

AGENDA
REGULAR PLANNING COMMISSION MEETING
January 11, 2022 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER
 - A. Roll Call: Chairperson VanderBloomer, Commissioners Bautch, Thorson, Koch and Murphy
2. CITIZENS FORUM
3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS
4. LETTERS AND COMMUNICATION
 - A. Building Permits for December 2021 **pg. 1-3**
5. APPROVAL OF PLANNING COMMISSION MINUTES
 - B. December 14, 2021 **pg. 4-6**
6. DISCUSSION ITEM:
 - A. Elect Planning & Zoning Commission Chair
 - B. Elect Planning & Zoning Commission Vice Chair
 - C. Discuss meeting date changes for August and November (conflicts with Primary and General election dates)
7. NOTE COUNCIL MINUTES:
 - A. December 2, 2021 **pg. 7-11**
 - B. December 16, 2021 **pg. 12-14**
8. PLANNING COMMISSION INPUT
9. ADJOURNMENT

City of Lexington
Permits Issued & Fees Report - Detail by Address
Issued Date From: 12/1/2021 To: 12/31/2021
Permit Type: All Property Type: All Construction Type: All
Include YTD: Yes Status: Not Voided

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: Building													
Permit Kind:		Commercial Addition											
Permit Kind:		Commercial New Construction											
Permit Kind:		Commercial Remodel											
121-00113	12/07/2021	9100 A HAMLINE AVE	0		15,000.00	329.94	214.46	7.50					551.90
Permit Kind:		Commercial Roofing											
Permit Kind:		Commercial Sign - Permanent											
Permit Kind:		Residential Accessory Building											
Permit Kind:		Residential Addition											
Permit Kind:		Residential Deck/Porch											
Permit Kind:		Residential Demolition											
Permit Kind:		Residential Foundation Only											
Permit Kind:		Residential New Construction											
Permit Kind:		Residential OVER WEIGHT PERMIT											
Permit Kind:		Residential Remodel											
Permit Kind:		Residential Repair											
Permit Kind:		Residential Roofing											
Permit Kind:		Residential SET MOBILE HOME											
Permit Kind:		Residential Siding											
Permit Kind:		Residential WINDOW, EGRESS, DOOR SIZE CHANGE											

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: Building - Totals													
	Period		1	0	15,000.00	329.94	214.46	7.50					551.90
	YTD		56	23	38,947,516.50	208,061.68	132,715.50	6,658.29		533	765,380.00		1,825,419.47
Permit Type: Fire													
Permit Kind: Commercial Fire Suppression													
Permit Type: Fire - Totals													
	Period		0										
	YTD		1	0		195.00	126.75	114.17					435.92
Permit Type: Mechanical													
Permit Kind: Commercial HVAC													
Permit Kind: Commercial New Construction													
Permit Kind: Commercial Remodel													
	Permit Kind: Residential HVAC												
21-00114	12/20/2021	9481 GRIGGS AVE		0		40.00		1.00					41.00
Permit Kind: Residential MECHANICAL NEW MOBILE HOME													
Permit Kind: Residential New Construction													
Permit Type: Mechanical - Totals													
	Period		1	0		40.00		1.00					41.00
	YTD		24	0	885,463.00	18,449.26	10,861.02	458.73					29,769.01
Permit Type: Plumbing													
Permit Kind: Commercial New Construction													
Permit Kind: Residential Alteration/Repair/Extention													
Permit Kind: Residential MOBILE HOME NEW CONNECTION													

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: Plumbing													
Permit Kind: Residential New Construction													
Permit Kind: Residential Remodel													
Permit Kind: Residential Water Heater													
021-00115	12/20/2021	9127 DUNLAP AVE		0		40.00		1.00					41.00
Permit Kind: Residential WATER SOFTENER													
Permit Type: Plumbing - Totals													
			Period	1	0								
			YTD	18	0	1,029,538.00	3,458.00	531.33					41.00
						28,725.00							33,597.77
Permit Type: Zoning													
Permit Kind: Commercial Driveway													
Permit Kind: Commercial Fence/Wall < 6 FT													
Permit Kind: Residential Accessory Building 200 sq ft or <													
Permit Kind: Residential Driveway													
Permit Kind: Residential Fence/Wall < 6 FT													
Permit Type: Zoning - Totals													
			Period	0									
			YTD	14	0	840.00							900.00
Report Total													
			Period	3	0								
			YTD	113	23	\$40,862,517.50	147,161.27	7,762.52		533	765,380.00		1,890,122.17
						256,270.94							633.90
						409.94	214.46	9.50					

