

**AGENDA
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
OCTOBER 6, 2022 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Winge and Benson

3. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

5. INFORMATIONAL REPORTS:

- A. Airport (Councilmember DeVries)
B. Cable Commission (Councilmember Winge) *Quarterly meetings*
C. City Administrator (Bill Petracek)

6. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports – 9-21 through 9-27, 2022 **pp. 1-4**
B. City Report – August 2022 **pp. 5-10**
C. North Metro TV – August 2022 Update **pp. 11-17**
D. Rice Creek Watershed District Appointment **pp. 18-20**
E. Council Workshop meeting Synopsis **pp. 21-22**
F. Planning & Zoning meeting minutes- September 13, 2022 **pp. 23-24**

Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent

Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

7. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – September 15, 2022 pp. 25-28
- B. Recommendation to Approve Claims and Bills: pp. 29-37
 - Check #'s 49430 through 49483
 - Check #'s 14473 through 14485
 - VOID # 14461
- C. Recommendation to approve a six (6) month extension for letter of credit for Landings of Lexington

Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

8. ACTION ITEMS:

- A. Recommendation to approve spending up to \$15000.00 at State Fire Chief's Convention for various equipment pp. 38
- B. Recommendation to approve Lexington Fire Department request to hire as Fire Fighters: pp. 39
 - Eric Quigley
 - Zachary O'Connell
- C. Recommendation to approve Final Payment Estimate # 2 for 2022 North Highway Drive Improvement Project in the amount of \$2595.90 pp. 40-41
- D. Recommendation to approve Business License renewal pp. 42
- E. Recommendation to approve Anoka County Contract # C0009415 – 2023 Agreement for Residential Recycling Program pp. 43-50

9. MAYOR AND COUNCIL INPUT

10. CLOSED SESSION

- This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss the legal aspects surrounding personnel matters under investigation.
- This portion of the meeting is closed pursuant to Minnesota Statute Section 13D.05, subdivision 3(b), and is permitted by the attorney-client privilege to discuss the pending litigation versus the City of Blaine regarding the interconnected water and sewer systems.

Under separate cover

11. ADJOURNMENT

/mv



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
	Sep 21 2022	13:59	CRIMINAL SEXUAL CONDUCT		CIRCLE PINES
Summary: CRIMINAL SEXUAL CONDUCT					
OFFICERS WERE ADVISED BY BLAINE PD OF A CRIMINAL SEXUAL CONDUCT REPORT THAT OCCURRED IN CIRCLE PINES. OFFICERS TOOK INFORMATION FROM THE VICTIM FOR A REPORT AND FORWARDED IT TO ANOKA COUNTY CID FOR INVESTIGATION.					
ACTIVE. STILL UNDER INVESTIGATION.					
22211140	Sep 21 2022	08:08	INFORMATION		CENTERVILLE
Summary: INFORMATION WAS FORWARDED TO CHILD PROTECTION REGARDING A REPORT IN CENTERVILLE.					
22211155	Sep 21 2022	08:32	LIFT ASSIST	2XX NORTH STAR LN	CIRCLE PINES
Summary: LIFT ASSIST: RESPONDED WITH CFD TO THE 240 BLOCK OF NORTH STAR LANE IN CIRCLE PINES FOR A LIFT ASSIST. UPON ARRIVAL, ELDERLY MALE WAS ASSISTED TO HIS FEET FROM THE FLOOR.					
22211062	Sep 21 2022	02:23	WARRANT ARREST	17XX CENTER ST	CENTERVILLE
Summary: OFFICERS CONDUCTED A WARRANT ATTEMPT IN THE 1700 BLOCK OF CENTER ST. AN ADULT FEMALE WAS SUBSEQUENTLY ARRESTED ON HER OUTSTANDING WARRANTS.					
22211715	Sep 21 2022	21:13	911 HANG-UP	88XX LEXINGTON AVE N	LEXINGTON
Summary: OFFICERS RESPONDED TO A 911 TEXT ON THE 8800 BLOCK OF LEXINGTON AVE 2 MALES LOCATED AT THE ADDRESS ONE MALE IDENTIFIED AS CALLER AND WANTED PERSON CLEAR					
22211343	Sep 21 2022	14:00	ASSIST OTHER AGENCY		BLAINE
22211999	Sep 22 2022	10:05	MEDICAL	XX VILLAGE PARKWAY	CIRCLE PINES
Summary: MEDICAL: RESPONDED TO A MEDICAL EMERGENCY CALL IN THE 30 BLOCK OF VILLAGE PARKWAY IN CIRCLE PINES. UPON ARRIVAL , I ASSISTED EMS WITH MEDICAL TREATMENT FOR AN ADULT FEMALE UNTIL SHE WAS TRANSPORTED TO THE HOSPITAL.					
22211894	Sep 22 2022	06:04	INFORMATION	21ST AVE S / MAIN ST	CENTERVILLE
Summary: INFORMATION WAS COLLECTED FROM A MALE AT 21ST AND MAIN ST.					
22212239	Sep 22 2022	15:17	MEDICAL	XX VILLAGE PKWY	CIRCLE PINES
Summary: OFFICERS RESPONDED TO THE 30 BLK OF VILLAGE PKWY REGARDING A MEDICAL. VICTIM WAS THEN TRANSPORTED TO THE HOSPITAL.					
CLEAR.					
22212269	Sep 22 2022	15:43	MEDICAL	XX WEST RD	CIRCLE PINES
Summary: MEDICAL					
OFFICERS WERE DISPATCHED TO A MEDICAL IN THE 30 BLOCK OF WEST RD. OFFICERS ASSISTED RESCUE ON SCENE. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION AND TREATMENT.					
CLEAR.					
22212521	Sep 22 2022	19:55	MISCELLANEOUS OFFICER	71XXGRANGE VIEW	CENTERVILLE
Summary: MISCELLANEOUS OFFICER					
OFFICERS WERE ADVISED OF A POSSIBLE ABUSE SITUATION IN THE 7100 BLOCK OF GRANGE VIEW. OFFICERS SPOKE WITH THE COMPLAINANT AND DETERMINED THERE DID NOT APPEAR TO BE ANY CRIME AT THIS TIME.					
CLEAR.					



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
22212552	Sep 22 2022	21:11	ASSIST OTHER AGENCY		CIRCLE PINES
22212263	Sep 22 2022	15:39	TRAFFIC COMPLAINT	72XX MILL RD	CENTERVILLE

Summary: TRAFFIC COMPLAINT

OFFICERS WERE DISPATCHED TO A PHONE CALL, TRAFFIC COMPLAINT, IN THE 7200 BLOCK OF MILL RD. OFFICERS TOOK INFORMATION REGARDING SPEEDING IN THE AREA.

CLEAR.

22212510	Sep 22 2022	20:17	VEHICLE- LOCKOUT		LEXINGTON
22212460	Sep 22 2022	19:34	MEDICAL	SOUTH DR / RIDGE RD	CIRCLE PINES

Summary: OFFICERS RESPONDED TO A WELFARE CHECK AT SOUTH DR AND RIDGE RD ONE FEMALE TRANSPORTED TO HOSPITAL.

CLEAR.

22211826	Sep 22 2022	00:30	ASSIST OTHER AGENCY		LINO LAKES
22212844	Sep 23 2022	10:07	MEDICAL	70XX COTTONWOOD CT	CENTERVILLE

Summary: MEDICAL: RESPONDED TO MEDICAL CALL IN THE 7000 BLOCK OF COTTONWOOD COURT IN CENTERVILLE. UPON ARRIVAL, LOCATED FEMALE VICTIM AND CLEARED IN THE PARAMEDICS. FEMALE WAS TRANSPORTED TO HOSPITAL.

22213049	Sep 23 2022	14:36	MEDICAL	69XX CENTERVILLE RD	CENTERVILLE
----------	-------------	-------	---------	---------------------	-------------

Summary: OFFICERS RESPONDED TO THE 6900 BLK OF CENTERVILLE RD REGARDING A MEDICAL. VICTIM DIDN'T NEED TO BE TRANSPORTED TO THE HOSPITAL.

CLEAR.

22213079	Sep 23 2022	15:21	INFORMATION		LEXINGTON
----------	-------------	-------	-------------	--	-----------

Summary: INFORMATION REPORT

OFFICERS RECEIVED INFORMATION OF A STORE IN LEXINGTON SELLING TOBACCO PRODUCTS TO UNDERAGE PERSONS.

CLEAR.

22213091	Sep 23 2022	15:29	CIVIL DISPUTE	XX VILLAGE PKWY	CIRCLE PINES
----------	-------------	-------	---------------	-----------------	--------------

Summary: CIVIL DISPUTE

OFFICERS WERE DISPATCHED TO THE 30 BLOCK OF VILLAGE PKWY ON A DOMESTIC PHONE CALL REPORT. OFFICERS DETERMINED IT WAS CIVIL IN NATURE.

CLEAR.

22213127	Sep 23 2022	15:53	MEDICAL	XX VILLAGE PKWY	CIRCLE PINES
----------	-------------	-------	---------	-----------------	--------------

Summary: MEDICAL

OFFICERS WERE DISPATCHED TO THE 30 BLOCK OF VILLAGE PARKWAY ON A MEDICAL. OFFICERS MADE CONTACT AND THE VICTIM WAS TRANSPORTED TO THE HOSPITAL.

CLEAR.

22213383	Sep 23 2022	21:22	TRAFFIC	91XX SOUTH HIGHWAY DRIVE	LEXINGTON
----------	-------------	-------	---------	--------------------------	-----------

Summary: TRAFFIC STOP CONDUCTED ON THE 9100 BLOCK OF SOUTH HIGHWAY DR VEHICLE SEARCHED BY OFFICERS

ONE MALE PASSENGER WITH SIGN AND RELEASE WARRANT
CLEAR

22213513	Sep 24 2022	02:14	MEDICAL	92XX SYNDICATE AVE	LEXINGTON
----------	-------------	-------	---------	--------------------	-----------



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
<p>Summary: OFFICERS DISPATCHED TO A SUSPICIOUS PERSON ON THE 9200 BLOCK OF SYNDICATE AVE AN INTOXICATED FEMALE LOCATED ON RYAN PL, FEMALE TRANSPORTED TO HOSPITAL. CLEAR</p>					
22213950	Sep 24 2022	17:45	DOMESTIC	19XX 72ND ST	CENTERVILLE
<p>Summary: OFFICERS RESPONDED TO THE 1900 BLK OF 72ND ST REGARDING A DOMESTIC. CLEAR.</p>					
22213507	Sep 24 2022	01:57	ASSIST OTHER AGENCY		LINO LAKES
22214390	Sep 25 2022	08:20	DOMESTIC	95XX ASPEN AVE	LEXINGTON
<p>Summary: OFFICER DISPATCHED TO THE 9500 ASPEN AVE FOR A VERBAL DOMESTIC.</p>					
22214599	Sep 25 2022	14:46	DOG BITE	CENTER ST/ DUPRE RD	CENTERVILLE
<p>Summary: DOG BITE REPORT</p> <p>OFFICERS WERE DISPATCHED TO A PHONE CALL DOG BITE REPORT THAT OCCURRED NEAR CENTER ST AND DUPRE RD. OFFICERS TOOK INFORMATION FROM THE CALLER AND MADE CONTACT WITH THE OWNER OF THE DOG. CLEAR.</p>					
22214860	Sep 25 2022	16:23	CHECK WELFARE	69XX PORTAGE WAY	CENTERVILLE
<p>Summary: CHECK WELFARE</p> <p>OFFICERS WERE DISPATCHED TO THE 6900 BLOCK OF PORTAGE WAY ON A WELFARE CHECK. OFFICERS DETERMINED THERE WERE NO PROBLEMS. CLEAR.</p>					
22214269	Sep 25 2022	00:50	DWI-3RD DEGREE	CENTERVILLE RD / MAIN ST	CENTERVILLE
<p>Summary: TRAFFIC STOP CONDUCTED AT CENTERVILLE ROAD AND BIRCH STREET DRIVER SUSPECTED OF BEING IMPAIRED ONE MALE ARRESTED CLEAR</p>					
22214812	Sep 25 2022	20:39	THEFT	XX PINE DR S	CIRCLE PINES
<p>Summary: THEFT REPORTED ON THE 1 BLOCK OF S PINE DR ONE FEMALE SUSPECT ARRESTED CLEAR</p>					
22214946	Sep 26 2022	00:36	TRAFFIC	MAIN ST / 20TH AVE	CENTERVILLE
<p>Summary: OFFICER OBSERVED A TRAFFIC VIOLATION NEAR THE INTERSECTION OF MAIN ST AND 20TH AVE. VERBAL WARNINGS ISSUED.</p>					
22215393	Sep 26 2022	15:50	MEDICAL	72XX UNITY AVE	CENTERVILLE
<p>Summary: POLICE RESPONDED TO THE 7200 BLOCK OF UNITY AVE FOR A MEDICAL EMERGENCY.</p>					
22215115	Sep 26 2022	09:38	NOISE COMPLAINT	4XX VILLAGE PKWY	CIRCLE PINES
<p>Summary: NOISE COMPLAINT.</p> <p>AN OFFICER TOOK A WALK IN NOISE COMPLAINT REPORT FROM THE 400 BLK OF VILLAGE PKWY. INFO SHARED AT ROLL CALL.</p>					
22215777	Sep 27 2022	02:43	TRAFFIC	LAKE DR / GRIGGS AVE	LEXINGTON



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: OFFICER OBSERVED A TRAFFIC VIOLATION NEAR THE INTERSECTION OF LAKE DR AND GRIGGS AVE. THE DRIVER WILL BE CHARGED OUT OF CUSTODY. THE PASSENGER WAS ARRESTED ON HIS OUTSTANDING WARRANT AND ADDITIONAL CHARGES.					
22215907	Sep 27 2022	08:01	HOUSE/PROPERTY CHECK		CIRCLE PINES
22216263	Sep 27 2022	17:00	DISORDERLY CONDUCT	XX FIREBARN RD	CIRCLE PINES

Summary: DISORDERLY CONDUCT

OFFICERS WERE DISPATCHED TO THE 0 BLOCK OF FIREBARN RD ON A REPORT OF JUVENILES TIPPING OVER PORTA POTTIES. OFFICERS OBSERVED TWO PORTA POTTIES KNOCKED OVER, NO SUSPECTS LOCATED.

