

**AGENDA
PUBLIC HEARING
&
REGULAR COUNCIL MEETING
OCTOBER 3, 2024– 7:00 P.M.
9180 LEXINGTON AVENUE**

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Grote

A. Roll Call - Council Members: DeVries, Murphy, Winge and Benson

PUBLIC HEARING

PUBLIC HEARINGS:

All Public Hearings are held as a separate item of business on the agenda. Public Hearings are your opportunity to tell the Council how you think the Council should deal with an issue and why you feel that way. Occasionally, the process leading to the Public Hearing has included neighborhood meetings and review by one of the city's citizen's advisory committees. In these cases, it is the Council's intent that you have your questions answered in these neighborhood and advisory committee meetings and reserve the Public Hearing for statements rather than questions. If new information emerges at the Public Hearings, questions about this information will be allowed. Persons wishing to speak during hearings must complete a sign-up sheet and give it to a staff person prior to the start of the meeting.

PUBLIC HEARING:

PUBLIC HEARING: THE CITY COUNCIL WILL TAKE COMMENTS ON THE 2024 STREET IMPROVEMENTS ASSESSMENT, OF THE FOLLOWING STREETS: GRIGGS AVENUE BETWEEN FLOWERFIELD ROAD AND RESTWOOD ROAD AND GRIGGS AVENUE BETWEEN APPROXIMATELY 375 FEET NORTH OF RESTWOOD ROAD (TO EXCLUDE THE NEW BITUMINOUS OVERLAY AT LEXINGTON LOFTS) AND LAKE DRIVE

1. ADJOURN PUBLIC HEARING

**AGENDA
CITY OF LEXINGTON**

**REGULAR COUNCIL MEETING
OCTOBER 3, 2024 – 7:00 P.M.
9180 LEXINGTON AVENUE**

3. CALL TO ORDER: – Mayor Grote

- A. Roll Call - Council Members: DeVries, Murphy, Winge and Benson

4. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

5. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

6. INFORMATIONAL REPORTS:

- A. Airport (Councilmember DeVries)
B. Cable Commission (Councilmember Winge) *Quarterly meetings*
C. City Administrator (Bill Petracek)

7. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports – 9-11 through 9-23, 2024 **pp. 1-8**
B. North Metro TV – August 2024 Update **pp. 9-17**
C. City Report – August 2024 Update **pp. 18-23**
D. Rice Creek Watershed District Appointment **pp. 24-27**

Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

8. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – September 19, 2024 **pp. 28-31**
B. Recommendation to Approve Claims and Bills:
Check #'s 52028 through 52073 **pp. 32-38**

Check #'s 15394 through 15409

Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

9. ACTION ITEMS:

- A. Recommendation to approve Resolution NO. 24-16 A Resolution Adopting Assessment pp. 39
- B. Recommendation to approve Partial Payment Estimate #2 in the Amount of \$63,728.75 to North Valley, Inc. for 2024 Street Improvement Project pp. 40-41
- C. Recommendation to Not Waive the Monetary Limits on Municipal Tort Liability Established by Minnesota Statute 466.04 pp. 42
- D. Recommendation to approve Business License Renewal pp. 43

10. MAYOR AND COUNCIL INPUT

11. ADJOURNMENT

/mv



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
24207314	Sep 11 2024	20:04	INFORMATION	XX OAK RIDGE TRL	CIRCLE PINES
Summary: POLICE FIELDLED AN INFORMATIONAL REPORT.					
24207473	Sep 11 2024	23:24	DOMESTIC-VERBAL	2XX TWILITE TER	CIRCLE PINES
Summary: DOMESTIC.					
OFFICERS WERE DISPATCHED TO THE 250 BLOCK OF TWILITE TER ON A ROOMMATE DOMESTIC. OFFICERS DETERMINED NO CRIME HAD OCCURRED.					
CLEAR.					
24207395	Sep 11 2024	21:32	INFORMATION	XX VILLAGE PKWY	CIRCLE PINES
Summary: POLICE FIELDLED AN INFORMATIONAL REPORT.					
24207498	Sep 12 2024	00:07	VEHICLE-RECOVERED STOLEN	XX WEST RD	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 10TH BLOCK OF WEST RD REGARDING A SUSPICIOUS VEHICLE.					
24207580	Sep 12 2024	04:55	THEFT FROM MOTOR VEHICLE	1XX BALDWIN DR	CIRCLE PINES
Summary: POLICE TOOK A PHONE CALL THEFT REPORT FROM THE 100TH BLOCK OF BALDWIN DR.					
24207702	Sep 12 2024	09:38	FRAUD	69XX PORTAGE WAY	CENTERVILLE
Summary: FRAUD.					
OFFICERS WERE DISPATCHED TO A PHONE CALL FRAUD REPORT REGARDING THE 6900 BLOCK OF PORTAGE WAY.					
CASE INACTIVE.					
24207661	Sep 12 2024	09:43	THEFT FROM MOTOR VEHICLE	6XX VILLAGE PKWY	CIRCLE PINES
Summary: POLICE TOOK A DELAYED THEFT REPORT IN THE 600 BLK OF VILLAGE PKWY.					
24208052	Sep 12 2024	16:59	THEFT	92XX SOUTH HIGHWAY DR	LEXINGTON
Summary: THEFT REPORT.					
OFFICERS TOOK A THEFT REPORT FROM THE 9200 BLK OF SOUTH HWY DR.					
CASE ACTIVE.					
24208114	Sep 12 2024	17:57	THEFT	92XX SOUTH HIGHWAY DR	LEXINGTON
Summary: POLICE RESPONDED TO A THEFT IN LEXINGTON.					
24208156	Sep 12 2024	18:55	CHECK WELFARE	XX EAST GOLDEN LAKE RD	CIRCLE PINES
Summary: POLICE RESPONDED TO A WELFARE CHECK IN CIRCLE PINES.					
24207810	Sep 12 2024	12:00	TRESPASSING	XX VILLAGE PKWY	CIRCLE PINES

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: TRESPASSING.					
OFFICERS WERE NOTIFIED OF TRESPASSING IN THE 30 BLOCK OF VILLAGE PARKWAY.					
CLEAR.					
24208343	Sep 12 2024	23:56	FOUND BICYCLE	19XX 72ND ST	CENTERVILLE
Summary: POLICE RESPONDED TO THE 1900TH BLOCK OF 72ND STREET FOR A REPORT OF A FOUND BICYCLE.					
24207603	Sep 12 2024	07:02	THEFT FROM MOTOR VEHICLE	6XX VILLAGE PKWY	CIRCLE PINES
Summary: POLICE TOOK A DELAYED THEFT FROM MOTOR VEHICLE REPORT IN THE 600 BLK OF VILLAGE PKWY					
24208816	Sep 13 2024	14:56	SUSPICIOUS ACTIVITY	92XX LEXINGTON AVE NE	CIRCLE PINES
Summary: OFFICERS RESPONDED TO THE 9200 BLOCK OF LEXINGTON AVE FOR SUSPICIOUS ACTIVITY.					
EXCEPTIONAL ACTIVITY.					
24208347	Sep 13 2024	00:13	MEDICAL	18XX 73RD ST	CENTERVILLE
Summary: POLICE RESPONDED TO THE 1800 BLOCK OF 73RD ST FOR A MEDICAL EMERGENCY.					
24208847	Sep 13 2024	15:24	FRAUD	93XX RYAN PL	LEXINGTON
Summary: OFFICERS RESPONDED TO A PHONE CALL REQUEST FOR A FRAUD REPORT IN THE 9300 BLOCK OF RYAN PL.					
ACTIVE, PENDING FURTHER INVESTIGATION.					
24208833	Sep 13 2024	15:15	MEDICAL	8XX CIVIC HEIGHTS DR	CIRCLE PINES
Summary: MEDICAL.					
OFFICERS WERE DISPATCHED TO THE 800 BLOCK OF CIVIC HEIGHTS DR FOR A MEDICAL. OFFICERS CONDUCTED A MEDICAL ASSESSMENT. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION AND TREATMENT.					
CLEAR.					
24209192	Sep 13 2024	22:28	DOMESTIC	39XX RESTWOOD RD	LEXINGTON
Summary: POLICE RECEIVED A PHONE CALL DOMESTIC REPORT FROM THE 3900 BLOCK OF RESTWOOD RD. BWC.CLR.					
24208972	Sep 13 2024	17:54	ASSIST OTHER AGENCY		LINO LAKES
24209228	Sep 13 2024	23:08	ASSIST OTHER AGENCY		MOUNDS VIEW
24209426	Sep 14 2024	09:14	LIFT ASSIST	XX WEST GOLDEN LAKE RD	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 80 BLOCK OF WEST GOLDEN LAKE RD FOR A LIFT ASSIST					
24209563	Sep 14 2024	12:42	CHECK WELFARE	69XX CENTERVILLE RD	CENTERVILLE
Summary: ON 9/14/24 A CSO STOPPED OUT WITH TWO JUVENILES OUT ON THE SHOULDER OF CENTERVILLE ROAD.					
24209569	Sep 14 2024	12:52	DOMESTIC-VERBAL	4XX VILLAGE PKWY	CIRCLE PINES

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: DOMESTIC-VERBAL.					
OFFICERS RESPONDED TO THE 400 BLOCK OF VILLAGE PKWY FOR THE REPORT OF A VERBAL DOMESTIC.					
EXCEPTIONAL CLEARANCE.					
24209620	Sep 14 2024	14:23	DOMESTIC-VERBAL	XX CIRCLE DR	CIRCLE PINES
Summary: VERBAL DOMESTIC.					
OFFICERS WERE DISPATCHED TO THE 80 BLOCK OF EAST RD FOR A MALE AND FEMALE YELLING IN THE AREA. OFFICERS LOCATED THE INVOLVED PARTIES IN THE XX BLOCK OF CIRCLE DR. OFFICERS DETERMINED NO CRIME HAD OCCURRED.					
CLEAR.					
24209634	Sep 14 2024	14:43	DOMESTIC-VERBAL	3XX HERITAGE TRL	CIRCLE PINES
Summary: VERBAL DOMESTIC.					
OFFICERS WERE DISPATCHED TO THE 300 BLOCK OF HERITAGE TRL ON A DOMESTIC. OFFICERS DETERMINED IT WAS VERBAL AND NO CRIME HAD OCCURRED.					
CLEAR.					
24209877	Sep 14 2024	20:13	CHECK WELFARE	GALAXY DR / NORTH RD	CIRCLE PINES
Summary: OFFICERS RESPONDED TO THE AREA OF GALAXY DR & NORTH RD FOR A WELFARE CHECK.					
EXCEPTIONAL CLEARANCE.					
24209770	Sep 14 2024	17:50	MEDICAL	2XX NORTH STAR LN	CIRCLE PINES
Summary: MEDICAL.					
OFFICERS WERE DISPATCHED TO THE 250 BLOCK OF NORTH STAR LN ON A MEDICAL. OFFICERS BEGAN A MEDICAL ASSESSMENT WITH THE VICTIM. OFFICERS WERE CLEARED BY AMBULANCE PRIOR TO A TRANSPORT DECISION BEING MADE.					
CLEAR.					
24209310	Sep 14 2024	01:58	ACCIDENT-MV HR PI	9700-BLK LAKE DR	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 9700-BLK OF LAKE DR FOR A MOTOR VEHICLE PERSONAL INJURY. SUSPECT FLED THE SCENE BUT WAS ULTIMATLEY FOUND AND ARRESTED. CASE ACTIVE. BWC					
24210445	Sep 15 2024	14:41	THEFT	2XX COBBLER CT	CIRCLE PINES
Summary: OFFICERS RESPONDED TO THE 200 BLOCK OF COBBLER CT FOR A DISPUTE.					
EXCEPTIONAL CLEARANCE.					
24210750	Sep 15 2024	21:20	DAMAGE TO PROPERTY	71XX MILL RD	CENTERVILLE
Summary: A PROPERTY DAMAGE MV ACCIDENT RESULTED IN A DWI ARREST.					
24210384	Sep 15 2024	13:01	INFORMATION	69XX 21ST AVE SOUTH	CENTERVILLE
Summary: INFORMATION.					
OFFICERS RECEIVED A PHONE CALL REGARDING AN INFORMATIONAL REPORT.					
EXCEPTIONAL CLEARANCE.					
24210718	Sep 15 2024	20:34	MEDICAL	71XX PETERSON TRL	CENTERVILLE
Summary: OFFICERS RESPONDED TO THE 7100 BLOCK OF PETERSON TRL FOR A MEDICAL.					
EXCEPTIONAL CLEARANCE.					

