

**Amended
AGENDA
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
JANUARY 21, 2016 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. CALL TO ORDER: – Mayor Kurth

- A. Roll Call - Council Members: DeVries, Hughes, Payment, Plasch

2. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

4. LETTERS AND COMMUNICATIONS:

- A. North Metro TV – December 2015 Update pp. 1-4
- B. Northern States Power Company (Xcel Energy) request to Minnesota Public Utilities Commission to increase rates for electric service in Minnesota pp. 5-8
- C. Rice Creek Watershed District – Notice of Public Hearing pp. 9
- D. Anoka County Parks and Community Services – Connection January Volume 23 Issue 1 pp. 10-17
- E. City of Lexington Regular Park Board Meeting Minutes – January 4, 2016 pp. 18-19

Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

5. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – January 7, 2016 pp. 20-22

- B. Recommendation to Approve Claims and Bills: pp. 23-41
Check #'s 40346 through 40397
Check #'s 10668 through 10702
- C. Financial Reports
- Cash Balances pp. 42
 - Fund Summary – Budget to Actual pp. 43-44

Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

6. ACTION ITEMS:

- A. Memorandum of Understanding - FY 15 Assistance to Firefighter Grant
matched at \$2,394.00 pp. 45-48
- B. Request to approve purchase of PermitWorks – Code Enforcement Module
not to exceed \$9,000.00 pp. 49
- C. Recommendation to approve City Hall Roof Replacement, Maintenance Free
Fascia and Soffit Installation bid to Royal Roofing not to exceed \$37,000.00 pp 50-57
- D. Recommendation of Lexington Park Board to approve Centennial Lakes
Little League request for use of ball fields at Lexington Memorial Park pp. 58-59
- E. Recommendation to approve Payment Request #4 for Fire Station Project in
the amount of \$14,495.59 pp. 60-62
- F. Recommendation to approve Carbone's (Robert Karas) Liquor License
Violation Fine

7. MAYOR AND COUNCIL INPUT

8. ADMINISTRATOR INPUT

9. ADJOURNMENT

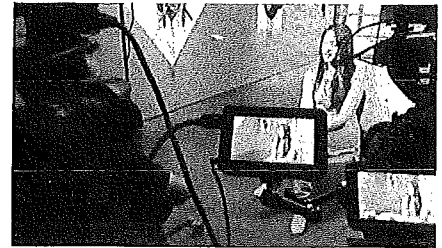
North Metro TV

December 2015 Update

Program Production

In December, a total of **87 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **70:00:00 hours of new programming**.

- 52 programs were produced by the public
- 16 programs were produced by NMTV staff
- 19 programs were produced by City staff



Van Shoots

The van was used for **24:00:00 hours of production**. The following events were videotaped:

- Boys Basketball: Blaine vs. Spring Lake Park
- Girls Hockey: Centennial vs. Blaine
- Boys Hockey: Blaine vs. Centennial
- Wrestling: Blaine vs. Centennial



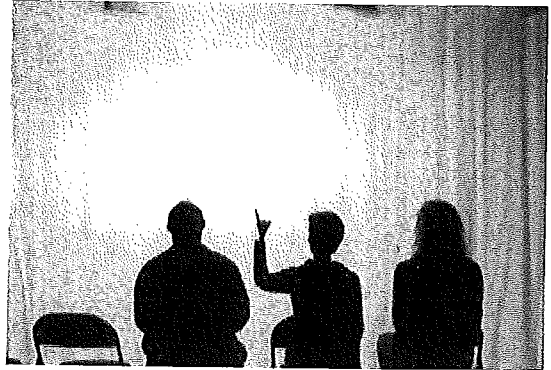
Workshops

Workshop	Instructor	Organization	Students
Intro to NMTV	Eric Houston	General Public	3
Blaine's 50th Project	Eric Houston	Video Club	18
Camera	Eric Houston	General Public	2
Camera	Eric Houston	General Public	1
Mystery Science Theater 3000	Eric Houston	Video Club	19
Editing	Eric Houston	General Public	1
6 Workshops			44 Students

Production Highlights

Mystery Science Theater 3000

Studio Manager, Eric Houston, put together a very special learning experience for the NMTV Video Club. He hosted a Mystery Science Theater viewing party as part of the celebration surrounding the home grown Minnesota show's return to television later this year. He worked with an MST representative in Los Angeles to plan the party and officially licensed an episode to screen. He also talked with MST host and creator, Joel Hodgson, who provided an exclusive video greeting for the evening. A photo booth featuring replicas of the Mystery Science Theater robots and Santa Claus (a tie in to the movie that was shown - Santa Claus Conquers the Martians) was set up so attendees could take and post pictures of themselves on social media. Along with Video Club regulars, the event attracted ten people who had never been to the North Metro TV facility before. The screening was cited on the Mystery Science Theater website as one of the largest viewing parties in the country. It was a good experience for the Video Club in how to make contacts and gain permissions for utilizing copyrighted materials. Eric was able to make some excellent contacts that could translate into exclusive Q & A sessions for NMTV students with the MST cast and crew in the future.

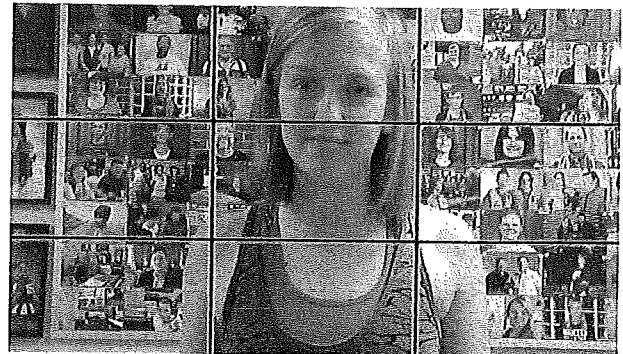


Blaine 50th Anniversary

NMTV was approached by Blaine Recreation Manager, Shari Kunza, to set up a video booth at the Blaine's 50th Anniversary Party. Seventeen Blaine residents chose to partake in the historical recordings. Subjects included the owners of local businesses Pioneer Cycle, Paul's Barbershop, and Mrs. B's Dolls, as well as a woman who lived as a single mother in the sixties following the death of her husband and a man whose family has lived in, what is now Blaine, for over 100 years. The project should yield around a dozen short videos. During the tapings, NMTV was also able to share information about our home movie transfer service with representatives of Blaine Senior Living Center, Blaine Courts, and to Pioneer Cycle about creating a series of DIY bike repair videos.

Video Tips & Tricks

Another seven episodes of Video Tips & Tricks were completed in December. Volunteer producers Michele Kurak, Robert Pajak, Joe Karpowicz, and Laurie Sigler worked on short instructional videos to assist producers with microphone usage, manual focus, finding copyright free music, and portable lighting. The instructional video shorts are available via the North Metro TV website.



Home Movie Transfers

The North Metro TV home movie transfer service remains one of our most popular. It is a rare thing to find a new service that appeals to an entirely untapped demographic, as far as involvement with North Metro TV is concerned. Through garage sales and eBay, we have extended our transfer capabilities to include 16mm film, Super 8mm and 16mm sound film, reel to reel audio tape, cassette tapes, Betamax tapes, 3/4" video tapes, and Hi8 tapes. In December, alone, 189.75 hours of user's beloved family memories were transferred to DVD or video file. The video was transferred from 104 tapes and 41 film reels. We also make DVD copies of copyright free DVDs for users. In December 153 DVD copies were ripped.

PR bits and pieces

- Shooting and Editing "Make" has been the primary focus of December.
- Attended chamber meetings and the annual meeting and was reinstated as a board member.

Production equipment consulting for cities and schools

Circle Pines

- Problem with four-way monitor in control room. No chamber image. Discovered a failed component on the mother board. The monitor's manufacturer requires that it be sent in for repairs. Rerouted signal to bypass defective unit.
- Installed a new scan converter purchased by Circle Pines. It works on various computers, but not for the video application. Offered to buy one we've had luck with.

Blaine

- Loss of video from all cameras in Clover Leaf conference room. Tested video outputs. Tested voltage at camera. Discovered insufficient power. Connected to external power supply. Led to discovery of camera 1 malfunction. Installed spare power supply from shop that will meet the needs for the two remaining cameras. Built a power distribution system and pre-wired it to the power supply. Pulled the camera power wires at the controller and re-routed them to the power distribution system. Roark decided to not proceed with repairing the faulty camera or replacing it given that he is working on an HD upgrade.

All Cities

- Took photos and measured dimensions of control rooms and chamber halls for archives and in preparation for HD conversion discussions and development.

Computer/Networking consulting for cities and schools

No assistance was requested.

City Channel 16 Playback Stats

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	171	189:20:05
Centerville	16	26:10:23
Circle Pines	154	106:36:32
Ham Lake	36	28:48:24
Lexington	90	29:27:24
Lino Lakes	16	18:44:06
Spring Lake Park	67	84:00:05
Totals:	550 Program Playbacks	483:06:59 Hours of Video Programming on Channels

Programs Produced by the Public

Title	Producer	Runtime
It's Only Food: Bacon Wrapped Peaches	John Politte	00:09:18
It's Only Food: Potato Cakes	John Politte	00:05:57
Off Constantly (2 episodes)	Mac Dolphy	00:55:03
Chit Chat With Raj Vinjamuri	Sharon Carlson	00:25:00
Bad Movie Bros: Roller Blaine	Video Club	00:47:55
NMTV At The Movies (4 episodes)	Video Club	07:52:59
A Fresh New Day (4 episodes)	Anita Wardlaw	00:44:10
A Fresh New Day Shorts (4 episodes)	Anita Wardlaw	00:07:33
NMTV Video Tricks & Tips (7 episodes)	Video Club	00:13:44
Cornerstone Church (3 episodes)	Rick Bostrom	01:29:42
Lovepower (6 episodes)	Ann Sandell	06:00:00
The Power of Love (5 episodes)	Rick Larson	02:30:00
Rice Creek Watershed District Meeting (1 episode)	Theresa Stasica	00:44:30
Peace Lutheran Church (4 episodes)	Walter Voss	03:19:39
Hope Church (3 episode)	Cindy Hardy	02:17:17
Sunday Senior Moments (5 episodes)	David Turnidge	02:48:40
39 New Programs		23:53:21 New Hours

Programs Produced by NMTV Staff

Title	Producer	Runtime
Anoka County Board Meeting (12/4/15)	T.J. Tronson	00:36:59
Anoka County Board Meeting (12/15/15)	T.J. Tronson	00:40:17
North Metro Cable Commission Meeting	T.J. Tronson	00:09:44
Blaine High School Band Concert	T.J. Tronson	02:30:00
Once On This Island	T.J. Tronson	01:50:00
Twelfth Night	T.J. Tronson	02:15:00
North Metro TV News (3 episodes)	Danika Peterson/Ben Hayle	01:14:57
Boys Basketball: Blaine/Spring Lake Park	Kenton Kipp/Matt Waldron	01:45:17
Girls Hockey: Centennial/Blaine	Kenton Kipp/Matt Waldron	01:48:58
Boys Hockey: Blaine/Centennial	Kenton Kipp/Matt Waldron	02:30:17
Wrestling: Blaine/Centennial	Kenton Kipp/Matt Waldron	01:13:06
Sports Den (3 episodes)	Kenton Kipp/Matt Waldron	01:27:57
16 New Programs		18:00:32 New Hours

Programs Produced by City Staff

Title	Producer	Runtime
Blaine City Council Meeting (12/3/15)	Blaine Staff	02:05:50
Blaine Planning Commission Meeting (12/8/15)	Blaine Staff	00:29:14
Blaine City Council Truth in Taxation Meeting (12/10/15)	Blaine Staff	01:29:31
Blaine City Council Meeting (11/17/15)	Blaine Staff	01:13:32
Centerville City Council Meeting (12/9/15)	Centerville Staff	02:25:41
Centerville City Council Meeting (12/16/15)	Centerville Staff	01:11:10
Circle Pines City Council Meeting (12/8/15)	Circle Pines Staff	00:36:45
Circle Pines Planning Commission Meeting (12/14/15)	Circle Pines Staff	00:13:17
Circle Pines Utility Commission Meeting (12/16/15)	Circle Pines Staff	00:25:17
Circle Pines City Council Meeting (12/22/15)	Circle Pines Staff	01:01:29
Ham Lake City Council Meeting (12/7/15)	Ham Lake Staff	00:52:43
Ham Lake Planning Commission Meeting (12/14/15)	Ham Lake Staff	00:45:10
Ham Lake City Council Meeting (12/21/15)	Ham Lake Staff	00:46:09
Lexington City Council Meeting (12/3/15)	Lexington Staff	00:17:27
Lexington City Council Meeting (12/17/15)	Lexington Staff	00:21:49
Lino Lakes City Council Meeting (12/14/15)	Lino Lakes Staff	01:22:30
Lino Lakes City Council Meeting (12/28/15)	Lino Lakes Staff	00:49:51
Spring Lake Park City Council Meeting (12/7/15)	Spring Lake Park Staff	01:46:27
Spring Lake Park City Council Meeting (12/21/15)	Spring Lake Park Staff	00:31:44
19 New Programs		18:45:28 New Hours

If you have any questions or comments regarding this monthly report please contact
Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.

01-04-16 11:56 IN

**Notice to Counties and Municipalities
Under Minn. Stat. § 216B.16, subd. 1**

STATE OF MINNESOTA
BEFORE THE
MINNESOTA PUBLIC UTILITIES COMMISSION

Beverly Jones Heydinger
Nancy Lange
Dan Lipschultz
John Tuma
Betsy Wergin

Chair
Commissioner
Commissioner
Commissioner
Commissioner

IN THE MATTER OF THE APPLICATION
OF NORTHERN STATES POWER
COMPANY FOR AUTHORITY TO
INCREASE RATES FOR ELECTRIC
SERVICE IN THE STATE OF MINNESOTA

DOCKET NO. E002/ GR-15-826

On November 2, 2015, Northern States Power Company, doing business as Xcel Energy, filed with the Minnesota Public Utilities Commission an application to increase retail electric rates, through a three-year multi-year rate plan, in the State of Minnesota (the Application) by \$194.6 million, or about 6.4 percent effective January 1, 2016 (60 days after filing, without suspension; an incremental \$52.1 million, or about 1.7 percent effective January 1, 2017, without suspension, and an incremental \$50.4 million, or about 1.7 percent effective January 1, 2018, without suspension based on 2016 present revenues. The total increase for the three year proposal is \$297.1 million, or about 9.8 percent. The Company requests a three year multi-year rate plan (MYRP), and offers an option for a five year MYRP, implemented pursuant to Minn. Stat. §216B.16, subds. 1 and 19. In addition, we are proposing some changes to the terms and conditions of our Electric Rate Book, Volume 2F, under which we provide service to our customers.

If the Commission elects to suspend the proposed rate increase under Minn. Stat. §216B.16, subd. 2, the Company requests, pursuant to Minn. Stat. § 216B.16, subds. 3 and 19, that an interim rate increase of \$ 163.7 million, or an approximate 5.5 percent overall bill increase, be effective on January 1, 2016. The Company also requests a 2017 interim rate equal to \$ 208.6 million, or 7.0 percent, based on present revenues. The interim revenue request for 2016 will be uniformly billed as a 7.75 percent increase on the base rate portion of customers' bills (exclusive of fuel and purchased energy costs and certain rate riders) and for 2017 will be uniformly billed as a 9.88 percent increase on the base rate portion of customers' bills (exclusive of fuel and purchased energy costs

and certain rate riders). The difference in the percentage increase results primarily from the unbundling of fuel and purchased energy costs approved by the Commission in our 2005 electric rate case.

