

AMENDED
AGENDA
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
DECEMBER 19, 2024– 7:00 P.M.
9180 LEXINGTON AVENUE

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Grote

- A. Roll Call - Council Members: DeVries, Murphy, Winge and Benson

3. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

5. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Report 12-1 through 12-10, 2024 **pp. 1-8**
- B. City Report – November 2024 **pp. 9-15**
- C. North Metro TV – November 2024 **pp. 16-22**
- D. Letter of Resignation – Planning & Zoning Commissioner Chuck Ogden **pp. 23**
- E. Quad Community Press wishes to be Official Newspaper for 2025 **pp. 24**
- F. Planning & Zoning meeting minutes – December 10, 2024 **pp. 25-27**

Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

6. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:

Council Meeting – December 5, 2024

pp. 28-31

B. Recommendation to Approve Claims and Bills:

pp. 32-42

Check #'s 506860 through 506879

Check #'s 506881 through 506908

Check #'s 52307 through 52359

Check #'s 15494 through 15507

C. Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

pp. 43

pp. 44-45

Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

7. ACTION ITEMS:

- A. Recommendation to approve a bid in the amount of \$_____ for Memorial Park Bathroom Remodel Project

pp. 46

- B. First Reading of Ordinance NO. 24-01 An Ordinance Regulating Cell Towers

pp. 47-51

- C. Recommendation to approve New Business License – Nutrition Den

pp. 52-55

8. CLOSED SESSION

This portion of the meeting is closed pursuant to Minnesota Statute Section 13D.05, subdivision 3(b), and is permitted by the attorney-client privilege to discuss the pending litigation versus the City of Blaine regarding the interconnected water and sewer systems

9. MAYOR AND COUNCIL INPUT

10. ADMINISTRATOR INPUT

11. ADJOURNMENT

/mv



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
24272945	Dec 1 2024	02:12	LIFT ASSIST	20XX MICHAUD WAY	CENTERVILLE
Summary: POLICE RESPONDED TO THE 2000 BLK OF MICHAUD WAY REGARDING A MEDICAL CALL. THE PATIENT WAS EVALUTED BY EMS.					
24273268	Dec 1 2024	15:40	MEDICAL	XX PINE DR	CIRCLE PINES
Summary: MEDICAL.					
OFFICERS WERE DISPATCHED TO THE 10 BLOCK OF PARK DR ON A LIFT ASSIST. OFFICERS DETERMINED THE PERSON NEEDED MEDICAL ASSISTANCE AND REQUESTED AN AMBULANCE. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION AND TREATMENT.					
CLEAR.					
24273278	Dec 1 2024	15:58	CHECK WELFARE	92XX NORTH HIGHWAY DR	LEXINGTON
Summary: OFFICERS WERE DISPATCHED TO THE 9200 BLOCK OF NORTH HIGHWAY DRIVE FOR A WELFARE CHECK ON A FEMALE.					
24273567	Dec 2 2024	06:01	ACCIDENT-MV PD	69XX 21ST AVE SOUTH	CENTERVILLE
Summary: POLICE TOOK A PD CRASH REPORT ON PRIVATE PROPERTY IN THE 6900 BLK OF 21ST AVE.					
24273575	Dec 2 2024	06:51	LIFT ASSIST	69XX TOURVILLE CIR	CENTERVILLE
Summary: LIFT ASSIST.					
OFFICERS DISPATCHED TO THE 6900 BLOCK OF TOURVILLE CIR ON REPORTS OF A LIFT ASSIST.					
CLEAR.					
24273926	Dec 2 2024	15:38	LOST PROPERTY	38XX RESTWOOD RD	LEXINGTON
Summary: DISPATCHED FOR LOST PROPERTY REPORT AT 3811 RESTWOOD ROAD IN LEXINGTON. CLEAR.					
24274214	Dec 2 2024	22:25	911 HANG-UP	38XX EDGEWOOD RD	LEXINGTON
Summary: POLICE RESPONDED TO THE 3800 BLK OF EDGEWOOD RD REGARDING A 911 HANG UP. POLICE MADE CONTACT WITH A RESIDENT WHO WAS DEALING WITH PERSONAL ISSUES. THE RESIDENT WAS GIVEN CONTACT INFORMATION FOR COUNSELING RESOURCES.					
24273672	Dec 2 2024	10:05	VEH LOCK OUT		CENTERVILLE
24273954	Dec 2 2024	16:05	CHECK WELFARE	71XX 20TH AVE	CENTERVILLE
Summary: OFFICERS WERE DISPATCHED TO THE 7100 BLOCK OF 20TH AVE FOR A MEDICAL.					
24274753	Dec 3 2024	16:29	CHECK WELFARE	72XX BRIAN DR	CENTERVILLE
Summary: WELFARE CHECK.					
OFFICERS WERE DISPATCHED TO THE 7200 BLOCK OF BRIAN DR ON A WELFARE CHECK. OFFICERS DETERMINED THE PARTY WAS OK.					
CLEAR.					
24274795	Dec 3 2024	17:28	DOMESTIC-VERBAL	20XX WILLOW CIR	CENTERVILLE
Summary: DOMESTIC.					
OFFICERS WERE DISPATCHED TO THE 2000 BLOCK OF WILLOW CIRCLE ON A DOMESTIC. OFFICERS DETERMINED NO CRIME OCCURRED AND MEDIATED.					
CLEAR.					
24270155	Nov 27 2024	07:48	BURGLARY-ATTEMPTED	16XX SOREL ST	CENTERVILLE

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: BURGLARY ATTEMPT.					
OFFICERS WERE DISPATCHED TO THE 1600 BLOCK OF SOREL ST ON REPORTS OF AN ATTEMPTED BURGLARY.					
CASE ACTIVE.					
24270144	Nov 27 2024	07:13	LIFT ASSIST	69XX TOURVILLE CIR	CENTERVILLE
Summary: LIFT ASSIST.					
OFFICERS RESPONDED TO THE 6900 BLOCK OF TOURVILLE CIR FOR THE REPORT OF A LIFT ASSIST.					
EXCEPTIONAL CLEARANCE.					
24270130	Nov 27 2024	06:07	MISSING PERSON	69XX 21ST AVE SOUTH	CENTERVILLE
Summary: MISSING PERSON.					
OFFICERS WERE DISPATCHED TO THE 6900 BLOCK OF 21ST AVE ON REPORTS OF A MISSING PERSON. REPORT TAKEN AND REFERED TO THE PROPER AGENCY, PERSON LATER LOCATED.					
CLEAR.					
24270087	Nov 27 2024	03:11	MEDICAL	88XX SYNDICATE AVE	LEXINGTON
Summary: POLICE RESPONDED TO THE 8800-BLK FOR A MEDICAL.					
24270445	Nov 27 2024	15:30	INFORMATION	XX EAST RD	CIRCLE PINES
Summary: POLICE FIELDLED A THEFT REPORT IN CIRCLE PINES. THE ITEM WAS LATER FOUND AND DETERMINED TO HAVE NOT BEEN STOLEN.					
24270019	Nov 27 2024	00:24	DOMESTIC-VERBAL	XX PARK DR	CIRCLE PINES
Summary: POLICE RESPONDED TO A VERBAL DOMESTIC IN THE 10-BLK OF PARK DR.					
24270958	Nov 28 2024	01:25	MEDICAL	90XX SOUTH HIGHWAY DR	LEXINGTON
Summary: POLICE RESPONDED TO THE 9000TH BLOCK OF SOUTH HIGHWAY DRIVE FOR A MEDICAL EMERGENCY.					
24271065	Nov 28 2024	08:47	MEDICAL	20XX MICHAUD WAY	CENTERVILLE
Summary: MEDICAL.					
OFFICERS RESPONDED TO THE 2000 BLOCK OF MICHAUD WAY FOR THE REPORT OF A MEDICAL.					
EXCEPTIONAL CLEARANCE.					
24271261	Nov 28 2024	17:49	MEDICAL	1XX SOUTH DR	CIRCLE PINES
Summary: OFFICERS WERE DISPATCHED TO A MEDICAL AT THE 100 BLOCK OF SOUTH DRIVE.					
24271832	Nov 29 2024	16:25	ANIMAL COMPLAINT	XX VILLAGE PKWY	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 0 BLOCK OF VILLAGE PARKWAY ON A REPORT OF DOGS LEFT IN A VEHICLE. THE OWNER WAS ISSUED A CITATION.					
24271583	Nov 29 2024	10:46	ASSIST OTHER AGENCY		LINO LAKES
24271624	Nov 29 2024	11:32	ASSIST OTHER AGENCY		LINO LAKES

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
24272245	Nov 30 2024	02:02	LIFT ASSIST	20XX MICHAUD WAY	CENTERVILLE
Summary: POLICE RESPONDED TO THE 2000 BLK OF MICHAUD WAY FOR A LIFT ASSIST OF RESIDENT THAT HAD FALLEN. THE PATIENT WAS EVALUATED BY EMS, AND THEN ASSISTED INTO BED BY POLICE AND EMS.					
24272319	Nov 30 2024	06:51	CHECK WELFARE	93XX RYAN PL	LEXINGTON
Summary: WELFARE CHECK					
POLICE WAS DISPATCHED TO THE 9300 BLOCK OF RYAN PL ON A WELFARE CHECK. POLICE ARRIVED AT THE HOME BUT COULD NOT MAKE CONTACT WITH THE FEMALE. REPORTING PARTY CALLED A FEW HOURS LATER TO LET OFFICERS KNOW HE MADE CONTACT WITH THE FEMALE AND EVERYTHING WAS FINE.					
CLEARED					
24272734	Nov 30 2024	20:41	SUSPICIOUS ACTIVITY	72XX BRIAN DR	CENTERVILLE
Summary: SUSPICIOUS ACTIVITY.					
OFFICERS WERE DISPATCHED TO THE 7200 BLOCK OF BRIAN DR ON SUSPICIOUS ACTIVITY. OFFICERS LOCATED A POSSIBLE INVOLVED VEHICLE. NO CRIME OCCURRED.					
CLEAR.					
24272341	Nov 30 2024	08:47	CHECK WELFARE	XX CAMEO LN	CIRCLE PINES
Summary: WELFARE CHECK					
POLICE WAS DISPATCHED TO THE BLOCK OF CAMEO LN ON A WELFARE CHECK. POLICE ARRIVED AT LOCATION AND SPOKE WITH A MALE. POLICE GATHERED INFORMATION FROM MALE PRIOR TO DEPARTURE.					
CLEARED					
24272455	Nov 30 2024	12:55	ALARM-CO/FIRE	20XX MAIN ST	CENTERVILLE
Summary: ALARM WATER FLOW					
POLICE WAS DISPATCHED TO THE 2000 BLOCK OF MAIN STREET ON A WATER FLOW ALARM. POLICE ARRIVED AND NOTICED WATER COMING FROM SEVERAL AREAS IN THE KITCHEN. BUILDING WAS EVACUATED PRIOR TO FIRE DEPARTMENT ARRIVAL. FIRE WAS ABLE TO SHUT OFF ALARM AND CLEAN UP WATER FROM AREA.					
CLEARED					
24272467	Nov 30 2024	12:55	ACCIDENT-MV PD	20XX MAIN ST	CENTERVILLE
Summary: PROPERTY DAMAGE ACCIDENT					
POLICE WERE DISPATCHED TO CENTERVILLE ROAD AND MAIN STREET ON A PROPERTY DAMAGE ACCIDENT. DRIVERS STATED THEY DID NOT SUSTAIN ANY INJURIES.					
CLEARED					
	Nov 30 2024	12:30	CRIMINAL SEXUAL CONDUCT		LEXINGTON
Summary: CSC.					
OFFICERS WERE DISPATCHED TO LEXINGTON ON REPORTS OF CSC.					
CASE ACTIVE.					
24272331	Nov 30 2024	07:59	FOUND PROPERTY	XX PARK DR E	CIRCLE PINES
Summary: MOUNTAIN BIKE LEFT IN THE FRONT YARD OF 00 BLOCK OF PARK DR E ON 11/27/2024. ABANDONED BIKE WAS REPORTED TODAY, 11/30/24. BIKE WAS BROUGHT BACK TO BASE. CLEAR.					
24272784	Nov 30 2024	21:45	MEDICAL	40XX FLOWERFIELD RD	LEXINGTON

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: OFFICERS WERE DISPATCHED TO THE 4000 BLOCK OF FLOWERFIELD ROAD FOR A MEDICAL.					