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
24210887	Sep 16 2024	01:41	MEDICAL	18XX PIONEER LN	CENTERVILLE
Summary: OFFICERS RESPONDED TO THE 1800-BLK OF PIONEER LN FOR A MEDICAL DIFFICULTY BREATHING.					
24210986	Sep 16 2024	08:01	SUSPICIOUS ACTIVITY	94XX LEXINGTON AVE	LEXINGTON
Summary: SUSPICIOUS ACTIVITY.					
OFFICERS WERE DISPATCHED TO SUSPICIOUS ACTIVITY IN THE 9400 BLOCK OF LEXINGTON AVE.					
CLEAR.					
24211168	Sep 16 2024	11:23	MEDICAL	17XX WESTVIEW ST	CENTERVILLE
Summary: MEDICAL.					
OFFICERS WERE DISPATCHED TO THE 1700 BLOCK OF WESTVIEW RD ON REPORTS OF A MEDICAL.					
CLEAR.					
24211615	Sep 16 2024	19:38	INFORMATION	94XX LEXINGTON AVE	LEXINGTON
Summary: POLICE RECIEVED A REPORT OF A POSSIBLE THREAT IN LEXINGTON.					



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
24212989	Sep 18 2024	10:18	LIFT ASSIST	2XX GALAXY DR	CIRCLE PINES
Summary: LIFT ASSIST.					
OFFICERS WERE DISPATCHED TO A LIFT ASSIST IN THE 240 BLOCK OF GALAXY DR.					
CLEAR.					
24212863	Sep 18 2024	07:37	SUSPICIOUS ACTIVITY	68XX 20TH AVE	CENTERVILLE
Summary: SUSPICIOUS ACTIVITY.					
OFFICERS RECEIVED A PHONE CALL SUSPICIOUS ACTIVITY REPORT IN THE 6800 BLOCK OF 20TH AVE.					
EXCEPTIONAL CLEARANCE.					
24212826	Sep 18 2024	04:59	ACCIDENT-MV VS DEER	LAKE DR / LEXINGTON AVE	CIRCLE PINES
Summary: POLICE RESPONDED TO A PHONE CALL ACCIDENT REPORT IN THE AREA OF LAKE DR AND LEXINGTON AVE. THE CALLER REPORTED STRIKING A DEER IN THE AREA.					
24212834	Sep 18 2024	05:49	ASSIST OTHER AGENCY		LINO LAKES
24213513	Sep 18 2024	21:07	DRIVING OFFENSE	NORTH HIGHWAY DR / RESTWOOD	LEXINGTON
Summary: POLICE CONDUCTED A TRAFFIC STOP AT THE INTERSECTION OF NORTH HIGHWAY DRIVE AND RESTWOOD RD.					
24213960	Sep 19 2024	11:47	TRESPASSING	69XX 21ST AVE SOUTH	CENTERVILLE
Summary: POLICE HANDLED A TRESPASS INCIDENT IN THE 6900 BLOCK OF 21ST AVE					
24214407	Sep 19 2024	20:01	ASSIST OTHER AGENCY		BLAINE
24214061	Sep 19 2024	14:15	INFORMATION	XX SHADY WAY	CIRCLE PINES
Summary: INFORMATION.					
OFFICERS WERE DISPATCHED TO THE 0 BLOCK OF SHADY WAY TO ATTEMPT TO PICK UP A SUSPECT IN A FELONY OFP VIOLATION. OFFICERS DID NOT MAKE CONTACT WITH THE SUSPECT.					
CLEAR.					
24214466	Sep 19 2024	21:27	TRAFFIC	1700-BLK MAIN ST	CENTERVILLE
Summary: POLICE CONDUCTED A TRAFFIC STOP IN THE 1100 BLOCK OF MAIN ST.					
24214473	Sep 19 2024	21:40	TRAFFIC	MAIN ST / DUPRE RD	CENTERVILLE
Summary: POLICE CONDUCTED A TRAFFIC STOP AT THE INTERSECTION OF MAIN ST AND DUPRE.					
24213776	Sep 19 2024	08:06	FOUND PROPERTY	2XX CIVIC HEIGHTS DR	CIRCLE PINES
Summary: ON SEPTEMBER 19TH CSO NOTICED A BICYCLE TUCKED INTO THE BUSHES BEHIND THE BUILDING NEAR THE 200 BLOCK OF CIVIC HEIGHTS DRIVE. BICYCLE WAS TAKEN TO GEORGE BASE AND PLACED INTO THE PROPERTY ROOM FOR SAFEKEEPING.					
24214316	Sep 19 2024	18:09	ASSAULT	41XX LOVELL RD	LEXINGTON
Summary: OFFICERS RESPONDED TO THE 4100 BLK OF LOVELL RD FOR AN ASSAULT. SUSPECT WAS ARRESTED.					
CLEAR BY CITATION.					
24214571	Sep 20 2024	00:42	MEDICAL	XX VILLAGE PKWY	CIRCLE PINES

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: POLICE RESPONDED TO THE 30TH BLOCK OF VILLAGE PARKWAY FOR A MEDICAL EMERGENCY.					
24215244	Sep 20 2024	19:23	ACCIDENT-MV PD	20TH AVE / MAIN ST	CENTERVILLE
Summary: PROPERTY DAMAGE ACCIDENT.					
OFFICERS WERE DISPATCHED TO THE AREA OF MAIN ST AND 20TH AVE ON A PROPERTY DAMAGE ACCIDENT. OFFICERS TOOK INFORMATION FOR A REPORT. NO INJURIES WERE REPORTED.					
CLEAR.					
24214957	Sep 20 2024	13:26	MEDICAL	2XX MOONLITE DR	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 200 BLOCK OF MOONLITE DR FOR A MEDICAL EMERGENCY					
24214958	Sep 20 2024	13:26	INFORMATION	89XX SYNDICATE AVE	LEXINGTON
Summary: POLICE FIELDIED AN INFORMATIONAL REPORT IN LEXINGTON.					
24215230	Sep 20 2024	18:42	DISORDERLY CONDUCT	70XX CENTERVILLE RD	CENTERVILLE
Summary: POLICE REPSONDED TO THE 7000TH BLOCK OF CENTERVILLE RD REGARDING A MALE BEING DISORDELY.					
24214638	Sep 20 2024	05:38	ASST OTHER - LLPD		LINO LAKES
24214837	Sep 20 2024	11:05	WARRANT ARREST	MAIN ST / 20TH AVE	CENTERVILLE
Summary: TRAFFIC.					
OFFICERS CONDUCTED A TRAFFIC STOP ON MAIN ST. NEAR 20TH AVE. ONE ARRESTED FOR OUTSTANDING WARRANT.					
CLEARED BY ARREST.					
24215513	Sep 21 2024	01:00	MEDICAL	90XX SOUTH HIGHWAY DR	LEXINGTON
Summary: POLICE RESPONDED TO THE 9000 BLK OF SOUTH HIGHWAY DR REGARDING AN INTOXICATED MALE WHO MAY NEED MEDICAL ASSISTANCE. THE MALE WAS EVALUATED BY EMS AND RELEASED TO HIS FRIENDS AT THE SCENE.					
24215840	Sep 21 2024	14:33	VEHICLE-STOLEN	90XX SOUTH HIGHWAY DR	LEXINGTON
Summary: VEHIVLE THEFT.					
OFFICERS WERE DISPATCHED TO THE 9000 BLOCK OF SOUTH HIGHWAY DR ON A MOTORCYCLE THEFT. OFFICERS TOOK INFORMATION FOR A REPORT, ENTERED THE VEHICLE AS STOLEN. OFFICERS WERE NOTIFIED BY THE OWNER SHORTLY AFTER CLEARING THAT THEY HAD LOCATED THE MOTORCYCLE HIDDEN NEARBY AND HAD TAKEN IT BACK.					
CLEAR.					
24215970	Sep 21 2024	17:36	ASSIST OTHER AGENCY		BLAINE
24215532	Sep 21 2024	01:40	DISORDERLY CONDUCT	90XX SOUTH HIGHWAY DR	LEXINGTON
Summary: POLICE RESPONDED TO THE 9000 BLOCK OF SOUTH HIGHWAY DR ON A REPORT OF A DISTURBANCE. BWC.CLR.					
24215657	Sep 21 2024	09:22	ACCIDENT-MV PD	LAKE DR / PINE DR	CIRCLE PINES
Summary: POLICE RESPONDED TO THE INTERSECTION OF LAKE DR. AND PINE DR. FOR A PD CRASH					
24215821	Sep 21 2024	13:52	ASSIST OTHER AGENCY		LINO LAKES

