

**AGENDA
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
FEBRUARY 17, 2022– 7:00 P.M.
9180 LEXINGTON AVENUE**

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

3. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

5. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Report 1-26 through 2-8-22 pp. 1-10
- B. North Metro TV – January 2022 Update pp. 11-16
- C. City Report – January 2022 pp. 17-22
- D. Planning & Zoning meeting minutes – February 8, 2022 pp. 23-24

Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

6. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – January 3, 2022 pp. 25-27
- B. Recommendation to Approve Claims and Bills: pp. 28-40
Check #'s 48644 through 48644
Check #'s 48645 through 48701
Check #'s 14198 through 14212
- C. Financial Reports pp. 41
• Cash Balances

- Fund Summary – Budget to Actual

pp. 42-43

Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

7. ACTION ITEMS:

- A. Recommendation to approve Resolution NO. 22-12 A Resolution Receiving Feasibility Report and Calling Public Hearing on Improvement (April 7, 2022)

pp. 44-56

- B. Recommendation to approve Resolution NO. 22-13 A Resolution Receiving Feasibility Report and Calling Public Hearing on Improvement (April 7, 2022)

pp. 57-69

8. MAYOR AND COUNCIL INPUT

9. ADMINISTRATOR INPUT

10. CLOSED SESSION

- This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss the legal aspects surrounding personnel matters under investigation.
- This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss legal aspects of options related to the interconnected water and sewer with the City of Blaine. This portion of the meeting is also closed pursuant Minn. Stat. Section 13D.05, subd. 3(c), and is permitted to determine the asking price for, and to develop or consider offers or counteroffers for the purchase or sale to parts of the interconnected water and sewer with the City of Blaine.

11. ADJOURNMENT

No Workshop due to lack of agenda items



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
<p>Summary: DOMESTIC OFFICERS DISPATCHED TO THE 10 BLOCK OF WEST GOLDEN LAKE RD ON A DOMESTIC REPORT. MALE REMOVED FROM THE RESIDENCE. CLEAR.</p>					
22018738	Jan 26 2022	10:31	MEDICAL	71XX SHAD AVE	CENTERVILLE
<p>Summary: MEDICAL: RESPONDED TO MEDICAL EMERGENCY CALL IN THE 7100 BLOCK OF SHAD AVE IN CENTERVILLE. UPON ARRIVAL, ASSISTED FIRE AND EMS WITH TREATMENT OF AN ADULT MALE.</p>					
22019232	Jan 26 2022	23:54	TRAFFIC	8900-BLK LAKE DR	LEXINGTON
<p>Summary: POLICE CONDCUTED A TRAFFIC STOP AT THE INTERSECTION OF LAKE DR AND LEXINGTON AVE. A PROBABLE CAUSE SEARCH OF THE VEHICLE WAS COMPLETED AND CONTRABAND WAS LOCATED. THE DRIVER AND VEHICLE WERE PICKED UP BY A THIRD PARTY.</p>					
22019093	Jan 26 2022	18:33	FRAUD	XX WEST RD	CIRCLE PINES
<p>Summary: FRAUD OFFICERS DISPATCHED TO THE 60 BLOCK OF WEST RD FOR A FRAUD REPORT. CLEAR.</p>					
22019272	Jan 27 2022	01:41	TRAFFIC	20TH AVE / CEDAR ST	CENTERVILLE
<p>Summary: OFFICER OBSERVED A TRAFFIC VIOLATION OCCUR IN THE AREA OF 20TH AVE/CEDAR ST. OFFICER ULTIMATELY CONDUCTED A TRAFFIC STOP ON THE MOTOR VEHICLE AND LOCATED MARIJUANA UPON CONDUCTING A PROBABLE CAUSE SEARCH.</p>					
22019503	Jan 27 2022	11:32	CHECK WELFARE	19XX ROBIN LN S	CENTERVILLE
<p>Summary: CHECK WELFARE: RESPONDED TO THE AREA OF 1900 BLOCK OF ROBIN LANE SOUTH IN CENTERVILLE ON A CHECK WELFARE. MADE CONTACT WITH FEMALE SUBJECT AND FOUND SHE WAS OK AND IN THE CARE OF HER FAMILY.</p>					
22019929	Jan 27 2022	20:36	ACCIDENT-MV HR PI	LAKE DR / POINTCROSS DR	CIRCLE PINES
<p>Summary: ACCIDENT OFFICERS DISPATCHED TO A VEHICLE ACCIDENT WITH INJURIES IN THE AREA OF LAKE DR AND POINTCROSS. PENDING CHARGES</p>					
22019994	Jan 27 2022	21:48	HRO VIOLATION	10-BLK WEST GOLDEN LAKE RD	CIRCLE PINES
<p>Summary: HRO VIOLATION OFFICERS WERE DISPATCHED TO THE SURFACE OF GOLDEN LAKE FOR A WELFARE CHECK OF A PERSON IN AN ICE HOUSE. OFFICERS LOCATED THE ICE HOUSE NEAR THE 10 BLOCK OF WEST GOLDEN LAKE RD. OFFICERS CHECKED ON THE PERSON WHO WAS OK, BUT WAS IN VIOLATION OF A HARRASSMENT RESTRAINING ORDER. THE PERSON WAS ARRESTED FOR THE VIOLATION AND TRANSPORTED TO JAIL. CLEAR.</p>					
22019998	Jan 27 2022	21:54	ASSIST OTHER AGENCY		BLAINE
22020015	Jan 27 2022	22:08	911 HANG-UP	7XX VILLAGE PKWY	CIRCLE PINES
<p>Summary: POLICE RESPONDED TO A 911 ABANDON LINE IN THE 700 BLOCK OF VILLAGE PKWY. THE 911 ABANDON CALL WAS RELATED TO A FAMILY DOMESTIC/CIVIL ISSUE. INVOLVED INDIVIDUALS SEPARATED.</p>					
22019824	Jan 27 2022	19:00	FTC FRAUD	8XX CIVIC HEIGHTS DR	CIRCLE PINES
<p>Summary: FRAUD OFFICERS LEARNED OF A POSSIBLE FRAUD SITUATION IN THE 800 BLOCK OF CIVIC HEIGHTS DR. INVESTIGATION PENDING.</p>					
22019546	Jan 27 2022	13:02	ASSIST OTHER AGENCY		LINO LAKES
22020124	Jan 28 2022	01:22	TRAFFIC	MAIN ST / CENTERVILLE RD	CENTERVILLE



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
<p>Summary: ON 01/28/2022 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF MAIN ST AND CENTERVILLE RD. OCCUPANTS WERE JUVENILES AND PARENTS WERE CONTACTED. VERBAL WARNING GIVEN.</p>					
22020526	Jan 28 2022	15:17	SUSPICIOUS ACTIVITY	90XX NORTH HIGHWAY DR	LEXINGTON
<p>Summary: SUSPICIOUS VEHICLE. OFFICERS WERE DISPATCHED TO A BUSINESS IN THE 9000 BLOCK OF NORTH HIGHWAY DR ON A SUSPICIOUS VEHICLE. OFFICERS LOCATED THE VEHICLE AND DETERMINED IT WAS OK. CLEAR.</p>					
22020537	Jan 28 2022	15:28	INFORMATION	90XX NORTH HIGHWAY DR	LEXINGTON
<p>Summary: INFORMATION OFFICERS WERE FLAGGED DOWN BY A PEDESTRIAN WISHING TO REPORT A POSSIBLE KIDNAPPING. OFFICERS DETERMINED IT WAS A CATFISHING ATTEMPT TO OBTAIN MONEY FROM THE PERSON. OFFICERS ADVISED. CLEAR.</p>					
22020591	Jan 28 2022	16:42	911 OPEN LINE	XX W GOLDEN LAKE RD	CIRCLE PINES
<p>Summary: TEXT TO 911 CALL OFFICERS WERE DISPATCHED TO AN SOS TEXT MESSAGE FROM A CELL PHONE IN THE 10 BLOCK OF WEST GOLDEN LAKE RD. OFFICERS DETERMINED THERE WERE NO ISSUES. CLEAR.</p>					
22020697	Jan 28 2022	19:35	MISCELLANEOUS OFFICER	2XX NORTH STAR LN	CIRCLE PINES
<p>Summary: MISCELLANEOUS OFFICER OFFICERS WERE DISPATCHED TO A PHONE CALL FRAUD REPORT IN THE 230 BLOCK OF NORTH STAR LN. OFFICERS CALLED AND LEARNED THAT NO LOSS HAD OCCURRED, BUT THE CALLERS IDENTITY AND BANK ACCOUNTS WERE LIKELY COMPROMISED. OFFICERS OFFERED ADVICE TO PROTECT THEIR INFORMATION. CLEAR.</p>					
22020737	Jan 28 2022	20:51	MISCELLANEOUS OFFICER	70XX CENTERVILLE RD	CENTERVILLE
<p>Summary: MISCELLANEOUS OFFICER. OFFICERS WERE DISPATCHED TO A PHONE CALL IN THE 7000 BLOCK OF CENTERVILLE RD REGARDING QUESTIONS ABOUT A PRIVATE PARTY GUN SALE. OFFICERS ADVISED. CLEAR.</p>					
22020867	Jan 29 2022	00:27	TRAFFIC	LEXINGTON AVE / WEST RD	CIRCLE PINES
<p>Summary: ON 01/29/2022 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF LEXINGTON AVE AND WEST RD. VERBAL WARNING GIVEN.</p>					
22020889	Jan 29 2022	01:18	CIVIL DISPUTE	19XX 72ND ST	CENTERVILLE
<p>Summary: POLICE RESPONDED TO A DISORDERLY/CIVIL DISPUTE. PARTY'S SEPERATED WITHOUT ISSUE.</p>					
22021272	Jan 29 2022	16:14	SUSPICIOUS ACTIVITY	XX INDIAN HILLS DR	CIRCLE PINES
<p>Summary: POLICE RESPONDED TO A PHONE CALL REPORT OF SUSPICIOUS ACTIVITY IN THE O BLOCK OF INDIAN HILLS DRIVE.</p>					



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
22021182	Jan 29 2022	13:51	BURGLARY-RESIDENTIAL	38XX MINUTEMAN LN	LEXINGTON
Summary: POLICE WERE DISPATCHED TO THE 3800 BLOCK OF MINUTEMAN LANE ON A BURGLARY REPORT.					
22021107	Jan 29 2022	11:15	MEDICAL	XX NORTH RD	CIRCLE PINES
Summary: OFFICERS RESPONDED TO THE 0 BLK OF NORTH RD REGARDING A MEDICAL. VICTIM WAS TRANSPORTED TO THE HOSPITAL. CLEAR.					
22021846	Jan 30 2022	12:29	VEHICLE-STOLEN	40XX FLOWERFIELD RD	LEXINGTON
Summary: A VEHICLE WAS STOLEN FROM THE 4000 BLOCK OF FLOWERFIELD RD.					
22021605	Jan 30 2022	00:25	ASSIST OTHER AGENCY		LINO LAKES
22021926	Jan 30 2022	15:01	ANIMAL COMPLAINT	73XX BRIAN DR	CENTERVILLE
Summary: OFFICER DISPATCHED TO THE 7300 BLK OF BRIAN DR FOR AN ANIMAL COMPLAINT. REPORT FORWARDED TO CSO'S.					
22022096	Jan 30 2022	19:23	SUSPICIOUS ACTIVITY	20XX WILLOW CIR	CENTERVILLE
Summary: POLICE RESPONDED TO A PHONE CALL REPORT OF SUSPICIOUS ACTIVITY IN THE 2000 BLOCK OF WILLOW CIRCLE.					
22021678	Jan 30 2022	03:19	TRAFFIC	LAKE DR / GRIGGS AVE	LEXINGTON
Summary: ON 01/30/2022 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF LAKE DRIVE AND GRIGGS AVE. MALE DRIVER SUBSEQUENTLY ARRESTED FOR DWI.					
22022175	Jan 30 2022	21:10	VEHICLE- LOCKOUT		CENTERVILLE
22022055	Jan 30 2022	18:35	WARRANT ARREST	XX S PINE DR	CIRCLE PINES
Summary: OFFICER OBSERVED A MALE IN THE 10 BLOCK OF S PINE DR WHO HAD AN OUTSTANDING WARRANT FOR HIS ARREST. ADULT MALE WAS SUBSEQUENTLY ARRESTED FOR HIS OUTSTANDING WARRANT.					
22021706	Jan 30 2022	05:58	ASSIST OTHER AGENCY		LINO LAKES
22022182	Jan 30 2022	21:17	ACCIDENT	41XX WOODLAND RD	LEXINGTON
Summary: OFFICER DISPATCHED TO THE 4100 BLOCK OF WOODLAND AVE FOR A PROPERTY DAMAGE ACCIDENT.					
22022310	Jan 31 2022	02:06	TRAFFIC	LAKE DR / GRIGGS AVE	LEXINGTON
Summary: OFFICER OBSERVED TRAFFIC VIOLATION IN THE AREA OF LAKE DR AND GRIGGS AVE. OFFICER ULTIMATELY CONDUCTED A TRAFFIC STOP ON THE VEHICLE RESULTING IN A PROBABLE CAUSE SEARCH BEING CONDUCTED.					
22022604	Jan 31 2022	13:54	FRAUD	1XX SOUTH DR	CIRCLE PINES
Summary: FRAUD REPORT. AN OFFICER TOOK AN INFORMATIONAL FRAUD REPORT FROM THE 100 BLK OF SOUTH DR. EXCEPTIONAL CLEARANCE.					
22022972	Jan 31 2022	23:53	TRAFFIC	LAKE DR / GRIGGS AVE	LEXINGTON
Summary: ON 01/31/2022 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF LAKE DRIVE AND GRIGGS AVE. ADULT FEMALE ARRESTED FOR DWI.					



Centennial Lakes Police Department Media Report



Case Number	Incident Date	Time	Description	Location	City
22022773	Jan 31 2022	17:42	BURGLARY-RESIDENTIAL	38XX BOSTON LN	LEXINGTON
Summary: POLICE WERE DISPATCHED TO A REPORT OF A BURGLARY IN THE 3800 BLOCK OF BOSTON LANE. AN ADULT FEMALE WAS SUBSEQUENTLY PLACED UNDER ARREST.					
22022882	Jan 31 2022	20:30	INFORMATION	94XX LEXINGTON AVE	LEXINGTON
Summary: OFFICER OBSERVED TO THE 9400 BLOCK OF LEXINGTON AVE FOR AN INFORMATIONAL REPORT.					
	Jan 31 2022	15:38	EMERGENCY MEDICAL HOLD		CENTERVILLE
Summary: OFFICER DISPATCHED TO CENTERVILLE FOR A MENTAL HEALTH CALL.					



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
22023030	Feb 1 2022	02:28	TRAFFIC	LAKE DRIVE / ALBERT AVE	LEXINGTON
<p>Summary: ON 02/01/2022 OFFICER CONDUCTED TRAFFIC STOP NEAR THE INTERSECTION OF LAKE DRIVE AND ALBERT AVE. VERBAL WARNING GIVEN. INFORMATION ONLY.</p>					
22023155	Feb 1 2022	08:01	HOUSE/PROPERTY CHECK		CIRCLE PINES
22023528	Feb 1 2022	17:54	FIRE	19XX EAGLE TRL	CENTERVILLE
<p>Summary: OFFICERS DISPATCHED TO THE 1900 BLOCK OF EAGLE TRL ON THE REPORT OF A STRUCTURE FIRE. BWC. CLEARED BY FIRE.</p>					
22023056	Feb 1 2022	04:38	MEDICAL	41XX LOVELL RD	LEXINGTON
<p>Summary: OFFICERS WERE DISPATCHED TO A MEDICAL IN THE 4100-BLK OF LOVELL RD.</p>					
22023327	Feb 1 2022	12:49	FRAUD	1XX SOUTH DR	CIRCLE PINES
<p>Summary: FRAUD. AN OFFICER TOOK A FRAUD REPORT FROM THE 100 BLK OF SOUTH DR. CASE REFERRED TO DETECTIVE SPRENG.</p>					
22023558	Feb 1 2022	18:36	SUSPICIOUS PERSON	89XX ARONA AVE	LEXINGTON
<p>Summary: OFFICER DISPATCHED TO THE 8900 BLOCK OF ARONA AVE FOR A SUSPICIOUS PERSON. OFFICER CHECKED THE AREA AND WAS UNABLE TO LOCATE ANYONE.</p>					
22023720	Feb 1 2022	22:42	NARCOTICS COMPLAINT		CIRCLE PINES
<p>Summary: ON 02/01/2022 OFFICER ASSISTED WITH A NARCOTICS COMPLAINT IN CIRCLE PINES. INFORMATION ONLY.</p>					
22018529	Jan 26 2022	00:35	SUSPICIOUS ACTIVITY	93XX LEXINGTON AVE	LEXINGTON
<p>Summary: OFFICERS OBSERVED A SUSPICIOUS UNOCCUPIED VEHICLE IN THE 9300-BLK OF LEXINGTON AVENUE.</p>					
22018574	Jan 26 2022	04:27	INFORMATION	7 BLK SHADY WAY	CIRCLE PINES
<p>Summary: POLICE LOCATED A WINTER PARKING ORDINANCE VIOLATION IN THE 7 BLOCK OF SHADY WAY. POLICE SPOKE WITH R/P WHO WAS ADVISED OF THE VIOLATION AS WELL AS OTHER INFORMATION. INFO ONLY.</p>					
22018631	Jan 26 2022	07:31	ORDINANCE VIOLATION	XX EDGE DR	CIRCLE PINES
<p>Summary: OFFICER FOLLOWED UP ON ORDINANCE VIOLATION IN THE 10 BLOCK OD EDGE DR. WRITTEN WARNING SENT TO OWNER. ACTIVE.</p>					
22018804	Jan 26 2022	12:10	INFORMATION	90XX SOUTH HIGHWAY DR	LEXINGTON
<p>Summary: INFORMATIONAL REPORT FROM 9000 BLOCK SOUTH HIGHWAY.</p>					
22018814	Jan 26 2022	12:21	ORDINANCE VIOLATION	XX CROSSWAY DR	CIRCLE PINES
<p>Summary: OFFICER FOLLOWED UP ON ORDINANCE VIOLATION IN THE 0 BLOCK OF CROSSWAY DR. VIOLATION WAS NOT RESOLVED. CITATION ISSUED. CLEAR.</p>					
22019102	Jan 26 2022	18:41	DOMESTIC	XX W GOLDEN LAKE RD	CIRCLE PINES