The Company requests a three year multi-year rate plan (MYRP), implemented pursuant to Minn. Stat. §216B.16, subds. 1 and 19. Our three year plan is built upon a 2016 test year and then offers stable, predictable, and affordable rates for our customers while enabling the Company to continue making investments in our system and affording all stakeholders a period of rate stability.

The Company has also brought forward a separate five year MYRP option, again implemented pursuant to Minn. Stat. § 216B.16, subds. 1 and 19. We believe this option provides a simple, straightforward path for our customers and other stakeholders. The Company's revenue deficiency in 2016 reflects the costs of investments in our system, both in 2015 and over the next several years, as we continue to invest in carbon free energy sources and replace infrastructure. In addition, we are proposing some changes, including a new low-income bill payment assistance program, to the terms and conditions of our Electric Rate Book.

Typically final rates become effective within 10 months of the date of the Application, unless the review period is extended by the Commission. Since certain extensions under Minnesota law are implicated, the review period will take longer than 10 months and the Commission will likely make a final decision regarding our request sometime in 2017. Any over-collection under interim rates will be refunded with interest to customers in a manner determined by the Commission.

Xcel Energy is requesting this rate increase to meet its current cost of providing electric service, including a reasonable return on common equity. The following table contains the average monthly impact of the approved interim and proposed rate increases on customer classes:

Average Monthly Bills

Customer type	Average monthly kWh usage	Current monthly cost	2016 Interim monthly increase	Proposed 2017 final monthly increase	Proposed 2018 final monthly increase
Residential - Overhead line service	544	\$71.11	\$4.20	\$7.92	\$9.24
Residential - Underground line service	800	\$102.82	\$6.04	\$10.71	\$12.59
Energy-Controlled (Dual Fuel)	1,050	\$82.58	\$3.87	\$3.70	\$4.90
Small General Service	923	\$112.24	\$6.41	\$6.04	\$7.95
Small General Time-of-Day Service	1,417	\$147.06	\$7.89	\$11.45	\$13.91
General Service	17,014	\$1,677.48	\$89.86	\$103.54	\$130.74
General Time-of-Day Service	168,653	\$13,535.11	\$667.95	\$879.51	\$1,081.99
Peak-Controlled Service	66,550	\$8,200.22	\$467.83	\$524.81	\$670.09
Peak-Controlled Time-of-Day Service	582,250	\$56,211.88	\$2,961.60	\$3,768.58	\$4,681.73
Small Municipal Pumping	658	\$82.89	\$4.80	\$4.88	\$6.31
Municipal Pumping	4,826	\$557.31	\$31.53	\$32.88	\$42.40

Note: Proposed lighting rate changes vary according to the type of lighting. The proposed final increase is 15.9 percent for full service street lighting, 8.6 percent for energy-only street lighting service, and 11.2 percent for residential and commercial protective lighting.

Monthly Customer Charges

Customer type	Current	Proposed 2017	Proposed 2018
Residential			
Overhead line	\$8.00	\$10.00	\$10.20
Overhead line - electric heating	\$10.00	\$12.00	\$12.24
Underground line	\$10.00	\$12.00	\$12.24
Underground line - electric heating	\$12.00	\$14.00	\$14.28
Small Commercial			
Small General	\$10.00	\$12.00	\$12.24
Small General Time-of-Day	\$12.00	\$14.00	\$14.28
Commercial and Industrial			
General	\$25.75	\$25.78	\$26.30
General Time-of-Day	\$29.75	\$29.78	\$30.38
Peak-Controlled	\$55.00	\$55.00	\$56.11
Peak-Controlled Time-of-Day	\$55.00	\$55.00	\$56.11

Energy (per kWh) and Demand (per kW) Rates

Customer type	Current	Proposed 2017	Proposed 2018
Residential			
Energy: Summer (June- Sept)	9.395 ¢	10.865 ¢	11.085 ¢
Energy: Winter (Other months)	8.040 ¢	9.285 ¢	9.473 ¢
Energy: Winter - electric heating	5.819 ¢	6.394 ¢	6.524 ¢
Small General			
Energy: Summer	8.787 ¢	9.655 ¢	9.851 ¢
Energy: Winter	7.432 ¢	8.076 ¢	8.240 ¢
Small General Time-of-Day			
Energy: On-Peak Summer	15.123 ¢	15.443 ¢	15.756 ¢
Energy: On-Peak Winter	12.280 ¢	12.118 ¢	12.364 ¢
Energy: Off-Peak Summer	3.015 ¢	4.420 ¢	4.510 ¢
Energy: Off-Peak Winter	3.015 ¢	4.420 ¢	4.510 ¢
General			
Energy	3.201 ¢	3.619 ¢	3.692 ¢
Demand: Summer	\$14.07	\$15.79	\$16.11
Demand: Winter	\$9.96	\$11.09	\$11.31
General Time-of-Day			
Energy: On-Peak	4.482 ¢	5.158 ¢	5.263 ¢
Energy: Off-Peak	2.233 ¢	2.487 ¢	2.537 ¢
Demand: Summer	\$14.07	\$15.79	\$16.11
Demand: Winter	\$9.96	\$11.09	\$11.31

Note: For 2018 rates, Xcel proposed a 2.026% General Rate Surcharge instead of an increase to the per kWh energy rates and the per kW demand rates. If approved, this will be applied to rate components specified in the "General Rate Adjustment Surcharge Rider" to service provided beginning January 1, 2018.

Public hearings will be held at various locations in Xcel Energy's electric service area. Counties, municipalities and customers will be notified once the hearings are scheduled.

The proposed rate schedules and a comparison of present and proposed rates are available at xcelenergy.com/rates (make sure "Minnesota" is selected in top right-hand corner), select "**Rates**" then select "**2016 Minnesota Electric Rate Case**" and can also be examined during normal business hours at either our General Offices located at 414 Nicollet Mall in downtown Minneapolis or at the Minnesota Department of Commerce, Division of Energy Resources, 85 7th Place East, Suite 500, St. Paul, Minnesota 55101.

Those who wish to intervene or testify in this case should contact the Minnesota Office of Administrative Hearings, P.O. Box 64620, St. Paul, Minnesota 55164-0620, Telephone: 651-361-7900, TTY: 651-361-7878. Public notice of hearings dates and locations will be published in local newspapers in Xcel Energy's Minnesota service area.

Questions on the rate increase may be directed to Gail A. Baranko at (612) 330-6935. Comments may also be mailed to Gail A. Baranko at 414 Nicollet Mall, 7th Floor, Minneapolis, MN 55401.



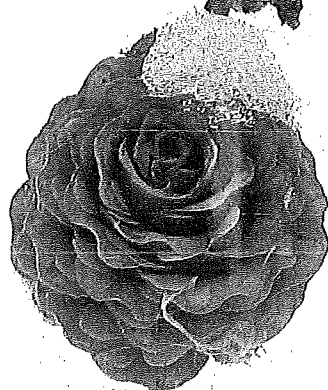
NOTICE OF PUBLIC HEARING on
Urban Stormwater Remediation Cost-Share Requests
from Cities of Arden Hills, Columbia Heights,
Fridley, Roseville, and White Bear Township

PLEASE TAKE NOTICE that at its **regular board meeting on Wednesday, February 10, 2016 at 9:00 a.m.** in the Shoreview City Council Chambers, 4600 North Victoria Street, Shoreview, Minnesota, the Rice Creek Watershed District (RCWD) Board of Managers will receive public comment under Minnesota Statutes 103B.251 on the ordering of one or more of the following projects: City of Forest Lake – Clear Lake Pond Rehabilitation, City of Hugo – TYMCO Regenerative Air Sweeper, City of Mounds View – Lambert Avenue Storm Sewer Extension, City of Roseville – Rosedale Swirl Separator, University of Northwestern – Northeast Drive Reconstruction Project, White Bear Township – Barry Lane Detention Pond Restoration. The RCWD's share of cost for each funded project will not exceed \$50,000 and would be funded by general tax levy on real property within the watershed. The cost-share requests can be reviewed at www.ricecreek.org or at the District office, 4325 Pheasant Ridge Dr., #611, Blaine, MN 55449-4539. 763-398-3070

ANOKA
COUNTY
PARKS AND
COMMUNITY
SERVICES

Plate to Open Edition
February 4, 2000

VOLUME 23 ISSUE 1





EVENTS AND UPDATES

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FROM THE DIVISION MANAGER:

Winter is always a great time for reflection as we plan for the new year ahead. Looking back on 2015, one of the many highlights in the Parks and Community Services Division was the county's passport centers. It was the first full year of operations at our second center located in Coon Rapids; the Blaine center opened in 2013.

A total of 12,825 passport applications were processed through the passport centers in 2015. This was a more than 60% increase over 2014! The number of applications consistently tracked above projections throughout the year. Our staff really did a great job in promoting our new service centers and provided outstanding service once our customers came through the door.

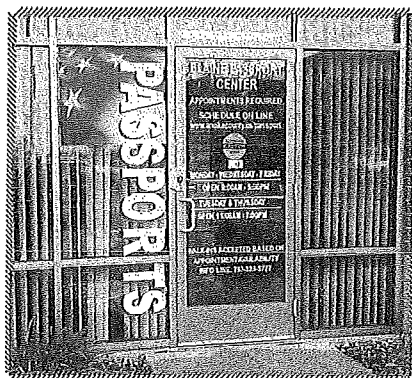
Recently, there has been increasing concern by Minnesota travelers regarding the pending Department of Homeland Security's announcement requiring secure travel ID documents for boarding domestic flights. U.S. passport books and U.S. passport cards already meet the new federal standards, but once the federal government decides to implement the law in Minnesota, a standard driver's license will not.

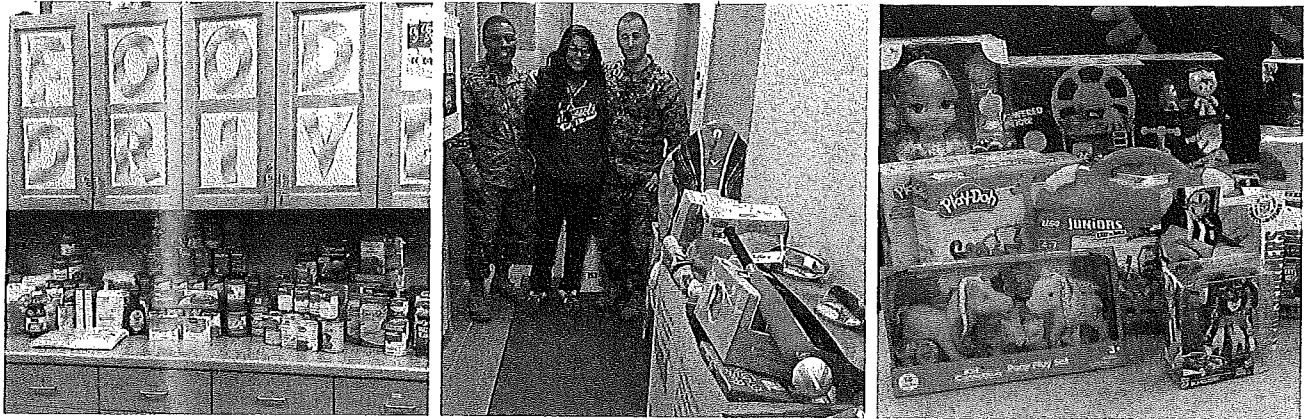
Travelers wanting to be prepared have been applying in numbers not seen since passports became required for all travel outside the United States. With the passport centers operating at near capacity, Anoka County offers an online scheduling system to ensure applicants can be served in a timely fashion. The county is also in the process of stepping up part-time staffing to help with scheduling demands and the logistics of getting a passport. Once the new Real ID program is put in place, we will be ready for the rush of traffic to get new ID cards.

A special thanks goes out to our frontline staff and managers in the Passport Centers who are working as fast and efficiently as possible to meet the current surge in demand!

Enjoy the winter by getting outdoors! I'll see you on the trail.

John VonDeLinde
Division Manager





LICENSE/PASSPORT CENTERS PROMOTE GIVING

As the holiday season got underway, the License and Passport Centers were busy collecting food and toys to help those in need. Organizing the event throughout five license centers and two passport centers was no small undertaking. Alicia Apanah from the Blaine License Center headed up this effort and she, along with her team, jumped in and did the planning.

The food drive began November 1 and ended November 24, 2015. Collectively, the offices raised \$691.12 in cash donations and 431 pounds of non-perishable food items. The food and cash were donated to four different food shelves in Anoka County:

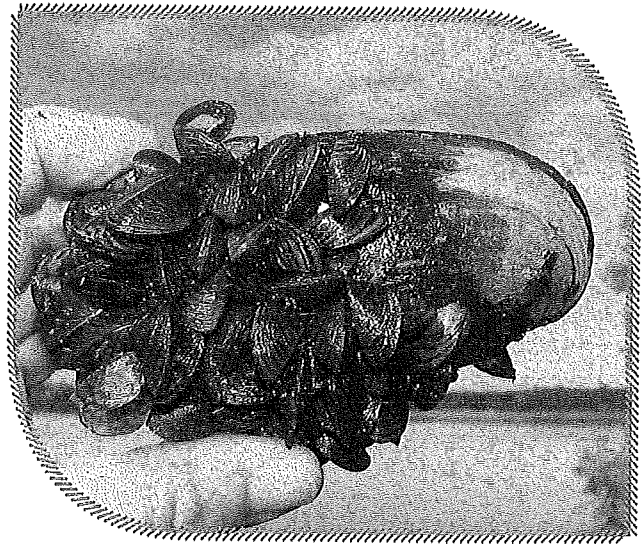
- North Anoka County Emergency Food Shelf
- ACBC Emergency Food Shelf
- Community Emergency Assistance
- Southern Neighborhood Community Assistance

The Toys for Tots campaign also began November 1 but ended December 18, 2015. The License and Passport Centers collected a total of 304 new unwrapped toys and raised \$1,065.67 in cash donations. The United States Marine Corp picked up the toys and donations on December 23 to deliver them to their central warehouse for wrapping and distribution.

There are many people that come through the doors of the License and Passport Centers and their overwhelming generosity put food in many bellies and smiles on the face of many children.

ZEBRA MUSSELS BEING MONITORED

One of the aquatic invasive species (AIS) the county is trying to keep out of Anoka County lakes is the zebra mussel, which is native to Eurasia. They live 4-5 years and can grow to one and one-half inches wide, though most range from one-half to one inch long. Zebra mussels disrupt boating by attaching to boats and boat motors. They can plug water intake systems associated with municipal drinking water and irrigation systems. Their shells pose a sharp hazard to swimmers when they wash up on beaches. Zebra mussels disrupt the food chain, which is harmful to native fish populations. Currently, zebra mussels have not been found in Anoka County lakes but are found in White Bear and Forest Lake. To help prevent the spread of zebra mussels and other aquatic invasive species, Anoka County is encouraging boaters to clean, drain, and dry their watercraft after each use. The new county-led AIS inspection program helps extensively in this area.



ANNUAL MAINTENANCE AND NEW FACES



Chris Zwick (left), and Sean Ransick

When winter approaches and summer equipment is tucked away, the Maintenance Unit turns its attention to building interiors. Tile floor refinishing, carpet cleaning, wall and door painting, and general organization are common examples of winter tasks. Our buildings vary greatly in size and use, from the large Bunker Hills Activities Center, Wargo Nature Center, and Coon Rapids Dam Visitor's Center, to the smaller Rum River North Shelter and Rice Creek Chain of Lakes Campground Visitor's Center. But before the grass begins to grow again, all building across the system will get attention.

Two new parkkeepers have joined the Maintenance Unit. Chris Zwick started on December 28 and is a recent graduate of Minnesota State University with a degree in Recreation, Parks, and Leisure Services. He has previously worked for Three Rivers Park District and was a 2015 Intern in the County Park Maintenance Unit. Sean Ransick started January 4. Before Anoka County, Sean worked as a site supervisor for Tree Trust. Sean has a degree in Sociology and History from Cornell College and a Certificate of Environmental Education from Hamline University. Chris and Sean will get firsthand experience in the annual building maintenance effort.

