

**AGENDA  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
MARCH 17, 2022– 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER:** – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

**3. CITIZENS FORUM**

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

**4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

**5. LETTERS AND COMMUNICATIONS:**

- A. Centennial Lakes Police Department Media Reports 2-23 through 2-28-2022 **pp. 1-4**
- B. North Metro TV – February 2022 Update **pp. 5-11**
- C. City Report – February 2022 **pp. 12-17**
- D. Planning & Zoning meeting minutes – March 8, 2022 **pp. 18-19**

**Consent Agenda:**

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

**6. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting –March 3, 2022 **pp. 20-21**
- B. Recommendation to Approve Claims and Bills: **pp. 22-32**  
Check #'s 48757 through 48802  
Check #'s 14232 through 14237  
Check #'s 14222 through 14229  
VOID #14201



C. Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

pp. 33  
pp. 34-35

**Action Items:**

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

**7. ACTION ITEMS:**

- A. Recommendation to approve Resolution NO. 22-14 A Joint Powers Agreement for Purchasing Public Safety Equipment
- B. Recommendation to approve Resolution 22-15 A Resolution Establishing Precincts and Polling Places
- C. Recommendation to approve New Business License for Burnn Boiler & Mechanical Inc.
- D. Recommendation to approve Special Event License Application – City Heat Charities

pp. 36-42

pp. 43

pp. 44

pp. 45-53

**8. MAYOR AND COUNCIL INPUT**

**9. ADMINISTRATOR INPUT**

**10. CLOSED SESSION**

- This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss the legal aspects surrounding personnel matters under investigation.
- This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss legal aspects of options related to the interconnected water and sewer with the City of Blaine. This portion of the meeting is also closed pursuant Minn. Stat. Section 13D.05, subd. 3(c), and is permitted to determine the asking price for, and to develop or consider offers or counteroffers for the purchase or sale to parts of the interconnected water and sewer with the City of Blaine.



## 11. ADJOURNMENT

/mv





# Centennial Lakes Police Department Media Report



Case Number	Incident Date	Time	Description	Location	City
22038948	Feb 23 2022	03:12	MEDICAL	41XX LOVELL RD	LEXINGTON
<b>Summary:</b> OFFICERS WERE DISPATCHED TO A MEDICAL IN THE 4100-BLK OF LOVELL RD.					
22038957	Feb 23 2022	03:50	MEDICAL	70XX CENTERVILLE RD	CENTERVILLE
<b>Summary:</b> POLICE RESPONDED TO THE 7000 BLOCK OF CENTERVILLE RD FOR A MEDICAL EMERGENCY. ONE MALE WAS TRANSPORTED TO THE HOSPITAL.					
22039458	Feb 23 2022	17:46	MEDICAL	20XX WILLOW CIR	CENTERVILLE
<b>Summary:</b> OFFICER DISPATCHED TO THE 2000 BLOCK OF WILLOW CIR FOR A MEDICAL.					
22039331	Feb 23 2022	14:23	MEDICAL	13XX MOUND TRL	CENTERVILLE
<b>Summary:</b> OFFICER DISPATCHED TO THE 1300 BLOCK OF MOUND TRL FOR A MEDICAL.					
22039378	Feb 23 2022	15:27	TRAFFIC	2000-BLK MAIN ST	CENTERVILLE
<b>Summary:</b> OFFICER OBSERVED A TRAFFIC VIOLATION IN THE 2000 BLK OF MAIN ST. VERBAL WARNINGS WERE ISSUED.					
22039453	Feb 23 2022	17:35	DOMESTIC-VERBAL	38XX LIBERTY LN	LEXINGTON
<b>Summary:</b> POLICE WERE REQUESTED TO THE 3800 BLOCK OF LIBERTY LANE TO MEDIATE A VERBAL DOMESTIC.					
22039645	Feb 23 2022	23:32	LIFT ASSIST	XX SOUTH DR	CIRCLE PINES
<b>Summary:</b> POLICE RESPONDED TO THE 90 BLOCK OF SOUTH DR FOR A LIFT ASSIST					
22039611	Feb 23 2022	22:15	OBSTRUCT LEGAL PROCESS	20XX WILLOW CIR	CENTERVILLE
<b>Summary:</b> POLICE WERE DISPATCHED TO THE 2000 BLOCK OF WILLOW CIRCLE ON A REPORT OF A MEDICAL.					
22039230	Feb 23 2022	12:11	MEDICAL	XX SHADY WAY	CIRCLE PINES
<b>Summary:</b> POLICE RESPONDED TO A MEDICAL IN CIRCLE PINES.					
22039476	Feb 23 2022	18:17	DOMESTIC ESCORT	2XX COBBLER CT	CIRCLE PINES
<b>Summary:</b> OFFICER DISPATCHED TO THE 200 BLK OF COBBLER CT FOR A DOMESTIC ESCORT.					
22039478	Feb 23 2022	18:20	THEFT-SHOPLIFTING	92XX SOUTH HIGHWAY DR	LEXINGTON
<b>Summary:</b> POLICE RESPONDED TO A REPORT OF A THEFT IN THE 9200 BLOCK OF SOUTH HIGHWAY DRIVE.					
22039584	Feb 23 2022	21:37	DOMESTIC ESCORT	94XX LEXINGTON AVE	LEXINGTON
<b>Summary:</b> OFFICER DISPATCHED TO THE 9400 BLOCK OF LEXINGTON AVE FOR A DOMESTIC ESCORT.					
22039766	Feb 23 2022	08:08	CHECK WELFARE	XX SHADY WAY	CIRCLE PINES



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
<p><b>Summary:</b> CHECK WELFARE: RESPONDED TO A CHECK WELFRE REPORT IN THE 0 BLOCK OF SHADY WAY IN CIRCLE PINES. UNABLE TO MAKE CONTACT WITH ADULT FEMALE AND KOPS ALERT ENTERED TO CHECK HER WELFARE.</p>					
22039178	Feb 23 2022	11:04	DOMESTIC-VERBAL	93XX LEXINGTON AVE	LEXINGTON
<p><b>Summary:</b> OFFICERS RESPONDED TO THE 9300 BLK OF LEXINGTON AVE REGARDING A VERBAL DOMESTIC. OFFICERS MEDIATED THE SITUATION WITH NO ISSUES.</p> <p>CLEAR.</p>					
22039204	Feb 23 2022	11:36	ACCIDENT-MV PI	LEXINGTON AVE NE / NORTH RD	CIRCLE PINES
<p><b>Summary:</b> OFFICERS RESPONDED TO LEXINGTON AVE AND NORTH RD REGARDING A PI ACCIDENT. 1 DRIVER WAS TRANSPORTED TO THE HOSPITAL. BOTH VEHICLES WERE TOWED.</p> <p>CLEAR.</p>					
22039849	Feb 24 2022	10:46	CHECK WELFARE	BRIAN DR / FOX RUN	CENTERVILLE
<p><b>Summary:</b> CHECK WELFARE: RESPONDED TO A CHECK THE WELFARE OF AN ELDERLY MALE IN A SNOWBANK NEAR BRIAN DRIVE AND FOX RUN IN CENTERVILLE. LOCATED THE MALE AND RENDERED MEDICAL CARE AND ORDERED AN AMBULANCE. MALE TRANSPORTED TO THE HOSPITAL.</p>					
22040098	Feb 24 2022	17:32	DOMESTIC ESCORT	94XX LEXINGTON AVE	LEXINGTON
<p><b>Summary:</b> POLICE RESPONDED TO THE 9400 BLOCK OF LEXINGTON AVENUE FOR A DOMESTIC ESCORT.</p>					
22040212	Feb 24 2022	21:17	ASSIST OTHER AGENCY		HAM LAKE
22039862	Feb 24 2022	11:12	CHECK WELFARE	68XX GROUSE HOLLOW	CENTERVILLE
<p><b>Summary:</b> CHECK WELFARE: RESPONDED TO THE 6800 BLOCK OF GROUSE HOLLOW ON A CHECK THE WELFARE OF AN ADULT FEMALE NOT MAKING MUCH SENSE. UPON ARRIVAL, LOCATED PARTY AND SHE WAS RELEASED TO FAMILY MEMBER FOR CARE.</p>					
22040307	Feb 25 2022	00:20	MEDICAL	17XX DUPRE RD	CENTERVILLE
<p><b>Summary:</b> POLICE RESPONDED TO THE 1700 BLOCK OF DUPRE ROAD ON A REPORT OF A MEDICAL.</p>					
22040467	Feb 25 2022	09:09	MEDICAL	XX WEST RD	CIRCLE PINES
<p><b>Summary:</b> MEDICAL: RESPONDED WITH EMS AND CFD TO MEDICAL EMERGENCY CALL IN THE 20 BLOCK OF WEST RD. UPON ARRIVAL, MALE VICTIM LOCATED AND RENDERED MEDICAL TREATMENT UNTIL TRANSPORTED TO THE HOSPITAL.</p>					
22040704	Feb 25 2022	14:48	MEDICAL	38XX MINUTEMAN LN	LEXINGTON
<p><b>Summary:</b> MEDICAL</p> <p>OFFICERS WERE DISPATCHED TO THE 3800 BLOCK OF MINUTEMAN LN ON A MEDICAL. OFFICERS CONDUCTED A MEDICAL ASSESSMENT. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION AND TREATMENT.</p> <p>CLEAR.</p>					
22040724	Feb 25 2022	15:05	VEHICLE- LOCKOUT		LEXINGTON
<p><b>Summary:</b> VEHICLE LOCKOUT.</p> <p>OFFICERS WERE ON AN UNRELATED CALL WHEN THEY WERE ASKED TO PERFORM A VEHICLE LOCKOUT. OFFICERS UNLOCKED THE VEHICLE WITHOUT INCIDENT.</p> <p>CLEAR.</p>					
22041083	Feb 25 2022	23:48	DISORDERLY CONDUCT	39XX RESTWOOD RD	LEXINGTON





# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
<p><b>Summary:</b> ON 02/25/2022 OFFICERS WERE DISPATCHED TO THE 3900 BLOCK OF RESTWOOD RD ON A REPORT OF A POSSIBLE DOMESTIC. ADULT FEMALE SUBSEQUENTLY ARRESTED FOR DISORDERLY CONDUCT AND OTHER CHARGES.</p>					
22041119	Feb 26 2022	01:10	VEHICLE-STOLEN	XX EAST RD	CIRCLE PINES
<p><b>Summary:</b> POLICE TOOK A STOLEN VEHICLE REPORT IN THE 10 BLOCK OF EAST RD. ONE VEHICLE WAS ENTERED AS STOLEN.</p>					
22041334	Feb 26 2022	12:44	MEDICAL	39XX RESTWOOD RD	LEXINGTON
<p><b>Summary:</b> A MEDICAL WAS REPORTED IN THE 3900 BLOCK OF RESTWOOD RD.</p>					
22041551	Feb 26 2022	18:11	CIVIL DISPUTE	94XX LEXINGTON AVE	LEXINGTON
<p><b>Summary:</b> OFFICER DISPATCHED A PHONE CALL REGARDING A FRAUD / CIVIL MATTER IN THE 9400 BLOCK OF LEXINGTON AVE. BWC. CLEAR.</p>					
22041593	Feb 26 2022	19:46	MEDICAL	2XX LITTLE JOHN DR	CIRCLE PINES
<p><b>Summary:</b> OFFICER DISPATCHED TO THE 200 BLOCK OF LITTLE JOHN ON THE REPORT OF A MEDICAL. BWC. CLEAR.</p>					
22041487	Feb 26 2022	16:42	MEDICAL	38XX RESTWOOD RD	LEXINGTON
<p><b>Summary:</b> MEDICAL</p> <p>OFFICERS WERE DISPATCHED TO THE 3800 BLOCK OF RESTWOOD RD ON A MEDICAL. OFFICERS ASSISTED RESCUE ON SCENE FOR A PERSON WHO FELL ON THE ICE. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION AND TREATMENT.</p> <p>CLEAR.</p>					
22042062	Feb 27 2022	14:15	MEDICAL	94XX LEXINGTON AVE	LEXINGTON
<p><b>Summary:</b> MEDICAL</p> <p>OFFICERS WERE DISPATCHED TO THE 9400 BLOCK OF LEXINGTON AVE ON A MEDICAL. OFFICERS CONDUCTED A MEDICAL ASSESSMENT. AMBULANCE CLEARED OFFICERS FROM THE SCENE.</p> <p>CLEAR.</p>					
22041802	Feb 27 2022	01:33	TRAFFIC	LAKE DR / GRIGGS AVE	LEXINGTON
<p><b>Summary:</b> OFFICER CONDUCTED A TRAFFIC STOP FOR VIOLATIONS THAT OCCURRED IN THE AREA OF LAKE DR/GRIGGS AVE. ADULT MALE ARRESTED FOR FIREARM VIOLATION.</p>					
22042063	Feb 27 2022	14:33	ACCIDENT-MV PD	91XX SOUTH HIGHWAY DR	LEXINGTON
<p><b>Summary:</b> OFFICER DISPATCHED TO THE 9100 BLOCK OF SOUTH HIGHWAY ON THE REPORT OF A PROEPRTY DAMAGE ACCIDENT. SUSPECT CITED FOR UNINSURED VEHICLE. BWC CLEAR.</p>					
22041831	Feb 27 2022	03:22	DWI-4TH DEGREE	LAKE DR / WOODLAND RD	LEXINGTON
<p><b>Summary:</b> ON 02/27/2022 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF LAKE DRIVE AND WOODLAND RD.</p> <p>ADULT FEMALE SUBSEQUENTLY ARRESTED FOR DWI.</p>					
22042391	Feb 28 2022	02:41	WARRANT ARREST	93XX GRIGGS AVE	LEXINGTON
<p><b>Summary:</b> OFFICERS CONDUCTED A WARRANT ATTMEPT IN THE 9300-BLK OF GRIGGS AVE. AN ADULT MALE WAS ULTIMATELY ARRESTED FOR AN OUTSTANDING WARRANT.</p>					