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
22023812	Feb 2 2022	02:20	SUSPICIOUS ACTIVITY	19XX MAIN ST	CENTERVILLE
<p>Summary: ON 02/02/2022 OFFICER CHECKED ON SUSP ACT IN THE 1900 BLOCK OF MAIN ST. ADULT MALE AND FEMALE SUBSEQUENTLY ARRESTED.</p>					
22023782	Feb 2 2022	01:04	TRAFFIC	LOVELL RD / GRIGGS AVE	LEXINGTON
<p>Summary: ON 02/02/2022 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF LOVELL RD AND GRIGGS AVE. FEMALE DRIVER CITED.</p>					
22024122	Feb 2 2022	13:44	LIFT ASSIST	69XX DUPRE RD	CENTERVILLE
<p>Summary: LIFT ASSIST: RESPONDED WITH FIRE/EMS TO THE 6900 BLOCK OF DUPRE RD FOR A MEDICAL LIFT ASSIST. UPON ARRIVED DETERMINED ADDITIONAL UNITS NEEDED TO ASSIST ADULT FEMALE FOR LIFT ASSIST INTO HER HOUSE.</p>					
22024451	Feb 2 2022	21:52	LOST ANIMAL	90XX SOUTH HIGHWAY DR	LEXINGTON
<p>Summary: OFFICERS WERE DISPATCHED TO A LOST ANIMAL IN THE 9000-BLK OF SOUTH HIGHWAY DR.</p>					
22024959	Feb 3 2022	15:43	MEDICAL	92XX SOUTH HIGHWAY DR	LEXINGTON
<p>Summary: MEDICAL OFFICERS WERE DISPATCHED TO THE 9200 BLOCK OF SOUTH HIGHWAY DR ON A MEDICAL. OFFICERS CONDUCTED AN ASSESSMENT. PATIENT REFUSED TRANSPORT BY AMBULANCE. CLEAR.</p>					
22025068	Feb 3 2022	18:44	MEDICAL	XX SOUTH DR	CIRCLE PINES
<p>Summary: OFFICER DISPATCHED TO THE 90 BLOCK OF SOUTH DRIVE ON A MEDICAL. BWC. CLEAR.</p>					
22024926	Feb 3 2022	14:53	HARASSMENT	41XX LOVELL RD	LEXINGTON
<p>Summary: HARASSMENT REPORT. AN OFFICER TOOK A WALK IN REPORT REGARDING HARASSMENT STEMMING FROM THE 4100 BLK OF LOVELL RD. INFO ONLY. CLEAR.</p>					
22024941	Feb 3 2022	15:08	FRAUD	XX CIRCLE DR	CIRCLE PINES
<p>Summary: FRAUD REPORT. AN OFFICER TOOK A FRAUD REPORT FROM THE 0 BLK OF CIRCLE DR. INFO ONLY. CLEAR.</p>					
22025136	Feb 3 2022	20:21	ALARM-BUSINESS	68XX 20TH AVE	CENTERVILLE
<p>Summary: BUSINESS ALARM OFFICERS WERE DISPATCHED TO THE 6800 BLOCK OF 20TH AVE ON AN AUDIBLE BURGLAR ALARM. OFFICERS CHECKED AND FOUND NO ISSUES. CLEAR.</p>					
22025284	Feb 4 2022	01:24	ASSIST OTHER AGENCY		BLAINE
22025301	Feb 4 2022	03:02	ASSIST OTHER AGENCY		LINO LAKES



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
22025529	Feb 4 2022	12:04	MEDICAL	2XX LITTLE JOHN DR	CIRCLE PINES
Summary: MEDICAL: RESPONDED TO THE 280 BLOCK OF LITTLE JOHN DRIVE IN CIRCLE PINES ON A MEDICAL CALL. MALE VICTIM WAS SUFFERING FROM WITHDRAWALS AND REQUESTING TRANSPORT TO THE HOSPITAL.					
22025590	Feb 4 2022	13:19	TRAFFIC	LOVELL RD / DUNLAP AVE	LEXINGTON
Summary: ON 02/04/2022 OFFICER CONDUCTED A TRAFFIC STOP NEAR LOVELL RD AND DUNLAP AVE. DRIVER VERBAL WARNED.					
22025656	Feb 4 2022	14:56	ACCIDENT-MV PD	NORTH RD / PARK DR E	CIRCLE PINES
Summary: PROPERTY DAMAGE ACCIDENT OFFICERS WERE DISPATCHED TO NORTH RD AND PARK DR E ON A CRASH. OFFICERS GATHERED INFORMATION FROM INVOLVED DRIVERS. CLEAR.					
22025669	Feb 4 2022	15:17	MEDICAL	XX OAK RIDGE TRL	CIRCLE PINES
Summary: MEDICAL OFFICERS WERE DISPATCHED TO THE 10 BLOCK OF OAK RIDGE TRAIL ON A MEDICAL. OFFICERS CONDUCTED A MEDICAL ASSESSMENT. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION AND TREATMENT. CLEAR.					
22025749	Feb 4 2022	17:05	FRAUD	XX CENTER RD	CIRCLE PINES
Summary: OFFICER DISPATCHED A PHONE CALL TO THE 50 BLOCK OF CENTER ROAD REGARDING A FRAUD. BWC. CLEAR.					
22025846	Feb 4 2022	19:26	MEDICAL	90XX SOUTH HIGHWAY DR	LEXINGTON
Summary: OFFICER DISPATCHED TO THE 9000 BLOCK OF SOUTH HIGHWAY ON THE REPORT OF A MEDICAL. STOOD BY WITH ALLINA WHO WAS CARING FOR VICTIM. CLEAR. BWC.					
22025942	Feb 4 2022	21:45	ACCIDENT-MV PI	MAIN ST / 20TH AVE	CENTERVILLE
Summary: PERSONAL INJURY CRASH OFFICERS WERE DISPATCHED TO 20TH AVE SOUTH OF MAIN ST ON A PERSONAL INJURY CRASH. ONE PARTY WAS EVALUATED BY AMBULANCE AND REFUSED FURTHER TREATMENT. ONE DRIVER WAS CITED FOR FAILING TO YIELD AND NO PROOF OF INSURANCE. CLEAR.					
22025442	Feb 4 2022	09:56	LIFT ASSIST	1XX KEITH RD	CIRCLE PINES
Summary: POLICE RESPONDED TO A PUBLIC ASSIST IN CIRCLE PINES.					
22025467	Feb 4 2022	10:29	ASSIST OTHER AGENCY		LINO LAKES
22026020	Feb 5 2022	00:12	INFORMATION	38XX BOSTON LN	LEXINGTON
Summary: OFFICERS WERE DISPATCHED TO A TRESSPASSER IN THE 3800-BLK OF BOSTON LN. THIS WAS ULTIMATELY FOUND TO HAVE BEEN AN INFORMATIONAL REPORT ONLY AT THIS TIME.					
22026463	Feb 5 2022	18:45	LIFT ASSIST	XX SOUTH DR	CIRCLE PINES
Summary: OFFICER DISPATCHED TO THE 10 BLK OF SOUTH DR FOR A LIFT ASSIST.					



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
22026044	Feb 5 2022	00:41	DOMESTIC-VERBAL	XX E GOLDEN LAKE RD	CIRCLE PINES
Summary: OFFICERS WERE DISPATCHED TO A DOMESTIC IN THE 30-BLK OF EAST GOLDEN LAKE RD .					
22026172	Feb 5 2022	08:53	MEDICAL	20XX WILLOW CIR	CENTERVILLE
Summary: OFFICERS RESPONDED TO THE 2000 BLK OF WILLOW CIR REGARDING A MEDICAL. VICTIM WAS FINE AND DIDN'T NEED TO BE TRANSPORTED.					
CLEAR.					
22026327	Feb 5 2022	14:40	MENTAL HEALTH	38XX RESTWOOD RD	LEXINGTON
Summary: MEDICAL					
OFFICERS WERE DISPATCHED TO A DOMESTIC IN THE 3800 BLOCK OF RESTWOOD. OFFICERS DETERMINED IT WAS A MEDICAL. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION AND TREATMENT.					
CLEAR.					
22026575	Feb 5 2022	21:24	CHECK WELFARE	89XX SYNDICATE AVE	LEXINGTON
Summary: CHECK WELFARE.					
OFFICERS WERE DISPATCHED TO THE 3900 BLOCK OF RESTWOOD ON A CHECK WELFARE. OFFICERS DETERMINED THERE WAS NO ISSUE.					
CLEAR.					
22026623	Feb 5 2022	22:45	TRAFFIC	LEXINGTON AVE / NORTH RD	CIRCLE PINES
Summary: ON 02/05/2022 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF LEXINGTON AVE NORTH RD.					
VERBAL WARNING GIVEN.					
22026544	Feb 5 2022	20:46	TRAFFIC	HAMLIN AVE / LOVELL RD	LEXINGTON
Summary: OFFICER OBSERVED A TRAFFIC VIOLATION NEAR THE INTERSECTION OF HAMLIN AVE AND LOVELL RD. AN ADULT MALE WAS SUBSEQUENTLY ARRESTED FOR HIS OUT STANDING WARRANT.					
22026498	Feb 5 2022	19:47	ASSIST OTHER AGENCY		LINO LAKES
22026205	Feb 5 2022	10:00	SUSPICIOUS ACTIVITY	8XX CIVIC HEIGHTS DR	CIRCLE PINES
Summary: OFFICERS RESPONDED TO THE 800 BLOCK OF CIVIC HEIGHTS REGARDING A SUSP PERSON. OFFICERS WERE UNABLE TO LOCATE SUSPECTS.					
CLEAR.					
22027092	Feb 6 2022	18:02	SUSPICIOUS ACTIVITY	38XX MINUTEMAN LN	LEXINGTON
Summary: SUSPICIOUS ACTIVITY					
OFFICERS WERE DISPATCHED TO THE 3800 BLOCK OF MINUTEMAN LANE ON SUSPICIOUS ACTIVITY. OFFICERS TOOK INFORMATION FOR THE REPORT AND SPOKE TO THE SUSPICIOUS PERSON.					
CLEAR.					
22026943	Feb 6 2022	13:38	THEFT	93XX LEXINGTON AVE	LEXINGTON
Summary: OFFICERS RESPONDED TO THE 9300 BLK OF LEXINGTON AVE REGARDING A THEFT. OFFICERS WERE UNABLE TO LOCATE SUSPECT.					
CLEAR.					
22026725	Feb 6 2022	01:36	TRAFFIC	RESTWOOD RD / GRIGGS AVE	LEXINGTON



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
<p>Summary: ON 02/06/2022 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF RESTWOOD RD AND GRIGGS AVE. MALE DRIVER SUBSEQUENTLY ARRESTED FOR DWI.</p>					
22027058	Feb 6 2022	17:06	THEFT	XX S PINE DR	CIRCLE PINES
<p>Summary: OFFICER DISPATCHED TO THE 10 BLOCK OF S PINE DR FOR A THEFT REPORT.</p>					
22027310	Feb 7 2022	00:42	MISCELLANEOUS PUBLIC	38XX BOSTON LN	LEXINGTON
<p>Summary: ON 02/07/2022 OFFICER HANDLED A PUBLIC ASSIST INFORMATION REPORT. INFORMATION ONLY.</p>					
22027597	Feb 7 2022	12:13	FRAUD	2XX NORTH STAR LN	CIRCLE PINES
<p>Summary: FRAUD INFO. OFFICER RECEIVED A FRAUD INFO REPORT FROM THE 200 BLK OF NORTH STAR LN. INFO ONLY.</p>					
22027688	Feb 7 2022	14:39	MEDICAL	1XX SOUTH DR	CIRCLE PINES
<p>Summary: POLICE RESPONDED TO A REPORT OF A MEDICAL EMERGENCY IN THE 100 BLOCK OF SOUTH DRIVE.</p>					
22028060	Feb 7 2022	23:14	TRAFFIC	RESTWOOD RD / PASCAL AVE	LEXINGTON
<p>Summary: ON 02/07/2022 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF RESTWOOD RD AND PASCAL AVE. VERBAL WARNING GIVEN.</p>					
22027320	Feb 7 2022	01:17	TRAFFIC	EAST RD / CENTER RD	CIRCLE PINES
<p>Summary: ON 02/07/2022 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF EAST RD AND CENTER RD. PARENTS CONTACTED REGARDING JUVENILE ACTIVITY.</p>					
22027584	Feb 7 2022	11:58	ACCIDENT-MV PD	200-BLK HERITAGE LN	CIRCLE PINES
<p>Summary: OFFICERS RESPONDED TO THE 200 BLK OF HERITAGE LN REGARDING A PD ACCIDENT. NO INJURIES OCCURRED, AND NEITHER VEHICLES NEEDED TO BE TOWED. CLEAR.</p>					
22028129	Feb 8 2022	02:39	TRAFFIC	BRIAN DR / FOX RUN	CENTERVILLE
<p>Summary: ON 02/08/2022 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF BRIAN DRIVE AND FOX RUN FOR SUSPICIOUS ACTIVITY AND TRAFFIC VIOLATIONS. FEMALE PASSENGER SUBSEQUENTLY ARRESTED AND MALE DRIVER CITED.</p>					
22028320	Feb 8 2022	11:05	DOMESTIC	39XX RESTWOOD RD	LEXINGTON



Centennial Lakes Police Department Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: DOMESTIC INFORMATION.					
AN OFFICER WAS DISPATCHED A DOMESTIC RELATED PHONE CALL FROM THE 3900 BLK OF RESTWOOD RD. RP WAS ADVISED ON QUESTIONS. EXCEPTIONAL CLEARANCE.					
22028356	Feb 8 2022	11:52	THEFT	41XX LOVELL RD	LEXINGTON
Summary: THEFT.					
AN OFFICER WAS DISPATCHED TO A PHONE CALL REGARDING A THEFT FROM THE 4100 BLK OF LOVELL RD. CASE ACTIVE.					
22028366	Feb 8 2022	12:24	ASSIST OTHER AGENCY		LINO LAKES
22028553	Feb 8 2022	16:03	CIVIL DISPUTE	88XX LEXINGTON AVE	LEXINGTON
Summary: POLICE RESPONDED TO A PHONE CALL REPORT REGARDING A CIVIL MATTER.					
22028686	Feb 8 2022	18:49	MEDICAL	XX INNER DR	CIRCLE PINES
Summary: OFFICER DISPATCHED TO THE 1 BLOCK OF INNER ROAD ON THE REPORT OF A MEDICAL. BWC. CLEAR.					

North Metro TV

January 2022 Update

Program Production

In January, a total of 75 **new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **69:30:00 hours of new programming**.

- 28 programs were produced by the public
- 43 programs were produced by NMTV staff
- 4 programs were produced by City staff



Van Shoots

The HD production truck was utilized for 55:15:00 hours of production in January. The following events were produced live and recorded for additional playback:

- Girls Hockey: Centennial vs. Spring Lake Park
- Boys Swim & Dive: Spring Lake Park vs. Centennial
- Girls Basketball: Centennial vs. Blaine
- Boys Hockey: Spring Lake Park vs. Centennial
- Boys Hockey: Blaine vs. Spring Lake Park
- Boys Basketball: Rogers vs. Spring Lake Park
- Boys Swim & Dive: Champlin Park vs. Centennial
- Girls Hockey: Andover vs. Centennial/Spring Lake Park
- Boys Hockey: Blaine vs. Centennial



vMix Live Streaming Shoots

The vMix single camera production system was utilized to record/transmit one sporting event. The vMix system requires significantly fewer staff members than the production truck. vMix crews are spread out over multiple locations and connected via the internet.

