

**AGENDA**  
**REGULAR PLANNING COMMISSION MEETING**  
**March 12, 2024 - 7:00 P.M.**  
**9180 Lexington Avenue, Lexington, MN**

1. CALL TO ORDER
  - A. Roll Call: Chairperson Bautch, Commissioners Thorson, Koch, Murphy and Ogden
2. CITIZENS FORUM
3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS
4. LETTERS AND COMMUNICATION
  - A. Building Permits for February 2024 (NONE) pg. 1
5. APPROVAL OF PLANNING COMMISSION MINUTES
  - B. February 13, 2024 pg. 2-3
6. DISCUSSION ITEM:
  - A. NONE
7. NOTE COUNCIL MINUTES:
  - A. February 1, 2024 pg. 4-5
  - B. February 15, 2024 pg. 6-8
8. PLANNING COMMISSION INPUT
9. ADJOURNMENT

# Permits Issued and Fees

From Date: 02/01/2024  
 To Date: 02/29/2024  
 Permit Type: City of Lexington Building Permit  
 All Cities And Townships: N

Permit#	Subtype	Issue Date	Address	Applicant	Type of Construction	Completed Value	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
GRAND TOTAL:	0													
YEAR RUNNING TOTAL:	137					\$1,676,645.97	\$0.00	\$8,786.55	\$541.19			\$2,485.00	\$1,800.00	\$41,673.32

**MINUTES**  
**REGULAR PLANNING COMMISSION MEETING**  
**February 13, 2024 - 7:00 P.M.**  
**9180 Lexington Avenue, Lexington, MN**

1. CALL TO ORDER

- A. Roll Call: Chairperson Bautch, Commissioners Thorson, Koch, Murphy and Ogden

*Chairperson Bautch called to order the Regular Planning Commission meeting on February 13, 2024 at 7:00 p.m. Commissioners Present: Michelle Koch, Gloria Murphy, Chuck Ogden, Ron Thorson. Also present: Brandon Winge, City Councilmember; Bill Petracek, City Administrator.*

2. CITIZENS FORUM

*No citizens were present to discuss items not on the agenda.*

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

*Murphy made a motion to approve the agenda as typewritten. Koch seconded the motion. Motion carried 5-0.*

4. LETTERS AND COMMUNICATION

- A. Building Permits for January 2024

*Some discussion on building permits. Petracek explained that a building permit has been issued for the old Anoka County Social Services building to remodel it in preparation for AutoZone. He added that there has been no indication as to when the remodeling process will begin.*

5. APPROVAL OF PLANNING COMMISSION MINUTES

- A. January 9, 2024

*Koch made a motion to approve the January 9, 2024 Planning Commission Minutes as typewritten. Ogden seconded the motion. Motion carried 5-0.*

6. DISCUSSION ITEM: *NONE*

7. NOTE COUNCIL MINUTES:

- A. January 4, 2024  
B. January 18, 2024

*Bautch asked about Sam Bennett from Lino Lakes attending the City Council meeting. Discussion ensued.*

*Koch asked about Curious Crow Company moving into Lyke's Boxing. Petracek provided an explanation of the potential new business. Discussion ensued.*

8. PLANNING COMMISSION INPUT

*Bautch announced that his dead trees have been taken down. Discussion ensued.*

9. ADJOURNMENT

*Koch made a motion to adjourn at 7:16 p.m. Murphy seconded the motion. Motion carried 5-0.*

**MINUTES  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
FEBRUARY 1, 2024 – 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER: – Mayor Grote**

- A. Roll Call - Council Members: DeVries, Harris, Winge and Benson

*Vice Mayor Harris called to order the Regular City Council meeting for February 1, 2024 at 7:00 p.m. Councilmember's present: Benson, Devries, and Winge. Excused absence: Mayor Grote. Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director.*

**3. CITIZENS FORUM**

*No citizens were present to discuss items not on the agenda.*

**4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Councilmember Devries made a motion to approve the agenda as typewritten. Councilmember Benson seconded the motion. Motion carried 4-0*

**5. INFORMATIONAL REPORTS:**

- A. Airport (Councilmember Devries) – *No Report*
- B. Cable Commission (Councilmember Winge) *Quarterly meetings – No report.*
- C. City Administrator (Bill Petracek) – *Petracek updated the Council on Auto Zone moving into Northway Mall. He stated that plans to remodel have been submitted and reviewed. A permit has been approved by the building official for construction. He did not have a timeline when the construction for the remodel will begin.*

*He also added that negotiations for the AFSCME Union contract will begin sometime this spring.*

**6. LETTERS AND COMMUNICATIONS:**

- A. Centennial Lakes Police Department Media Reports 1-10 through 1-22, 2024
- B. Council Workshop meeting synopsis

*No discussion on Letters and Communications.*

**7. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – January 18, 2024
- B. Recommendation to Approve Claims and Bills:  
Check #'s 51200 through 51246  
Check #'s 15057 through 15076  
VOID # 51151  
Re-Issue Check # 51199  
VOID # 50705  
Re-Issue Check # 51247
- C. Financial Reports
  - Cash Balances
  - Fund Summary – Budget to Actual

*Councilmember Winge made a motion to approve the consent agenda items. Councilmember Devries seconded the motion. Motion carried 4-0.*

#### **8. ACTION ITEMS:**

- A. Recommendation to approve Resolution NO. 24-05 A Resolution Appointing  
Election Judges