CLEAR.

Video Production



Municipal Producer, Trevor Scholl, completed three productions in August. The shows include two stories from the state fair, with local ties, and one about the Blaine Police Department’s Local Explorers program. Programs were also produced by T.J. Tronson, and Kenton Kipp for the city channels. In addition to video work, T.J. Tronson completed two photography projects for the cities. He wrapped up his Rookery shoot for the City of Lino Lakes and completed requested shots for the City of Centerville’s website. Trevor reaches out to city officials and department contacts, every month, regarding potential programming for the channels. City staff and elected officials are encouraged to contact Trevor with any ideas or requests for programming.

▪ August Completed Videos/Playing on City Cable Channels & Streaming

Title	Producer	Runtime
Blaine Police Department: Explorers Recruitment	Trevor Scholl	00:05:53
State Fair: Blue Sun	Trevor Scholl	00:01:59
State Fair: Brewed in MN	Trevor Scholl	00:01:56
Lino Lakes Blue Heron Days Parade	Kenton Kipp/Ted Leroux	00:43:44
Anoka County Board Meeting (8/9/22)	T.J. Tronson	00:19:00
Anoka County Board Meeting (8/23/22)	T.J. Tronson	00:30:33

Some projects that Trevor is working on or is scheduled to produce include:

- Fall Mayor’s Minutes
- Business profiles
- Additional city explorer programs
- Fall city events
- Blaine Facebook live town halls

Equipment Consulting/Technical Support



Blaine

- 8.11.22: LCS issues. Talked with staff during meeting recording. Graphics looked choppy and were barely readable. Unplugged SDI out #7, which feeds the graphics into the switcher to overlay on top of the cameras for LCS interface. Re-plugged it in and fixed the problem. Must have been an issue with the switcher's output.
- 8.16.22: Audio issues. The audio console was not working correctly. A reboot of the machine fixed the issues. Tested all mics and everything is working.

Centerville

- 8.11.22: Couldn't get presentation input to work. Reset the spark plus converter and it came back on. Showed Teresa how to fix, if it should happen again.
- 8.11.22: Can't check closed captioning because no monitor in control room. Went to city hall. Showed staff where the HD channel is and set up captioning on the Comcast remote.
- 8.11.22: Pre-set camera angles were off. Re-programmed cameras for requested angles and changed a few white balances for cameras that looked off.
- 8.16.22: Problems with a TV and the Makito X audio wasn't working, and issues with Zoom. Talked with Eng from Metro-Inet and got him to change Mark's IP address to something that would work with Zoom. Had Mark load the NDI viewer, which restored the signal so it would work on Zoom. Makito X audio needed an adaptor restarted. TV is a problem because a receiver stopped working. The monitors are sold in packs so you can't get just a receiver. Called Freddie at Z Systems and he is taking care of it.

Circle Pines

- No assistance required.

Ham Lake

- No assistance required.

Lexington

- No assistance required.

Lino Lakes

- No assistance required.

Spring Lake Park

- No assistance required.

All Cites

- 8.12.22: Worked to get closed captioning working on streaming channels. Major problems.
- 8.25.22: Closed captioning problem solved. Tightrope admits it is a software issue.
- 8.30.22: Install pre-release version of Tightrope software. Captioning problems solved.

Channel Management



Programming Coordinator, Michele Silvester, along with help from Eric Houston, and Trevor Scholl, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels; live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered

into the Tightrope playback system or entered into the Carousel video files. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and then sent out over the cable system live. At the same time it is also encoded on a server for future playbacks. The following meetings were processed in August:

Title	Producer	Runtime
Blaine City Council Meeting (8/1/22)	T.J. Tronson	01:00:19
Blaine Planning Commission Meeting (8/10/22)	T.J. Tronson	01:50:16
Blaine City Council Meeting (8/15/22)	Trevor Scholl	00:57:44
Blaine Natural Resources Conservation Board Meeting (8/16/22)	Trevor Scholl	00:57:41
Blaine Park Board Meeting (8/23/22)	Trevor Scholl	01:23:40
Centerville Park & Rec Meeting (8/3/22)	John Murphy	02:12:00
Centerville City Council Meeting (8/10/22)	Teresa Bender	02:27:53
Centerville Planning & Zoning Meeting (8/16/22)	Danika Peterson	02:02:04
Centerville EDA Meeting (8/17/22)	Rusty Ray	01:39:15
Centerville City Council Meeting (8/24/22)	Teresa Bender	02:18:26
Circle Pines City Council Meeting (8/10/22)	Patrick Willson	01:53:13
Circle Pines Utility Commission Meeting (8/17/22)	Danika Peterson	00:10:22
Circle Pines City Council Meeting (8/23/22)	Patrick Willson	00:20:57
Ham Lake City Council Meeting (8/1/22)	Ray Campos	00:38:25
Ham Lake City Council Meeting (8/15/22)	Patrick Willson	00:11:29
Ham Lake Planning Commission Meeting (8/22/22)	Patrick Willson	00:50:57
Lexington City Council Meeting (8/4/22)	Lexington Staff	00:17:48
Lexington City Council Meeting (8/18/22)	Lexington Staff	00:20:12
Lino Lakes Park Board Meeting (8/3/22)	Eric Houston	01:27:59
Lino Lakes City Council Meeting (8/8/22)	Anne Serwe	01:34:03
Lino Lakes Planning & Zoning Commission Meeting (8/10/22)	Anne Serwe	03:37:40
Lino Lakes City Council Meeting (8/22/22)	Anne Serwe	00:45:20
Lino Lakes Environmental Board Meeting (8/31/22)	Anne Serwe	00:38:56
Spring Lake Park City Council Meeting (8/1/22)	Zach Jester	00:43:50
Spring Lake Park City Council Meeting (8/15/22)	Zach Jester	00:34:52
Spring Lake Park Planning Commission Meeting (8/22/22)	Danika Peterson	00:18:57
26 New Programs		31:24:18 New Hours

Meetings are scheduled for replay based on schedules requested by each City. Additional longer-length video programming, produced by NMTV staff, is also scheduled on the

channels. With the arrival of the Carousel units, shorter-length videos and promos are loaded onto those devices, rather than being scheduled as separate playbacks. The short videos cycle through, with graphics pages, and play on the channels whenever a scheduled program is not playing. Depending on whether a City selected the split screen or full screen Carousel option, the shorter videos are cycling 24 hours a day. The table below outlines how many times a longer-length video program was entered into the Tightrope system, and played back on each City channel.

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	236	214:32:37
Centerville	80	122:39:45
Circle Pines	151	182:56:33
Ham Lake	70	40:28:54
Lexington	105	33:23:49
Lino Lakes	116	116:53:24
Spring Lake Park	126	70:56:45
Totals:	884 Program Playbacks	781:51:47 Hours of Video Programming on Channels

The last category of programming on City channels consists of bulletin board, or graphics pages, that display information about the City or about events and issues of interest to citizens. With the installation of the Carousel units, Eric Houston has assumed responsibility for updating the information on all seven channels. He works closely with each City's representative to ensure that all requested data slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the data pages, the Cities maintain editorial control. In addition to the graphics pages, the Carousel units play video. Trevor Scholl is responsible for encoding any short videos that are displayed. The following work was done for City Carousel units in August:

- **Blaine**
Transcoded and uploaded 3 videos to Carousel.
- **Centerville**
Transcoded and uploaded 2 videos to Carousel.
- **Circle Pines**
Transcoded and uploaded 2 videos to Carousel.
- **Ham Lake**
Transcoded and uploaded 2 videos to Carousel.
Created 4 new Carousel
- **Lexington**
Transcoded and uploaded 2 videos to Carousel.
- **Lino Lakes**
Transcoded and uploaded 2 videos to Carousel.
- **Spring Lake Park**
Transcoded and uploaded 2 videos to Carousel.
Created 4 new Carousel graphics page.

Meetings on Demand



NMTV has created a video on demand service, with line-item bookmarking, for our Cities' meetings. In order to accomplish this, each encoded meeting has to undergo several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. Once that is done, a staff member must go through the meeting entering a bookmark at the start of each meeting line-item, and enter the corresponding line-item information. Next, the meeting is linked to the NMTV website's city meeting page for video on demand. The following number of meetings were bookmarked and/or placed on VOD for the Cities in August:

- **Blaine**
 - 5 meetings bookmarked and placed on VOD.
- **Centerville**
 - 5 meetings bookmarked and placed on VOD.
- **Circle Pines**
 - 3 meetings bookmarked and placed on VOD.
- **Ham Lake**
 - 3 meetings bookmarked and placed on VOD.
- **Lexington**
 - 2 meeting placed on VOD.
- **Lino Lakes**
 - 5 meetings bookmarked and placed on VOD.
- **Spring Lake Park**
 - 3 meetings bookmarked and placed on VOD.

Administrative



Issues dealt with in August include finalizing the metro-wide pay study, coming to a joyous conclusion with closed captioning, taking steps to find a new Rusty Ray, and outlining a succession plan for North Metro TV.

- **Metro-Wide Pay Study Progress**
 - Completed pay study analysis
 - Wrote pay study summary memo for Operations Committee and Cable Commission.
- **Goals Progress**
 - Thought about how to replace me.
 - Outlined two methods for finding a new Executive Director, when necessary.
 - Wrote memo regarding succession plan.
 - Held monthly meetings to work with staff on ideas for strategic plan.
- **Closed Captioning**
 - Continued to monitor issues with closed captioning on streaming platforms.
 - Met with appropriate staff to discuss solution to problems.

- Staff convinced Tightrope the problem is theirs. Tightrope discovered software issue.
- Closed captioning works on all platforms.
- Conducted more testing.
- Soft-roll out of service is underway.

Hiring New Staff

- Received Rusty Ray's resignation.
- Reviewed News Producer/Anchor job posting.
- Updated job posting.
- Job was posted and a resume deadline set.
- Began missing Rusty.

Miscellaneous

- Received ARPA money from the City of Ham Lake.
- Forwarded Patrick Antonen request, to appropriate staff, that someone record candidate forum at Circle Pines City Hall.
- Sent email inquiring as to whether other cities may have ARPA funds available.
- Received and documented monthly Comcast subscriber reports.
- Read August Legal Report.
- Read industry articles.

North Metro TV

August 2022 Update

Program Production

In August, a total of **66 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **69:00:00 hours of new programming**.

- 22 programs were produced by the public
- 40 programs were produced by NMTV staff
- 4 programs were produced by City staff



Van Shoots

The HD production truck was utilized for 18:15:00 hours of production in August. The following events were produced live and/or recorded for additional playback:

- Lino Lakes Blue Heron Days Parade
- Girls Tennis: Centennial vs. Blaine
- Boys Soccer: Blaine vs. Centennial
- Girls Soccer: Blaine vs. Centennial



vMix Live Streaming Shoots

The vMix single camera production system was not utilized in August.