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
24215762	Sep 21 2024	12:12	DOMESTIC ASSAULT	XX INDIAN HILLS DR	CIRCLE PINES
Summary: DOMESTIC.					
OFFICERS WERE DISPATCHED TO THE ZERO BLOCK OF INDIAN HILLS DRIVE ON REPORTS OF A DOMESTIC.					
CASE ACTIVE.					
24216332	Sep 22 2024	02:18	TRAFFIC STOP	18XX-1878 MAIN ST	CENTERVILLE
Summary: POLICE INITIATED A TRAFFIC STOP IN THE 1800 BLOCK OF MAIN ST. BWC.CLR.					
24216800	Sep 22 2024	18:22	MEDICAL	69XX TOURVILLE CIR	CENTERVILLE
Summary: OFFICERS RESPONDED TO THE 6900 BLOCK OF TOURVILLE CIR FOR A MEDICAL.					
EXCEPTIONAL CLEARANCE.					
24216972	Sep 22 2024	23:00	MEDICAL	XX CIRCLE DR	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 40 BLOCK OF CIRCLE DR ON A REPORT OF A MEDICAL ISSUE. BWC.CLR.					
24216532	Sep 22 2024	11:06	DOMESTIC	2XX TWILITE TER	CIRCLE PINES
Summary: DOMESTIC.					
OFFICERS RESPONDED TO THE 200 BLOCK OF TWILITE TER REGARDING A DOMESTIC/CIVIL DISPUTE.					
EXCEPTIONAL CLEARANCE.					
24216892	Sep 22 2024	19:47	INFORMATION	89XX SYNDICATE AVE	LEXINGTON
Summary: INFORMATION.					
OFFICERS WERE DISPATCHED TO THE 8900 BLOCK OF SYNDICATE AVE ON A 911 OPEN LINE. OFFICERS LOCATED THE CALLER WHO ADVISED THEY HAD BEEN INVOLVED IN AN ARGUMENT. OFFICERS DETERMINED NO CRIME OCCURRED.					
CLEAR.					
24217028	Sep 23 2024	00:43	MEDICAL	XX-C SHADY WAY	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 0-BLK OF SHADY WAY FOR MEDICAL DIFFICULTY BREATHING.					
24217073	Sep 23 2024	02:54	MEDICAL	69XX 21ST AVE SOUTH	CENTERVILLE
Summary: POLICE WERE DISPATCHED TO A MEDICAL IN THE 6900 BLOCK OF 21ST AVE. BWC.CLR.					
24217146	Sep 23 2024	07:48	ACCIDENT-MV PI	XX NORTH RD	CIRCLE PINES
Summary: ACCIDENT-MV PI.					
OFFICERS RESPONDED TO THE 0 BLOCK OF NORTH RD FOR THE REPORT OF A TWO VEHICLE PERSONAL INJURY ACCIDENT.					
EXCEPTIONAL CLEARANCE.					
24217545	Sep 23 2024	15:25	ACCIDENT-MV HR PD	XX CAMEO LN	CIRCLE PINES
Summary: OFFICERS RESPONDED TO A DELAYED PROPERTY DAMAGE CRASH PHONE CALL IN THE 0 BLOCK OF CAMEO LN.					
INACTIVE.					
24217248	Sep 23 2024	09:46	MEDICAL	8XX CIVIC HEIGHTS DR	CIRCLE PINES

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: MEDICAL.					
OFFICERS RESPONDED TO THE 800 BLOCK OF CIVIC HEIGHTS DR FOR THE REPORT OF A MEDICAL.					
EXCEPTIONAL CLEARANCE.					
24217646	Sep 23 2024	17:01	ACCIDENT-MV HR PD	XX GOLDEN LAKE RD	CIRCLE PINES
Summary: OFFICERS RESPONDED TO A PHONE CALL REQUEST FOR A DELAYED DAMAGE TO PROPERTY IN THE 0 BLOCK OF GOLDEN LAKE RD.					
INACTIVE.					
24217943	Sep 23 2024	22:56	MEDICAL	20XX MAIN ST	CENTERVILLE
Summary: POLICE RESPONDED TO THE 2000 BLOCK OF MAIN ST ON A REPORT OF A MEDICAL ISSUE. BWC.CLR.					
24217560	Sep 23 2024	15:37	ASSIST OTHER AGENCY		COON RAPIDS
24217609	Sep 23 2024	16:35	ASSIST OTHER AGENCY		BLAINE
24218010	Sep 24 2024	01:03	DWI-2ND DEGREE	RESTWOOD RD / ARONA AVE	LEXINGTON
Summary: OFFICER OBSERVED A VEHICLE DRIVING INTO INCOMING TRAFFIC. A TRAFFIC STOP WAS INITIATED IN THE 8900-BLK OF RESTWOOD RD. DRIVER REFUSED TO PEFORM FIELDS AND PROVIDE PBT SAMPLE. DRIVER WAS SUBSQUETLY ARRESTED FOR DWI AND BEING CAN-IPS					

Program Production

In August, **109 new programs** were produced using the North Metro TV facilities, funds, and services. That's **80 hours of new programming**.

- 49 programs were produced by the public
- 58 programs were produced by NMTV staff
- 2 programs were produced by city staff



Truck Shoots

The HD production truck was used for 5 hours of production. The following event was produced live and/or recorded for additional playback:

- Lino Lakes Parade 2024 – Blue Heron Days



vMix Live Streaming Shoots

Staff used the vMix single camera production system to record and stream 1 event. The vMix system requires significantly fewer staff members than the production truck. Often, a single staff member can film and stream a game live, all at the same time.

- Football: Moorhead at Spring Lake Park (8/30)



Most Watched Sports Video on Social Media

Sports Den 2024 Football Season
Preview

371 views



VOD Class Views

Over the last several years, Eric Houston has created an archive of VOD Movie History Classes on YouTube. This chart represents the top 10 videos of the month in terms of views.

Class	Type	# of Views	Hours Viewed
Columbo: One More Thing	Mini	2,628	328.5 hours
The Cult of Caroline Munro	Mini	1,248	47 hours
Diana Rigg: Avenger	Mini	1,086	95 hours
The Marx Brothers: Groucho, Harpo, Chico...	Full	301	11.25 hours
The Immortal Ingrid Pitt	Mini	228	8.5 hours
Monster Movies of the 40s and 50s	Full	199	10 hours
Batman's Greatest Villains	Mini	136	12.5 hours
King of the Cowboys 2 – Autry/Rogers	Mini	133	6 hours
Chicago Christmas Classics	Mini	126	5.25 hours
Yabba-Dabba-Do! The Fantastic World of Hanna...	Full	123	14.25 hours

The Movie Man Eric Archive is home to 36 VOD classes. This month, those classes received **6,633 total views with 589.5 total hours watched.**



Short Form Videos on Social Media

Each month, North Metro TV produces several short form videos. These include individual news stories, municipal videos, sports highlight reels, and more. These videos air in between scheduled programming on Channels 15 and 16. They are also posted across all of our social media accounts, including YouTube, Facebook, and X (formerly Twitter).

Title	Producer	Views Across All Social Media	Length
Brodzinski Brothers Hockey Camp	Eric Nelson	4,785	3 minutes
Blaine High School Star Matt Hendricks Is New GM of Iowa Wild	Eric Nelson	2,827	3 minutes
Tamblyn Family Named Anoka County Farm Family of the Year	Danika Peterson	2,728	2 minutes
Blaine Night to Unite	Eric Nelson	1,970	3 minutes
Guns-N-Hoses Adds a Golf Tournament	Danika Peterson	1,707	2 minutes
Anoka County Opens Road Safety Survey	Danika Peterson	1,627	3 minutes
Centerville History Ep. 3 - The Tavern	TJ Tronson	853	2 minutes
Main St. Market Pet Day	Trevor Scholl	845	3 minutes
Car Seat Safety	Eric Nelson	713	2 minutes
Lino Lakes Night to Unite	TJ Tronson	687	2 minutes
Blaine Safety Camp 2024	TJ Tronson	618	4 minutes
Law Enforcement Teams with Special Olympics to Raise Money with Donuts	Trevor Scholl	376	2 minutes
Golden Lake De-Listing Celebration	Eric Nelson	345	3 minutes
Business Matters: Curious Crow	Trevor Scholl	308	5 minutes
Bark in the Park	Danika Peterson	245	2 minutes
Wargo Wildflower Bloom	Eric Nelson	218	4 minutes
New Amphitheater Coming to Wargo Nature Center	Eric Nelson	199	2 minutes
State Fair Brewers Guild	Trevor Scholl	181	3 minutes
No Wake for Golden Lake	Eric Nelson	163	2 minutes
State Fair Equine Therapy	Trevor Scholl	159	3 minutes

Centennial Lakes Bike Rodeo	TJ Tronson	156	2 minutes
Foxtail Hollows	Trevor Scholl	140	2 minutes
Local Decision 2024 - Election Preview	Danika Peterson and Eric Nelson	118	4 minutes
Minnesota State Fair Blaine Express Bus	Eric Nelson	116	3 minutes
State Fair 4-H	Trevor Scholl	112	4 minutes
Animal Human Society Llama Visit	Trevor Scholl	91	1 minute
26 New Short Form Videos		22,287 Total Views	71 minutes

YouTube Stats

Month	Viewers	Videos Viewed	Hours Watched	New Subscribers	Total Impressions
January	18,260	25,412	1,379	67	299,264
February	20,070	28,271	1,426	53	313,072
March	27,800	38,100	1,514	31	299,100
April	22,600	32,600	2,111	90	342,800
May	27,600	37,700	2,013	81	426,400
June	36,200	44,100	3,580	133	422,200
July	33,100	40,500	2,481	107	358,200
August	21,000	38,000	1517.5	61	344,500
TOTAL:	206,630	284,683	16,021	623	2,805,536

NMTV Website Stats

Month	Number of Users	Number of Views	Live Stream Views
January	NA	NA	NA
February	NA	NA	NA
March	8,794	NA	NA
April	9,700	17,713	3,002
May	5,000	10,964	4,111
June	5,600	13,797	6,095
July	6,200	12,522	4,558
August	5,200	9,700	1,941
TOTAL:	40,494	64,696	19,707

Home Movie Transfers

Home movie transfers are one of our most popular public services. Residents can transfer their family videos themselves for free or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Transfer Hours	Tapes	Film Reels	DVDs	Photos/Slides	Fees Paid
January	578.5	129	88	131	0	\$2,321.46
February	147.75	51	20	66	2	\$2,753.93
March	116.25	35	5	27	47	\$1,160.17
April	189.5	48	21	30	0	\$930.96
May	206.5	61	46	5	0	\$742.83
June	361.5	160	30	58	0	\$1,696.49
July	388.5	142	4	59	0	\$2,561.50
August	70	20	0	28	50	\$2,000.86
TOTAL:	2,049.5	646	214	404	99	\$14,168.20



Station Highlights

NMTV News Highlights

Each week, Danika Peterson and Eric Nelson craft a variety of news stories that highlights events, people, issues, and information important to citizens of our Member Cities. Some highlights include:

- Anoka County Opens Road Safety Survey
- Car Seat Safety
- Wargo Wildflowers in Bloom

In addition to daily playbacks of North Metro TV News on the cable systems, there are **1,372 local stories** archived for viewers on the **NMTV YouTube channel**. The channel can be also be accessed through northmetrotv.com.



Most Viewed Online News Story

Brodzinski Brothers Hockey Camp

4,785 Views

Night to Unite

Night to Unite is always a great opportunity for our local police and fire departments to talk to community members in fun, happy settings. It is also a great opportunity for North Metro TV to film these positive interactions and show off the dedication of our local officers. This year, Eric Nelson visited a party in Blaine while TJ Tronson visited one in Lino Lakes. Each recorded interviews with police and fire personnel and with community members alongside video of all of the fun activities. Night to Unite is always a popular event in the north metro and on our social media channels, where the two videos have already attracted more than 2,500 views.



Return to Golden Lake

NMTV staff has been excited to follow a rare story this year. After 40 years of hard work, Circle Pines' Golden Lake has been taken off the impaired water list. This past month, North Metro TV visited a party celebrating the effort. News Producer Eric Nelson interviewed city officials and watershed staff, all of whom were thrilled about this rare delisting that has restored Golden Lake's golden status. And because we just can't get enough Golden Lake, we also did a story about the lake's new No Wake Zone.

Blaine Safety Camp

Believe it or not, TJ Tronson just filmed his 20th Blaine Safety Camp. The annual two day event, which provides safety training to incoming fourth grade students, is a community staple and TJ always does an amazing job capturing the action and providing much needed publicity for the event, not to mention a fun opportunity for the kids to see themselves on TV. To get the proper coverage of the kids, fire department, and police officers in action, TJ has to work tirelessly for two straight days.