*Councilmember Winge made a motion to approve Resolution NO. 24-05 A Resolution Appointing Election Judges. Councilmember Devries seconded the motion. Motion carried 4-0.*

#### **9. MAYOR AND COUNCIL INPUT**

*Councilmember Devries asked if public works would be using the new milling machine on Restwood Ave. Petracek stated that if there are potholes he was confident it would get utilized.*

#### **10. ADJOURNMENT**

*Councilmember Benson made motion to adjourn the meeting at 7:09 p.m. Councilmember Devries seconded the motion. Motion carried 4-0.*

**MINUTES  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
FEBRUARY 15, 2024 – 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER: – Mayor Grote**

- A. Roll Call - Council Members: DeVries, Harris, Winge and Benson

*Mayor Grote called to order the Regular City Council meeting for February 15, 2024 at 7:00 p.m. Councilmember's present: Benson, Devries, Harris, and Winge. Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director; Kurt Glaser, City Attorney; Steve Winter, City Engineer; Matt Rivard, Liquor Store Manager; Gordon Lagerstrand, Assistant Liquor Store Manager candidate.*

**3. CITIZENS FORUM**

*No citizens were present to discuss items not on the agenda.*

**4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Councilmember Devries made a motion to approve the agenda as typewritten. Councilmember Harris seconded the motion. Motion carried 5-0*

**5. LETTERS AND COMMUNICATIONS:**

- A. Centennial Lakes Police Department Media Reports – 1-24 through 1-30, 2024  
B. City Report – January 2024  
C. North Metro TV – January 2024 Update

*.No discussion on Letters and Communications.*

**2. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting - February 1, 2024
- B. Recommendation to Approve Claims and Bills:  
Check #'s 51248 through 51303  
Check #'s 15079 through 15090  
Check #'s 15094 through 15109
- C. Financial Reports
- Cash Balances
  - Fund Summary – Budget to Actual

*Councilmember Winge made a motion to approve the consent agenda items. Councilmember Harris seconded the motion. Motion carried 5-0.*

**3. ACTION ITEMS:**

- A. Recommendation to approve Resolution NO. 24-06 A Resolution Receiving Feasibility Report and Calling Hearing on Improvement on Griggs Avenue

*Steve Winter, City Engineer, provided brief overview of the feasibility report for Griggs Avenue.*

*Councilmember Devries made a motion to approve Resolution NO. 24-06 A Resolution Receiving Feasibility Report and Calling Hearing on Improvement on Griggs Avenue. Councilmember Benson seconded the motion. Motion carried 5-0.*

- B. Recommendation to approve an Employment Contract with Gordon Lagerstrand – Assistant Liquor Store Manager

*Petracek introduced Gordon Lagerstrand to the Council. Discussion ensued.*

*Councilmember Benson made a motion to approve an Employment Contract with Gordon Lagerstrand – Assistant Liquor Store Manager. Councilmember Devries seconded the motion. Motion carried 5-0.*

- C. Recommendation to approve Minnesota State High School League (MSHCL) Section 4AAA Softball Tournament request for use of Memorial Park for the 2024 playoff dates:

- May 22
- May 23 (May 24 rain back-up date)
- May 28 (May 29 rain back-up date)
- May 30 (May 31 rain back-up date)

*Councilmember Devries made a motion to approve Minnesota State High School League (MSHCL) Section 4AAA Softball Tournament request for use of Memorial Park for the 2024 playoff dates:*

- May 22
- May 23 (May 24 rain back-up date)
- May 28 (May 29 rain back-up date)
- May 30 (May 31 rain back-up date)

*Councilmember Winge seconded the motion. Motion carried 5-0.*

- D. Recommendation to approve Bobcat 18” Planer (asphalt milling attachment) bid of \$18986.04



*Councilmember Devries made a motion to approve Bobcat 18" Planer (asphalt milling attachment) bid of \$18,986.04 from Tri-State Bobcat, Inc. Little Canada, Mn. Councilmember Harris seconded the motion. Motion carried 5-0.*

#### 4. MAYOR AND COUNCIL INPUT

*Councilmember Devries complimented Public works on their snow plowing. He stated that they were out snowplowing before Circle Pines and Lino Lakes.*

*Councilmember Benson informed citizens of the February 27th presidential caucus and March 5th primary election.*

#### 5. ADMINISTRATOR INPUT

*No input from the city administrator.*

#### 6. CLOSED SESSION

*Attorney Glaser stated he had nothing to report on the Blaine lawsuit, so there was no need to go into closed session. Glaser explained the need to go into closed session for personnel litigation.*

*Councilmember Benson made a motion to amend the agenda to remove the closed session item to discuss the City of Blaine lawsuit regarding the interconnected water and sewer system. Councilmember Devries seconded the motion. Motion carried 5-0.*

*Councilmember Devries made a motion to go into closed session at 7:10 pm closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss the legal aspects surrounding personnel matters under investigation. Councilmember Winge seconded the motion. Motion carried 5-0.*

- This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss the legal aspects surrounding personnel matters under investigation.

*Councilmember Benson made a motion to reconvene into open session at 7:15 pm. Councilmember Devries seconded the motion. Motion carried 5-0.*

#### 7. ADJOURNMENT

*Councilmember Benson made motion to adjourn the meeting at 7:15 p.m. Councilmember Winge seconded the motion. Motion carried 5-0.*