Most Viewed YouTube Sports Event

Boys and Girls Soccer: Blaine vs. Centennial
813 Views

VOD Workshop Views

Workshop	Type	# of Views	Hours Viewed
Columbo: One More Thing	Mini	1845	269 hrs
King of the Cowboys 4 – John Wayne	Mini	40	3.5 hrs
King of the Cowboys 3 – Randolph Scott	Mini	75	5 hrs
King of the Cowboys 2 – Autry/Rogers	Mini	131	6.5 hrs
King of the Cowboys 1 – Strong and Silent	Mini	23	1 hrs
Great British Game Shows	Mini	36	1.25 hrs
We Love Lucy: The Lucille Ball Story	Full	119	17.25 hrs
The Immortal Ingrid Pitt	Mini	409	20 hrs
The Oscars: 90 Years of the Academy Awards	Full	52	5.75 hrs
Tim Curry Horror Picture Show	Mini	12	.5 hrs
Back to the Eighties: The Decade's Biggest...	Full	NA	NA
James Bond: 50 Years of 007	Full	18	1.25 hrs
Eurovision: A Celebration	Mini	NA	NA
Yabba-Dabba-Do! The Fantastic World of Hanna...	Full	471	53 hrs
Superman: The Man of Steel on the Silver Screen	Full	NA	NA
The Fantastic Four on the Silver Screen	Mini	NA	NA
Christmas in Hollywood	Full	NA	NA
TV's Greatest Christmas Specials	Full	14	2 hrs
Chicago Christmas Classics	Mini	135	6.75 hrs
Let's Go Ghostbusters: Filiation's Haunted Heroes	Mini	13	.25 hrs
Monster Movies of the 40s and 50s	Full	233	15.5 hrs
Monster Movies of the 20s and 30s	Full	13	.25 hrs
The Presidency on Film JQA to JFK	Full	NA	NA
Monstervision: The Legend of Joe Bob Briggs	Mini	17	1 hrs
The Cult of Caroline Munro	Mini	1457	61 hrs
The Marilyn Monroe Story	Full	NA	NA
Nick at Nite: A TV Viewer's Dream	Mini	36	1.5 hrs
The Birth of Animation: Mickey, Bugs, and Betty...	Full	10	.5 hrs
Hollywood Goes to War: World War II	Full	29	4 hrs
Come on Down: Game Shows of the 70s and 80s	Full	75	2.5 hrs
The Quiz Show Scandals and Other Game Shows...	Full	153	12 hrs
The Three Stooges: Comedy's Heavy Hitters	Full	NA	NA
The Marx Brothers: Groucho, Harpo, Chico...	Full	60	5.5 hrs
Mary Pickford: The World's First Movie Star	Full	NA	NA
Hollywood Goes to the Dogs: Lassie, Benji...	Full	8	.25 hrs
35 VOD Workshops		4,203 Total Views	336.5 Hours Viewed



Most Viewed YouTube Workshop

Columbo: One More Thing
1,845 Views

YouTube Stats

Month	Viewers	Videos Viewed	Hours Watched	New Subscribers	Total Impressions
January	18,800	28,923	2,355	74	459,857
February	18,312	29,142	2,382	29	448,149
March	19,378	29,639	1,981.50	49	463,807
April	18,750	26,754	1,631.5	48	365,914
May	20,925	30,788	2,215.25	68	444,612
June	21,792	34,138	3,073	104	382,258
July	21,999	32,663	2,252	50	346,531
August	47,542	59,753	2,281	61	394,342
TOTAL:	187,498	271,800	18,171.25	483	3,305,470

NMTV Website Stats

Month	Number of Users	Number of Views	Live Stream Views
January	4,665	6,102	1,681
February	4,121	10,999	1,945
March	5,916	11,617	976
April	10,913	16,299	611
May	13,815	15,970	1,030
June	5,440	10,253	1,040
July	8,900	14,724	948
August	7,291	13,460	667
TOTAL:	61,061	99,424	8,898

Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos themselves for free, or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	327.5	141	8	58	75	\$878.44
February	262.2	36	85	10	0	\$2,028.95
March	249.75	46	79	10	603	\$1,560.82
April	359.75	104	34	24	100	\$1,947.54
May	339.5	116	36	2	215	\$1,482.63
June	96.5	24	8	0	0	\$592.42
July	303.75	51	100	0	939	\$1,678.66
August	332	52	118	0	149	\$2,112.53
TOTAL:	2,271	570	468	104	2,081	\$12,281.99

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Rusty Ray create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some August highlights include:

- Lexington City Council Honors Long Time Member John Hughes, Selects Replacement
- Blaine Leaders Critical of School District Plan as More Changes Coming to Sunrise Elementary
- Blaine to Give Millions to National Sports Center for More Turf Fields
- Circle Pines Leaders Declare Former Down Under Site A Public Nuisance
- Mary Ann Young Center Provides Different Spin on Night to Unite
- Blaine Police Want Tighter Laws to Control Street Racing, Resulting in Violence
- Circle Pines Leaders to Decide What to Require Down Under Property Owners Fix
- Fix It Clinic Offers Assistance for Broken Down Household Goods
- Golf Tournament Raises Money to Benefit At Risk Youth
- Local Players Hoop it Up in Blaine for Chance at International Basketball Competition
- Blaine Police to Make Mental Health Position Full Time As Demand for Calls Grows
- A Look at Who's Running for City and School Board Races in November
- Rusty Ray's Farewell to North Metro TV
- Anoka County Library Patrons Can Read to a Dog



In addition to daily playbacks of North Metro TV News on the cable systems, there are **1,116 local stories** archived for viewers on the **NMTV YouTube channel**. The channel can be accessed through the northmetrotv.com website.



Most Viewed YouTube News Story

Circle Pines Leaders Declare Former Down Under Site a Public Nuisance
459 Views

Sports Den Premiere/Fall Sports

It's that time of year again! The sports crew is geared up and ready to go. They started off the fall season with a football preview episode of Sports Den. That first episode was pretty popular on YouTube with 456 views. Sports Den is our weekly high school sports highlight show. It includes highlights from games, analysis, and interviews with players and coaches. The fall sports season is also underway with coverage of girls tennis, soccer, volleyball, and of course, football.



Farewell to Rusty

Unfortunately for us, Rusty Ray, our beloved news reporter/anchor has resigned his position. He was offered a full-time news reporter position with News Talk 830 WCCO radio. While Rusty and his considerable skills will be greatly missed, we have begun the process to find a replacement for him. The job posting was published in mid-August, with a resume deadline of September 6th.



Closed Captioning Update

The long and trying road to providing closed captioning on all of our video platforms is thankfully coming to an end. In June all of the necessary equipment was installed along with a software update. We worked with a Tightrope/ENCO qualified technician to integrate both systems and we thought we were ready to go. Unfortunately there were issues with captioning on streaming channels. So, after a couple of months of back and forth between technical support and our technical folks, the problem was identified and resolved. So, the good news is that both of our closed captioning systems are working on the cable system and on our streaming platforms. We will be doing a soft roll-out of the service so that we can make sure it continues to function properly, and that staff is completely comfortable with the process of captioning programs. Providing closed captioning was a primary goal for 2022. Huge kudos to our NMTV technical staff (Matt Waldron and Michele Silvester) for all of the challenges they have overcome and their dogged perseverance in making closed captioning in the North Metro a reality.

Social Media

Studio Manager, Eric Houston, continues to work on developing and maintaining a fresh presence for NMTV on social media. He spent a bit of time in August making ads for our services to run on various platforms. He continues to regularly contribute new comments and information on Twitter, Facebook and NextDoor. In fact, this month NMTV was named a 2022 neighborhood favorite business by NextDoor users.



City Photo Shoots

Special Events Coordinator, T.J. Tronson, has been busy wrapping up two city photography projects. First, he completed the Rookery shoot with Lino Lakes. The city requested that he capture photos and steadicam video of the birthday room, pool, gym, locker room and workout area along with new images of the outside of the building and playground. All images were processed and shared with Lino Lakes. The video he shot is being held until a script is written for a video tour for the city website. T.J. will be editing and providing the voice-over for that video. Second, he provided Centerville with photos of city hall, the fire and police stations, public works and a memory care facility. All photos were processed and sent to the city. Centerville staff also requested banner size images for their website. T.J. created 10 options for their consideration.

City Productions

In August, Municipal Producer, Trevor Scholl, completed three productions. The shows include two stories from the state fair with local ties and one about the Blaine Police Department's Local Explorers program. Completed programs include:

- Blaine Explorers Program Looking for Youth Interested in Law Enforcement
- Blue Sun Soda Collaborate for New Popular State Fair Float
- Craft Brewers Guild Brings Together Fun and Education at the State Fair



New and ongoing projects include:

- Fall Mayor's Minutes
- Business profiles

- Additional city explorer programs
- Fall city events
- Blaine Facebook live town halls

Trevor touches base with contacts on a regular basis and also encourages Cities to contact him with ideas for new videos.

Public Access Programs

Title	Producer	Runtime
Bad Movie Bros	Eric Houston	00:25:08
Rice Creek Watershed District Meeting	Theresa Stasica	00:31:23
Christ Lutheran Church (5 episodes)	Chance Amundson	04:41:05
Christ Lutheran WOW Worship	Chance Amundson	00:36:29
Christ Lutheran VBS (2 episodes)	Chane Amundson	00:45:49
Lovepower (4 episodes)	Rick Larson	04:00:00
The Power of Love (4 episodes)	Rick Larson	02:00:00
Oak Park Community Church (3 episodes)	David Turnidge	01:51:41
Hope Church On-Line	Parker Payne	00:47:13
22 New Programs		15:38:48 New Hours

NMTV Staff Programs

Title	Producer	Runtime
Anoka County Board Meeting (8/9/22)	T.J. Tronson	00:19:00
Anoka County Board Meeting (8/23/22)	T.J. Tronson	00:30:33
NMTV News (4 episodes)	Danika Peterson/Rusty Ray	01:18:59
Conversations: Bernadette Foh: Executive Director of Mediation and Restoration Services	Danika Peterson/Rusty Ray	00:17:48
Conversations: Jeff Holmberg, Superintendent of Centennial Schools	Danika Peterson/Rusty Ray	00:20:11
Conversations: Dr. Jeff Ronneberg, Superintendent of Spring Lake Park Schools	Danika Peterson/Rusty Ray	00:13:11
Conversations: Dr. Kate Maguire, Interim Superintendent of Anoka Hennepin Schools	Danika Peterson/Rusty Ray	00:16:55
Blaine Police Department: Explorers Recruitment	Trevor Scholl	00:05:53
State Fair: Blue Sun	Trevor Scholl	00:01:59
State Fair: Brewed in MN	Trevor Scholl	00:01:56
Lino Lakes Blue Heron Days Parade	Kenton Kipp/Ted Leroux	00:43:44
Girls Tennis: Centennial/Blaine	Kenton Kipp/Ted Leroux	01:36:02
Girls Soccer: Blaine/Centennial	Kenton Kipp/Ted Leroux	01:29:33
Boys Soccer: Blaine/Centennial	Kenton Kipp/Ted Leroux	01:52:16
Sports Den: Football Preview	Kenton Kipp/Ted Leroux	00:23:45
18 New Programs		09:31:55 New Hours

City Meetings

Title	Producer	Runtime
Blaine City Council Meeting (8/1/22)	T.J. Tronson	01:00:19
Blaine Planning Commission Meeting (8/10/22)	T.J. Tronson	01:50:16
Blaine City Council Meeting (8/15/22)	Trevor Scholl	00:57:44
Blaine Natural Resources Conservation Board Meeting (8/16/22)	Trevor Scholl	00:57:41
Blaine Park Board Meeting (8/23/22)	Trevor Scholl	01:23:40
Centerville Park & Rec Meeting (8/3/22)	John Murphy	02:12:00
Centerville City Council Meeting (8/10/22)	Teresa Bender	02:27:53
Centerville Planning & Zoning Meeting (8/16/22)	Danika Peterson	02:02:04
Centerville EDA Meeting (8/17/22)	Rusty Ray	01:39:15
Centerville City Council Meeting (8/24/22)	Teresa Bender	02:18:26
Circle Pines City Council Meeting (8/10/22)	Patrick Willson	01:53:13
Circle Pines Utility Commission Meeting (8/17/22)	Danika Peterson	00:10:22
Circle Pines City Council Meeting (8/23/22)	Patrick Willson	00:20:57
Ham Lake City Council Meeting (8/1/22)	Ray Campos	00:38:25
Ham Lake City Council Meeting (8/15/22)	Patrick Willson	00:11:29
Ham Lake Planning Commission Meeting (8/22/22)	Patrick Willson	00:50:57
Lexington City Council Meeting (8/4/22)	Lexington Staff	00:17:48
Lexington City Council Meeting (8/18/22)	Lexington Staff	00:20:12
Lino Lakes Park Board Meeting (8/3/22)	Eric Houston	01:27:59
Lino Lakes City Council Meeting (8/8/22)	Anne Serwe	01:34:03
Lino Lakes Planning & Zoning Commission Meeting (8/10/22)	Anne Serwe	03:37:40
Lino Lakes City Council Meeting (8/22/22)	Anne Serwe	00:45:20
Lino Lakes Environmental Board Meeting (8/31/22)	Anne Serwe	00:38:56
Spring Lake Park City Council Meeting (8/1/22)	Zach Jester	00:43:50
Spring Lake Park City Council Meeting (8/15/22)	Zach Jester	00:34:52
Spring Lake Park Planning Commission Meeting (8/22/22)	Danika Peterson	00:18:57
26 New Programs		31:24:18 New Hours

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.