# Centennial Lakes Police Department Media Report



Case Number	Incident Date	Time	Description	Location	City
22042717	Feb 28 2022	14:21	CIVIL DISPUTE	68XX 20TH AVE	CENTERVILLE
<b>Summary:</b> POLICE RESPONDED TO THE 6800 BLK OF 20TH AVE FOR A CIVIL DISPUTE.					
22042775	Feb 28 2022	15:29	MEDICAL	18XX HAYFIELD RD	CENTERVILLE
<b>Summary:</b> POLICE RESPONDED TO A MEDICAL EMERGENCY IN THE 1800 BLOCK OF HAYFIELD RD.					
22042830	Feb 28 2022	16:53	DOMESTIC ESCORT	2XX COBBLER CT	CIRCLE PINES
<b>Summary:</b> OFFICER DISPATCHED A PHONE CALL TO THE 200 BLOCK OF COBBLER CT REG ESCORT QUESTIONS. ADVISED					
22042902	Feb 28 2022	18:41	CHECK WELFARE	89XX SYNDICATE AVE	LEXINGTON
<b>Summary:</b> POLICE RESPONDED TO THE 8900 BLOCK OF SYNDICATE AVE. NO ISSUE FOUND.					

# North Metro TV

February 2022 Update

## Program Production

In February, a total of 69 **new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **66:45:00 hours of new programming.**

- 18 programs were produced by the public
- 44 programs were produced by NMTV staff
- 7 programs were produced by City staff

## Van Shoots

The HD production truck was utilized for 58:45:00 hours of production in February. The following events were produced live and recorded for additional playback:

- Girls Basketball: Spring Lake Park vs. Centennial
- Boys Basketball: Centennial vs. Blaine
- Boys Hockey: Centennial vs. Blaine
- Girls Hockey: 7AA QF: Forest Lake vs. Blaine
- Girls Basketball: Totino Grace vs. Spring Lake Park
- Boys Basketball: Totino Grace vs. Spring Lake Park
- Girls Hockey: 5AA SF: Rogers vs. Centennial
- Boys Hockey: 7AA QF: Coon Rapids vs. Blaine
- Boys Hockey: 5AA QF: Totino Grace vs. Centennial
- Boys Hockey: 5AA SF: Centennial vs. Maple Grove

## vMix Live Streaming Shoots

The vMix single camera production system was utilized to record/transmit three sporting event. The vMix system requires significantly fewer staff members than the production truck. vMix crews are spread out over multiple locations and connected via the internet.

- Boys Basketball: Centennial vs. Spring Lake Park
- Adapted Floor Hockey: North Suburban vs. Anoka Hennepin
- Girls Basketball: Blaine vs. Centennial



### Most Viewed YouTube Sporting Event

Boys Hockey: 5AA SF: Centennial vs. Maple Grove  
825 Views

## Live Workshops

Workshop	Instructor	Organization	Students
Lecture Class: Over the Rainbow: Behind the Scenes of the Wizard of Oz	Eric Houston	St. Louis Park Community Ed (Fee Charged)	16
<b>1 Live Workshop</b>			<b>16 Students</b>

## VOD Workshop Views

Workshop	Type	# of Views	Hours Viewed
King of the Cowboys 3 – Randolph Scott *NEW*	Mini	40	3 hrs
King of the Cowboys 2 – Autry/Rogers *NEW*	Mini	54	4.5 hrs
King of the Cowboys 1 – Strong and Silent	Mini	27	3.5 hrs
Great British Game Shows	Mini	21	.75 hrs
We Love Lucy: The Lucille Ball Story	Full	116	12.5 hrs
The Immortal Ingrid Pitt	Mini	333	15.25 hrs
The Oscars: 90 Years of the Academy Awards	Full	135	22 hrs
Tim Curry Horror Picture Show	Mini	25	.5 hrs
Back to the Eighties: The Decade's Biggest...	Full	5	1 hr
James Bond: 50 Years of 007	Full	6	.5 hrs
Eurovision: A Celebration	Mini	NA	NA
Yabba-Dabba-Do! The Fantastic World of Hanna...	Full	593	61.5 hrs
Superman: The Man of Steel on the Silver Screen	Full	3	.75 hrs
The Fantastic Four on the Silver Screen	Mini	3	.25 hrs
Christmas in Hollywood	Full	NA	NA
TV's Greatest Christmas Specials	Full	8	.5 hrs
Chicago Christmas Classics	Mini	137	6.75 hrs
Let's Go Ghostbusters: Filmmation's Haunted Heroes	Mini	5	.25 hrs
Monster Movies of the 40s and 50s	Full	215	16 hrs
Monster Movies of the 20s and 30s	Full	18	2 hrs
The Presidency on Film JQA to JFK	Full	7	.5 hrs
Monstervision: The Legend of Joe Bob Briggs	Mini	18	1.25 hrs
The Cult of Caroline Munro	Mini	1359	56.5 hrs
The Marilyn Monroe Story	Full	129	26.25 hrs
Nick at Nite: A TV Viewer's Dream	Mini	29	.75 hrs
The Birth of Animation: Mickey, Bugs, and Betty...	Full	6	.25 hrs
Hollywood Goes to War: World War II	Full	18	3.5 hrs
Come on Down: Game Shows of the 70s and 80s	Full	34	5.25 hrs
The Quiz Show Scandals and Other Game Shows...	Full	54	9 hrs
The Three Stooges: Comedy's Heavy Hitters	Full	NA	NA
The Marx Brothers: Groucho, Harpo, Chico...	Full	17	1.5 hrs
Mary Pickford: The World's First Movie Star	Full	NA	NA
Hollywood Goes to the Dogs: Lassie, Benji...	Full	12	.25 hrs
<b>33 VOD Workshops</b>		<b>3,427 Total Views</b>	<b>256.5 Hours Viewed</b>



### Most Viewed YouTube Workshop

The Cult of Caroline Munro  
1,359 Views

## YouTube Stats

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Month	Viewers	Videos Viewed	Hours Watched	New Subscribers	Total Impressions
January	18,800	28,923	2,355	74	459,857
February	18,312	29,142	2,382	29	448,149
<b>TOTAL:</b>	<b>37,112</b>	<b>58,065</b>	<b>4,737</b>	<b>103</b>	<b>908,006</b>

## NMTV Website Stats

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Month	Number of Users	Number of Views	Live Stream Views
January	4,665	6,102	1,681
February	4,121	10,999	1,945
<b>TOTAL:</b>	<b>8,786</b>	<b>17,101</b>	<b>3,626</b>

## Home Movie Transfers

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Home movie transfers have become one of our most popular services. Residents can transfer their family videos themselves for free, or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/Slides	Fees Paid
January	327.5	141	8	58	75	\$878.44
February	262.2	36	85	10	0	\$2,028.95
<b>TOTAL:</b>	<b>589.75</b>	<b>177</b>	<b>93</b>	<b>68</b>	<b>75</b>	<b>\$2,907.39</b>

## Production Highlights

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### NMTV News Highlights

Each week Danika Peterson and Rusty Ray create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some February highlights include:

- Stepping Stone Emergency Housing to Get More Space
- Authorities Say Not to Leave Your Car Running Unattended
- Anoka Hennepin District Staff Help at Schools Amid Teacher Staffing Shortages
- Stenography Program at Anoka Tech is Only One of Its Kind in the State
- Al Kordiak, Longtime Anoka County Commissioner, Dies at Age 93
- Anoka County Takes Lead on Redesigning Lino Lakes Intersection Shared With Ramsey County, Shoreview
- Blaine Leaders Make Case for Money to Pay for Safety Improvements to Highway 65
- Ham Lake Creates Tougher Penalties for Catalytic Converter Thefts
- Lino Lakes Public Safety to Use Extraordinary Gift to Purchase Crucial Firefighting Tool
- Blaine Leaders Recognize Citizen Heroes
- Large Fire at Blaine Store Allows for Successful Use of New Alarm System for Area Fire Departments



- Lino Lakes Getting New Activity Center Ready for Spring Opening
- Schools Take Time to Recognize Bus Drivers

In addition to daily playbacks of North Metro TV News on the cable systems, there are 1,021 local stories archived for viewers on the NMTV YouTube channel. The channel can be accessed through the northmetrotv.com website.

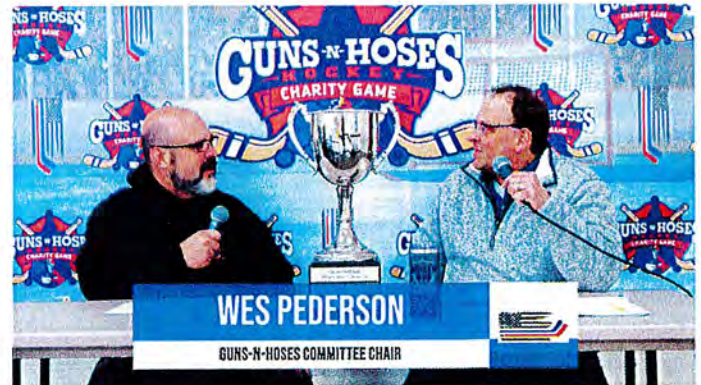


**Most Viewed YouTube News Story**

Anoka Hennepin Staff Help At Schools Amid Teacher Staffing Shortages  
247 Views

**Guns N Hoses**

Special Events Coordinator, T.J. Tronson, produced Lino Lakes' 6<sup>th</sup> Annual Guns-N-Hoses charity hockey event at the end of February. T.J. utilized NMTV's new vMix system combined with our Sling Studio wireless system to both record and live stream the event. Three cameras, in-field encoders, an MC, pre-recorded interviews, live interviews and full page and lower thirds graphics were incorporated. Shield 616 was the main benefactor of this year's event.



**Closed Captioning Research**

NMTV staff have been working to provide closed captioning services on all of our live and pre-recorded programming. Much research has gone into which system would be the most accurate and economical. Programming Coordinator, Michele Silvester, has been testing two systems on our cable channels, streaming channels, youtube videos, and our Roku and AppleTV channels. Both systems have their benefits. While a final decision regarding which system will best meet our needs, staff is leaning toward a combination of both.

**Adapted Floor Hockey**

Every year Sports Director Kenton Kipp, and his team, work to cover several sporting events outside of their usual high school realm. This month they were able to record and live stream the North Suburban vs. Anoka Hennepin adapted floor hockey teams playing at the Andover Community Center. In addition to adapted sporting events, they also record youth football championships in the fall.



**Rejected Snowplow Names and Another Fun Program Fact**

Once in a while the urge to do something fun with a story comes up. That was the case when the list of over 10,000 names that were submitted for Minnesota snowplows was released. Only 50 names were chosen for a vote, but there were sooooo many other great ones. The News Team put together a dramatic reading of some of those rejected snowplow names. My favorite...Kevin. So far, it's been viewed on Youtube 288 times. One other bonus fun fact, a story produced in 2016, during the City of Blaine's 50<sup>th</sup> anniversary, on Mrs. B's Dolls got 733 views on the NMTV Youtube page last month.