GOOD START TO CAMPING SEASON



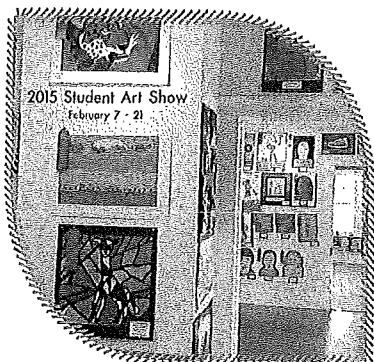
The 2016 camping season kicked off on January 4 with a record-setting day for reservations. More than 500 camping nights and \$30,000 in revenue was processed in the first 30 minutes of the day. By the end of the day, \$52,000 in revenue was received, the new single day record. A significant shift has been seen in how customers make reservations with 80% being completed online. As of January 13, more than 2,200 camping nights have been reserved. Bunker Hills and Rice Creek campgrounds look to be ready for another busy and successful camping season.

NEW SIGN AT MANOMIN COUNTY PARK IS PLANNED

The county has been working with a sign manufacturer to replace the old wood entrance sign at Banfill Locke Center for the Arts with a new digital sign. The new sign follows the Parks and Recreation Department's standard sign concept of a stone column on one side and short stone base to support the digital sign. This will allow the county and arts center to advertise programs, classes, and special events to a much wider audience along East River Road. The sign is being fabricated and will be installed sometime before April 2016. Funding for this project is through the Environmental Trust Fund Appropriation administered by the Metropolitan Council.



BANFILL-LOCKE STUDENT ART SHOW COMING SOON



The 2016 Student Art Show is scheduled to open February 13 and run through March 5. This exhibition will feature 650+ works of art by K-12 students from 19 schools in the county. This is a favorite exhibition for everyone involved: students and their families, teachers, art center visitors, and staff at Banfill-Locke. There will be two receptions: Saturday, February 13 and 20 from 1-4 pm. This year's show is sponsored by the Fridley Columbia Heights Rotary.

Banfill-Locke Center for the Arts ended 2015 with a record year. The center served 9,142 visitors, a 13% increase over 2014. Memberships, class participation, gift shop sales, and gallery visitors all saw significant increases.

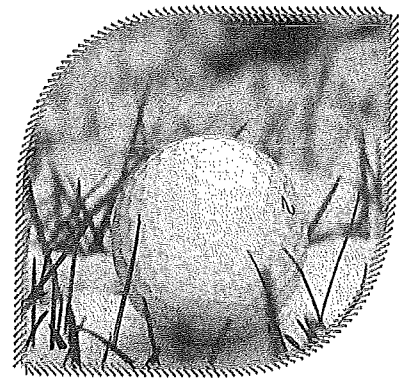


HOMESCHOOL PROGRAMS AT WARGO NATURE CENTER

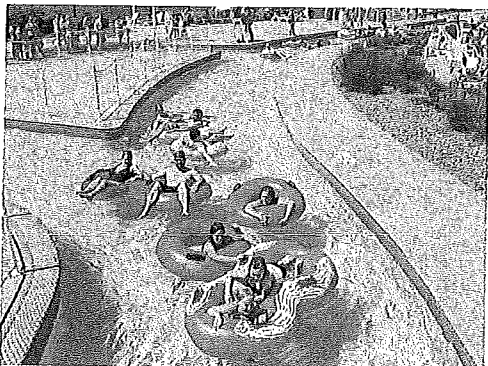
The third Thursday of each month, Wargo Nature Center hosts homeschool kids who are learning about their natural world. Staff design grade specific programs each month that focus on environmental, recreational, and natural history topics. Some programs include Snowshoeing and Tracking, Bird Behavior, X-Country Skiing (when we have snow), and Minnesota and the Civil War. Classes are well-attended with approximately 90 students attending the sessions each month. This past year Wargo saw a 52% increase in attendance!

WINTER AT CHOMONIX GOLF COURSE

Winter at Chomonix doesn't mean golf is over. Chomonix's Indoor Golf Simulator has been open every Friday, Saturday, and Sunday for golfers to get their swing ready for spring. Speaking of spring, Chomonix's annual season pass and junior punch card sale are coming up. On Saturday, February 20, and Sunday, February 21, Chomonix will open its doors at 9am to start selling annual passes. Coming off a terrific 2015, Chomonix management is excited for another great season!



BUNKER BEACH SEASON PASS KICK-OFF



Group reservations for Bunker Beach can now be made online. In the past, large groups only had the option to complete a reservation over the phone. With five reservations made in the first day alone, online reservations make it more convenient for our guests to set up their summer events at Bunker Beach!

The annual season pass sale at Bunker Beach is underway. This event goes on until February 12. Historically, 8,000 passes have been sold online during the winter sale.

EMPLOYEE PROFILES



Name:
John VonDeLinde

Position & Department:
Division Manager,
Parks and
Community Services
Division

Length of time in current role:
21 years

John joined Anoka County in December 1994 as the Parks and Recreation Director. In 2013, he was promoted to Division Manager of the new Parks and Community Services Division.

John graduated from the University of Wisconsin – River Falls in 1978 with a Bachelor of Science Degree in Recreation Land Management. He earned his Master's Degree in Public Administration from Hamline University in 1997.

John has really enjoyed his 37 years in parks management. His previous jobs in reverse order: Park Superintendent - City of Eagan; Grants Program Coordinator - State of Minnesota; Parks Administrator - Wright County; and Site Manager at Coon Rapids Dam Regional Park - Hennepin County Park Reserve District.

His leisure pursuits include boating, kayaking, river fishing, camping, golf, snowshoeing, skiing, (anything outdoors), and home & landscape improvement projects. John and his wife Sue also enjoy traveling; spending time with their three boys, daughter-in-law, and grandson; and visiting coffee shops, burger joints, and craft breweries.

Fun Fact:

By the time I was ten years old, my family of eight had traveled to all of the 48 lower states, where we camped in dozens (maybe hundreds) of national and state parks. I'm not sure how my parents survived it! One of my "weird" pastimes is learning about the latest discoveries in particle physics and cosmology (study of the universe).



Name:
Angela Zaczkowski

Position & Department:
Temp part time
License Specialist,
License Bureau in
Columbia Heights

Length of time in current role:
7 Months

Angela graduated from Elk River High School in 2005. She obtained an AAS degree in Business Administration from the Minnesota School of Business in 2013.

Before working with the License Bureau, Angela held a position at Panera Bread as a barista, cashier, and line prep in 2002. From there she worked for GameStop as a Senior Game Advisor (2005-2006), Gap Inc. as a cashier (2006-2007), GameStop as a Senior Game Advisor/ Assistant Manager (2007 to present), and started for Anoka County as a License Specialist in April 2015 to present

Her hobbies include video games, shopping, watching movies, playing games with her family, and cooking.

Fun Fact:

I consider myself a Nintendo fanatic, I bring it everywhere with me. I love my handheld Nintendo (3DS).

**CITY OF LEXINGTON
REGULAR PARK BOARD MEETING MINUTES
January 4, 2016 – 6:30 P.M.
9180 Lexington Avenue
Lexington, MN 55014**

1. CALL TO ORDER

A. Roll Call: Chairperson Mitlyng, Commissioners Ames, Hylton, Koch, Harris
Chairperson Mitlyng called to order the Regular Park Board Meeting of the City of Lexington of January 4, 2016. Commissioners Present: Ames and Hylton. Excused: Koch and Harris. Also Present: Finance Director Tina Meyer and Councilmember Liaison DeVries.

2. ELECTION OF OFFICERS

A. Chairperson
Motion was made by Commissioner Hylton, seconded by Commissioner Ames, to elect LeAnn Mitlyng as Chairperson. Motion carried. Passed unanimously.

B. Vice Chairperson
Motion was made by Commissioner Mitlyng, seconded by Commissioner Ames, to elect Susan Hylton as Vice Chairperson. Motion carried. Passed unanimously.

3. CITIZENS FORUM

No one wished to address the park board.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Motion was made by Commissioner Hylton, seconded by Commissioner Ames, to approve the agenda as presented. Motion carried. Passed unanimously.

5. LETTERS AND COMMUNICATION

- A. Public Notice – Holiday Lighting Contest
- B. Winners of the 2015 Holiday Lighting Contest

6. APPROVAL OF PARK BOARD MINUTES

A. November 2, 2015
Motion was made by Commissioner Ames, seconded by Commissioner Hylton, to approve the Park Board Minutes of November 2, 2015. Motion carried. Passed unanimously.

7. ACTION ITEMS:

A. Recommendation to approve Centennial Lakes Little League request to use Memorial Park for 2016
Motion was made by Commissioner Hylton, seconded by Commissioner Ames, to recommend to Council approval of Centennial Lakes Little League request to use Memorial Park for 2016. Motion carried. Passed unanimously.

8. NOTE COUNCIL MINUTES:

- A. November 5, 2015
- B. November 19, 2015
- C. December 3, 2015
- D. December 17, 2015

9. PARK BOARD INPUT

Park Board members inquired about the status of the planter box in front of the Fire Department. Finance Director Meyer will follow-up with Steve Winter, MSA.

Park Board members inquired about the vandalized table at Memorial Park. It was discussed that it will probably not be submitted to insurance because of the level of our deductible. A replacement purchase will be completed with installation sometime in the spring.

10. ADJOURNMENT

Motion was made by Commissioner Hylton, seconded by Commissioner Ames, to adjourn the Regular Park Board Meeting of January 4, 2016. Motion carried. Passed unanimously.

**Unapproved minutes
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
JANUARY 7, 2016 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. CALL TO ORDER: – Mayor Kurth

- A. Roll Call - Council Members: DeVries, Hughes, Payment, Plasch

Mayor Kurth called to order the Regular City Council meeting for January 7, 2015 at 7:00 p.m. Councilmember's present: Devries, Hughes, and Payment. Excused absence: Plasch. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Tina Meyer, Finance Director; Centennial School District Students.

2. CITIZENS FORUM

No citizens were present to address the Council.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Devries made a motion to approve the agenda with a change to table item #7 (G) regarding Carbone's liquor license fine until the next City Council meeting. The motion was seconded by Councilmember Payment. Motion carried 4-0

4. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Plasch) – *No report*
- B. Cable Commission (Councilmember Payment) – *Councilmember Payment explained that the Cable Commission approved bonding for High Definition (HD) upgrades.*
- C. City Administrator (Bill Petracek) – *Petracek explained the need to maintain trained City Councilmember's for the Local Board of Equalization and Appeals.*

5. LETTERS AND COMMUNICATIONS:

- A. Council Workshop meeting minutes December 17, 2015
- B. Comcast Twin Cities update
- C. Public Notice – Planning and Zoning Public Hearing January 20, 2016
- D. Thank you from Robotics team for use of Lovell Buiding
- E. Anoka County Record Request as official paper

No discussion on Letters and Communications

6. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – December 17, 2015
- B. Recommendation to Approve Claims and Bills:
Check #'s 13443 through 13515
Check #'s 40288 through 40290
Check #'s 40191 through 40345
Check #'s 10648 through 10666
VOID #10667
- C. Recommendation to approve Quad Community Press as Official
Newspaper for 2016

A motion was made by Councilmember Payment to approve the consent agenda items. The motion was seconded by Councilmember Hughes. Motion carried 4-0.

7. ACTION ITEMS:

- A. Recommendation to approve Resolution NO. 16-01 A Resolution Naming
Appointees for 2016.

Councilmember Devries made a motion to amend and approve Resolution No. 16-01 – A Resolution Naming Appointees for 2016 with Councilmember John Hughes named as an alternate Elected Official Director for the Anoka County Fire Protection Board. The motion was seconded by Councilmember Hughes. Motion carried 4-0.

- B. Recommendation to approve Resolution NO. 16-02 A Resolution
Adopting Fee Schedule.

Councilmember Hughes made a motion to approve Resolution No. 16-02 – A Resolution Adopting Fee Schedule. The motion was seconded by Councilmember Payment. Motion carried 4-0.

- C. Recommendation to approve Resolution NO. 16-03 A Resolution Establishing
Procedures Relating To Compliance With Reimbursement Bond Regulations Under The
The Internal Revenue Code

Councilmember Devries made a motion to approved Resolution No. 16-03 – A Resolution Establishing Procedures Relating to Compliance With Reimbursement Bond Regulations Under the Internal Revenue Code. The motion was seconded by Councilmember Payment. Motion carried 4-0.

- D. Recommendation to approve Resolution NO. 16-04 A Resolution Authorizing Signatories For The City Of Lexington Financial Accounts And Checks And Granting Finance Director Access To The City's Financial Account For The Year 2016.

A motion was made by Councilmember Devries to approve Resolution NO. 16-04 A Resolution Authorizing Signatories For The City Of Lexington Financial Accounts And Checks And Granting Finance Director Access To The City's Financial Account For The Year 2016. The motion was seconded by Councilmember Hughes. Motion carried 4-0.

- E. Recommendation to approve Lexington Fire Station Renovation Change Order # 1 in the amount of \$401.00.

A motion was made by Councilmember Devries to approve Lexington Fire Station Renovation Change Order # 1 in the amount of \$401.00 with corrections made to the wording in the change order regarding "Centennial Ice Arena." The motion was seconded by Councilmember Hughes. Motion carried 4-0.

- F. Recommendation to approve Lovell Building Early Lease Termination

A motion was made by Councilmember Payment to approve the Lovell Building Early Lease Termination for 550 Associates and Resolution Engineering. The motion was seconded by Councilmember Devries. Motion carried 4-0.

- G. Recommendation to approve Carbone's (Robert Karas) Liquor License Violation Fine
Item tabled

8. MAYOR AND COUNCIL INPUT

Councilmember Devries discussed the punch list items provided by MSA Consultants for the fire station upgrades.

No further discussion.

9. ADJOURNMENT

A motion was made by Councilmember Devries to adjourn the meeting at 7:12 p.m. The motion was seconded by Councilmember Payment. Motion carried 4-0.

/mv

CITY OF LEXINGTON

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

The following claims and bills have been presented to the Council for approval at the Council Meeting of January 21, 2016.

(1) Payroll

Checks through \$ 18,444.95

VOID:

Automatic Withdrawals

Federal Tax	\$2,352.16	
Social Security	\$1,621.44	
Medicare	\$379.20	
State Tax	<u>\$1,001.53</u>	
Total	\$5,354.33	\$ 5,354.33

(2) Automatic Data Processing \$ 285.79

(3) General and Liquor Payment Recommendations:

Checks 40346 through 40397 \$ 124,588.54

VOID:

(4) ACH and Credit Card Payments for: DECEMBER \$ 31,132.05

(5) Wire Transfer Payment Recommendation: (Bond Payments) \$ 109,367.50

Total Payments and Withdrawals Approval \$ 289,173.16

Centennial Lakes Police Payment Recommendations:

Checks 10668 through 10702 \$ 23,406.07

Total Payments \$ 23,406.07

VOID:

Earnings Statement

26548.04	GROSS
18444.95	NET PAY (INCLUDING ALL DEPOSITS)
2352.16	FEDERAL TAX
1621.44	SOCIAL SECURITY
379.20	MEDICARE
.00	MEDICARE SURTAX
.00	SUI TAX
1001.53	STATE TAX
.00	LOCAL TAX
21193.71	DEDUCTIONS
.00	NET CHECK

[illegible]



ADP, LLC
1851 N RESLER DRIVE MS-100
EL PASO TX 79912

i **Inquiries**

For Product/Service Inquiries, please contact your Client Service Team.