Rhonda Sivarajah
County Administrator

Anoka County

COUNTY ADMINISTRATION

Respectful, Innovative, Fiscally Responsible

This letter was sent to all
elected officials of the
City of Lexington.

September 26, 2022

The Honorable Mike Murphy
Mayor, City of Lexington
9180 Lexington Avenue
Lexington, MN 55014

RE: Rice Creek Watershed District Appointment

Dear Mayor Murphy:

In accordance with the provisions of Minn. Stat. § 103B.227, Anoka County in September 2022 published notice that a term will expire for a manager on the Rice Creek Watershed District Board of Managers. The notice publication requirement applies because Rice Creek Watershed District is considered a watershed management organization. The published notice states that persons interested in being appointed may submit their names to the appointing authority, which is the county board for a watershed district appointment. For your information, a copy of the notice is enclosed.

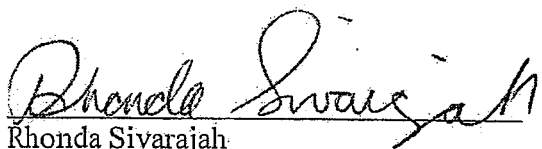
In appointing a manager to the Rice Creek Watershed District, Minn. Stat. § 103D.311 is also applicable. This statute requires a county board, upon the expiration of a term, to appoint managers for a watershed district from an aggregate list of three or more persons nominated jointly or severally by the towns and municipalities within the district. The list must be submitted 60 days before the manager's term of office expires. The current manager's term of office expires on January 17, 2023. Therefore, in order for the county to accept nominations, they must be received by Friday, November 18, 2022.

Each city may submit one or more nominees for consideration. Cities may also choose to submit a joint list containing one or more nominees. For reference, the affected cities with territory located in the Rice Creek Watershed District are Blaine, Centerville, Circle Pines, Columbia Heights, Columbus, Fridley, Lexington, Lino Lakes, and Spring Lake Park. As nominees are submitted for consideration, they will be added to an aggregate list of nominees.

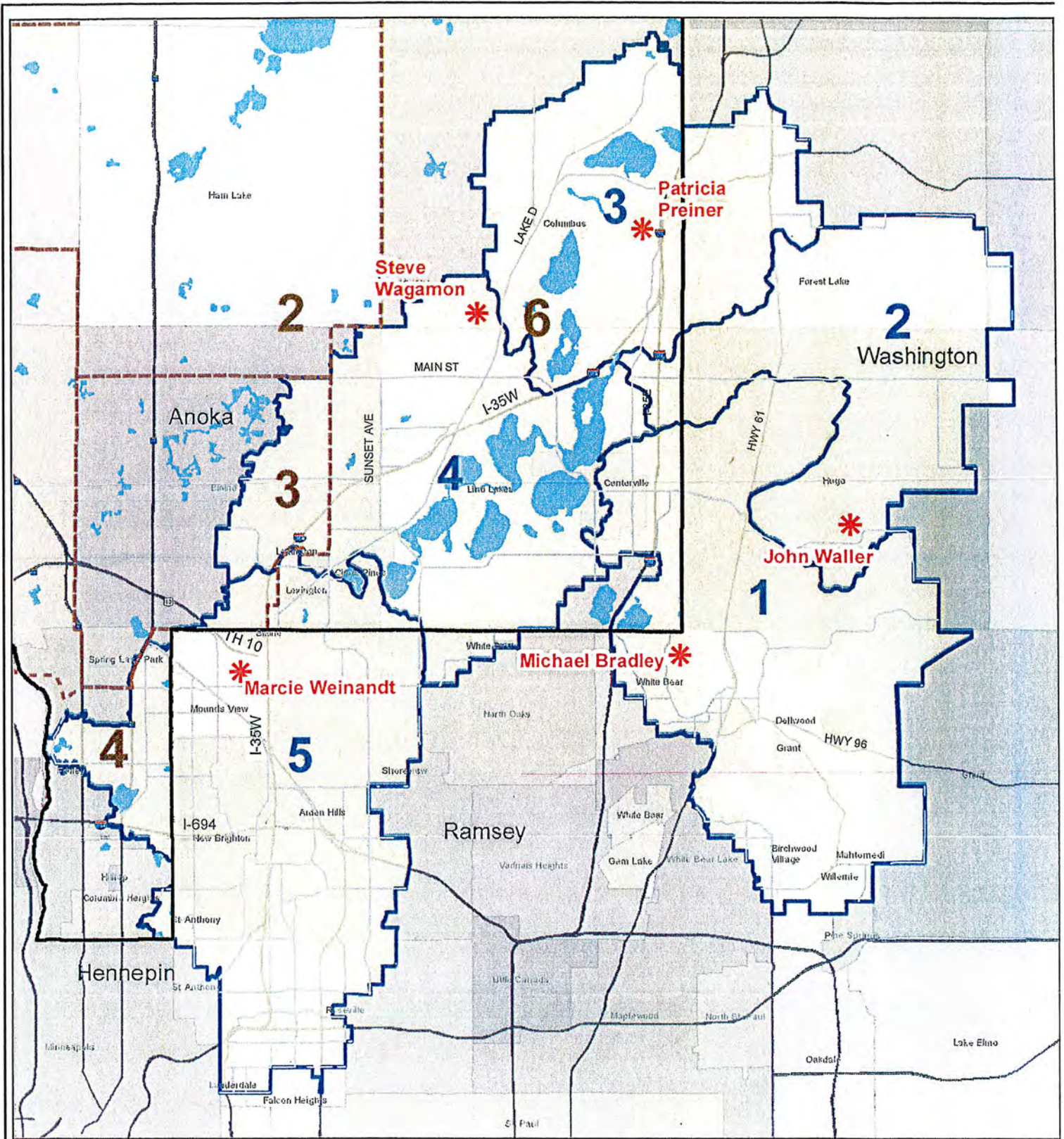
To be considered a valid list of nominees under the statutory definition, the aggregate list of names must contain at least three nominees eligible to be appointed. To be eligible for an appointment, a nominee must reside within the watershed district boundaries, be eligible to vote in the district, and not be a public officer of the county, state, or federal government (except that a soil and water conservation supervisor can be appointed).

PUBLIC NOTICE OF VACANCY





NOTICE IS HEREBY GIVEN pursuant to Minn. Stat. § 103B.227 and § 103D.311 that a vacancy will occur on the Rice Creek Watershed District Board of Managers due to the expiration on January 17, 2023, of the term of Patricia Preiner, city of Columbus. Term of the appointment is for three years. Managers are eligible to be reappointed. Persons interested in being appointed to serve on the Rice Creek Watershed District Board of Managers may submit their names for consideration to the Anoka County Board of Commissioners, the appointing authority. Minn. Stat. § 103D.311 permits cities in the district to jointly or severally submit nominees to the county board for consideration. As city nominees are submitted for consideration, they are added to an aggregate list of nominees. If the cities submit three or more nominees eligible for a manager's position at least 60 days prior to the expiration of the term or by November 18, 2022, the Anoka County Board of Commissioners shall consider and appoint one of the city nominees unless it concludes none of the city nominees can fairly represent the various hydrologic areas in the watershed district. Since a list may be submitted, persons interested in being considered for appointment may wish to contact their city to request to be included on a list of nominations. In the absence of a valid aggregate list of nominees, the Anoka County Board of Commissioners may appoint any voting resident of the Rice Creek Watershed District who is not a public officer of the county, state, or federal government and who otherwise complies with the requirements and terms of Minn. Stat. § 103D.311.


Rhonda Sivarajah
County Administrator

PUBLISH IN: Union, September 23, 2022
Forest Lake Times, September 29, 2022
Quad Community Press, September 27, 2022



Rice Creek Watershed District

-  County Boundary
-  Commissioner Districts
-  Lakes
-  RCWD Boundary/Hydrologic Areas



**CITY OF LEXINGTON
WORKSHOP SYNOPSIS
Thursday, September 15, 2022
Immediately following Council meeting
City Hall**

1. Call to Order: Mayor Murphy
2. Roll Call: DeVries – Harris – Winge - Benson

Mayor Murphy called to order the workshop for September 15, 2022 at 7:42 p.m. Councilmembers present: Benson, Devries, and Winge. Excused Absence: Harris. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director.

3. Discussion Items:

- A. Discuss
 - Draft Ordinance regulating cannabinoid products

Attorney Glaser provided an overview of the draft ordinance regulating cannabinoid products. Glaser asked the Council some questions that need to be answered for the ordinance: Do you want an administrative ordinance? Or do you want a criminal ordinance? He explained that a liquor and tobacco license have violations for both levels of offences. Discussion ensued.

He also asked if the ordinance should provide for petty misdemeanor or misdemeanor charges for violations of the ordinance. Discussion ensued.

Councilmember Devries stated he would support a license fee equaling a tobacco license fee of \$100 and criminal charges if in violation of the ordinance. Discussion ensued.

Councilmember Winge stated that he feels a license to sell cannabinoid products should only be issued to someone in the community that is a current holder of a business license. Discussion ensued.

Attorney Glaser stated he would take the comments of the Council and redraft the ordinance and provide a revised draft at a future meeting.

4. Staff Input

No staff input.

5. Council Input

No Council input

6. Adjourn

Councilmember Devries made a motion to adjourn at 8:01 p.m. Councilmember Winge seconded the motion. Motion carried 4-0.

MINUTES
REGULAR PLANNING COMMISSION MEETING
September 13, 2022 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER

A. Roll Call: Chairperson Bautch, Commissioners, Thorson, Koch and Murphy

Chairperson Bautch called to order the Regular Planning Commission meeting on September 13, 2022 at 7:00 p.m. Commissioners Present: Michelle Koch, Gloria Murphy and Ron Thorson. Also present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney

2. CITIZENS FORUM

No citizens were present to discuss items not on the agenda.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Koch made a motion to approve the agenda as typewritten. Thorson seconded the motion. Motion carried 4-0.

4. LETTERS AND COMMUNICATION

A. Building Permits for July & August 2022

Building permits for July & August 2022 were not available for discussion.

5. APPROVAL OF PLANNING COMMISSION MINUTES

B. July 2022

Thorson made a motion to approve the July 2022 Planning Commission Minutes as typewritten. Murphy seconded the motion. Motion carried 4-0.

6. DISCUSSION ITEM:

A. Discuss Native/Wildflower Landscape Regulations

Bautch stated that after reading the sample ordinances provided, he feels that no matter what is recommended in the proposed ordinance, the native/wildflower landscape should not be allowed in the boulevard of residential property and there should be height restrictions placed on the natural grass that is allowed. Discussion ensued

Petracek explained that he is concerned that Lexington doesn't have the staff expertise to determine the plants allowed in a native grass/wildflower landscape to differentiate between weeds and natural landscape. He added that in the bigger communities that have the native/wildflower landscape ordinance regulations, the enforcement comes from the parks department, which usually have qualified landscapers on staff to

maintain the esthetics of the public property in a community. These individuals have the expertise of identifying the allowed plants in the ordinance. Discussion ensued.

The Planning Commission discussed incorporating language from the City of Burnsville and the City of Bloomington's ordinance into the Lexington draft ordinance:

- 1. Setback requirements of the native/wildflower landscape area*
- 2. Types of landscape/grass/flowers*
- 3. Size of the native/wildflower landscape area*
- 4. A sign requirement notifying other residence of the native/wildflower landscape area*

Petracek stated that Attorney Glaser would draft the ordinance and provide it at a future meeting date.

No action was taken.

7. NOTE COUNCIL MINUTES:

- A. July 7, 2022
- B. July 20, 2022
- C. August 4, 2022
- D. August 18, 2022

Some discussion on Council minutes

8. PLANNING COMMISSION INPUT

Thorson explained that he watched a city employee on a lawn mower, and is worried that there was not a warning sign or light on the mower. He is concerned for his safety. Discussion ensued.