MINUTES
PUBLIC HEARING
&
REGULAR PLANNING COMMISSION MEETING
December 14, 2021 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER PUBLIC HEARING

- A. Roll Call: Vice Chairperson Vanderbloomer, Commissioners Bautch, Koch, Murphy, and Thorson

Vice Chairperson Bautch called to order the Public Hearing on December 14, 2021 at 7:01 p.m. Commissioners Present: Michelle Koch, Gloria Murphy, and Ron Thorson. Excused Absence: Mark Vanderbloomer Also present: John Hughes, City Councilmember; Bill Petracek, City Administrator; Kurt Glaser, City Attorney.

The purpose of the Public Hearing is to take comments on revisions to Chapter 11 of the City of Lexington Code of Ordinances Zoning Code. The revisions being proposed to Section 11.33 Schedule of Uses by District will affect property that is located within an M-1, M-2, and B- 1 Zoning Districts. The proposed revisions will also affect various definitions for Uses Permitted Principal and Conditional Use Permits in Sections 10.10, Subd. 1.A.10, SECTION 11.02. Definitions, and SECTION 11.60. Performance Standards.

- A. Memorandum – Kurt Glaser

No citizens were present to comment on the proposed amendments to the zoning codes.

2. ADJOURNMENT OF PUBLIC HEARING

Murphy made a motion to adjourn the public hearing at 7:03 p.m. Koch seconded the motion. Motion carried 5-0.

REGULAR PLANNING COMMISSION MEETING

MINUTES
REGULAR PLANNING COMMISSION MEETING
December 14, 2021 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER

- B. Roll Call: Chairperson VanderBloomer, Commissioners Bautch, Thorson, Koch and Murphy

Vice Chairperson Bautch called to order the Regular Planning Commission meeting on December 14, 2021 at 7:01 p.m. Commissioners Present: Michelle Koch, Gloria Murphy, and Ron Thorson. Excused Absence: Mark Vanderbloomer Also present: John Hughes, City Councilmember; Bill Petracek, City Administrator; Kurt Glaser, City Attorney.

2. CITIZENS FORUM

No citizens were present discuss items not on the agenda.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Koch made a motion to approve the agenda as typewritten. Thorson seconded the motion. Motion carried 4-0.

4. LETTERS AND COMMUNICATION

- A. Building Permits for November 2021

No discussion on November building permits.

5. APPROVAL OF PLANNING COMMISSION MINUTES

- B. November 9, 2021

Murphy made a motion to approve the November 9, 2021 Planning Commission Minutes as typewritten. Koch seconded the motion. Motion carried 4-0.

6. DISCUSSION ITEM:

- A. Recommendation to City Council to approve Ordinance Amendments to M-1, M-2 and B-1 Zoning tables and text

Attorney Glaser stated that the items in his memo regarding the proposed zoning ordinance changes have not changed from the November P&Z meeting. Discussion ensued.

Thorson made a motion to recommend to the City Council the Ordinance Amendments to M-1, M-2 and B-1 Zoning tables and text outlined in Attorney Glase's memo. Koch seconded the motion. Motion carried 4-0.

7. NOTE COUNCIL MINUTES:

- A. November 4, 2021
B. November 18, 2021

Bautch asked about a Council representative attending Airport Commission meetings. Petracek stated that Councilmember Devries or a future representative from Lexington would continue to attend these meetings. Discussion ensued.

8. PLANNING COMMISSION INPUT

Bautch pointed out the person with the big green garbage bag sitting at the curb on Arona Ave. Petracek said he would follow up with staff on this issue.

Murphy stated that the light that shines on the flag at city hall is burned out. Discussion ensued.