ADVICE OF DEBIT

Client Name : CITY OF LEXINGTON
Client Number : 395512
Advice of Debit Number : 466250465
Advice of Debit Date : 01/01/2016
Advice of Debit Due Date : 01/08/2016
Total Debited This Invoice : \$285.79

TINA NORTHCUTT
CITY OF LEXINGTON
9180 LEXINGTON AVE N
CIRCLE PINES, MN 55014-3625

****IMPORTANT MESSAGE****

Introducing the New ADP Invoice!

You spoke and we listened! We've refreshed the invoice to make it clearer, easier to read, while utilizing double-sided print to save paper. For specific details about the changes, visit <https://support.adp.com/secure/region/USC/Portal/2/2342>. Be on the lookout for additional changes coming soon! Please let us know what you think when you receive our survey in the coming months. Thank you for your business - ADP

CURRENT CHARGES

PAYROLL SERVICES	QUANTITY	RATE	BASE	TOTAL CHARGES	TAX
COMPANY CODE 0069-10-M9J					
Processing Charges for Period Ending Date: 12/26/2015					
Pays	16			\$135.35	
Labor Distribution	16			\$19.10	
Personnel Reporting Sys Base Chg	114	at no charge			
Tax Service	16	\$0.30 each	\$33.05	\$37.85	
ADPiPayStatements	16	\$0.20 each		\$3.20	
iReports	16	\$0.08 each		\$1.28	
YTD Download	16	at no charge			
For Payroll Delivery Only	1			\$21.10	
24 Hr. Service	16	at no charge			
Employee Payment Services for Period Ending Date: 12/26/2015					
Full Service Direct Deposit	23	\$0.82 each	\$12.45	\$31.31	
Management Reports for Period Ending Date: 12/26/2015					
Inline Monthly Summary	1			\$36.60	

TOTAL CHARGES FOR COMPANY CODE:

0069-10-M9J

\$285.79

Total Debited

\$285.79

WE APPRECIATE YOUR BUSINESS! - NO PAYMENT REQUIRED.

This amount will be processed for debit from your account # XXXXXXXX6090 on 01/08/2016 or the next banking day. Please confirm the debit was completed with your banking institution to ensure the invoice is paid in full.

***Check Detail Register©**

January 2016

Check Amt Invoice Comment

10100 4M FUND

Paid Chk# 040346 1/21/2016 ALEX AIR APPARATUS, INC

E 101-42260-404 Repair Machinery/Equipment \$615.00 999130

Total ALEX AIR APPARATUS, INC \$615.00

Paid Chk# 040347 1/21/2016 ALL PROFESSIONAL CARPET

E 609-00000-230 Contracted Services \$192.83 21220

E 609-00000-230 Contracted Services \$192.83 21221

Total ALL PROFESSIONAL CARPET \$385.66

Paid Chk# 040348 1/21/2016 ALLIED PRODUCTS CORP

E 101-41500-410 Sirens/Flags \$385.80 0311666-IN

Total ALLIED PRODUCTS CORP \$385.80

Paid Chk# 040349 1/21/2016 AMERICAN BOTTLING

E 609-00000-254 Miscellaneous Purchase \$181.84 7421502020

Total AMERICAN BOTTLING \$181.84

Paid Chk# 040350 1/21/2016 ARCTIC GLACIER ICE

E 609-00000-254 Miscellaneous Purchase \$185.60 459601105

Total ARCTIC GLACIER ICE \$185.60

Paid Chk# 040351 1/21/2016 ARTISAN BEER COMPANY

E 609-00000-252 Beer Purchase \$284.75 3074974

Total ARTISAN BEER COMPANY \$284.75

Paid Chk# 040352 1/21/2016 BERNICKS BEVERAGES/VENDING

E 609-00000-252 Beer Purchase \$50.40 270326

E 609-00000-252 Beer Purchase \$167.30 270327

Total BERNICKS BEVERAGES/VENDING \$217.70

Paid Chk# 040353 1/21/2016 BREAKTHRU BEVERAGE MN

E 609-00000-253 Wine Purchase \$75.60 1080415071

E 609-00000-253 Wine Purchase \$182.90 1080415322

E 609-00000-251 Liquor Purchase \$7,789.44 1080417486

E 609-00000-251 Liquor Purchase \$683.92 1080417860

E 609-00000-251 Liquor Purchase \$1,097.40 1080418278

E 609-00000-251 Liquor Purchase \$2,734.99 1080420027

E 609-00000-251 Liquor Purchase \$102.10 1080420028

E 609-00000-251 Liquor Purchase (\$6.92) 2080118794

Total BREAKTHRU BEVERAGE MN \$12,659.43

Paid Chk# 040354 1/21/2016 CAPITOL BEVERAGE SALES

E 609-00000-252 Beer Purchase \$408.50 785675

E 609-00000-252 Beer Purchase \$2,623.70 791766

E 609-00000-252 Beer Purchase \$9,218.50 797686

E 609-00000-252 Beer Purchase \$31.52 803264

Total CAPITOL BEVERAGE SALES \$12,282.22

Paid Chk# 040355 1/21/2016 CIRCLE PINES, CITY OF

E 101-41500-311 Safety Training Services \$400.00 393

4TH QTR 2015

E 101-41500-311 Safety Training Services \$1,200.00 393

1ST, 2ND, 3RD QTR 2016

Total CIRCLE PINES, CITY OF \$1,600.00

Paid Chk# 040356 1/21/2016 CLEAR RIVER BEVERAGE COMPANY

E 609-00000-252 Beer Purchase \$66.00 235541

***Check Detail Register©**

January 2016

Check Amt Invoice Comment

Total CLEAR RIVER BEVERAGE COMPANY			\$66.00	
Paid Chk#	040357	1/21/2016	COMPASS MINERALS	
E 101-43100-231	Snow Removal Materials		\$1,766.09	71428541
Total COMPASS MINERALS			\$1,766.09	
Paid Chk#	040358	1/21/2016	CRYSTEEL TRUCK EQUIPMENT	
E 101-43100-404	Repair Machinery/Equipment		\$74.97	F37906
Total CRYSTEEL TRUCK EQUIPMENT			\$74.97	
Paid Chk#	040359	1/21/2016	DAHLHEIMER DISTRIBUTING	
E 609-00000-252	Beer Purchase		\$174.00	117853
E 609-00000-252	Beer Purchase		\$6,045.30	120356
E 609-00000-252	Beer Purchase		\$2,354.10	120695
Total DAHLHEIMER DISTRIBUTING			\$8,573.40	
Paid Chk#	040360	1/21/2016	DANIEL OR JUDITH ERWIN	
R 730-37100	Water Sales		\$90.00	UTILITY OVERPAYMENT
Total DANIEL OR JUDITH ERWIN			\$90.00	
Paid Chk#	040361	1/21/2016	ENERGY MECHANICAL SERVICES INC	
E 220-47000-407	Heating/AC		\$134.00	5064
Total ENERGY MECHANICAL SERVICES INC			\$134.00	
Paid Chk#	040362	1/21/2016	FERGUSON WATERWORKS	
E 730-00000-210	Operating Supplies		\$132.50	0177497-1
E 770-00000-210	Operating Supplies		\$74.20	0177497-1
Total FERGUSON WATERWORKS			\$206.70	
Paid Chk#	040363	1/21/2016	GOPHER STATE ONE CALL	
E 730-00000-228	Gopher State One Call		\$8.70	154405
E 770-00000-228	Gopher State One Call		\$8.70	154405
Total GOPHER STATE ONE CALL			\$17.40	
Paid Chk#	040364	1/21/2016	GROEN, GARY A	
E 770-00000-301	Auditing/Acctg Services		\$198.00	
E 101-41500-301	Auditing/Acctg Services		\$297.00	
E 220-41500-301	Auditing/Acctg Services		\$49.50	
E 609-00000-301	Auditing/Acctg Services		\$49.50	
E 651-00000-301	Auditing/Acctg Services		\$198.00	
E 730-00000-301	Auditing/Acctg Services		\$198.00	
Total GROEN, GARY A			\$990.00	
Paid Chk#	040365	1/21/2016	HOHENSTEINS INC	
E 609-00000-252	Beer Purchase		\$1,287.35	802818
Total HOHENSTEINS INC			\$1,287.35	
Paid Chk#	040366	1/21/2016	HOLIDAY STATIONSTORES	
E 101-43100-212	Gas & Oil		(\$6.34)	
E 101-42260-212	Gas & Oil		\$60.11	
E 770-00000-212	Gas & Oil		\$98.47	ACCT #012-558-511
E 730-00000-212	Gas & Oil		\$98.45	ACCT #012-558-511
E 101-43100-212	Gas & Oil		\$78.76	ACCT #012-558-511
E 101-45200-212	Gas & Oil		\$78.76	ACCT #012-558-511
E 651-00000-212	Gas & Oil		\$39.38	ACCT #012-558-511
Total HOLIDAY STATIONSTORES			\$447.59	

***Check Detail Register©**

January 2016

Check Amt Invoice Comment

Paid Chk# 040367 1/21/2016 HOME DEPOT

E 101-43100-240 Small Tools and Minor Equip \$25.65 3021089

Total HOME DEPOT \$25.65

Paid Chk# 040368 1/21/2016 I35W CORRIDOR COALITION

E 101-41500-433 Dues and Subscriptions \$370.00 110 2016

Total I35W CORRIDOR COALITION \$370.00

Paid Chk# 040369 1/21/2016 IEH AUTO PARTS LLC

E 101-43100-404 Repair Machinery/Equipment \$94.15 038835388

E 101-43100-404 Repair Machinery/Equipment (\$94.15) 038835691

E 101-43100-404 Repair Machinery/Equipment \$25.73 038835885

Total IEH AUTO PARTS LLC \$25.73

Paid Chk# 040370 1/21/2016 IKES PLUMBING

E 220-47000-406 Plumbing \$635.98 7135

Total IKES PLUMBING \$635.98

Paid Chk# 040371 1/21/2016 INITIAL DEFENSE E.M.S.

E 101-42260-208 Training and Instruction \$2,725.00 15-040

Total INITIAL DEFENSE E.M.S. \$2,725.00

Paid Chk# 040372 1/21/2016 INSPECTRON INC

E 101-42400-100 Building Inspections \$13,340.07 4TH QTR 2015

Total INSPECTRON INC \$13,340.07

Paid Chk# 040373 1/21/2016 JJ TAYLOR

E 609-00000-252 Beer Purchase \$280.35 2451814

E 609-00000-252 Beer Purchase \$3,093.93 2451827

E 609-00000-252 Beer Purchase \$164.90 2451831

E 609-00000-252 Beer Purchase \$145.00 2451848

E 609-00000-252 Beer Purchase \$7,323.00 2451855

Total JJ TAYLOR \$11,007.18

Paid Chk# 040374 1/21/2016 JOHNSON BROTHERS LIQUOR

E 609-00000-253 Wine Purchase \$1,260.32 5339546

E 609-00000-251 Liquor Purchase \$121.18 5339547

E 609-00000-253 Wine Purchase \$430.21 5339548

E 609-00000-253 Wine Purchase \$429.23 5340938

E 609-00000-251 Liquor Purchase \$1,266.68 5342375

E 609-00000-253 Wine Purchase \$985.99 5342376

E 609-00000-251 Liquor Purchase \$1,800.47 5342377

E 609-00000-251 Liquor Purchase \$304.40 5345918

E 609-00000-253 Wine Purchase \$783.69 5345919

E 609-00000-251 Liquor Purchase \$1,999.57 5347101

E 609-00000-253 Wine Purchase \$1,040.18 5347102

E 609-00000-251 Liquor Purchase \$21.99 5347103

E 609-00000-251 Liquor Purchase \$802.67 5347104

E 609-00000-251 Liquor Purchase (\$132.18) 557871

Total JOHNSON BROTHERS LIQUOR \$11,114.40

Paid Chk# 040375 1/21/2016 JOSH LINDBLAD

R 730-37100 Water Sales \$39.90

UTILITY OVERPAYMENT

Total JOSH LINDBLAD \$39.90

Paid Chk# 040376 1/21/2016 JPMI CONSTRUCTION CO

***Check Detail Register©**

January 2016

Check Amt Invoice Comment

E 310-42260-520	Buildings and Structures	\$14,495.59		PARTIAL PAYMENT #4
Total	JPMI CONSTRUCTION CO	\$14,495.59		
Paid Chk# 040377	1/21/2016	KNOWLAN S SUPER MARKET		
E 101-42260-430	Miscellaneous	\$37.46	100026737	
Total	KNOWLAN S SUPER MARKET	\$37.46		
Paid Chk# 040378	1/21/2016	LINCOLN DOOR, INC.		
E 101-43100-400	General Maintenance	\$200.00	PW PM	
Total	LINCOLN DOOR, INC.	\$200.00		
Paid Chk# 040379	1/21/2016	M AMUNDSON LLP		
E 609-00000-254	Miscellaneous Purchase	\$2,382.86	208881	
E 609-00000-254	Miscellaneous Purchase	\$1,746.42	209233	
E 609-00000-254	Miscellaneous Purchase	\$3,078.57	209624	
Total	M AMUNDSON LLP	\$7,207.85		
Paid Chk# 040380	1/21/2016	MARTIN-MCALLISTER		
E 101-42260-208	Training and Instruction	\$450.00	10187	
Total	MARTIN-MCALLISTER	\$450.00		
Paid Chk# 040381	1/21/2016	MET COUNCIL - WASTEWATER		
E 770-00000-389	MWCC Charges	\$7,193.48		FEB 2016
Total	MET COUNCIL - WASTEWATER	\$7,193.48		
Paid Chk# 040382	1/21/2016	MN MUNICIPAL UTILITIES ASSOC		
E 730-00000-433	Dues and Subscriptions	\$278.00	46441	2016
Total	MN MUNICIPAL UTILITIES ASSOC	\$278.00		
Paid Chk# 040383	1/21/2016	MUNICIPAL EMERGENCY SERVICES		
E 101-42260-404	Repair Machinery/Equipment	\$168.89	00700483_SN	
Total	MUNICIPAL EMERGENCY SERVICES	\$168.89		
Paid Chk# 040384	1/21/2016	PACE ANALYTICAL		
R 730-37100	Water Sales	\$50.00	15100125931	WATER TEST FEE
Total	PACE ANALYTICAL	\$50.00		
Paid Chk# 040385	1/21/2016	PAUSTIS & SONS		
E 609-00000-253	Wine Purchase	\$926.25	8530204-IN	
E 609-00000-253	Wine Purchase	\$636.09	8531134-IN	
Total	PAUSTIS & SONS	\$1,562.34		
Paid Chk# 040386	1/21/2016	PEPSI COLA COMPANY		
E 609-00000-254	Miscellaneous Purchase	\$143.50	53997204	
Total	PEPSI COLA COMPANY	\$143.50		
Paid Chk# 040387	1/21/2016	PERMITWORKS		
E 101-42400-327	Annual Technology Maintenance	\$2,090.00	2016-0024	
E 101-41500-327	Annual Technology Maintenance	\$595.00	2016-0024	
Total	PERMITWORKS	\$2,685.00		
Paid Chk# 040388	1/21/2016	PHILLIPS WINE AND SPIRITS INC		
E 609-00000-253	Wine Purchase	(\$11.33)	228193	
E 609-00000-251	Liquor Purchase	(\$19.00)	228194	
E 609-00000-253	Wine Purchase	(\$42.00)	228195	
E 609-00000-253	Wine Purchase	\$895.90	2907227	
E 609-00000-251	Liquor Purchase	\$996.81	2909065	