## City Productions

In February, Municipal Producer, Trevor Scholl, completed four productions, two of which are waiting for final approval before being posted. The two finalized shows include coverage of the Anoka County Libraries Author Fair and the National Sports Center hiring event. Blaine had its first Facebook Town Hall in February, and Trevor was there to direct the video content. He also fixed a problem with the Lexington Brightsign player. It was running a little loud so he created a new edit and re-loaded the data. Completed programs include:

- Anoka County Library Author Fair
- Ref Expo at the National Sports Center

New and ongoing projects include:

- Spring Mayor's minutes
- Kottke Bus Service Commercial
- Blaine Police: Senior Scam
- Blaine Police: Embedded Mental Health Professional
- Centerville Centerstage: Public Storage
- Forgotten Star Brewing feature
- Spring Lake Park Green Car Rental
- Blaine Facebook live town halls

Trevor touches base with contacts on a regular basis and also encourages Cities to contact him whenever they have an idea for a new show.



## Public Access Programs

Title	Producer	Runtime
Snack Stars	Eric Houston	00:12:50
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	02:58:24
Christ Lutheran Church (7 episodes)	Chance Amundson	05:14:37
Lovepower (2 episodes)	Rick Larson	02:00:00
The Power of Love (2 episodes)	Rick Larson	01:00:00
<b>18 New Programs</b>		<b>14:04:39 New Hours</b>

## NMTV Staff Programs

Title	Producer	Runtime
Anoka County Board Meeting (2/8/22)	T.J. Tronson	01:10:45
Anoka County Board Meeting (2/22/22)	T.J. Tronson	51:43
6 <sup>th</sup> Annual Guns N Hoses Charity Live Stream	T.J. Tronson	02:30:00
NMTV News (3 episodes)	Danika Peterson/Rusty Ray	01:08:04
Northern Stars Celebration (Commercial Project)	Danika Peterson/Rusty Ray	00:58:33
Local Author Fair	Trevor Scholl	00:04:54
Ref Expo at the National Sports Center	Trevor Scholl	00:02:15
Girls Basketball: Spring Lake Park/Centennial	Kenton Kipp/Ted Leroux	01:15:09
Boys Basketball: Centennial/Blaine	Kenton Kipp/Ted Leroux	01:33:18
Boys Hockey: Centennial/Blaine	Kenton Kipp/Ted Leroux	01:49:40
Girls Hockey: 7AA AF: Forest Lake/Blaine	Kenton Kipp/Ted Leroux	01:42:10

Girls Basketball: Totino Grace/Spring Lake Park	Kenton Kipp/Ted Leroux	01:12:49
Boys Basketball: Totino Grace/Spring Lake Park	Kenton Kipp/Ted Leroux	01:32:44
Girls Hockey: 5AA SF: Rogers/Centennial	Kenton Kipp/Ted Leroux	01:35:56
Boys Hockey: 7AA QF: Coon Rapids/Blaine	Kenton Kipp/Ted Leroux	01:37:54
Boys Hockey: 5AA QF: Totino Grace/Centennial	Kenton Kipp/Ted Leroux	01:39:20
Boys Hockey: 5AA SF: Centennial/Maple Grove	Kenton Kipp/Ted Leroux	01:39:48
Boys Basketball: Centennial/Spring Lake Park	Kenton Kipp/Ted Leroux	01:10:20
Adapted Floor Hockey: North Suburban/Anoka Hennepin	Kenton Kipp/Ted Leroux	01:09:37
Girls Basketball: Blaine/Centennial	Kenton Kipp/Ted Leroux	01:25:13
Sports Den (4 episodes)	Kenton Kipp/Ted Leroux	01:27:57
<b>26 New Programs</b>		<b>26:38:09 New Hours</b>

## City Meetings

<b>Title</b>	<b>Producer</b>	<b>Runtime</b>
Blaine City Council Meeting (2/7/22)	T.J. Tronson	00:58:42
Blaine Planning Commission Meeting (2/8/22)	T.J. Tronson	00:20:41
Blaine Natural Resources Conservation Board Meeting (2/15/22)	Trevor Scholl	01:15:15
Blaine Park Board Meeting (2/22/22)	Trevor Scholl	00:49:48
Blaine City Council Meeting (2/23/22)	Trevor Scholl	00:35:31
Centerville Planning & Zoning Meeting (2/1/22)	Centerville Staff, Zoom	01:31:43
Centerville Park & Rec Meeting (2/2/22)	Centerville Staff, Zoom	02:36:12
Centerville City Council Meeting (2/9/22)	Centerville Staff, Zoom	01:40:43
Centerville EDA Meeting (2/16/22)	Centerville Staff, Zoom	02:32:08
Centerville City Council Meeting (2/23/22)	Centerville Staff, Zoom	02:16:22
Circle Pines City Council Meeting (2/8/22)	Patrick Willson	00:20:43
Circle Pines Utility Commission Meeting (2/16/22)	Patrick Willson	00:23:26
Circle Pines City Council Meeting (2/22/22)	Matt Waldron	01:30:53
Ham Lake City Council Meeting (2/7/22)	Patrick Willson	00:37:34
Ham Lake City Council Meeting (2/22/22)	T.J. Tronson	00:36:20
Ham Lake Planning Commission Meeting (2/28/22)	Patrick Willson	00:08:57
Lexington City Council Meeting (2/3/22)	Lexington Staff	00:12:09
Lexington City Council Meeting (2/17/22)	Lexington Staff	00:18:33
Lino Lakes Park Board Meeting (2/2/22)	Anne Serwe	01:20:31
Lino Lakes Planning & Zoning Commission Meeting (2/9/22)	Anne Serwe	01:56:39
Lino Lakes City Council Meeting (2/14/22)	Anne Serwe	00:53:43
Lino Lakes Environmental Board Meeting (2/23/22)	Anne Serwe	00:44:43
Lino Lakes City Council Meeting (2/28/22)	Anne Serwe	00:27:56
Spring Lake Park City Council Meeting (2/7/22)	Emerson Rice	01:17:54
Spring Lake Park City Council Meeting (2/22/22)	Danika Peterson	00:42:55
<b>25 New Programs</b>		<b>26:10:01 New Hours</b>



If you have any questions or comments regarding this monthly report please contact  
Heidi Arnson at 763.231.2801 or [harnson@northmetrotv.com](mailto:harnson@northmetrotv.com).

## Video Production



Municipal Producer, Trevor Scholl, completed four productions in February, two of which are waiting for final approval before being posted. The shows include stories about the Anoka County Libraries Author Fair and the National Sports Center hiring event. Blaine had its first Facebook Town Hall in February and Trevor was there to direct the video content. He also fixed a problem with the Lexington Brightsign player. It was running a little loud so he created a new edit and re-loaded the data. Programs were also produced by T.J. Tronson for the city channels. Trevor reaches out to city officials and department contacts, every month, regarding potential programming for the channels. City staff and elected officials are encouraged to contact Trevor with any ideas or requests for programming.

▪ February Completed Videos/Playing on City Cable Channels & Streaming

Title	Producer	Runtime
Local Author Fair	Trevor Scholl	00:04:54
Ref Expo at the National Sports Center	Trevor Scholl	00:02:15
6 <sup>th</sup> Annual Guns N Hoses Charity Live Stream	T.J. Tronson	02:30:00
Anoka County Board Meeting (2/8/22)	T.J. Tronson	01:10:45
Anoka County Board Meeting (2/22/22)	T.J. Tronson	51:43

Some projects that Trevor is working on or is scheduled to produce include:

- Spring Mayor’s minutes
- Kottke Bus Service Commercial
- Blaine Police: Senior Scam
- Blaine Police: Embedded Mental Health Professional
- Centerville Centerstage: Public Storage
- Forgotten Star Brewing feature
- Spring Lake Park Green Car Rental
- Blaine Facebook live town halls

## Equipment Consulting/Technical Support

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### **Blaine**

- No assistance required.

### **Centerville**

- 2.3.22: Received update from Newtek on Tricaster. They were able to confirm that the unit has a bad audio and sound card. They are being replaced, under warranty.
- 2.3.22: Talked to Z Systems regarding problems with Centerville system. Various converters sometimes need to be reset. Decided not to tear system apart quite yet, but keep an eye on how the system is functioning.
- 2.7.22: Newtek called to report the Tricaster is fixed.
- 2.10.22: Installed the Newtek Tricaster at City Hall. Ran tests. All the IP addresses had been changed so had to re-enter to get cameras back. Ran Xpression through the audio test. Turns out the same audio problem remains. Tricaster is going to send a test unit to see if the problem still happens with a new machine. Removed.
- 2.28.22: Tricaster re-installed, re-programmed and set up. Tested output audio issue. Determined temporary fix if issue reappears, until new unit test.

### **Circle Pines**

- 2.22.22: Recorded City Council meeting. Reviewed equipment set-up. All working well.

### **Ham Lake**

- No assistance required.

### **Lexington**

- No assistance required.

### **Lino Lakes**

- No assistance required.

### **Spring Lake Park**

- No assistance required.

### **All Cities**

- 2.11.22: Installed new Tightrope software for managing all channels. With the software upgrade we can now test the cablecast closed captioning service.
- 2.22.22: Worked with Tightrope to answer system questions for closed captioning tests. There seem to be issues with routers or converters.
- 2.24.22: Discovered issues with closed captioning and streaming servers.
- 2.25.22: Were able to get closed captioning to work. Ran wires directly from one of the units to the livestream server.

## Channel Management



Programming Coordinator, Michele Silvester, along with help from Eric Houston, and Trevor Scholl, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels; live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or entered into the Carousel video files. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and

then sent out over the cable system live. At the same time it is also encoded on a server for future playbacks. The following meetings were processed in February:

<b>Title</b>	<b>Producer</b>	<b>Runtime</b>
Blaine City Council Meeting (2/7/22)	T.J. Tronson	00:58:42
Blaine Planning Commission Meeting (2/8/22)	T.J. Tronson	00:20:41
Blaine Natural Resources Conservation Board Meeting (2/15/22)	Trevor Scholl	01:15:15
Blaine Park Board Meeting (2/22/22)	Trevor Scholl	00:49:48
Blaine City Council Meeting (2/23/22)	Trevor Scholl	00:35:31
Centerville Planning & Zoning Meeting (2/1/22)	Centerville Staff, Zoom	01:31:43
Centerville Park & Rec Meeting (2/2/22)	Centerville Staff, Zoom	02:36:12
Centerville City Council Meeting (2/9/22)	Centerville Staff, Zoom	01:40:43
Centerville EDA Meeting (2/16/22)	Centerville Staff, Zoom	02:32:08
Centerville City Council Meeting (2/23/22)	Centerville Staff, Zoom	02:16:22
Circle Pines City Council Meeting (2/8/22)	Patrick Willson	00:20:43
Circle Pines Utility Commission Meeting (2/16/22)	Patrick Willson	00:23:26
Circle Pines City Council Meeting (2/22/22)	Matt Waldron	01:30:53
Ham Lake City Council Meeting (2/7/22)	Patrick Willson	00:37:34
Ham Lake City Council Meeting (2/22/22)	T.J. Tronson	00:36:20
Ham Lake Planning Commission Meeting (2/28/22)	Patrick Willson	00:08:57
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Lexington City Council Meeting (2/17/22)	Lexington Staff	00:18:33
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Lino Lakes Environmental Board Meeting (2/23/22)	Anne Serwe	00:44:43
Lino Lakes City Council Meeting (2/28/22)	Anne Serwe	00:27:56
Spring Lake Park City Council Meeting (2/7/22)	Emerson Rice	01:17:54
Spring Lake Park City Council Meeting (2/22/22)	Danika Peterson	00:42:55
<b>25 New Programs</b>		<b>26:10:01 New Hours</b>

Meetings are scheduled for replay based on schedules requested by each City. Additional longer-length video programming, produced by NMTV staff, is also scheduled on the

channels. With the arrival of the Carousel units, shorter-length videos and promos are loaded onto those devices, rather than being scheduled as separate playbacks. The short videos cycle through, with graphics pages, and play on the channels whenever a scheduled program is not playing. Depending on whether a City selected the split screen or full screen Carousel option, the shorter videos are cycling 24 hours a day. The table below outlines how many times a longer-length video program was entered into the Tigtrope system, and played back on each City channel.

