbloomer. Also present: John Hughes, Councilmember; Bill Petracek, City Administrator; Kurt Glaser, City Attorney.***

1. **CITIZENS FORUM**

***No citizens were present to address the Planning Commission***

1. **APPROVAL OF AGENDA WITH CHANGES AND CORRECTIO**NS

***Olsson made a motion was made to approve the agenda as typewritten. The motion was seconded by Bautch. Motion carried unanimously 5-0.***

1. **LETTERS AND COMMUNICATION**
2. Building Permits for September 2015

***No discussion on the September building permits***

1. **APPROVAL OF PLANNING COMMISSION MINUTES**
2. September 8, 2015

***Olsson made a motion to approve the September 8, 2015 Planning Commission minutes. The motion was seconded by Bautch. Motion carried unanimously 3-0 – O’Neill and Thorsen abstained.***

1. **DISCUSSION ITEM:**
2. Recommendation to approve Schedule of Uses By District – M-1 & M-2 and code revisions to support changes to M-1 and M-2 district revisions.

***A motion was made by Vanderbloomer to recommend approval to the City Council the Schedule of Uses by District – M-1 & M-2 and the code revisions to support changes to M-1 and M-2 District revisions. The motion was seconded by Bautch. Motion carried unanimously 5-0.***

1. Discuss letter from Dan Daml

***Petracek explained that Mr. Daml approached the City Council requesting action be taken to allow him to park his semi-tractor and trailer at his residence. He added that Daml was directed to approach the Planning Commission, as it is a zoning regulation. Discussion ensued.***

***Councilmember Hughes stated he is not in favor of amending the ordinance to allow Mr. Daml the ability to park his semi-tractor on his property. Olsson agreed with Hughes.***

***Attorney Glaser stated that if you issue a permit for semi-tractor, trailer parking on residential lots you could place restrictions on the parking – must be parked in a shed, maximum idling time, etc. Discussion ensued.***

***Chairperson Olsson called for a motion to move forward with amending the ordinance to allow Mr. Daml the ability to park his semi-tractor at his residence. No motion was made – Mr. Daml’s request was denied due to a lack of a motion by the Commission.***

1. Discuss proposed Off Street Residential Parking Ordinance

***Olsson & Vanderbloomer both expressed their approval of the draft ordinance from Attorney Glaser. The Commission discussed the materials allowed to satisfy the draft ordinance for a residential drive-way.***

***Olsson asked if the Commission would like to hold a public hearing in December. Discussion ensued. Bautch stated he feels that a letter needs to be sent to property owners in Lexington that would need to comply with these new parking regulations, so that they are informed of the proposed ordinance changes and the public hearing. Attorney Glaser stated that by publishing the notice in the Quad Press satisfies the statutory requirement of a public hearing for this proposed ordinance. Discussion ensued.***

***Olsson made a motion to approve the parking regulation changes and move forward with a public hearing in December; and furthermore, direct city staff to identify properties and mail notification letters to citizens impacted by this ordinance. The motion was seconded by O’Neill. Motion carried unanimously 5-0.***

1. **NOTE COUNCIL MINUTES:**
2. September 3, 2015
3. September 17, 2015

***There was some discussion on the September Council minutes.***

1. **PLANNING COMMISSION INPUT**

***Olsson asked if the Commission wanted to hold a meeting in November. Discussion ensued. The consensus of the Commission was not to hold a November meeting.***

***Olsson asked Attorney Glaser for an update on the 30% rental standard ordinance. Glaser provided an update to the Commission. Olsson directed Petracek to place an item on the December agenda to discuss the draft 30% rental standard ordinance.***

1. **Adjournment**

***A motion to adjourn was made by Bautch at 9:23 pm. The motion was seconded by Olsson. Motion carried unanimously 5-0.***