Dogs!

In August, North Metro TV really went to the dogs with a pair of stories about our furry friends and their people. First, Interim Co-Executive Director and News Director Danika Peterson attended Blaine Parks and Recreation's Bark in the Park. The event includes everything from dog ice cream to visits with veterinarians to free licensing. Trevor Scholl, meanwhile, headed to Centerville's Main Street Market for Pet Night, which included a cutest pet contest, vendors, and a much needed chance to highlight rescue and special needs dogs.



Centennial Lakes Bike Rodeo

TJ Tronson met some young cyclists as he russed up footage of the Centennial Lakes Police Department's Bike Rodeo. An event literally demanded by the community, the bike rodeo offered kids bike safety tips, helmet fittings, tune ups and fun.

Legislative Forum

Circle Pines City Hall was proud to host a North Metro Mayors Association Legislative Forum this August. The forum focused on candidates for Minnesota House of Representatives District 36A. TJ Tronson recorded the forum at the city's request and provided the city with a copy. The finished program will also air on our channel and be available to watch online. It was a lively and informative discussion and we were happy to be a part of it.



Local Decision 2024 Launch

Local Decision 2024 coverage is officially underway. Danika Peterson and Eric Nelson are covering 18 different contests this year with 43 total candidates. All of the candidates have been invited to submit a biography for our website and to record an in person interview. Those interviews typically last 15 minutes and will be available on Channel 15 and on our social media pages. The news team has already started taping interviews and the goal is to have all of the interviews and candidate biographies posted in time for the start of early voting on September 20.

City Productions

Of course, August is State Fair season in Minnesota and Municipal Producer Trevor Scholl spent an entire day covering stories with local connections. He highlighted a pair of local breweries in his visit with the Brewers Guild, interviewed a local kid involved in Anoka County 4H, and even had the chance to meet and profile some therapy horses.



But it wasn't all popcorn and corndogs for Trevor. He also found time this month to profile Curious Crow, a new collectibles store in Lexington, film Pet Night at Centerville's Main Street Market, and profiled Blaine's new Foxtail Hollows. Trevor directed a whopping seven city meetings this month, filling in for part-time staffers who were either sick or on vacation, and started the task of overhauling each city's Brightsign video player.

Trevor touches base with contacts on a regular basis and also encourages cities to contact him with ideas for new videos.



Public Access Programs

Title	Producer	Runtime
Christ Lutheran Church Worship (5 episodes)	Chance Amundsen	4 hours 58 minutes
Christ Lutheran Church Worship Message (5 episodes)	Chance Amundsen	2 hours 33 minutes
Glen Cary Lutheran Church (4 episodes)	Vincent Schneider	3 hours 57 minutes
Hope Church (10 episodes)	Al Gorace	9 hours 15 minutes
Lord of Life (3 episodes)	Jean Stauffer	2 hours 57 minutes
Lovepower (6 episodes)	Rick Larson	6 hours
Power of Love (6 episodes)	Rick Larson	3 hours
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	2 hours 38 minutes
The Hidden Truth (5 episodes)	Paul Dendy	4 hours 56 minutes
What Does the Bible Say (3 episodes)	George Degidio	1 hour 29 minutes
49 New Programs		43 New Hours



NMTV Staff Full Length Programs

Title	Producer	Runtime
Football: Moorhead at Spring Lake Park (8/30)	Kenton Kipp and Ted Leroux	2 hours 16 minutes
Lino Lakes Parade 2024 - Blue Heron Days	Kenton Kipp and Ted Leroux	40 minutes
NMTV News (2 episodes)	Danika Peterson and Eric Nelson	54 minutes
North Metro Mayors Association Legislative Forum - MN House 36A	TJ Tronson	28 minutes
Sports Den 2024 Football Preview	Kenton Kipp and Ted Leroux	18 minutes
6 New Programs		5 New Hours



City Meetings

Title	Producer	Runtime
Lexington City Council Meeting (8/2)	City Staff	11 minutes
Spring Lake Park City Council Meeting (8/5)	Ray Flint	32 minutes
Ham Lake City Council Meeting (8/5)	Ben Brannon and Eric Houston	46 minutes
Blaine City Council and EDA Meeting (8/5)	TJ Tronson	51 minutes
Blaine City Council Workshop (8/5) (Not Televised)	TJ Tronson	1 hour 30 minutes
Centerville Parks & Recreation Committee Meeting (8/7)	TJ Tronson	2 hours 43 minutes
Lino Lakes City Council Meeting (8/12)	Anne Serwe	30 minutes
Anoka County Board Meeting (8/13)	Tj Tronson	52 minutes

Blaine Planning Commission Meeting (8/14)	TJ Tronson	1 hour 20 minutes
Centerville City Council Meeting (8/14)	Colin Branch	3 hours 16 minutes
Lino Lake Planning and Zoning Meeting (8/14)	Anne Serwe	38 minutes
Circle Pines City Council Meeting (8/14)	Trevor Scholl	30 minutes
Lexington City Council Meeting (8/15)	City Staff	10 minutes
Blaine City Council Workshop (8/19) (Not Televised)	Trevor Scholl	2 hours 30 minutes
Spring Lake Park City Council Meeting (8/19)	Ray Flint	1 hour 5 minutes
Ham Lake City Council Meeting (8/19)	Ben Brannon and Eric Houston	36 minutes
Blaine City Council Meeting (8/19)	Trevor Scholl	47 minutes
Blaine Natural Resource Conservation Board Meeting (8/20)	Trevor Scholl	1 hour 11 minutes
Centerville EDA Meeting (8/21)	TJ Tronson	1 hour 14 minutes
Spring Lake Park Planning Commission Meeting (8/26)	Eric Houston	12 minutes
Lino Lakes City Council Meeting (8/26)	Trevor Scholl	1 hour 9 minutes
Lino Lakes Environmental Board Meeting (8/28)	Trevor Scholl	1 hour 1 minute
Circle Pines Utilities Commission Meeting (8/27)	Ray Flint	14 minutes
Circle Pines City Council Meeting (8/27)	Ray Flint	56 minutes
Blaine Park Board Meeting (8/28)	Trevor Scholl	1 hour 13 minutes
Anoka County Board Meeting (8/28)	TJ Tronson	1 hour 2 minutes
Centerville City Council Meeting (8/28)	TJ Tronson	2 hours 16 minutes
Lino Lakes Environmental Board Meeting (8/28)	Trevor Scholl	2 hours 16 minutes
28 New Programs		31 New Hours

If you have any questions or comments regarding this monthly report please contact Eric Houston (at 763-231-2803 or eric@northmetrotv.com) or Danika Peterson (at 763-231-2810 or danika@northmetrotv.com).

Lexington

- Uploaded 2 city meeting podcasts.
- 7 total downloads

Lino Lakes

- Has decided not to convert city meetings to podcasts.

Spring Lake Park

- Uploaded 3 city meeting podcasts.
- 7 total downloads

Meeting Transcripts



NMTV also provides a city meeting transcription service. Depending on each city's wishes, any or all meetings can be transcribed. The transcripts are generated using an online platform called Otter.ai, which creates an interactive transcript that is broken down by speaker. Anyone using the transcript can click on any word to hear the meeting audio. Once created, links to each transcript are sent to relevant city staff, who often use the transcripts to help with creating meeting minutes.

Blaine

- Not participating.

Centerville

- Created 4 meeting transcripts.

Circle Pines

- Created 3 meeting transcripts.

Ham Lake

- Created 3 meeting transcripts.

Lexington

- Not participating.

Lino Lakes

- Created 4 meeting transcripts.

Spring Lake Park

- Created 3 meeting transcripts.



Administrative

Possible CCX Merger

- Met with CCX Executive Director Shannon Slatton Schwartz to compare and contrast NMTV and NWSCC/CCX Media.
- Created a detailed document listing the various comparison points of the two organizations.

NTIA Grant

- Attended a NATOA webinar regarding that organizations response to the NTIA Competitive Digital Equity Grant.
- Met with Commission Attorney Mike Bradley to discuss an NMTV application for that grant.
- Began brainstorming and planning.

Security Footage

- Following an armed robbery at a nearby restaurant, we responded to a Blaine Police Department request and reviewed all of our building security footage of the night in question.

Cable Customer Requests

- Requests forwarded to Comcast:
 - Linda had trouble using the Comcast phone tree. She needed help changing her credit card expiration date.
 - Donald Sorensen had a question about why he was still being billed after having disconnected his service.
 - Jeanine Quarstrom was having trouble recording programs with her cable box.
- We also receive a steady stream of phone calls from Comcast customers who call us in error after finding our number on their bill. We typically provide them with the proper number for Comcast and recommend calling them directly to resolve the issue. If they cannot resolve the issue in this way, we invite them to call back. We received 7 such calls this month.
 - 4 were general billing questions.
 - 3 were questions about returning equipment.

Miscellaneous

- Reviewed August Legal Report
- Read industry articles

Video Production



Municipal Producer Trevor Scholl attended Pet Night at Centerville's Main Street Market. The event included a cutest pet contest, vendors, and a much needed chance to shine a spotlight on rescue and special needs dogs. Trevor also profiled Blaine's new Foxtail Hollow development and a new comic book and collectibles shop in Lexington called Curious Crow. A visit to the State Fair also brought a trio of stories about fairgoers and exhibitors with local connections.



Trevor spent time working on much needed updates for each city's Brightsign video player. The Brightsign is the device which plays video immediately before and after city council meetings and prevents the city channel from going black before we are able to shut off the live feed. The video on these players needs refreshing with new content and Trevor has taken on the task. He also directed seven city meetings this month, filling in for part-time staffers who were either sick or on vacation.



TJ Tronson visited the Centennial Lakes Bike Rodeo, filming a fun day of bike safety and tune ups. Always a safety nut, he also filmed his twentieth Blaine Safety Camp, once again bringing his talents to the annual event. He also made time for a trip to Circle Pines' Golden Lake to shoot new drone footage and chronicled Lino Lakes' Night to Unite. TJ wrapped up the month by directing a special Legislative Forum hosted by the North Metro Mayors Association at Circle Pines City Hall.



Kenton Kipp, Ted Leroux, and the sports team covered this year's exciting Blue Heron Days Parade in Lino Lakes.

Interim Co-Executive Director and News Director Danika Peterson and News Producer Eric Nelson created a number of city focused news stories, including Blaine's Night to Unite festivities, the de-listing of Golden Lake from the impaired waters list, a trip to Wargo Nature Center, and Blaine's Bark in the Park. This was all while they prepared for a rigorous election season that will see them invite 43 candidates from 18 contests to the North Metro TV studios for individual 15 minute interviews. Those interviews will be available on our cable channels and online in time for the start of early voting on September 20.