- Boys Basketball: Blaine vs. Centennial



Most Viewed YouTube Sporting Event

Boys Swim & Dive: Spring Lake Park vs. Centennial
604 Views

Live Workshops

Workshop	Instructor	Organization	Students
Lecture Class: Jim Henson and the Muppets	Eric Houston	St. Louis Park Community Education (Fee)	10
1 Live Workshop			10 Students

VOD Workshop Views

Workshop	Type	# of Views	Hours Viewed
King of the Cowboys 1 – Strong and Silent *NEW*	Mini	43	4 hrs
Great British Game Shows	Mini	27	1 hr
We Love Lucy: The Lucille Ball Story	Full	162	13.5 hrs
The Immortal Ingrid Pitt	Mini	242	13 hrs
The Oscars: 90 Years of the Academy Awards	Full	104	11.25 hrs
Tim Curry Horror Picture Show	Mini	31	1 hr
Back to the Eighties: The Decade's Biggest...	Full	7	1 hr
James Bond: 50 Years of 007	Full	11	1.5 hrs
Eurovision: A Celebration	Mini	NA	NA
Yabba-Dabba-Do! The Fantastic World of Hanna...	Full	307	33.25 hrs
Superman: The Man of Steel on the Silver Screen	Full	8	1.25 hrs
The Fantastic Four on the Silver Screen	Mini	NA	NA
Christmas in Hollywood	Full	NA	NA
TV's Greatest Christmas Specials	Full	10	1 hrs
Chicago Christmas Classics	Mini	434	21.75 hrs
Let's Go Ghostbusters: Filmation's Haunted Heroes	Mini	NA	NA
Monster Movies of the 40s and 50s	Full	195	11.25 hrs
Monster Movies of the 20s and 30s	Full	26	3.75 hrs
The Presidency on Film JQA to JFK	Full	5	.25 hrs
Monstervision: The Legend of Joe Bob Briggs	Mini	20	1.5 hrs
The Cult of Caroline Munro	Mini	1835	76.5 hrs
The Marilyn Monroe Story	Full	73	13.25 hrs
Nick at Nite: A TV Viewer's Dream	Mini	26	1.25 hrs
The Birth of Animation: Mickey, Bugs, and Betty...	Full	14	2.5 hrs
Hollywood Goes to War: World War II	Full	27	4.25 hrs
Come on Down: Game Shows of the 70s and 80s	Full	42	5.25 hrs
The Quiz Show Scandals and Other Game Shows...	Full	87	16 hrs
The Three Stooges: Comedy's Heavy Hitters	Full	NA	NA
The Marx Brothers: Groucho, Harpo, Chico...	Full	46	2 hrs
Mary Pickford: The World's First Movie Star	Full	5	.25 hrs
Hollywood Goes to the Dogs: Lassie, Benji...	Full	10	.25 hrs
31 VOD Workshops		3,755 Total Views	241.75 Hours Viewed



Most Viewed YouTube Workshop

The Cult of Caroline Munro
1,835 Views

YouTube Stats

Month	Viewers	Videos Viewed	Hours Watched	New Subscribers	Total Impressions
January	18,800	28,923	2,355	74	459,857
TOTAL:	18,800	28,923	2,355	74	459,857

NMTV Website Stats

Month	Number of Users	Number of Views	Live Stream Views
January	4,665	6,102	1,681
TOTAL:	4,665	6,102	1,681

Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos themselves for free, or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	327.5	141	8	58	75	\$878.44
TOTAL:	327.5	141	8	58	75	\$878.44

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Rusty Ray create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some January highlights include:

- Anoka County Elections Staff Say 2020 Was Virtually Fraud Free among Hundreds of Thousands of Votes
- Ham Lake Charter School Uses COVID Testing to Keep More Students, Staff at School
- Salt Can Harm Water Sources, So Conservationists Urge Moderation
- Circle Pines Has Its Day in Court Against Anoka County Over Watershed Appointments
- Connexus Customers Save on Energy As Rates Stay Constant Again
- Ramsey County Takes Public Input on Lino lakes Freeway Interchange Reconstruction
- DaVinci Academy Students Lace Up Their Dancing Shoes
- North Metro Nurses Join Effort to Help Community
- Blaine Police Deputy Chief Retires After Nearly 40 Years of Service to City
- Spring Lake Park Police Chief Asks for Community Watch Efforts to Ramp Back Up
- Curling in the Spotlight as Winter Olympics Set to Begin
- Food Shelves Partner With Anoka County Library to Help Get More Families Connected to the Internet
- USA Women's Olympic Hockey Team Gets North Metro Send Off
- Sunrise Elementary in Blaine Set for Changes as Growth Causes Overcrowding



In addition to daily playbacks of North Metro TV News on the cable systems, there are 941 local stories archived for viewers on the NMTV YouTube channel. The channel can be accessed through the northmetroTV.com website.



Most Viewed YouTube News Story

Sunrise Elementary in Blaine Set for Changes as Growth Causes Overcrowding
542 Views

Meet Ted

NMTV would like to introduce our new Sports Producer, Ted Leroux. Ted comes to us from Valley Access Channels, located in Stillwater, where he served as their Sports Director. His experience with field production, ability to supervise crews, and social media skills made him a fantastic addition for us. Ted joined the team on January 4th and was able to jump right in operating the production truck and vMix systems. Please welcome Ted to the team!



NMTV News Story Picked up by Other News Sources

Last month, the News Team of Danika Peterson and Rusty Ray produced a story entitled "Blaine High School Students Work After School to Help With Worker Shortage." Since that time their story has been picked up the Star Tribune, Business Insider, KSTP and ABC Newspapers. The story also continues to gain views on the NMTV Youtube page, with nearly a thousand views this month.

Commercial Projects

NMTV staff continues to develop commercial projects. Last year saw the highest amount of income generated from commercial projects ever. So far this year is looking pretty good as well. Currently the following projects are in the works:

- Providing on-going drone services for the CTN News department
- MSMA promo
- Streaming services for Centennial school events
- Streaming services for Blaine school events
- Kottke Bus Service promo and sponsorship spots
- Anoka Hennepin Education Services production

Cowboy Classes

Instructor, Eric Houston, is developing a new series of classes called King of the Cowboys. The first show, of what will be a four-part series, has been completed. It is called King of the Cowboys: Strong and Silent, and highlights silent Western stars. The remaining three episodes will focus on singing cowboys Gene Autry and Roy Rogers, B Western star Randolph Scott, and, of course, an entire episode devoted to John Wayne. This is what one viewer of the first episode had to say, "Great show Eric! I spent my Saturdays growing up watching Westerns with my Pop. He always tried to teach me about them....



This made me very emotional watching this. For a few moments tonight, it felt like my Pop was sitting next to me watching your show.... I can't wait for episode 2."

City Productions

In January, Municipal Producer, Trevor Scholl, completed two productions.

The shows include a business profile and coverage of the Wargo Snow Days event. Trevor also completed the Lexington and Circle Pines Brightsign player updates and met with Blaine staff to discuss producing quarterly, Facebook live town halls. Programs completed include:

- Business Matters: Burn Boot Camp
- Wargo Snow Day 2022



New and ongoing projects include:

- Winter Mayor's minutes
- Kottke Bus Service Commercial
- Author Fair at Northtown Library Featuring a Circle Pines writer
- Centerville Centerstage: Public Storage
- Forgotten Star Brewing feature
- Spring Lake Park Snow Buddy Hunt
- Referee hiring event at NSC
- Blaine Facebook live town halls

Trevor touches base with contacts on a regular basis and also encourages Cities to contact him whenever they have an idea for a new show.

Public Access Programs

Title	Producer	Runtime
King of the Cowboys: Strong and Silent	Eric Houston	00:17:23
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	01:55:34
Christ Lutheran Church (9 episodes)	Chance Amundson	06:17:55
Lovepower (6 episodes)	Rick Larson	06:00:00
The Power of Love (6 episodes)	Rick Larson	03:00:00
Oak Park Community Church (4 episodes)	David Turnidge	02:27:36
28 New Programs		19:58:28 New Hours

NMTV Staff Programs

Title	Producer	Runtime
Anoka County Statutory & Organizational Meeting (1/4/22)	T.J. Tronson	00:46:45
Anoka County Board Meeting (1/25/22)	T.J. Tronson	01:05:24
NMTV News (3 episodes)	Danika Peterson/Rusty Ray	01:12:14
Blaine PD Deputy Chief Retires After Nearly 40 Years	Danika Peterson/Rusty Ray	00:02:14
Wargo Snow Day 2022	Trevor Scholl	00:02:14
Business Matters: Burn Boot Camp	Trevor Scholl	00:02:55
Girls Hockey: Centennial-Spring Lake Park/Blaine	Kenton Kipp/Ted Leroux	01:28:33
Boys Swim & Dive: Spring Lake Park/Centennial	Kenton Kipp/Ted Leroux	02:02:07
Girls Basketball: Centennial/Blaine	Kenton Kipp/Ted Leroux	01:29:02
Boys Hockey: Spring Lake Park/Centennial	Kenton Kipp/Ted Leroux	01:34:44
Boys Hockey: Blaine/Spring Lake Park	Kenton Kipp/Ted Leroux	01:36:14

Boys Basketball: Rogers/Spring Lake Park	Kenton Kipp/Ted Leroux	01:32:09
Boys Swim & Dive: Champlin Park/Centennial	Kenton Kipp/Ted Leroux	01:47:36
Girls Hockey: Andover/Centennial-Spring Lake Park	Kenton Kipp/Ted Leroux	01:20:51
Boys Hockey: Blaine/Centennial	Kenton Kipp/Ted Leroux	01:47:11
Boys Basketball: Blaine/Centennial	Kenton Kipp/Ted Leroux	01:22:53
Sports Den (4 episodes)	Kenton Kipp/Ted Leroux	00:56:27
22 New Programs		20:11:33 New Hours

City Meetings

Title	Producer	Runtime
Blaine City Council Meeting (1/3/22)	T.J. Tronson	00:50:02
Blaine Natural Resources Conservation Board Meeting (1/18/22)	Trevor Scholl	01:06:29
Blaine City Council Meeting (1/19/22)	Trevor Scholl	01:13:04
Blaine Park Board Meeting (1/25/22)	Trevor Scholl	00:31:36
Centerville Planning & Zoning Meeting (1/4/22)	John Murphy	01:45:23
Centerville Park & Rec Meeting (1/5/22)	John Murphy	01:39:47
Centerville City Council Meeting (1/12/22)	Rusty Ray	02:02:20
Centerville EDA Meeting (1/19/22)	Teresa Bender	02:24:44
Centerville City Council Meeting (1/26/22)	Teresa Bender	01:58:30
Circle Pines City Council Meeting (1/11/22)	Patrick Willson	00:51:52
Circle Pines Utility Commission Meeting (1/19/22)	Patrick Willson	00:40:03
Circle Pines City Council Meeting (1/25/22)	Patrick Willson	00:32:06
Ham Lake City Council Meeting (1/3/22)	Patrick Willson	00:15:06
Lexington City Council Meeting (1/6/22)	Lexington Staff	00:37:33
Lexington City Council Meeting (1/20/22)	Lexington Staff	00:22:23
Lino Lakes Environmental Board Meeting (1/4/22)	Anne Serwe	01:48:20
Lino Lakes Park Board Meeting (1/5/22)	Anne Serwe	01:33:39
Lino Lakes City Council Meeting (1/10/22)	Anne Serwe	00:41:48
Lino Lakes Planning & Zoning Meeting (1/12/22)	Anne Serwe	02:58:17
Lino Lakes City Council Meeting (1/24/22)	Rusty Ray	00:28:03
Lino Lakes Environmental Board Meeting (1/26/22)	Anne Serwe	00:57:46
Spring Lake Park City Council Meeting (1/3/22)	Emerson Rice	00:31:14
Spring Lake Park City Council Meeting (1/18/22)	Emerson Rice	00:52:36
Spring Lake Park Planning Commission Meeting (1/24/22)	Emerson Rice	01:21:25
Centennial District Fire Steering Committee Meeting (1/20/22)	Patrick Willson	01:40:22
25 New Programs		29:44:08 New Hours

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.

Video Production



Municipal Producer, Trevor Scholl, completed two productions in January. The shows include a business profile and coverage of the Wargo Snow Days event. Trevor also completed updating and reformatting videos for the Lexington and Circle Pines Brightsign players and he met with Blaine staff to discuss producing quarterly, Facebook live town halls. Programs were also produced by Danika Peterson, Rusty Ray and T.J. Tronson for the city channels. Trevor reaches out to city officials and department contacts, every month, regarding potential programming for the channels. City staff and elected officials are encouraged to contact Trevor with any ideas or requests for programming.

▪ January Completed Videos/Playing on City Cable Channels & Streaming

Title	Producer	Runtime
Wargo Snow Day 2022	Trevor Scholl	00:02:14
Business Matters: Burn Boot Camp	Trevor Scholl	00:02:55
Blaine PD Deputy Chief Retires After Nearly 40 Years	Danika Peterson/Rusty Ray	00:02:14
Anoka County Statutory & Organizational Meeting (1/4/22)	T.J. Tronson	00:46:45
Anoka County Board Meeting (1/25/22)	T.J. Tronson	01:05:24

Some projects that Trevor is working on or is scheduled to produce include:

- Winter Mayor’s minutes
- Kottke Bus Service Commercial
- Author Fair at Northtown Library Featuring a Circle Pines writer
- Centerville Centerstage: Public Storage
- Forgotten Star Brewing feature
- Spring Lake Park Snow Buddy Hunt
- Referee hiring event at NSC
- Blaine Facebook live town halls

Equipment Consulting/Technical Support



Blaine

- No assistance required.

Centerville

- 1.3.22: Talked with Mark Statz regarding integrating hybrid meeting model again. Contacted other NMTV staff to make sure they were aware of what to expect going forward.
- 1.5.22: No audio for meeting. Discovered P&Z audio file is corrupt. Switched to Council file. Was able to get audio. Laptop disappeared from the tri-caster.
- 1.11.22: Re-made P&Z session file. Is working. An NDI converter behind the program monitor stopped working. Unplugged the Ethernet and power, then it all appeared on the tri-caster again. Took video of audio problem seeing when the ¼” plug is touched. It shuts down the audio outputs from the computer and the only remedy is to re-start the computer, but requires stopping a meeting to do it. Sent the video to Z Systems for their input.
- 1.12.22: Audio issues during council meeting.
- 1.13.22: Picked up the tri-caster and sent it in for repairs. Most likely a sound card.

Circle Pines

- No assistance required.

Ham Lake

- 1:18:22: Stopped at city hall to fix problem during meeting. The master file was corrupted by an SQL injection. Located corrupted parts and got file restored.

Lexington

- 1.20.22: Picked up Makito X that has been causing problems. Tested at NMTV. Was a little loud. Will run further tests.
- 1.20.22: Called Roseville IT department and worked out that the problem lies with their router. Something changed in their coding. Temporarily fixed. Will continue to work with Roseville on their coding issue. Re-installed Makito X.

Lino Lakes

- No assistance required.

Spring Lake Park

- 1.18.22: Picked up KiPro to get file for Wanda to distribute for police officer training. Made the file into an MP4, put it on google drive and shared link with Wanda.

All Cities

- No assistance required.

Channel Management



Programming Coordinator, Michele Silvester, along with help from Eric Houston, and Trevor Scholl, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels; live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or entered into the Carousel video files. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and

then sent out over the cable system live. At the same time it is also encoded on a server for future playbacks. The following meetings were processed in January:

Title	Producer	Runtime
Blaine City Council Meeting (1/3/22)	T.J. Tronson	00:50:02
Blaine Natural Resources Conservation Board Meeting (1/18/22)	Trevor Scholl	01:06:29
Blaine City Council Meeting (1/19/22)	Trevor Scholl	01:13:04
Blaine Park Board Meeting (1/25/22)	Trevor Scholl	00:31:36
Centerville Planning & Zoning Meeting (1/4/22)	John Murphy	01:45:23
Centerville Park & Rec Meeting (1/5/22)	John Murphy	01:39:47
Centerville City Council Meeting (1/12/22)	Rusty Ray	02:02:20
Centerville EDA Meeting (1/19/22)	Teresa Bender	02:24:44
Centerville City Council Meeting (1/26/22)	Teresa Bender	01:58:30
Circle Pines City Council Meeting (1/11/22)	Patrick Willson	00:51:52
Circle Pines Utility Commission Meeting (1/19/22)	Patrick Willson	00:40:03
Circle Pines City Council Meeting (1/25/22)	Patrick Willson	00:32:06
Ham Lake City Council Meeting (1/3/22)	Patrick Willson	00:15:06
Lexington City Council Meeting (1/6/22)	Lexington Staff	00:37:33
Lexington City Council Meeting (1/20/22)	Lexington Staff	00:22:23
Lino Lakes Environmental Board Meeting (1/4/22)	Anne Serwe	01:48:20
Lino Lakes Park Board Meeting (1/5/22)	Anne Serwe	01:33:39
Lino Lakes City Council Meeting (1/10/22)	Anne Serwe	00:41:48
Lino Lakes Planning & Zoning Meeting (1/12/22)	Anne Serwe	02:58:17
Lino Lakes City Council Meeting (1/24/22)	Rusty Ray	00:28:03
Lino Lakes Environmental Board Meeting (1/26/22)	Anne Serwe	00:57:46
Spring Lake Park City Council Meeting (1/3/22)	Emerson Rice	00:31:14
Spring Lake Park City Council Meeting (1/18/22)	Emerson Rice	00:52:36
Spring Lake Park Planning Commission Meeting (1/24/22)	Emerson Rice	01:21:25
Centennial District Fire Steering Committee Meeting (1/20/22)	Patrick Willson	01:40:22
25 New Programs		29:44:08 New Hours

Meetings are scheduled for replay based on schedules requested by each City. Additional longer-length video programming, produced by NMTV staff, is also scheduled on the channels. With the arrival of the Carousel units, shorter-length videos and promos are loaded onto those devices, rather than being scheduled as separate playbacks. The short videos cycle through, with graphics pages, and play on the channels whenever a

scheduled program is not playing. Depending on whether a City selected the split screen or full screen Carousel option, the shorter videos are cycling 24 hours a day. The table below outlines how many times a longer-length video program was entered into the Tigtrope system, and played back on each City channel.