<b>City</b>	<b>Number of Times Programs Played</b>	<b>Hours Programmed on Channel</b>
Blaine	144	134:12:03
Centerville	56	115:50:53
Circle Pines	130	86:34:12
Ham Lake	57	35:37:41
Lexington	89	30:46:04
Lino Lakes	65	66:59:14
Spring Lake Park	84	92:02:54
<b>Totals:</b>	<b>625 Program Playbacks</b>	<b>562:03:01 Hours of Video Programming on Channels</b>

The last category of programming on City channels consists of bulletin board, or graphics pages, that display information about the City or about events and issues of interest to citizens. With the installation of the Carousel units, Eric Houston has assumed responsibility for updating the information on all seven channels. He works closely with each City's representative to ensure that all requested data slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the data pages, the Cities maintain editorial control. In addition to the graphics pages, the Carousel units play video. Trevor Scholl is responsible for encoding any short videos that are displayed. The following work was done for City Carousel units in February:

- **Blaine**
- Transcoded and uploaded 2 videos to Carousel.
- **Centerville**
- Transcoded and uploaded 2 videos to Carousel.
- **Circle Pines**
- Transcoded and uploaded 2 videos to Carousel.
- **Ham Lake**
- Transcoded and uploaded 2 videos to Carousel.
- **Lexington**
- Transcoded and uploaded 2 videos to Carousel.
- Re-edited and loaded Brightsign content to fix audio issue.
- **Lino Lakes**
- Transcoded and uploaded 2 videos to Carousel.
- **Spring Lake Park**
- Transcoded and uploaded 2 videos to Carousel.
- Created 3 new Carousel graphics page.

## Meetings on Demand



NMTV has created a video on demand service, with line-item bookmarking, for our Cities' meetings. In order to accomplish this, each encoded meeting has to undergo several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. Once that is done, a staff member must go through the meeting entering a bookmark at the start of each meeting line-item, and enter the corresponding line-item information. Next, the meeting is linked to the NMTV website's city meeting page for video on demand. The following number of meetings were bookmarked and/or placed on VOD for the Cities in February:

- **Blaine**
  - 5 meetings bookmarked and placed on VOD.
- **Centerville**
  - 5 meetings bookmarked and placed on VOD.
- **Circle Pines**
  - 3 meetings bookmarked and placed on VOD.
- **Ham Lake**
  - 3 meetings bookmarked and placed on VOD.
- **Lexington**
  - 2 meeting placed on VOD.
- **Lino Lakes**
  - 5 meetings bookmarked and placed on VOD.
- **Spring Lake Park**
  - 2 meetings bookmarked and placed on VOD

## Administrative



Issues dealt with in February include processing PEG fee payments and corresponding reports for cities, closed captioning research and testing, and prep for first quarterly cable commission meetings.

- **PEG Fee Payment to Cities**
  - Determined PEG Fee payment amounts for Cities based upon Comcast 2021 gross revenue, city portion of Comcast gross revenue, and the budgeted payment amount.
  - Assembled documentation and created reports supporting PEG fee payments to Cities.
  - Emailed reports to Cities.
  - Checks were mailed to Cities.
- **Closed Captioning Research and Testing**
  - Worked with Programming Coordinator, Michele Silvester, to consider closed captioning options.
  - Spoke with Legal Counsel regarding any legal issues regarding inaccurate closed captioning.
  - Tested ENCO closed captioning system.

- Took steps necessary to test Tighrope closed captioning solution.
- Worked with staff to understand and solve routing and converting issues with Tighrope solution.
- Considered a hybrid solution to closed captioning that would incorporate both closed captioning solutions.
- Wrote memos explaining current options and variables for Operations Committee and Cable Commission meetings.

### **2022 Cable Commission, 1<sup>st</sup> Quarterly Meeting**

- Contacted Commission members to determine interest in the Executive Committee.
- Received confirmation from four Commission members regarding ability to serve on the Executive Committee.
- Created memos and compiled documents for first quarterly meetings.

### **Miscellaneous**

- Reviewed current NMTV job descriptions.
- Outlined information to be included in on-boarding documents for new Operations Committee and Cable Commission members.
- Registered for NATOA Closed Captioning Webinar.
- Provided additional signatures and documents for 2021 audit of Commission finances.
- Wrote minutes for Operations Committee.
- Received and documented monthly Comcast subscriber reports.
- Read February Legal Report and forwarded to Operations Committee and Cable Commission.
- Read industry articles.

**MINUTES**  
**REGULAR PLANNING COMMISSION MEETING**  
**March 8, 2022 - 7:00 P.M.**  
**9180 Lexington Avenue, Lexington, MN**

1. CALL TO ORDER

A. Roll Call: Chairperson Bautch, Commissioners, Thorson, Koch and Murphy

*Chairperson Bautch called to order the Regular Planning Commission meeting on March 8, 2022 at 7:00 p.m. Commissioners Present: Michelle Koch, Gloria Murphy, and Ron Thorson. Also present: John Hughes, City Council Representative; Bill Petracek, City Administrator*

2. CITIZENS FORUM

*No citizens were present to address the Planning Commission on items not on the agenda.*

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

*Murphy made a motion to approve the agenda as typewritten. Koch seconded the motion. Motion carried 4-0.*

4. LETTERS AND COMMUNICATION

- A. Building Permits for January 2022
- B. Building Permits for February 2022

*Discussion was had on the new software format for the building permits.*

5. APPROVAL OF PLANNING COMMISSION MINUTES

- C. February 8, 2022

*Thorson made a motion to approve the February 8, 2022 Planning Commission Minutes as typewritten. Koch seconded the motion. Motion carried 4-0.*

6. DISCUSSION ITEM: NONE

*Discussion was had on potential upcoming P & Z discussion items regarding the cell tower extension in Memorial Park and the potential for another cell tower to be constructed.*

*Councilmember Hughes asked about the eagle's nest that was located on the top of the existing cell tower. Petracek stated that the U.S. Fish and Wildlife officer that handled the complaint on the removal of the nest explained to the public works that there was nothing that could be done, as the nest was only a resting spot for Bald Eagle's. It was an Osprey*



*nest, which is not regulated like the American Bald Eagle. Discussion ensued.*

7. NOTE COUNCIL MINUTES:

- A. February 3, 2022
- B. February 17, 2022

*Bautch asked about Cook's Auto Body not being sold. Petracek explained that potential buyer backed out of the purchase of the building due to issues with the realtor. He explained that Circle Pines Sausage Haus is considering the purchase of the property. Discussion ensued.*

*Petracek also explained that the old Blue Collar BBQ has a potential Mexican-American cuisine restaurant interested in locating to the building. Discussion ensued.*

8. PLANNING COMMISSION INPUT

*Murphy asked if public works would consider exhibiting one of their snow plow trucks at the Early Childhood Truck Day on May 7th at Rice Lake Elementary. Petracek stated he would talk to public works. Discussion ensued.*

9. ADJOURNMENT

*Koch made a motion to adjourn at 7:25 p.m. Thorson seconded the motion. Motion carried 4-0.*

**MINUTES  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
MARCH 3, 2022 – 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER:** – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

*Mayor Murphy called to order the Regular City Council meeting for March 3, 2022 at 7:00 p.m. Councilmember's present: Devries and Harris. Excused Absence: Hughes and Winge. Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director.*

**3. CITIZENS FORUM**

*No citizens were present to discuss items not on the agenda.*

**4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Mayor Murphy made a motion to approve the agenda with a correction of removing item #10 – Closed Session - from the agenda. Councilmember Harris seconded the motion. Motion carried 3-0.*

**5. INFORMATIONAL REPORTS:**

- A. Airport (Councilmember Devries) – *No report given*
- B. Cable Commission (Councilmember Winge) *Quarterly meetings – No report given*
- C. City Administrator (Bill Petracek) – *Petracek explained that part-time public works employee Bob Hunt has given notice of his retirement April 29th. Discussion ensued.*

**6. LETTERS AND COMMUNICATIONS:**

- A. Centennial Lakes Police Department Media Reports 2-9-22 through 2-22-22

*No discussion on Letters and Communications*

**7. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – February 17, 2022
- B. Recommendation to Approve Claims and Bills:

Check #'s 48702 through 48756  
Check #'s 14215 through 14221  
Check #'s 14222 through 14229

*Councilmember Harris made a motion to approve the consent agenda items.  
Councilmember Devries seconded the motion. Motion carried 3-0.*

**8. ACTION ITEMS: NONE**

**9. MAYOR AND COUNCIL INPUT**

*Councilmember Devries explained that there is water standing on Restwood Road and Duwayne Ave. area. He thinks that storm drain may be plugged from the apartment construction process. Petracek said he will let public works know about it.*

**10. ADJOURNMENT**

*Councilmember Devries made motion to adjourn the meeting at 7:04 p.m.  
Councilmember Harris seconded the motion. Motion carried 4-0.*

**CITY OF LEXINGTON**

**RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS**

**The following claims and bills have been presented to the Council for approval at the Council Meeting of March 17, 2022.**

**(1) Payroll**

Vouchers	504405 through	504421	\$	21,529.19
Payroll Taxes				
	Federal Tax	\$3,012.37		
	Social Security	\$3,741.12		
	Medicare	\$874.98		
				\$7,628.47
	State Tax	\$1,350.79		\$1,350.79
	Total			\$8,979.26

**(2) General and Liquor Payment Recommendations:**

Checks	48757 through	48802	\$	167,355.29
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**(3) ACH and Credit Card Payments for: FEB 2022**

ACH Checks:	3029E through	3043E	\$	31,779.88
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Total Payments and Withdrawals Approval			\$	<u>229,643.62</u>
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**Centennial Lakes Police Payment Recommendations:**

Checks	14232 through	14237	\$	19,161.35
	VOID	14201	\$	(122.60)
	14222 through	14229	\$	-
ACH	2022014 through	2022019	\$	2,987.79
Total Payments			\$	<u>22,026.54</u>

CITY OF LEXINGTON

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**\*Check Detail Register©**  
10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 4M FUND</b>					
<b>48757</b>	03/08/22	<b>AMAZON</b>			
E 101-41500-200		Office Supplies	\$119.98	191M-PL9K-	OFFICE SUPPLIES - ADMIN
E 101-42260-200		Office Supplies	\$196.62	1YNN-N3Y3-	OFFICE SUPPLIES - FIRE DEPT
E 101-41500-200		Office Supplies	\$5.75	1YNN-N3Y3-	OFFICE SUPPLIES - ADMIN
E 101-42260-218		Medical/First Aid Supplies	\$59.98	1YVT-QMPY-	MEDICAL EQUIPMENT - FIRE DEPT
E 101-43100-404		Repair Machinery/Equipm	\$7.59	1YVT-QMPY-	EQUIPMENT PARTS
		Total	\$389.92		
<b>48758</b>	03/08/22	<b>ARTISAN BEER COMPANY</b>			
E 609-00000-252		Beer Purchase	\$426.95	3521885	
E 609-00000-252		Beer Purchase	\$195.60	3521886	
E 609-00000-252		Beer Purchase	\$939.20	3523070	
		Total	\$1,561.75		
<b>48759</b>	03/08/22	<b>ASPEN MILLS</b>			
E 101-42260-214		Fire Uniforms	\$530.40	289518	UNIFORMS - FIRE DEPT
		Total	\$530.40		
<b>48760</b>	03/08/22	<b>BENT BREWSTILLERY</b>			
E 609-00000-252		Beer Purchase	\$319.73	INV-011022	
		Total	\$319.73		
<b>48761</b>	03/08/22	<b>BIFFS</b>			
E 101-45200-418		Other Rentals	\$194.00	W853567	FEB 2022 RENTAL - LEXINGTON CITY PARK
		Total	\$194.00		
<b>48762</b>	03/08/22	<b>BLACK STACK BREWING, INC.</b>			
E 609-00000-252		Beer Purchase	\$194.00	16488	
		Total	\$194.00		
<b>48763</b>	03/09/22	<b>BREAKTHRU BEVERAGE MN</b>			
G 609-20202		Accounts Payable - Resal	\$88.00	339654338	
E 609-00000-251		Liquor Purchase	\$1,628.09	343068208	
E 609-00000-251		Liquor Purchase	\$3,398.77	343167725	
G 609-20202		Accounts Payable - Resal	(\$73.70)	408691328	
		Total	\$5,041.16		
<b>48764</b>	03/08/22	<b>BUSINESS ESSENTIALS</b>			
E 101-41500-200		Office Supplies	\$31.09	WO-1173081	OFFICE SUPPLIES
E 101-41500-200		Office Supplies	\$41.97	WO-1173081	OFFICE SUPPLIES
		Total	\$73.06		
<b>48765</b>	03/09/22	<b>CAPITOL BEVERAGE SALES</b>			
E 609-00000-252		Beer Purchase	\$3,756.53	2654706	
E 609-00000-252		Beer Purchase	\$10,602.39	2657496	
		Total	\$14,358.92		
<b>48766</b>	03/09/22	<b>CINTAS</b>			
E 609-00000-255		Linen	\$66.83	4112498589	MAT SERVICE