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
24275246	Dec 4 2024	10:32	VEHICLE LOCKOUT		CENTERVILLE
24275153	Dec 4 2024	07:44	ACCIDENT-MV PI	LAKE DR / POINTCROSS DR	CIRCLE PINES
Summary: PERSONAL INJURY ACCIDENT.					
POLICE DISPATCHED TO PERSONAL INJURY ACCIDENT IN THE AREA OF LAKE DR AND POINTCROSS DR.					
EXCEPTIONAL CLEARANCE.					
24275037	Dec 4 2024	00:08	TRAFFIC	LOVELL RD / LEXINGTON AVE	LEXINGTON
Summary: POLICE CONDUCTED A TRAFFIC STOP AT THE INTERSECTION OF LOVELL RD AND DUNLAP AVE.					
24275033	Dec 4 2024	00:02	MEDICAL	2XX NORTH STAR LN	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 200 BLOCK OF NORTH STAR LN ON A REPORT OF A MEDICAL.BWC.CLR.					
24275145	Dec 4 2024	07:23	DOMESTIC	90XX NORTH HIGHWAY DR	LEXINGTON
Summary: POLICE RESPONDED TO THE 9000 BLK OF NORTH HWY DR FOR A DOMESTIC BETWEEN MOTHER AND DAUGHTER. DAUGHTER WAS SENT TO THE HOSPITAL.					
24275193	Dec 4 2024	08:46	ACCIDENT-MV PD	93XX DUNLAP AVE	LEXINGTON
Summary: PD ACCIDENT.					
CLPD RESPONDED TO A PROPERTY DAMAGE ACCIDENT INVOLVING A SINGLE VEHICLE IN THE 9300 BLK OF DUNLAP AVE.					
CLEAR.					
24275533	Dec 4 2024	17:30	MEDICAL	12XX MOUND TRL	CENTERVILLE
Summary: POLICE RESPONDED TO THE 1200 BLOCK OF MOUND TRAIL FOR A MEDICAL EMERGENCY.					
24275580	Dec 4 2024	18:36	MEDICAL	69XX 21ST AVE SOUTH	CENTERVILLE
Summary: POLICE RESPONDED TO THE 6900 BLOCK OF 21ST AVE FOR A MEDICAL EMERGENCY.					
24275609	Dec 4 2024	19:15	LIFT ASSIST	XX WEST RD	CIRCLE PINES
Summary: LIFT ASSIST.					
OFFICERS WERE DISPATCHED TO THE 20 BLOCK OF WEST RD ON A LIFT ASSIST. OFFICERS ARRIVED AND ASSISTED.					
CLEAR.					
24275643	Dec 4 2024	20:14	MEDICAL	20XX MICHAUD WAY	CENTERVILLE
Summary: MEDICAL.					
OFFICERS WERE DISPATCHED TO THE 2000 BLOCK OF MICHAUD WAY ON A MEDICAL. OFFICER BEGAN AN ASSESSMENT ON THE VICTIM. AMBULANCE CLEARED OFFICERS PRIOR TO A TRANSPORT DECISION BEING MADE.					
CLEAR.					
24275696	Dec 4 2024	20:21	CHECK WELFARE	71XX 20TH AVE	CENTERVILLE
Summary: POLICE RESPONDED TO THE 7100 BLOCK OF 20TH AVE TO CHECK THE WELFARE OF AN INDIVIDUAL.					
24275826	Dec 5 2024	05:42	LIFT ASSIST	69XX TOURVILLE CIR	CENTERVILLE
Summary: POLICE RESPONDED TO THE 6900 BLOCK OF TOURVILLE CIR ON A REPORT OF A LIFT ASSIST. BWC.CLR.					
24276102	Dec 5 2024	14:53	CHECK WELFARE	71XX 20TH AVE	CENTERVILLE

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: POLICE RESPONDED TO THE 7100 BLOCK OF 20TH AVE TO CHECK THE WELFARE OF AN INDIVIDUAL.					
24276378	Dec 5 2024	20:13	ACCIDENT-MV PD	NORTH RD / POINTCROSS DR	CIRCLE PINES
Summary: POLICE RESPONDED TO THE INTERSECTION OF NORTH RD AND POINTCROSS DR FOR A PROPERTY DAMAGE CRASH.					
24276451	Dec 5 2024	21:26	DOMESTIC-VERBAL	92XX SOUTH HIGHWAY DR	LEXINGTON
Summary: POLICE RESPONDED TO THE 9200 BLOCK OF SOUTH HIGHWAY DRIVE FOR A VERBAL DOMESTIC.					
24276400	Dec 5 2024	20:39	THEFT	XX CENTRAL ST	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 30TH BLOCK OF CENTRAL STREET FOR A THEFT REPORT.					
24276709	Dec 6 2024	07:44	INFORMATION	90XX GRIGGS AVE	LEXINGTON
Summary: INFORMATION. OFFICERS RECEIVED A PHONE CALL REGARDING AN INFORMATIONAL REPORT IN THE 9000 BLOCK OF GRIGGS AVE. EXCEPTIONAL CLEARANCE.					
24276856	Dec 6 2024	11:54	LOST PROPERTY	69XX 21ST AVE SOUTH	CENTERVILLE
Summary: LOST PROPERTY. OFFICERS TOOK A PHONE CALL REGARDING LOST PROPERTY IN THE 6900 BLOCK OF 21ST AVE S. EXCEPTIONAL CLEARANCE.					
24277245	Dec 6 2024	19:47	MEDICAL	XX INDIAN HILLS DR	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 30TH BLOCK OF INDIAN HILLS DR FOR A MEDICAL EMERGENCY.					
24276587	Dec 6 2024	00:57	ASSIST OTHER AGENCY		LINO LAKES
24276566	Dec 6 2024	00:16	ASSIST OTHER AGENCY		LINO LAKES
24277576	Dec 7 2024	03:58	MEDICAL	71XX MAIN ST	CENTERVILLE
Summary: POLICE RESPONDED TO THE 7100 BLOCK OF MAIN ST REGARDING A MEDICAL EMERGENCY. THE PATIENT WAS TRANSPORTED TO THE HOSPITAL BY EMS.					
24277804	Dec 7 2024	13:43	FOUND PROPERTY	CIVIC HEIGHTS / PINE DR	CIRCLE PINES
Summary: PROPERTY. PROPERTY WAS FOUND ON CIVIC HEIGHTS DR NEAR PINE DR AND TURNED IN TO US AT BASE. CLEAR.					
24277905	Dec 7 2024	15:42	MEDICAL	41XX LOVELL RD	LEXINGTON
Summary: OFFICERS RESPONDED TO THE 4100 BLOCK OF LOVELL RD FOR A MEDICAL. EXCEPTIONAL CLEARANCE.					
24277925	Dec 7 2024	16:09	THEFT-NO PAY	19XX MAIN ST	CENTERVILLE
Summary: POLICE RECEIVED A DELAYED THEFT REPORT FROM THE 1900 BLOCK OF MAIN STREET.					

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
24277922	Dec 7 2024	16:07	LIFT ASSIST	2XX BALDWIN DR	CIRCLE PINES
Summary: OFFICERS RESPONDED TO THE 200 BLOCK OF BALDWIN DR FOR A LIFT ASSIST.					
EXCEPTIONAL CLEARANCE.					
24277979	Dec 7 2024	17:52	MEDICAL	71XX 20TH AVE	CENTERVILLE
Summary: POLICE RESPONDED TO THE 7100 BLOCK OF 20TH AVE FOR A MEDICAL.					
24278060	Dec 7 2024	19:51	MEDICAL	XX INDIAN HILLS DR	CIRCLE PINES
Summary: OFFICERS WERE DISPATCHED TO THE 10 BLOCK OF INDIAN HILLS DRIVE FOR A MEDICAL.					
24278208	Dec 7 2024	22:56	ASSAULT	88XX ARONA AVE	LEXINGTON
Summary: OFFICERS WERE DISPATCHED TO THE 8800 BLOCK OF ARONA AVE FOR AN ASSAULT CALL.					
24278597	Dec 8 2024	13:25	WARRANT ARREST	COUNTY RD J / INDIAN HILLS DR	CIRCLE PINES
Summary: WARRANT ARREST.					
OFFICERS CONDUCTED A TRAFFIC STOP ON COUNTY RD J NEAR INDIAN HILLS DR WHICH RESULTED IN A WARRANT ARREST.					
CLEARED BY ARREST.					
24278488	Dec 8 2024	09:57	TRAFFIC	LAKE DR / POINTCROSS DR	CIRCLE PINES
Summary: TRAFFIC STOP.					
OFFICERS CONDUCTED A TRAFFIC STOP ON LAKE DR NEAR POINTCROSS DR.					
INFORMATION ONLY.					
24278293	Dec 8 2024	00:46	ANIMAL COMPLAINT	72XX MILL RD	CENTERVILLE
Summary: POLICE RESPONDED TO THE 7200-BLK OF MILL ROAD FOR AN ANIMAL COMPLAINT. THIRD COMPLAINT REGARDING THE SAME INCIDENT AT THE SAME LOCATION					
24278376	Dec 8 2024	03:54	CHECK WELFARE	2XX TWILITE TER	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 200-BLK OF TWILITE TER FOR A WELFARE CHECK.					
24278761	Dec 8 2024	18:21	MEDICAL	20XX MICHAUD WAY	CENTERVILLE
Summary: OFFICERS WERE DISPATCHED TO THE 2000 BLOCK OF MICHAUD WAY FOR A MEDICAL.					
24278929	Dec 9 2024	00:14	DWI-REFUSAL	HERITAGE ST / GOIFFON RD	CENTERVILLE
Summary: POLICE DISPATCHED TO THE 7000-BLK OF HERITAGE STREET FOR A MOTOR VEHICLE PERSONAL INJURY. DRIVER WAS THE ONLY OCCUPANT OF THE VEHICLE. DRIVER REFUSED FIELDS AND WAS ARRESTED FOR 3RD DEGREE DWI.					
24279174	Dec 9 2024	10:59	MEDICAL	8XX CIVIC HEIGHTS DR	CIRCLE PINES
Summary: MEDICAL.					
OFFICERS WERE DISPATCHED TO THE 800 BLOCK OF CIVIC HEIGHTS ON REPORTS OF A MEDICAL.					
CLEAR.					

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
24279114	Dec 9 2024	09:55	SUSPICIOUS ACTIVITY	16XX LAKELAND CIR	CENTERVILLE
Summary: SUSPICIOUS ACTIVITY.					
CLPD TOOK A REPORT OF SUSPICIOUS ACTIVITY FROM THE 1600 BLK OF LAKELAND CIR.					
CASE INACTIVE.					
24279401	Dec 9 2024	16:09	ACCIDENT-MV PD	94XX LEXINGTON AVE	LEXINGTON
Summary: OFFICERS WERE DISPATCHED A PHONE CALL AT THE 9400 BLOCK OF LEXINGTON AVE REGARDING A MOTOR VEHICLE HIT AND RUN.					
24279582	Dec 9 2024	20:43	MEDICAL	94XX LEXINGTON AVE	LEXINGTON
Summary: OFFICERS WERE DISPATCHED TO THE 9400 BLOCK OF LEXINGTON AVE FOR A MEDICAL.					
24279767	Dec 10 2024	06:01	ACCIDENT-MV PD	69XX 21ST AVE S	CENTERVILLE
Summary: PD ACCIDENT.					
OFFICERS WERE DISPATCHED TO THE 6900 BLOCK OF 21ST AVE ON REPORTS OF A MV PD ACCIDENT.					
CLEAR.					
24279891	Dec 10 2024	10:27	MEDICAL	91XX SOUTH HIGHWAY DR	LEXINGTON
Summary: MEDICAL.					
OFFICERS WERE DISPATCHED TO THE 9100 BLOCK OF SOUTH HIGHWAY DR ON REPORTS OF A MEDICAL.					
CLEAR.					
24280232	Dec 10 2024	18:52	MEDICAL	XX OAK RIDGE TRL	CIRCLE PINES
Summary: MEDICAL.					
OFFICERS WERE DISPATCHED TO THE 10 BLOCK OF OAK RIDGE TRL ON A MEDICAL. OFFICERS BEGAN A TRAUMA ASSESSMENT. AMBULANCE CLEARED OFFICERS PRIOR TO A TRANSPORT DECISION BEING MADE.					
CLEAR.					
24280246	Dec 10 2024	19:12	MEDICAL	70XX GOIFFON RD	CENTERVILLE
Summary: OFFICERS WERE DISPATCHED TO 7000 BLOCK OF GOIFFON RD FOR A MEDICAL.					
24280077	Dec 10 2024	15:08	ASST OTHER - VEH LOCKOUT		BLAINE

Video Production



This month, Municipal Producer Trevor Scholl profiled the Harvest Hustle 5k. The annual Thanksgiving morning run brings together members of the community with the City of Blaine, Burn Boot Camp, TPC Twin Cities, and the 3M Open to highlight charity during the holidays. Runners can have a good time, collect some goodies, and donate to Toys for Tots.



Speaking of charitable giving, Trevor teamed up with the North Metro TV news team to cover the Serving Others event at the Spring Lake Park Hy-Vee. The event saw SBM firefighters shop for groceries, toys, and other essentials for the less fortunate.

Trevor also worked with Blaine Police Officer Wesley Villegas to produce a Community Notification and Education Meeting video regarding a level three sex offender moving into the community. Brad Vandervegt of the Department of Corrections came to our station to record a presentation that Trevor then shared with the City of Blaine and the Blaine Police Department. Trevor typically records one to two of these meetings a year. While the subject matter is often upsetting, these meetings are a necessary and valuable service to the community.



TJ Tronson worked with city staff to create a new promo video for the Ham Lake Senior Center. The promo took a couple of months to complete and is now airing on the Ham Lake city channel and is available online.

Interim Co-Executive Director and News Director Danika Peterson saw great online success with a story covering a nearby Blaine Police Department arrest. They also wrapped up their local election coverage. The 32 individual candidate interviews they created have received more than 8,000 views online. Danika also created custom result graphics for each race and shared them on social media the morning after the election.