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	178	181:07:07
Centerville	64	128:30:53
Circle Pines	154	139:08:55
Ham Lake	67	28:04:50
Lexington	102	56:57:26
Lino Lakes	92	91:19:55
Spring Lake Park	117	104:45:52
Totals:	774 Program Playbacks	729:54:58 Hours of Video Programming on Channels

The last category of programming on City channels consists of bulletin board, or graphics pages, that display information about the City or about events and issues of interest to citizens. With the installation of the Carousel units, Eric Houston has assumed responsibility for updating the information on all seven channels. He works closely with each City's representative to ensure that all requested data slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the data pages, the Cities maintain editorial control. In addition to the graphics pages, the Carousel units play video. Trevor Scholl is responsible for encoding any short videos that are displayed. The following work was done for City Carousel units in January:

Blaine

- Transcoded and uploaded 3 videos to Carousel.

Centerville

- Transcoded and uploaded 1 video to Carousel.

Circle Pines

- Transcoded and uploaded 1 video to Carousel.
- Updated Brightsign layout and video.

Ham Lake

- Transcoded and uploaded 1 video to Carousel.

Lexington

- Transcoded and uploaded 1 video to Carousel.
- Updated Brightsign layout and video.
- Created 2 new Carousel graphics page.

Lino Lakes

- Transcoded and uploaded 1 video to Carousel.
- Created 1 new Carousel graphics page.

Spring Lake Park

- Transcoded and uploaded 1 video to Carousel.
- Created 7 new Carousel graphics page.

Meetings on Demand



NMTV has created a video on demand service, with line-item bookmarking, for our Cities' meetings. In order to accomplish this, each encoded meeting has to undergo several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. Once that is done, a staff member must go through the meeting entering a bookmark at the start of each meeting line-item, and enter the corresponding line-item information. Next, the meeting is linked to the NMTV website's city meeting page for video on demand. The following number of meetings were bookmarked and/or placed on VOD for the Cities in January:

- **Blaine**
 - 4 meetings bookmarked and placed on VOD.
- **Centerville**
 - 5 meetings bookmarked and placed on VOD.
- **Circle Pines**
 - 3 meetings bookmarked and placed on VOD.
- **Ham Lake**
 - 1 meetings bookmarked and placed on VOD.
- **Lexington**
 - 2 meeting placed on VOD.
- **Lino Lakes**
 - 6 meetings bookmarked and placed on VOD.
- **Spring Lake Park**
 - 3 meetings bookmarked and placed on VOD

Administrative

Issues dealt with in January include analyzing and processing Comcast's 4th Quarter franchise and PEG fee reports, researching newest options for the introduction of closed captioning to the system, and providing information to members of the 2022 Cable Commission.



- **Q4 Franchise and PEG Fee Reports**
 - Received 4th quarter franchise and PEG fee reports and payments from Comcast.
 - Entered data into spread sheets for PEG fees received, franchise fees received, and gross revenues.
 - Comcast franchise fees were down \$1,320 over the previous quarter. PEG fees were down \$2,412 over the previous quarter.
 - 2021 gross revenue and franchise fees were higher than 2020 gross revenue and franchise fees.
 - Subscriber numbers continue to decline.
 - Income predictions continue to meet expectations.

Closed Captioning Research

- Reviewed closed captioning reports and budget materials.
- Worked with Programming Coordinator, Michele Silvester, to reassess needs and options.
- Wrote a memo explaining current options and variables for Operations Committee meeting.
- Had Michele set up demos of two best options for February.

2022 Cable Commission

- Contacted Cities to obtain names and contact information of 2022 Commission members.
- Created 2022 contact sheet.
- Sent introductory email to 2022 Commission members with meeting schedules, contact information and a link to the history of the Commission and NMTV.
- Contacted members to gauge interest in serving on the Executive Committee.

Miscellaneous

- Updated NMTC History document to include 2021 events. Posted on website.
- Provided requested documents for 2021 audit of Commission finances.
- Wrote minutes for Operations Committee.
- Received and documented monthly Comcast subscriber reports.
- Read January Legal Report and forwarded to Operations Committee and Cable Commission.
- Read industry articles.

MINUTES
REGULAR PLANNING COMMISSION MEETING
February 8, 2022 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER

A. Roll Call: Chairperson Bautch , Commissioners, Thorson, Koch and Murphy

Chairperson Bautch called to order the Regular Planning Commission meeting on February 8, 2022 at 7:00 p.m. Commissioners Present: Michelle Koch, Gloria Murphy, and Ron Thorson. Excused Absence: Council Representative John Hughes

2. CITIZENS FORUM

No citizens were present to discuss items not on the agenda.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Koch made a motion to approve the agenda as typewritten. Murphy seconded the motion. Motion carried 4-0.

4. LETTERS AND COMMUNICATION

A. Building Permits for - Report not available due to implementation of new permit software

No Letters and Communications.

5. APPROVAL OF PLANNING COMMISSION MINUTES

B. January 11, 2022

Thorson made a motion to approve the January 11, 2022 Planning Commission Minutes as typewritten. Koch seconded the motion. Motion carried 4-0.

6. DISCUSSION ITEM:

No discussion items.

7. NOTE COUNCIL MINUTES:

A. January 6, 2022

B. January 20, 2022

Bautch asked about the reason for having two readings of an ordinance before it is approved by the City Council. Petracek explained that although it is not a

requirement, the city attorney recommended having two readings so that it provides many opportunities for members of the community to provide comments on a new ordinance. He also stated that most communities conduct two readings prior to the adoption of an ordinance.

8. PLANNING COMMISSION INPUT

Bautch asked about Cook's Auto Body and if it has been determined that it has been sold. Petracek stated that as far as he knows it has been sold to an individual that wants to remodel the building and provide youth sports training, but the City has not received official notification of a change in ownership to the land, nor have we had any further conversations with the new owner. Discussion ensued.

9. ADJOURNMENT

Koch made a motion to adjourn at 7:11 p.m. Murphy seconded the motion. Motion carried 4-0.

**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
FEBRUARY 3, 2022 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Vice Mayor Winge

- A. Roll Call - Council Members: DeVries, Harris and Hughes

Vice Mayor Winge called to order the Regular City Council meeting for February 3, 2022 at 7:00 p.m. Councilmember's present: Devries, Harris, and Winge. Excused Absence: Mayor Murphy. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Jim Fischer, Public Works; Centennial High School student.

3. CITIZENS FORUM

No citizens were present to discuss items not on the agenda.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Devries made a motion to approve the agenda with a correction of moving action item 8 © after the closed session. Councilmember Winge seconded the motion. Motion carried 4-0.

5. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Devries) – *No meeting was had. No report from Councilmember Devries*
- B. Cable Commission (Councilmember Winge) – *No meeting was had. No report from Councilmember Winge.*
- C. City Administrator (Bill Petracek) – *No report given.*

6. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports 1-12 through 1-25-2022

No discussion on Letters and Communications.

7. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – January 20, 2022

B. Recommendation to Approve Claims and Bills:

Check #'s 48585 through 48643

Check #'s 14186 through 14195

Councilmember Harris made a motion to approve the consent agenda items. Councilmember Hughes seconded the motion. Motion carried 4-0.

8. ACTION ITEMS:

A. Recommendation to approve Resolution NO. 22-10 A Resolution

Approving an Amendment to the Naming of Appointees for 2022

Councilmember Devries made a motion to approve Resolution NO. 22-10 A Resolution Approving an Amendment to the Naming of Appointees for 2022. Councilmember Harris seconded the motion. Motion carried 4-0.

B. Recommendation to approve the purchase of a 1999 Vactor 2110 Jetter

Truck at a cost of \$70,000.00

Councilmember Devries made a motion to approve the purchase of a 1999 Vactor 2110 Jetter Truck at a cost of \$70,000.00. Councilmember Harris seconded the motion. Motion carried 4-0.

C. Recommendation to approve Special Event Permit to Boulevard Bar &

Grille /Green Giants D-14 Tier 1 girls hockey fundraiser

Councilmember Devries made a motion to to approve Special Event Permit to Boulevard Bar & Grille /Green Giants D-14 Tier 1 girls hockey fundraiser. Councilmember Harris seconded the motion. Motion carried 4-0.

9. MAYOR AND COUNCIL INPUT

Councilmember Devries stated that he was pleased to have the rental inspection conducted in his buildings from our building inspector. The lights in the hallways have been changed and it is brighter and creates better visibility. Discussion ensued.

10. CLOSED SESSION

This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss legal aspects of options related to the interconnected water and sewer with the City of Blaine. This portion of the meeting is also closed pursuant Minn. Stat. Section 13D.05, subd. 3(c), and is permitted to determine the asking price for, and to develop or consider offers or counteroffers for the purchase or sale to parts of the interconnected water and sewer with the City of Blaine

Attorney Glaser explained the need to go into closed session.

Councilmember Devries made a motion to go into closed session at 7:12 p.m. pursuant to Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss legal aspects of options related to the interconnected water and sewer with the City of Blaine. This portion of the meeting is also closed pursuant Minn. Stat. Section 13D.05, subd. 3(c), and is permitted to determine the asking price for, and to develop or consider offers or counteroffers for the purchase or sale to parts of the interconnected water and sewer with the City of Blaine. Councilmember Harris seconded the motion. Motion carried 4-0.

Councilmember Devries made a motion to reconvene into open session at 7:33 p.m.

- A. Recommendation to approve Resolution NO. 22-11 – City of Lexington Position Statement Regarding the Joint Water System Shared With the City of Blaine

Attorney Glaser explained that the Council voted in closed session to approve Resolution NO. 22-11 – City of Lexington Position Statement Regarding the Joint Water System Shared With the City of Blaine. He stated that Councilmember Devries made a motion to approve the Resolution and Councilmember Harris seconded the motion with a majority vote to approve.

11. ADJOURNMENT

Councilmember Devries made motion to adjourn the meeting at 7:34 p.m. Councilmember Hughes seconded the motion. Motion carried 4-0.

CITY OF LEXINGTON

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

The following claims and bills have been presented to the Council for approval at the Council Meeting of February 17, 2022.

(1) Payroll

Vouchers	504343 through	504358	\$	21,961.54
Payroll Taxes				
	Federal Tax	\$3,329.65		
	Social Security	\$3,859.28		
	Medicare	\$902.54		
			\$8,091.47	
	State Tax	\$1,424.35	\$1,424.35	
	Total			\$9,515.82

(2) General and Liquor Payment Recommendations:

Checks	48644 through	48644	\$	822.50
	48645 through	48701	\$	154,379.47

(3) ACH and Credit Card Payments for: JAN 2022

ACH Checks: 3016E	through	3028E	\$	27,714.37
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Total Payments and Withdrawals Approval \$ 214,393.70

Centennial Lakes Police Payment Recommendations:

Checks	14198 through	14212	\$	12,080.25
		through	\$	-
ACH	2022007 through	2022009	\$	2,257.54
Total Payments			<u>\$</u>	<u>14,337.79</u>

CITY OF LEXINGTON

02/11/22 8:19 AM

Page 1

***Check Detail Register©**

Batch: 02 17 22 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 4M FUND					
48645	02/17/22	AMAZON CAPITAL SERVICES			
E 101-42260-200		Office Supplies	\$77.78	1WFW-9HP6	OFFICE SUPPLIES - FIRE DEPT
		Total	\$77.78		
48646	02/17/22	AMERICAN BOTTLING COMPANY			
E 609-00000-254		Miscellaneous Purchase	\$241.10	3562828898	
		Total	\$241.10		
48647	02/17/22	ANOKA CO FIRE PROTECTION			
G 101-20200		Accounts Payable	\$1,570.00	217	FIREFIGHTER CLASSES
		Total	\$1,570.00		
48648	02/17/22	ARTISAN BEER COMPANY			
E 609-00000-252		Beer Purchase	(\$69.36)	324603	
E 609-00000-252		Beer Purchase	\$447.25	3519087	
		Total	\$377.89		
48649	02/17/22	ATHLETIC OUTFITTERS			
E 609-00000-213		Uniforms	\$48.00		UNIFORMS - MLS
		Total	\$48.00		
48650	02/17/22	BELLBOY CORPORATION			
E 609-00000-251		Liquor Purchase	\$3,026.90	0093350400	
E 609-00000-251		Liquor Purchase	\$894.88	0093423700	
E 609-00000-251		Liquor Purchase	\$3,117.13	0093441800	
E 609-00000-251		Liquor Purchase	(\$251.65)	0093494900	
E 609-00000-254		Miscellaneous Purchase	\$429.46	0104619400	
E 609-00000-254		Miscellaneous Purchase	\$379.73	0104649100	
		Total	\$7,596.45		
48651	02/17/22	BLACK STACK BREWING, INC.			
E 609-00000-252		Beer Purchase	\$329.00	16095	
		Total	\$329.00		
48652	02/17/22	BREAKTHRU BEVERAGE MN			
E 609-00000-251		Liquor Purchase	\$8,564.10	342727034	
E 609-00000-251		Liquor Purchase	\$1,942.96	342815457	
		Total	\$10,507.06		
48653	02/17/22	CAPITOL BEVERAGE SALES			
E 609-00000-252		Beer Purchase	(\$4.62)	18270063	
E 609-00000-252		Beer Purchase	\$4,602.30	2644875	
E 609-00000-252		Beer Purchase	(\$64.73)	2647302	
E 609-00000-252		Beer Purchase	\$4,988.33	2647303	
		Total	\$9,521.28		
48654	02/17/22	CARLOS CREEK WINERY			
G 609-20202		Accounts Payable - Resal	\$480.00	22212	
E 609-00000-253		Wine Purchase	\$234.00	22692	
		Total	\$714.00		

CITY OF LEXINGTON

02/11/22 8:19 AM

Page 2

***Check Detail Register©**

Batch: 02 17 22 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
48655	02/17/22	CENTER POINT ENERGY			
E 770-00000-500		Capital Expenditures	\$1,433.00	3001070862	GAS LINE TO LIFT STATION
E 770-00000-500		Capital Expenditures	\$1,436.00	3001070863	GAS LINE TO LIFT STATION
		Total	\$2,869.00		
48656	02/17/22	CINTAS			
E 609-00000-255		Linen	\$66.83	4109781764	MAT SERVICE
		Total	\$66.83		
48657	02/17/22	CITYWIDE WINDOW SERVICES INC.			
E 609-00000-400		General Maintenance	\$32.49	702801	JAN 2022 SERVICE
		Total	\$32.49		
48658	02/17/22	CLEAR RIVER BEVERAGE COMPANY			
E 609-00000-252		Beer Purchase	\$512.00	616630	
		Total	\$512.00		
48659	02/17/22	COMCAST			
E 609-00000-329		Cable/Internet	\$190.76		FEB 2022 SERVICE
		Total	\$190.76		
48660	02/17/22	CRYSTEEL TRUCK EQUIPMENT			
E 101-43100-404		Repair Machinery/Equipm	\$118.44	FP185314	PARTS - LOADER
		Total	\$118.44		
48661	02/17/22	DAHLHEIMER BEVERAGE LLC			
E 609-00000-252		Beer Purchase	\$21,635.90	1529038	
E 609-00000-252		Beer Purchase	\$3,085.95	1532200	
E 609-00000-252		Beer Purchase	\$165.00	1532693	
		Total	\$24,886.85		
48662	02/17/22	ELM CREEK BREWING CO.			
E 609-00000-252		Beer Purchase	\$150.00	E-1803	
		Total	\$150.00		
48663	02/17/22	ENERGY MECHANICAL SERVICES INC			
E 101-43100-401		Repair Buildings	\$608.22	6541	HVAC REPAIRS - PW BUILDING
		Total	\$608.22		
48664	02/17/22	KNOWLAN'S SUPER MARKET			
E 101-42260-430		Miscellaneous	\$251.16	0088	WATER - FIRE DEPT
		Total	\$251.16		
48665	02/17/22	FRATTALLONE'S HARDWARE			
E 101-45200-401		Repair Buildings	\$37.99	076787/G	WARMING HOUSE MAINT. SUPPLIES
E 101-43100-210		Operating Supplies	\$9.48	076807/G	CLEANING SUPPLIES
		Total	\$47.47		
48666	02/17/22	GOPHER STATE ONE-CALL INC			
E 730-00000-228		Gopher State One Call	\$4.05	2010537	JAN 2022 LOCATES
E 770-00000-228		Gopher State One Call	\$4.05	2010537	JAN 2022 LOCATES
		Total	\$8.10		

