

**AGENDA**  
**REGULAR PLANNING COMMISSION MEETING**  
**February 13, 2024 - 7:00 P.M.**  
**9180 Lexington Avenue, Lexington, MN**

1. CALL TO ORDER
  - A. Roll Call: Chairperson Bautch, Commissioners Thorson, Koch, Murphy and Ogden
2. CITIZENS FORUM
3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS
4. LETTERS AND COMMUNICATION
  - A. Building Permits for January 2024 pg. 1
5. APPROVAL OF PLANNING COMMISSION MINUTES
  - A. January 9, 2024 pg. 2-3
6. DISCUSSION ITEM: **NONE**
7. NOTE COUNCIL MINUTES:
  - A. January 4, 2024 pg. 4-6
  - B. January 18, 2024 pg. 7-8
8. PLANNING COMMISSION INPUT
9. ADJOURNMENT

## Permits Issued and Fees

From Date: 01/01/2024  
 To Date: 01/31/2024  
 Permit Type: City of Lexington Building Permit  
 All Cities And Townships: N

Permit#	Subtype	Issue Date	Address	Applicant	Type of Construction	Completed Value	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
LEX24-000001	Building	01/08/2024	3802 Liberty LN	INNOVATIVE BASEMENT AUTHORITY	Foundation Only	\$15,200.00	\$348.32	\$226.41	\$7.60					\$582.33
LEX24-000004	Building	01/24/2024	9027 JACKSON AVE	American Water Works	Other (Specify in Intended Use)	\$6,451.04	\$182.90	\$118.89	\$3.23					\$305.02
	Building: 2					\$21,651.04	\$531.22	\$345.30	\$10.83					\$887.35
LEX24-000005	Mechanical	01/29/2024	3865 Minuteman	Manufactured Housing Service	Residential Gas Line	\$500.00	\$40.00		\$1.00					\$41.00
LEX24-000003	Mechanical	01/24/2024	8818 JACKSON AVE	Centerpoint Energy	Residential Furnace	\$11,000.00	\$40.00		\$1.00					\$41.00
	Mechanical: 2					\$11,500.00	\$80.00		\$2.00					\$82.00
LEX24-000006	Plumbing	01/29/2024	3865 Minuteman	Ridgeland Contracting		\$1,000.00	\$40.00		\$1.00					\$41.00
LEX24-000002	Plumbing	01/12/2024	9104 DUNLAP AVE	Hero Home Services LLC		\$11,970.00	\$385.00		\$5.99					\$390.99
	Plumbing: 2					\$12,970.00	\$425.00		\$6.99					\$431.99
GRAND TOTAL:	6					\$46,121.04	\$1,036.22	\$345.30	\$19.82					\$1,401.34
YEAR RUNNING TOTAL:	74					\$815,902.25	\$0.00	\$4,746.35	\$283.24			\$2,485.00	\$1,800.00	\$22,995.52

**MINUTES**  
**REGULAR PLANNING COMMISSION MEETING**  
**January 9, 2024 - 7:00 P.M.**  
**9180 Lexington Avenue, Lexington, MN**

1. CALL TO ORDER

- A. Roll Call: Chairperson Bautch, Commissioners Thorson, Koch, Murphy and Ogden

*Chairperson Bautch called to order the Regular Planning Commission meeting on January 9, 2024 at 7:00 p.m. Commissioners Present: Michelle Koch, Gloria Murphy, Ron Thorson and Chuck Ogden (arrived at 7:05 pm.). Also present: Brandon Winge, City Councilmember; Bill Petracek, City Administrator.*

2. CITIZENS FORUM

*No citizens were present to address the Planning Commission on items not on the agenda*

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

*Koch made a motion to approve the agenda as typewritten. Murphy seconded the motion. Motion carried 4-0.*

4. LETTERS AND COMMUNICATION

- A. Building Permits for December 2023

*No discussion on Letters and Communications*

5. APPROVAL OF PLANNING COMMISSION MINUTES

- B. December 12, 2023

*Murphy made a motion to approve the December 12, 2023 Planning Commission Minutes as typewritten. Thorson seconded the motion. Motion carried 4-0.*

6. DISCUSSION ITEM:

- A. None

*No discussion items*

7. NOTE COUNCIL MINUTES:

- A. December 7, 2023  
B. December 21, 2023

*Discussion about the potential of AutoZone moving into Northway Mall.*

8. PLANNING COMMISSION INPUT

*Ogden asked about the management of Emerald Ash Borer in Lexington. Discussion ensued.*