This Month's Completed Videos Playing In-Between Scheduled Programming on City Cable Channels and Streaming

Title	Producer	Runtime
Blaine HS students collect record amount of coats for charity	Eric Nelson	2 minutes
Blaine Shooting 11-19	Eric Nelson	1 minute
Chain of Lake Rotary is serving the community	Danika Peterson	3 minutes
Election 2024 turnout in Blaine	Eric Nelson	2 minutes
Ham Lake Senior Center Promo	TJ Tronson	2 minutes
Harvest Hustle 5K	Trevor Scholl	3 minutes
Metro Transit propose new bus routes for Blaine	Eric Nelson	3 minutes
November student of the Month - Tyler Cook, Centennial HS	Eric Nelson	4 minutes
SBM Fire Department joins community grocery giving at Hy-Vee	Danika Peterson and Trevor Scholl	2 minutes
SBM holiday safety tips	Eric Nelson	2 minutes

Equipment Consulting/Technical Support



- Blaine**
 - Repaired a faulty HDMI cable that feeds the dais monitors
- Centerville**
 - No assistance required
- Circle Pines**
 - No assistance required
- Ham Lake**
 - No assistance required
- Lexington**
 - Serviced and tested city council microphones
- Lino Lakes**
 - Set up video feeds in city hall to accommodate an unusually large audience for the 11/21 meeting
- Spring Lake Park**
 - No assistance required

Channel Management



Programming Coordinator Michele Silvester, along with help from TJ Tronson and Eric Houston, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels: live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or uploaded to our CG servers, formerly known as Carousel. As each live meeting

is being recorded at City Hall, it is routed to the North Metro TV head-end and then sent out live over the cable system. It is also simultaneously encoded on a server for future playbacks. The following meetings were processed this month:

Title	Producer	Runtime
Anoka County Board Meeting (11/12)	TJ Tronson	32 minutes
Blaine City Council Meeting (11/4)	TJ Tronson	2 hours
Ham Lake City Council Meeting (11/4)	Ben Brannon	2 minutes
Spring Lake Park City Council Meeting (11/4)	Ray Flint	44 minutes
Centerville Park & Recreation Committee Meeting (11/6)	Colin Branch	2 hours 36 minutes
Blaine Planning Commission Meeting (11/12)	TJ Tronson	22 minutes
Centerville City Council Meeting (11/13)	Colin Branch	1 hour 56 minutes
Centerville Planning & Zoning Committee Meeting (11/12)	Eric Houston	2 hours 8 minutes
Circle Pines City Council Meeting (11/12)	Ray Flint	25 minutes
Ham Lake Planning Commission Meeting (11/12)	Ben Brannon	2 hours
Lino Lakes City Council Meeting (11/12)	Anne Serwe	1 hour 30 minutes
Lino Lakes Planning & Zoning Board Meeting (11/13)	Anne Serwe	52 minutes
Blaine City Council Meeting (11/18)	Trevor Scholl	1 hour 37 minutes
Centerville EDA Meeting (11/18)	Colin Branch	51 minutes
Ham Lake City Council Meeting (11/18)	Ben Brannon	51 minutes
Spring Lake Park City Council Meeting (11/18)	TJ Tronson	32 minutes
Lino Lakes City Council Special Joint Meeting (11/21)	TJ Tronson	1 hour 33 minutes
Ham Lake City Council Meeting (11/25)	Ben Brannon	1 hour 32 minutes
Lino Lakes City Council Meeting (11/25)	Anne Serwe	36 minutes
Spring Lake Park Planning Commission (11/25)	Ray Flint	1 hour 5 minutes
Blaine Park Board Committee Meeting (11/26)	Trevor Scholl	36 minutes
Circle Pines City Council Meeting (11/26)	Ray Flint	1 hour 5 minutes
Circle Pines Utilities Commission (11/26)	Ray Flint	9 minutes
Lino Lakes Environmental Board Committee Meeting (11/26)	Anne Serwe	1 hour
24 New Programs		26.25 New Hours

Meetings are scheduled for replay based on schedules requested by each City. Additional, full length video programs, produced by NMTV staff, are also scheduled on the channels. Shorter videos and promos are loaded onto the CG servers, rather than being scheduled as separate playbacks. These short videos play back in a repeating cycle, along with graphics pages, and air on the channels between scheduled programs, 24 hours a day. The table below outlines how many times a regular length video program was entered into the Tightrope system and played back on each City channel.

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	169	169.5 hours
Centerville	76	111.75 hours
Circle Pines	127	76.25 hours
Ham Lake	104	89.5 hours
Lexington	90	30 hours
Lino Lakes	80	81.5 hours
Spring Lake Park	150	98 hours

The last category of programming on City channels consists of a bulletin board, or graphics pages, that display information about the City, local events, and other issues of interest to citizens. With the installation of the CG servers, Eric Houston updates the information on all seven channels. He works closely with City staff to ensure that all requested informational slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the informational pages, the Cities maintain editorial control. In addition to the graphics pages, the CG units play video. Each video's producer is responsible for posting any short videos that are displayed. The following work was done for City CG servers this month:

- Blaine**
 - Uploaded 7 videos to CG.
- Centerville**
 - Uploaded 1 videos to CG.
- Circle Pines**
 - Uploaded 2 videos to CG.
- Ham Lake**
 - Uploaded 7 videos to CG.
 - Created 1 new CG slides.
- Lexington**
 - Uploaded 1 videos to CG.
- Lino Lakes**
 - Uploaded 1 videos to CG.
- Spring Lake Park**
 - Uploaded 3 videos to CG.
 - Created 5 new CG slides.

Closed Captioning



Closed captioning is an additional service provided by North Metro TV. Every city meeting is closed captioned live via our Tightrope system. That process is assigned a per-minute price by Tightrope. Once the meeting is recorded on our servers for repeat airings, that version of the meeting must be captioned separately. This is accomplished through a system owned by North Metro TV and does not incur an additional cost. The following table tallies the number of minutes of captioning provided to each city for the month.

City	Minutes of Live Closed Captioning	Minutes of Post Closed Captioning
Blaine	252	252
Centerville	709	709
Circle Pines	100	100
Ham Lake	289	289
Lexington	16	16
Lino Lakes	332	332
Spring Lake Park	103	103
Totals:	1,801 Minutes	1,801 Minutes

Meetings on Demand



NMTV has created a Video on Demand service, with agenda item bookmarking, for our Cities' meetings. In order to accomplish this, each meeting goes through several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. Once that is done, a staff member must go through the meeting, entering a bookmark at the start of each agenda item and entering the corresponding chapter titles. Next, the meeting is linked to the NMTV website's city meeting page for Video on Demand. Finally, PDF copies of the meeting agenda are attached to the video. The following meetings were bookmarked and/or placed on VOD for the Cities this month:

Blaine

- 4 meetings bookmarked and placed on VOD.

Centerville

- 4 meetings bookmarked and placed on VOD.

Circle Pines

- 3 meetings bookmarked and placed on VOD.

Ham Lake

- 4 meetings bookmarked and placed on VOD.

Lexington

- 2 meetings placed on VOD.

Lino Lakes

- 3 meetings bookmarked and placed on VOD.

Spring Lake Park

- 3 meetings bookmarked and placed on VOD.

Meeting Podcasts



NMTV provides a city meeting podcast service. Depending on each city's wishes, any or all meetings can be converted. All podcasts are available across six platforms: Apple Podcasts, Spotify, Podbean, Amazon Music/Audible, iHeart Radio, and Pocket Casts. Links to each platform are available on each individual channel's website and at northmetrotv.com/podcasts.

Blaine

- Uploaded 4 city meeting podcasts.
- 29 total downloads

Centerville

- Uploaded 4 city meeting podcasts.
- 8 total downloads

Circle Pines

- Uploaded 2 city meeting podcasts.
- 17 total downloads

Ham Lake

- Uploaded 2 city meeting podcasts.
- 23 total downloads

Lexington

- Uploaded 2 city meeting podcasts.
- 5 total downloads

Lino Lakes

- Has decided not to convert city meetings to podcasts.

Spring Lake Park

- Uploaded 3 city meeting podcasts.
- 32 total downloads

Meeting Transcripts



NMTV also provides a city meeting transcription service. Depending on each city's wishes, any or all meetings can be transcribed. The transcripts are generated using an online platform called Otter.ai, which creates an interactive transcript that is broken down by speaker. Anyone using the transcript can click on any word to hear the meeting audio. Once created, links to each transcript are sent to relevant city staff, who often use the transcripts to help with creating meeting minutes.

Blaine

- Not participating.

Centerville

- Created 4 meeting transcripts.

Circle Pines

- Created 3 meeting transcripts.

Ham Lake

- Created 4 meeting transcripts.

Lexington

- Not participating.

Lino Lakes

- Created 3 meeting transcripts.

Spring Lake Park

- Created 3 meeting transcripts.



Administrative

Potential Merger

- Appeared at a Lino Lakes City Council Workshop to present the comparison document and answer questions
- Appeared at a Centerville City Council Workshop to present the comparison document and answer questions
- Hosted a workshop for the Cable Commission to discuss a potential merger

Employee Handbook

- Continued to work on updates to the North Metro TV employee handbook
- Focused on updating time off policies, work from home policies, and cannabis policies
- Consulted existing member city handbooks for language and examples

Phone System Upgrade

- Worked with phone contractor to upgrade our fax line
- Decommissioned a redundant phone line

Staff Communication

- Continued regular meetings with station staff to foster communication and understanding and to create a more efficient workplace.
 - Conducted employee annual reviews
 - Continued with regular, twice monthly producers meetings
 - Continued with monthly full staff meeting
 - Continued with monthly NMTV Sports team meeting

Cable Customer Requests

- Requests forwarded to Comcast:
 - Jennifer Moss of Blaine was concerned about a series of texts she was receiving claiming something was wrong with her account. We advised her not to respond to the texts as they could be fraudulent. We then reached out to Comcast on her behalf.
 - Jennifer Welf needed help contacting Comcast to terminate the account of a deceased relative.
- We also receive a steady stream of phone calls from Comcast customers who call us in error after finding our number on their bill. We typically provide them with the proper number for Comcast and recommend calling them directly to resolve the issue. If they cannot resolve the issue in this way, we invite them to call back. We received 4 such calls this month.
 - 1 was a general billing question
 - 1 was an inquiry about channel line up
 - 1 was experiencing trouble with caller ID
 - 1 wished to inform Comcast that their bill payment would be late

Miscellaneous

- Reviewed November Legal Report
- Read industry articles
- Attended webinars and meetings hosted by MACTA

Program Production

In November, **92 new programs** were produced using the North Metro TV facilities, funds, and services. That's **76 hours of new programming**.

- 35 programs were produced by the public
- 55 programs were produced by NMTV staff
- 2 programs were produced by city staff



Truck Shoots

The HD production truck was used for 20 hours of production. The following events were produced live and/or recorded for additional playback:

- Football 6AAAAA Final – Spring Lake Park at Monticello (11/1)
- Football State 6-A Quarter Final – Blaine vs Minnetonka (11/7)
- Girls Basketball – Spring Lake Park at Centennial (11/26)



Most Watched Sports Video on Social Media

Game Recap
Girls Basketball
Spring Lake Park at Centennial

824 views





Live, In Person Classes

Eric Houston hosted one live, in person class this past month. 8 total students attended.

- November 6, 2024
 - Internet Training – DIY Antiques Appraisal
 - Ham Lake Senior Center
 - 8 attendees



VOD Class Views

Over the last several years, Eric Houston has created an archive of VOD Movie History Classes on YouTube. This chart represents the top 10 videos of the month in terms of views.

Class	Type	# of Views	Hours Viewed
Columbo: One More Thing	Mini	2,333	252.75 hours
The Cult of Caroline Munro	Mini	1,072	40.25 hours
Chicago Christmas Classics	Mini	974	44.5 hours
Diana Rigg: Avenger	Mini	919	80.5 hours
The Immortal Ingrid Pitt	Mini	280	11.5 hours
The Marx Brothers: Groucho, Harpo, Chico...	Full	263	9.75 hours
King of the Cowboys 2 – Autry/Rogers	Mini	141	8.25 hours
Monster Movies of the 40s and 50s	Full	122	4 hours
Batman's Greatest Villains	Mini	107	6.25 hours
Yabba-Dabba-Do! The Fantastic World of Hanna...	Full	100	10 hours

The Movie Man Eric Archive is home to 38 VOD classes. This month, those classes received **6,674 total views with 490.25 total hours watched.**



Short Form Videos on Social Media

Each month, North Metro TV produces several short form videos. These include individual news stories, municipal videos, sports highlight reels, and more. These videos air in between scheduled programming on Channels 15 and 16. They are also posted across all of our social media accounts, including YouTube, Facebook, and X (formerly Twitter).

Title	Producer	Views Across All Social Media	Length
Blaine Shooting - November 19, 2024	Eric Nelson	8,364	1 minute
SBM Fire Department Joins Community Grocery Giving at Hy-Vee	Danika Peterson and Trevor Scholl	1,906	2 minutes
November Student of the Month Tyler Cook, Centennial High School	Eric Nelson	1,679	4 minutes
SBM Fire Department Holiday Safety Tips	Eric Nelson	1,093	2 minutes
Game Recap - Girls Basketball Spring Lake Park at Centennial	Ted Leroux	824	2 minutes
Game Recap – Football (Section 6AAAAA Championship) Spring Lake Park at Monticello	Ted Leroux	751	1 minute
Game Recap - Football State Quarter Finals Blaine v Minnetonka	Ted Leroux	540	2 minutes
Blaine HS Students Collect Record Amount of Coats for Charity	Eric Nelson	425	2 minutes

Harvest Hustle 5K	Trevor Scholl	275	3 minutes
Chain of Lakes Rotary Is Serving the Community	Danika Peterson	230	3 minutes
Game Recap - Section 7AAAA Volleyball Championship Centennial v Anoka	Ted Leroux	173	1 minute
Ham Lake Senior Center Promo	TJ Tronson	154	2 minutes
Metro Transit Proposes New Bus Routes for Blaine	Eric Nelson	146	3 minutes
Section 6AAAAA Championship Promo	Ted Leroux	100	1 minute
Geese in the Fog	Trevor Scholl	92	1 minute
Video Tape Home Movie Transfer Promo	Eric Houston	47	1 minute
Election 2024 Turnout in Blaine	Eric Nelson	40	2 minutes
17 New Short Form Videos		16,839 Total Views	33 minutes



YouTube Stats

Month	Viewers	Videos Viewed	Hours Watched	New Subscribers	Total Impressions
January	18,260	25,412	1,379	67	299,264
February	20,070	28,271	1,426	53	313,072
March	27,800	38,100	1,514	31	299,100
April	22,600	32,600	2,111	90	342,800
May	27,600	37,700	2,013	81	426,400
June	36,200	44,100	3,580	133	422,200
July	33,100	40,500	2,481	107	358,200
August	21,000	38,000	1,517	61	344,500
September	23,200	44,000	1,638	132	398,500
October	21,900	32,200	1,971	85	354,200
November	19,000	28,000	1,209	76	276,000
TOTAL:	270,730	388,883	20,839.5	916	3,834,236



NMTV Website Stats

Month	Number of Users	Number of Views	Live Stream Views
January	NA	NA	NA
February	NA	NA	NA
March	8,794	NA	NA
April	9,700	17,713	3,002
May	5,000	10,964	4,111
June	5,600	13,797	6,095
July	6,200	12,522	4,558
August	5,200	9,700	1,941
September	6,400	16,000	1,993
October	6,900	16,000	2,076
November	7,700	13,559	2,327
TOTAL:	61,494	110,255	26,103



VOD Views

In addition to airing on our cable channels and on social media sites, many of our programs – like city meetings - are available On Demand on our website and on Roku.