July Completed Videos Playing In-Between Scheduled Programming on City Cable Channels and Streaming

Title	Producer	Runtime
2024 Election Preview	Danika Peterson	5 minutes
Anoka County Opens Road Safety Survey	Danika Peterson	3 minutes
Bark in the Park	Danika Peterson	2 minutes
Blaine High School Star Matt Hendricks is New GM of Iowa Wild	Eric Nelson	3 minutes
Blaine Night to Unite	Eric Nelson	3 minutes
Blaine Safety Camp 2024	TJ Tronson	4 minutes
Brodzinski Brothers Hockey Camp	Eric Nelson	3 minutes
Business Matters: Curious Crow	Trevor Scholl	5 minutes
Car Seat Safety	Eric Nelson	2 minutes
Centennial Lakes Bike Rodeo	TJ Tronson	2 minutes
Centerville Ep. 3 - The Tavern	TJ Tronson	2 minutes
Foxtail Hollows	Trevor Scholl	2 minutes
Golden Lake Delisting Celebration	Eric Nelson	3 minutes
Guns-N-Hoses Adds a Golf Tournament	Danika Peterson	2 minutes
Lino Lakes Night to Unite	TJ Tronson	2 minutes
Main St. Market Pet Day	Trevor Scholl	3 minutes
Minnesota State Fair Blaine Express Bus	Eric Nelson	2 minutes
New Amphitheater Coming to Wargo Nature Center	Eric Nelson	2 minutes
No Wake for Golden Lake	Eric Nelson	2 minutes
State Fair 4-H	Trevor Scholl	4 minutes
State Fair Brewers Guild	Trevor Scholl	3 minutes
State Fair Equine Therapy	Trevor Scholl	3 minutes
Tamblyn Family Named Anoka County Farm Family of the Year	Danika Peterson	2 minutes
Wargo Wildflower Bloom	Eric Nelson	4 minutes

Equipment Consulting/Technical Support



Blaine

- No assistance required.

Centerville

- Facilitated the broadcast and record of a remote meeting on 8/14, including:
 - Setting up remote cameras and switching system
 - Setting up microphones
 - Setting up and testing internet signal for transmission back to NMTV
 - Setting up tables, chairs, and dias

Circle Pines

- No assistance required.

Ham Lake

- Installed new equipment and ran new cabling to facilitate remote meeting participation.
- Tested new system.

Lexington

- No assistance required.

Lino Lakes

- No assistance required.

Spring Lake Park

- No assistance required.

Channel Management



Programming Coordinator Michele Silvester, along with help from Eric Houston and Trevor Scholl, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels: live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or uploaded to our CG servers, formerly known as Carousel. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and then sent out live over the cable system. It is also simultaneously encoded on a server for future playbacks. The following meetings were processed this month:

Title	Producer	Runtime
Lexington City Council Meeting (8/2)	City Staff	11 minutes
Spring Lake Park City Council Meeting (8/5)	Ray Flint	32 minutes
Ham Lake City Council Meeting (8/5)	Ben Brannon and Eric Houston	46 minutes
Blaine City Council and EDA Meeting (8/5)	TJ Tronson	51 minutes
Centerville Parks & Recreation Committee Meeting (8/7)	TJ Tronson	2 hours 43 minutes

Lino Lakes City Council Meeting (8/12)	Anne Serwe	30 minutes
Blaine Planning Commission Meeting (8/14)	TJ Tronson	1 hour 20 minutes
Centerville City Council Meeting (8/14)	Colin Branch	3 hours 16 minutes
Lino Lake Planning and Zoning Meeting (8/14)	Anne Serwe	38 minutes
Circle Pines City Council Meeting (8/14)	Trevor Scholl	30 minutes
Lexington City Council Meeting (8/15)	City Staff	10 minutes
Spring Lake Park City Council Meeting (8/19)	Ray Flint	1 hour 5 minutes
Ham Lake City Council Meeting (8/19)	Ben Brannon and Eric Houston	36 minutes
Blaine City Council Meeting (8/19)	Trevor Scholl	47 minutes
Blaine Natural Resource Conservation Board Meeting (8/20)	Trevor Scholl	1 hour 11 minutes
Centerville EDA Meeting (8/21)	TJ Tronson	1 hour 14 minutes
Spring Lake Park Planning Commission Meeting (8/26)	Eric Houston	12 minutes
Lino Lakes City Council Meeting (8/26)	Trevor Scholl	1 hour 9 minutes
Lino Lakes Environmental Board Meeting (8/28)	Trevor Scholl	1 hour 1 minute
Circle Pines Utilities Commission Meeting (8/27)	Ray Flint	14 minutes
Circle Pines City Council Meeting (8/27)	Ray Flint	56 minutes
Blaine Park Board Meeting (8/28)	Trevor Scholl	1 hour 13 minutes
Centerville City Council Meeting (8/28)	TJ Tronson	2 hours 16 minutes
Lino Lakes Environmental Board Meeting (8/28)	Trevor Scholl	2 hours 16 minutes
24 New Programs		19.5 New Hours

Meetings are scheduled for replay based on schedules requested by each City. Additional, full length video programs, produced by NMTV staff, are also scheduled on the channels. Shorter videos and promos are loaded onto the CG servers, rather than being scheduled as separate playbacks. These short videos play back in a repeating cycle, along with graphics pages, and air on the channels between scheduled programs, 24 hours a day. The table below outlines how many times a regular length video program was entered into the Tightrope system and played back on each City channel.

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	172	182 hours
Centerville	53	119 hours
Circle Pines	153	89 hours
Ham Lake	59	37 hours
Lexington	93	17 hours
Lino Lakes	90	101 hours
Spring Lake Park	106	72 hours

The last category of programming on City channels consists of a bulletin board, or graphics pages, that display information about the City, local events, and other issues of interest to citizens. With the installation of the CG servers, Eric Houston updates the information on all seven channels. He works closely with City staff to ensure that all requested informational slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the informational pages, the Cities maintain editorial control. In addition to the graphics pages, the CG units play video. Each video's producer is responsible for posting any short videos that are displayed. The following work was done for City CG servers this month:

- **Blaine**
Uploaded 12 videos to CG.
- **Centerville**
Uploaded 9 videos to CG.
- **Circle Pines**
Uploaded 9 videos to CG.
- **Ham Lake**
Uploaded 4 videos to CG.
Created 1 new CG slides.
- **Lexington**
Uploaded 8 videos to CG.
- **Lino Lakes**
Uploaded 8 videos to CG.
- **Spring Lake Park**
Uploaded 5 videos to CG.
Created 9 new CG slides.

Closed Captioning



Closed captioning is an additional service provided by North Metro TV. Every city meeting is closed captioned live via our Tightrope system. That process is assigned a per-minute price by Tightrope. Once the meeting is recorded on our servers for repeat airings, that version of the meeting must be captioned separately. This is accomplished through a system owned by North Metro TV and does not incur an additional cost. The following table tallies the number of minutes of captioning provided to each city for the month.

City	Minutes of Live Closed Captioning	Minutes of Post Closed Captioning
Blaine	322	322
Centerville	570	570
Circle Pines	103	103
Ham Lake	84	84
Lexington	21	21
Lino Lakes	275	275
Spring Lake Park	110	110
Totals:	1,485 Minutes	1,485 Minutes

Meetings on Demand



NMTV has created a Video on Demand service, with agenda item bookmarking, for our Cities' meetings. In order to accomplish this, each meeting goes through several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. Once that is done, a staff member must go through the meeting, entering a bookmark at the start of each agenda item and entering the corresponding chapter titles. Next, the meeting is linked to the NMTV website's city meeting page for Video on Demand. Finally, PDF copies of the meeting agenda are attached to the video. The following meetings were bookmarked and/or placed on VOD for the Cities this month:

Blaine

- 5 meetings bookmarked and placed on VOD.

Centerville

- 4 meetings bookmarked and placed on VOD.

Circle Pines

- 3 meetings bookmarked and placed on VOD.

Ham Lake

- 3 meetings bookmarked and placed on VOD.

Lexington

- 2 meeting placed on VOD.

Lino Lakes

- 4 meetings bookmarked and placed on VOD.

Spring Lake Park

- 3 meetings bookmarked and placed on VOD.

Meeting Podcasts



NMTV provides a city meeting podcast service. Depending on each city's wishes, any or all meetings can be converted. All podcasts are available across six platforms: Apple Podcasts, Spotify, Podbean, Amazon Music/Audible, iHeart Radio, and Pocket Casts. Links to each platform are available on each individual channel's website and at northmetrotv.com/podcasts.

Blaine

- Uploaded 5 city meeting podcasts.
- 21 total downloads

Centerville

- Uploaded 4 city meeting podcasts.
- 16 total downloads

Circle Pines

- Uploaded 2 city meeting podcasts.
- 5 total downloads

Ham Lake

- Uploaded 2 city meeting podcasts.
- 8 total downloads



Jim Dickinson
County Administrator

Anoka County

COUNTY ADMINISTRATION

Respectful, Innovative, Fiscally Responsible

September 19, 2024

RE: Rice Creek Watershed District Appointment

Dear City Administrator/Manager:

In accordance with the provisions of Minn. Stat. § 103B.227, Anoka County is notifying you there is a manger on the Rice Creek Watershed District Board, Steven Wagamon, with a term of office set to expire on January 17, 2025. Because the Rice Creek Watershed District is considered a watershed management organization, Anoka County is accepting applications and/or nominations for this position on the board. For your information, a copy of the published notice and a map with the current location of the board members is enclosed.

Minn. Stat. § 103D.311 allows cities located within the district to submit three or more nominees for county board consideration. Cities may jointly or severally submit their nominees. The county board must receive city nominees, if any, by at least 60 days before the outgoing manager's term of office expires. For reference, the affected cities within the Rice Creek Watershed District are Blaine, Centerville, Circle Pines, Columbia Heights, Columbus, Fridley, Lexington, Lino Lakes, and Spring Lake Park.

To be eligible for appointment, nominees must reside within the watershed district boundaries, be eligible to vote in the district, and may not be a public officer of the county, state, or federal government, except that a soil and water conservation supervisor may be a manager.

If the county board receives an aggregate list of three or more qualified city nominees, it will appoint one of those nominees unless it finds the nominees cannot fairly represent the various hydrologic areas in the watershed district by residence of the manager appointed. If it finds the nominees cannot fairly represent the hydrologic areas, the county board will appoint an eligible resident from a non-nominating city within the watershed district who can fairly represent the watershed district. In arriving at its decision, the county board will review the applications, nominations, and other information as required, up to or including interviewing the candidates. Note: interviews may not be required for every appointment.

If the county board does not receive an aggregate list of three or more qualified city nominees, the county will appoint an eligible person residing in the watershed district who can fairly represent the various hydrologic areas in the watershed district.

The term of office is set to expire on January 17, 2025. City nominations must therefore be received by Thursday, November 18, 2024.

All applicants must submit a completed application form to the county board, and applicants are encouraged to contact their respective cities of residence for formal nomination. Find the application [here](#).

If you have any questions regarding this appointment process, you may contact me at 763-324-4715.