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January 2016

			Check Amt	Invoice	Comment
E 609-00000-253	Wine Purchase		\$266.33	2909066	
E 609-00000-251	Liquor Purchase		\$339.21	2912367	
E 609-00000-253	Wine Purchase		\$644.93	2912368	
E 609-00000-253	Wine Purchase		\$57.18	2912369	
Total	PHILLIPS WINE AND SPIRITS INC		\$3,128.03		
Paid Chk#	040389	1/21/2016	PREMIER CONSULTING/TRAINING		
E 101-42260-208	Training and Instruction		\$150.00	1	
Total	PREMIER CONSULTING/TRAINING		\$150.00		
Paid Chk#	040390	1/21/2016	RITE		
E 609-00000-327	Annual Technology Maintenance		\$915.71	11654	
Total	RITE		\$915.71		
Paid Chk#	040391	1/21/2016	RJM DISTRIBUTING		
E 609-00000-252	Beer Purchase		\$164.85	IND009378	
Total	RJM DISTRIBUTING		\$164.85		
Paid Chk#	040392	1/21/2016	SOUTHERN WINE & SPIRITS		
E 609-00000-253	Wine Purchase		(\$33.78)	0021402	
E 609-00000-251	Liquor Purchase		\$1,254.92	1363340	
E 609-00000-251	Liquor Purchase		\$84.49	1363342	
E 609-00000-251	Liquor Purchase		\$25.28	1363343	
E 609-00000-253	Wine Purchase		\$719.52	1363344	
E 609-00000-251	Liquor Purchase		\$886.57	1365459	
E 609-00000-251	Liquor Purchase		(\$80.40)	9070363	
Total	SOUTHERN WINE & SPIRITS		\$2,856.60		
Paid Chk#	040393	1/21/2016	SPECIALTY TURF & AG		
E 101-43100-231	Snow Removal Materials		\$427.39	F8813	
E 101-43100-210	Operating Supplies		(\$125.00)	I38927 CR2	
Total	SPECIALTY TURF & AG		\$302.39		
Paid Chk#	040394	1/21/2016	TOLL GAS & WELDING SUPPLY		
E 101-43100-210	Operating Supplies		(\$34.10)	00039889	
E 101-43100-210	Operating Supplies		\$305.00	70002636	
Total	TOLL GAS & WELDING SUPPLY		\$270.90		
Paid Chk#	040395	1/21/2016	VINOCOPIA		
E 609-00000-253	Wine Purchase		\$53.00	0142135-IN	
Total	VINOCOPIA		\$53.00		
Paid Chk#	040396	1/21/2016	VINZANT, MARY		
E 220-46000-230	Contracted Services		\$132.00		WK ENDING 1/16/16
E 220-46000-230	Contracted Services		\$132.00		WK ENDING 1/9/16
Total	VINZANT, MARY		\$264.00		
Paid Chk#	040397	1/21/2016	WINE MERCHANTS		
E 609-00000-253	Wine Purchase		\$200.36	7062980	
E 609-00000-253	Wine Purchase		\$75.18	7063541	
Total	WINE MERCHANTS		\$275.54		
10100 4M FUND			\$124,588.54		

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Fund Summary**10100 4M FUND**

101 GENERAL FUND	\$25,701.24
220 LOVELL BUILDING	\$1,083.48
310 CAPITAL PROJECTS	\$14,495.59
609 MUNICIPAL LIQUOR FUND	\$74,602.45
651 STORM WATER FUND	\$237.38
730 WATER FUND	\$895.55
770 SEWER FUND	\$7,572.85
	<hr/>
	\$124,588.54

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Batch Name	1215ACH	User Dollar Amt	\$23,439.95		
Payments		Computer Dollar Amt	\$23,439.95		
				\$0.00	In Balance
Refer	16929 CONNEXUS ENERGY	Ck# 001714E	12/31/2015		
Cash Payment	E 101-43100-386 Street Lights	427421-223056			\$349.25
Invoice	11/9/2015				
Cash Payment	E 101-45200-381 Electric Utilities	427422-209087			\$96.74
Invoice	11/9/2015				
Cash Payment	E 770-00000-381 Electric Utilities	427421-208970			\$28.75
Invoice	11/9/2015				
Cash Payment	E 770-00000-381 Electric Utilities	427422-209070			\$0.00
Invoice					
Cash Payment	E 770-00000-381 Electric Utilities	427422-301729			\$61.45
Invoice	11/9/2015				
Transaction Date	1/12/2016	4M FUND	10100	Total	\$536.19
Refer	16930 RICOH USA INC	Ck# 001715E	12/31/2015		
Cash Payment	E 101-41500-350 Print/Binding				\$339.36
Invoice	1/1/24/2015				
Transaction Date	1/12/2016	4M FUND	10100	Total	\$339.36
Refer	16931 LINCOLN NATIONAL LIFE	Ck# 001716E	12/31/2015		
Cash Payment	E 101-41500-134 ST/LT Disability Insuranc				\$235.64
Invoice	3133358224 11/11/2015				
Cash Payment	E 101-43100-134 ST/LT Disability Insuranc				\$76.40
Invoice	3133358224 11/11/2015				
Cash Payment	E 101-45200-134 ST/LT Disability Insuranc				\$50.93
Invoice	3133358224 11/11/2015				
Cash Payment	E 609-00000-134 ST/LT Disability Insuranc				\$167.05
Invoice	3133358224 11/11/2015				
Transaction Date	1/12/2016	4M FUND	10100	Total	\$530.02
Refer	16932 INTEGRA TELECOM	Ck# 001727E	12/31/2015		
Cash Payment	E 101-43100-321 Telephone	867878			\$23.84
Invoice	13434959 11/11/2015				
Cash Payment	E 101-45200-321 Telephone	867878			\$23.84
Invoice	13434959 11/11/2015				
Cash Payment	E 651-00000-321 Telephone	867878			\$11.92
Invoice	13434959 11/11/2015				
Cash Payment	E 730-00000-321 Telephone	867878			\$29.80
Invoice	13434959 11/11/2015				
Cash Payment	E 770-00000-321 Telephone	867878			\$29.80
Invoice	13434959 11/11/2015				
Cash Payment	E 101-41500-321 Telephone	810830			\$282.47
Invoice	13434959 11/11/2015				
Cash Payment	E 101-42260-321 Telephone	757119			\$72.06
Invoice	13434959 11/11/2015				
Cash Payment	E 609-00000-321 Telephone	867880			\$188.78
Invoice	13434959 11/11/2015				
Transaction Date	1/12/2016	4M FUND	10100	Total	\$662.51

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Refer	16933	MN DEPT OF REVENUE	Ck# 001717E 12/31/2015		
Cash Payment	G 101-21714	Garnishment			\$261.78
Invoice	0-361-766-976	12/2/2015			
Transaction Date	1/12/2016	4M FUND	10100	Total	\$261.78
Refer	16934	HEALTHPARTNERS	Ck# 001718E 12/31/2015		
Cash Payment	E 609-00000-160	Health/Dental Insurance	534411		\$821.81
Invoice	62805280	12/8/2015			
Cash Payment	E 101-43100-160	Health/Dental Insurance	1935199		\$374.64
Invoice	62805280	12/8/2015			
Cash Payment	E 101-45200-160	Health/Dental Insurance	1935199		\$249.76
Invoice	62805280	12/8/2015			
Cash Payment	E 609-00000-160	Health/Dental Insurance	2826664		\$331.94
Invoice	62805280	12/8/2015			
Cash Payment	E 101-41500-160	Health/Dental Insurance	2277931		\$731.15
Invoice	62805280	12/8/2015			
Cash Payment	E 101-41500-160	Health/Dental Insurance	3686073		\$457.11
Invoice	62805280	12/8/2015			
Cash Payment	E 101-43100-160	Health/Dental Insurance	4200721		\$875.27
Invoice	62805280	12/8/2015			
Cash Payment	E 101-45200-160	Health/Dental Insurance	4200721		\$583.52
Invoice	62805280	12/8/2015			
Cash Payment	E 101-41500-160	Health/Dental Insurance			-\$292.46
Invoice	62805280	12/8/2015			
Transaction Date	1/12/2016	4M FUND	10100	Total	\$4,132.74
Refer	16935	AFLAC	Ck# 001719E 12/31/2015		
Cash Payment	G 101-21725	Supplemental Insurance			\$143.68
Invoice	944098	11/23/2015			
Transaction Date	1/12/2016	4M FUND	10100	Total	\$143.68
Refer	16936	MN CHILD SUPPORT	Ck# 001720E 12/31/2015		
Cash Payment	G 101-21708	Child Support	#001425530001		\$76.70
Invoice	1215150268	12/16/2015			
Transaction Date	1/12/2016	4M FUND	10100	Total	\$76.70
Refer	16937	PERA	Ck# 001721E 12/31/2015		
Cash Payment	E 101-41500-121	PERA	PAYROLL PAY DATE 12/15/15		\$1,249.58
Invoice		12/15/2015			
Cash Payment	E 101-43100-121	PERA	PAYROLL PAY DATE 12/15/15		\$479.37
Invoice		12/15/2015			
Cash Payment	E 101-45200-121	PERA	PAYROLL PAY DATE 12/15/15		\$319.58
Invoice		12/15/2015			
Cash Payment	E 609-00000-121	PERA	PAYROLL PAY DATE 12/15/15		\$1,356.68
Invoice		12/15/2015			
Cash Payment	E 101-41500-121	PERA	PAYROLL PAY DATE 12/2/15		\$1,426.25
Invoice		12/2/2015			
Cash Payment	E 101-43100-121	PERA	PAYROLL PAY DATE 12/2/15		\$473.57
Invoice		12/2/2015			
Cash Payment	E 101-45200-121	PERA	PAYROLL PAY DATE 12/2/15		\$315.71
Invoice		12/2/2015			

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Cash Payment	E 609-00000-121 PERA	PAYROLL PAY DATE 12/2/15	\$1,456.28
Invoice	12/2/2015		
Cash Payment	E 101-41500-121 PERA	PAYROLL PAY DATE 12/30/15	\$1,249.59
Invoice	12/30/2015		
Cash Payment	E 101-43100-121 PERA	PAYROLL PAY DATE 12/30/15	\$487.69
Invoice	12/30/2015		
Cash Payment	E 101-45200-121 PERA	PAYROLL PAY DATE 12/30/15	\$325.12
Invoice	12/30/2015		
Cash Payment	E 609-00000-121 PERA	PAYROLL PAY DATE 12/30/15	\$1,380.21
Invoice	12/30/2015		

Transaction Date	1/12/2016	4M FUND	10100	Total	\$10,519.63
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Refer 16938 XCEL ENERGY Ck# 001722E 12/31/2015

Cash Payment	E 609-00000-381 Electric Utilities	302320018	\$1,303.63
Invoice	479596242 11/16/2015		
Cash Payment	E 220-47500-381 Electric Utilities	303041991	\$1,878.11
Invoice	479596242 11/16/2015		
Cash Payment	E 101-42260-381 Electric Utilities	303539956	\$136.38
Invoice	479596242 11/16/2015		
Cash Payment	E 101-41500-381 Electric Utilities	303783926	\$312.92
Invoice	479596242 11/16/2015		
Cash Payment	E 101-43100-386 Street Lights	NON-METERED SERVICES	\$654.51
Invoice	479596242 11/16/2015		
Cash Payment	E 101-43100-381 Electric Utilities		\$148.31
Invoice	479596242 11/16/2015		
Cash Payment	E 101-45200-381 Electric Utilities		\$148.31
Invoice	479596242 11/16/2015		
Cash Payment	E 651-00000-381 Electric Utilities		\$74.19
Invoice	479596242 11/16/2015		
Cash Payment	E 730-00000-381 Electric Utilities		\$185.39
Invoice	479596242 11/16/2015		
Cash Payment	E 770-00000-381 Electric Utilities		\$185.39
Invoice	479596242 11/16/2015		
Cash Payment	E 730-00000-381 Electric Utilities	51-0440323-0	\$33.08
Invoice	481741352 12/7/2015		

Transaction Date	1/13/2016	4M FUND	10100	Total	\$5,060.22
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Refer 16939 CENTERPOINT ENERGY PO BOX 4 Ck# 001723E 12/31/2015

Cash Payment	E 101-43100-383 Gas Utilities	5912428	\$25.46
Invoice	11/24/2015		
Cash Payment	E 101-45200-383 Gas Utilities	5912428	\$25.46
Invoice	11/24/2015		
Cash Payment	E 651-00000-383 Gas Utilities	5912428	\$12.73
Invoice	11/24/2015		
Cash Payment	E 730-00000-383 Gas Utilities	5912428	\$31.83
Invoice	11/24/2015		
Cash Payment	E 770-00000-383 Gas Utilities	5912428	\$31.83
Invoice	11/24/2015		
Cash Payment	E 101-43100-383 Gas Utilities	5929780	\$25.46
Invoice	11/24/2015		

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Cash Payment	E 101-45200-383 Gas Utilities	5929780			\$25.46
Invoice	11/24/2015				
Cash Payment	E 651-00000-383 Gas Utilities	5929780			\$12.80
Invoice	11/24/2015				
Cash Payment	E 730-00000-383 Gas Utilities	5929780			\$31.83
Invoice	11/24/2015				
Cash Payment	E 770-00000-383 Gas Utilities	5929780			\$31.83
Invoice	11/24/2015				
Cash Payment	E 101-42260-383 Gas Utilities	5912072			\$86.03
Invoice	11/24/2015				
Cash Payment	E 220-47500-383 Gas Utilities	5924727			\$284.51
Invoice	11/24/2015				
Cash Payment	E 609-00000-383 Gas Utilities	5929733			\$137.02
Invoice	11/25/2015				
Cash Payment	E 101-41500-383 Gas Utilities	6203790			\$29.32
Invoice	11/25/2015				
Cash Payment	E 101-41500-383 Gas Utilities	6252444			\$83.62
Invoice	11/25/2015				
Transaction Date	1/13/2016	4M FUND	10100	Total	\$875.19
Refer	16940 CULLIGAN BOTTLED WATER	Ck# 001724E 12/31/2015			
Cash Payment	E 101-41500-411 Culligan				\$14.27
Invoice	11/30/2015				
Cash Payment	E 101-42260-430 Miscellaneous				\$14.27
Invoice	11/30/2015				
Transaction Date	1/13/2016	4M FUND	10100	Total	\$28.54
Refer	16941 PITNEY BOWE-PO 856179	Ck# 001725E 12/31/2015			
Cash Payment	E 101-43500-322 Postage				\$77.86
Invoice	12/12/2015				
Cash Payment	E 101-41500-322 Postage				\$5.19
Invoice	12/12/2015				
Cash Payment	E 101-42260-322 Postage				\$5.19
Invoice	12/12/2015				
Cash Payment	E 220-41500-322 Postage				\$12.97
Invoice	12/12/2015				
Cash Payment	E 609-00000-322 Postage				\$38.93
Invoice	12/12/2015				
Cash Payment	E 651-00000-322 Postage				\$38.93
Invoice	12/12/2015				
Cash Payment	E 730-00000-322 Postage				\$38.93
Invoice	12/12/2015				
Cash Payment	E 770-00000-322 Postage				\$38.93
Invoice	12/12/2015				
Cash Payment	E 650-00000-322 Postage				\$5.21
Invoice	12/12/2015				
Transaction Date	1/13/2016	4M FUND	10100	Total	\$262.14
Refer	16942 HSA BANK	Ck# 001726E 12/31/2015			
Cash Payment	E 101-41500-160 Health/Dental Insurance	HSA SERVICE FEE			\$11.25
Invoice	12/4/2015				

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Transaction Date	1/13/2016	4M FUND	10100	Total	\$11.25
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Fund Summary

	10100 4M FUND
101 GENERAL FUND	\$13,167.41
220 LOVELL BUILDING	\$2,175.59
609 MUNICIPAL LIQUOR FUND	\$7,182.33
650 PROPERTY MAINTENANCE PROGRAM	\$5.21
651 STORM WATER FUND	\$150.57
730 WATER FUND	\$350.86
770 SEWER FUND	\$407.98
	<hr/>
	\$23,439.95