This month, 99 NMTV programs and city meetings were viewed on VOD with 1,100 total views.



Home Movie Transfers

Home movie transfers are one of our most popular public services. Residents can transfer their family videos themselves for free or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Transfer Hours	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	578.5	129	88	131	0	\$2,321.46
February	147.75	51	20	66	2	\$2,753.93
March	116.25	35	5	27	47	\$1,160.17
April	189.5	48	21	30	0	\$930.96
May	206.5	61	46	5	0	\$742.83
June	361.5	160	30	58	0	\$1,696.49
July	388.5	142	4	59	0	\$2,561.50
August	70	20	0	28	50	\$2,000.86
September	222.5	65	25	46	0	\$317.97
October	124.75	35	8	19	0	\$1,391.57
November	96.5	28	7	26	0	\$573.05
TOTAL:	2493.25	774	254	449	99	\$16,450.79



Station Highlights

Local Decision 2024

As election season continues, we are continuing to monitor online reception for our election programming. Interim Co-Executive Director and News Director Danika Peterson and News Producer Eric Nelson interviewed 32 candidates this year and their videos are currently airing on Channel 15, on the relevant city channels, on YouTube, Facebook, and on northmetrotv.com. Voters can also see biographies of all of the candidates on our website. The chart below will track social media views for each program over the three months of election season.

With Election Season officially over, we are proud to report that NMTV election videos received **8,181 views** this year.

Program	Sept Views	Oct Views	Nov Views
Alex Moe - Minnesota House District 32B	26	21	41
Andrew Hallberg - Ham Lake City Council	125	159	136
Anita Rios - Centerville City Council Special Election	38	80	22
Ashton Ramsammy - Minnesota House District 32A	96	23	20
Barbara Goodboe-Bisschoff - Spring Lake Park City Council	26	70	27
Barbara Mahr - Lexington City Council	31	51	25
Brandon Winge - Lexington City Council	18	46	19
Chris Ford - Blaine City Council Ward 1	176	206	50
Chris Massoglia - Blaine City Council Ward 3	60	81	18
Craig Johnson - Centennial School Board	59	144	112
D. Love - Centerville Mayor	116	384	79
Dave Draeger - Ham Lake City Council	106	171	113
David Kubat - Centerville City Council	61	106	33
Erin Koegel - Minnesota House District 39A	8	6	5
Gary Grote - Lexington Mayor	30	81	29
Heidi Hansen - Centennial School Board	109	262	166
Ini Udomah - Blaine City Council Ward 2	252	204	52
Jill Hunt - Lexington City Council	40	52	42
Julie Jeppson - Anoka County Commissioner District 6	48	133	91
Laura Gannon - Centennial School Board	82	168	104

Leslie Larson - Blaine City Council Ward 2	129	235	54
Lisa Dircks - Spring Lake Park City Council	34	54	26
Lori Saroya - Blaine City Council Ward 1	149	195	51
Matt Norris - Minnesota House District 32B	32	4	11
Mike Murphy - Lexington Mayor	32	94	26
Nancy Golden - Centerville Mayor	153	175	122
Nolan West - Minnesota House District 32A	54	17	10
Russ Koski - Centerville City Council	37	155	46
Ryan Hollihan - Spring Lake Park City Council	38	100	50
Sharon Weighous - Spring Lake Park City Council	70	73	35
Sue Linser - Centennial School Board	98	212	149
Tim Sanders - Blaine Mayor	95	170	57
TOTAL:	2,428	3,932	1,821

NMTV News Highlights

Each week, Danika Peterson and Eric Nelson craft a variety of news stories that highlights events, people, issues, and information important to citizens of our Member Cities. Some highlights include:

- 2024 Election Turnout in Blaine
- Metro Transit Proposes New Bus Routes for Blaine
- November Student of the Month
- Chain of Lakes Rotary

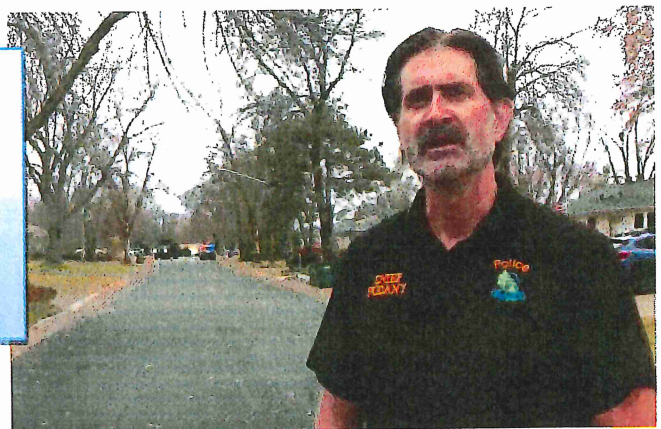


In addition to daily playbacks of North Metro TV News on the cable systems, there are **1,398 local stories** archived for viewers on the **NMTV YouTube channel**. The channel can be also be accessed through northmetrotv.com

Most Viewed Online News Story

Blaine Shooting
November 19, 2024

8,364 Views

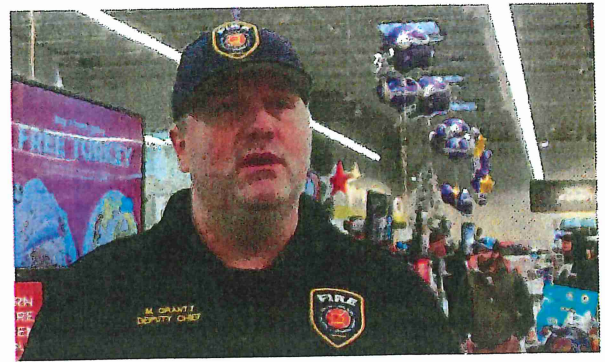


Blaine Police Action

On November 19, a flurry of sirens signaled trouble just blocks from the North Metro TV studio. The NMTV news team jumped into action, racing to the scene and filming the Blaine Police Department and Anoka County Sheriff's Office responding to reports of shots fired. News Producer Eric Nelson was the only reporter on the scene and secured an exclusive interview with Chief Brian Podany. Interim Co-Executive Director and News Director Danika Peterson edited the piece, getting it online within just a couple of hours. The story quickly received a number of likes and shares along with some 5,000 views in its first 24 hours of posting. This is a great example of NMTV's successful pivot to short form content and social media posting, which allows us to quickly publish timely content with broad local appeal.

Grocery Shopping with SBM Fire

Members of the SBM Fire Department participated in the Serving Others event at the Spring Lake Park Hy-Vee. The event saw firefighters shopping for groceries, toys, and other essentials, gifting them to the less fortunate this holiday season. The firefighters enjoyed another opportunity to serve the community. Municipal Producer Trevor Scholl was on hand to film the event and interview the deputy chief. Back at the station, Danika Peterson put it all together, sharing the heartwarming footage with our viewers.



Website Accessibility

Programming Coordinator Michele Silvester attended a seminar hosted by the Alliance for Community Media that focused on Web Content Accessibility Guidelines. She learned about future requirements for alternative text, audio description, font colors, and more. Interim Co-Executive Director Danika Peterson completed an accessibility class through the University of Illinois that highlighted legal requirements through the ADA, learning about captioning, subtitles, and audio description. Staff will continue learning about the upcoming requirements for the commission and its member cities that begin in April of 2026.

Fall and Winter Sports Update

Kenton Kipp, Ted Leroux and the NMTV Sports Team covered a whopping nine playoff games between October and November. Teams from all three north metro high schools competed in the playoffs this year with football, volleyball, and soccer all receiving North Metro TV coverage. And with fall behind us, the winter season is just getting underway. Kenton has crafted a really exciting schedule this year with all 20 of the planned games exclusively featuring matchups between our three local schools.



Ham Lake Senior Center Promo

Producer TJ Tronson started out filming a story about the Ham Lake Senior Center bake sale. That story quickly expanded into a promo for the center and all of its great services. Over the course of a couple of months, TJ worked with senior center staff to compile a number of photographs and create a script to tell the center's story. The new promo is now available online and on the Ham Lake City Channel where, we hope, it will reach even more our area's wonderful senior citizens.



City Productions

This month, Municipal Producer Trevor Scholl profiled the Harvest Hustle 5k. The annual Thanksgiving morning run brings together members of the community with the City of Blaine, Burn Boot Camp, TPC Twin Cities, and the 3M Open to highlight charity during the holidays. Runners can have a good time, collect some goodies, and donate to Toys for Tots.

Trevor also worked with Blaine Police Officer Wesley Villegas to produce a Community Notification and Education Meeting video regarding a level three sex offender moving into the community. Brad Vandervegt of the Department of Corrections came to our station to record a presentation that Trevor then shared with the City of Blaine and the Blaine Police Department. Trevor typically records one to two of these meetings a year. While the subject matter is often upsetting, these meetings are a necessary and valuable service to the community.

Trevor touches base with contacts on a regular basis and also encourages cities to contact him with ideas for new videos.



Public Access Programs

Title	Producer	Runtime
Christ Lutheran Church Worship (3 episodes)	Chance Amundsen	3 hours
Christ Lutheran Church Worship Message (3 episodes)	Chance Amundsen	1.5 hours
Every Movie Ever: Moana 2	Eric Houston	.25 hours
Glen Cary Lutheran Church (3 episodes)	Vincent Schneider	3 hours
Hope Church (6 episodes)	Al Goracke	5.75 hours
Lord of Life (4 episodes)	Jean Stauffer	3.75 hours
Lovepower (4 episodes)	Rick Larson	4 hours
Power of Love (4 episodes)	Rick Larson	2 hours
Rice Creek Watershed District Meeting (1 episode)	Emmet Hurley	1 hour
The Hidden Truth (4 episodes)	Paul Dendy	4 hours
What Does the Bible Say (2 episodes)	George Degidio	1 hour
35 New Programs		30.25 New Hours



NMTV Staff Full Length Programs

Title	Producer	Runtime
Anoka County Board Meeting (11/12)	TJ Tronson	32 minutes
DOC Level 3 Offender in Blaine	Trevor Scholl and Danika Peterson	1 hour
Football 6AAAAA Final - Spring Lake Park at Monticello (11/1)	Kenton Kipp and Ted Leroux	1 hour 56 minutes
Football State 6-A Qtr-Final - Blaine v Minnetonka (11/7)	Kenton Kipp and Ted Leroux	2 hours 13 minutes
Girls Basketball - Spring Lake Park at Centennial (11/26)	Kenton Kipp and Ted Leroux	1 hour 29 minutes
NMTV News (2 episodes)	Danika Peterson and Eric Nelson	43 minutes
Sports Den (2 episodes)	Kenton Kipp and Ted Leroux	51 minutes
9 New Programs		9 New Hours



City Meetings

Title	Producer	Runtime
Blaine City Workshop (10/4) (Not Televised)	TJ Tronson	1 hour 30 minutes
Blaine City Council Meeting (11/4)	TJ Tronson	2 hours
Ham Lake City Council Meeting (11/4)	Ben Brannon	2 minutes
Spring Lake Park City Council Meeting (11/4)	Ray Flint	44 minutes
Centerville Park & Recreation Committee Meeting (11/6)	Colin Branch	2 hours 36 minutes
Lexington City Council Meeting (11/7)	City Staff	6 minutes
Blaine Planning Commission Meeting (11/12)	TJ Tronson	22 minutes
Centerville City Council Meeting (11/13)	Colin Branch	1 hour 56 minutes
Centerville Planning & Zoning Committee Meeting (11/12)	Eric Houston	2 hours 8 minutes

Circle Pines City Council Meeting (11/12)	Ray Flint	25 minutes
Ham Lake Planning Commission Meeting (11/12)	Ben Brannon	2 hours
Lino Lakes City Council Meeting (11/12)	Anne Serwe	1 hour 30 minutes
Blaine City Workshop (11/13) (Not Televised)	TJ Tronson	3 hours
Lino Lakes Planning & Zoning Board Meeting (11/13)	Anne Serwe	52 minutes
Blaine City Council Meeting (11/18)	Trevor Scholl	1 hour 37 minutes
Blaine City Workshop (11/18) (Not Televised)	Trevor Scholl	3 hours
Centerville EDA Meeting (11/18)	Colin Branch	51 minutes
Ham Lake City Council Meeting (11/18)	Ben Brannon	51 minutes
Spring Lake Park City Council Meeting (11/18)	TJ Tronson	32 minutes
Lino Lakes City Council Special Joint Meeting (11/21)	TJ Tronson	1 hour 33 minutes
Lexington City Council Meeting (11/21)	City Staff	9 minutes
Ham Lake City Council Meeting (11/25)	Ben Brannon	1 hour 32 minutes
Lino Lakes City Council Meeting (11/25)	Anne Serwe	36 minutes
Spring Lake Park Planning Commission (11/25)	Ray Flint	1 hour 5 minutes
Blaine Park Board Committee Meeting (11/26)	Trevor Scholl	36 minutes
Circle Pines City Council Meeting (11/26)	Ray Flint	1 hour 5 minutes
Circle Pines Utilities Commission (11/26)	Ray Flint	9 minutes
Lino Lakes Environmental Board Committee Meeting (11/26)	Anne Serwe	1 hour
26 New Programs		33 New Hours

If you have any questions or comments regarding this monthly report please contact Eric Houston (at 763-231-2803 or eric@northmetrotv.com) or Danika Peterson (at 763-231-2810 or danika@northmetrotv.com).