Sincerely,

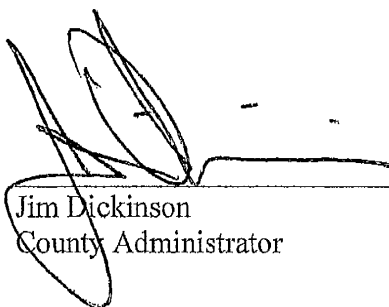


Jim Dickinson
County Administrator
763-324-4715
Jim.Dickinson@anokacountymn.gov

JD:bv
Enclosure

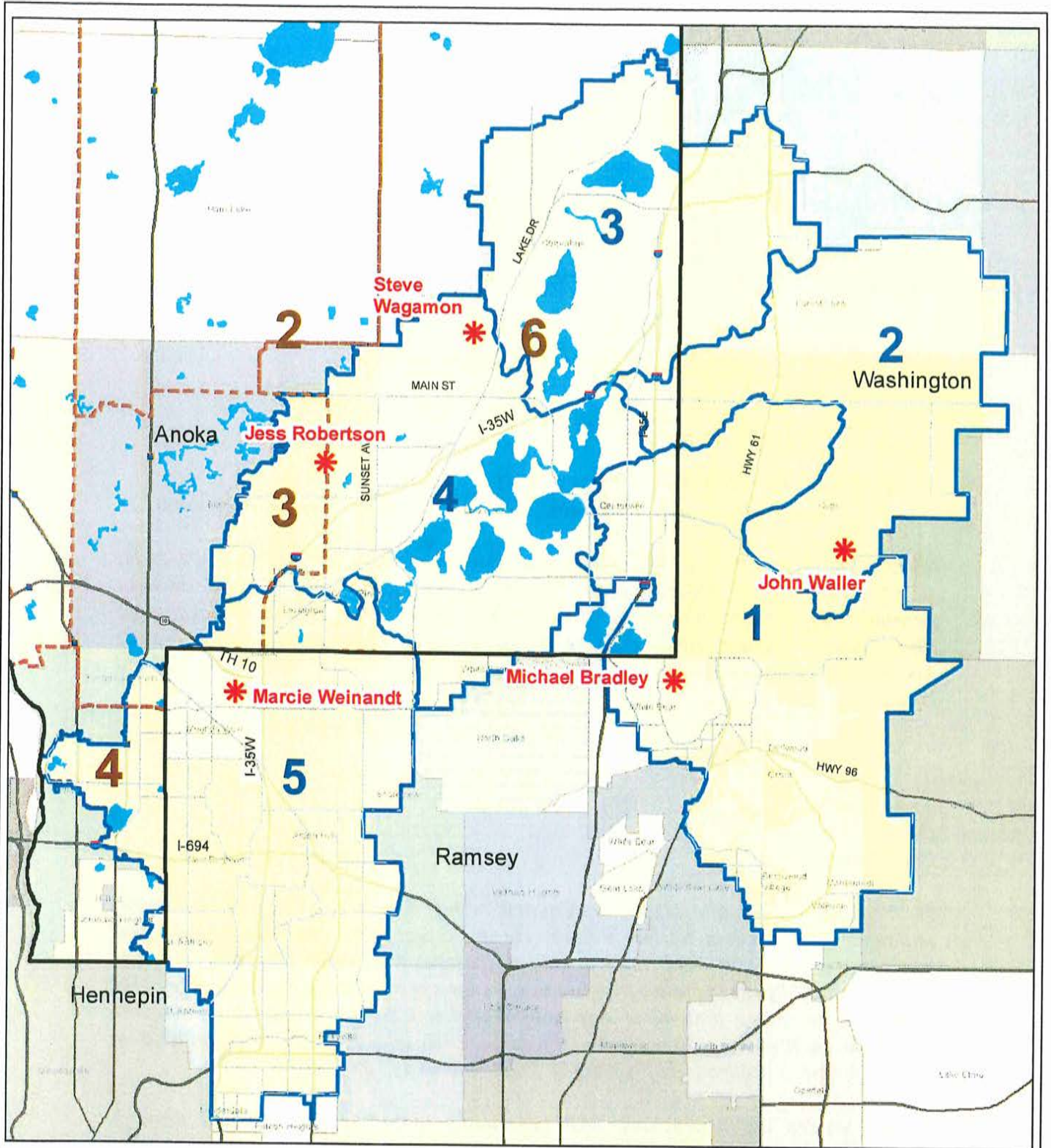
PUBLIC NOTICE OF VACANCY

NOTICE IS HEREBY GIVEN pursuant to Minn. Stat. § 103B.227 and § 103D.311 that a vacancy will occur on the Rice Creek Watershed District Board of Managers due to the expiration on January 17, 2025, of the term of Steve Wagamon, City of Columbus. Term of the appointment is for three years. Managers are eligible to be reappointed. Persons interested in being appointed to serve on the Rice Creek Watershed District Board of Managers may submit their names for consideration to the Anoka County Board of Commissioners, the appointing authority. Minn. Stat. § 103D.311 permits cities in the district to jointly or severally submit nominees to the county board for consideration. As city nominees are submitted for consideration, they are added to an aggregate list of nominees. If the cities submit three or more nominees eligible for a manager's position at least 60 days prior to the expiration of the term or by November 18, 2024, the Anoka County Board of Commissioners shall consider and appoint one of the city nominees unless it concludes none of the city nominees can fairly represent the various hydrologic areas in the watershed district. Since a list may be submitted, persons interested in being considered for appointment may wish to contact their city to request to be included on a list of nominations. In the absence of a valid aggregate list of nominees, the Anoka County Board of Commissioners may appoint any voting resident of the Rice Creek Watershed District who is not a public officer of the county, state, or federal government and who otherwise complies with the requirements and terms of Minn. Stat. § 103D.311.



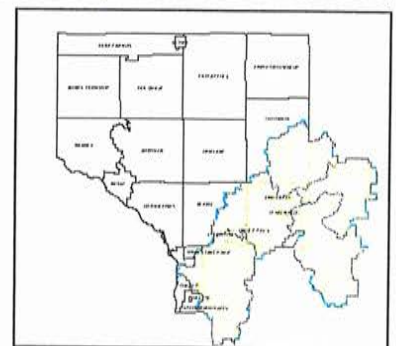
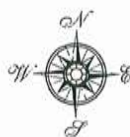
Jim Dickinson
County Administrator

PUBLISH IN: Union, September 20, 2024
 Forest Lake Times, September 19, 2024
 Quad Community Press, September 17, 2024



Rice Creek Watershed District

- * Current Managers
- County Boundary
- Commissioner Districts
- Lakes
- RCWD Boundary/Hydrologic Areas



August 29, 2024
Q:\Projects\Administration\Rice_Creek_WSD_small

MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
SEPTEMBER 19, 2024– 7:00 P.M.
9180 LEXINGTON AVENUE

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Grote

A. Roll Call - Council Members: DeVries, Murphy, Winge and Benson

Mayor Grote called to order the Regular City Council meeting for September 19, 2024, at 7:00 p.m. Councilmembers present: Devries, Murphy, and Winge Excused absence: Benson. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Steve Winter and Tim Bicknell, MSA Consultants; Jason and Ted Stomel, Northway Mall owners; The Quad Press; Barb Mahr and Jill Hunt.

3. CITIZENS FORUM

*Jason Stomel
Owner, Northway Mall
California*

Mr. Stomel was present to address the Council on the potential of a Chipotle Restaurant and other restaurants in Northway Mall. He stated that there have been a significant number of vacancies in Northway Mall over the past years and added that they have had interest from Chipotle to build a new restaurant in the parking lot of Northway Mall. He continued by saying that he is very confident that Chipotle would bring in other restaurants to the vacant lot in front of the daycare. He added that this addition is super critical for the revitalization of Northway Mall. Discussion ensued.

Stomel handed out a brochure with community input that he obtained through Facebook. He stated that there was a high level of desire for new restaurants in Lexington. He understands that there may be too many Mexican restaurants in the Lexington area, but he feels there are differences between a Chipotle, El Lorro, and Pancho's. Discussion ensued.

The consensus was support for a Chipotle in Lexington. Councilmember Winge and DeVries expressed their support for a Chipotle.

Ted Stomel addressed the Council and stated that he is here on behalf of his son to support his efforts to build a Chipotle in Northway Mall and to ensure he addressed everything needed to make this happen.

*Barb Mahr
Lexington, MN*

Ms. Mahr addressed the Council and question the fees to design and remodel the Memorial Park bathrooms. Councilmember Murphy asked that she listen to the discussion regarding the architect contract under the Action items.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Devries made a motion to approve the Agenda with no Changes or Corrections. Councilmember Murphy seconded the motion. Motion carried 5-0.

5. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Rports – 8-21- through 9-10-2024
- B. Public Notice – Lexington Fall Fest & Fire Department Open House
- C. Planning & Zoning meeting minutes – September 10, 2024

No discussion on Letters and Communications.

2. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – September 5, 2024
- B. Recommendation to Approve Claims and Bills:
Check #'s 51980 through 52027
Check #'s 15378 through 15390
VOID #15367

- C. Financial Reports
 - Cash Balances
 - Fund Summary – Budget to Actual

*Councilmember Winge made a motion to approve the consent agenda items.
Councilmember Benson seconded the motion. Motion carried 5-0.*

3. ACTION ITEMS:

- A. Recommendation to approve Memorial Park Bathroom Remodel – MSA
Consultants Contract for Architectural Design

Tim Bicknell, Architect MSA Consultants, understood that the Council felt the fees were too high to design the remodel of the Memorial Park bathrooms and to make them handicap accessible .

Mayor Grote asked if Option #1, the hallway was going to be wide enough for handicap accessibility. Bicknell stated that he had contacted the State and they didn't have a problem with leaving the hallway the way it is for Option #1. Discussion about Option #2 being fully handicap accessible and Option #1 not being fully handicap accessible.

Bicknell stated that to design Option #2, he was able restructure the fees to get them down to \$16,800 from \$23,500. Discussion ensued.

Barb Mahr asked why the City is using taxpayer dollars to do the remodeling of the bathrooms in Memorial Park. There is a whole group of volunteers with Centennial Little League – plumbers, electricians, etc. - that would do this at no cost to the City. Discussion ensued.

Councilmember Winge made a motion to approve Memorial Park Bathroom Remodel – MSA Consultants Contract for Architectural Design to design Option #2 of the proposed designs for \$16,800. Councilmember Devries seconded the motion. Motion carried 4-0 - 1 no vote.

- B. Recommendation to accept O'Reilly's Auto Parts development improvement and cancel the letter of credit

Councilmember Devries made a motion to accept O'Reilly's Auto Parts development improvement and cancel the letter of credit. Councilmember Murphy seconded the motion. Motion carried 5-0.

- C. Recommendation to approve RES – PRYO Pyrotechnic Special Event Permit for Fireworks Display at Lexington Fall Festival

Councilmember Murphy made a motion to approve RES – PRYO Pyrotechnic Special Event Permit for Fireworks Display at Lexington Fall Festival. Councilmember Devries seconded the motion. Motion carried 5-0.

- D. Recommendation to approve allowing a time extension on Fall Festival noise level from 9:00 PM till 12:00 AM

Councilmember Murphy made a motion to approve allowing Cowboy's Saloon a time extension on Fall Festival noise level from 9:00 PM till 12:00 AM. Councilmember Devries seconded the motion. Motion carried 5-0.

4. MAYOR AND COUNCIL INPUT

Councilmember Devries stated that he received phone calls from 30 different residents to put the recording that involved the fire department lawsuit on the agenda for discussion. He is requesting to place this item on the last City Council meeting in October. Mayor Grote protested saying that the lawsuit is settled and doesn't need more discussion.

Attorney Glaser stated that a member of the Council has the right to place an item on the agenda for discussion and the City Council has the ability to approve or not approve the agenda with that particular item on the agenda. Discussion ensued.