9. ADJOURNMENT

Bautch made a motion to adjourn at 7:28 p.m. Koch seconded the motion. Motion carried 5-0.

MINUTES
CITY OF LEXINGTON
PUBLIC HEARING – TRUTH IN TAXATION 7:00 PM
&
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
DECEMBER 2, 2021 - Immediately Following Public Hearing
9180 LEXINGTON AVENUE

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: - Mayor Murphy

A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

Mayor Murphy called to order the Truth In Taxation hearing for December 2, 2021 at 7:00 p.m. Councilmember's present: Devries, Hughes, and Winge. Excused Absence: Harris. Also Present: Bill Petrcek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director: Dan Dobsen & Connie Wissell, 9174 Jackson Ave.: John Engler, 9440 Dunlap Ave.

2. PUBLIC HEARING: TRUTH IN TAXATION

A. Final 2022 Budget Recommendations

*Dan Dobsen
9174 Jackson Ave.
Lexington, MN.*

Mr. Dobsen was present to express his concerns that his City taxes were going up 35%. Mayor Murphy explained that the City has a proposed 5% increase to their General Levy, which is coming down from 7% preliminary levy that was set in September. Mayor Murphy also explained that last year the city kept their levy at a 0% increase. Discussion ensued.

*John Engler
9440 Dunlap Ave.
Lexington, MN.*

Mr. Engler stated he is concerned about the tax increase this year. He questioned the increase with all of the housing development going on in Lexington. Discussion ensued.

3. ADJOURN PUBLIC HEARING

Councilmember Winge made motion to adjourn the Truth in Taxation hearing at 7:29 p.m. Councilmember Hughes seconded the motion. Motion carried 4-0.

**CITY OF LEXINGTON
REGULAR COUNCIL MEETING**

**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
DECEMBER 2, 2021 – 7:00 P.M.
9180 LEXINGTON AVENUE
AGENDA**

3. CALL TO ORDER: – Mayor Murphy

A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

Mayor Murphy called to order the Regular City Council meeting for December 2, 2021 at 7:00 p.m. Councilmember's present: Devries, Hughes, and Winge. Excused Absence: Harris. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Dan Dobsen & Connie Wissell, 9174 Jackson Ave.; John Engler, 9440 Dunlap Ave.

4. CITIZENS FORUM

No citizens were present to discuss items not on the agenda.

5. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Devries made a motion to approve the agenda as typewritten. Councilmember Winge seconded the motion. Motion carried 4-0.

6. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Devries) – *Councilmember Devries asked if a letter was sent to the Commission about the City of Lexington’s participation. Petracek said he had not, but would make that happen.*
- B. Cable Commission (Councilmember Winge) – *Councilmember Winge stated they did not have a meeting.*
- C. City Administrator (Bill Petracek) – *Petracek did not have a report.*

Choose a building block.

7. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports – 11-10 through 11-15, 2021
- B. Planning & Zoning meeting minutes – November 9, 2021
- C. Park Board meeting minutes – November 2, 2021
- D. Draft – 2022 Schedule of meeting dates and Calendar

No discussion on Letters and Communications.

8. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – November 18, 2021
- B. Recommendation to Approve Claims and Bills:

Councilmember Devries made a motion to approve the consent agenda items. Councilmember Hughes seconded the motion. Motion carried 4-0.

9. ACTION ITEMS:

- A. Recommendation to approve Resolution NO. 21-25 A Resolution Adopting
Final 2022 Operating Budget For the City of Lexington

Councilmember Devries made a motion to approve Resolution NO. 21-25 A Resolution Adopting Final 2022 Operating Budget For the City of Lexington. Councilmember Winge seconded the motion. Motion carried 4-0.

- B. Recommendation to approve Resolution NO. 21-26 A Resolution Certifying
2021 Tax Levy Collectable in 2022

Councilmember Devries made motion to approve Resolution NO. 21-26 A Resolution Certifying 2021 Tax Levy Collectable in 2022. Councilmember Hughes seconded the motion. Motion carried 4-0.