CITY OF LEXINGTON

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**\*Check Detail Register©**  
10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$66.83		
<b>48767</b>	03/09/22	<b>CLEAR RIVER BEVERAGE COMPANY</b>			
E 609-00000-252		Beer Purchase	\$1,324.00	619464	
E 609-00000-252		Beer Purchase	\$341.00	620465	
Total			\$1,665.00		
<b>48768</b>	03/09/22	<b>COMCAST</b>			
E 609-00000-329		Cable/Internet	\$190.76		MAR 2022 SERVICE
Total			\$190.76		
<b>48769</b>	03/09/22	<b>DAHLHEIMER DISTRIBUTING</b>			
E 609-00000-252		Beer Purchase	\$0.01	1538840	
E 609-00000-252		Beer Purchase	\$67.20	1542895	
E 609-00000-252		Beer Purchase	\$4,482.22	1543483	
E 609-00000-252		Beer Purchase	\$52.80	1545732	
E 609-00000-252		Beer Purchase	\$10,889.30	1547308	
Total			\$15,491.53		
<b>48770</b>	03/09/22	<b>ELM CREEK BREWING CO.</b>			
E 609-00000-252		Beer Purchase	\$286.00	E-1979	
Total			\$286.00		
<b>48771</b>	03/09/22	<b>FEDEX / KINKOS</b>			
E 609-00000-340		Advertising	\$47.00	06170000922	
Total			\$47.00		
<b>48772</b>	03/09/22	<b>GOPHER STATE ONE CALL</b>			
E 730-00000-228		Gopher State One Call	\$2.70	2020536	FEB 2022 LOCATES
E 770-00000-228		Gopher State One Call	\$2.70	2020536	FEB 2022 LOCATES
Total			\$5.40		
<b>48773</b>	03/09/22	<b>HOHENSTEINS INC</b>			
E 609-00000-252		Beer Purchase	\$1,027.05	482347	
E 609-00000-252		Beer Purchase	\$1,543.05	484377	
Total			\$2,570.10		
<b>48774</b>	03/09/22	<b>IMAGE PRINTING &amp; GRAPHICS</b>			
E 101-41500-350		Print/Binding	\$36.00	160863	MAPS PRINTING AND LAMINATING
E 101-41500-350		Print/Binding	\$253.59	160883	MAPS PRINTING AND LAMINATING
Total			\$289.59		
<b>48775</b>	03/09/22	<b>INVICTUS BREWING CO.</b>			
E 609-00000-252		Beer Purchase	\$150.00	4226	
Total			\$150.00		
<b>48776</b>	03/09/22	<b>JACK PINE BREWERY</b>			
E 609-00000-252		Beer Purchase	\$301.00	4268	
Total			\$301.00		
<b>48777</b>	03/09/22	<b>JJ TAYLOR</b>			
E 609-00000-252		Beer Purchase	(\$14.40)	3229634	

**\*Check Detail Register©**  
10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-252		Beer Purchase	(\$30.00)	3238606	
E 609-00000-252		Beer Purchase	\$5,496.35	3277026	
E 609-00000-252		Beer Purchase	\$5,384.30	3277058	
Total			\$10,836.25		
<b>48778</b>	<b>03/09/22</b>	<b>JOHNSON BROTHERS LIQUOR</b>			
E 609-00000-253		Wine Purchase	(\$105.35)	188839	
E 609-00000-251		Liquor Purchase	\$456.38	2000007	
E 609-00000-253		Wine Purchase	\$1,038.99	2000008	
E 609-00000-251		Liquor Purchase	\$717.72	2000543	
E 609-00000-253		Wine Purchase	\$2,029.35	2000544	
E 609-00000-251		Liquor Purchase	\$678.30	2000555	
E 609-00000-251		Liquor Purchase	\$6,062.08	2001569	
E 609-00000-253		Wine Purchase	\$3,806.49	2001570	
E 609-00000-251		Liquor Purchase	\$299.70	2001571	
E 609-00000-251		Liquor Purchase	\$2,466.62	2004758	
E 609-00000-251		Liquor Purchase	\$670.12	2004759	
E 609-00000-253		Wine Purchase	\$317.20	2004760	
Total			\$18,437.60		
<b>48779</b>	<b>03/09/22</b>	<b>LEAGUE OF MN CITIES-INSURANCE</b>			
E 101-41500-361		General Liability Ins	\$17,179.00	40002704-20	2022 P/C PREMIUM
E 101-42260-361		General Liability Ins	\$2,608.00	40002704-20	2022 P/C PREMIUM
E 101-43100-361		General Liability Ins	\$4,202.60	40002704-20	2022 P/C PREMIUM
E 101-45200-361		General Liability Ins	\$4,169.40	40002704-20	2022 P/C PREMIUM
E 609-00000-361		General Liability Ins	\$3,533.00	40002704-20	2022 P/C PREMIUM
E 730-00000-361		General Liability Ins	\$241.00	40002704-20	2022 P/C PREMIUM
E 770-00000-361		General Liability Ins	\$3,613.00	40002704-20	2022 P/C PREMIUM
E 609-00000-361		General Liability Ins	\$4,069.00	40002704-20	2022 P/C PREMIUM - LIQUOR
E 609-00000-361		General Liability Ins	\$3,496.00	40002704-20	2022 P/C PREMIUM - EXCESS
Total			\$43,111.00		
<b>48780</b>	<b>03/09/22</b>	<b>M AMUNDSON LLP</b>			
E 609-00000-256		Tobacco Products For Re	\$2,517.68	336988	
E 609-00000-256		Tobacco Products For Re	\$3,734.23	337409	
Total			\$6,251.91		
<b>48781</b>	<b>03/09/22</b>	<b>MET COUNCIL - WASTEWATER</b>			
E 770-00000-389		MWCC Charges	\$10,277.39	0001136585	APRIL 2022 SEWER CHARGES
Total			\$10,277.39		
<b>48782</b>	<b>03/09/22</b>	<b>MIDAMERICA ADMINISTRATIVE</b>			
G 101-21716		Other Retirement	\$50.00		MARCH 2022 EMPLOYEE CONTRIBUTIONS
Total			\$50.00		
<b>48783</b>	<b>03/09/22</b>	<b>MKL SERVICES, LLC</b>			
E 101-41500-400		General Maintenance	\$100.00	03172022	WEEK ENDING 03/05/2022
E 101-41500-400		General Maintenance	\$100.00	03172022	WEEK ENDING 03/12/2022
Total			\$200.00		
<b>48784</b>	<b>03/09/22</b>	<b>MN DEPT OF HEALTH</b>			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 730-23000		Water Testing	\$1,535.00		Q1 2022 WATER SUPPLY CONN. FEE
		Total	\$1,535.00		
<b>48785</b>	03/09/22	<b>MOOSE LAKE BREWING CO. LLC</b>			
E 609-00000-252		Beer Purchase	\$120.00	09-012	
		Total	\$120.00		
<b>48786</b>	03/09/22	<b>MSA PROFESSIONAL SERVICES</b>			
E 101-41500-308		Consultant Fees	\$150.00	R10181050.0	DATA PRACTICES REQUEST
E 101-41500-303		Engineering Fees	\$170.00	R10481025.0	GENERAL SERVICES
G 101-22046		O'Reilly Escrow	\$130.00	R10481027.0	O'REILLY AUTO PARTS
E 730-00000-303		Engineering Fees	\$345.00	R10481046.0	WATER SUPPLY STUDY
E 422-00000-303		Engineering Fees	\$4,085.00	R10481048.0	2022 STREET IMPROVEMENTS
E 101-41500-303		Engineering Fees	\$1,205.56	R10481049.0	GIS SERVICES
E 422-00000-303		Engineering Fees	\$410.00	R10481051.0	HAMLIN JOINT PROJECT
		Total	\$6,495.56		
<b>48787</b>	03/09/22	<b>OMNI BREWING CO.</b>			
E 609-00000-252		Beer Purchase	\$255.33	E-11569	
		Total	\$255.33		
<b>48788</b>	03/09/22	<b>OXYGEN SERVICE COMPANY</b>			
E 101-42260-210		Operating Supplies	\$151.70	0003516973	FEB 2022 SERVICE
		Total	\$151.70		
<b>48789</b>	03/09/22	<b>PACE ANALYTICAL</b>			
E 730-00000-306		Water Testing	\$80.00	22100366358	WATER TEST FEE
E 730-00000-306		Water Testing	\$80.00	22100366538	WATER TEST FEE
		Total	\$160.00		
<b>48790</b>	03/09/22	<b>PAUSTIS &amp; SONS</b>			
E 609-00000-253		Wine Purchase	\$1,730.00	156675	
		Total	\$1,730.00		
<b>48791</b>	03/09/22	<b>PHILLIPS WINE AND SPIRITS INC</b>			
E 609-00000-251		Liquor Purchase	\$338.25	6355628	
E 609-00000-251		Liquor Purchase	\$3,156.96	6356633	
E 609-00000-253		Wine Purchase	\$1,198.84	6356634	
E 609-00000-254		Miscellaneous Purchase	\$141.11	6356635	
E 609-00000-251		Liquor Purchase	\$306.04	6359248	
E 609-00000-253		Wine Purchase	\$468.50	6359249	
E 609-00000-254		Miscellaneous Purchase	(\$88.00)	658662	
E 609-00000-251		Liquor Purchase	(\$158.85)	658663	
		Total	\$5,362.85		
<b>48792</b>	03/09/22	<b>PREMIUM WATERS, INC</b>			
E 609-00000-411		Culligan	\$3.21	318653552	MAR 2022 EQUIPMENT
E 101-41500-411		Culligan	\$3.00	318653623	MAR 2022 EQUIPMENT
E 101-42260-411		Culligan	\$4.00	318653623	MAR 2022 EQUIPMENT
		Total	\$10.21		



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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>48793</b>	03/09/22	<b>PRYES BREWING COMPANY, LLC</b>			
E 609-00000-252		Beer Purchase	\$408.33	W-33587	
		Total	\$408.33		
<b>48794</b>	03/09/22	<b>RED BULL DISTRIBUTION CO.</b>			
E 609-00000-254		Miscellaneous Purchase	\$265.00	5001091592	
		Total	\$265.00		
<b>48795</b>	03/09/22	<b>RITEWAY</b>			
E 101-41500-350		Print/Binding	\$307.26	22-30750	A/P CHECKS PRINTING
		Total	\$307.26		
<b>48796</b>	03/09/22	<b>ROSEVILLE, CITY OF</b>			
E 101-41900-230		Contracted Services	\$859.15	0230780	MARCH 2022 IT SERVICES
E 101-42260-230		Contracted Services	\$245.47	0230780	MARCH 2022 IT SERVICES
E 101-43100-230		Contracted Services	\$245.47	0230780	MARCH 2022 IT SERVICES
E 101-45200-230		Contracted Services	\$245.47	0230780	MARCH 2022 IT SERVICES
E 609-41900-230		Contracted Services	\$245.47	0230780	MARCH 2022 IT SERVICES
E 651-41900-230		Contracted Services	\$122.74	0230780	MARCH 2022 IT SERVICES
E 730-41900-230		Contracted Services	\$245.47	0230780	MARCH 2022 IT SERVICES
E 770-41900-230		Contracted Services	\$245.47	0230780	MARCH 2022 IT SERVICES
		Total	\$2,454.71		
<b>48797</b>	03/09/22	<b>SAVE A LIFE CORP</b>			
E 101-42260-208		Training and Instruction	\$3,500.00	5678	2022 EMS TRAINING - FIRE DEPT
E 101-42260-208		Training and Instruction	\$1,120.00	5704	CPR RENEWALS
		Total	\$4,620.00		
<b>48798</b>	03/09/22	<b>SHAMROCK GROUP, INC.</b>			
E 609-00000-257		Ice For Resale	\$130.00	2734058	
		Total	\$130.00		
<b>48799</b>	03/09/22	<b>SILENT KNIGHT</b>			
E 101-41500-385		Building Security	\$150.00	132437	PREVENTIVE MAINTENANCE
		Total	\$150.00		
<b>48800</b>	03/09/22	<b>SOUTHERN GLAZERS OF MN</b>			
E 609-00000-251		Liquor Purchase	\$1,728.24	2182599	
E 609-00000-254		Miscellaneous Purchase	\$27.28	2182600	
E 609-00000-253		Wine Purchase	\$2,946.35	2182601	
E 609-00000-251		Liquor Purchase	\$3,893.04	2185005	
E 609-00000-254		Miscellaneous Purchase	\$27.28	2185006	
E 609-00000-253		Wine Purchase	\$950.85	2185007	
		Total	\$9,573.04		
<b>48801</b>	03/09/22	<b>VINO COPIA</b>			
E 609-00000-253		Wine Purchase	\$281.25	0298794-IN	
		Total	\$281.25		
<b>48802</b>	03/09/22	<b>WINE MERCHANTS</b>			
E 609-00000-253		Wine Purchase	\$454.75	7370119	