Koch asked if the Planning Commission develops the THC regulations. She stated that Lino Lakes has placed a moratorium on the sale of THC products. Petracek stated that the City Council will be reviewing a draft of an ordinance regulating the sale of THC products at their next meeting. He added that P & Z might be asked by the Council to review the regulations and provide a recommendation. Discussion ensued.

Bautch asked why some dead trees in Lexington have not been taken down. Petracek stated if he could provide us the locations/addresses to the trees he would follow up with city staff. Discussion ensued.

9. ADJOURNMENT

Koch made a motion to adjourn at 8:21p.m. Thorson seconded the motion. Motion carried 4-0.

**MINUTES
CITY OF LEXINGTON
PUBLIC HEARING
&
AGENDA
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
SEPTEMBER 15, 2022– 7:00 P.M.
9180 LEXINGTON AVENUE**

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Winge and Benson

Mayor Murphy called to order the Regular City Council meeting for September 15, 2022 at 7:00 p.m. Councilmember's present: Benson, Devries, and Winge. Excused Absence: Harris. Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director; Kurt Glaser, City Attorney; Steve Winter, City Engineer; Jeff Holmberg, Centennial School District; Robert and Laurie Waldbillig.

3. CITIZENS FORUM

No citizens were present to discuss items not on the agenda.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Devries made a motion to approve the agenda as typewritten. Councilmember Winge seconded the motion. Motion carried 4-0.

5. CENTENNIAL SCHOOL DISTRICT UPDATE

District Administrator Jeffrey Holmberg

Jeff Holmberg, Centennial School District Administrator, was present to provide an update on the Centennial School District. Discussion ensued.

PUBLIC HEARING

6. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Winge and Benson

Mayor Murphy called to order the Public Hearings for September 15, 2022 at 7:20 p.m. Councilmember's present: Benson, Devries, and Winge. Excused Absence: Harris. Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director; Kurt Glaser, City Attorney; Steve Winter, City Engineer; Robert and Laurie Waldbillig.

PUBLIC HEARINGS:.

- A. **PUBLIC HEARING #1: THE CITY COUNCIL WILL TAKE COMMENTS ON SPECIAL ASSESSMENT ROLL FOR JOINT PROJECT WITH BLAINE – HAMLINE AVENUE**

Steve Winter, City Engineer, provided a Powerpoint presentation explaining the joint project with the City of Blaine involving the street reconstruction of Hamline Ave. He provided an explanation to the special assessments for each property affected by the project.

Robert and Laurie Waldbillig, 9590 Hamline Ave., were present asking about their assessment and if this was their only notification for the assessment. Discussion ensued.

7. ADJOURN PUBLIC HEARING #1

Councilmember Devries made motion to adjourn Public Hearing #1 at 7:30 p.m. Councilmember Benson seconded the motion. Motion carried 4-0.

Public Hearing #2 started at 7:20 p.m.

- B. **PUBLIC HEARING #2: THE CITY COUNCIL WILL TAKE COMMENTS ON SPECIAL ASSESSMENT ROLL FOR PROJECT – NORTH HIGHWAY DRIVE**

Steve Winter, City Engineer, provided a Powerpoint presentation explaining the North Highway mill and overlay project. Winter explained the special assessments for each property affected by the project.

No citizens were present for public hearing #2. No discussion.

8. ADJOURN PUBLIC HEARING #2

Councilmember Winge made motion to adjourn Public Hearing #2 at 7:34 p.m. Councilmember Devries seconded the motion. Motion carried 4-0.

REGULAR COUNCIL MEETING

The Regular City Council meeting started at 7:34 p.m. following the public hearings

9. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports – 8-10 through 9-6, 2022
- B. Council Workshop meeting minutes – August 18, 2022

No discussion on Letters and Communications

10. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
 - Council Meeting – August 18, 2022
 - Council Meeting – September 1, 2022
- B. Recommendation to Approve Claims and Bills:
 - Check #'s 49376 through 49429
 - Check #'s 14448 through 14470
- C. Financial Reports
 - Cash Balances
 - Fund Summary – Budget to Actual

Councilmember Benson made a motion to approve the consent agenda items. Councilmember Devries seconded the motion. Motion carried 4-0.

11. ACTION ITEMS:

- A. Recommendation to approve 2023 Centennial Lakes Police Department Budget

Councilmember Devries made a motion to approve the 2023 Centennial Lakes Police Department Budget. Councilmember Winge seconded the motion. Motion carried 4-0.

- B. Recommendation to approve Resolution NO. 22-28 A Resolution Certifying Proposed Tax Levy Requirements For 2023 To Anoka County For Collection

Councilmember Devries made a motion to approve Resolution NO. 22-28 A Resolution Certifying Proposed Tax Levy Requirements For 2023 To Anoka County For Collection. Councilmember Winge seconded the motion. Motion carried 4-0.

- C. Recommendation to approve Resolution NO. 22-29 A Resolution approving Special Assessment Roll For Hamline Avenue Joint Project

Devries made a motion to approve Resolution NO. 22-29 A Resolution approving Special Assessment Roll For Hamline Avenue Joint Project. Councilmember Winge seconded the motion. Motion carried 4-0.

- D. Recommendation to approve Resolution No. 22-30 A Resolution approving Special Assessment Roll for North Highway Drive Project

Councilmember Devries made a motion to approve Resolution No. 22-30 A Resolution approving Special Assessment Roll for North Highway Drive Project. Councilmember Winge seconded the motion. Motion carried 4-0.

- E. Recommendation to approve Temporary Business License – Spirit Halloween

Councilmember Benson made a motion to approve Temporary Business License – Spirit Halloween. Councilmember Devries seconded the motion. Motion carried 4-0.

- F. Recommendation to approve Special Event Permit - Centennial HS Boy's Blue Line Hockey Fundraiser – Boulevard Bar & Grill – October 1, 2022 -1:00 – 4:00 PM

Councilmember Benson made a motion to approve Special Event Permit - Centennial HS Boy's Blue Line Hockey Fundraiser – Boulevard Bar & Grill – October 1, 2022 - 1:00 – 4:00 PM. Councilmember Winge seconded the motion. Motion carried 4-0.

12. MAYOR AND COUNCIL INPUT

Mayor Murphy thanked everyone for the Lexington Fall Festival. He added that there were a lot of people in attendance. Discussion ensued.

13. ADMINISTRATOR INPUT

No input from the city administrator.

14. ADJOURNMENT

Councilmember Devries made motion to adjourn the meeting at 7:39 p.m. Councilmember Winge seconded the motion. Motion carried 4-0.

CITY OF LEXINGTON

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

<p>The following claims and bills have been presented to the Council for approval at the Council Meeting of October 6, 2022.</p>

(1) Payroll

Vouchers	504840 through	504860	\$	22,466.36
Vouchers	504862 through	504886	\$	7,970.38
Vouchers	504888 through	504907	\$	22,375.18
Payroll Taxes				
	Federal Tax	\$6,388.16		
	Social Security	\$8,904.08		
	Medicare	\$2,082.44		
				<u>\$17,374.68</u>
	State Tax	\$2,818.11	\$2,818.11	
	Total			\$20,192.79

(2) General and Liquor Payment Recommendations:

Checks	49430 through	49483	\$	226,140.94
--------	---------------	-------	----	------------

(3) ACH and Credit Card Payments for:

ACH Checks:	through		\$	-
-------------	---------	--	----	---

Total Payments and Withdrawals Approval	<u><u>\$299,145.65</u></u>
---	----------------------------

Centennial Lakes Police Payment Recommendations:

Checks	14473 through	14485	\$	4,141.81
	VOID	14461	\$	(145.00)
ACH	2022070 through	2022071	\$	12,989.67
Total Payments			\$	<u><u>16,986.48</u></u>

CITY OF LEXINGTON

***Check Detail Register©**

October 2022

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 4M FUND					
49430	10/06/22	56 BREWING LLC			
E 609-00000-252		Beer Purchase	\$212.00	5620059	
		Total	\$212.00		
49431	10/06/22	AMAZON CAPITAL SERVICES			
E 101-43100-210		Operating Supplies	\$41.96	1CXF-KPP6-	OPERATING SUPPLIES - PW
E 101-41500-400		General Maintenance	(\$120.00)	1FF7-YT6W-	SUPPLIES - CITY HALL
E 609-00000-210		Operating Supplies	\$22.71	1GWC-JW1K	OPERATING SUPPLIES - MLS
E 101-41500-400		General Maintenance	\$99.54	1H7H-H1VR-	SUPPLIES - CITY HALL
E 101-45200-404		Repair Machinery/Equipm	\$787.38	1P3X-7WL9-	EQUIPMENT PARTS - MOWERS
		Total	\$831.59		
49432	10/06/22	ANOKA COUNTY			
E 101-41500-438		Real Estate Taxes	\$662.18		2ND HALF 2022 PROPERTY TAXES
E 609-00000-438		Real Estate Taxes	\$77.77		2ND HALF 2022 PROPERTY TAXES
		Total	\$739.95		
49433	10/06/22	ANOKA COUNTY TREASURY			
E 101-41900-329		Cable/Internet	\$75.00	B220915W	OCT 2022 BROADBAND
E 101-42260-329		Cable/Internet	\$75.00	B220915W	OCT 2022 BROADBAND
E 101-43100-329		Cable/Internet	\$45.00	B220915W	OCT 2022 BROADBAND
E 101-45200-329		Cable/Internet	\$30.00	B220915W	OCT 2022 BROADBAND
		Total	\$225.00		
49434	10/06/22	ARTISAN BEER COMPANY			
E 609-00000-252		Beer Purchase	\$666.55	3559801	
E 609-00000-252		Beer Purchase	\$36.90	3559802	
		Total	\$703.45		
49435	10/06/22	ASPHALT SURFACE TECHNOLOGIES CORP			
E 422-00000-315		Construction Costs	\$2,595.90		PAYMENT 2 2022 STREET IMPROVEMENTS
		Total	\$2,595.90		
49436	10/06/22	BELLBOY CORPORATION			
E 609-00000-210		Operating Supplies	\$558.55	0105721600	OPERATING SUPPLIES - MLS
		Total	\$558.55		
49437	10/06/22	BERNICKS TWIN CITIES			
E 609-00000-252		Beer Purchase	(\$36.96)	376329	
E 609-00000-252		Beer Purchase	\$507.15	376330	
E 609-00000-252		Beer Purchase	(\$14.04)	378666	
E 609-00000-252		Beer Purchase	\$2,038.25	378667	
E 609-00000-252		Beer Purchase	\$1,119.75	381029	
		Total	\$3,614.15		
49438	10/06/22	BLACK STACK BREWING, INC.			
E 609-00000-252		Beer Purchase	\$476.00	19158	
E 609-00000-252		Beer Purchase	\$369.00	19359	
		Total	\$845.00		
49439	10/06/22	BLUE CLOUD OF BURNSVILLE			

CITY OF LEXINGTON

***Check Detail Register©**

October 2022

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-254		Miscellaneous Purchase	\$140.00	100940739	
		Total	\$140.00		
49440	10/06/22	BREAKTHRU BEVERAGE MN			
E 609-00000-251		Liquor Purchase	\$1,471.30	345684454	
E 609-00000-253		Wine Purchase	\$161.40	345684454	
E 609-00000-252		Beer Purchase	\$46.15	345689659	
E 609-00000-251		Liquor Purchase	\$1,666.70	345771515	
E 609-00000-253		Wine Purchase	\$718.74	345771515	
E 609-00000-251		Liquor Purchase	\$367.10	345771516	
E 609-00000-251		Liquor Purchase	(\$88.65)	410126065	
		Total	\$4,342.74		
49441	10/06/22	BUSINESS ESSENTIALS			
E 101-41500-200		Office Supplies	\$142.06	WO-1205962	OFFICE SUPPLIES
		Total	\$142.06		
49442	10/06/22	CANNON RIVER WINERY			
E 609-00000-253		Wine Purchase	\$786.60	13991	
		Total	\$786.60		
49443	10/06/22	CAPITOL BEVERAGE SALES			
E 609-00000-252		Beer Purchase	(\$31.40)	2738568	
E 609-00000-252		Beer Purchase	\$10,577.95	2738569	
E 609-00000-252		Beer Purchase	\$13,015.57	2741665	
E 609-00000-252		Beer Purchase	(\$2,024.00)	2742034	
E 609-00000-252		Beer Purchase	\$109.00	2742485	
		Total	\$21,647.12		
49444	10/06/22	CENTENNIAL LAKES PD			
E 101-42110-230		Contracted Services	\$68,449.17		OCT 2022 MONTHLY POLICE SERVICES
		Total	\$68,449.17		
49445	10/06/22	CITY HEIGHTS INC			
E 101-41500-400		General Maintenance	\$198.00	22904	WINDOWS CLEANING - CITY HALL
		Total	\$198.00		
49446	10/06/22	CLEAR RIVER BEVERAGE COMPANY			
E 609-00000-252		Beer Purchase	\$1,091.04	650481	
E 609-00000-252		Beer Purchase	\$977.50	650482	
E 609-00000-252		Beer Purchase	\$1,508.85	651676	
		Total	\$3,577.39		
49447	10/06/22	GREAT LAKES COCA-COLA			
E 609-00000-254		Miscellaneous Purchase	\$1,356.56	3642218820	
		Total	\$1,356.56		
49448	10/06/22	DAHLHEIMER BEVERAGE LLC			
E 609-00000-252		Beer Purchase	\$8,873.82	1727597	
E 609-00000-252		Beer Purchase	\$3,327.15	1729472	
E 609-00000-252		Beer Purchase	\$168.00	1733884	
E 609-00000-252		Beer Purchase	\$11,192.75	1734957	