- C. Recommendation to Not Waive Monetary Limits on Municipal Tort Liability
Established by Minnesota Statute .§466.04

Councilmember Devries made a motion to Not Waive Monetary Limits on Municipal Tort Liability Established by Minnesota Statute .§466.04. Councilmember Winge Seconded the motion. Motion carried 4-0.

- D. Recommendation to approve payment #4 for 2021 Street Improvement
Project to North Valley, Inc. in the amount of \$24,264.46

Councilmember Winge made a motion to approve payment #4 for 2021 Street Improvement Project to North Valley, Inc. in the amount of \$24,264.46. Councilmember Hughes seconded the motion. Motion carried 4-0.

- E. Recommendation to approve Amendment to Lexington Lofts Development
Agreement

Attorney Glaser explained the need to amend the Lexington Lofts Development Agreement. He stated that the developer – Norhart – is shifting their financing by dividing the property in half. Lexington Lofts II will be financed by another agency that is different from the first two phases of the development. Glaser added Bremer Bank and Premier Bank would finance the new ownership under Norhart. Discussion ensued.

Councilmember Devries made a motion to approve an Amendment to Lexington Lofts Development Agreement. Councilmember Winge seconded the motion. Motion carried 4-0.

MAYOR AND COUNCIL INPUT

No input from Mayor and City Council

10. CLOSED SESSION

Attorney Glaser explained the need to go into closed session per State Statute.

Councilmember Devries made a motion to go into closed session at 7:39 p.m. pursuant to Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss the legal aspects surrounding personnel matters under investigation. Councilmember Winge seconded the motion. Motion carried 4-0.

- This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss the legal aspects surrounding personnel matters under investigation.

Councilmember Devries made a motion to reconvene into open session and go back into closed session at 8:06 p.m. pursuant to Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss legal aspects of options related to the interconnected water and sewer with the City of Blaine. This portion of the meeting is also closed pursuant Minn. Stat. Section 13D.05, subd. 3(c), and is permitted to determine the asking price for, and to develop or

consider offers or counteroffers for the purchase or sale to parts of the interconnected water and sewer with the City of Blaine. Councilmember Hughes seconded the motion. Motion carried 4-0.

- This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss legal aspects of options related to the interconnected water and sewer with the City of Blaine. This portion of the meeting is also closed pursuant Minn. Stat. Section 13D.05, subd. 3(c), and is permitted to determine the asking price for, and to develop or consider offers or counteroffers for the purchase or sale to parts of the interconnected water and sewer with the City of Blaine.

Councilmember Devries made a motion to reconvene into open session at 8:53 p.m. Councilmember Hughes seconded the motion. Motion carried 4-0.

11. ADJOURNMENT

Councilmember Hughes made motion to adjourn the meeting at 8:53 p.m. Councilmember Winge seconded the motion. Motion carried 4-0.

I hereby certify that the December 2, 2021 Regular City Council Minutes as presented, were approved by the Lexington City Council on December 16, 2021.

*Bill Petracek
City Administrator*

/mv

**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
DECEMBER 16, 2021– 7:00 P.M.
9180 LEXINGTON AVENUE**

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

Mayor Murphy called to order the Regular City Council meeting for December 16, 2021 at 7:00 p.m. Councilmember's present: Devries, Harris, Hughes and Winge. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Steve Winter, City Engineer; Erik Edwards, Interim Fire Chief; Members of the Lexington Fire Department; Quad Press Representative.

3. CITIZENS FORUM

No citizens were present to discuss items not on the agenda.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Devries made a motion to approve the agenda as typewritten. Councilmember Winge seconded the motion. Motion carried 5-0.

5. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports – 11-24 through 12-7, 2021
- B. City Report – November 2021
- C. North Metro TV – November 2021 Update

No discussion on Letters and Communications..

6. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – December 2, 2021
- B. Recommendation to Approve Claims and Bills:
- Check #'s 48411 through 48462
Check #'s 14096 through 14098
Check #'s 14101 through 14117
Check #'s 14118 through 14124
VOID #13876
- C. Financial Reports
- Cash Balances
 - Fund Summary – Budget to Actual

Councilmember Harris made a motion to approve the consent agenda items. Councilmember Winge seconded the motion. Motion carried 5-0.