*Koch asked about some distressed properties in Lexington. Discussion ensued.*

*Bautch discussed the "for sale" sign being taken down at Georges Texaco. Discussion ensued.*

#### 9. ADJOURNMENT

*Thorson made a motion to adjourn at 7:30 p.m. Koch seconded the motion. Motion carried 5-0.*

**MINUTES**  
**CITY OF LEXINGTON**  
**REGULAR COUNCIL MEETING**  
**JANUARY 4, 2024 – 7:00 P.M.**  
**9180 LEXINGTON AVENUE**

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER: – Mayor Grote**

- A. Roll Call - Council Members: DeVries, Harris, Winge and Benson

*Mayor Grote called to order the Regular City Council meeting for January 4, 2024 at 7:00 p.m. Councilmember's present: Benson, Devries, Harris, and Winge. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Carter Johnson, Quad Press; Centennial High School Students.*

**3. CITIZENS FORUM**

*Carter Johnson, Quad Press, was present to thank the City Council for their continued support and making the Quad Press their official newspaper. Discussion ensued.*

**4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Councilmember Devries made a motion to approve the agenda as typewritten. Councilmember Harris seconded the motion. Motion carried 5-0*

**5. INFORMATIONAL REPORTS:**

- A. Airport (Councilmember Devries) – *next meeting in May*
- B. Cable Commission (Councilmember Winge) *Quarterly meetings – Councilmember Winge provided an update on the Cable Commission and NMTV*
- C. City Administrator (Bill Petracek) – *Petracek stated that the new public works truck is going to be delivered in two weeks – several months prior to the anticipated delivery date. He added that it would not be put into service until this spring. Discussion ensued.*

**6. LETTERS AND COMMUNICATIONS:**

- A. Centennial Lakes Police Department Media Reports 12/13 through 12/24/23

*No discussion on Letters and Communications.*

**7. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – December 21, 2023

- B. Recommendation to Approve Claims and Bills:  
Check #'s 1 through 56

***Councilmember Winge made a motion to approve the consent agenda items. Councilmember Harris seconded the motion. Motion carried 5-0.***

**8. ACTION ITEMS:**

- A. Recommendation to approve Resolution NO. 24-01 A Resolution  
Approving the Naming of Appointees for 2024

***Councilmember Devries made a motion to approve Resolution NO. 24-01 A Resolution Approving the Naming of Appointees for 2024. Councilmember Benson seconded the motion. Motion carried 5-0.***

- B. Recommendation to approve Resolution NO. 24-02 A Resolution Adopting  
Fee Schedule

***Councilmember Harris made a motion to approve Resolution NO. 24-02 A Resolution Adopting Fee Schedule. Councilmember Devries seconded the motion. Motion carried 5-0.***

- C. Recommendation to approve Resolution NO.24-03 A Resolution  
Establishing Procedures Related to Compliance With Reimbursement Bond  
Regulation Under the Internal Revenue Code

***Councilmember Harris made a motion to approve Resolution NO.24-03 A Resolution Establishing Procedures Related to Compliance With Reimbursement Bond Regulation Under the Internal Revenue Code. Councilmember Winge seconded the motion. Motion carried 5-0.***

- D. Recommendation to approve Resolution NO. 24-04 A Resolution  
Authorizing Signatories for the City of Lexington Financial Accounts and  
Checks and Granting Finance Director Access to the City's Financial  
Account for the Year 2024

***Councilmember Devries made a motion to approve Resolution NO. 24-04 A Resolution Authorizing Signatories for the City of Lexington Financial Accounts and Checks and Granting Finance Director Access to the City's Financial Account for the Year 2024. Councilmember Harris seconded the motion. Motion carried 5-0.***

- E. Recommendation to approve Memorandum of Understanding (MOU) with Centennial  
Lakes Little League Association

*Councilmember Devries asked if we are adjusting any of the fees to the MOU with Centennial Lakes Little League. Petracek stated there are no recommendations to adjust fees. Discussion ensued.*

*Councilmember Benson made a motion to approve a Memorandum of Understanding (MOU) with Centennial Lakes Little League Association. Councilmember Harris seconded the motion. Motion carried 5-0.*

- F. Recommendation to approve a Bid from Crysteel Truck Equipment for Snow Plow Replacement in the Amount of \$18,793.40.