CITY OF LEXINGTON

***Check Detail Register©**

October 2022

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-252		Beer Purchase	\$815.32	1737306	
E 609-00000-252		Beer Purchase	\$20,634.10	1738688	
		Total	\$45,011.14		
49449	10/06/22	EHLERS AND ASSOCIATES INC			
E 101-41500-301		Auditing/Acctg Services	\$2,500.00	91849	2017A ISSUE REPORTING
		Total	\$2,500.00		
49450	10/06/22	KNOWLAN'S SUPER MARKET			
G 101-11700		Accounts Receivable	\$95.90	281	SUPPLIES - FIRE DEPT
G 101-11700		Accounts Receivable	\$39.72	318	SUPPLIES - FIRE DEPT
		Total	\$135.62		
49451	10/06/22	HOHENSTEINS INC			
E 609-00000-252		Beer Purchase	\$1,532.00	541066	
E 609-00000-252		Beer Purchase	\$780.25	543230	
		Total	\$2,312.25		
49452	10/06/22	INBOUND BREWCO			
E 609-00000-252		Beer Purchase	\$226.00	14551	
		Total	\$226.00		
49453	10/06/22	INVICTUS BREWING CO.			
E 609-00000-252		Beer Purchase	\$350.00	9/6/54	
		Total	\$350.00		
49454	10/06/22	JOHNSON BROTHERS LIQUOR			
E 609-00000-251		Liquor Purchase	\$6,506.04	2135533	
E 609-00000-253		Wine Purchase	\$2,462.60	2135534	
E 609-00000-253		Wine Purchase	\$41.35	2135535	
E 609-00000-251		Liquor Purchase	\$978.63	2135536	
E 609-00000-251		Liquor Purchase	\$152.55	2139195	
E 609-00000-253		Wine Purchase	\$368.31	2139196	
E 609-00000-251		Liquor Purchase	\$4,123.56	2139562	
E 609-00000-253		Wine Purchase	\$2,359.41	2139563	
E 609-00000-251		Liquor Purchase	\$949.62	2139571	
E 609-00000-251		Liquor Purchase	\$4,261.07	2140501	
E 609-00000-253		Wine Purchase	\$944.10	2140502	
E 609-00000-251		Liquor Purchase	\$2,896.14	2140503	
E 609-00000-251		Liquor Purchase	\$304.70	2143948	
E 609-00000-253		Wine Purchase	\$268.10	2143949	
E 609-00000-251		Liquor Purchase	(\$39.15)	218786	
E 609-00000-251		Liquor Purchase	(\$5.40)	218787	
E 609-00000-251		Liquor Purchase	(\$1.35)	218788	
E 609-00000-254		Miscellaneous Purchase	(\$17.55)	218789	
E 609-00000-251		Liquor Purchase	(\$8.21)	218790	
E 609-00000-253		Wine Purchase	(\$11.48)	218791	
		Total	\$26,533.04		
49455	10/06/22	JUNK KING			
G 101-11700		Accounts Receivable	\$168.00	JK2506149	TRASH REMOVAL 9342 GRIGGS AVE

***Check Detail Register©**

October 2022

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total				\$168.00	
49456	10/06/22	M. AMUNDSON LLP			
E 609-00000-256		Tobacco Products For Re	\$4,867.14	348679	
E 609-00000-256		Tobacco Products For Re	\$1,915.28	349109	
Total			\$6,782.42		
49457	10/06/22	METERING & TECH. SOLUTIONS			
E 730-00000-240		Small Tools and Minor Eq	\$130.00	INV292	ENDPOINT DEVICE
E 730-00000-404		Repair Machinery/Equipm	\$286.51	INV292	WATER METER COUPLINGS
E 730-00000-404		Repair Machinery/Equipm	\$466.73	INV304	PARTS - LL III MAIN METER
Total			\$883.24		
49458	10/06/22	METROPOLITAN LIFE INS CO			
E 101-41500-160		Health/Dental Insurance	\$170.85	TS05396438	OCT 2022 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$62.02	TS05396438	OCT 2022 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$41.35	TS05396438	OCT 2022 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$139.26	TS05396438	OCT 2022 PREMIUM
Total			\$413.48		
49459	10/06/22	MKL, LLC			
E 101-41500-400		General Maintenance	\$100.00	10052022	WEEK ENDING 09/17/2022
E 101-41500-400		General Maintenance	\$100.00	10052022	WEEK ENDING 09/24/2022
E 101-41500-400		General Maintenance	\$100.00	10052022	WEEK ENDING 10/01/2022
Total			\$300.00		
49460	10/06/22	MODIST BREWING COMPANY			
E 609-00000-252		Beer Purchase	\$130.00	E-34833	
Total			\$130.00		
49461	10/06/22	NCPERS GROUP LIFE INS.			
G 101-21724		Life Insurance	\$80.00	58800102022	OCT 2022 PREMIUM
Total			\$80.00		
49462	10/06/22	PACE ANALYTICAL SERVICES, INC.			
E 730-00000-306		Water Testing	\$86.88	22100388768	WATER TEST FEE
Total			\$86.88		
49463	10/06/22	PAUSTIS & SONS			
E 609-00000-253		Wine Purchase	\$287.00	178336	
Total			\$287.00		
49464	10/06/22	BILL PETRACEK			
E 101-41500-205		Mileage Reimbursement	\$200.00		NOV 2022
E 101-41500-321		Telephone	\$100.00		NOV 2022
Total			\$300.00		
49465	10/06/22	PHILLIPS WINE AND SPIRITS INC			
E 609-00000-251		Liquor Purchase	\$1,619.69	6461038	
E 609-00000-253		Wine Purchase	\$533.36	6461039	
E 609-00000-251		Liquor Purchase	\$3,216.86	6464886	
E 609-00000-253		Wine Purchase	\$1,303.24	6464887	
E 609-00000-251		Liquor Purchase	\$230.35	6467703	

***Check Detail Register©**

October 2022

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-253		Wine Purchase	\$255.90	6467704	
		Total	\$7,159.40		
49466	10/06/22	PORTAGE BREWING COMPANY			
E 609-00000-252		Beer Purchase	\$159.00	002780	
		Total	\$159.00		
49467	10/06/22	PREMIUM WATERS, INC.			
E 101-41500-411		Culligan	\$11.70	318995798	SEP 2022 SERVICE
E 101-42260-411		Culligan	\$11.69	318995798	SEP 2022 SERVICE
		Total	\$23.39		
49468	10/06/22	PRYES BREWING COMPANY, LLC			
E 609-00000-252		Beer Purchase	\$965.50	W-43484	
		Total	\$965.50		
49469	10/06/22	RIVARD, MATTHEW			
E 609-00000-400		General Maintenance	\$102.00		REIMBURSEMENT - MLS SHELVING
		Total	\$102.00		
49470	10/06/22	SHAMROCK GROUP, INC.			
E 609-00000-257		Ice For Resale	\$246.90	2809296	
E 609-00000-257		Ice For Resale	\$112.50	2811509	
E 609-00000-257		Ice For Resale	\$336.85	2816296	
		Total	\$696.25		
49471	10/06/22	BBKG, L.L.C.			
E 101-41500-304		Legal Fees	\$5,817.00	201865	JAN-FEB 2022 CIVIL SERVICES
G 101-22046		O'Reilly Escrow	\$270.00	201865	JAN-FEB 2022 CIVIL SERVICES
G 220-22040		Dominium Escrow - Lovell	\$600.00	201865	JAN-FEB 2022 CIVIL SERVICES
		Total	\$6,687.00		
49472	10/06/22	SOUTHERN GLAZER'S OF MN			
E 609-00000-253		Wine Purchase	(\$720.00)	0079586	
E 609-00000-251		Liquor Purchase	\$787.64	2256131	
E 609-00000-253		Wine Purchase	\$1,606.40	2256132	
E 609-00000-251		Liquor Purchase	\$1,609.24	2258938	
E 609-00000-254		Miscellaneous Purchase	\$27.28	2258939	
E 609-00000-253		Wine Purchase	\$930.08	2258940	
E 609-00000-251		Liquor Purchase	\$1.28	2261682	
E 609-00000-251		Liquor Purchase	\$3,078.76	2261683	
E 609-00000-254		Miscellaneous Purchase	\$54.56	2261684	
E 609-00000-251		Liquor Purchase	\$262.40	2261685	
		Total	\$7,637.64		
49473	10/06/22	SPRINT			
E 101-43100-321		Telephone	\$25.69	495076029-2	AUG-SEP 2022 CELL SERVICE
E 101-45200-321		Telephone	\$25.69	495076029-2	AUG-SEP 2022 CELL SERVICE
E 651-00000-321		Telephone	\$4.89	495076029-2	AUG-SEP 2022 CELL SERVICE
E 730-00000-321		Telephone	\$33.03	495076029-2	AUG-SEP 2022 CELL SERVICE
E 770-00000-321		Telephone	\$33.05	495076029-2	AUG-SEP 2022 CELL SERVICE
		Total	\$122.35		

CITY OF LEXINGTON

***Check Detail Register©**

October 2022

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
49474	10/06/22	ST PAUL STAMP WORKS, INC.			
E 101-41500-200		Office Supplies	\$30.70	IV00534346	NAME PLATE - R. BENSON
		Total	\$30.70		
49475	10/06/22	STARRY EYED BREWING CO., LLC			
E 609-00000-252		Beer Purchase	\$266.00	6538	
		Total	\$266.00		
49476	10/06/22	TOSHIBA BUSINESS SOLUTIONS			
E 101-41500-350		Print/Binding	\$93.90	5853642	SEP 2022 COPIER MAINTENANCE
		Total	\$93.90		
49477	10/06/22	TWIN CITY GARAGE DOOR CO			
E 101-43100-401		Repair Buildings	\$1,113.00	Z220460	SEALS - PW GARAGE DOORS
E 101-45200-401		Repair Buildings	\$1,113.00	Z220460	SEALS - PW GARAGE DOORS
		Total	\$2,226.00		
49478	10/06/22	TWIN CITY LOW VOLTAGE			
E 609-00000-385		Building Security	\$128.49	5941	Q1 & 2 2022 MONITORING
		Total	\$128.49		
49479	10/06/22	UNLIMITED SUPPLIES INC			
E 101-43100-210		Operating Supplies	\$58.59	421083	OPERATING SUPPLIES - PW
		Total	\$58.59		
49480	10/06/22	URBAN GROWLER BREWING CO.			
E 609-00000-252		Beer Purchase	\$175.00	E-31250	
		Total	\$175.00		
49481	10/06/22	MARY VINZANT			
E 101-41410-205		Mileage Reimbursement	\$77.00		Q3 2022 MILEAGE REIMBURSEMENT
E 101-41410-432		Election Expense	\$26.29		Q3 2022 ELECTION EXPENSES
E 101-41500-205		Mileage Reimbursement	\$28.13		Q3 2022 MILEAGE REIMBURSEMENT
		Total	\$131.42		
49482	10/06/22	WALTERS RECYCLING & REFUSE			
E 101-41500-384		Refuse/Garbage Disposal	\$78.53	6423486	SEP 2022 SERVICE
E 101-43100-384		Refuse/Garbage Disposal	\$47.27	6423486	SEP 2022 SERVICE
E 101-45200-384		Refuse/Garbage Disposal	\$47.27	6423486	SEP 2022 SERVICE
E 651-00000-384		Refuse/Garbage Disposal	\$9.00	6423486	SEP 2022 SERVICE
E 730-00000-384		Refuse/Garbage Disposal	\$60.77	6423486	SEP 2022 SERVICE
E 770-00000-384		Refuse/Garbage Disposal	\$60.77	6423486	SEP 2022 SERVICE
E 609-00000-384		Refuse/Garbage Disposal	\$127.05	6423486	SEP 2022 SERVICE
		Total	\$430.66		
49483	10/06/22	WINE MERCHANTS			
E 609-00000-253		Wine Purchase	\$1,583.35	7396041	
		Total	\$1,583.35		
		10100 4M FUND	\$226,140.94		