7. ACTION ITEMS:

- A. Recommendation to approve Erik Edwards as Lexington Fire Chief with enclosed salary recommendation

Councilmember Devries made a motion to approve the appointment of Erik Edwards as Lexington Fire Chief with the recommended salary. Councilmember Harris seconded the motion. Motion carried 5-0.

- B. Swearing in of Fire Chief Erik Edwards

Mayor Murphy conducted the swearing in of Fire Chief Erik Edwards.

- C. Recommendation to approve Resolution NO. 21-27 A Resolution Ordering Preparation of Report on Improvement of North Highway Drive between Woodland Road and Hamline Avenue

Councilmember Harris made a motion to approve Resolution NO. 21-27 A Resolution Ordering Preparation of Report on Improvement of North Highway Drive between Woodland Road and Hamline Avenue. Councilmember Winge seconded the motion. Motion carried 5-0.

- D. Recommendation to approve Resolution NO. 21-28 A Resolution Ordering Preparation of Report on Improvement of Hamline Avenue between Edgewood Road and 97th Lane NW.

Councilmember Harris made motion to approve Resolution NO. 21-28 A Resolution Ordering Preparation of Report on Improvement of Hamline Avenue between Edgewood Road and 97th Lane NW. Councilmember Hughes seconded the motion. Motion carried 5-0.

- E. Recommendation to approve Centennial Lakes Little Leagues request to use Lexington Memorial Park ball fields from April 1 through September 30, 2022 (all fields, Monday through Friday 4:00 pm. till 10:00 pm.)

Councilmember Harris made a motion to approve Centennial Lakes Little Leagues request to use Lexington Memorial Park ball fields from April 1 through September 30, 2022 (all fields, Monday through Friday 4:00 pm. until 10:00 pm.). Councilmember Winge seconded the motion. Motion carried 5-0.

8. MAYOR AND COUNCIL INPUT

Councilmember Harris reminded the community about “Santa Around Town” on Saturday. Discussion ensued.

9. CLOSED SESSION

This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss legal aspects of options related to the interconnected water and sewer with the City of Blaine. This portion of the meeting is also closed pursuant Minn. Stat. Section 13D.05, subd. 3(c), and is permitted to determine the asking price for, and to develop or consider offers or counteroffers for the purchase or sale to parts of the interconnected water and sewer with the City of Blaine.

Attorney Glaser explained the reason for going into closed session.

Councilmember Devries made a motion convene into closed session at 7:13 p.m. pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss legal aspects of options related to the interconnected water and sewer with the City of Blaine. This portion of the meeting is also closed pursuant Minn. Stat. Section 13D.05, subd. 3(c), and is permitted to determine the asking price for, and to develop or consider offers or counteroffers for the purchase or sale to parts of the interconnected water and sewer with the City of Blaine. Councilmember Devries seconded the motion. Motion carried 5-0.

Councilmember Hughes made a motion to reconvene into open session at 8:17 p.m. Councilmember Devries seconded the motion. Motion carried 5-0.

10. ADMINISTRATOR INPUT

Petracek explained that the Local Board of Appeals and Equalization training is coming up soon. He explained to the Council the need to have a trained Councilmember on IBAE in order for Lexington to take back their authority to provide this service to the property owners in Lexington. Discussion ensued. Petracek stated he would send out the link for training to the Council, which needs to be completed by February 1st.

Petracek also updated the Council on local businesses: Endurance Fitness is moving to Lino Lakes to the old YMCA. Discussion ensued. He added that Anoka County Social Services is also moving out of the building located next to Northway Mall. Discussion ensued. He also explained that Cook's Auto Body has been sold to an individual who is planning on remodeling the building to offer youth sports training in the facility. Discussion ensued.

11. ADJOURNMENT

Councilmember Hughes made motion to adjourn the meeting at 8:34 p.m. Councilmember Harris seconded the motion. Motion carried 5-0.

I hereby certify that the December 16, 2021 Regular City Council Minutes as presented, were approved by the Lexington City Council on January 6, 2022.

*Bill Petracek
City Administrator*

/mv

**NO WORKSHOP WAS HAD DUE TO LACK OF AGENDA
ITEMS**