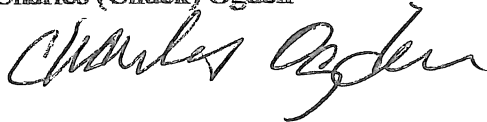
November 12, 2024

To Bill Petracek:

For personal reasons, I am resigning my position on the Planning and Zoning Commission on December 10, 2024.

Sincerely,

Charles (Chuck) Ogden

A handwritten signature in cursive script, appearing to read "Charles Ogden".

Attn: Mayor Grote
Chairman Jon Bautch
Vice Chairman Gloria Murphy
Commissioner Michelle Koch
Commissioner Ron Thorson

November 27, 2024

Mr. Bill Petracek
City Administrator
City of Lexington
9180 Lexington Avenue N.
Lexington, MN 55014

Dear Mr. Petracek:

The *Quad Community Press* wishes to again be your official newspaper for 2025.

Here is what our subscribers are saying, "Local stories, city council and sports." "I read every paper cover to cover. I love it!"

We meet all the legal publication requirements under state statutes. Our circulation is audited by Circulation Verification Council, an independent firm.

As you know, we offer our products free to anyone who wants it and only ask for support with subscriptions.

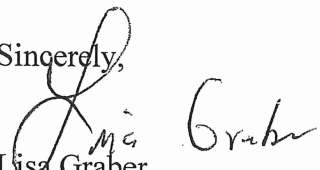
We offer submittal of legal notices by mail, or e-mail your notices to legals@presspubs.com. Please clearly identify them as "Legal Notices."

Due to increased costs, we are asking for \$12.67 per column inch, in 7-point type at 9 lines per inch.

Our legal notice deadline is Wednesday by 5:00 p.m. for the following Tuesday's publication.

We look forward to the opportunity to serve you welcome any questions or concerns you may have.

Sincerely,


Lisa Graber
Legal Notice Coordinator

LG:mkk

Misc: Lexington 2025.doc

Your Best Source For Community Information

www.presspubs.com

White Bear Press • Vadnais Heights Press • Quad Community Press • Shoreview Press • The Citizen • The Lowdown • North Oaks News
ppinfo@presspubs.com news@presspubs.com circ@presspubs.com marketing@presspubs.com artmanager@presspubs.com

MINUTES
PUBLIC HEARING
&
REGULAR PLANNING COMMISSION MEETING
December 10, 2024 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER

A. Roll Call: Chairperson Bautch, Commissioners Koch, Murphy and Thorson

Chairperson Bautch called to order the Public Hearing on December 10, 2024 at 7:00 p.m. Commissioners Present: Michelle Koch, Gloria Murphy, Chuck Ogden, and Ron Thorson. Also present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Brian Kabat, AT&T Representative.

2. PUBLIC HEARING – For an application to consider a zoning request

- Rezoning the property identified in this application to allow for communication tower development for wireless carriers

No citizens were present for the public hearing.

3. ADJOURNMENT PUBLIC HEARING

Koch made a motion to adjourn the public hearing at 7:03 p.m. Ogden seconded the motion. Motion carried 5-0.

REGULAR PLANNING COMMISSION MEETING

4. CALL TO ORDER

B. Roll Call: Chairperson Bautch, Commissioners Thorson, Koch, Murphy and Ogden

Chairperson Bautch called to order the Regular Planning Commission meeting on December 10, 2024 at 7:00 p.m. Commissioners Present: Michelle Koch, Gloria Murphy, Chuck Ogden, and Ron Thorson. Also present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Brian Kabat, AT&T Representative.

5. CITIZENS FORUM

No citizens were present to discuss items not on the agenda.

6. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Koch made a motion to approve the agenda as presented. Ogden seconded the motion. Motion carried 5-0.

7. LETTERS AND COMMUNICATION

A. Building Permits for November 2024

No discussion on November 2024 building permits

8. APPROVAL OF PLANNING COMMISSION MINUTES

A. November 12, 2024

Thorson made a motion to approve the November 12, 2024 Planning Commission Minutes as presented. Murphy seconded the motion. Motion carried 5-0.

9. DISCUSSION ITEM:

A. Discuss a recommendation to Lexington City Council to consider a proposed ordinance to re-zone to allow for a new cell tower

Attorney Glaser provided an overview of the proposed cell tower regulations. He stated that years ago the City of Lexington got rid of the cell tower ordinance because they decided they didn't want anymore cell towers in the community. He added that this ordinance is a collaboration of ordinances from other cities and the city engineer. Discussion ensued.

Bautch asked Brian Kabat, AT&T Representative, that if you build a new cell tower how far it would be from the existing cell tower. Kabat stated that it would be approximately 100 ft. from the old tower. Petracek added that public works and the city engineer evaluated and recommended the site they would be allowed to build if approved. Discussion ensued.

Murphy asked how long it would take to construct a new cell tower from the time it is approved. Mr. Kabat stated it would take between 60-90 days once construction begins, but anticipates the construction phase not starting until approximately 9 months from when everything is approved. Discussion ensued.

Kabat asked the Commission to consider relaxing the setback requirements from a residential neighborhood of 400 ft. to between 250 ft.-300 ft.. He stated the tower will be 190 ft. tall. Petracek stated that the proposed new tower would be approximately 400 ft. from a residential neighborhood. Kabat also stated that these towers are designed and built to fall down on itself. Discussion ensued.

Thorson made a motion to recommend to the Lexington City Council to approve an ordinance to re-zone the Open Space zone to allow for a new cell tower with 300 ft. setbacks from a residential neighborhood. Ogden seconded the motion. Motion carried 5-0.

10. NOTE COUNCIL MINUTES:

- A. November 7, 2024
- B. November 13, 2024 Special Meeting
- C. November 21, 2024

No discussion on City Council minutes.

11. PLANNING COMMISSION INPUT

Bautch thanked Chuck Ogden for his service on the Planning Commission. This will be Ogden's last meeting.

Petracek asked if they would consider Brandon Winge to take his spot on the Commission. He added that Winge is willing to serve on the Board now that he is not a City Councilmember. Discussion ensued. The consensus was to put out an ad to seek other interested applicants for the vacant position.

12. ADJOURNMENT

Thorson made a motion to adjourn the meeting at 7:46 p.m. Koch seconded the motion. Motion carried 5-0.

MINUTES
CITY OF LEXINGTON
PUBLIC HEARING – TRUTH IN TAXATION 7:00 PM
&
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
DECEMBER 5, 2024 - Immediately Following Public Hearing
9180 LEXINGTON AVENUE

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Grote

A. Roll Call - Council Members: DeVries, Murphy, Winge and Benson

Mayor Grote called to order the Truth in Taxation Hearing for December 5, 2024 at 7:00 p.m. Councilmember's present: Devries, Murphy and Winge. Excused Absence: Benson. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Quad Press; Numerous Lexington citizens; Centennial High School Students.

2. PUBLIC HEARING: TRUTH IN TAXATION

A. Final Proposed 2025 Budget

*Barb Mahr
9232 Ryan Pl.
Lexington, MN.*

Ms. Mahr asked the Council why the new apartments haven't provided the tax relief that citizens were told they would provide Lexington.

Petracek responded by saying that his memo to the Council can provide the explanation to the 2025 General Levy increase of 3%. He added that to simplify it, the costs to provide law enforcement services has gone up considerably over the past few years, and that the new apartments have dampened the taxpayer's increase as a result of those added expenses. He continued by saying the apartments provide much more benefit to the taxpayer's other than property tax relief. He added the new apartments provide increase utility revenues and franchise fees, which pay for your equipment, road maintenance, and other large projects. Discussion ensued.

3. ADJOURN PUBLIC HEARING

Councilmember Devries made motion to adjourn the Truth in Taxation hearing at 7:06 p.m. Councilmember Murphy seconded the motion. Motion carried 4-0.

AGENDA
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
DECEMBER 5, 2024 – 7:00 P.M.

1. **CALL TO ORDER:** – Mayor Grote
 - A. Roll Call - Council Members: DeVries, Murphy, Winge and Benson

Mayor Grote called to order the Regular Council meeting for December 5, 2024 at 7:06 p.m. Councilmember's present: Devries, Murphy and Winge. Excused Absence: Benson. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Quad Press; Numerous Lexington citizens; Centennial High School Students.

2. CITIZENS FORUM

No citizens were present to discuss items not on the agenda.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Devries made a motion to approve the agenda as typewritten. Councilmember Murphy seconded the motion. Motion carried 4-0.

4. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Devries) – *No report given.*
- B. Cable Commission (Councilmember Winge) *Quarterly meetings – No report given*
- C. City Administrator (Bill Petracek) – *No report given.*

5. LETTERS AND COMMUNICATIONS:

- A. Council Workshop meeting synopsis
- B. Centennial Lakes Police Department Media Reports – 11-20 through 11-26-2024

No discussion on Letters and Communications.

6. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
 - Council Meeting – November 21, 2024
 - Election Canvass meeting 11-13-2024
- B. Recommendation to Approve Claims and Bills:

Check #'s 52256 through 52306
Check #'s 52255 through 52100
Check #'s 15483 through 15492

*Councilmember Devries made a motion to approve the consent agenda items.
Councilmember Murphy seconded the motion. Motion carried 4-0.*

7. ACTION ITEMS:

- A. Recommendation to approve Resolution NO. 24-20 A Resolution Certifying
2024 Tax Levy Collectable In 2025

*Councilmember Winge made a motion to approve Resolution NO. 24-20 A Resolution Certifying
2024 Tax Levy Collectable In 2025. Councilmember Devries seconded the motion. Motion carried
4-0.*

- B. Recommendation to approve Resolution NO. 24-21 A Resolution Adopting 2025
Operating Budget For The City Of Lexington

*Councilmember Devries made a motion to approve Resolution NO. 24-21 A Resolution Adopting
2025 Operating Budget for the City Of Lexington. Councilmember Murphy seconded the motion.
Motion carried 4-0.*

8. MAYOR AND COUNCIL INPUT

No input from the Mayor or City Council

9. ADMINISTRATOR INPUT

No input from the city administrator

10. CLOSED SESSION

*Councilmember Murphy made a motion to go into closed session at 7:18 PM pursuant to
Minnesota Statute Section 13D.05, subdivision 3(b), and is permitted by the attorney-client
privilege to discuss the pending litigation versus the City of Blaine regarding the interconnected
water and sewer systems. Mayor Grote seconded the motion. Motion carried 4-0.*

- This portion of the meeting is closed pursuant to Minnesota Statute Section 13D.05, subdivision 3(b), and is permitted by the attorney-client privilege to discuss the pending litigation versus the City of Blaine regarding the interconnected water and sewer systems.

*Councilmember Winge made a motion to reconvene into open session at 7:44 PM.
Councilmember Devries seconded the motion. Motion carried 4-0.*

11. ADJOURNMENT

*Councilmember Devries made motion to adjourn the meeting at 7:44 p.m.
Councilmember Murphy seconded the motion. Motion carried 4-0.*

***Check Detail Register©**

Batch: 12192024PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 4M FUND					
52307	12/19/24	56 BREWING LLC			
E 609-00000-252		Beer Purchase	\$204.00	5627883	
		Total	\$204.00		
52308	12/19/24	AID ELECTRIC CORP			
E 101-41500-400		General Maintenance	\$382.50	80995	ELECTRICAL REPAIRS - CITY HALL
		Total	\$382.50		
52309	12/19/24	AMAZON CAPITAL SERVICES			
E 101-42260-430		Miscellaneous	\$36.88	1LLN-LCG1-4 LIGHTS - FD SANTA TRUCK	
		Total	\$36.88		
52310	12/19/24	ANOKA CO FIRE PROTECTION			
E 101-42260-208		Training and Instruction	\$480.00	348	TEXTBOOKS - FIRE DEPT
		Total	\$480.00		
52311	12/19/24	ARTISAN BEER COMPANY			
E 609-00000-252		Beer Purchase	\$561.25	3730433	
E 609-00000-252		Beer Purchase	\$337.05	3732041	
E 609-00000-252		Beer Purchase	(\$50.00)	408158	
		Total	\$848.30		
52312	12/19/24	ASPEN MILLS			
E 101-42260-214		Fire Uniforms	\$57.30	344085	UNIFORMS - FIRE DEPT
		Total	\$57.30		
52313	12/19/24	BADGER METER INC			
E 730-00000-309		EDP, Software and Desig	\$176.61	80177521	NOV 2024 CELLULAR BACKHAUL
		Total	\$176.61		
52314	12/19/24	BARREL THEORY BEER COMPANY			
E 609-00000-252		Beer Purchase	\$229.00	5647	
		Total	\$229.00		
52315	12/19/24	BBG, L.L.C.			
E 101-42110-304		Legal Fees	\$10,420.00	201922	SEP 2024 PROSECUTIONS
E 101-42110-304		Legal Fees	\$8,950.00	201922	OCT 2024 PROSECUTIONS
E 101-42110-304		Legal Fees	\$8,320.00	201922	NOV 2024 PROSECUTIONS
		Total	\$27,690.00		
52316	12/19/24	BELLBOY CORPORATION			
E 609-00000-254		Miscellaneous Purchase	\$89.40	0109232800	
E 609-00000-254		Miscellaneous Purchase	\$691.50	0205946800	
E 609-00000-251		Liquor Purchase	\$156.40	0206033900	
E 609-00000-251		Liquor Purchase	\$188.10	0206048200	
		Total	\$1,125.40		
52317	12/19/24	BERNICK'S			
E 609-00000-252		Beer Purchase	\$639.80	10293780	
E 609-00000-252		Beer Purchase	\$740.40	10296429	