CITY OF LEXINGTON

02/11/22 8:19 AM

Page 3

***Check Detail Register©**

Batch: 02 17 22 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
48667	02/17/22	HAMMERHEART BREWING CO.			
E 609-00000-252		Beer Purchase	\$276.00	2022-21	
		Total	\$276.00		
48668	02/17/22	HOHENSTEINS INC			
E 609-00000-252		Beer Purchase	\$755.00	475390	
E 609-00000-252		Beer Purchase	\$640.90	477059	
		Total	\$1,395.90		
48669	02/17/22	HULTS, DAVID			
E 101-42260-208		Training and Instruction	\$98.00	171037	TESTING FEE REIMBURSEMENT
		Total	\$98.00		
48670	02/17/22	IAFC MEMBERSHIP			
E 101-42260-433		Dues and Subscriptions	\$215.00	000133743	2022 MEMBERSHIP
		Total	\$215.00		
48671	02/17/22	JJ TAYLOR			
E 609-00000-252		Beer Purchase	\$2,186.85	3264535	
		Total	\$2,186.85		
48672	02/17/22	JOHNSON BROTHERS LIQUOR			
E 609-00000-251		Liquor Purchase	(\$22.83)	185242	
E 609-00000-251		Liquor Purchase	(\$12.41)	185243	
E 609-00000-251		Liquor Purchase	(\$10.37)	185244	
E 609-00000-251		Liquor Purchase	(\$39.50)	185245	
E 609-00000-253		Wine Purchase	(\$66.42)	185246	
E 609-00000-251		Liquor Purchase	(\$4.49)	186044	
E 609-00000-253		Wine Purchase	(\$13.79)	186045	
E 609-00000-253		Wine Purchase	(\$55.15)	186046	
E 609-00000-251		Liquor Purchase	(\$21.52)	186047	
E 609-00000-253		Wine Purchase	(\$69.96)	186048	
E 609-00000-251		Liquor Purchase	\$1,179.95	1977931	
E 609-00000-253		Wine Purchase	\$2,962.03	1977932	
E 609-00000-251		Liquor Purchase	\$192.63	1978043	
E 609-00000-253		Wine Purchase	\$51.25	1978251	
E 609-00000-251		Liquor Purchase	\$119.42	1981971	
E 609-00000-253		Wine Purchase	\$2,255.03	1981972	
E 609-00000-251		Liquor Purchase	\$5,343.13	1983278	
E 609-00000-253		Wine Purchase	\$4,230.97	1983279	
E 609-00000-254		Miscellaneous Purchase	\$92.32	1983280	
E 609-00000-251		Liquor Purchase	\$2,239.48	1983281	
E 609-00000-251		Liquor Purchase	\$398.40	1986367	
E 609-00000-253		Wine Purchase	\$118.86	1986368	
E 609-00000-251		Liquor Purchase	\$3,136.11	1986369	
E 609-00000-251		Liquor Purchase	\$2,097.09	1987606	
E 609-00000-251		Liquor Purchase	\$540.35	1987607	
E 609-00000-253		Wine Purchase	\$1,663.11	1987608	
E 609-00000-254		Miscellaneous Purchase	\$130.70	1987609	
		Total	\$26,434.39		

CITY OF LEXINGTON

02/11/22 8:19 AM

Page 4

***Check Detail Register©**

Batch: 02 17 22 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
48673	02/17/22	LEAGUE OF MN CITIES INS. TRUST			
E 101-41500-150		Worker s Comp	\$1,816.08	2022-400026	2022 W/C INSURANCE PREMIUM
E 101-42260-150		Worker s Comp	\$3,891.60	2022-400026	2022 W/C INSURANCE PREMIUM
E 101-43100-150		Worker s Comp	\$6,226.56	2022-400026	2022 W/C INSURANCE PREMIUM
E 101-45200-150		Worker s Comp	\$3,632.16	2022-400026	2022 W/C INSURANCE PREMIUM
E 609-00000-150		Worker s Comp	\$9,339.84	2022-400026	2022 W/C INSURANCE PREMIUM
E 730-00000-150		Worker s Comp	\$518.88	2022-400026	2022 W/C INSURANCE PREMIUM
E 770-00000-150		Worker s Comp	\$518.88	2022-400026	2022 W/C INSURANCE PREMIUM
		Total	\$25,944.00		
48674	02/17/22	LITURGICAL PUBLICATIONS			
E 609-00000-340		Advertising	\$597.00	597900	ADVERTISING - MLS
		Total	\$597.00		
48675	02/17/22	M. AMUNDSON LLP			
E 609-00000-256		Tobacco Products For Re	\$2,884.20	335835	
		Total	\$2,884.20		
48676	02/17/22	METROPOLITAN COUNCIL			
E 770-00000-389		MWCC Charges	\$10,277.39	0001135929	MARCH 2022 SEWER CHARGES
		Total	\$10,277.39		
48677	02/17/22	MKL, LLC			
E 101-41500-400		General Maintenance	\$100.00	02172022	WEEK ENDING 02/05/2022
E 101-41500-400		General Maintenance	\$100.00	02172022	WEEK ENDING 02/12/2022
		Total	\$200.00		
48678	02/17/22	MODIST BREWING COMPANY			
E 609-00000-252		Beer Purchase	\$119.25	E-28550	
		Total	\$119.25		
48679	02/17/22	MOOSE LAKE BREWING CO. LLC			
E 609-00000-252		Beer Purchase	\$108.00	05-020	
		Total	\$108.00		
48680	02/17/22	NCPERS GROUP LIFE INS.			
G 101-21724		Life Insurance	\$80.00	58680002202	FEB 2022 PREMIUM
		Total	\$80.00		
48681	02/17/22	OMNI BREWING CO.			
E 609-00000-252		Beer Purchase	\$156.00	E-11388	
		Total	\$156.00		
48682	02/17/22	OXYGEN SERVICE COMPANY			
E 101-42260-210		Operating Supplies	\$167.96	0003514748	JAN 2022 SERVICE
		Total	\$167.96		
48683	02/17/22	PAUSTIS & SONS			
E 609-00000-253		Wine Purchase	\$1,345.50	153976	
		Total	\$1,345.50		
48684	02/17/22	PHILLIPS WINE AND SPIRITS INC			
E 609-00000-251		Liquor Purchase	\$581.35	6341628	

CITY OF LEXINGTON

***Check Detail Register©**

Batch: 02 17 22 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-251		Liquor Purchase	\$308.17	6342465	
E 609-00000-254		Miscellaneous Purchase	\$53.96	6342466	
E 609-00000-251		Liquor Purchase	\$3,507.98	6345125	
E 609-00000-253		Wine Purchase	\$59.35	6345126	
E 609-00000-251		Liquor Purchase	\$805.76	6345954	
E 609-00000-253		Wine Purchase	\$276.00	6345955	
E 609-00000-254		Miscellaneous Purchase	(\$4.00)	656541	
E 609-00000-254		Miscellaneous Purchase	(\$5.86)	656542	
E 609-00000-253		Wine Purchase	(\$12.67)	656543	
E 609-00000-251		Liquor Purchase	(\$470.01)	657034	
		Total	\$5,100.03		
48685	02/17/22	POPP COMMUNICATIONS			
E 101-43100-321		Telephone	\$29.03	992712107	JAN 2022 ANALOG LINES
E 101-45200-321		Telephone	\$29.03	992712107	JAN 2022 ANALOG LINES
E 651-00000-321		Telephone	\$5.53	992712107	JAN 2022 ANALOG LINES
E 730-00000-321		Telephone	\$37.33	992712107	JAN 2022 ANALOG LINES
E 770-00000-321		Telephone	\$37.33	992712107	JAN 2022 ANALOG LINES
E 101-41500-321		Telephone	\$48.99	992712107	JAN 2022 ANALOG LINES
E 609-00000-321		Telephone	\$25.11	992712107	JAN 2022 ANALOG LINES
E 101-43100-321		Telephone	\$4.88	992716756	FEB 2022 ANALOG LINES
E 101-45200-321		Telephone	\$4.88	992716756	FEB 2022 ANALOG LINES
E 651-00000-321		Telephone	\$0.93	992716756	FEB 2022 ANALOG LINES
E 730-00000-321		Telephone	\$6.28	992716756	FEB 2022 ANALOG LINES
E 770-00000-321		Telephone	\$6.28	992716756	FEB 2022 ANALOG LINES
E 101-41500-321		Telephone	\$48.99	992716756	FEB 2022 ANALOG LINES
E 609-00000-321		Telephone	\$25.11	992716756	FEB 2022 ANALOG LINES
		Total	\$309.70		
48686	02/17/22	PREMIUM WATERS, INC			
E 609-00000-411		Culligan	\$34.44	318581956	JAN 2022 SERVICES
E 609-00000-411		Culligan	\$3.21	318596466	FEB 2022 SERVICES
E 101-41500-411		Culligan	\$3.50	318596537	FEB 2022 SERVICES
E 101-42260-411		Culligan	\$3.50	318596537	FEB 2022 SERVICES
		Total	\$44.65		
48687	02/17/22	PRESS PUBLICATIONS			
E 609-00000-340		Advertising	\$259.00	724746	JAN 2022 ADVERTISING
E 101-41500-351		Legal Notices Publishing	\$110.73	727785	RES 22-08 PUBLICATION
		Total	\$369.73		
48688	02/17/22	CITY OF ROSEVILLE			
E 101-41900-230		Contracted Services	\$859.15	0230714	FEB 2022 IT SERVICES
E 101-42260-230		Contracted Services	\$245.47	0230714	FEB 2022 IT SERVICES
E 101-43100-230		Contracted Services	\$245.47	0230714	FEB 2022 IT SERVICES
E 101-45200-230		Contracted Services	\$245.47	0230714	FEB 2022 IT SERVICES
E 609-41900-230		Contracted Services	\$245.47	0230714	FEB 2022 IT SERVICES
E 651-41900-230		Contracted Services	\$122.74	0230714	FEB 2022 IT SERVICES
E 730-41900-230		Contracted Services	\$245.47	0230714	FEB 2022 IT SERVICES
E 770-41900-230		Contracted Services	\$245.47	0230714	FEB 2022 IT SERVICES
		Total	\$2,454.71		

CITY OF LEXINGTON

***Check Detail Register©**

Batch: 02 17 22 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
48689	02/17/22	BBKG, L.L.C.			
G 101-20200		Accounts Payable	\$2,128.50	201837	MARCH 2021 CIVIL SERVICES
G 101-22046		OReilly Escrow	\$60.00	201837	MARCH 2021 CIVIL SERVICES
G 101-22047		Norhart Development	\$60.00	201837	MARCH 2021 CIVIL SERVICES
		Total	\$2,248.50		
48690	02/17/22	SOUTHERN GLAZER'S OF MN			
E 609-00000-251		Liquor Purchase	\$1,697.27	2173060	
E 609-00000-253		Wine Purchase	\$1,077.28	2173061	
E 609-00000-251		Liquor Purchase	\$307.51	2174953	
E 609-00000-253		Wine Purchase	\$1,499.12	2174954	
E 609-00000-253		Wine Purchase	\$1,064.96	5080759	
		Total	\$5,646.14		
48691	02/17/22	ST CLOUD REFRIGERATION			
E 609-00000-404		Repair Machinery/Equipm	\$519.45	W73132	COOLER REPAIRS - MLS
		Total	\$519.45		
48692	02/17/22	TITAN MACHINERY			
E 101-43100-404		Repair Machinery/Equipm	\$1,681.20	16600122-G	LOADER REPAIRS
E 101-43100-221		Equipment Parts	\$147.87	16613268	GP REPAIR PARTS
		Total	\$1,829.07		
48693	02/17/22	TOLL GAS & WELDING SUPPLY			
E 101-43100-210		Operating Supplies	\$436.24	10443891	WELDING SUPPLIES
		Total	\$436.24		
48694	02/17/22	TOTAL COMPLIANCE SOLUTIONS			
G 609-20200		Accounts Payable	\$98.00	69457	PRE-EMPLOYMENT SCREENING
		Total	\$98.00		
48695	02/17/22	TWIN CITY LOW VOLTAGE			
G 609-20200		Accounts Payable	\$128.49	5612	Q3-4 2021 MONITORING - MLS
		Total	\$128.49		
48696	02/17/22	TWIST/BUSINESS ESSENTIALS			
E 101-41500-200		Office Supplies	\$195.77	WO-1168812	OFFICE SUPPLIES
		Total	\$195.77		
48697	02/17/22	VICKERS CONSULTING SERVICES			
E 101-42260-430		Miscellaneous	\$100.00	026486	GRANT WRITING - FIRE DEPT
		Total	\$100.00		
48698	02/17/22	VOLUNTEER FIREFIGHTERS			
E 101-42260-165		Life Insurance	\$169.00		2022 PREMIUM
		Total	\$169.00		
48699	02/17/22	WINE COMPANY			
E 609-00000-253		Wine Purchase	\$1,261.80	195512	
		Total	\$1,261.80		
48700	02/17/22	WINE MERCHANTS			
E 609-00000-253		Wine Purchase	\$202.42	7366396	

CITY OF LEXINGTON

02/11/22 8:19 AM

Page 7

***Check Detail Register©**

Batch: 02 17 22 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$202.42		
48701	02/17/22	XCEL ENERGY			
	G 770-20200	Accounts Payable	\$28.34	762502470	DEC 2021 UTILITIES
	E 770-00000-381	Electric Utilities	\$28.11	766489646	JAN 2022 UTILITIES
Total			\$56.45		
10100 4M FUND			\$154,379.47		

Fund Summary

10100 4M FUND	
101 GENERAL FUND	\$25,858.10
609 MUNICIPAL LIQUOR FUND	\$113,565.31
651 STORM WATER FUND	\$129.20
730 WATER FUND	\$812.01
770 SEWER FUND	\$14,014.85
	\$154,379.47

CITY OF LEXINGTON

02/11/22 8:28 AM

Page 1

***Check Detail Register©**

Batch: 02 03 22 PAY2

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 4M FUND					
48644	02/03/22	MASTER'S TOUCH PAINTING			
	E 609-00000-401	Repair Buildings	\$822.50	DEPOSIT	INTERIOR PAINTING - MLS
		Total	\$822.50		
		10100 4M FUND	\$822.50		

Fund Summary

10100 4M FUND	
609 MUNICIPAL LIQUOR FUND	\$822.50
	\$822.50

CITY OF LEXINGTON

02/08/22 9:34 AM

Page 1

Payments

Current Period: January 2022

Payments Batch JAN 2022 AUTO		\$27,714.37			
Refer	<u>1 CONNEXUS ENERGY</u>	<u>Ck# 003016E 1/3/2022</u>			
Cash Payment	G 101-20200 Accounts Payable	NOV 2021 UTILITIES		\$319.68	
Invoice	12/9/2021				
Cash Payment	G 770-20200 Accounts Payable	NOV 2021 UTILITIES		\$80.36	
Invoice	12/9/2021				
Transaction Date	2/7/2022	4M FUND	10100	Total	\$400.04
Refer	<u>2 LINCOLN NATIONAL LIFE</u>	<u>Ck# 003017E 1/3/2022</u>			
Cash Payment	E 101-41500-134 ST/LT Disability Insuranc	JAN 2022 PREMIUM		\$380.68	
Invoice	4338849619 12/11/2021				
Cash Payment	E 101-43100-134 ST/LT Disability Insuranc	JAN 2022 PREMIUM		\$113.24	
Invoice	4338849619 12/11/2021				
Cash Payment	E 101-45200-134 ST/LT Disability Insuranc	JAN 2022 PREMIUM		\$75.48	
Invoice	4338849619 12/11/2021				
Cash Payment	E 609-00000-134 ST/LT Disability Insuranc	JAN 2022 PREMIUM		\$235.41	
Invoice	4338849619 12/11/2021				
Transaction Date	2/7/2022	4M FUND	10100	Total	\$804.81
Refer	<u>3 HEALTHPARTNERS</u>	<u>Ck# 003018E 1/3/2022</u>			
Cash Payment	E 609-00000-160 Health/Dental Insurance	JAN 2022 PREMIUM		\$1,211.13	
Invoice	109197944 1/1/2022				
Cash Payment	E 101-43100-160 Health/Dental Insurance	JAN 2022 PREMIUM		\$657.40	
Invoice	109197944 1/1/2022				
Cash Payment	E 101-45200-160 Health/Dental Insurance	JAN 2022 PREMIUM		\$438.27	
Invoice	109197944 1/1/2022				
Cash Payment	E 101-41500-160 Health/Dental Insurance	JAN 2022 PREMIUM		\$1,439.63	
Invoice	109197944 1/1/2022				
Cash Payment	E 609-00000-160 Health/Dental Insurance	JAN 2022 PREMIUM		\$496.56	
Invoice	109197944 1/1/2022				
Cash Payment	E 101-41500-160 Health/Dental Insurance	JAN 2022 PREMIUM		\$823.57	
Invoice	109197944 1/1/2022				
Cash Payment	E 101-43100-160 Health/Dental Insurance	JAN 2022 PREMIUM		\$946.62	
Invoice	109197944 1/1/2022				
Cash Payment	E 101-45200-160 Health/Dental Insurance	JAN 2022 PREMIUM		\$631.07	
Invoice	109197944 1/1/2022				
Cash Payment	E 101-41500-160 Health/Dental Insurance	JAN 2022 PREMIUM		\$1,134.43	
Invoice	109197944 1/1/2022				
Cash Payment	E 609-00000-160 Health/Dental Insurance	JAN 2022 PREMIUM		\$1,211.13	
Invoice	109197944 1/1/2022				
Cash Payment	E 101-41500-160 Health/Dental Insurance	JAN 2022 PREMIUM		\$861.92	
Invoice	109197944 1/1/2022				
Transaction Date	2/7/2022	4M FUND	10100	Total	\$9,851.73
Refer	<u>4 AFLAC</u>	<u>Ck# 003019E 1/26/2022</u>			
Cash Payment	G 101-21725 Supplemental Insurance	JAN 2022 PREMIUM		\$67.10	
Invoice	033098 1/26/2022				
Transaction Date	2/7/2022	4M FUND	10100	Total	\$67.10
Refer	<u>5 XCEL ENERGY</u>	<u>Ck# 003020E 1/13/2022</u>			
Cash Payment	G 101-20200 Accounts Payable	NOV 2021 UTILITIES		\$1,247.98	
Invoice	760144566 12/15/2021				