Pre-Written Checks	\$23,439.95
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$23,439.95

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Payments

Current Period: December 2015

Batch Name	1215CC	User Dollar Amt	\$7,692.10		
	Payments	Computer Dollar Amt	\$7,692.10		
			\$0.00	In Balance	
Refer	16911 RICOH USA INC	Ck# 001696E 12/31/2015			
Cash Payment	E 101-41500-350 Print/Binding				-\$14.40
Invoice	12/3/2015				
Cash Payment	E 101-41500-350 Print/Binding				-\$19.35
Invoice	12/3/2015				
Transaction Date	1/12/2016	4M FUND	10100	Total	-\$33.75
Refer	16912 POSTMASTER	Ck# 001697E 12/31/2015			
Cash Payment	G 730-23000 Water Testing				\$1.20
Invoice	433 10/20/2015				
Transaction Date	1/12/2016	4M FUND	10100	Total	\$1.20
Refer	16913 MN POLLUTION CONTROL	Ck# 001698E 12/31/2015			
Cash Payment	E 770-00000-208 Training and Instruction	SCHMID			\$300.00
Invoice	10/22/2015				
Transaction Date	1/12/2016	4M FUND	10100	Total	\$300.00
Refer	16914 FLEET FARM	Ck# 001699E 12/31/2015			
Cash Payment	E 101-43100-210 Operating Supplies				\$49.99
Invoice	5389 11/2/2015				
Cash Payment	E 101-45200-404 Repair Machinery/Equip				\$21.53
Invoice	5389 11/2/2015				
Cash Payment	E 101-43100-400 General Maintenance				\$34.16
Invoice	8485 11/10/2015				
Cash Payment	E 730-00000-400 General Maintenance				\$108.95
Invoice	0542 10/21/2015				
Cash Payment	E 101-43100-210 Operating Supplies				\$81.17
Invoice	7510 11/3/2015				
Cash Payment	E 609-00000-400 General Maintenance				\$6.42
Invoice	3155 11/2/2015				
Transaction Date	1/12/2016	4M FUND	10100	Total	\$302.22
Refer	16915 ATHLETIC OUTFITTERS	Ck# 001700E 12/31/2015			
Cash Payment	E 609-00000-255 Linen				\$165.15
Invoice	49919 10/23/2015				
Transaction Date	1/12/2016	4M FUND	10100	Total	\$165.15
Refer	16916 FRATTALLONE S HARDWARE	Ck# 001701E 12/31/2015			
Cash Payment	E 609-00000-400 General Maintenance				\$14.95
Invoice	A93814 11/2/2015				
Cash Payment	E 609-00000-400 General Maintenance				\$17.13
Invoice	A95633 11/10/2015				
Cash Payment	E 609-00000-400 General Maintenance				\$19.26
Invoice	A95622 11/10/2015				
Transaction Date	1/12/2016	4M FUND	10100	Total	\$51.34
Refer	16917 DOLLAR TREE STORES	Ck# 001702E 12/31/2015			
Cash Payment	E 609-00000-400 General Maintenance				\$2.14
Invoice	110172 11/10/2015				

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Transaction Date	1/12/2016	4M FUND	10100	Total	\$2.14
Refer	16918 WALGREENS	Ck# 001703E 12/31/2015			
Cash Payment	E 609-00000-400 General Maintenance				\$6.79
Invoice	2290-1511-1003 11/10/2015				
Transaction Date	1/12/2016	4M FUND	10100	Total	\$6.79
Refer	16919 MISC CUSTOMERS	Ck# 001704E 12/31/2016			
Cash Payment	E 101-42260-208 Training and Instruction	GRANDMA'S SALOON			\$66.83
Invoice	270591 10/23/2015				
Cash Payment	E 101-42260-208 Training and Instruction	LAZY MOOSE			\$47.60
Invoice	1335 10/24/2015				
Cash Payment	E 101-42260-208 Training and Instruction	HAMPTON INN			\$350.74
Invoice	494688 10/24/2015				
Cash Payment	E 101-42260-208 Training and Instruction	HAMPTON INN			\$350.74
Invoice	472881 10/24/2015				
Cash Payment	E 101-42260-208 Training and Instruction	HAMPTON INN			\$350.74
Invoice	494689 10/24/2015				
Transaction Date	1/12/2016	4M FUND	10100	Total	\$1,166.65
Refer	16920 MATTHEWS	Ck# 001705E 12/31/2016			
Cash Payment	E 101-42260-208 Training and Instruction				\$32.30
Invoice	2147 10/22/2015				
Transaction Date	1/12/2016	4M FUND	10100	Total	\$32.30
Refer	16921 PRESS PUBLICATIONS	Ck# 001706E 12/31/2015			
Cash Payment	E 101-41500-351 Legal Notices Publishing				\$392.46
Invoice	477498 7/2/2015				
Cash Payment	E 609-00000-340 Advertising				\$927.95
Invoice	477219 7/2/2015				
Cash Payment	E 101-41500-351 Legal Notices Publishing				\$113.94
Invoice	478264 7/9/2015				
Cash Payment	E 101-41500-430 Miscellaneous	RESIDENT'S GUIDE			\$580.00
Invoice	476410 7/16/2015				
Cash Payment	E 609-00000-340 Advertising				\$76.00
Invoice	477763 7/16/2015				
Cash Payment	E 101-41500-353 Ordinance Publication				\$59.08
Invoice	479381 7/23/2015				
Cash Payment	E 609-00000-340 Advertising				\$76.00
Invoice	479724 7/30/2015				
Cash Payment	E 310-42260-520 Buildings and Structures	ADD FOR BIDS			\$278.52
Invoice	480182 7/30/2015				
Transaction Date	1/12/2016	4M FUND	10100	Total	\$2,503.95
Refer	16922 TWIST OFFICE PRODUCTS	Ck# 001707E 12/31/2015			
Cash Payment	E 609-00000-200 Office Supplies				\$156.24
Invoice	739971-0 10/23/2015				
Cash Payment	E 101-41500-200 Office Supplies				\$45.48
Invoice	740979-0 11/3/2015				
Cash Payment	E 101-41500-200 Office Supplies				\$24.49
Invoice	741673-0 11/9/2015				
Cash Payment	E 609-00000-200 Office Supplies				\$100.63
Invoice	742237-0 11/12/2015				

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Payments

Current Period: December 2015

Transaction Date	1/12/2016	4M FUND	10100	Total	\$326.84
Refer	16923 RICOH USA INC	Ck# 001708E 12/31/2015			
Cash Payment	E 101-41500-350 Print/Binding	PAID TWICE			\$1,402.47
Invoice	10/25/2015				
Transaction Date	1/12/2016	4M FUND	10100	Total	\$1,402.47
Refer	16924 COMCAST	Ck# 001709E 12/31/2015			
Cash Payment	E 310-47500-329 Cable/Internet	8772 10 519 0007159			\$83.82
Invoice	10/16/2015				
Cash Payment	E 310-47500-329 Cable/Internet	8772 10 519 0024097			\$118.84
Invoice	10/2/2015				
Cash Payment	E 310-47500-329 Cable/Internet	8772 10 519 0023966			\$77.45
Invoice	10/9/2015				
Transaction Date	1/12/2016	4M FUND	10100	Total	\$280.11
Refer	16925 AMERIPRIDE SERVICES	Ck# 001710E 12/31/2015			
Cash Payment	E 609-00000-255 Linen				\$246.41
Invoice	1003278142 10/27/2015				
Transaction Date	1/12/2016	4M FUND	10100	Total	\$246.41
Refer	16926 OXYGEN SERVICE COMPANY	Ck# 001711E 12/31/2015			
Cash Payment	E 101-42260-210 Operating Supplies				\$111.60
Invoice	03322687 10/31/2015				
Transaction Date	1/12/2016	4M FUND	10100	Total	\$111.60
Refer	16927 SPRINT	Ck# 001712E 12/31/2015			
Cash Payment	E 101-43100-321 Telephone				\$32.05
Invoice	495076029-158 10/18/2015				
Cash Payment	E 101-45200-321 Telephone				\$32.05
Invoice	495076029-158 10/18/2015				
Cash Payment	E 651-00000-321 Telephone				\$16.02
Invoice	495076029-158 10/18/2015				
Cash Payment	E 730-00000-321 Telephone				\$40.06
Invoice	495076029-158 10/18/2015				
Cash Payment	E 770-00000-321 Telephone				\$40.08
Invoice	495076029-158 10/18/2015				
Transaction Date	1/12/2016	4M FUND	10100	Total	\$160.26
Refer	16928 WALTERS RUBBISH INC	Ck# 001713E 12/31/2015			
Cash Payment	E 101-41500-384 Refuse/Garbage Dispos	0002			\$52.40
Invoice	0001290299 11/10/2015				
Cash Payment	E 101-43100-384 Refuse/Garbage Dispos	0003			\$24.14
Invoice	0001290299 11/10/2015				
Cash Payment	E 101-45200-384 Refuse/Garbage Dispos	0003			\$24.14
Invoice	0001290299 11/10/2015				
Cash Payment	E 651-00000-384 Refuse/Garbage Dispos	0003			\$28.68
Invoice	0001290299 11/10/2015				
Cash Payment	E 730-00000-384 Refuse/Garbage Dispos	0003			\$30.17
Invoice	0001290299 11/10/2015				
Cash Payment	E 770-00000-384 Refuse/Garbage Dispos	0003			\$30.18
Invoice	0001290299 11/10/2015				

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Payments

Current Period: December 2015

Cash Payment	E 220-46000-384 Refuse/Garbage Dispos	0004			\$400.35
Invoice	0001290299	11/10/2015			
Cash Payment	E 609-00000-384 Refuse/Garbage Dispos	0005			\$76.36
Invoice	0001290299	11/10/2015			
Transaction Date	1/12/2016	4M FUND	10100	Total	\$666.42

Fund Summary

	10100 4M FUND
101 GENERAL FUND	\$4,246.35
220 LOVELL BUILDING	\$400.35
310 CAPITAL PROJECTS	\$558.63
609 MUNICIPAL LIQUOR FUND	\$1,891.43
651 STORM WATER FUND	\$44.70
730 WATER FUND	\$180.38
770 SEWER FUND	\$370.26
	<u>\$7,692.10</u>

Pre-Written Checks	\$7,692.10
Checks to be Generated by the Computer	\$0.00
Total	<u>\$7,692.10</u>

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
01/16	01/04/2016	10668	POST BOARD	PEACE LIC JARRING	90.00
01/16	01/04/2016	10669	SUN LIFE FINANCIAL	JAN LIFE/DISABILITY INS	99.36
01/16	01/06/2016	10670	WALMART	VEHICLE BATTERY	52.36
01/16	01/14/2016	10671	ANOKA COUNTY	DEC INTERNET ACCESS	995.13
01/16	01/14/2016	10672	ANOKA CO TREASURY DEPT.	FEB BROADBAND	150.00
01/16	01/14/2016	10673	ASPEN MILLS, INC	UNIFORMS PROTECTIVE VEST	997.95
01/16	01/14/2016	10674	BCA CJTE	BASIC NARCOTICS TRAINING	375.00
01/16	01/14/2016	10675	BCA/MNJIS SECTION	4TH QTR CJDN	390.00
01/16	01/14/2016	10676	BILLS GUN SHOP & RANGE NORTH	RANGE USE	214.25
01/16	01/14/2016	10677	CENTURY LINK	JAN COMMUNICATIONS	120.92
01/16	01/14/2016	10678	CITY OF CIRCLE PINES	SALES TAX	39.90
01/16	01/14/2016	10679	CONSOLIDATED COMMUNICATIONS	JAN PHONE	410.96
01/16	01/14/2016	10680	COVERALL OF THE TWIN CITIES INC	JAN CLEANING SERVICE	796.22
01/16	01/14/2016	10681	DELTA DENTAL	FEBRUARY DENTAL	1,385.00
01/16	01/14/2016	10682	DON'S CIRCLE SERVICE, INC	DEC REPAIRS	759.56
01/16	01/14/2016	10683	EMERGENCY AUTO TECH ,INC	NEW VEH SET UP	9,026.35
01/16	01/14/2016	10684	GTS	HOMELAND SEC EMERG MGMT CON	325.00
01/16	01/14/2016	10685	GARY L FISCHLER & ASSOCIATES, P	PSYCHOLOGICAL TESTING	525.00
01/16	01/14/2016	10686	HOLIDAY FLEET	DEC FUEL	2,098.31
01/16	01/14/2016	10687	INTOXIMETERS, INC	SALES TAX	40.00
01/16	01/14/2016	10688	PAMELA KARG	UNIFORMS/APPLY PATCHES	38.00
01/16	01/14/2016	10689	KNOWLAN'S SUPER MARKETS	WATER	75.75
01/16	01/14/2016	10690	MN SHERIFFS ASSOCIATION	TRAINING ADV GUN LAWS-MG	120.00
01/16	01/14/2016	10691	NEAL A. NOREN	DEC BLDG MTC HOURS	150.00
01/16	01/14/2016	10692	O'REILLY AUTOMOTIVE, INC	VEH BULBS/MISC	65.21
01/16	01/14/2016	10693	QUILL CORPORATION	TONER/PAPER PADS	130.78
01/16	01/14/2016	10694	SHRED-N-GO, INC	DEC SHREDDING SERVICE	45.00
01/16	01/14/2016	10695	SIRCHIE	SALES TAX	80.77
01/16	01/14/2016	10696	TASC	2016 TASC ANNUAL FEE	275.00
01/16	01/14/2016	10697	TELECIDE PRODUCTIONS, INC	DEC COMPUTER MTC/SUPPORT	1,614.54
01/16	01/14/2016	10698	TOP GREEN	DEC GROUNDS MTC	671.98
01/16	01/14/2016	10699	TRI-COUNTY LAW ENFORCEMENT AS	2016 ANNUAL DUES	75.00
01/16	01/14/2016	10700	TWIN CITIES TRANSPORT & RECOVE	TAURUS TOW 1-11-16	137.12
01/16	01/14/2016	10701	U.S. HEALTH WORKS MEDICAL	PRE-EMP AJ	488.00
01/16	01/14/2016	10702	VERIZON WIRELESS	DEC CELL PHONES	547.65
Grand Totals:					23,406.07