***Check Detail Register©**

Batch: 12192024PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$1,380.20		
52318	12/19/24	BIFFS			
E 101-45200-418		Other Rentals	\$196.00	INV228435	NOV 2024 RENTALS - LEXINGTON CITY PARK
Total			\$196.00		
52319	12/19/24	BREAKTHRU BEVERAGE MN			
E 609-00000-253		Wine Purchase	\$935.95	118892933	
E 609-00000-251		Liquor Purchase	\$1,116.46	118892934	
E 609-00000-254		Miscellaneous Purchase	\$25.45	118892935	
E 609-00000-253		Wine Purchase	\$2,976.65	118995686	
E 609-00000-254		Miscellaneous Purchase	\$491.31	118995687	
E 609-00000-251		Liquor Purchase	\$3,059.87	118995688	
Total			\$8,605.69		
52320	12/19/24	BUSINESS ESSENTIALS			
E 101-41500-200		Office Supplies	\$19.00	WO-1323766	OFFICE SUPPLIES
Total			\$19.00		
52321	12/19/24	CAPITOL BEVERAGE SALES			
E 609-00000-252		Beer Purchase	\$3,854.70	3067091	
E 609-00000-252		Beer Purchase	(\$176.83)	3069263	
E 609-00000-252		Beer Purchase	\$7,220.75	3069293	
Total			\$10,898.62		
52322	12/19/24	CITYWIDE WINDOW SERVICES INC.			
E 609-00000-400		General Maintenance	\$32.34	740856	NOV 2024 SERVICE
Total			\$32.34		
52323	12/19/24	CLEAR RIVER BEVERAGE COMPANY			
E 609-00000-252		Beer Purchase	\$1,458.50	781223	
Total			\$1,458.50		
52324	12/19/24	GREAT LAKES COCA-COLA			
E 609-00000-254		Miscellaneous Purchase	\$1,016.68	44528903016	
Total			\$1,016.68		
52325	12/19/24	DAHLHEIMER BEVERAGE LLC			
E 609-00000-260		THC For Resale	\$90.00	2342371	
E 609-00000-252		Beer Purchase	\$11,597.64	2342372	
E 609-00000-260		THC For Resale	\$162.00	2348075	
E 609-00000-252		Beer Purchase	\$17,330.25	2348077	
Total			\$29,179.89		
52326	12/19/24	DANGEROUS MAN BREWING CO			
E 609-00000-252		Beer Purchase	\$356.00	IN-6168	
Total			\$356.00		
52327	12/19/24	KNOWLAN'S SUPER MARKET			
E 101-41410-432		Election Expense	\$66.91	348	SUPPLIES - ELECTIONS
Total			\$66.91		

***Check Detail Register©**

Batch: 12192024PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
52328	12/19/24	GLOBAL RESERVE DISTRIBUTION			
E 609-00000-260		THC For Resale	\$1,795.20	ORD-13293	
		Total	\$1,795.20		
52329	12/19/24	GOPHER STATE ONE-CALL INC			
E 730-00000-228		Gopher State One Call	\$26.32	4110548	NOV 2024 LOCATES
E 770-00000-228		Gopher State One Call	\$26.33	4110548	NOV 2024 LOCATES
		Total	\$52.65		
52330	12/19/24	HOHENSTEINS INC			
E 609-00000-252		Beer Purchase	\$582.00	774226	
E 609-00000-252		Beer Purchase	(\$7.50)	776114	
E 609-00000-260		THC For Resale	\$697.50	776115	
E 609-00000-252		Beer Purchase	\$2,021.90	776116	
		Total	\$3,293.90		
52331	12/19/24	IKE'S PLUMBING			
E 101-42260-401		Repair Buildings	\$6,800.00	27192	CONCRETE REPAIRS - FIRE HALL
		Total	\$6,800.00		
52332	12/19/24	IMAGE PRINTING & GRAPHICS			
E 609-00000-340		Advertising	\$45.96	168791	DEC 2024 SALES PRINTS
		Total	\$45.96		
52333	12/19/24	INBOUND BREWCO			
E 609-00000-252		Beer Purchase	\$451.00	IN-241654	
		Total	\$451.00		
52334	12/19/24	JOHNSON BROTHERS LIQUOR			
E 609-00000-253		Wine Purchase	\$699.70	2676259	
E 609-00000-251		Liquor Purchase	\$249.80	2678837	
E 609-00000-253		Wine Purchase	\$2,244.85	2678838	
E 609-00000-254		Miscellaneous Purchase	\$82.80	2678839	
E 609-00000-251		Liquor Purchase	\$1,411.60	2678840	
		Total	\$4,688.75		
52335	12/19/24	M. AMUNDSON LLP			
E 609-00000-256		Tobacco Products For Re	\$1,867.65	394016	
E 609-00000-254		Miscellaneous Purchase	\$81.18	394348	
E 609-00000-210		Operating Supplies	\$16.59	394348	
E 609-00000-256		Tobacco Products For Re	\$1,518.28	394348	
		Total	\$3,483.70		
52336	12/19/24	MAVERICK WINE COMPANY			
E 609-00000-253		Wine Purchase	\$185.46	INV1432341	
E 609-00000-253		Wine Purchase	\$193.50	INV1434325	
		Total	\$378.96		
52337	12/19/24	MEGA BEER			
E 609-00000-252		Beer Purchase	\$342.00	IN-18613	
		Total	\$342.00		

***Check Detail Register©**

Batch: 12192024PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
52338	12/19/24	METRO SALES, INC.			
E 101-41500-350		Print/Binding	\$80.03	INV2653532	NOV 2024 COPIER CONTRACT
		Total	\$80.03		
52339	12/19/24	METRO-INET			
E 101-41900-230		Contracted Services	\$1,109.15	2324	DEC 2024 IT SERVICES
E 101-42260-230		Contracted Services	\$316.90	2324	DEC 2024 IT SERVICES
E 101-43100-230		Contracted Services	\$316.90	2324	DEC 2024 IT SERVICES
E 101-45200-230		Contracted Services	\$316.90	2324	DEC 2024 IT SERVICES
E 609-41900-230		Contracted Services	\$316.90	2324	DEC 2024 IT SERVICES
E 651-41900-230		Contracted Services	\$158.45	2324	DEC 2024 IT SERVICES
E 730-41900-230		Contracted Services	\$316.90	2324	DEC 2024 IT SERVICES
E 770-41900-230		Contracted Services	\$316.90	2324	DEC 2024 IT SERVICES
		Total	\$3,169.00		
52340	12/19/24	MKL, LLC			
E 101-41500-400		General Maintenance	\$100.00	12192024	WEEK ENDING 12/07/2024
E 101-41500-400		General Maintenance	\$100.00	12192024	WEEK ENDING 12/14/2024
		Total	\$200.00		
52341	12/19/24	MN FIRE SERVICE CERTIFICATION BOARD			
E 101-42260-208		Training and Instruction	\$655.00	13346	FIRE DEPT EXAMS
E 101-42260-208		Training and Instruction	\$895.50	13354	FIRE DEPT EXAMS
		Total	\$1,550.50		
52342	12/19/24	MOOSE LAKE BREWING CO. LLC			
E 609-00000-252		Beer Purchase	\$160.00	SB49-010	
		Total	\$160.00		
52343	12/19/24	MSA PROFESSIONAL SERVICES INC			
G 101-22047		Norhart Development	\$170.00	010968	NORHART DEVELOPMENT
E 651-00000-303		Engineering Fees	\$280.00	010971	NPDES PHASE II MS4
E 730-00000-303		Engineering Fees	\$1,495.00	010972	WATER SUPPLY FEASIBILITY STUDY
E 101-41500-303		Engineering Fees	\$2,555.00	011020	GENERAL SERVICES
G 101-22055		AT&T Escrow	\$770.00	011020	AT&T CELL TOWER
G 101-22057		Menlo Capital Partners	\$490.00	011020	MENLO CHIPOTLE PROJECT
E 405-45200-500		Capital Expenditures	\$12,600.00	011066	MEMORIAL PARK BATHROOM REMODEL
E 730-00000-303		Engineering Fees	\$2,730.00	011211	GIS SYSTEM UPGRADES
E 770-00000-303		Engineering Fees	\$2,730.00	011211	GIS SYSTEM UPGRADES
		Total	\$23,820.00		
52344	12/19/24	NEW FRANCE WINE COMPANY			
E 609-00000-253		Wine Purchase	\$319.50	233133	
		Total	\$319.50		
52345	12/19/24	O'CONNELL, ZACHARY			
E 101-42260-208		Training and Instruction	\$100.00		EMT COURSE REIMBURSEMENT
		Total	\$100.00		
52346	12/19/24	OXYGEN SERVICE COMPANY			
E 101-42260-210		Operating Supplies	\$178.51	0003603033	NOV 2024 SERVICE

***Check Detail Register©**

Batch: 12192024PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$178.51		
52347	12/19/24	PAUSTIS & SONS			
E 609-00000-253		Wine Purchase	\$709.50	709.50	
Total			\$709.50		
52348	12/19/24	PHILLIPS WINE AND SPIRITS INC			
E 609-00000-253		Wine Purchase	(\$148.00)	537234	
E 609-00000-251		Liquor Purchase	\$593.20	6889985	
E 609-00000-253		Wine Purchase	\$1,464.25	6889986	
E 609-00000-253		Wine Purchase	\$336.35	6889987	
E 609-00000-260		THC For Resale	\$192.20	6889988	
Total			\$2,438.00		
52349	12/19/24	POPP COMMUNICATIONS			
E 101-43100-321		Telephone	\$9.31	992859141	DEC 2024 ANALOG LINES
E 101-45200-321		Telephone	\$9.31	992859141	DEC 2024 ANALOG LINES
E 651-00000-321		Telephone	\$1.77	992859141	DEC 2024 ANALOG LINES
E 730-00000-321		Telephone	\$11.96	992859141	DEC 2024 ANALOG LINES
E 770-00000-321		Telephone	\$11.96	992859141	DEC 2024 ANALOG LINES
E 101-41500-321		Telephone	\$91.35	992859141	DEC 2024 ANALOG LINES
E 609-00000-321		Telephone	\$47.21	992859141	DEC 2024 ANALOG LINES
Total			\$182.87		
52350	12/19/24	PREMIUM WATERS, INC.			
E 609-00000-411		Culligan	\$4.32	310485777	DEC 2024 SERVICE
E 101-41500-411		Culligan	\$4.32	310485847	DEC 2024 SERVICE
E 101-42260-411		Culligan	\$4.32	310485847	DEC 2024 SERVICE
E 101-41500-411		Culligan	\$15.24	310493221	DEC 03 2024 SERVICE
E 101-42260-411		Culligan	\$15.25	310493221	DEC 03 2024 SERVICE
Total			\$43.45		
52351	12/19/24	PRESS PUBLICATIONS			
E 101-41500-351		Legal Notices Publishing	\$76.96	821304	ZONING CODE
Total			\$76.96		
52352	12/19/24	RECYCLE TECHNOLOGIES			
E 101-43500-230		Contracted Services	\$525.50	251467	NOV 2024 RECYCLING EVENT
Total			\$525.50		
52353	12/19/24	SHAMROCK GROUP, INC.			
E 609-00000-257		Ice For Resale	\$119.28	3097578	
Total			\$119.28		
52354	12/19/24	SHERWIN WILLIAMS			
E 730-00000-400		General Maintenance	\$583.99	6429-8	WELLHOUSE MAINTENANCE SUPPLIES
E 730-00000-400		General Maintenance	\$128.78	8160-4	WELLHOUSE MAINTENANCE SUPPLIES
Total			\$712.77		
52355	12/19/24	SOUTHERN GLAZER'S OF MN			
E 609-00000-251		Liquor Purchase	\$4,555.42	2559332	

***Check Detail Register©**

Batch: 12192024PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-254		Miscellaneous Purchase	\$105.40	2559333	
E 609-00000-253		Wine Purchase	\$1,800.00	2559334	
E 609-00000-251		Liquor Purchase	\$2,179.09	2562159	
E 609-00000-253		Wine Purchase	\$1,300.35	2562161	
E 609-00000-253		Wine Purchase	(\$13.33)	9612319	
E 609-00000-251		Liquor Purchase	(\$324.96)	9612320	
		Total	\$9,601.97		
52356	12/19/24	STEEL TOE BREWING, LLC			
E 609-00000-252		Beer Purchase	\$202.00	58201	
		Total	\$202.00		
52357	12/19/24	TOSHIBA BUSINESS SOLUTIONS			
E 101-42260-400		General Maintenance	\$24.47	6437769	DEC 2024 COPIER - FIRE DEPT
		Total	\$24.47		
52358	12/19/24	WINE COMPANY			
E 609-00000-253		Wine Purchase	\$386.20	286661	
		Total	\$386.20		
52359	12/19/24	WINE MERCHANTS			
E 609-00000-253		Wine Purchase	\$2,225.90	7499816	
E 609-00000-254		Miscellaneous Purchase	\$129.40	7499817	
		Total	\$2,355.30		
		10100	\$152,727.75		

Fund Summary**10100 4M FUND**

101 GENERAL FUND	\$44,658.51
405 PARK DEDICATION FEE FUND	\$12,600.00
609 MUNICIPAL LIQUOR FUND	\$86,474.27
651 STORM WATER FUND	\$440.22
730 WATER FUND	\$5,469.56
770 SEWER FUND	\$3,085.19
	\$152,727.75