CITY OF LEXINGTON

02/08/22 9:34 AM

Page 2

Payments

Current Period: January 2022

Cash Payment	G 609-20200 Accounts Payable	NOV 2021 UTILITIES			\$1,296.84
Invoice	760144566 12/15/2021				
Cash Payment	G 651-20200 Accounts Payable	NOV 2021 UTILITIES			\$16.18
Invoice	760144566 12/15/2021				
Cash Payment	G 730-20200 Accounts Payable	NOV 2021 UTILITIES			\$418.32
Invoice	760144566 12/15/2021				
Cash Payment	G 770-20200 Accounts Payable	NOV 2021 UTILITIES			\$329.32
Invoice	760144566 12/15/2021				
Transaction Date	2/7/2022	4M FUND	10100	Total	\$3,308.64
Refer	6 CENTERPOINT ENERGY PO BOX 4	Ck# 003021E 1/22/2022			
Cash Payment	G 101-20200 Accounts Payable	NOV 2021 UTILITIES			\$935.58
Invoice	12/22/2021				
Cash Payment	G 609-20200 Accounts Payable	NOV 2021 UTILITIES			\$572.61
Invoice	12/22/2021				
Cash Payment	G 651-20200 Accounts Payable	NOV 2021 UTILITIES			\$27.20
Invoice	12/22/2021				
Cash Payment	G 730-20200 Accounts Payable	NOV 2021 UTILITIES			\$183.63
Invoice	12/22/2021				
Cash Payment	G 770-20200 Accounts Payable	NOV 2021 UTILITIES			\$222.73
Invoice	12/22/2021				
Transaction Date	2/7/2022	4M FUND	10100	Total	\$1,941.75
Refer	7 PERA	Ck# 003022E 1/5/2022			
Cash Payment	G 101-21704 PERA	01/05/2022 PAYROLL			\$2,052.21
Invoice	1/5/2022				
Cash Payment	G 101-21717 PERA	01/05/2022 PAYROLL			\$2,367.93
Invoice	1/5/2022				
Cash Payment	G 101-21704 PERA	01/19/2022 PAYROLL			\$1,943.80
Invoice	1/19/2022				
Cash Payment	G 101-21717 PERA	01/19/2022 PAYROLL			\$2,242.84
Invoice	1/19/2022				
Transaction Date	2/7/2022	4M FUND	10100	Total	\$8,606.78
Refer	8 HSA BANK	Ck# 003023E 1/8/2022			
Cash Payment	G 101-21726 HSA Additional Withholding	EMPLOYEE CONTRIBUTIONS			\$245.00
Invoice	1/8/2022				
Cash Payment	E 101-41500-160 Health/Dental Insurance	HSA SERVICE FEE			\$4.50
Invoice	1/8/2022				
Transaction Date	2/7/2022	4M FUND	10100	Total	\$249.50
Refer	9 DELTA DENTAL	Ck# 003024E 1/6/2022			
Cash Payment	E 101-41500-160 Health/Dental Insurance	JAN 2022 PREMIUM			\$149.96
Invoice	CNS0000853184 1/1/2022				
Cash Payment	E 101-43100-160 Health/Dental Insurance	JAN 2022 PREMIUM			\$92.84
Invoice	CNS0000853184 1/1/2022				
Cash Payment	E 101-45200-160 Health/Dental Insurance	JAN 2022 PREMIUM			\$61.90
Invoice	CNS0000853184 1/1/2022				
Cash Payment	E 609-00000-160 Health/Dental Insurance	JAN 2022 PREMIUM			\$192.23
Invoice	CNS0000853184 1/1/2022				
Transaction Date	2/7/2022	4M FUND	10100	Total	\$496.93
Refer	10 PITNEY BOWES	Ck# 003025E 1/7/2022			

CITY OF LEXINGTON

02/08/22 9:34 AM

Page 3

Payments

Current Period: January 2022

Cash Payment	E 101-43500-322 Postage	REPLENISH POSTAGE		\$125.00
Invoice	1/6/2022			
Cash Payment	E 101-41500-322 Postage	REPLENISH POSTAGE		\$70.00
Invoice	1/6/2022			
Cash Payment	E 101-42260-322 Postage	REPLENISH POSTAGE		\$15.00
Invoice	1/6/2022			
Cash Payment	E 609-00000-322 Postage	REPLENISH POSTAGE		\$75.00
Invoice	1/6/2022			
Cash Payment	E 651-00000-322 Postage	REPLENISH POSTAGE		\$15.00
Invoice	1/6/2022			
Cash Payment	E 730-00000-322 Postage	REPLENISH POSTAGE		\$100.00
Invoice	1/6/2022			
Cash Payment	E 770-00000-322 Postage	REPLENISH POSTAGE		\$100.00
Invoice	1/6/2022			
Transaction Date	2/7/2022	4M FUND	10100	Total \$500.00
Refer	11 KWIK TRIP	Ck# 003026E	1/10/2022	
Cash Payment	G 101-20200 Accounts Payable	DEC 2021 FUEL		\$462.82
Invoice	1/1/2022			
Cash Payment	G 651-20200 Accounts Payable	DEC 2021 FUEL		\$69.06
Invoice	1/1/2022			
Cash Payment	G 730-20200 Accounts Payable	DEC 2021 FUEL		\$138.14
Invoice	1/1/2022			
Cash Payment	G 770-20200 Accounts Payable	DEC 2021 FUEL		\$138.14
Invoice	1/1/2022			
Transaction Date	2/7/2022	4M FUND	10100	Total \$808.16
Refer	12 MN DEPT OF NATURAL RESOURC	Ck# 003027E	1/21/2022	
Cash Payment	G 730-21000 Due to Other Govts	2021 WATER USE PERMIT		\$516.33
Invoice	1/20/2022			
Transaction Date	2/7/2022	4M FUND	10100	Total \$516.33
Refer	13 TASC - FLEX SYSTEM	Ck# 003028E	1/26/2022	
Cash Payment	E 101-41500-430 Miscellaneous	2022 COBRA ADMIN. FEE		\$162.60
Invoice	IN2286674 1/25/2022			
Transaction Date	2/7/2022	4M FUND	10100	Total \$162.60

Fund Summary

	10100 4M FUND
101 GENERAL FUND	\$20,069.05
609 MUNICIPAL LIQUOR FUND	\$5,290.91
651 STORM WATER FUND	\$127.44
730 WATER FUND	\$1,356.42
770 SEWER FUND	\$870.55
	<u>\$27,714.37</u>

Pre-Written Checks	\$27,714.37
Checks to be Generated by the Computer	\$0.00
Total	<u>\$27,714.37</u>

Report Criteria:

Report type: Summary

Check Number	Check Issue Date	Payee	Amount
14198	02/03/2022	ANOKA CO TREASURY OFFICE	5,286.42
14199	02/03/2022	ANOKA COUNTY ATTORNEY	103.00
14200	02/03/2022	CITY OF BLAINE	274.96
14201	02/03/2022	CENTURY LINK	122.60
14202	02/03/2022	EMERGENCY CONTRACTORS	815.00
14203	02/03/2022	GEORGE'S INC	2,186.00
14204	02/03/2022	HOME DEPOT CREDIT SERVICES	174.95
14205	02/03/2022	IKE'S PLUMBING & DRAIN CLEANIN, INC	150.00
14206	02/03/2022	NARTEC, INC	188.25
14207	02/03/2022	POMPS TIRE	1,047.92
14208	02/03/2022	QUILL LLC	382.03
14209	02/03/2022	SHRED-N-GO, INC	66.75
14210	02/03/2022	STATE OF MINNESOTA	51.50
14211	02/03/2022	TRANSUNION RISK & ALTERNATIVE	75.00
14212	02/03/2022	VERIZON WIRELESS	1,155.87
2022007	02/03/2022	DELTA DENTAL	1,142.08
2022008	02/03/2022	OPTUM FINANCIAL, INC.	22.50
2022009	02/03/2022	U S BANK	1,092.96
Grand Totals:			<u>14,337.79</u>

CITY OF LEXINGTON
***Cash Balances**

Current Period January 2022

Fund	2022 Begin Balance	Receipts	Disbursements	Transfers		JE Payroll	Balance
				Rec/Disb	Journal Entries		
10100 4M FUND							
101 GENERAL FUND	\$1,426,025.07	\$20,420.02	\$283,356.31	\$0.00	\$252,366.34	(\$8,427.65)	\$1,407,027.47
220 LOVELL BUILDING	\$581,168.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$581,168.49
229 ARPA FUND	\$144,908.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$144,908.25
310 CAPITAL PROJEC	\$689,393.36	\$55,049.56	\$0.00	\$0.00	(\$184,000.00)	\$0.00	\$560,442.92
320 TIF #3	\$123,435.54	\$0.00	\$98,722.47	\$0.00	\$0.00	\$0.00	\$24,713.07
330 WATER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
360 05 STREET-EDGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
370 SEWER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATIO	\$92,343.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$92,343.43
417 17 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
418 LAKE DRIVE PROJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
419 19 JACKSON AVE	\$7,323.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,323.95
421 2021 STREET IMP	\$37,390.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,390.83
422 2022 STREET IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$184,000.00	\$0.00	\$184,000.00
430 12 HAMLIN AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
435 13 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
440 15 STREET IMPRO	\$16,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,500.00
445 16 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
551 16 NORTH METRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
585 04 STREET-OAK L	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
591 14 STREET-VARIO	\$153,989.79	\$1,373.59	\$55,399.84	\$0.00	\$0.00	\$0.00	\$99,963.54
592 15 STREET-VARIO	\$294,055.85	\$1,547.13	\$95,900.00	\$0.00	\$0.00	\$0.00	\$199,702.98
599 POLICE BUILDING	\$25,634.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,634.24
609 MUNICIPAL LIQUO	\$612,024.29	\$557.42	\$97,089.35	\$0.00	(\$22,131.99)	(\$33,008.96)	\$460,351.41
625 FARMERS MARKE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
650 PROPERTY MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
651 STORM WATER F	(\$145,841.53)	\$5,237.99	\$13,529.61	\$0.00	\$0.00	\$0.00	(\$155,659.62)
730 WATER FUND	\$277,490.90	\$25,890.33	\$30,685.89	\$0.00	(\$776.00)	(\$6,727.86)	\$265,191.48
770 SEWER FUND	\$1,294,311.83	\$28,456.64	\$79,586.52	\$0.00	\$0.00	(\$6,118.48)	\$1,237,063.47
	\$5,630,154.29	\$138,532.68	\$754,269.99	\$0.00	\$229,458.35	(\$55,809.42)	\$5,188,065.91

CITY OF LEXINGTON

02/11/22 10:27 AM

Page 1

***Fund Summary -
Budget to Actual©**

January 2022

	2022 YTD Budget	January MTD Amount	2022 YTD Amount	2022 YTD Balance	2022 % YTD Budget
FUND 101 GENERAL FUND					
Revenue	\$2,154,586.49	\$280,390.17	\$280,390.17	\$1,874,196.32	13.01%
Expenditure	\$2,154,586.48	\$127,562.73	\$127,562.73	\$2,027,023.75	5.92%
		\$152,827.44	\$152,827.44		
FUND 220 LOVELL BUILDING					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 229 ARPA FUND					
Revenue	\$140,313.00	\$0.00	\$0.00	\$140,313.00	0.00%
Expenditure	\$140,313.00	\$0.00	\$0.00	\$140,313.00	0.00%
		\$0.00	\$0.00		
FUND 310 CAPITAL PROJECTS					
Revenue	\$271,000.00	\$0.00	\$0.00	\$271,000.00	0.00%
Expenditure	\$237,000.00	\$184,000.00	\$184,000.00	\$53,000.00	77.64%
		-\$184,000.00	-\$184,000.00		
FUND 320 TIF #3					
Revenue	\$256,814.00	\$0.00	\$0.00	\$256,814.00	0.00%
Expenditure	\$307,594.55	\$98,722.47	\$98,722.47	\$208,872.08	32.09%
		-\$98,722.47	-\$98,722.47		
FUND 405 PARK DEDICATION FEE FUND					
Revenue	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Expenditure	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
		\$0.00	\$0.00		
FUND 417 17 STREET IMPROVEMENTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 418 LAKE DRIVE PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 419 19 JACKSON AVE					
Revenue	\$2,296.08	\$0.00	\$0.00	\$2,296.08	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 421 2021 STREET IMPROVEMENTS					
Revenue	\$7,240.44	\$0.00	\$0.00	\$7,240.44	0.00%
Expenditure	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
		\$0.00	\$0.00		
FUND 422 2022 STREET IMPROVEMENTS					
Revenue	\$184,000.00	\$184,000.00	\$184,000.00	\$0.00	100.00%

CITY OF LEXINGTON

02/11/22 10:27 AM

Page 2

***Fund Summary -
Budget to Actual©**

January 2022

	2022 YTD Budget	January MTD Amount	2022 YTD Amount	2022 YTD Balance	2022 % YTD Budget
Expenditure	\$184,000.00	\$0.00	\$0.00	\$184,000.00	0.00%
		\$184,000.00	\$184,000.00		
FUND 551 16 NORTH METRO GO					
Revenue	\$4,089.79	\$0.00	\$0.00	\$4,089.79	0.00%
Expenditure	\$4,089.79	\$0.00	\$0.00	\$4,089.79	0.00%
		\$0.00	\$0.00		
FUND 585 04 STREET-OAK LANE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 591 14 STREET-VARIOUS					
Revenue	\$75,995.10	\$386.30	\$386.30	\$75,608.80	0.51%
Expenditure	\$62,501.59	\$55,399.84	\$55,399.84	\$7,101.75	88.64%
		-\$55,013.54	-\$55,013.54		
FUND 592 15 STREET-VARIOUS					
Revenue	\$107,238.66	\$0.00	\$0.00	\$107,238.66	0.00%
Expenditure	\$111,075.00	\$95,900.00	\$95,900.00	\$15,175.00	86.34%
		-\$95,900.00	-\$95,900.00		
FUND 599 POLICE BUILDING					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 609 MUNICIPAL LIQUOR FUND					
Revenue	\$3,691,650.00	\$239,497.06	\$239,497.06	\$3,452,152.94	6.49%
Expenditure	\$3,691,650.44	\$382,740.28	\$382,740.28	\$3,308,910.16	10.37%
		-\$143,243.22	-\$143,243.22		
FUND 651 STORM WATER FUND					
Revenue	\$52,405.29	\$0.00	\$0.00	\$52,405.29	0.00%
Expenditure	\$88,106.53	\$14,940.12	\$14,940.12	\$73,166.41	16.96%
		-\$14,940.12	-\$14,940.12		
FUND 730 WATER FUND					
Revenue	\$237,525.00	\$0.00	\$0.00	\$237,525.00	0.00%
Expenditure	\$237,525.31	\$36,132.03	\$36,132.03	\$201,393.28	15.21%
		-\$36,132.03	-\$36,132.03		
FUND 770 SEWER FUND					
Revenue	\$318,000.00	\$0.00	\$0.00	\$318,000.00	0.00%
Expenditure	\$500,745.60	\$84,909.15	\$84,909.15	\$415,836.45	16.96%
		-\$84,909.15	-\$84,909.15		
Report Total		-\$376,033.09	-\$376,033.09		

**CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA**

RESOLUTION NO. 22-12

**Resolution Receiving Feasibility Report and Calling Public Hearing
on Improvement**

WHEREAS, pursuant to resolution of the council adopted December 16, 2021, a report has been prepared by MSA Professional Services, Inc. with reference to proposed Improvement called 2022 Street Improvements, the improvement of the following streets:

North Highway Drive between Woodland Road and Restwood Road (Approximately 500 Feet East)

Street by patching, edge milling and bituminous overlay, and this report was received by the council on February 17, 2022, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LEXINGTON, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$123,500.
2. A public hearing shall be held on such proposed improvement on the 7th day of April, 2022, in the council chambers of the city hall at 7:00 p.m. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the Council this 17th day of February, 2022.

Michael Murphy, Mayor

Bill Petracek, City Administrator

North Highway Drive Improvements

**City of Lexington
Anoka County, Minnesota
February 2022**

Prepared by:

MSA Professional Services
60 Plato Boulevard #140
St. Paul, MN 55107
www.msa-ps.com

Project No. 10481048

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North Highway Drive Improvements

City of Lexington, Minnesota

SUBMITTAL CERTIFICATION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Print Name: Steven M Winter, P.E.