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total				\$454.75	
<b>10100 4M FUND</b>				\$167,355.29	

**Fund Summary**

<b>10100 4M FUND</b>	
101 GENERAL FUND	\$38,373.05
422 2022 STREET IMPROVEMENTS	\$4,495.00
609 MUNICIPAL LIQUOR FUND	\$107,696.77
651 STORM WATER FUND	\$122.74
730 WATER FUND	\$2,529.17
770 SEWER FUND	\$14,138.56
	\$167,355.29

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 Batch: FEB 2022 AUTO,FEB2022 CC PMT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 4M FUND</b>					
<b>3029 e</b>	02/17/22	<b>FLEET FARM</b>			
E 101-43100-210		Operating Supplies	\$166.46	1173	SHOP SUPPLIES
		Total	\$166.46		
<b>3030 e</b>	02/17/22	<b>HOME DEPOT</b>			
E 101-43100-210		Operating Supplies	\$88.79		SHOP SUPPLIES
		Total	\$88.79		
<b>3031 e</b>	02/17/22	<b>SPRINT</b>			
E 101-43100-321		Telephone	\$35.13	495076029-2	JAN-FEB 2022 CELL SERVICE
E 101-45200-321		Telephone	\$35.13	495076029-2	JAN-FEB 2022 CELL SERVICE
E 651-00000-321		Telephone	\$6.69	495076029-2	JAN-FEB 2022 CELL SERVICE
E 730-00000-321		Telephone	\$45.17	495076029-2	JAN-FEB 2022 CELL SERVICE
E 770-00000-321		Telephone	\$45.16	495076029-2	JAN-FEB 2022 CELL SERVICE
		Total	\$167.28		
<b>3032 e</b>	02/17/22	<b>ZOOM VIDEO COMMUNICATIONS</b>			
E 101-41500-300		Professional Svcs	\$14.99	INV12446225	JAN 2022 SERVICES
E 101-42260-327		Annual Technology Mainte	\$14.99	INV12446225	JAN 2022 SERVICES
		Total	\$29.98		
<b>3033 e</b>	02/01/22	<b>CONNEXUS ENERGY</b>			
G 101-20200		Accounts Payable	\$311.46		DEC 2021 UTILITIES
G 770-20200		Accounts Payable	\$82.91		DEC 2021 UTILITIES
		Total	\$394.37		
<b>3034 e</b>	02/02/22	<b>LINCOLN NATIONAL LIFE</b>			
E 101-41500-134		ST/LT Disability Insurance	\$380.68	435928186	FEB 2022 PREMIUM
E 101-43100-134		ST/LT Disability Insurance	\$113.24	435928186	FEB 2022 PREMIUM
E 101-45200-134		ST/LT Disability Insurance	\$75.48	435928186	FEB 2022 PREMIUM
E 609-00000-134		ST/LT Disability Insurance	\$235.41	435928186	FEB 2022 PREMIUM
		Total	\$804.81		
<b>3035 e</b>	02/01/22	<b>HEALTHPARTNERS</b>			
E 609-00000-160		Health/Dental Insurance	\$1,211.13	110062433	FEB 2022 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$657.40	110062433	FEB 2022 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$438.27	110062433	FEB 2022 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$1,439.63	110062433	FEB 2022 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$496.56	110062433	FEB 2022 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$823.57	110062433	FEB 2022 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$946.62	110062433	FEB 2022 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$631.07	110062433	FEB 2022 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$1,134.43	110062433	FEB 2022 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$1,211.13	110062433	FEB 2022 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$861.92	110062433	FEB 2022 PREMIUM
		Total	\$9,851.73		
<b>3036 e</b>	02/14/22	<b>US BANK</b>			
E 101-41500-440		Bank Charges	\$123.07		SAFE DEPOST BOX
		Total	\$123.07		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>3037 e</b>	<b>02/14/22</b>	<b>XCEL ENERGY</b>			
G 101-20200		Accounts Payable	\$1,656.54	764053976	DEC 2021 UTILITIES
G 609-20200		Accounts Payable	\$1,399.50	764053976	DEC 2021 UTILITIES
G 651-20200		Accounts Payable	\$43.73	764053976	DEC 2021 UTILITIES
G 730-20200		Accounts Payable	\$303.53	764053976	DEC 2021 UTILITIES
G 770-20200		Accounts Payable	\$525.68	764053976	DEC 2021 UTILITIES
		Total	\$3,928.98		
<b>3038 e</b>	<b>02/23/22</b>	<b>CENTER POINT ENERGY</b>			
E 101-43100-383		Gas Utilities	\$225.35		JAN 2022 UTILITIES
E 101-45200-383		Gas Utilities	\$225.35		JAN 2022 UTILITIES
E 651-00000-322		Postage	\$42.92		JAN 2022 UTILITIES
E 730-00000-383		Gas Utilities	\$289.74		JAN 2022 UTILITIES
E 770-00000-383		Gas Utilities	\$375.66		JAN 2022 UTILITIES
E 101-41500-383		Gas Utilities	\$513.37		JAN 2022 UTILITIES
E 609-00000-383		Gas Utilities	\$829.77		JAN 2022 UTILITIES
G 101-20200		Accounts Payable	\$54.36		DEC 2021 UTILITIES
G 651-20200		Accounts Payable	\$5.18		DEC 2021 UTILITIES
G 730-20200		Accounts Payable	\$34.95		DEC 2021 UTILITIES
G 770-20200		Accounts Payable	\$34.95		DEC 2021 UTILITIES
G 101-20200		Accounts Payable	\$407.74		DEC 2021 UTILITIES
		Total	\$3,039.34		
<b>3039 e</b>	<b>02/02/22</b>	<b>PUBLIC EMPLOYEES RETIREMENT</b>			
G 101-21704		PERA	\$2,001.59		02/02/2022 PAYROLL
G 101-21717		PERA	\$2,309.52		02/02/2022 PAYROLL
G 101-21704		PERA	\$2,031.98		02/16/2022 PAYROLL
G 101-21717		PERA	\$2,344.58		02/16/2022 PAYROLL
		Total	\$8,687.67		
<b>3040 e</b>	<b>02/08/22</b>	<b>HSA BANK</b>			
G 101-21726		HSA Additional Withholdin	\$245.00		EMPLOYEE CONTRIBUTIONS
E 101-41500-160		Health/Dental Insurance	\$4.50		HSA SERVICE FEE
		Total	\$249.50		
<b>3041 e</b>	<b>02/08/22</b>	<b>DELTA DENTAL</b>			
E 101-41500-160		Health/Dental Insurance	\$149.96	CNS0000875	FEB 2022 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$92.84	CNS0000875	FEB 2022 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$61.90	CNS0000875	FEB 2022 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$192.23	CNS0000875	FEB 2022 PREMIUM
		Total	\$496.93		
<b>3042 e</b>	<b>02/10/22</b>	<b>KWIK TRIP</b>			
E 101-43100-212		Gas & Oil	\$195.58		FEB 2022 FUEL
E 101-45200-212		Gas & Oil	\$195.58		FEB 2022 FUEL
E 651-00000-212		Gas & Oil	\$78.23		FEB 2022 FUEL
E 730-00000-212		Gas & Oil	\$156.46		FEB 2022 FUEL
E 770-00000-212		Gas & Oil	\$156.45		FEB 2022 FUEL
E 101-42260-212		Gas & Oil	\$100.01		FEB 2022 FUEL
		Total	\$882.31		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
3043 e	02/01/22	TSYS			
	E 609-00000-500	Capital Expenditures	\$2,868.66	43132	NEW CREDIT CARD READER SYSTEM
		Total	\$2,868.66		
		<b>10100 4M FUND</b>	<b>\$31,779.88</b>		

**Fund Summary**

<b>10100 4M FUND</b>	
101 GENERAL FUND	\$21,108.08
609 MUNICIPAL LIQUOR FUND	\$8,444.39
651 STORM WATER FUND	\$176.75
730 WATER FUND	\$829.85
770 SEWER FUND	\$1,220.81
	<b>\$31,779.88</b>

Report Criteria:  
Report type: Summary

Check Number	Check Issue Date	Payee	Amount
14201	03/03/2022	CENTURY LINK	122.60- V
14232	03/03/2022	ANOKA CO TREASURY OFFICE	18,720.00
14233	03/03/2022	GEORGE'S INC	240.00
14234	03/03/2022	O-SUN COMPANY	30.38
14235	03/03/2022	QUILL LLC	29.22
14236	03/03/2022	SHRED-N-GO, INC	66.75
14237	03/03/2022	TRANSUNION RISK & ALTERNATIVE	75.00
2022014	03/03/2022	CENTURY LINK	122.60
2022015	03/03/2022	CENTURY LINK	123.90
2022016	03/03/2022	DELTA DENTAL	1,142.08
2022017	03/03/2022	OPTUM FINANCIAL, INC.	18.75
2022018	03/03/2022	PITNEY BOWES GLOBAL FINANCIAL	61.59
2022019	03/03/2022	U S BANK	1,518.87
Grand Totals:			<u>22,026.54</u>

M = Manual Check, V = Void Check

**CITY OF LEXINGTON**  
**\*Cash Balances**

Current Period February 2022

Fund	2022 Begin Balance	Receipts	Disbursements	Transfers		JE Payroll	Balance
				Rec/Disb	Journal Entries		
<b>10100 4M FUND</b>							
101 GENERAL FUND	\$1,426,025.07	\$40,343.27	\$416,102.09	\$0.00	\$231,500.42	(\$16,584.52)	\$1,265,182.15 In Bal
220 LOVELL BUILDING	\$581,168.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$581,168.49 In Bal
229 ARPA FUND	\$144,908.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$144,908.25 In Bal
310 CAPITAL PROJEC	\$689,393.36	\$58,804.70	\$11,983.00	\$0.00	(\$184,000.00)	\$0.00	\$552,215.06 In Bal
320 TIF #3	\$123,435.54	\$0.00	\$99,047.47	\$0.00	\$0.00	\$0.00	\$24,388.07 In Bal
330 WATER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
360 05 STREET-EDGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
370 SEWER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
405 PARK DEDICATIO	\$92,343.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$92,343.43 In Bal
417 17 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
418 LAKE DRIVE PROJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
419 19 JACKSON AVE	\$7,323.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,323.95 In Bal
421 2021 STREET IMP	\$37,390.83	\$0.00	\$195.00	\$0.00	\$0.00	\$0.00	\$37,195.83 In Bal
422 2022 STREET IMP	\$0.00	\$0.00	\$1,392.50	\$0.00	\$184,000.00	\$0.00	\$182,607.50 In Bal
430 12 HAMLIN AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
435 13 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
440 15 STREET IMPRO	\$16,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,500.00 In Bal
445 16 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
551 16 NORTH METRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
585 04 STREET-OAK L	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
591 14 STREET-VARIO	\$153,989.79	\$1,373.59	\$55,399.84	\$0.00	\$0.00	\$0.00	\$99,963.54 In Bal
592 15 STREET-VARIO	\$294,055.85	\$1,547.13	\$95,900.00	\$0.00	\$0.00	\$0.00	\$199,702.98 In Bal
599 POLICE BUILDING	\$25,634.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,634.24 In Bal
609 MUNICIPAL LIQUO	\$612,024.29	\$877.32	\$337,347.17	\$0.00	\$206,300.69	(\$64,019.31)	\$417,835.82 In Bal
625 FARMERS MARKE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
650 PROPERTY MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
651 STORM WATER F	(\$145,841.53)	\$10,268.35	\$14,175.60	\$0.00	\$0.00	(\$3,100.89)	(\$152,849.67) In Bal
730 WATER FUND	\$277,490.90	\$48,508.17	\$34,552.44	\$0.00	(\$776.00)	(\$13,452.27)	\$277,218.36 In Bal
770 SEWER FUND	\$1,294,311.83	\$57,053.25	\$96,416.96	\$0.00	\$0.00	(\$12,162.14)	\$1,242,785.98 In Bal
	\$5,630,154.29	\$218,775.78	\$1,162,512.07	\$0.00	\$437,025.11	(\$109,319.13)	\$5,014,123.98

CITY OF LEXINGTON

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**\*Fund Summary -  
Budget to Actual©**