***Check Detail Register©**

Batch: NOV 2024 AUTO

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 4M FUND					
3676 e	11/01/24	CONNEXUS ENERGY			
E 101-45200-381		Electric Utilities	\$410.78		SEP 2024 UTILITIES
E 101-43100-386		Street Lights	\$251.86		SEP 2024 UTILITIES
E 770-00000-381		Electric Utilities	\$55.52		SEP 2024 UTILITIES
E 770-00000-381		Electric Utilities	\$23.47		SEP 2024 UTILITIES
		Total	\$741.63		
3677 e	11/04/24	LINCOLN NATIONAL LIFE			
E 101-41500-134		ST/LT Disability Insurance	\$380.68	4757992670	NOV 2024 PREMIUM
E 101-43100-134		ST/LT Disability Insurance	\$113.24	4757992670	NOV 2024 PREMIUM
E 101-45200-134		ST/LT Disability Insurance	\$75.48	4757992670	NOV 2024 PREMIUM
E 609-00000-134		ST/LT Disability Insurance	\$200.34	4757992670	NOV 2024 PREMIUM
		Total	\$769.74		
3678 e	11/01/24	HEALTHPARTNERS			
E 609-00000-160		Health/Dental Insurance	\$967.31	41396975621	NOV 2024 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$795.60	41396975621	NOV 2024 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$531.29	41396975621	NOV 2024 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$1,717.06	41396975621	NOV 2024 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$1,348.47	41396975621	NOV 2024 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$1,048.66	41396975621	NOV 2024 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$824.73	41396975621	NOV 2024 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$549.82	41396975621	NOV 2024 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$1,348.47	41396975621	NOV 2024 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$2,477.15	41396975621	NOV 2024 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$1,495.46	41396975621	NOV 2024 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$766.83	41396975621	NOV 2024 PREMIUM
		Total	\$13,870.85		
3679 e	11/25/24	AFLAC			
G 101-21725		Supplemental Insurance	\$197.26	213676	NOV 2024 PREMIUM
		Total	\$197.26		
3680 e	11/06/24	XCEL ENERGY			
E 101-43100-381		Electric Utilities	\$115.64	898679537	SEP 2024 UTILITIES
E 101-45200-381		Electric Utilities	\$115.65	898679537	SEP 2024 UTILITIES
E 651-00000-381		Electric Utilities	\$22.03	898679537	SEP 2024 UTILITIES
E 730-00000-381		Electric Utilities	\$2,049.67	898679537	SEP 2024 UTILITIES
E 770-00000-381		Electric Utilities	\$148.68	898679537	SEP 2024 UTILITIES
E 609-00000-381		Electric Utilities	\$1,900.15	898679537	SEP 2024 UTILITIES
E 101-45200-381		Electric Utilities	\$20.76	898679537	SEP 2024 UTILITIES
E 770-00000-381		Electric Utilities	\$217.55	898679537	SEP 2024 UTILITIES
E 101-43100-381		Electric Utilities	\$54.65	898679537	SEP 2024 UTILITIES
E 101-42260-381		Electric Utilities	\$241.41	898679537	SEP 2024 UTILITIES
E 101-41500-381		Electric Utilities	\$331.64	898679537	SEP 2024 UTILITIES
E 101-43100-386		Street Lights	\$681.09	898679537	SEP 2024 UTILITIES
E 770-00000-381		Electric Utilities	\$21.56	901072887	OCT 2024 UTILITIES
		Total	\$5,920.48		

***Check Detail Register©**

Batch: NOV 2024 AUTO

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
3681 e	11/27/24	CENTER POINT ENERGY			
E 101-42260-383		Gas Utilities	\$86.52		OCT 2024 UTILITIES
E 101-43100-383		Gas Utilities	\$21.82		OCT 2024 UTILITIES
E 101-45200-383		Gas Utilities	\$21.82		OCT 2024 UTILITIES
E 651-00000-383		Gas Utilities	\$4.16		OCT 2024 UTILITIES
E 730-00000-383		Gas Utilities	\$28.05		OCT 2024 UTILITIES
E 770-00000-383		Gas Utilities	\$124.30		OCT 2024 UTILITIES
E 101-41500-383		Gas Utilities	\$123.69		OCT 2024 UTILITIES
E 609-00000-383		Gas Utilities	\$107.63		OCT 2024 UTILITIES
		Total	\$517.99		
3682 e	11/06/24	PUBLIC EMPLOYEES RETIREMENT			
G 101-21704		PERA	\$2,235.21		11/06/2024 PAYROLL
G 101-21717		PERA	\$2,579.09		11/06/2024 PAYROLL
G 101-21704		PERA	\$2,293.70		11/20/2024 PAYROLL
G 101-21717		PERA	\$2,646.58		11/20/2024 PAYROLL
		Total	\$9,754.58		
3683 e	11/08/24	HSA BANK			
G 101-21726		HSA Additional Withholdin	\$232.30		EMPLOYEE CONTRIBUTIONS
E 101-41500-160		Health/Dental Insurance	\$11.25		HSA SERVICE FEE
		Total	\$243.55		
3684 e	11/25/24	PITNEY BOWES GLOBAL FINANCIAL			
E 101-43500-322		Postage	\$125.00		POSTAGE
E 101-41500-322		Postage	\$70.00		POSTAGE
E 101-42260-322		Postage	\$15.00		POSTAGE
E 609-00000-322		Postage	\$75.00		POSTAGE
E 651-00000-322		Postage	\$15.00		POSTAGE
E 730-00000-322		Postage	\$100.00		POSTAGE
E 770-00000-322		Postage	\$100.00		POSTAGE
		Total	\$500.00		
3685 e	11/12/24	KWIK TRIP			
E 101-43100-212		Gas & Oil	\$81.04		OCT 2024 FUEL
E 101-45200-212		Gas & Oil	\$81.04		OCT 2024 FUEL
E 651-00000-212		Gas & Oil	\$32.42		OCT 2024 FUEL
E 730-00000-212		Gas & Oil	\$64.84		OCT 2024 FUEL
E 770-00000-212		Gas & Oil	\$64.84		OCT 2024 FUEL
E 101-45200-212		Gas & Oil	\$83.68		OCT 2024 FUEL
E 101-42260-212		Gas & Oil	\$250.28		OCT 2024 FUEL
		Total	\$658.14		
3686 e	11/04/24	FIDELITY SECURITY LIFE			
E 101-41500-160		Health/Dental Insurance	\$30.06	3137111	NOV 2024 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$11.60	3137111	NOV 2024 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$7.74	3137111	NOV 2024 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$50.45	3137111	NOV 2024 PREMIUM
		Total	\$99.85		

***Check Detail Register©**

Batch: NOV 2024 AUTO

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
3687 e	11/12/24	CAPITAL ONE TRADE CREDIT			
E 101-45200-401		Repair Buildings	\$11.99	I05837/G	BLDG REPAIR SUPPLIES - PARKS
E 101-42260-400		General Maintenance	\$86.83	I07578/G	SUPPLIES - FIRE DEPT
E 101-43100-404		Repair Machinery/Equipm	\$35.97	I09700/G	MAINT. SUPPLIES
		Total	\$134.79		
3688 e	11/01/24	METROPOLITAN LIFE INS CO			
E 101-41500-160		Health/Dental Insurance	\$112.68		NOV 2024 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$69.04		NOV 2024 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$46.02		NOV 2024 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$193.54		NOV 2024 PREMIUM
		Total	\$421.28		
3689 e	11/18/24	T-MOBILE			
E 101-43100-321		Telephone	\$22.90		OCT 2024 CELL SERVICE
E 101-45200-321		Telephone	\$22.90		OCT 2024 CELL SERVICE
E 651-00000-321		Telephone	\$4.36		OCT 2024 CELL SERVICE
E 730-00000-321		Telephone	\$29.45		OCT 2024 CELL SERVICE
E 770-00000-321		Telephone	\$29.45		OCT 2024 CELL SERVICE
E 101-42260-321		Telephone	\$85.48		OCT 2024 CELL SERVICE
		Total	\$194.54		
		10100	\$34,024.68		

Fund Summary**10100 4M FUND**

101 GENERAL FUND	\$22,802.46
609 MUNICIPAL LIQUOR FUND	\$8,086.87
651 STORM WATER FUND	\$77.97
730 WATER FUND	\$2,272.01
770 SEWER FUND	\$785.37
	<u>\$34,024.68</u>

Report Criteria:

Report type: Summary

Check Number	Check Issue Date	Payee	Amount
15494	12/05/2024	Amazon Capital Services	307.62
15495	12/05/2024	APPLIED CONCEPTS, INC	150.00
15496	12/05/2024	ASPEN MILLS, INC	272.40
15497	12/05/2024	CITY OF CIRCLE PINES	306.07
15498	12/05/2024	COVERALL NORTH AMERICA, INC	820.00
15499	12/05/2024	EMERGENCY CONTRACTORS	815.00
15500	12/05/2024	GEORGE'S INC	752.00
15501	12/05/2024	J. Becher & Associates Inc	5,077.29
15502	12/05/2024	Language Line Services	54.59
15503	12/05/2024	Metro-INET	7,669.00
15504	12/05/2024	QUILL LLC	133.03
15505	12/05/2024	Shred-N-Go, Inc	103.93
15506	12/05/2024	SUMMIT FIRE PROTECTION CO.	528.00
15507	12/05/2024	TRANSUNION RISK & ALTERNATIVE	75.00
2024093	12/05/2024	DEARBORN NATIONAL	2,042.75
2024094	12/05/2024	DELTA DENTAL	1,572.88
2024095	12/05/2024	OPTUM FINANCIAL, INC.	2,443.33
2024096	12/05/2024	PITNEY BOWES GLOBAL FINANCIAL	71.13
2024097	12/05/2024	TASC	771.02
2024098	12/05/2024	US Bank Credit Card	1,059.15
Grand Totals:			25,024.19

M = Manual Check, V = Void Check

City of Lexington

*Cash Balances

12/03/24 3:30 PM
Page 1

Current Period November 2024

Fund	2024 Begin Balance	Receipts	Disbursements	Transfers		JE Payroll	Balance
				Rec/Disb	Journal Entries		
10100 4M FUND							
101 GENERAL FUND	\$1,638,123.75	\$1,527,778.97	\$1,748,236.10	\$0.00	\$70,675.27	(\$103,472.51)	\$1,384,869.38 In Bal
220 LOVELL BUILDING	\$612,667.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$612,667.15 In Bal
229 ARPA FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
310 CAPITAL PROJEC	\$956,202.64	\$406,744.77	\$225,864.43	\$0.00	(\$201,500.00)	\$0.00	\$935,582.98 In Bal
320 TIF #3	\$75,790.98	\$88,205.00	\$157,779.41	\$0.00	\$0.00	\$0.00	\$6,216.57 In Bal
330 WATER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
360 05 STREET-EDGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
370 SEWER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
405 PARK DEDICATIO	\$59,787.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$59,787.39 In Bal
417 17 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
418 LAKE DRIVE PROJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
419 19 JACKSON AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
421 2021 STREET IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
422 2022 STREET IMP	\$71,448.17	\$2,657.60	\$0.00	\$0.00	\$0.00	\$0.00	\$74,105.77 In Bal
423 2023 STREET IMP	\$2,693.91	\$9,088.72	\$788.34	\$0.00	\$0.00	\$0.00	\$10,994.29 In Bal
424 2024 STREET IMP	\$0.00	\$10,469.90	\$181,892.74	\$0.00	\$201,500.00	\$0.00	\$30,077.16 In Bal
430 12 HAMLINE AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
435 13 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
440 15 STREET IMPRO	\$16,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,500.00 In Bal
445 16 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
551 16 NORTH METRO	\$0.00	\$4,121.75	\$4,121.75	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
585 04 STREET-OAK L	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
591 14 STREET-VARIO	\$135,193.79	\$32,825.58	\$60,478.98	\$0.00	\$0.00	\$0.00	\$107,540.39 In Bal
592 15 STREET-VARIO	\$317,275.49	\$65,196.53	\$106,275.00	\$0.00	\$0.00	\$0.00	\$276,197.02 In Bal
599 POLICE BUILDING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
609 MUNICIPAL LIQUO	\$633,087.99	\$1,222.96	\$2,622,373.11	\$0.00	\$3,003,576.04	(\$437,641.49)	\$577,872.39 In Bal
625 FARMERS MARKE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
650 PROPERTY MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
651 STORM WATER F	(\$95,664.22)	\$95,129.25	\$35,190.52	\$0.00	\$0.00	(\$20,178.46)	(\$55,903.95) In Bal
730 WATER FUND	\$420,648.06	\$278,473.49	\$166,252.35	\$0.00	(\$3,702.00)	(\$86,951.68)	\$442,215.52 In Bal
770 SEWER FUND	\$1,096,294.15	\$314,528.25	\$314,207.84	\$0.00	\$0.00	(\$78,444.51)	\$1,018,170.05 In Bal
	\$5,940,049.25	\$2,836,442.77	\$5,623,460.57	\$0.00	\$3,070,549.31	(\$726,688.65)	\$5,496,892.11

City of Lexington
***Fund Summary -**
Budget to Actual©
November 2024

12/03/24 3:35 PM
Page 1

	2024 YTD Budget	November MTD Amount	2024 YTD Amount	2024 YTD Balance	2024 % YTD Budget
FUND 101 GENERAL FUND					
Revenue	\$2,466,901.35	\$24,636.52	\$1,765,983.58	\$700,917.77	71.59%
Expenditure	\$2,466,901.36	\$181,308.59	\$1,970,455.59	\$496,445.77	79.88%
		<u>-\$156,672.07</u>	<u>-\$204,472.01</u>		
FUND 310 CAPITAL PROJECTS					
Revenue	\$389,624.62	\$87,103.28	\$349,369.58	\$40,255.04	89.67%
Expenditure	\$511,000.00	\$1,485.43	\$415,088.69	\$95,911.31	81.23%
		<u>\$85,617.85</u>	<u>-\$65,719.11</u>		
FUND 320 TIF #3					
Revenue	\$190,351.00	\$0.00	\$88,205.00	\$102,146.00	46.34%
Expenditure	\$269,381.10	\$0.00	\$157,779.41	\$111,601.69	58.57%
		<u>\$0.00</u>	<u>-\$69,574.41</u>		
FUND 405 PARK DEDICATION FEE FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 422 2022 STREET IMPROVEMENTS					
Revenue	\$4,196.22	\$0.00	\$2,657.60	\$1,538.62	63.33%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$2,657.60</u>		
FUND 423 2023 STREET IMPROVEMENTS					
Revenue	\$4,649.30	\$0.00	\$9,088.72	-\$4,439.42	195.49%
Expenditure	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
		<u>\$0.00</u>	<u>\$9,088.72</u>		
FUND 424 2024 STREET IMPROVEMENTS					
Revenue	\$201,500.00	\$4,289.99	\$211,969.90	-\$10,469.90	105.20%
Expenditure	\$201,500.00	\$20,058.94	\$181,892.74	\$19,607.26	90.27%
		<u>-\$15,768.95</u>	<u>\$30,077.16</u>		
FUND 551 16 NORTH METRO GO					
Revenue	\$4,121.75	\$0.00	\$4,121.75	\$0.00	100.00%
Expenditure	\$4,121.75	\$0.00	\$4,121.75	\$0.00	100.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 591 14 STREET-VARIOUS					
Revenue	\$58,120.19	\$0.00	\$32,248.92	\$25,871.27	55.49%
Expenditure	\$60,478.98	\$0.00	\$60,478.98	\$0.00	100.00%
		<u>\$0.00</u>	<u>-\$28,230.06</u>		
FUND 592 15 STREET-VARIOUS					
Revenue	\$101,669.58	\$0.00	\$64,390.65	\$37,278.93	63.33%
Expenditure	\$106,275.00	\$0.00	\$106,275.00	\$0.00	100.00%
		<u>\$0.00</u>	<u>-\$41,884.35</u>		