*Councilmember Devries made a motion to approve a Bid from Crysteel Truck Equipment for Snow Plow (two plows) Replacement in the Amount of \$18,793.40. Councilmember Harris seconded the motion. Motion carried 5-0.*

- G. Recommendation to approve a Bid from Elite Garage Door in the Amount of \$23,073.30 for the Replacement of the Public Works Garage Doors.

*Councilmember Harris made a motion to approve a Bid from Elite Garage Door in the Amount of \$23,073.30 for the Replacement of the Public Works Garage Doors. Councilmember Winge seconded the motion. Motion carried 5-0.*

- H. Recommendation to approve New Business License – Lexington Chiropractic Care Center (new ownership)

*Councilmember Benson made a motion to approve New Business License – Lexington Chiropractic Care Center (new ownership). Councilmember Devries seconded the motion. Motion carried 5-0.*

## **9. MAYOR AND COUNCIL INPUT**

*Councilmember Devries stated that the new parking signs have been installed around the Lexington Lofts area. Discussion ensued.*

## **10. ADJOURNMENT**

*Councilmember Benson made motion to adjourn the meeting at 7:20 p.m. Councilmember Devries seconded the motion. Motion carried 5-0.*

**MINUTES  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
JANUARY 18, 2024– 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER: – Mayor Grote**

- A. Roll Call - Council Members: DeVries, Harris, Winge and Benson

*Mayor Grote called to order the Regular City Council meeting for January 18, 2024 at 7:00 p.m. Councilmember's present: Benson, Devries, Harris, and Winge. Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director; Jim Fischer, Public Works; Centennial High School Students; Sam Bennett, Lino Lakes Resident*

**3. CITIZENS FORUM**

*Sam Bennett, Lino Lake Resident, was present to discuss Lexington putting in Bike Lanes on Lake Drive. He asked them to email the county engineer to allow bike lanes on Lake Drive. He handed out a brochure discussing making Lexington a "Main Street" community with streetscaping, boulevards, etc. He stated he would like to see Lexington have a small town "Main Street" feel with more of a destination feel. Discussion ensued.*

**4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Councilmember Devries made a motion to approve the agenda as typewritten. Councilmember Winge seconded the motion. Motion carried 5-0*

**5. LETTERS AND COMMUNICATIONS:**

- A. Centennial Lakes Police Department – Media Repot 12-27-23 through 1-9-24
- B. Planning & Zoning meeting minutes – January 9, 2024
- C. LMC 2024 Elected Leaders Institute Advanced Program
- D. North Metro TV – December 2023 Update
- E. City Report – December 2023
- F. Minnesota Department of Health – Maximum Contaminant Level Violation  
Monitoring, Anoka County, PWSID 1020032

*Petracek discussed the letter from the Department of Health and the low reading for Gross Alpha. Discussion ensued.*



**2. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – January 4, 2024
- B. Recommendation to Approve Claims and Bills:  
Check #'s 51133 through 51198  
Check #'s 15034 through 15054

*Councilmember Benson made a motion to approve the consent agenda items. Councilmember Harris seconded the motion. Motion carried 5-0.*

**3. ACTION ITEMS:**

- A. Recommendation to approve Karner Blue Education Center request to use  
Memorial Park for the annual Track & Field Day – Thursday May 16<sup>th</sup>  
(weather backup day May 24<sup>th</sup>)

*Councilmember Benson made a motion to approve Karner Blue Education Center request to use Memorial Park for the annual Track & Field Day – Thursday May 16<sup>th</sup> (weather backup day May 24<sup>th</sup>). Councilmember Devries seconded the motion. Motion carried 5-0.*

**4. MAYOR AND COUNCIL INPUT**

*No input from Mayor Grote and City Council*

**5. ADMINISTRATOR INPUT**

*Petracek informed the City Council about misinformation he provided to them regarding the public works garage door quotes that were presented to them at the January 4 City Council meeting. He explained that the doors would not be replaced on the public works building. The quotes were for replacement of the automatic door openers only. He stated that there was a miscommunication between public works and administration during the budget process. Discussion ensued.*

*Petracek also informed them of the potential business in the old O'Reilly's store in Northway Mall – business name Curious Crow Company. Discussion ensued.*

**6. ADJOURNMENT**

*Councilmember Benson made motion to adjourn the meeting at 7:40 p.m. Councilmember Harris seconded the motion. Motion carried 5-0.*