M = Manual Check, V = Void Check

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Cash Balances

Current Period: December 2015

FUND Descr	Account	MTD Debit	MTD Credit	Current Balance
Cash				
GENERAL FUND	G 101-10100	\$736,911.45	\$180,252.81	\$860,215.54
LOVELL BUILDING	G 220-10100	\$7,744.00	\$6,897.03	\$322,191.26
CAPITAL PROJECTS	G 310-10100	\$12,953.50	\$55,279.34	\$354,164.25
WATER CAPITAL FUND	G 330-10100	\$0.00	\$0.00	\$107,613.96
05 STREET-EDGEWOOD	G 360-10100	\$0.00	\$0.00	\$0.00
SEWER CAPITAL FUND	G 370-10100	\$0.00	\$0.00	\$124,348.28
12 HAMLINE AVE	G 430-10100	\$0.00	\$0.00	\$0.00
13 STREET IMPROVEMENTS	G 435-10100	\$0.00	\$0.00	\$0.00
15 STREET IMPROVEMENTS	G 440-10100	\$0.00	\$8,179.58	-\$614,233.30
04 STREET-OAK LANE	G 585-10100	\$11,226.87	\$0.00	\$68,591.15
14 STREET-VARIOUS	G 591-10100	\$7,613.63	\$0.00	\$65,520.20
15 STREET-VARIOUS	G 592-10100	\$2,805.28	\$0.00	\$16,185.52
POLICE BUILDING	G 599-10100	\$29,686.26	\$4,970.21	\$18,855.43
MUNICIPAL LIQUOR FUND	G 609-10100	\$405,187.33	\$291,197.32	\$460,916.73
FARMERS MARKET	G 625-10100	\$0.00	\$0.00	\$0.00
PROPERTY MAINTENANCE PROGRAM	G 650-10100	\$300.00	\$5.21	-\$4,357.58
STORM WATER FUND	G 651-10100	\$4,129.90	\$1,575.62	-\$13,540.27
WATER FUND	G 730-10100	\$13,884.62	\$15,321.50	\$358,871.81
SEWER FUND	G 770-10100	\$12,871.86	\$15,204.78	\$1,010,634.22
Total Cash		\$1,245,314.70	\$578,883.40	\$3,135,977.20
Held by Fiscal Agent				
POLICE BUILDING	G 599-10110	\$0.00	\$0.00	\$0.00
Total Held by Fiscal Agent		\$0.00	\$0.00	\$0.00
Petty Cash				
GENERAL FUND	G 101-10200	\$0.00	\$0.00	\$100.00
Total Petty Cash		\$0.00	\$0.00	\$100.00
Change Fund				
MUNICIPAL LIQUOR FUND	G 609-10250	\$0.00	\$0.00	\$2,500.00
Total Change Fund		\$0.00	\$0.00	\$2,500.00
Credit Card Sales Receivable				
MUNICIPAL LIQUOR FUND	G 609-10350	\$286,911.16	\$299,574.57	\$41,230.79
Total Credit Card Sales Receivable		\$286,911.16	\$299,574.57	\$41,230.79
Interest Receivable on Invest				
GENERAL FUND	G 101-10450	\$0.00	\$0.00	\$6,206.46
Total Interest Receivable on Invest		\$0.00	\$0.00	\$6,206.46
Taxes Receivable-Delinquent				
GENERAL FUND	G 101-10700	\$0.00	\$0.00	\$30,440.90
04 STREET-OAK LANE	G 585-10700	\$0.00	\$0.00	\$155.15
POLICE BUILDING	G 599-10700	\$0.00	\$0.00	\$2,260.92
Total Taxes Receivable-Delinquent		\$0.00	\$0.00	\$32,856.97
Accounts Receivable				

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*Fund Summary - Budget to Actual©

December 2015

	2015 YTD Budget	December MTD Amount	2015 YTD Amount	2015 YTD Balance	2015 % YTD Budget
FUND 101 GENERAL FUND					
Revenue	\$1,630,209.00	\$708,475.78	\$1,702,969.91	-\$72,760.91	104.46%
Expenditure	\$1,759,488.00	\$152,225.13	\$1,799,650.06	-\$40,162.06	102.28%
		\$556,250.65	-\$96,680.15		
FUND 220 LOVELL BUILDING					
Revenue	\$208,580.00	\$7,744.00	\$182,017.94	\$26,562.06	87.27%
Expenditure	\$206,468.00	\$6,897.03	\$140,716.45	\$65,751.55	68.15%
		\$846.97	\$41,301.49		
FUND 310 CAPITAL PROJECTS					
Revenue	\$294,920.00	\$12,953.50	\$328,580.33	-\$33,660.33	111.41%
Expenditure	\$471,640.00	\$55,279.34	\$510,824.63	-\$39,184.63	108.31%
		-\$42,325.84	-\$182,244.30		
FUND 330 WATER CAPITAL FUND					
Revenue	\$7,000.00	\$0.00	\$7,000.00	\$0.00	100.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$7,000.00		
FUND 360 05 STREET-EDGEWOOD					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 370 SEWER CAPITAL FUND					
Revenue	\$6,000.00	\$0.00	\$6,000.00	\$0.00	100.00%
Expenditure	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
		\$0.00	\$6,000.00		
FUND 430 12 HAMLINE AVE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 435 13 STREET IMPROVEMENTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 440 15 STREET IMPROVEMENTS					
Expenditure	\$797,000.00	\$8,179.58	\$630,733.30	\$166,266.70	79.14%
		-\$8,179.58	-\$630,733.30		
FUND 585 04 STREET-OAK LANE					
Revenue	\$25,700.00	\$11,226.87	\$23,903.80	\$1,796.20	93.01%
Expenditure	\$20,050.00	\$0.00	\$20,050.00	\$0.00	100.00%
		\$11,226.87	\$3,853.80		
FUND 591 14 STREET-VARIOUS					
Revenue	\$12,000.00	\$7,613.63	\$16,880.85	-\$4,880.85	140.67%

LEXINGTON, MN
***Fund Summary -**
Budget to Actual©

December 2015

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	2015 YTD Budget	December MTD Amount	2015 YTD Amount	2015 YTD Balance	2015 % YTD Budget
Expenditure	\$19,766.00	\$0.00	\$20,216.44	-\$450.44	102.28%
		\$7,613.63	-\$3,335.59		
FUND 592 15 STREET-VARIOUS					
Revenue	\$0.00	\$2,805.28	\$16,185.52	-\$16,185.52	0.00%
		\$2,805.28	\$16,185.52		
FUND 599 POLICE BUILDING					
Revenue	\$62,900.00	\$29,686.26	\$62,741.40	\$158.60	99.75%
Expenditure	\$59,643.00	\$4,970.21	\$59,642.52	\$0.48	100.00%
		\$24,716.05	\$3,098.88		
FUND 609 MUNICIPAL LIQUOR FUND					
Revenue	\$2,936,400.00	\$355,289.99	\$3,187,554.33	-\$251,154.33	108.55%
Expenditure	\$2,936,439.00	\$263,155.62	\$3,206,151.10	-\$269,712.10	109.19%
		\$92,134.37	-\$18,596.77		
FUND 625 FARMERS MARKET					
Revenue	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Expenditure	\$3,692.00	\$0.00	\$0.00	\$3,692.00	0.00%
		\$0.00	\$0.00		
FUND 650 PROPERTY MAINTENANCE PROGRAM					
Revenue	\$15,541.00	\$300.00	\$1,370.00	\$14,171.00	8.82%
Expenditure	\$15,000.00	\$5.21	\$88.01	\$14,911.99	0.59%
		\$294.79	\$1,281.99		
FUND 651 STORM WATER FUND					
Revenue	\$17,137.83	\$3,940.42	\$17,862.20	-\$724.37	104.23%
Expenditure	\$49,828.00	\$1,575.62	\$38,774.21	\$11,053.79	77.82%
		\$2,364.80	-\$20,912.01		
FUND 730 WATER FUND					
Revenue	\$202,815.27	\$6,328.19	\$77,698.05	\$125,117.22	38.31%
Expenditure	\$190,188.00	\$11,974.59	\$144,577.27	\$45,610.73	76.02%
		-\$5,646.40	-\$66,879.22		
FUND 770 SEWER FUND					
Revenue	\$209,552.73	\$10,284.61	\$123,382.33	\$86,170.40	58.88%
Expenditure	\$310,148.00	\$15,204.78	\$228,611.38	\$81,536.62	73.71%
		-\$4,920.17	-\$105,229.05		
Report Total		\$637,181.42	-\$1,045,888.71		

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter referred to as an "MOU") is made and entered into by and between City of Fridley, Fire Department, located at 6431 University Avenue NE, Fridley, Minnesota, 55432 and the City of Andover Fire Department, and the City of Columbia Heights Fire Department, and the City of Coon Rapids Fire Department, and the City of Ham Lake Fire Department, and the City of Lexington Fire Department, and the City of Lino Lakes Department of Public Safety, and the City of Linwood Fire Department, and the City of Spring Lake Park, Blaine, Mounds View Fire Department.

The purpose of this MOU is to establish the activities and other responsibilities that City of Fridley, Fire Department shall undertake as the "Regional host" and lead applicant of a regional FY15 Assistance to Firefighters Grant (AFG) application, following the award of the FY15 Assistance to Firefighters Grant. It is a requirement of the grant that 10% of the total cost of the request is matched by the applicant(s). The total Federal funds requested is: \$352,206. The total local funds committed for this project is: \$39,136. The total cost of this project, including federal and local funds is: \$391,340. The City of Fridley is requesting \$39,136 in funding from all applicants and signatories to this Memorandum of Understanding relating to this grant application.

Responsibilities:

The City of Fridley, Department of Public Safety will:

- Be lead fiscal agent as well as lead the project team;
- Provide contractual oversight of all partners;
- Provide fiscal management of project;
- Ensure compliance with all contractual requirements;
- Follow all grant requirements in the implementation of the program;
- Advise on technology and provide support;
- House and maintain technology infrastructure for video conferencing project;
- Support and empower communications between all participating partners;
- Collect and report data to project team;
- Work with each participating department to ensure sustainability plan;
- If awarded, do all required post-award grant reporting.

Each participating department will:

Upon award, use the awarded video conferencing to improve and increase training and communication between the participating departments listed in this agreement. Uses of video conferencing equipment include:

- 1) The program has as its goal the delivery of high quality instructor led training to all nine of the county's partnering departments who are presenting this investment justification. This efficient and effective system will deliver (but is not limited to) the following AFG

high priority training programs: Firefighter I & II (NFPA 1001), Fire Instructor (NFPA 1041), Hazmat Operations (NFPA 472), Infection Control (NFPA 1581), Confined Space Awareness (NFPA 1670), Wildland Firefighting (NFPA 1143), Rapid Intervention Team (NFPA 1407), Officer Training (NFPA 1021), Driver Operator (NFPA 1002), NIMS/ICS (NFPA 1561), Emergency Medical Technician.

- 2) Allow members access to training opportunities from their stations or home via personal computers.
- 3) Allow members access to on-demand knowledgebase training.
- 4) Increase access to evidence-based, interactive, instructor-led content.
- 5) Reduce redundancy of training.
- 6) Facilitate and manage training certifications to increase the professionalism of personnel countywide.
- 7) Reduce cost for coverage gaps and travel time, as well as reduce fuel and vehicle cost for transportation to training sites.
- 8) Reduce cost of training.
- 9) Reduce the incidence of fire companies having to go out of service due to traveling to another location thereby reducing the strain on response times to better protect life and property.
- 10) Increase networking between participating departments through on-line meetings, and coordination in emergency events.
- 11) Provide better communication between operations and command staff through sound and video at emergency events and exercises.

The participating departments in this MOU include the following organizations:

- Andover Fire Department - \$6,303 Match
13875 Crosstown Blvd. NW, Andover, MN 55304
- Columbia Heights Fire Department - \$2,394 Match
825 41st Ave. NE, Columbia Heights, MN 55421
- Coon Rapids Fire Department - \$6,303 Match
11155 Robinson Dr. NW, Coon Rapids, MN 55433
- Fridley Fire Department - \$6,303 Match
6430 University Ave. NE, Fridley, MN 55432
- Ham Lake Fire Department - \$2,394 Match
15544 Central Ave. NE, Ham Lake, MN 55304
- Lexington Fire Department - \$2,394 Match
9055 S HWY Dr., Lexington, MN 55014
- Lino Lakes Public Safety Fire Division - \$6,303 Match
640 Town Center Pkwy, Lino Lakes, MN 55014
- Linwood Fire Department - \$2,394 Match
22870 Typo Creek Dr NE, Stacy, MN 55079
- Spring Lake Park, Blaine, Mounds View Fire Department - \$4,348 Match
1710 County Hwy 10, Spring Lake Park, MN 55432

Total Match Funds Committed: \$39,136

Participating Department

Organization: Lexington Fire Department

City, State, Zip: _____

Federal Identification Number (FEIN): _____

Authorized Official Name (Typed): _____

Signature: _____ Date: _____

Authorized Official Title: _____

Point of Contact Name: _____

Signature: _____ Date: _____

Point of Contact Title: _____

The Local Match committed by this participating department is: \$\$2,394

MEMO . . .

DATE: January 12, 2016
TO: City of Lexington Mayor and Councilmembers
FROM: Tina Meyer, Finance Director *TM*
RE: Request to Approve Purchase of
PermitWorks – Code Enforcement Module

To continue our efforts of implementing our Property Maintenance and Rental Housing Inspections Programs as identified in the Strategic Plan, I am requesting the purchase of the Permit Works – Code Enforcement Module.

In July 2015 council approved the purchase of the Permits & Inspections and Rental Licensing modules and deferred the purchase of the Code Enforcement module to 2016.

Code Enforcement	\$4,995.00
2016 Annual Support	624.00
<u>Module Implementation</u>	<u>3,000.00</u>
Total cost	\$8,619.00

Therefore, I am requesting approval to purchase the Code Enforcement module with Franchise Fees monies (\$9,000) that were budgeted for 2016.

MEMO . . .

DATE: January 11, 2016
TO: Council & City Administrator
FROM: Mary Vinzant
RE: Request to approve City Hall Roof Replacement
Maintenance Free Fascia and Soffit Installation

The cedar shake roof at City Hall is in serious need of replacement as it is now 5-10 years beyond its replacement needs. We have had leaks in both 2014 and 2015 and as the shakes continue to deteriorate and become increasingly brittle we anticipate more leaks.

Funds were requested and approved to make this needed repair in the 2016 Capital Improvement Plan.

Franchise Fees	\$14,000.00
City Hall Repairs	\$23,000.00

I have obtained three (3) quotes for roof replacement and maintenance free fascia and soffit.

Royal Roofing	\$32583.00
Roofs R Us	\$33742.00
Pineview Builders	\$36116.79

The existing skylight appears to be in good shape, but until the roofing material is removed and the skylight is inspected we cannot be sure. Should it need to be replaced the cost would be around \$800.00 - \$1000.00 installed.

I request authorization to accept the quote from Royal Roofing not to exceed \$37000.00. Anticipated schedule is late March to mid April.

Royal Roofing, Inc.
7472 Edmonson Ave NE
Monticello, MN 55362



June 18, 2014

LICENSE # MN - 20175152

Office (763) 295-0540
Fax (763) 295-5815



City of Lexington
9180 Lexington Ave
Lexington, MN 55014

Owens Corning Duration 30 Year Roof System

Roof Preparation

- Tear-off existing roof going down to the wood deck, removing all debris from job-site.
- Sweep roof decking clean of all dirt, gravel and debris.
- Inspect decking; any damaged or deteriorated decking will be replaced at a rate of \$2.40 per sq. ft.
- Verify that wood decking is nailed correctly.
- Install Ice & Water Shield 6' from bottom edge, 3' in all valley areas.
- Install new 24 gauge pre-finished colored valley metal.
- Install 15# felt underlayment over remainder of roof.
- Install Owens Corning 30 year dimensional shingle using 6 nails per shingle.
- Install new prefinished colored metal lead top pipe flanges to all soil stacks.
- Install new prefinished colored metal 750 Vents (turtle type).
- Install Owens Corning ridge cap to hips and ridge.
- Do magnetic sweep of grounds.

Warranty and Inspections

1. Upon completion of installation, have roof inspected by Inspectron, Inc. inspector.
2. Provide you with an Owens Coming Shingle Warranty when paid in full.
3. Provide you with a Royal Roofing, Inc. 10 Year labor warranty.

Project Conditions

1. Royal Roofing, inc. will keep all work and storage areas clean and neat on a daily basis.
2. Weather Condition Limitations: Royal Roofing, Inc. will not apply roofing during inclement weather or when a 40% chance of precipitation is expected.

Fees, Licenses, Permits and Taxes

1. Roofing permit will be in addition to base bid.

Protection of Work and Property

1. Royal Roofing, Inc. shall provide and maintain any danger signs, guards or obstructions necessary to protect the public and workers from any danger created by the work in progress.
2. Protect grounds and building where work will be performed.
3. All materials will be stored with as much protection as possible against wind, sun, and moisture damage prior to and during installation. Keeping materials enclosed in a watertight, ventilated enclosure (i.e. tarpaulins).