February 2022

	2022 YTD Budget	February MTD Amount	2022 YTD Amount	2022 YTD Balance	2022 % YTD Budget
<b>FUND 101 GENERAL FUND</b>					
Revenue	\$2,154,586.49	\$5,873.15	\$286,263.32	\$1,868,323.17	13.29%
Expenditure	\$2,154,586.48	\$152,021.25	\$279,583.98	\$1,875,002.50	12.98%
		<u>-\$146,148.10</u>	<u>\$6,679.34</u>		
<b>FUND 220 LOVELL BUILDING</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 229 ARPA FUND</b>					
Revenue	\$140,313.00	\$0.00	\$0.00	\$140,313.00	0.00%
Expenditure	\$140,313.00	\$0.00	\$0.00	\$140,313.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 310 CAPITAL PROJECTS</b>					
Revenue	\$271,000.00	\$0.00	\$0.00	\$271,000.00	0.00%
Expenditure	\$237,000.00	\$0.00	\$184,000.00	\$53,000.00	77.64%
		<u>\$0.00</u>	<u>-\$184,000.00</u>		
<b>FUND 320 TIF #3</b>					
Revenue	\$256,814.00	\$0.00	\$0.00	\$256,814.00	0.00%
Expenditure	\$307,594.55	\$325.00	\$99,047.47	\$208,547.08	32.20%
		<u>-\$325.00</u>	<u>-\$99,047.47</u>		
<b>FUND 405 PARK DEDICATION FEE FUND</b>					
Revenue	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Expenditure	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 417 17 STREET IMPROVEMENTS</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 418 LAKE DRIVE PROJECT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 419 19 JACKSON AVE</b>					
Revenue	\$2,296.08	\$0.00	\$0.00	\$2,296.08	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 421 2021 STREET IMPROVEMENTS</b>					
Revenue	\$7,240.44	\$0.00	\$0.00	\$7,240.44	0.00%
Expenditure	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 422 2022 STREET IMPROVEMENTS</b>					
Revenue	\$184,000.00	\$0.00	\$184,000.00	\$0.00	100.00%



CITY OF LEXINGTON

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**\*Fund Summary -  
Budget to Actual©**

February 2022

	2022 YTD Budget	February MTD Amount	2022 YTD Amount	2022 YTD Balance	2022 % YTD Budget
Expenditure	\$184,000.00	\$1,392.50	\$1,392.50	\$182,607.50	0.76%
		<u>-\$1,392.50</u>	<u>\$182,607.50</u>		
<b>FUND 551 16 NORTH METRO GO</b>					
Revenue	\$4,089.79	\$0.00	\$0.00	\$4,089.79	0.00%
Expenditure	\$4,089.79	\$0.00	\$0.00	\$4,089.79	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 585 04 STREET-OAK LANE</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 591 14 STREET-VARIOUS</b>					
Revenue	\$75,995.10	\$0.00	\$386.30	\$75,608.80	0.51%
Expenditure	\$62,501.59	\$0.00	\$55,399.84	\$7,101.75	88.64%
		<u>\$0.00</u>	<u>-\$55,013.54</u>		
<b>FUND 592 15 STREET-VARIOUS</b>					
Revenue	\$107,238.66	\$0.00	\$0.00	\$107,238.66	0.00%
Expenditure	\$111,075.00	\$0.00	\$95,900.00	\$15,175.00	86.34%
		<u>\$0.00</u>	<u>-\$95,900.00</u>		
<b>FUND 599 POLICE BUILDING</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 609 MUNICIPAL LIQUOR FUND</b>					
Revenue	\$3,691,650.00	\$237,924.89	\$477,421.95	\$3,214,228.05	12.93%
Expenditure	\$3,691,650.44	\$276,159.50	\$658,899.78	\$3,032,750.66	17.85%
		<u>-\$38,234.61</u>	<u>-\$181,477.83</u>		
<b>FUND 651 STORM WATER FUND</b>					
Revenue	\$52,405.29	\$0.00	\$0.00	\$52,405.29	0.00%
Expenditure	\$88,106.53	\$2,171.50	\$17,111.62	\$70,994.91	19.42%
		<u>-\$2,171.50</u>	<u>-\$17,111.62</u>		
<b>FUND 730 WATER FUND</b>					
Revenue	\$237,525.00	\$0.00	\$0.00	\$237,525.00	0.00%
Expenditure	\$237,525.31	\$10,252.48	\$46,384.51	\$191,140.80	19.53%
		<u>-\$10,252.48</u>	<u>-\$46,384.51</u>		
<b>FUND 770 SEWER FUND</b>					
Revenue	\$318,000.00	\$5,939.18	\$5,939.18	\$312,060.82	1.87%
Expenditure	\$500,745.60	\$22,202.22	\$107,111.37	\$393,634.23	21.39%
		<u>-\$16,263.04</u>	<u>-\$101,172.19</u>		
<b>Report Total</b>		<u>-\$214,787.23</u>	<u>-\$590,820.32</u>		



# Lexington Fire Department

**To:** City Administrator Patracek  
**From:** Fire Chief Edwards and Assistant Chief Maleski  
**Date:** March 3, 2022  
**Subject:** Resolution No. 22-14 - Joint Powers Agreement for Purchasing Public Safety Equipment

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The fire department is currently looking to purchase new sets of turnout gear for 2022. There is an opportunity for Lexington to join a Joint Powers Agreement with 40 other fire departments across the State for the purpose of purchasing public safety equipment. By entering into this agreement, it will give the department better price ranges for equipment such as turn out gear, self contained breathing apparatus (SBCA), and other fire safety equipment.

There is no initial cost or yearly fee that is charged to the city or the fire department to join the JPA, it is simply an agreement between fire departments and the equipment vendors for better pricing. By joining the JPA, the fire department is not limited to purchasing the specific brand of gear or equipment as stated in the JPA; not all brands are suitable for each department. If a department decides to purchase items that are not specific to the JPA, the department will pay the price of those items as set by the vendor. It also does not void the agreement for that department with future purchasing.

It would be very beneficial for Lexington Fire Department to join the JPA as it allows for a substantial cost savings for each set of turnout gear. This JPA will also allow for Lexington to have access to better pricing for future equipment purchases if needed.

Also enclosed is a copy of the current list of fire departments that are included in this JPA for equipment purchasing. We are recommending approval to enter into this agreement for purchasing public safety equipment.

### **Current JPA Roster –**

1. Bloomington – Seal / Forester
2. Brooklyn Center / Hendrickson
3. Brooklyn Park – Seitz
4. Carver – Trimbo
5. Chanhassen – Johnson
6. Chaska – Trebitowski
7. Cloquet – Schroder
8. Cologne - Joos
9. Coon Rapids – Johnston
10. Duluth – Kleive & Morehouse
11. Eden Prairie – Parker / Gerber
12. Edina - Slama
13. Excelsior FPD – Mackey
14. Forest Lake - Newman
15. Golden Valley – Krelly
16. Goodview - Klinger
17. Hamel – Ruchti
18. Hennepin Technical College – Skinner
19. Hopkins – Specken / Wenshaw
20. Long Lake – Van Eyl
21. Loretto – Leuer
22. Mayer - Maetzold
23. Minnetonka – Fox / Metzger
24. Mound – Pederson
25. New Brighton – Hamdorf
26. Oak Grove – Hallerman
27. Osseo – Lynde
28. Owatonna - Seykora
29. Plymouth – Coppa
30. Prior Lake – Steinhaus
31. Rice Lake – Niemi / Twining
32. Richfield – Dobesh / Chwialkowski
33. Saint Bonifacius – Weber
34. Saint Louis Park – Koering / Wolfe
35. Savage – Bresnahan
36. Shakopee Mdewakanton Sioux Community – Hayes / Zimmerman
37. Victoria - Heger
38. Wayzata – Klapprich
39. West Metro FPD- Nelson
40. White Bear Lake – Schmidt

### **Known to be Contemplating JPA Agreement –**

- Jordan (Travis Fremming)
- Lino Lakes (Lallier)
- Rogers (Fiest)

**CITY OF LEXINGTON  
COUNTY OF ANOKA  
STATE OF MINNESOTA**

**RESOLUTION NO. 22-14**

**A RESOLUTION AUTHORIZING ENTERING INTO JOINT  
AND COOPERATIVE AGREEMENT FOR THE PURPOSE OF  
PUBLIC SAFETY PURCHASING AND LEASING**

WHEREAS, Minnesota Statute 471.59 authorizes local units of government to enter into Joint and Cooperative Agreements of governmental powers common to the contracting parties. The intent of this agreement is to make available public safety equipment and leasing opportunities to the City of Lexington Fire Department.

NOW, THEREFORE BE IT RESOLVED, that the City of Lexington City Council does hereby approve the Joint and Cooperative Agreement for the purchasing program for public safety equipment and leasing with cities and fire departments from the Hennepin County Fire Chiefs Association; and,

NOW, BE IT FURTHER RESOLVED that the Mayor and City Administrator be authorized to execute said Joint and Cooperative Agreement on behalf of the City of Lexington

Adopted by the City Council of the City of Lexington this 17th day of March, 2022.

Signed:

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Michael Murphy, Mayor

Attest:

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Bill Petracek, City Administrator

# **THIRD AMENDED AND RESTATED JOINT & COOPERATIVE AGREEMENT FOR PUBLIC SAFETY PURCHASING**

## **1. Purpose**

This Agreement is made pursuant to Minnesota Statutes 471.59 which authorizes the joint and cooperative exercise of governmental powers common to contracting parties. The intent of this Agreement is to make available joint public safety purchasing and leasing to the governmental agencies who are parties to this Agreement. The intent of this agreement is to also replace and rescind the Amended and Restated Joint & Cooperative Agreement For The Acquisition and Use of SCBA executed and approved by the parties in March, April and May, 2009, and the Second Amended and Restated Joint & Cooperative Agreement For The Acquisition and Use of Firefighting Equipment executed and approved by some or all of the parties in August and September 2010 (“Prior Agreements”).

## **2. Parties**

The initial parties to this Agreement are the cities of Bloomington, Brooklyn Park, Eden Prairie, Edina, Hopkins, Saint Louis Park, and Minnetonka, all of which are municipal corporations and subdivisions of the state of Minnesota. Additional governmental agencies may become parties to this Agreement by adopting a resolution approving this Agreement and sending an original execution page and a certified copy of the resolution to the secretary of the Operating Committee established below. The secretary of the Operating Committee must maintain a current list of the parties to this Agreement and must notify the contact person for each party whenever there is a change in the parties to this Agreement.

## **3. Operating Committee**

### **3.1. Creation.**

There will be an Operating Committee (the “Committee”) to administer this Agreement. The Committee will consist of one representative appointed by each of the parties to the Agreement. In the absence of a specific appointment, a party’s representative will be its fire chief. Each member of the Committee is entitled to one vote.

### **3.2. Procedural Rules.**

The Committee must adopt procedural rules to govern its operations.

### **3.3. Officers.**

The Committee will select from its members a chair to conduct meetings, a vice-chair to act in the place of the chair, and a secretary to keep the records of the Committee.

### **3.4. Powers, Duties.**

The Committee has the authority and responsibility to administer this Agreement on behalf of the parties and to take all necessary actions allowed by law to implement its terms.

## **4. Procedures**

### **4.1. Acquisition.**

The Committee will take the necessary actions for obtaining contracts for the purchase or lease of public safety uniforms, supplies, equipment, and other items, and for contracting for services, as selected by the Committee. The Committee will comply with the Municipal Contracting Law, including the preparation of specifications and requests for proposals. The Committee will designate one of the member parties to act as the lead agency for selecting the contractor for a contract, based on the recommendation of the Committee.

### **4.2. Contract Terms.**

The contract with each selected contractor (the "Contract") must provide that each party to this Agreement will have the option to order items directly from each selected contractor and make payments directly to the contractor. No party will have any responsibility for paying for the items ordered by any other party. When appropriate, the Contract may include an option for the contractor to maintain and certify designated equipment. The Contract must provide the terms of payment to the contractor for this service.

### **4.3. Rules for Use.**

When appropriate, the Committee will establish rules and procedures for the parties' use of items acquired pursuant to this Agreement, including determining the responsibility for damage to, or loss of, the items.

## **5. Responsibility for Employees**

All persons engaged in the work to be performed by a party under this Agreement may not be considered employees of any other party for any purpose, including worker's compensation and other claims that may or might arise out of the employment context on behalf of the employees. All claims made by a third party as a result of any act or omission of a party's employees while engaged on any of the work performed under this Agreement are not the obligation or responsibility of any other party. Each party is responsible for injuries or death of its own

personnel. Each party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing services under this Agreement. Each party waives the right to sue any other party for any workers' compensation benefits paid to its own employee or volunteer or their dependants, even if the injuries were caused wholly or partially by the negligence of any other party or its officers, employees, or volunteers.