Signature: *Steve M Winter*

Date: February 17, 2022

License #: 42814

Prepared by: Emily Bruess, E.I.T.
Staff Engineer

Signature: *Emily Bruess*

Date: February 17, 2022

TABLE OF CONTENTS

	<u>PAGE</u>
I. INTRODUCTION.....	1
II. PURPOSE.....	2
III. EXISTING CONDITIONS.....	2
IV. PROPOSED IMPROVEMENTS	3
V. RIGHT-OF-WAY, EASEMENTS AND PERMITS	3
VI. RECOMMENDED IMPROVEMENT OPTIONS	3
VII. FINANCING AND ASSESSMENTS	4
VIII. NECESSITY AND COST-EFFECTIVENESS	5
IX. PROJECT SCHEDULE	5
X. CONCLUSION & RECOMMENDATION.....	6

LIST OF TABLES

Table VI.1: Estimate of Project Costs	4
Table VII.1: Project Cost by Frontage	4
Table IX.1: Project Schedule	5
Table A.1: Engineer's Opinion of Cost	Appendix

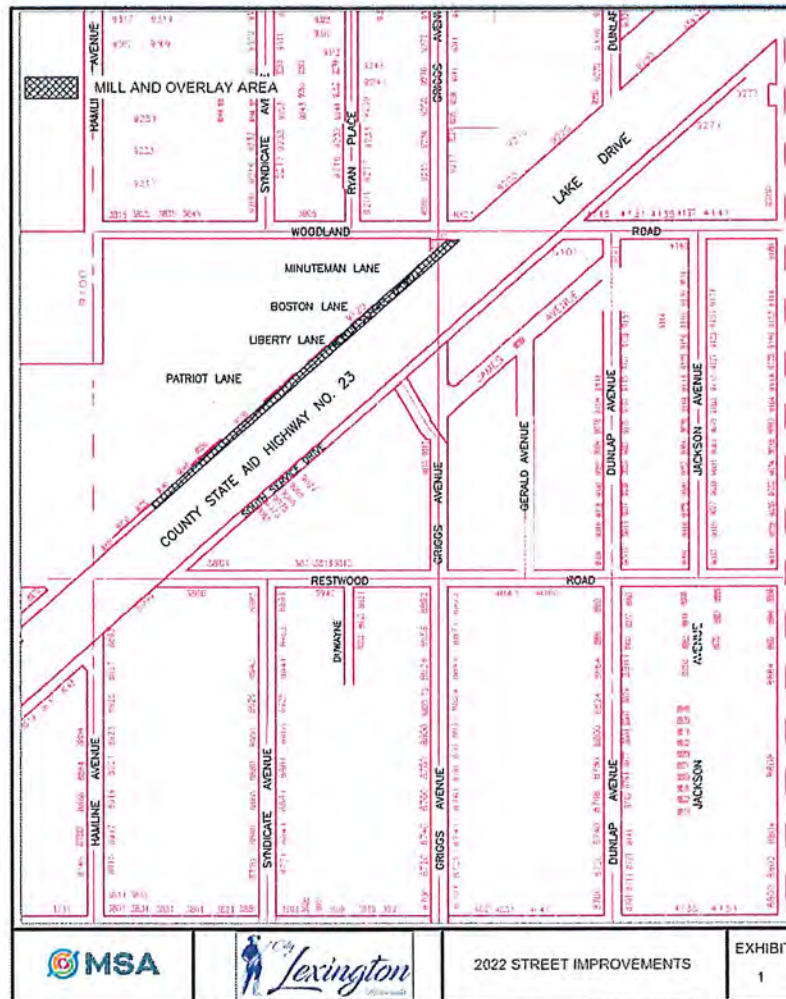
LIST OF EXHIBITS

Exhibit 1: Project Area	1
Exhibit 2: Assessment Area	Appendix

I. INTRODUCTION

On December 16th, 2021, the City Council unanimously passed a resolution authorizing the North Highway Drive Feasibility Study. The study is necessary to assess whether improvements should be made to the roadway and determine estimated costs of the improvements as recommended. The road improvements will begin approximately 500 feet east of the intersection of North Highway Drive and Restwood Road NE. The project will extend north east up North Highway Drive until it reaches the intersection of Woodland Road.

Exhibit I.1 – Project Area



II. PURPOSE

The purpose of this study is to analyze the necessity, possible alternatives, and cost effectiveness of the proposed street improvements. The study discusses the existing conditions, proposed improvements, estimated construction costs, and financing sources necessary to complete the proposed work.

III. EXISTING CONDITIONS

The existing conditions of the roadway were evaluated to determine current system capacity and areas of concern. As part of the project scope, a site visit and review of available information of the project area was completed. Below is a summary of the information collected on the conditions, separated into the project groupings.

SOILS/BEDROCK

According to the Natural Resources Conservation Service (NRCS) database, the underlying soils can generally be described as:

- Zimmerman fine sand, 1 to 6% slopes, hydrologic group A. Group A soils typically have a high infiltration rate (low runoff potential) when thoroughly wetted.
- Soderville fine sand, 0 to 3% slopes, hydrologic soil group A/D. Group D soils typically have a very slow infiltration rate (high runoff potential) when thoroughly wetted.

No soil borings have been obtained to verify the sub-surface conditions.

TRAFFIC

North Highway Drive is a low volume local road, providing access to businesses located along the project route. At this time average daily traffic (ADT) has not been accessed by the City or MnDOT.

EXISTING ROADWAY

North Highway Drive is a local roadway that has existing concrete curb and gutter. The pavement is approximately 25 feet wide throughout its entire length. According to the Anoka County half section maps, the right-of-way varies from 24 feet to 33 feet. The driving surface throughout the project area is bituminous pavement.

This roadway is in relatively fair condition. The roadway surface shows a limited amount of both transverse and lateral cracking. These cracks have been sealed in previous maintenance projects. There are some areas of minor patching and potholes, which indicate a certain amount of structural pavement distress. These cracks and potholes are becoming more apparent and numerous as the roads ages. However, the condition of these streets has not deteriorated such that a reconstruction is required. There are a few areas, around sanitary

manholes and along some curb and gutter sections for example, that are showing signs of subsurface failure. These should be patched as part of this overlay project.

North Highway Drive contains City utilities including sanitary sewer and a water main. We do not recommend repairing or replacing any utilities with this overlay project. The last improvement to these streets was a seal coat and crack fill in 2008. It is our understanding that North Highway Drive was reconstructed in 2001.

IV. PROPOSED IMPROVEMENTS

The City's assessment policy details a standard practice for maintenance and rehabilitation of residential streets as an additional bituminous layer of 1.5 inches thick placed over the existing bituminous surface. For this project the entire roadway will be milled 1.5 inches and the overlay will be crowned to ensure adequate drainage.

There are some areas, particularly around sanitary manholes, that will need to be patched before the overlay. In addition to the sanitary manholes, there are a few curb and gutter segments that should be replaced due to substandard base construction. The rest of the existing curb and gutter section will not be affected by the milling or overlay.

The estimated costs for the proposed street improvements are included in the Cost Tabulation section of this report. We recommend the City contract for the mill and placement of the bituminous pavement.

V. RIGHT-OF-WAY, EASEMENTS AND PERMITS

The proposed improvements will not exceed the current width of the roadway. The existing right-of-way is adequate for the proposed mill and overlay improvements on this street. No additional easements or permits are needed to complete these improvements. All of the improvements will be performed within the present pavement boundaries. There will be minimal, if any, adverse effects to the surrounding area. Whenever possible, the street improvements will be designed to match existing conditions.

VI. RECOMMENDED IMPROVEMENT OPTIONS

MSA Professional Services, Inc. (MSA) develops opinions of construction cost based on the complexity of the proposed project and the bid prices received on previous similar projects. The volume of projects bidding, the cost of raw materials, the cost of fuels and other various factors can have a significant impact on the cost of construction.

In this case, we have bid prices other projects in nearby communities. This study assumes the mill and overlay process can be completed at reasonably similar prices.

The estimated construction costs and associated overhead costs for the proposed improvements are summarized in **Table VI.1** below. A detailed estimate considered can be found in the Appendix on **Table A.1**.

Table VI.1: Estimated Project Costs

	Total Construction Cost	Estimated Overhead	Total Project Cost
NORTH HIGHWAY DRIVE IMPROVEMENTS	\$95,000	\$28,500	\$123,500

VII. FINANCING AND ASSESSMENTS

Per the City’s current assessment policy, street maintenance/rehabilitation projects shall be assessed against the benefited property on the basis of frontage on the street abutting the improvement. The assessment policy requires 30% of the total project cost be assessed to abutting property owners. The remaining 70% of the total project cost is paid by the entire City. The total project cost includes construction and overhead costs.

It is estimated that there is approximately 1599 feet of assessable frontage. The properties include platted residential lots. The attached Exhibit A.1 presents the anticipated lots to be assessed for the project.

The following table summarizes the anticipated assessment calculations for the project. These rates are based upon the assessment of 30% of the project cost. As outlined in the City’s assessment policy, the typical assessment is based upon the maintenance and rehabilitation with an additional bituminous layer of 1.5 inches placed over the existing bituminous surface. The following section briefly outlines the methods used to calculate these respective assessment amounts.

Table VII.1: Project Cost by Frontage

Total Project Cost	\$123,500
Total City General Fund Amount	\$86,450
Total Assessment Amount	\$37,050
Divided by Frontage Abutting Improvements	1599 feet
Estimated Assessment Rate per foot	\$23.17/foot

VIII. NECESSITY AND COST-EFFECTIVENESS

It is our opinion that North Highway Drive should be milled 1.5 inches and paved with a bituminous surface to improve the strength and longevity of the roadway.

The mill and overlay improvement is cost effective for the City. Other paving options for improving the roadway surface are not suitable. Portland cement concrete paving is expensive and unrealistic for this application. The life cycle costs of concrete can only be justified for roads subjected to heavy and frequent traffic loading.

The paving of North Highway Drive is also feasible from an engineering perspective. The City of Lexington has improved streets in various parts of the City and found the improvements to increase the value of the properties benefiting from the improvements. The street cross section shows both an acceptable width for the pavement surface and shoulders and the structural strength to support the anticipated traffic loading.

IX. PROJECT SCHEDULE

Task	Action	Date
1	City Council authorized Feasibility Study	December 16, 2021
2	Council Receives the Feasibility Study and Orders the Improvement Hearing	February 22, 2022
3	City Council holds Improvement Hearing	April 7, 2022
4	City Council Orders Improvement	April 7, 2022
5	Council Approves Plans and Orders Bid Advertisement	April 21, 2022
6	Council Accepts Bids and Awards contract	May 2022
7	Construction Begins	May-June 2022
8	Construction Complete	August 2022
9	Prepare Assessment Roll	September 2022
10	Orders Assessment Hearing	September 2022
11	Assessment Hearing	October, 2022
12	Property Owner Makes First Assessment Payment to County	May 2023
13	Warranty Review	Summer 2023

X. CONCLUSION & RECOMMENDATION

It is recommended that the City chooses to complete the mill and overlay. The total estimated project cost of the project, which includes the roadway improvements as well as overhead and contingency cost, is \$123,500. It is recommended that this study be used as a guide for the layout, design, cost allocation, and project scheduling for the public improvements.

If the improvements considered within the scope of this report are to be completed during the 2022 construction season, it is critical to initiate the public hearing process, then order plans and specifications as soon as possible to allow the construction project to start in the early part of summer. The project identified herein, is necessary, cost effective, and feasible from an engineering perspective. The project is proposed to be financed through the assessment of the improvements to abutting properties, in accordance with Minnesota Statute 429.

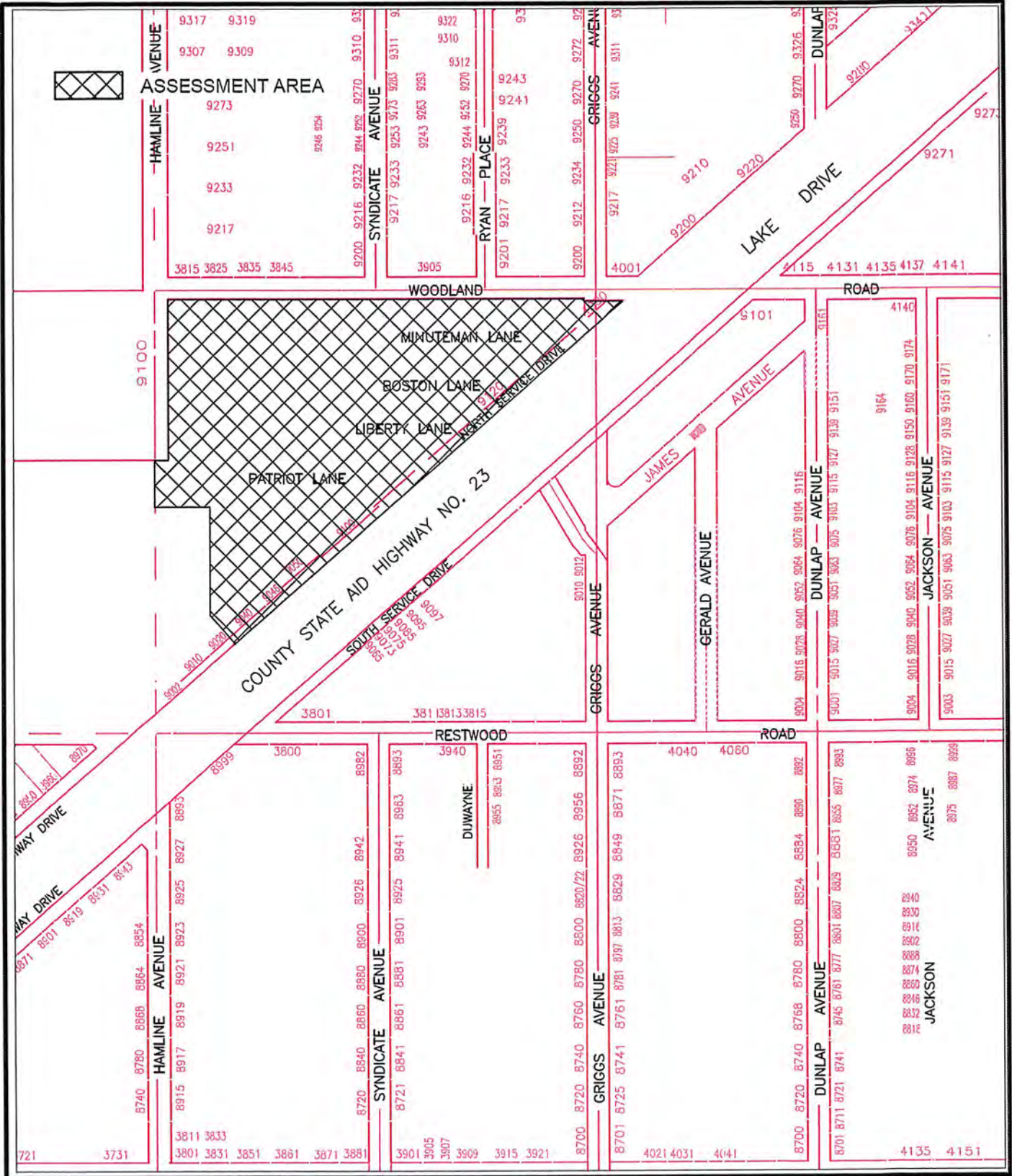
APPENDIX

Engineer's Opinion of Cost for 2022 North Highway Improvements
 City of Lexington, MN

Item Description	Unit	Qty.	Unit Price	Price
<u>Schedule 1.0 -2022 Overlay Project</u>				
Bituminous Pavement Removal	SY	110.0	10.00	1,100.00
Concrete Curb Removal	LF	100.0	10.00	1,000.00
Mill Bituminous Surface(1.5 inch)	SY	5450.0	6.60	35,970.00
Type MV3 Wearing Course Mixture (B)	TN	450.0	95.00	42,750.00
Type LV3 Non Wearing Course Mix (B) 3" Thick	SY	110.0	45.00	4,950.00
Bituminous Material for Tack Coat	GAL	310.0	8.00	2,480.00
Concrete Curb and Gutter B6-18	LF	100.0	25.00	2,500.00
Adjust Frame and Ring Casting (Riser Rings)	EA.	3	900.00	2,700.00
Adjust Valve Box - Water	EA.	2	775.00	1,550.00
Total-Schedule 1.0 - 2022 Overlay Project				<u>95,000.00</u>
Total-Schedule 1.0 - 2022 Overlay Project				<u>95,000.00</u>
Total Project Cost				<u>123,500.00</u>
30% Overhead				28,500.00
Assessment 30%				37,050.00
City General 70%				86,450.00



ASSESSMENT AREA



2022 STREET IMPROVEMENTS

EXHIBIT

2

**CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA**

RESOLUTION NO. 22-13

**Resolution Receiving Feasibility Report and Calling Public Hearing
on Improvement**

WHEREAS, pursuant to resolution of the council adopted December 16, 2021, a report has been prepared by MSA Professional Services, Inc. with reference to proposed Improvement called 2022 Street Improvements Joint Project, the improvement of the following streets:

improve Hamline Avenue between Edgewood Road and 97th Lane NW by a reclamation or complete reconstruction as needed of the roadway to include concrete curb and gutter and an adequate storm sewer system. The construction project is to be a joint project with the City of Blaine and will require coordination between the two cities, and this report was received by the council on February 17, 2022, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LEXINGTON, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$70,200.
2. A public hearing shall be held on such proposed improvement on the 7th day of April, 2022, in the council chambers of the city hall at 7:00 p.m. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the council this 17th day of February, 2022.