Petracek confirmed having this item on the agenda for discussion at the October 17th meeting.

5. ADMINISTRATOR INPUT

No input from the city administrator.

6. ADJOURNMENT

*Councilmember Devries made motion to adjourn the meeting at 7:45 p.m.
Councilmember Murphy seconded the motion. Motion carried 5-0.*

No Council Workshop

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

(1) Payroll

Payroll Taxes

\$ 9,846.17

Checks	15394 through	15409	\$	60,779.40
	VOID		\$	-
ACH	2024072 through	2024075	\$	18,233.72
Total Payments			\$	79,013.12

***Check Detail Register©**

Batch: 10062024 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 4M FUND					
52028	10/03/24	AID ELECTRIC CORP			
E 310-41500-520		Buildings and Structures	\$2,920.00	80049	ELECTRICAL INSTALLATION - CITY SIGN
		Total	\$2,920.00		
52029	10/03/24	ARTISAN BEER COMPANY			
E 609-00000-252		Beer Purchase	\$424.65	3712462	
E 609-00000-260		THC For Resale	\$893.70	3712463	
E 609-00000-252		Beer Purchase	(\$29.25)	397015	
		Total	\$1,289.10		
52030	10/03/24	BARREL THEORY BEER COMPANY			
E 609-00000-252		Beer Purchase	\$288.00	5361	
		Total	\$288.00		
52031	10/03/24	BELLBOY CORPORATION			
E 609-00000-210		Operating Supplies	\$337.54	0108849600	SUPPLIES - MLS
E 609-00000-251		Liquor Purchase	\$340.33	0204944100	
		Total	\$677.87		
52032	10/03/24	BENT BREWSTILLERY			
E 609-00000-252		Beer Purchase	\$155.41	INV-014291	
		Total	\$155.41		
52033	10/03/24	BERNICK'S			
E 609-00000-252		Beer Purchase	\$916.75	10265261	
E 609-00000-252		Beer Purchase	(\$25.38)	10265262	
E 609-00000-252		Beer Purchase	\$726.90	10267983	
E 609-00000-252		Beer Purchase	(\$19.00)	10267984	
		Total	\$1,599.27		
52034	10/03/24	BREAKTHRU BEVERAGE MN			
E 609-00000-251		Liquor Purchase	\$7,027.70	117678512	
E 609-00000-253		Wine Purchase	\$300.65	117678513	
E 609-00000-251		Liquor Purchase	\$1.45	117678514	
E 609-00000-251		Liquor Purchase	\$5,646.38	117785907	
E 609-00000-253		Wine Purchase	\$98.90	117786618	
E 609-00000-253		Wine Purchase	\$931.25	117786619	
E 609-00000-251		Liquor Purchase	(\$275.50)	412718345	
		Total	\$13,730.83		
52035	10/03/24	CAPITOL BEVERAGE SALES			
E 609-00000-252		Beer Purchase	(\$24.60)	28720104	
E 609-00000-252		Beer Purchase	(\$72.80)	3035036	
E 609-00000-252		Beer Purchase	\$5,243.75	3035037	
E 609-00000-260		THC For Resale	\$484.00	3035037	
E 609-00000-252		Beer Purchase	(\$64.15)	3038092	
E 609-00000-252		Beer Purchase	\$6,176.25	3038093	
E 609-00000-260		THC For Resale	\$234.00	3038093	
		Total	\$11,976.45		
52036	10/03/24	CENTENNIAL LAKES PD			
E 101-42110-230		Contracted Services	\$80,058.08		OCT 2024 MONTHLY POLICE SERVICES

***Check Detail Register©**

Batch: 10062024 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$80,058.08		
52037	10/03/24	CLEAR RIVER BEVERAGE COMPANY			
E 609-00000-252		Beer Purchase	\$379.00	767539	
E 609-00000-260		THC For Resale	\$105.95	767539	
E 609-00000-252		Beer Purchase	\$596.85	768748	
E 609-00000-252		Beer Purchase	(\$44.71)	768756	
Total			\$1,037.09		
52038	10/03/24	GREAT LAKES COCA-COLA			
E 609-00000-254		Miscellaneous Purchase	\$607.04	43216396013	
Total			\$607.04		
52039	10/03/24	DAHLHEIMER BEVERAGE LLC			
E 609-00000-252		Beer Purchase	\$6,793.25	2283617	
E 609-00000-260		THC For Resale	\$305.00	2283760	
E 609-00000-260		THC For Resale	\$498.00	2289063	
E 609-00000-252		Beer Purchase	(\$182.40)	2289074	
E 609-00000-252		Beer Purchase	\$12,300.25	2289075	
Total			\$19,714.10		
52040	10/03/24	DANGEROUS MAN BREWING CO			
E 609-00000-252		Beer Purchase	\$332.00	IN-5157	
E 609-00000-260		THC For Resale	\$220.00	IN-5157	
Total			\$552.00		
52041	10/03/24	GLOBAL RESERVE DISTRIBUTION			
E 609-00000-260		THC For Resale	\$1,128.00	ORD-11688	
Total			\$1,128.00		
52042	10/03/24	GREEN ELEVATOR			
E 609-00000-260		THC For Resale	\$420.00	2149	
Total			\$420.00		
52043	10/03/24	HAWKINS INC			
E 730-00000-216		Chemicals	\$40.00	6862377	
Total			\$40.00		
52044	10/03/24	HOHENSTEINS INC			
E 609-00000-260		THC For Resale	\$370.50	751671	
E 609-00000-252		Beer Purchase	\$1,611.90	751672	
E 609-00000-252		Beer Purchase	(\$77.25)	753954	
E 609-00000-260		THC For Resale	\$223.50	753955	
E 609-00000-252		Beer Purchase	\$470.40	753956	
Total			\$2,599.05		
52045	10/03/24	INSTRUMENTAL RESEARCH, INC.			
E 730-00000-306		Water Testing	\$80.00	5847	AUG 2024 SAMPLES
Total			\$80.00		
52046	10/03/24	JOHNSON BROTHERS LIQUOR			
E 609-00000-251		Liquor Purchase	\$1,597.55	2620722	
E 609-00000-251		Liquor Purchase	\$5,235.04	2620724	
E 609-00000-251		Liquor Purchase	\$1,147.11	2625661	
E 609-00000-253		Wine Purchase	\$614.00	2625662	

***Check Detail Register©**

Batch: 10062024 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-260		THC For Resale	\$156.80	2625663	
E 609-00000-251		Liquor Purchase	\$1,268.10	2629101	
E 609-00000-251		Liquor Purchase	\$136.40	2629102	
E 609-00000-253		Wine Purchase	\$1,528.55	2629103	
		Total	\$11,683.55		
52047	10/03/24	KIRVIDA FIRE			
E 101-42260-404		Repair Machinery/Equipm	\$1,560.43	12666	2011 PIERCE PUMPER MAINTENANCE
		Total	\$1,560.43		
52048	10/03/24	LEAGUE OF MN CITIES			
E 101-41500-433		Dues and Subscriptions	\$1,240.00	411713	2024 MEMBERSHIP
		Total	\$1,240.00		
52049	10/03/24	LEAGUE OF MN CITIES INS. TRUST			
E 101-41500-361		General Liability Ins	\$500.00	9200	CLAIM LMC GL 000000114071
		Total	\$500.00		
52050	10/03/24	M. AMUNDSON LLP			
E 609-00000-210		Operating Supplies	\$40.43	389956	
E 609-00000-256		Tobacco Products For Re	\$2,134.32	389956	
E 609-00000-254		Miscellaneous Purchase	\$25.30	389956	
		Total	\$2,200.05		
52051	10/03/24	MACQUEEN			
E 101-42260-404		Repair Machinery/Equipm	\$47.10	P35671	SEALS - FIRE DEPT
E 101-42260-404		Repair Machinery/Equipm	\$1,121.55	P35742	NOZZLES - FIRE DEPT
		Total	\$1,168.65		
52052	10/03/24	MARTIN-MARIETA			
E 101-43100-224		Street Maint Materials	\$768.48	43638251	ASPHALT MIX
E 101-43100-224		Street Maint Materials	\$250.00	43707453	ASPHALT MIX
E 101-43100-224		Street Maint Materials	\$325.49	43720936	ASPHALT MIX
E 101-43100-224		Street Maint Materials	\$327.77	43734711	ASPHALT MIX
		Total	\$1,671.74		
52053	10/03/24	MEGA BEER			
E 609-00000-252		Beer Purchase	\$335.50	IN-15493	
E 609-00000-252		Beer Purchase	\$74.25	IN-15616	
		Total	\$409.75		
52054	10/03/24	MESSERLI & KRAMER			
G 101-21714		Garnishment	\$941.96	23-157771	GARNISHMENT PAY OFF
		Total	\$941.96		
52055	10/03/24	METRO SALES, INC.			
E 101-41500-350		Print/Binding	\$78.00	INV2609221	SEP 2024 COPIER CONTRACT
		Total	\$78.00		
52056	10/03/24	MKL, LLC			
E 101-41500-400		General Maintenance	\$100.00	10032024	WEEK ENDING 09/21/2024
E 101-41500-400		General Maintenance	\$100.00	10032024	WEEK ENDING 09/28/2024
		Total	\$200.00		
52057	10/03/24	MN FIRE SERVICE CERTIFICATION BOARD			

***Check Detail Register©**

Batch: 10062024 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42260-208		Training and Instruction	\$183.75	20240916092	RECERTIFICATIONS - FIRE DEPT
		Total	\$183.75		
52058	10/03/24	MODIST BREWING COMPANY			
E 609-00000-252		Beer Purchase	\$105.00	E-53568	
E 609-00000-260		THC For Resale	\$415.17	E-53568	
		Total	\$520.17		
52059	10/03/24	MUNICIPAL EMERGENCY SERVICES			
E 101-42260-229		Turn Out Gear	\$136.59	IN2114387	LETTERING - TURNOUT GEAR
E 101-42260-229		Turn Out Gear	\$74.55	IN2116794	LETTERING - TURNOUT GEAR
		Total	\$211.14		
52060	10/03/24	NCPERS GROUP LIFE INS.			
G 101-21724		Life Insurance	\$80.00	58680010202	OCT 2024 PREMIUM
		Total	\$80.00		
52061	10/03/24	OLIPHANT BREWING			
E 609-00000-260		THC For Resale	\$1,000.00	IN-1682	
		Total	\$1,000.00		
52062	10/03/24	PAUSTIS & SONS			
E 609-00000-253		Wine Purchase	\$388.50	246622	
E 609-00000-253		Wine Purchase	\$199.00	247187	
		Total	\$587.50		
52063	10/03/24	PER MAR SECURITY SERVICES			
E 609-00000-385		Building Security	\$49.60	3372723	
		Total	\$49.60		
52064	10/03/24	BILL PETRACEK			
E 101-41500-205		Mileage Reimbursement	\$200.00		NOV 2024
E 101-41500-321		Telephone	\$100.00		NOV 2024
		Total	\$300.00		
52065	10/03/24	PHILLIPS WINE AND SPIRITS INC			
E 609-00000-251		Liquor Purchase	\$1,785.92	6848405	
E 609-00000-253		Wine Purchase	\$860.25	6848406	
E 609-00000-254		Miscellaneous Purchase	\$1.40	6848407	
E 609-00000-253		Wine Purchase	\$537.04	6851369	
		Total	\$3,184.61		
52066	10/03/24	PRYES BREWING COMPANY, LLC			
E 609-00000-252		Beer Purchase	\$582.50	W-83542	
		Total	\$582.50		
52067	10/03/24	SHAMROCK GROUP, INC.			
E 609-00000-257		Ice For Resale	\$449.20	3073852	
		Total	\$449.20		
52068	10/03/24	SOUTHERN GLAZER'S OF MN			
E 609-00000-251		Liquor Purchase	\$2,849.31	2528020	
E 609-00000-251		Liquor Purchase	\$7.68	2528021	
E 609-00000-253		Wine Purchase	\$10.24	2528022	
E 609-00000-253		Wine Purchase	\$665.60	2528023	