CITY OF LEXINGTON

***Check Detail Register©**

October 2022

Check # Check Date Vendor Name Amount Invoice Comment

Fund Summary

10100 4M FUND

101 GENERAL FUND	\$83,118.58
220 LOVELL BUILDING	\$600.00
422 2022 STREET IMPROVEMENTS	\$2,595.90
609 MUNICIPAL LIQUOR FUND	\$138,654.83
651 STORM WATER FUND	\$13.89
730 WATER FUND	\$1,063.92
770 SEWER FUND	\$93.82
	<hr/>
	\$226,140.94

Report Criteria:

Report type: Summary

Check Number	Check Issue Date	Payee	Amount
14461	09/22/2022	OTTER LAKE ANIMAL CARE	145.00- V
14473	09/22/2022	AMAZON	594.28
14474	09/22/2022	ANOKA COUNTY	20.00
14475	09/22/2022	CENTENNIAL UTILITIES	513.87
14476	09/22/2022	CONNEXUS ENERGY	2,110.75
14477	09/22/2022	GEORGE'S INC	180.00
14478	09/22/2022	KNOWLAN'S SUPER MARKETS	47.75
14479	09/22/2022	MIDWAY FORD INC	27.69
14480	09/22/2022	OFFICE OF MN IT SERVICES	44.60
14481	09/22/2022	OFFICE OF SECRETARY OF STATE	120.00
14482	09/22/2022	O'REILLY AUTOMOTIVE, INC	7.98
14483	09/22/2022	RAMSEY COUNTY	20.00
14484	09/22/2022	STREICHER'S, INC	334.89
14485	09/22/2022	OFFICE OF SECRETARY OF STATE	120.00
2022070	09/22/2022	DEARBORN NATIONAL	1,613.56
2022071	09/22/2022	HEALTH PARTNERS	11,376.11
Grand Totals:			<u>16,986.48</u>



Lexington Fire Department
Lexington Avenue, Lexington MN 55014
City (763)784-2792 Fax (763)785-8951 Cell (612)369-0049

September 20th, 2022

Bill Petracek
City Administrator

RE: Request for funds to purchase items at State Chiefs Convention 2022

The State Fire Chiefs Convention is October 20th – 21st and during the vendor show there are opportunities for Lexington Fire to acquire different types of equipment at a discounted price. Types of equipment consist of saws, fans, miscellaneous tools, and personal protective gear for the firefighters that aide the department in firefighting operations. I am requesting to secure funds of up to \$15,000 to allow purchases of such items if we justify a need.

Thank you,
Lexington Fire
Fire Chief

Erik D. Edwards



Lexington Fire Department

Lexington Avenue, Lexington MN 55014
City (763)784-2792 Fax (763)785-8951 Cell (612) 961-6582
Fire Chief Erik D. Edwards

September 29th, 2022

Bill Petracek
City Administrator

RE: Recommendation to Hire (2) Firefighters

Eric Quigley and Zachary O'Connell have applied to the City of Lexington for a position of firefighter. Background checks were performed with no issues noted, passed the drug test and was sent to Martin-McAllister for the psychological background test and were both recommended. I would like to make a recommendation to the Lexington City Council to hire applicants Eric Quigley and Zachary O'Connell as firefighters.

Thank you,
Lexington Fire
Fire Chief

Erik D. Edwards

 **MSA Memo**

To: Bill Petracek, City Administrator
From: Steven M. Winter, P.E.
Subject: Final Payment Estimate #2 for 2022 Street Improvement Project
Date: September 20, 2022

Please find the attached Final Payment Estimate #2 in the amount of \$2,595.90. All of the work on North Highway Drive was completed back in August. We only have the retainage to pay at this point.

Attached is the Final Payment Estimate #2 for your review and consideration. We recommend that the Council approve this payment request at the upcoming council meeting. The payment amount is to Asphalt Surface Technologies Corp. in the amount of \$2,595.90.

If you have any questions, please feel free to contact us at (612) 548-3132. Thank you very much.

SMW

PARTIAL PAY ESTIMATE NO. 2 (Final)

FROM: August 6, 2022 TO: September 5, 2022 PROJECT: 2022 Street Improvements OWNER: CITY OF LEXINGTON	10481049	COMPLETION DATE ORIGINAL: September 2, 2022 REVISED:	AMOUNT OF CONTRACT ORIGINAL: \$54,171.20 REVISED:
		CONTRACTOR: ASPHALT SURFACE TECHNOLOGIES CORP ADDRESS: PO Box 1025 St. Cloud, MN 56302 PHONE: 320-363-8500	

ITEM NO	SPEC NO.	ITEM DESCRIPTION	QTY		UNIT PRICE	THIS PERIOD		TOTAL TO DATE	
			TOTA	UNIT		QTY	TOTAL	QTY	TOTAL
SCHEDULE 1.0 - STREET									
1.	2021.501	MOBILIZATION	1	LS	\$ 7,000.00		\$ -	1.00	\$ 7,000.00
2.	2104.505	REMOVE BITUMINOUS PAVEMENT	110	SY	\$ 16.50		\$ -	70.00	\$ 1,155.00
3.	2232.501	MILL BITUMINOUS SURFACE (1.5")	4090	SY	\$ 1.80		\$ -	3835.00	\$ 6,903.00
4.	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	230	GAL	\$ 4.00		\$ -	300.00	\$ 1,200.00
5.	2360.501	TYPE SP 9.5 WEAR COURSE MIXTURE 3B (STREET)	380	TON	\$ 88.15		\$ -	380.87	\$ 33,573.69
6.	2360.504	Type SP 9.5 WEAR COURSE MIXTURE (3, B), 3" PATCH	110	SY	\$ 23.52		\$ -	70.00	\$ 1,646.40
7.	2504.602	ADJUST VALVE BOX	1	EACH	\$ 550.00		\$ -	0.00	\$ -
8.	2506.602	ADJUST FRAME & RING CASTING (SANITARY)	2	EACH	\$ 220.00		\$ -	2.00	\$ 440.00
SCHEDULE 1.0 - NORTH HIGHWAY DRIVE TOTAL							\$ -		\$ 51,918.09


BID SUMMARY

T SCHEDULE 1.0 - NORTH HIGHWAY DRIVE TOTAL	\$ -	\$ 51,918.09
AMOUNT EARNED	\$ -	\$ 51,918.09
AMOUNT RETAINED - 5%	\$ (2,595.90)	\$ -
PREVIOUS PAYMENTS		\$ 49,322.19
AMOUNT DUE	\$ 2,595.90	\$ 2,595.90

CONTRACTOR'S CERTIFICATION

THE UNDERSIGNED CONTRACTOR CERTIFIES THAT TO THE BEST OF THEIR KNOWLEDGE, INFORMATION AND BELIEF THE WORK COVERED BY THIS PAYMENT ESTIMATE HAS BEEN COMPLETED IN ACCORDANCE WITH THE CONTRACT DOCUMENTS, THAT ALL AMOUNTS HAVE BEEN PAID BY THE CONTRACTOR FOR WORK FOR WHICH PREVIOUS PAYMENT ESTIMATES WAS ISSUED AND PAYMENTS RECEIVED FROM THE OWNER, AND THAT CURRENT PAYMENT SHOWN HEREIN IS NOW DUE.

CONTRACTOR: ASPHALT SURFACE TECHNOLOGIES CORP

BY  (Lance Benbow)
 DATE 9-15-2022

ENGINEER'S CERTIFICATION

THE UNDERSIGNED CERTIFIES THAT THE WORK HAS BEEN CAREFULLY OBSERVED AND TO THE BEST OF THEIR KNOWLEDGE AND BELIEF, THE QUANTITIES SHOWN IN THIS ESTIMATE ARE CORRECT AND THE WORK HAS BEEN PERFORMED IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.

ENGINEER: MSA PROFESSIONAL SERVICES

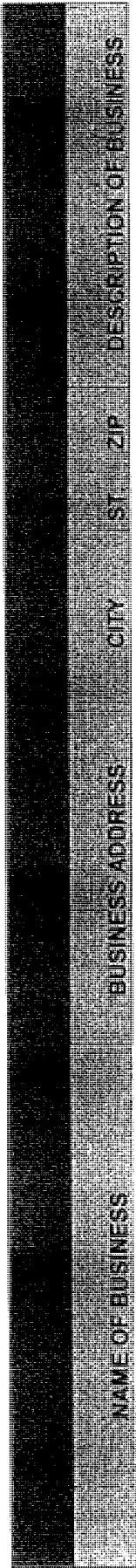
BY 
 DATE 9-20-22

APPROVED BY OWNER

OWNER: CITY OF LEXINGTON

BY _____
 DATE _____

BUSINESS LICENSE - COUNCIL APPROVAL -October 6 2022



NAME OF BUSINESS	BUSINESS ADDRESS	CITY	ST	ZIP	DESCRIPTION OF BUSINESS
H&R Block	9350 Lexington Avenue	Lexington	MN	55014	Tax Prep Services

2023 AGREEMENT FOR RESIDENTIAL RECYCLING PROGRAM

THIS AGREEMENT made and entered into on the 1st day of January 2023, notwithstanding the date of the signatures of the parties, between the COUNTY OF ANOKA, State of Minnesota, hereinafter referred to as the "COUNTY", and the CITY OF LEXINGTON, hereinafter referred to as the "MUNICIPALITY".

WITNESSETH:

WHEREAS, the County will receive funding from the State of Minnesota pursuant to Minn. Stat. § 115A.557 (hereinafter "SCORE funds") during 2023 which must be used to encourage and improve recycling and a portion must be specifically directed to recycling source -separated compostable materials; and

WHEREAS, the County will also receive funding pursuant to Minn. Stat. § 473.8441 (hereinafter "LRDG) funds") during 2023 and

WHEREAS, the County also has additional budgeted program funding available to supplement SCORE and LRDG funds for solid waste recycling programs, so that the available amount for the Residential Recycling Program is \$1,600,885.00.

WHEREAS, the County Solid Waste Management Master Plan 2018 (Master Plan 2018) and MPCA Metropolitan Solid Waste Management Policy Plan 2016-2036 state that MSW generated in the County that is not reused, recycled or composted, will be processed to the extent that processing capacity is available; and

WHEREAS, the Master Plan 2018 was developed with the participation of a representative from the Municipality staff, and the Municipality is required to develop and implement programs, practices, or methods designed to meet waste abatement goals by Minn. Stat. § 115A.551, Subd 2a. (b).

WHEREAS, the County wishes to assist the Municipality in meeting recycling goals established by Anoka County by providing said SCORE, LRDG, and County budgeted program funds to cities and townships in the County for solid waste recycling programs.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement, , the parties mutually agree to the following terms and conditions:

1. **PURPOSE AND CONTRACT DOCUMENTS.** The purpose of this Agreement is to provide for cooperation between the County and the Municipality to implement solid waste recycling programs in the Municipality which will help the County and member municipalities meet the goals set in the current Anoka County Solid Waste Management Master Plan. The County and the Municipality agree that the information provided in the recitals above is to be incorporated into the purpose of this agreement.

The Contract Documents include: the **Anoka County Municipal Waste Abatement Grant Funding Application** submitted by the Municipality for the current contract year,

and the **Grant Funding Award** issued by Anoka County for the current contract year. These documents are incorporated into this agreement by reference and are components of the entire contract package. The order of precedence of these documents in the event of inconsistency or ambiguity shall be resolved in the following order: 1) this **Agreement for Residential Recycling Program**; 2) **Grant Funding Award**; and 3) **Anoka County Municipal Waste Abatement Grant Funding Application**.

2. **TERM.** The term of this Agreement is from January 1, 2023 through December 31, 2023 unless earlier terminated as provided herein.
3. **DEFINITIONS.** Defined terms contained in this Agreement and all the attachments are found in Minn. Stat. §§ 115A.03; 115A.471; and 115A.552. The use of capitalization for defined terms has no special effect. Additionally:
 - a. "Full-Service Recycling Drop-off Center" means centralized permanent drop-off center that is open at least two times a week and accepts at least four types of materials beyond traditional curbside recyclables, i.e.: mattresses, appliances, scrap metal, furniture, source-separated compostable materials, electronics, etc.
 - b. "Multi-family dwellings" means households within apartment complexes, condominiums, townhomes, mobile homes, and senior housing complexes.
 - c. "Quasi-municipal event" means community festivals which appear to the public to be supported and run by the Municipality but in fact are sponsored or co-sponsored by an independent non-profit 501c (3) organization, for example: the Anoka Halloween Parade.
4. **ELIGIBILITY FOR FUNDS.** Per Minn. Stat. § 115A.557, Subd. 1, funding eligibility is based primarily on population, with a minimum funding floor. For 2023, the County has determined that funding will be determined by the Grant funding application. The Municipality is entitled to receive reimbursement for eligible expenses, less revenues or other reimbursement received, for eligible activities up to the project maximum, which shall not exceed \$25,954.00

The County reserves the right to reduce the funding provided in the event the Municipality does not complete the additional Grant Projects referenced in the Anoka County Municipal Waste Abatement Grant Funding Application.