City of Lexington
***Fund Summary -**
Budget to Actual©
November 2024

12/03/24 3:35 PM
Page 2

	2024 YTD Budget	November MTD Amount	2024 YTD Amount	2024 YTD Balance	2024 % YTD Budget
FUND 609 MUNICIPAL LIQUOR FUND					
Revenue	\$3,696,000.00	\$324,299.60	\$3,231,285.73	\$464,714.27	87.43%
Expenditure	\$3,696,000.00	\$328,256.83	\$3,123,850.71	\$572,149.29	84.52%
		<u>-\$3,957.23</u>	<u>\$107,435.02</u>		
FUND 651 STORM WATER FUND					
Revenue	\$95,569.00	\$0.00	\$78,087.96	\$17,481.04	81.71%
Expenditure	\$95,569.30	\$5,394.70	\$48,831.36	\$46,737.94	51.10%
		<u>-\$5,394.70</u>	<u>\$29,256.60</u>		
FUND 730 WATER FUND					
Revenue	\$286,530.00	\$0.00	\$223,924.82	\$62,605.18	78.15%
Expenditure	\$286,529.96	\$13,901.13	\$226,464.83	\$60,065.13	79.04%
		<u>-\$13,901.13</u>	<u>-\$2,540.01</u>		
FUND 770 SEWER FUND					
Revenue	\$297,500.00	\$4,295.35	\$266,487.17	\$31,012.83	89.58%
Expenditure	\$473,810.96	\$26,456.41	\$385,385.49	\$88,425.47	81.34%
		<u>-\$22,161.06</u>	<u>-\$118,898.32</u>		
Report Total		<u>-\$132,237.29</u>	<u>-\$352,803.17</u>		

To: Lexington City Council
From: Bill Petracek, City Administrator
Date: December 13, 2024
Re: Memorial Park Bathroom Remodel Bids.

The official bid opening date for the Memorial Park Bathroom remodeling project is December 18; therefore, the City Council won't be able to see the final bids until the December 19th meeting. We will provide the bid tabulation sheet at the meeting.

Memorandum

TO: Mayor and City Council
FROM: Planning & Zoning Commission
Kurt Glaser, City Attorney
CC: Steve Winter & Claire Stickler, City Engineers
DATE: 12/11/2024
RE: Adoption of Ordinance
Regulation of Cell Towers

A cell phone provider proposes to construct a cell tower. The City does not currently regulate cell towers. After holding a public hearing, the Planning & Zoning Commission recommends the Council adopt the proposed ordinance to regulate zoning and construction of cell towers.

The Council may adopt this Ordinance after two readings proposed for: first reading (12/19/24) and second reading (1/2/25).

**CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA**

ORDINANCE NO. 24-01

**AN ORDINANCE REGULATING THE CONSTRUCTION AND OPERATION OF
CELL TOWERS**

WHEREAS, the Planning and Zoning Commission considered the adoption of these revisions to Chapter 11 of the Lexington Code of Ordinances after a public hearing held on December 10, 2024, and did RECOMMEND the ordinance revisions set forth below.

WHEREAS, the first reading of this Ordinance occurred before the City Council on December 19, 2024.

WHEREAS, the second reading of this Ordinance occurred before the City Council on January 2, 2025.

THE CITY COUNCIL OF LEXINGTON DOES HEREBY ORDAIN AS FOLLOWS:

Subdivision 1. Chapter 11.70 of the Lexington Code of Ordinances, henceforward, shall read as follows.

SECTION 11.70. CELL TOWERS

Section 1. Purpose

The purpose of this ordinance is to regulate the construction and operation of cell towers within the city limits of Lexington to ensure public safety, minimize visual impact, and protect the general welfare of the community.

Section 2. Definitions

For the purposes of this section, the following terms shall have the meanings given to them:

1. **Cell Tower:** A structure intended for the transmission and reception of radio or microwave signals for telecommunications.

2. **Height:** The distance measured from the base of the tower to the highest point of the structure.
3. **Setback:** The required distance between the cell tower, exclusive of supporting structures, and property lines or other structures.

Section 3. General Provisions

1. **Permit Requirement:** No cell tower shall be constructed or operated without first obtaining a Conditional Use Permit and all other necessary permits from the city or other regulatory agencies.
2. **Height Restrictions:** Cell towers shall not exceed a height of 200 feet unless otherwise approved by the City Council.
3. **Setback Requirements:** Cell towers must be set back a minimum of 300 feet from any residential property line and 300 feet from any commercial property line as measured from the center of the tower.
4. **Design Standards:** Cell towers must be designed to minimize visual impact and constructed to fall upon itself.
5. **Co-location:** New cell towers must accommodate co-location of at least three additional carriers to minimize the need for additional towers.
6. **Zoning Districts:** Cell towers shall only be constructed in zoning districts that allow Open Space.
7. **Decommissioning Plan:** The applicant, or their successor, must submit a plan for the demolition of the tower and restoration of the land once the tower is no longer in use.

Section 4. Application Process

1. **Application Submission:** Applicants must submit a complete Conditional Use Permit application, in accordance with Chapter 11; including site plans, engineering reports, proof of compliance with Federal Communications Commission (FCC) regulations, and all other required exhibits, and a site plan review application. Applicable fees and escrow deposits shall be paid pursuant to the fee schedule.
2. **Public Hearing:** A public hearing shall be held to allow for community input on the proposed cell tower's Conditional Use Permit.

3. **Approval Criteria:** The City Council shall consider the following criteria when reviewing Conditional Use Permit applications:

- a) Compliance with height and setback requirements.
- b) Impact on the surrounding community.
- c) Availability of alternative sites.
- d) Site plan.

Section 5. Maintenance and Inspection

- 1. **Maintenance:** The owner of the cell tower is responsible for maintaining the structure in good condition and ensuring it does not pose a safety hazard.
- 2. **Inspection:** The city shall conduct annual inspections to ensure compliance with this ordinance and may require repairs or modifications as necessary.

Section 6. Enforcement and Penalties

- 1. **Authority:** The Lexington City Administrator, or designee shall have the authority to enforce the provisions of this ordinance.
- 2. **Penalties:** Any person or entity found in violation of this ordinance shall be subject to a fine of up to \$1,000 and 90 days in jail for each offense. Each day the violation continues shall constitute a separate offense.

Subdivision 3. Section 11.33, Scheduled Of Uses By District shall be amended to reflect the changes herein.

The Open Space District shall allow “Cell Tower” as a Conditional Use.

Cell Tower(s) or Communication Tower(s) shall not be permitted in other Districts.

Subdivision 4. This Ordinance shall be in full force and effect from and after its adoption and publication as required by law.

PASSED by the City Council of the City of Lexington this ____ day of _____, 2025.

ATTEST: _____

Bill Petracek, City Administrator

Published in the Quad Press on _____, 2025

BUSINESS LICENSE - COUNCIL APPROVAL - December 19, 2024

NAME OF BUSINESS		BUSINESS ADDRESS	CITY	ST.	ZIP	DESCRIPTION OF BUSINESS
Nutrition Den		9374 Lexington Avenue	Lexington	MN	55014	Smoothie Shop



Phone: (763) 784-2792
Fax: (763) 785-8951
www.ci.lexington.mn.us

BUSINESS LICENSE APPLICATION

9180 Lexington Avenue • Lexington, MN • 55014 Phone
(763) 784-2792 Fax (763) 785-8951

License Application for (please check all that apply):

- | | | |
|-------------------------------------|----------------------|-------------------------------|
| <input type="checkbox"/> | Amusement Devices | \$15.00 |
| <input checked="" type="checkbox"/> | Commercial Business | \$100.00 |
| <input type="checkbox"/> | Fireworks-Commercial | \$350.00 |
| <input type="checkbox"/> | Fireworks-Retail | \$100.00 |
| <input type="checkbox"/> | New/Used Car Sales | \$500.00 |
| <input type="checkbox"/> | Tobacco Sales | \$100.00 |
| <input type="checkbox"/> | Vending Machines | \$150.00 (Each) |
| <input type="checkbox"/> | Temporary Business | \$75.00/mo. (Five Month Max.) |
| <input checked="" type="checkbox"/> | Background Check | \$100.00 (New Licensees Only) |

CHECK ONE: NEW BUSINESS ☒

RENEWAL ☐

***THE COMPLETED APPLICATION FOR RENEWAL MUST BE RECEIVED ON OR BEFORE 12:00 NOON ON THE 2ND THURSDAY IN JUNE (FOR APPROVAL AT THE 2ND JUNE COUNCIL MEETING). AN INCOMPLETE APPLICATION OR ANY PART THEREOF RECEIVED ON OR AFTER JULY 1 WILL INCURR A \$50.00 LATE FEE FOR EXPEDITED PROCESSING. *See cover letter.**

TOTAL FEE ENCLOSED \$ ~~100.00~~ ^{\$200} Non-Profit Organization (exempt from fee) ☐

BUSINESS NAME: Nutrition Den
BUSINESS ADDRESS: 9374 Lexington Ave - Lexington, MN 55014
BUSINESS PHONE: 651-231-8164
TYPE OF BUSINESS: Smoothie Shop
APPLICANT NAME: Josh Stinar
APPLICANT ADDRESS: 5657 125th Lane N - Hugo MN 55038
APPLICANT PHONE: 651-231-8164
APPLICANT EMAIL: coachstinar@gmail.com
EMAIL/WEBSITE:

THE UNDERSIGNED APPLICANT MAKES THIS APPLICATION PURSUANT TO ALL THE LAWS OF THE CITY OF LEXINGTON, ANOKA COUNTY, STATE OF MINNESOTA AND SUCH RULES AND REGULATIONS AS THE CITY COUNCIL OF THE CITY OF LEXINGTON MAY FROM TIME TO TIME PRESCRIBE.

Applicant's Signature

Josh Stinar

Date

6/28/24

NOTE: License Expires June 30th of Each Year

*****OFFICE USE ONLY*****
Lic. #: _____ Date Rec'd: 12-10-24 Amt. Pd.: 200.00 Late Fee Pd.: _____
Bkgd Chk ☒ P ☐ F FD Insp.: _____ BO Insp.: _____ Council Appr.: _____

**MINNESOTA BUSINESS TAX IDENTIFICATION NUMBER
AND
SOCIAL SECURITY NUMBER**

Pursuant to Laws of Minnesota, 1984, Chapter 502, Article 8, Section 2 (270.72) (Tax Clearance; Issuance of Licenses), the licensing authority is required to provide to the Minnesota Commissioner of Revenue your Minnesota business tax identification number and the Social Security number of each license applicant.

Under the Minnesota Government Data Practices Act and the Federal Privacy Act of 1974, we are required to advise you of the following regarding the use of this information:

1. This information may be used to deny the issuance of renewal of your license in the event you owe Minnesota sales, employers withholding or motor vehicle excise taxes:

2. Upon receiving this information, the licensing authority will supply it only to the Minnesota Department of Revenue. However, under the Federal exchange of Information Agreement the Department of Revenue may supply this information to the Internal Revenue Service.

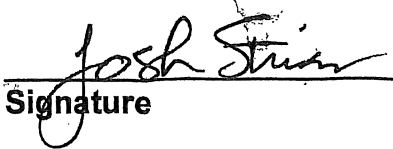
3. FAILURE TO SUPPLY THIS INFORMATION MAY JEOPARDIZE OR DELAY THE PROCESSING OF YOUR LICENSE ISSUANCE OR RENEWAL APPLICATION.

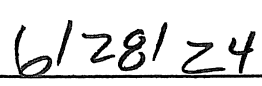
Please supply the following information and return along with your application to the licensing authority.

Stinar	Joshua	D	
Applicant's Last Name	First Name	Middle Initial	
5657 125th Lane N - Hugo MN 55038			
Applicant's Address			
Applicant's Social Security Number		Position (Officer, Partner, etc.)	
Nutrition Den			
Business Name			
9374 Lexington Ave	Lexington	MN	55014
Business Address	City	State	Zip Code

☐ MN Tax ID Number NOT Required

***Minnesota Tax Identification Number**


Signature


Date

*If a Minnesota Tax ID Number is not required for the business being operated, indicate that by placing an X in the box.

**CERTIFICATION OF COMPLIANCE
MINNESOTA WORKER'S COMPENSATION LAW**

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and retained in their files.

Law requires this information, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated it may result in a \$2,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name: _____
(NOT the insurance agent)

Policy Number: _____

Dates of Coverage: _____ to _____

or

I am not required to have workers' compensation liability coverage because:

- ☒ I have no employees
- ☐ I am self-insured (include permit to self-insure)
- ☐ I have no employees who are covered by the workers' compensation law (these include: Spouse, Parents, Children and Certain Farm Employees)

I certify that the information provided above is accurate and complete and that valid workers' compensation policy will be kept in effect at all times as required by law.

Name: Stinar, Joshua D
(Last, First, Middle)

Doing Business As: Nutrition Den
(Business Name)

Business Address: 9374 Lexington Ave

City, State, Zip: Lexington, MN 55014 Phone: 651-231-8164

Signature:  Date: 6/28/24