***Check Detail Register©**

Batch: 10062024 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-251		Liquor Purchase	\$5,260.26	2530791	
E 609-00000-254		Miscellaneous Purchase	\$38.28	2530792	
E 609-00000-253		Wine Purchase	\$1,073.80	2530793	
E 609-00000-253		Wine Purchase	\$665.96	5115361	
E 609-00000-253		Wine Purchase	\$3,843.52	5115985	
E 609-00000-254		Miscellaneous Purchase	\$125.12	5115986	
E 609-00000-253		Wine Purchase	\$306.40	5115987	
E 609-00000-251		Liquor Purchase	\$2,318.37	5115989	
E 609-00000-251		Liquor Purchase	\$6,955.11	5115990	
Total			\$24,119.65		
52069	10/03/24	VAN PAPER COMPANY			
E 609-00000-210		Operating Supplies	\$191.97	084531 00 00 OPERATING SUPPLIES - MLS	
Total			\$191.97		
52070	10/03/24	VINOCOPIA			
E 609-00000-253		Wine Purchase	\$759.50	0358058-IN	
Total			\$759.50		
52071	10/03/24	WALTERS RECYCLING & REFUSE			
E 101-41500-384		Refuse/Garbage Disposal	\$86.88	8187086	SEP 2024 SERVICE
E 101-43100-384		Refuse/Garbage Disposal	\$54.70	8187086	SEP 2024 SERVICE
E 101-45200-384		Refuse/Garbage Disposal	\$54.69	8187086	SEP 2024 SERVICE
E 651-00000-384		Refuse/Garbage Disposal	\$10.42	8187086	SEP 2024 SERVICE
E 730-00000-384		Refuse/Garbage Disposal	\$70.33	8187086	SEP 2024 SERVICE
E 770-00000-384		Refuse/Garbage Disposal	\$70.33	8187086	SEP 2024 SERVICE
E 609-00000-384		Refuse/Garbage Disposal	\$145.87	8187086	SEP 2024 SERVICE
Total			\$493.22		
52072	10/03/24	WINE COMPANY			
E 609-00000-253		Wine Purchase	\$442.00	278896	
Total			\$442.00		
52073	10/03/24	WINE MERCHANTS			
E 609-00000-253		Wine Purchase	\$1,843.90	7488742	
Total			\$1,843.90		
10100			\$195,525.13		

Fund Summary**10100. 4M FUND**

101 GENERAL FUND	\$88,390.02
310 CAPITAL PROJECTS	\$2,920.00
609 MUNICIPAL LIQUOR FUND	\$103,944.03
651 STORM WATER FUND	\$10.42
730 WATER FUND	\$190.33
770 SEWER FUND	\$70.33
	\$195,525.13

Report Criteria:

Report type: Summary

Check Number	Check Issue Date	Payee	Amount
15394	09/19/2024	Amazon Capital Services	159.82
15395	09/19/2024	ASPEN MILLS, INC	2,977.99
15396	09/19/2024	Barna, Guzy & Steffen Ltd.	2,392.50
15397	09/19/2024	BLAINE LOCK & SAFE, INC	8.50
15398	09/19/2024	CENTENNIAL UTILITIES	383.10
15399	09/19/2024	CLIMATE MAKERS, INC.	745.50
15400	09/19/2024	CONNEXUS ENERGY	2,131.12
15401	09/19/2024	DODGE OF BURNSVILLE	39,551.00
15402	09/19/2024	GEORGE'S INC	554.00
15403	09/19/2024	IKE'S PLUMBING & DRAIN CLEANING INC	1,414.75
15404	09/19/2024	KNOWLAN'S SUPER MARKETS	46.24
15405	09/19/2024	Language Line Services	104.03
15406	09/19/2024	Metro-INET	7,669.00
15407	09/19/2024	OFFICE OF MN IT SERVICES	44.60
15408	09/19/2024	Pomp's Tire Service Inc	1,460.00
15409	09/19/2024	VERIZON WIRELESS	1,137.25
2024072	09/18/2024	CENTURY LINK	125.56
2024073	09/18/2024	Group Health Non-Patient A/R	74.40
2024074	09/18/2024	HEALTH PARTNERS	14,068.52
2024075	09/18/2024	WEX BANK	3,965.24
Grand Totals:			79,013.12

**CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA**

RESOLUTION NO. 24-16

A RESOLUTION ADOPTING ASSESSMENT

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment for the 2024 Street Improvements project on of the following streets:

Griggs Avenue between Flowerfield Road and Restwood Road and Griggs Avenue between Approximately 375 feet North of Restwood Road (to exclude the new bituminous overlay at Lexington Lofts) and Lake Drive); by milling the surface and placing a bituminous overlay with street patching and repairs to the concrete curb and valley gutters, and storm sewer repairs as needed and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEXINGTON, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January 2025 and shall bear interest at the rate of 5.0 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2025. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may, at any time thereafter, pay to the city treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the council this 3rd day of October 2024

Gary Grote, Mayor

ATTEST:

Bill Petracek, City Administrator



To: Bill Petracek, City Administrator
From: Steven M. Winter, P.E.
Subject: Partial Payment Estimate #2 for 2024 Street Improvement Project
Date: September 25, 2024

Please find the attached Partial Payment Estimate #2 in the amount of \$63,728.75. The Contractor has completed the work on the project at this time. There are a few more payment items we will have on the final payment. We are holding the final retainage to make sure the restoration behind the curb and gutter is completed.

Attached is Partial Payment #2 for your review and consideration. We recommend that the Council approve this payment request at the upcoming council meeting. The payment amount is to North Valley, Inc. in the amount of \$63,728.75.

If you have any questions, please feel free to contact us at (612) 548-3132. Thank you very much.

SMW

PARTIAL PAY ESTIMATE NO. 2

FROM: August 2, 2024
TO: September 6, 2024

COMPLETION DATE
ORIGINAL: August 16, 2024
REVISED:

AMOUNT OF CONTRACT
ORIGINAL: \$127,275.06
REVISED:

PROJECT: 2024 STREET IMPROVEMENTS
PROJECT NO: 10481057

CONTRACTOR: North Valley, Inc.
ADDRESS: 20015 Iguana St NW Ste 100, Elk River, MN 55330

OWNER: CITY OF LEXINGTON

PHONE (763) 274-2580

ITEM NO	ITEM DESCRIPTION	THIS PERIOD			TOTAL TO DATE	
		QTY	UNIT	UNIT PRICE	QTY	TOTAL
1.	MOBILIZATION	1.00	LS	\$4,246.24	0.25	\$ 1,061.56
2.	REMOVE MANHOLE OR CATCH BASIN	2.00	EACH	\$444.76		\$ -
3.	CONCRETE CURB REMOVAL	400.00	LF	\$9.25		\$ -
4.	CONCRETE VALLEY GUTTER REMOVAL	60.00	LF	\$10.89		\$ -
5.	REMOVE BITUMINOUS PAVEMENT	440.00	SY	\$9.45	100.40	\$ 948.78
6.	MILL BITUMINOUS SURFACE (1.5 INCH)	2700.00	SY	\$2.57	2735.00	\$ 7,028.95
7.	BITUMINOUS MATERIAL FOR TACK COAT	300.00	GAL	\$4.19	375.00	\$ 1,571.25
8.	TYPE SP 9.5 WEAR COURSE MIXTURE (3,8)	480.00	TON	\$96.29	520.27	\$ 50,096.80
9.	TYPE SP 9.5 WEAR COURSE MIXTURE (3,8), 3 INCH	440.00	SY	\$36.39	100.40	\$ 3,653.56
10.	ADJUST VALVE BOX - WATER	1.00	EACH	\$507.42		\$ -
11.	ADJUST FRAME & RING CASTING (MANHOLE)	4.00	EACH	\$895.30		\$ -
12.	ADJUST FRAME & RING CASTING (CATCH BASIN)	1.00	EACH	\$540.99		\$ -
13.	GROUT STORM STRUCTURE	5.00	EACH	\$489.95		\$ -
14.	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4	2.00	EACH	\$6,641.57		\$ -
15.	CONCRETE CURB & GUTTER B618	400.00	LF	\$40.83		\$ -
16.	8 INCH CONCRETE VALLEY GUTTER	20.00	SY	\$189.23		\$ -
17.	HYDRAULIC NATURAL TACKIFIER	100.00	SY	\$27.22	100.00	\$ 2,722.00
T	TOTAL					\$ 67,082.89

BID SUMMARY
T TOTAL

\$ 67,082.89 \$ 114,540.65

AMOUNT EARNED	\$ 67,082.89	\$ 114,540.65
AMOUNT RETAINED - 5%	\$ 3,354.14	\$ 5,727.03
PREVIOUS PAYMENTS		\$ 45,084.87
AMOUNT DUE	\$ 63,728.75	

CONTRACTOR'S CERTIFICATION

THE UNDERSIGNED CONTRACTOR CERTIFIES THAT TO THE BEST OF THEIR KNOWLEDGE, INFORMATION AND BELIEF THE WORK COVERED BY THIS PAYMENT ESTIMATE HAS BEEN COMPLETED IN ACCORDANCE WITH THE CONTRACT DOCUMENTS, THAT ALL AMOUNTS HAVE BEEN PAID BY THE CONTRACTOR FOR WORK FOR WHICH PREVIOUS PAYMENT ESTIMATES WAS ISSUED AND PAYMENTS RECEIVED FROM THE OWNER, AND THAT CURRENT PAYMENT SHOWN HEREIN IS NOW DUE.

North Valley, Inc.
BY Stewart Packer Vice President
STEWART PACKER
DATE September 25, 2024

ENGINEER'S CERTIFICATION

THE UNDERSIGNED CERTIFIES THAT THE WORK HAS BEEN CAREFULLY OBSERVED AND TO THE BEST OF THEIR KNOWLEDGE AND BELIEF, THE QUANTITIES SHOWN IN THIS ESTIMATE ARE CORRECT AND THE WORK HAS BEEN PERFORMED IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.

MSA PROFESSIONAL SERVICES
BY Steve McIntire
DATE 9/25/24

APPROVED BY OWNER
CITY OF LEXINGTON

BY _____
DATE _____



LIABILITY COVERAGE WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage. Email completed form to your city's underwriter, to pstech@lmc.org, or fax to 651.281.1298.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. *The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.* The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: City of Lexington

Check one:

☒ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: 10/03/2024

Signature: _____

Position: City Administrator