Preliminary Lien Notice

1. Any person or company supplying labor or material for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions. Under MN law, you must have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due from us until 120 days after completion of improvement.
2. Royal Roofing, Inc. shall, if requested by the owners, furnish the owner a release in full of all liens arising out of this contract or in lieu thereof, receipts in full for all materials and labor on the job.

All material is guaranteed to be as specified and all work shall be performed in a manner in accordance with the above specifications and standard practices. Any alterations or deviations from the above specifications will be made only upon written change order signed by both Royal Roofing, Inc. and the owner describing the change and stating what, if any, additional amount is to be paid by owner. Owner assumes the risk of concealed or unknown conditions which delay or increase the cost of our performance and agrees to pay reasonable, additional charges resulting from those conditions. Contractor is not responsible for delays resulting from strikes, transportation, disruption, weather, accidents, material shortage or other causes beyond our control. Contractor is not responsible for damages due to vibrations caused by workers. Owner to carry fire, tornado, and other necessary insurances. Our workers are fully covered by Workmen's Compensation Insurance.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

We propose to hereby furnish material and labor-complete in accordance with above specifications, for the sum of:

Twenty Three Thousand Five Hundred Ninety Five and 00/100 Dollars. \$ 23,595.00.

Option # 1 – Furnish and install prefinished color metal fascia and soffit to entire perimeter.

Add \$8,988.00 to the above contracted amount.

Initials _____

Terms and Conditions: 25% down at the time of contract signing, 25% when materials are delivered, balance (including any approved change orders) due within 10 days of completion of job. The owner agrees to pay 1.5% monthly service charge on all money due past 30 days. The owner further agrees to indemnify, defend and hold contractor harmless from all damages, expenses, lawsuits or claims, including collection actions, claims for subrogation, attorney's fees and/or cost of remediation or restoration, brought by any party(s) arising from or relating to; (1) the performance of the work described in this proposal unless solely due to contractor's negligence; (2) the present or future growth or presence of mold or other biological growth within the roof assembly or the building envelope; (3) damages from leaks through any area of the existing or present roof surface where the contractor has not performed tear off or surface preparation work. No warranties described herein become effective until all money is paid within the terms described in this paragraph.

ACCEPTANCE OF PROPOSAL: I accept your proposal. In signing this document I acknowledge that I have completely read this document and agree to be bound by its terms and conditions and that I have the authority to bind the company/person named as the owner above. The above prices, specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be as outlined above.

Date of Acceptance _____ P.O. # _____

Signature _____

Signature _____

Jeff Richard

Sales Manager
Royal Roofing Inc.
763-567-9226



Roofs R Us

"Where roofs are our Top Priority"



License # BC 639588

Residential home or Commercial Improvement agreement

Submitted To: City of Lexington Phone: 763-484-2792
Address: 9180 Lexington Ave City: _____ Zip: 55014
E-Mail: _____ Bill To: _____

We Hereby Submit Specifications and Estimates; Thank you for contacting Roofs R Us, we hereby propose to furnish materials, labor and debris removal necessary for the completion of the Contractual work. All Scopes of work will be conducted in accordance with your local building codes, and Roofs R Us will furnish any necessary permits.

Siding

- ☐ Remove _____ Layers of Siding
- ☐ Inspect house Sheeting // Repair Replace as necessary
- ☐ Install Tyvek paper overlapping seams, taping all seams and penetrations
- ☐ Install new custom bent flashing's and aprons
- ☐ Install new siding
- ☐ Type _____ Color _____
- ☐ Siding Measurements, Number of Squares _____

Soffit & Fascia

- ☒ Remove existing soffit / Fascia 375'
- ☒ Install vented soffit 375' LF / color _____
- ☐ Install solid soffit _____ LF / color _____
- ☒ Custom bend fascia material 375'
- ☐ Add siders edge / trip edge
- ☐ Terminate soffit to fascia \ Painting required

Window and door Wraps

- ☐ Remove existing wraps prep windows/doors/
- ☐ Custom bent window wraps / Color _____ QTY. _____
- ☐ Custom Bent Door wraps / Color _____ QTY. _____
- ☐ Custom Bent Garage Door wraps / Color _____ QTY. _____
- ☐ Seal all wraps

Seamless gutters

- ☒ Remove existing gutter
- ☒ Provide gutter apron
- ☒ Run seamless gutters 45' LF / Color _____
- ☐ Number of downspouts 3x4 or 2x3 Open ended / Color _____
- ☐ Length of extensions _____

➤ Additional scope of work description

Estimate

Product Type	Warranty/MFG/Installation	Totals
<u>Rolley or Edge</u>	<u>5yr</u>	<u>6,562.00</u>

- Install Date: _____
- Client's Authorizing Signature: _____ Date: _____
- Roofs R Us Representative: _____ Date: _____



PREFERRED CONTRACTOR

www.roofsrusminnesota.com



"Where roofs are our Top Priority"

**Residential home or Commercial improvement agreement**

E-Mail _____ **Bill To:** _____

We Hereby Submit Specifications and Estimates; Thank you for contacting Roofs R Us, we hereby propose to furnish materials, labor and debris removal necessary for the completion of the Contractual work. All Scopes of work will be conducted in accordance with your local building codes, and Roofs R Us will furnish any necessary permits.

Scope of Work

- ☒ Tear off number of Layers, 3
Inspect and Prepare Roof Deck for new Shingle Installation
- ☒ Replace any rotted or damaged decking boards
(\$\$ Per Sheet 200.00 ea)
- ☒ Install Ice & Water Shield at Eaves, Valleys and any Other Trouble spots
Number of Courses 34
- ☒ Apply Roof Felt to Remainder of Deck
(55Lb), 30Lb, or Premium Fiberglass
2 Layers, Low Slope Application
- ☒ Install New Venting
Turtle Type (X) Number (13)
Turbine () Number ()
Ridge Venting () FT
- ☒ Install New Plumbing Vents
Frost Freeze (X) Boot Type (X)
- N/A Re-Flash Chimney ()
Install Step Flashing & Rigtlet ()
Color
- ☒ Install Hip and Ridge shingles
Hi Hip (X) Regular Hip ()
- ☒ Install New Roof Edge
Style D (X) or Apron (X)
- ☒ Install Shingle starter Strip on all shingled edges.
- ☒ Install New Premium Valley Tins
Color Matching
- ☒ Roof & Side Wall Inspection
Re-Seal any Step or Dormer Flashing's
- ☒ Remove all Rubbish and Debris
Complete Magic Sweep of Grounds.
- ☒ 10 Year No Leak Warranty.
- ☒ Price Guarantee, our estimate is our bond the price quoted is the amount charged.

➤ Roof Pitch 4/12 Ridge Length 372 = Total Squares 6,526.5 sq.

➤ Additional scope of work description

* Replace Value with new Value fixed frame unit.

Estimate

Roofs R Us wants to provide each client with an assorted line of Roofing System product's, enabling each client to find the roof that is the right fit for them.

Shingle Type	Manufactures warranty	Totals
Cedar 3/4 Med #1	—	62,128.00—
Duration Services	Lifetime	27,180.00—

- Install Date _____
 ➤ Client's Authorizing Signature: _____ Dated _____
 ➤ Roofs R Us Representative: _____ Dated _____



PREFERRED CONTRACTOR

www.roofsrusminnesota.com



Pineview Builders Inc

2201 Lexington Ave N, Suite 100
Roseville, MN 55113

2014-10-14-0139

Roofing

DESCRIPTION	QTY	UNIT PRICE	TOTAL
1. Remove Remove Wood shakes - medium (1/2") hand split	63.93 SQ @	55.88 =	3,572.41
3. Laminated - comp. shingle rfg. - w/out felt	73.67 SQ @	207.52 =	15,288.00
7. R&R Ridge cap - composition shingles	329.00 LF @	7.31 =	2,404.99
4. Ice & water shield	3,192.00 SF @	1.56 =	4,979.52
5. Roofing felt - 15 lb.	42.00 SQ @	28.60 =	1,201.20
6. R&R Roof vent - turtle type - Metal	13.00 EA @	40.04 =	520.52
11. R&R Valley metal	100.00 LF @	5.27 =	527.00

Soffit and Fascia

DESCRIPTION	QTY	UNIT PRICE	TOTAL
8. R&R Install Metal Fascia Custom Bent over existing wood fascia	356.00 LF @	4.90 =	1,744.40
10. R&R Soffit - metal vented Aluminum over existing wood Soffits	1,362.00 SF @	3.70 =	5,039.40



Pineview Builders Inc

2201 Lexington Ave N, Suite 100
Roseville, MN 55113

Summary

Line Item Total	35,277.44
Matl Sales Tax Reimb	839.35
Replacement Cost Value	\$36,116.79
Net Claim	\$36,116.79

Tony Greczyna



Centennial Lakes Little League

Established in 1958

November 30th, 2015

Mayor Kurth, Lexington City Council Members, and Park Board Members
Lexington City Hall
9180 Lexington Avenue
Lexington, MN 55014

Dear Mayor Kurth, Council Members, and Park Board Members:

The generous facility use granted in the past by the city of Lexington is greatly appreciated by Centennial Lakes Little League. The use of the fields at Lexington Memorial Park has continually improved our programs and allowed us to hold special events for the youth in Lexington and surrounding communities. Without the use of the fields at Lexington Memorial Park, we would have to turn away youth from our program as we would be unable to accommodate the number of children who want to participate.

Our organization would again like to reserve the ball fields at Lexington Memorial Park for the 2016 summer season beginning April 1st through August 1st, 2016. This would include all fields (1 through 5); Monday through Friday, from approximately 4:00pm until 10:00pm, with the weekend schedules to be determined and submitted before the season begins. As in previous years, Centennial Lakes Little League will be responsible for the clean-up of all fields throughout the season. We will send you a copy of our game schedules as soon as they are printed.

In addition, our organization will host the Fastpitch Softball State tournaments for the 2016 season. The tournaments will be hosted at Lexington Memorial Park in July. We also may have the opportunity of hosting a National Tournament which would be held late July. Similarly, we plan to host Fastpitch Softball Fall League on Sundays in August and September.

Our park clean-up day is scheduled for Saturday, April 9th, 2016 with a back-up date of Saturday, April 16th, 2016. We invite the Mayor and the members of the Park Board and Council to stop by your fields and meet our volunteers cleaning and raking the fields.

Sincerely,

Patrick Mahr, President
Centennial Lakes Little League
(763) 780-3836

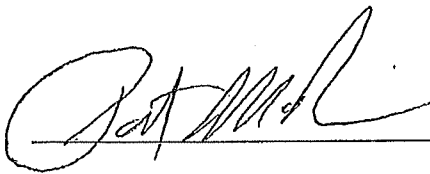
MEMORANDUM OF UNDERSTANDING

For 2016, the following charges will be the responsibility of the Centennial Lakes Little League Association:

- Water and Sewer Bill: A beginning meter reading will be taken April 1 and a final reading on September 30. Billing will be issued for gallons used at the commercial rate and sent directly to CLLLA for payment to the City of Lexington.
- Electricity for Concession and Field Lights (excludes security lights): A beginning meter reading will be taken from the Connexus April billing statement and a final reading will be taken from the Connexus October billing statement. Billing will be issued for electricity used at the current rates and summary billing will be sent in November for payment to the City of Lexington.
- Garbage: CLLLA will contract directly with a garbage company and will pay the vendor directly.
- Fertilizer Cost: CLLLA will pay for 1/2 the total fertilizer costs. Summary billing will be sent in November for payment to the City of Lexington.
- Ag-lime: CLLLA will pay for ag-lime needed for field repair.
- CLLLA will not be charged for water/sewer and electric usage during the Minnesota State High School League (MSHSL) Section 4AAA Softball Tournament (May 24, 2016 – June 3, 2016). The usage by MSHSL will be shown as a credit on the billing sent in November for payment to the City of Lexington.

Agreed this 12th day of January 2016.

City of Lexington



Centennial Lakes Little League



PROFESSIONAL SERVICES

More Ideas. Better solutions.®

Memo

To: Bill Petracek, City Administrator
From: Steven M. Winter, P.E.
Subject: Application for Payment #4 for Fire Station Project
Date: January 13, 2016

Please find the attached Partial Payment #4. The Contractor has submitted a cost breakdown attached to the payment application. They have estimated they are about 98% complete on the project as of December 31th, 2015. At this point they have completed more than what is listed in the breakdown. The submitted a request that included payment for 100%, but we reduced it as shown in the attachments. They started back on the project this week and are currently working on punch list items. The attached copy is a little hard to read, but we have \$16,553.23 yet to pay them for the 2% unfinished work and retainage on the project.

Attached is on copy of the Application and Certificate for Payment #4 for your review and consideration. We recommend that the Council approve this payment request at the upcoming council meeting. The payment amount is to JPMI Construction Company in the amount of \$14,495.59.

If you have any questions, please feel free to contact us at (612) 548-3132. Thank you very much.

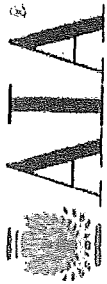
SMW

Offices in Illinois, Iowa, Minnesota, and Wisconsin

60 Plato Blvd. East, Suite 140, St. Paul, MN 55107-1835
(612) 548-3132 (866) 452-9454

FAX: (763) 786-4574 WEB ADDRESS: www.msa-ps.com

Page 1 of 1 c:\Users\Deputy\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\5IG4P



AIA Document G702™ - 1992

Application and Certificate for Payment

TO OWNER: CITY OF LEXINGTON
9100 LEXINGTON AVE
LEXINGTON, MINN 55014

PROJECT: LEXINGTON FIRE STATION
9055 SOUTH HIGHWAY DRIVE
LEXINGTON, MINN 55014

FROM CONTRACTOR: JPMH CONSTRUCTION CO.
2310 COUNTY RD D W. APPS
SAINT PAUL, MN 55112

VIA ARCHITECT: MSA PROFESSIONAL SERVICES
60 PLATO BLVD EAST
SAINT PAUL, MN 55107

APPLICATION NO: 4
PERIOD TO: 31st DEC 2015
CONTRACT FOR: LEXINGTON FIRE STATION
CONTRACT DATE: 21st AUG 2015
PROJECT NOS: 10481019

Distribution to:
OWNER ☐
ARCHITECT ☒
CONTRACTOR ☐
FIELD ☐
OTHER ☐

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$ 255,500.00
2. NET CHANGE BY CHANGE ORDERS \$ (2,599.00)
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 252,901.00
4. TOTAL COMPLETED & STORED TO DATE (Continuation Sheet G703) \$ 241,754.50

5. RETAINAGE:

- a. % of Completed Work (Continuation Sheet G703) \$ 12,635.23
- b. % of Stored Material (Continuation Sheet G703) \$ -

Total Retainage (Line 5a + 5b, or Total in Continuation Sheet G703) \$ 12,635.23

6. TOTAL EARNED LESS RETAINAGE \$ 229,649.77

(Line 4 minus Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 215,152.19

(Line 6 from prior certificate)

8. CURRENT PAYMENT DUE \$ 14,497.59

9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 minus Line 6)

\$ 16,553.23

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$ (2,599.00)
TOTAL	\$	\$
NET CHANGES by Change Order	\$	\$ (2,599.00)

CAUTION: You should retain original AIA Contract Documents on which this form is based.

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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: MSA

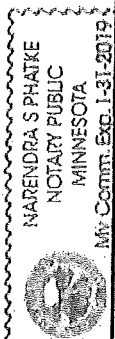
State of: MINNESOTA

County of: RAMSEY

Subscribed and sworn to before me this 21st day of DEC 2015

Notary Public: Notary

My commission expires: 01/31/2019



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 14,497.59

(Attach explanation of amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: W. J. J. J.

Date: 01-13-16

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should retain original AIA Contract Documents on which this form is based.

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