The County also reserves the ability to assess the programs and reallocate unused SCORE and/or, LRDG funds mid-year if any participating municipality demonstrates the need for the funding and funds are available. The Municipality shall be provided documentation of the funding award determination and rationale as indicated by the 2023 Grant Funding Award.

5. **PROGRAM.** The Municipality shall develop and implement a residential solid waste recycling program adequate to meet the Municipality's annual recycling goal of 232 tons of recyclable materials as established by the County. The Municipality shall ensure that the recyclable materials collected are delivered to processors or end markets for recycling.
 - a. The Municipal recycling program shall include the following components:

- i. Each household (including both single and Multi-family dwellings) in the Municipality shall have the Opportunity to Recycle at least four broad types of materials, including but not limited to, paper (including cardboard/paperboard cartons), glass, plastic and metal.
 - ii. The recycling (including any organics) program shall be operated in compliance with all applicable federal, state, and local laws, ordinances, rules and regulations.
 - iii. The Municipality shall implement a public information program that contains at least the following components:
 - (1) One promotional mailing to each household focused exclusively on the Municipality's recycling and source-separated compostable materials program;
 - (2) One promotional advertisement detailing recycling and organics opportunities available for residents included in the Municipality's newsletter or local newspaper; and
 - (3) Two community outreach activities at Municipal or Quasi-municipal events to inform residents about recycling and source-separated compostable materials opportunities.
 - iv. The public information components listed above shall focus on all recyclable materials and the various opportunities to recycle and compost source-separated compostable materials within the Municipality. The Municipality shall incorporate County/regional/State campaigns and images and use the toolkits provided by the County when preparing promotional materials. The Municipality, on an ongoing basis, shall identify new residents and provide detailed information on the recycling opportunities available to these new residents. The County shall work with the Municipality on promotional materials to coordinate messages. The Municipality shall provide promotional materials to the County for review prior to publication to ensure accuracy.
 - v. The Municipality shall regularly attend the bi-monthly Solid Waste Abatement Advisory Team (SWAAT) meetings per year.
 - vi. The Municipality shall offer a minimum of one spring and/or fall recycling drop-off event(s) where items not normally accepted at the curb are collected for recycling. If the Municipality is hosting a monthly drop-off as described below, the spring/fall recycling drop-off events may be included within that program.
- b. The Municipality is encouraged to expand its recycling program to include one or more of the following components in order to receive additional funding.
 - i. Organize monthly/quarterly recycling drop-off events which can be held in conjunction with a neighboring municipality(ies) on a cooperative basis for the citizens of both/all municipalities.
 - ii. Provide a community event recycling program, which at a minimum would consist of providing recycling opportunities at all Municipal sponsored or Quasi-municipal

events and festivals as required by Minn. Stat. § 115A.151. The feasibility of adding organics collection at the event will be explored, and if feasible, implemented as an enhancement to the waste abatement program.

- iii. Provide the opportunity for citizens to engage in recycling activities at Municipal and Quasi-municipal facilities as required by Minn. Stat. § 115A.151 such as athletic fields and public centers.
 - iv. Organize and manage a Full-Service Recycling Drop-off Center.
 - v. Develop enhanced recycling promotion and assistance for Multi-family dwellings.
 - vi. Develop additional opportunities for source-separated compostable materials collection.
 - vii. Develop and implement additional opportunities to recycle bulky and problem materials (e.g., appliances, batteries, carpet pad, electronics, fluorescent lamps, mattresses, oil, scrap metal, etc.) from residents on an on-going basis either curbside or at a drop-off.
- c. If the Municipality's recycling program did not achieve the Municipality's recycling goals as established by the County for the prior calendar year, the Municipality shall work with the County to prepare a plan to achieve the recycling goals set forth in this Agreement.
 - d. The Municipality's recycling program shall be limited to residential programming for funding reimbursements under this Agreement. The County will not reimburse business recycling programming or household hazardous waste programming by the Municipality. Any inquiries or requests regarding these topics should be sent to the County for response.
 - e. In addition to the above requirements designed to increase residential recycling opportunities, the Municipality shall provide recycling opportunities in all municipal buildings including but not limited to, city offices, public meeting rooms and parks, as required by Minn. Stat. § 115A.151. If items collected through the Municipal recycling program prove to be contaminated or not recyclable, those items shall be treated as public entity waste and shall be processed at a resource recovery facility unless the waste has been certified as unprocessable. Minn. Stat. §§ 115A.46, 115A.471 and 473.848. See page 44, 47-48, 51, and p. 67 of the 2018 Anoka County Solid Waste Management Master Plan regarding the requirements for Public Entity Waste.
 - f. If the Municipality requests reimbursement for park/public entity recycling/organics/trash waste systems/containers, the Municipality needs to work with the County before an order is placed to make sure the containers are consistent with the requirements set forth by the County for colors e.g. (blue for recycling, green for organics and gray or black for trash), openings and labels.
 - g. Pursuant to Minn. Stat. §§ 115A. 46, 115A.471 and 473.848, all waste generated by municipal government activities (including city/town halls, public works and public safety buildings, parks, and libraries, and for municipalities that arrange for

waste services on behalf of their residents (organized collection)) shall be delivered to a waste processing plant for disposal as long as capacity is available. Failure to comply with this provision shall constitute a breach of this Agreement resulting in the loss of all Grant Funding unless, pursuant to statute, the Municipality has conferred with the County and developed a plan to comply within a reasonable period of time.

6. **REPORTING.** The Municipality shall submit the following reports semi-annually to the County no later than the third Friday in July 2023, and the second Friday in January 2024.
 - a. An accounting of the amount of waste which has been recycled as a result of the Municipality's activities and the efforts of other community programs, redemption centers and drop-off centers. For recycling programs, the Municipality shall certify the number of tons of each recyclable material which has been collected and the number of tons of each recyclable material which has been marketed. For recycling programs run by other persons or entities, the Municipality shall also provide documentation on forms provided by the County showing the tons of materials that were recycled by the Municipality's residents through these other programs. The Municipality shall keep detailed records documenting the disposition of all recyclable materials collected pursuant to this Agreement. The Municipality shall also report the number of cubic yards or tons of yard waste and source-separated compostable materials collected for composting, chipping, or land spreading, together with a description of the methodology used for calculations. Any other material removed from the waste stream by the Municipality, i.e., tires and used oil, shall also be reported separately.
 - b. Information regarding any revenue received from sources other than the County for the Municipality's recycling programs, i.e., revenue taken in from the sale of recyclables and fees collected from residents, shall be reported.
 - c. Copies of all promotional materials that have been prepared by the Municipality during the term of this Agreement to promote its recycling and organics collection programs.
 - d. The Municipality agrees to support County efforts in obtaining hauler reports by ensuring compliance through ordinance, contract or license requirements and the ability to exercise punitive actions, if needed.
 - e. The Municipality agrees to furnish the County with additional reports in form and at frequencies requested by the County for financial evaluation, program management purposes, and reporting to the State of Minnesota.
7. **BILLING AND PAYMENT PROCEDURE.** The Municipality shall submit itemized invoices semi-annually to the County for abatement activities no later than the third Friday in July 2023 and the second Friday in January 2024. The invoices shall be paid in accordance with standard County procedures, subject to the approval of the Anoka County Board of Commissioners.
8. **PUBLICATIONS.** The Municipality shall acknowledge the financial assistance of Anoka County on all promotional materials, reports and publications relating to the activities funded under this Agreement, by including the following acknowledgement: "Funded by

the Anoka County Board of Commissioners and State SCORE (Select Committee On Recycling and the Environment) funds.” The Municipality shall provide copies of all promotional materials funded by this grant.

The County shall provide all printed public information pieces about County programs. A Municipality shall not modify County publications related to business recycling, household hazardous waste management or the County compost sites.

Information about the County’s business recycling program, household hazardous waste management program or County compost sites that a Municipality plans to publish in a Municipal communication, printed or electronic, shall be provided to the County for review and approved by the County prior to publication to ensure accuracy and consistency.

9. **INDEMNIFICATION.** The County agrees to indemnify, defend, and hold the Municipality harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the County under this Agreement.

The Municipality agrees to indemnify, defend, and hold the County harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the Municipality under this Agreement.

The provisions of this subdivision shall survive the termination or expiration of the term of this Agreement.

10. **GENERAL PROVISIONS.**

- a. In performing the provisions of this Agreement, both parties agree to comply with all applicable federal, state or local laws, ordinances, rules, regulations or standards established by any agency or special governmental unit which are now or hereafter promulgated insofar as they relate to performance of the provisions of this Agreement. In addition, the Municipality shall comply with all applicable requirements of the State of Minnesota for the use of SCORE funds provided to the Municipality by the County under this Agreement. The Municipality shall also comply with all relevant portions of the current Anoka County Solid Waste Management Master Plan and shall participate in the preparation of the successor Master Plans.
- b. If the Municipality utilizes the services of a subcontractor for purposes of meeting requirements herein, the Municipality shall be responsible for the performance of all such subcontracts and shall ensure that the subcontractors perform fully the terms of the subcontract. The agreement between the Municipality and a subcontractor shall obligate the subcontractor to comply fully with the terms of this Agreement.
- c. It is understood and agreed that the entire agreement is contained herein, and that this Agreement supersedes all oral and written agreements and negotiations between the parties relating to the subject matter hereof.

- d. Any amendments, alterations, variations, modifications, or waivers of this Agreement shall be valid only when they have been reduced to writing, duly signed by the parties.
 - e. The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause or phrase of this Agreement is for any reason held to be contrary to law, such decision shall not affect the remaining portion of this Agreement.
 - f. Nothing in this Agreement shall be construed as creating the relationship of co-partners, joint venturers, or an association between the County and the Municipality, nor shall the Municipality, its employees, agents or representatives be considered employees, agents, or representatives of the County for any purpose.
 - g. The Municipality shall maintain financial and other records and accounts in accordance with requirements of the County and the State of Minnesota. The Municipality shall maintain strict accountability of all funds and maintain records of all receipts and disbursements. Such records and accounts shall be maintained in a form which will permit the tracing of funds and program income to final expenditure. The Municipality shall maintain records sufficient to reflect that all funds received under this Agreement were expended in accordance with Minn. Stat. § 115A.557, Subd. 2, for residential solid waste recycling purposes. The Municipality shall also maintain records of the quantities of materials recycled. All records and accounts shall be retained as provided by law, but in no event for a period of less than five years from the last receipt of payment from the County pursuant to this Agreement.
 - h. Pursuant to Minn. Stat. § 16C.05, the Municipality shall allow the County or other persons or agencies authorized by the County, and the State of Minnesota, including the Legislative Auditor or the State Auditor, access to the records of the Municipality at reasonable hours, including all books, records, documents, and accounting procedures and practices of the Municipality relevant to the subject matter of the Agreement, for purposes of audit. In addition, the County shall have access to the project site(s), if any, at reasonable hours.
11. **TERMINATION.** This Agreement may be terminated by mutual written agreement of the parties or by either party, with or without cause, by giving not less than seven (7) days' written notice, delivered by mail or in person to the other party, specifying the date of termination. If this Agreement is terminated, assets acquired in whole or in part with funds provided under this Agreement shall be the property of the Municipality so long as said assets are used by the Municipality for the purpose of a landfill abatement program approved by the County.

(SIGNATURE PAGE TO FOLLOW)

IN WITNESS WHEREOF, the parties hereunto set their hands.

CITY OF LEXINGTON

COUNTY OF ANOKA

By: _____
Mike Murphy
Mayor

By: _____
Cindy Cesare, Chief Officer
Anoka County Human Services

Date: _____

Date: _____

By: _____
Bill Petracek
City Administrator

By: _____
Rhonda Sivarajah
County Administrator

Date: _____

Date: _____

Approved as to form and legality:

Approved as to form and legality:

By: _____
Kurt Glaser
City Attorney

By: _____
Kathryn M. Timm
Assistant County Attorney

Date: _____

Date: _____