## **6. Indemnification**

Each party agrees to defend, indemnify, and hold harmless the other parties against any and all claims, liability, loss, damage, or expense arising under the provisions of this Agreement and caused by or resulting from negligent acts or omissions of the party and/or those of its employees or agents. Under no circumstances, however, may a party be required to pay on behalf of itself and another party any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for two or more parties may not be added together to determine the maximum amount of liability for one party. The intent of this paragraph is to impose on each party a limited duty to defend and indemnify each other subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.

## **7. Duration**

This agreement will be in force from the date of execution by at least two parties and notification to the secretary of the Operating Committee. Any party may withdraw from this Agreement upon 30 days written notice to the other party or parties to the Agreement. Upon execution of all of the parties to the Prior Agreements, the Prior Agreements will terminate.

## **8. Execution**

A separate execution page is provided for each party.

[Signature pages follow]

**Execution Page for the  
Third Amended and Restated Joint & Cooperative Agreement  
For Public Safety Purchasing**

The party listed below has read, agreed to and executed this Agreement on the date indicated.

Date \_\_\_\_\_

Entity \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

And \_\_\_\_\_

Title \_\_\_\_\_



**CITY OF LEXINGTON  
COUNTY OF ANOKA  
STATE OF MINNESOTA**

**RESOLUTION NO. 22-15**

**A RESOLUTION ESTABLISHING PRECINCTS AND  
POLLING PLACES**

**WHEREAS**, the legislature of the State of Minnesota has ordered that Municipalities (and counties with unorganized territories) must designate their polling places each year by ordinance or resolution.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEXINGTON, ANOKA COUNTY, STATE OF MINNESOTA**, in compliance with the terms and provisions of Minnesota Statutes §204B.175, the polling location for the Lexington precinct remains at Lexington City Hall located at 9180 Lexington Avenue, Lexington, MN for 2022 and all future elections.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LEXINGTON THE 17th, DAY OF MARCH, 2022.**

\_\_\_\_\_  
Mike Murphy, Mayor

ATTEST:

\_\_\_\_\_  
Bill Petracek, City Administrator

**BUSINESS LICENSE - COUNCIL APPROVAL - March 17, 2022**

NAME OF BUSINESS		BUSINESS ADDRESS		CITY	ST	ZIP	DESCRIPTION OF BUSINESS
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Burnn Boiler & Mechanical Inc	4137 1/2 Woodland Road	Lexington	MN	55014	Service/Repair, Construction



9180 Lexington Avenue  
 Lexington, MN 55014  
 Phone: (763) 784-2792  
 Fax: (763) 785-8951  
 www.ci.lexington.mn.us

**ENTERTAINMENT/SPECIAL EVENT LICENSE APPLICATION**

APPLICATION FOR:  Annual Entertainment License \$200.00  
 Single Use Special Event Permit \$300.00  
 Charitable Organization **FEE WAIVED**

The Council shall act upon all entertainment license applications at a regular meeting within sixty (60) days of the completed application and fee being received by City staff. Inaction by the Council within this period is a denial of the application.

No entertainment license is valid until approved by the Council and the appropriate fees are paid to the City.

Licenses are valid only for the date(s) specified on the license. Annual licenses are valid from July 1st through June 30th of the following year, or pro rata from the date granted through June 30th.

**1. APPLICANT INFORMATION**

Attach a written approval from the organization(s) in whose name the event will be advertised which authorizes you, the applicant, to apply for this special event permit on their behalf.

Applicant Name: BRIAN THOLE Title: President  
 Mailing Address: 12332 Marmon St NE, Blaine MN 55449  
 Affiliation: City Heat Charities  
 Day Phone: 612-272-9309 Evening/Cell phone: SAME  
 Emergency Contact/Phone : Aaron Morrison 612-919-9014  
 Email Address: bthole@gmail.com    
**Is applicant 18 years of age or older** Yes  No

Who is the primary person in charge and/or responsible for this event?

Name: BRIAN THOLE Title: President  
 Mailing Address: SAME  
 Day Phone: " Evening/Cell phone: "  
 Emergency Contact/Phone : "  
 Email Address : "

**2. TITLE, PURPOSE AND DESCRIPTION OF EVENT:**

City Heat Charities annual benefit ride - An annual motorcycle ride to raise monies for families in need

**3. EVENT PRINCIPALS**

Submit a list of principals involved in the proposed special event, including professional organizers, promoters, financial underwriters, commercial sponsors, charitable agencies for whose benefit the event is being produced or advertised, etc. Attach additional pages if necessary to include all of the principals involved.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization / Business / Agency / Affiliation: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization / Business / Agency / Affiliation: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization / Business / Agency / Affiliation: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization / Business / Agency / Affiliation: \_\_\_\_\_

**4. EVENT COMPONENTS**

Date requested: June 5<sup>th</sup>, 2022 Alternate date: \_\_\_\_\_

Requested hours of operation: from: 1600  AM  PM to 2359  AM  PM

Set-up beginning date and time: 6-5-22 @ 0900

Complete dismantle date and time: 6-5-22 @ 2359

**(Attach a draft of any entry forms for participants and/or spectators.)**

Anticipated number of participants: 100 - 150 Spectators: \_\_\_\_\_

Will any city streets require temporary closure or restrictions? Yes  No

Identify streets and times/dates of closure or restrictions: \_\_\_\_\_

## 5. LOCATION AND MAP

**Please attach a map or plans for your event layout.** At minimum, the following items should be included. Check off items below that pertain to your event and indicate them on the event map. Please use a "to-scale" drawing.

- A)  If a route is involved, mark the beginning and finishing area with arrows and places where any motorized vehicles need to be considered.
- B)  Size and location of any tables, tents, structures and enclosures,
- C)  Entertainment or stage locations
- D)  Alcoholic beverage concession area
- E)  Non-alcoholic beverage concession area
- F)  Food concession area (cooking, serving and consumption areas)
- G)  General merchandise concession areas
- H)  Portable toilet facilities
- I)  First-aid facilities
- J)  Event participant and/or spectator parking areas
- K)  Event organizer's command post
- L)  Fireworks or pyrotechnics site
- M)  Vehicle fuel handling site
- N)  Fencing or others method for securing event area
- O)  Site of electrical wiring to be installed for the event
- P)  Trash receptacles
- Q)  Electrical sources to be used for cooking
- R)  Temporary structures constructed for the event
- S)  Other – Please describe: \_\_\_\_\_  
\_\_\_\_\_

**6. FOOD, BEVERAGES AND ENTERTAINMENT**

Will food and/or non-alcoholic beverages be served? Yes  No

If yes, describe sanitation measures, food handling procedures and the nature of the food (such as pre-packaged foods, hot dogs, pre-mixed soda, raw meats, fish, vegetables, unpeeled fruit or peeled and cut fruit): Food will be served inside the venue along with beverages. Venue staff will serve food and beverages

Describe any plans you have for cooking food in the event area including fuel or electrical source to be used: Food will be prepared on-site by an inspected vendor and is the same vendor as we've used in the past years  
**if you intend to serve food you will need a permit from the Anoka County Department of Environmental Health. Please attach a copy of the permit to this application.**

Will alcoholic beverages be served? Yes  No

If yes, describe what method will be used to ensure that alcoholic beverages will be consumed only by persons 21 years of age and older: Alcohol will be served and supervised by venue staff and security

Describe how, where, when and by whom the alcoholic beverages will be served: All will be handled by venue staff

If a casino party, a dance, or live entertainment is part of your event, please describe: \_\_\_\_\_  
\_\_\_\_\_

Please describe all of the activities of your event for which a license is required, for example: a cabaret license, etc. Attach all required licenses to this application. Please note that certain licensing may be required by City, County and State agencies, such as a Large Assembly License for gatherings over 1,000 people, some types of food handling licensing, Gambling License, Cabaret License, etc. It is your responsibility to

check with the City Clerk or local authorities to determine what licensing is required prior to submitting this application.

Describe entertainment plans and intended hours: \_\_\_\_\_

We will be applying for a state gambling permit

If there will be music, sound amplification or any other noise impact, please describe, including the intended hours of the music, sound or noise: \_\_\_\_\_

The venue will provide music indoors

**7. VENDORS OR CONCESSIONAIRES**

Describe what vendors or concessionaires you will allow in conjunction with the event and the purpose of these concessions: \_\_\_\_\_

Describe how you intend to regulate, monitor and control the type, number and quality of vendors/concessionaires whom you may permit to operate in conjunction with the event: \_\_\_\_\_

**8. SECURITY AND SAFETY PROCEDURES**

Describe your proposed procedures for set-up, operation, internal security and crowd control: Security to be provided by venue

If the event is to occur at night, describe how you are going to light the event area in order to increase the safety of participants and spectators coming to and leaving the event: All activities are scheduled to be conducted indoors

Describe plans to provide first aid, if needed: per venue policy

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Give the name, address and phone numbers of the agency or agencies which will provide first aid staff and equipment if required. Attach additional sheets if necessary.

Name of agency: \_\_\_\_\_

Name of Representative: \_\_\_\_\_

Address: \_\_\_\_\_

Day phone: \_\_\_\_\_ Evening phone: \_\_\_\_\_

Indicate medical services (if required) that will be provided for this event: \_\_\_\_\_

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**Attach to this application a copy of your building permit(s) if you are installing any electrical wiring on temporary or permanent basis and/or if you are building any temporary or permanent structures such as bleachers, scaffolding, a grandstand, stages or platforms.**

**Attach a copy of your fire department permit or inspection report to this application if you will use parade floats; an open flame; fireworks or pyrotechnics; vehicle fuel; cooking facilities; enclosures (and tables within those closures); tents, air supported structures, canopies, or fabric shelters.**

**Attach a copy of a proposed site security plan and a proposed parking plan**

### 9. SANITATION PLAN

Describe your plan for clean-up and material preservation. Include number, type and location of portable toilets or permanent toilets, and trash and recycling containers to be provided for the event. Indicate who will be responsible for clean-up activities during and after the event: \_\_\_\_\_

---

### 10. CITY SERVICES/EQUIPMENT

Describe City services and/or equipment requested for this event. City barricades,



cones, signs and other equipment may be borrowed on an as-available basis. You should make advance arrangements to pick up and return this equipment. If you or any volunteers cannot pick up and return this equipment, please attach a letter requesting these services and explaining why your organization cannot perform them. This will be reviewed, then approved or denied by the public works foreman.

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### 11. FEE STRUCTURE / EVENT CHARGES

If there is a fee or donation required as a condition of attendance or participation of this event, please describe the amounts to be collected from various categories of

participants or spectators: Suggested donation for all riders & passengers

---

If a donation is requested on a purely voluntary basis, describe how you intend to inform participants/spectators or others that they may participate in the event whether they

make a donation or not: verbal notification

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### 12. OTHER PERTINENT INFORMATION

Please list below any other miscellaneous information you feel would be important and have a bearing on the approval of this Special Event Permit request: \_\_\_\_\_

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### 13. INSURANCE

**You must provide proof of insurance coverage for your event. Attach to this application a certificate of insurance including the policy number, amount and the provision that the City of Lexington is included as an additional insured. (Please note – insurance requirements depend upon the risk level of the event. Also, if your event can be classified as first amendment expressive activity, insurance requirements can be waived under certain circumstances.)**

**FOR OFFICIAL USE ONLY**

**CITY COUNCIL - APPROVAL:** \_\_\_\_\_ **DENIAL:** \_\_\_\_\_

**BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

**POLICE DEPT. - APPROVAL:** \_\_\_\_\_ **DENIAL:** \_\_\_\_\_

**BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

**FIRE DEPT. - APPROVAL:** \_\_\_\_\_ **DENIAL:** \_\_\_\_\_

**BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

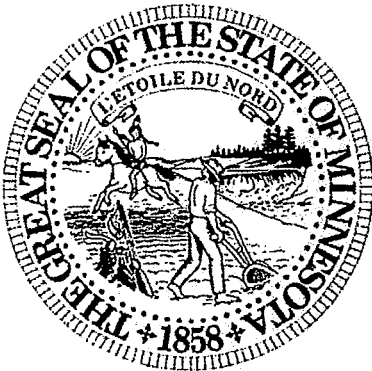
**COMMENTS:** \_\_\_\_\_

**Office of the Minnesota Secretary of State  
Certificate of Good Standing**

I, Steve Simon, Secretary of State of Minnesota, do certify that: The business entity listed below was filed pursuant to the Minnesota Chapter listed below with the Office of the Secretary of State on the date listed below and that this business entity is registered to do business and is in good standing at the time this certificate is issued.

Name: CITY HEAT CHARITIES  
Date Filed: 05/05/2006  
File Number: 1837830-2  
Minnesota Statutes, Chapter: 317A  
Home Jurisdiction: Minnesota

This certificate has been issued on: 04/03/2020



*Steve Simon*  
Steve Simon  
Secretary of State  
State of Minnesota