Michael Murphy, Mayor

Bill Petracek, City Administrator

2022 Hamline Avenue Joint Project

**City of Lexington
Anoka County, Minnesota
February 2022**

Prepared by:

MSA Professional Services
60 Plato Boulevard #140
St. Paul, MN 55107
www.msa-ps.com

Project No. 10481051

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2022 Hamline Avenue Joint Project

City of Lexington, Minnesota

SUBMITTAL CERTIFICATION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Print Name: Steve Winter, P.E.

Signature: *Steve Winter*

Date: February 17, 2022

License #: 42814

Prepared by: Emily Bruess, E.I.T.
Staff Engineer

Signature: *Emily Bruess*

Date: February 17, 2022

TABLE OF CONTENTS

	<u>PAGE</u>
I. INTRODUCTION.....	1
II. PURPOSE.....	2
III. EXISTING CONDITIONS.....	2
IV. PROPOSED IMPROVEMENTS	3
V. RIGHT-OF-WAY, EASEMENTS AND PERMITS	3
VI. RECOMMENDED IMPROVEMENT OPTIONS	3
VII. FINANCING AND ASSESSMENTS	4
VIII. NECESSITY AND COST-EFFECTIVENESS	4
IX. PROJECT SCHEDULE	5
X. CONCLUSION & RECOMMENDATION.....	6

LIST OF TABLES

<i>Table VII.1: Estimate of Project Costs</i>	<i>4</i>
<i>Table VIII.1: Project Cost by Frontage</i>	<i>4</i>
<i>Table X.1: Project Schedule</i>	<i>5</i>
<i>Table A.1: Engineer's Opinion of Cost</i>	<i>Appendix</i>

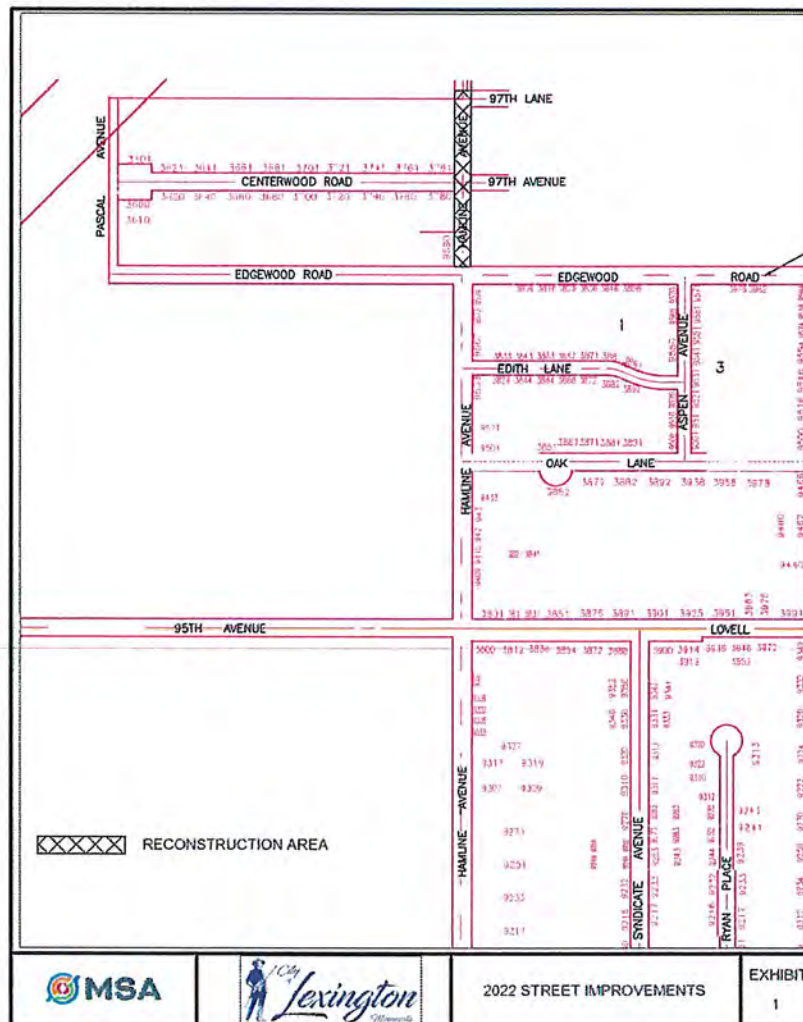
LIST OF EXHIBITS

<i>Exhibit I.1: Project Area</i>	<i>1</i>
<i>Exhibit A.1: Assessment Area</i>	<i>Appendix</i>

I. INTRODUCTION

On December 16th, 2021, the City Council unanimously passed a resolution authorizing the Hamline Avenue Joint Project Feasibility Study. The study is necessary to assess whether improvements should be made to the roadway and determine estimated costs of the improvements as recommended. The road improvements will begin at the intersection of Hamline Avenue and Edgewood Road. The project will extend north up Hamline Avenue approximately 650 feet until it reaches the intersection of 97th Lane. The improvement project continues north into the City of Blaine.

Exhibit I.1 – Project Area



2022 STREET IMPROVEMENTS

EXHIBIT

1

II. PURPOSE

The purpose of this study is to analyze the necessity, possible alternatives, and cost effectiveness of the proposed street improvements. The study discusses the existing conditions, proposed improvements, estimated construction costs, and financing sources necessary to complete the proposed work.

III. EXISTING CONDITIONS

The existing conditions of the roadway were evaluated to determine current system capacity and areas of concern. As part of the project scope, a site visit and review of available information of the project area was completed. Below is a summary of the information collected on the conditions, separated into the project groupings.

SOILS/BEDROCK

According to the Natural Resources Conservation Service (NRCS) database, the underlying soils can generally be described as:

- Zimmerman fine sand, 1 to 6% slopes, hydrologic group A. Group A soils typically have a high infiltration rate (low runoff potential) when thoroughly wetted.
- Soderville fine sand, 0 to 3% slopes, hydrologic soil group A/D. Group D soils typically have a very slow infiltration rate (high runoff potential) when thoroughly wetted.

No soil borings have been obtained to verify the sub-surface conditions.

TRAFFIC

Hamline Avenue is a low volume local road, providing access to residential households located along the project route. At this time average daily traffic (ADT) has not been accessed by the City or MnDOT.

EXISTING ROADWAY

Hamline Avenue is a joint local roadway that has existing bituminous curb and gutter on the Lexington (west) side of the roadway and existing concrete curb and gutter on the Blaine (east) side. The pavement is approximately 23 feet wide throughout its entire length. According to the Anoka County GIS Map, the right-of-way is 66 feet wide. The driving surface throughout the project area is bituminous pavement.

This roadway is no longer adequate condition. The roadway surface shows to many of transverse and lateral cracking. These cracks have been sealed in previous maintenance projects. There are many areas of patching and potholes, which indicate a certain amount of structural pavement distress. These cracks and potholes are becoming more apparent and numerous as the roads ages.

Hamline Avenue contains City utilities including sanitary sewer and a water main. We do not recommend repairing or replacing any utilities with this reconstruction project. The last improvement to these streets patching work completed when Centerwood Avenue was overlaid in 2008. It is unknown when Hamline Avenue was originally constructed.

IV. PROPOSED IMPROVEMENTS

The City's assessment policy details a standard practice for residential street reconstruction is 3-3.5 inches of bituminous for a new roadway with concrete curb and gutter or for maintenance and rehabilitation of residential streets as an additional bituminous layer of 1-2 inches thick placed over the existing bituminous surface.

For this project we recommend new concrete curb and gutter to be placed on the roadway and a full reconstruction with new Class 5 gravel and a bituminous pavement section of 3.5 inches. This will match the City of Blaine project of the entire neighborhood with a complete reconstruction.

The estimated costs for the proposed street improvements are included in the Table VII.1: *Estimated Project Costs* of this report. We recommend

V. RIGHT-OF-WAY, EASEMENTS AND PERMITS

The proposed improvements will not exceed the current width of the roadway. The existing right-of-way is adequate for the proposed reclamation improvements of Hamline Avenue. No additional easements or permits are needed to complete these improvements. All of the improvements will be performed within the present pavement boundaries. There will be minimal, if any, adverse effects to the surrounding area. Whenever possible, the street improvements will be designed to match existing conditions.

VI. RECOMMENDED IMPROVEMENT OPTIONS

MSA Professional Services, Inc. (MSA) develops opinions of construction cost based on the complexity of the proposed project and the bid prices received on previous similar projects. The volume of projects bidding, the cost of raw materials, the cost of fuels and other various factors can have a significant impact on the cost of construction.

Hamline Avenue is shared with the City of Blaine. Since they are shared between the City of Lexington and the City of Blaine, the cost of the improvements will be shared between both municipalities. A joint powers agreement was made between the Cities for this project. Each city has agreed to split the project cost equally except for the cost of driveways that are located in

each city. The overhead items have been estimated at 30% of the construction cost for the project. These overhead costs include City administration, engineering, fiscal, and legal expenses.

In this case, we have bid prices other projects in nearby communities. The estimated construction costs and associated overhead costs for the proposed improvements are summarized in **Table VI.1** below. A detailed estimate considered can be found in the Appendix on **Table A.1**.

Table VI.1: Estimated Project Costs

	Construction Cost	Overhead Cost	Total Project Cost
HAMLIN AVENUE IMPROVEMENTS	\$54,000	\$16,200	\$70,200

VII. FINANCING AND ASSESSMENTS

Per the City’s current assessment policy, street maintenance/rehabilitation projects shall be assessed against the benefited property on the basis of frontage on the street abutting the improvement. The assessment policy requires 30% of the total project cost be assessed to abutting property owners. The remaining 70% of the total project cost is paid by the entire City. The total project cost includes construction and overhead costs.

It is estimated that there is approximately 557 feet of assessable frontage. The properties include platted residential lots. The attached Exhibit A.1 presents the anticipated lots to be assessed for the project.

The following table summarizes the anticipated assessment calculations for the project. These rates are based upon the assessment of 30% of the project cost as outlined in the City’s assessment policy. The following section briefly outlines the methods used to calculate these respective assessment amounts.

Table VIII.1: Project Cost by Frontage

Total Project Cost	\$70,200
Total City General Fund Amount 70%	\$49,120
Total Assessment Amount 30%	\$21,060
Divided by Frontage Abutting Improvements	557 feet
Estimated Assessment Rate per foot	\$37.81/foot

VIII. NECESSITY AND COST-EFFECTIVENESS

It is our opinion that Hamline Avenue should have a full reconstruction project and paved with a 3.5 inch bituminous surface and concrete curb and gutter to improve the strength and longevity of the roadway.

The full reconstruction improvement is cost effective for the City of Lexington at the same time the City of Blaine reconstructs the entire neighborhood. Other paving options for improving the roadway surface are not suitable. Portland cement concrete paving is expensive and unrealistic for this application. The life cycle costs of concrete can only be justified for roads subjected to heavy and frequent traffic loading.

The paving of Hamline Avenue is also feasible from an engineering perspective. The City of Lexington has improved streets in various parts of the City and found the improvements to increase the value of the properties benefiting from the improvements. The street cross section shows both an acceptable width for the pavement surface and shoulders and the structural strength to support the anticipated traffic loading.

IX. PROJECT SCHEDULE

Table IX.1: Project Schedule

Task	Action	Date
1	City Council authorized Feasibility Study	December 16, 2021
2	Council Receives the Feasibility Study and Orders the Improvement Hearing	February 22, 2022
3	City Council holds Improvement Hearing	April 7, 2022
4	City Council Orders Improvement	April 7, 2022
5	Council Approves Plans and Orders Bid Advertisement	April 21, 2022
6	Council Accepts Bids and Awards contract *	May 2022
7	Construction Begins *	May-June 2022
8	Construction Complete *	August 2022
9	Prepare Assessment Roll	September 2022
10	Orders Assessment Hearing	September 2022
11	Assessment Hearing	October 2022
12	Property Owner Makes First Assessment Payment to County	May 2023
13	Warranty Review	Summer 2023
*	Schedule will follow JPA and the City Blaine	

X. CONCLUSION & RECOMMENDATION

It is recommended that the City chooses to complete the full depth reclamation. The total estimated project cost of the project, which includes the roadway improvements as well as overhead and contingency cost, is \$70,200. This is a joint project with the City of Blaine and this cost is only the cost for the Lexington side of Hamline Avenue. It is recommended that this study be used as a guide for the layout, design, cost allocation, and project scheduling for the public improvements.

If the improvements considered within the scope of this report are to be completed during the 2022 construction season, it is critical to initiate the public hearing process, then order plans and specifications as soon as possible to allow the construction project to start in the early part of summer with the City of Blaine and the Joint Powers Agreement between the Cities for this Project. The project identified herein, is necessary, cost effective, and feasible from an engineering perspective. The project is proposed to be financed through the assessment of the improvements to abutting properties, in accordance with Minnesota Statute 429.

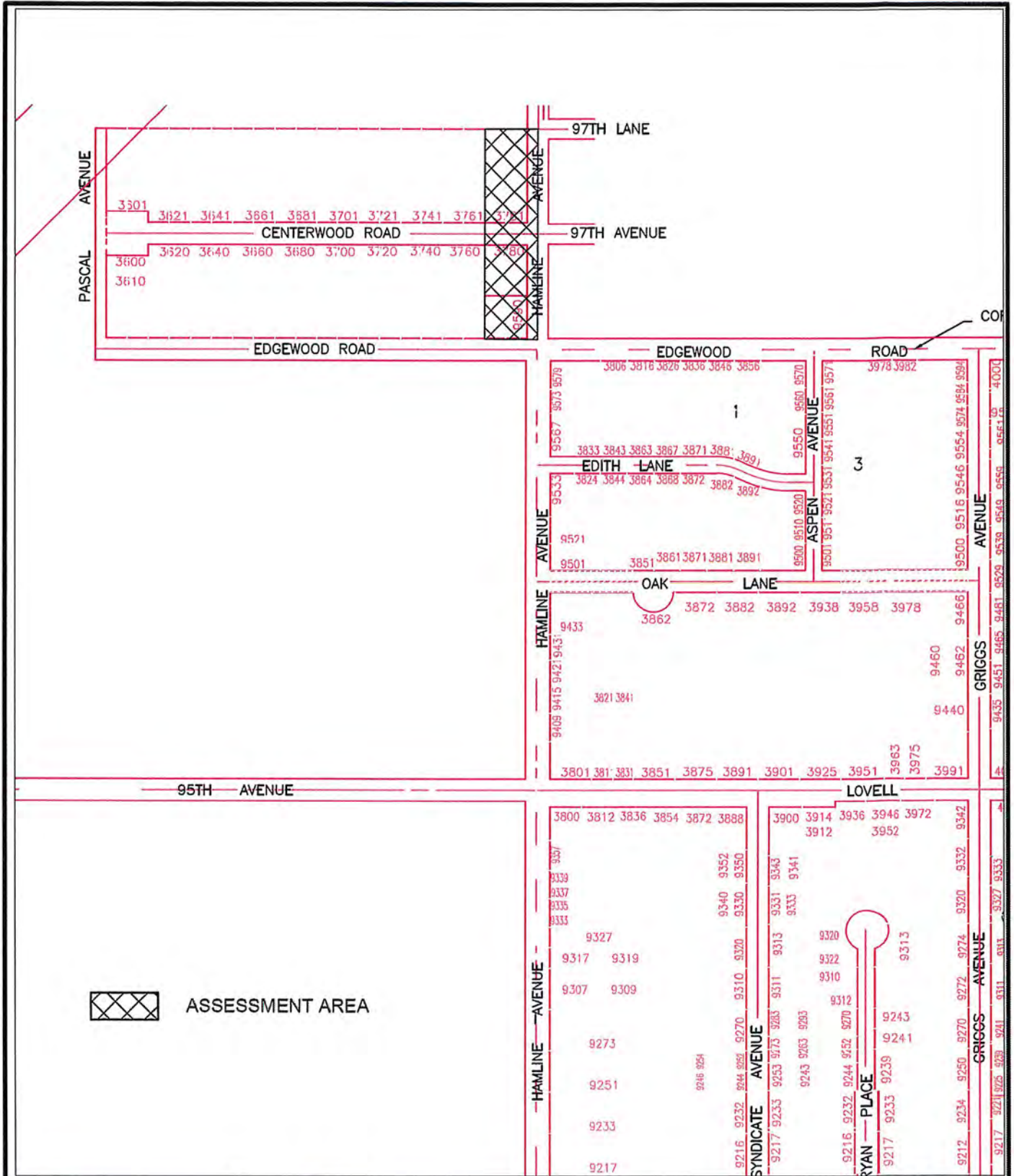
APPENDIX


Engineer's Opinion of Cost for 2022 Improvements Hamline Joint Project (Shared with Blaine)
 City of Lexington, MN

Item No.	Item Description	Unit	Qty.	Unit Price	Price
<u>Schedule 1.0 -2022 Hamline Joint Project</u>					
2104.505	Bituminous Pavement Removal	SY	1200.0	2.00	2,400.00
	Concrete Curb Removal	LF	50.0	10.00	500.00
	Common Ex	CY	400.0	10.00	4,000.00
	Gravel	TN	510.0	20.00	10,200.00
2350.501	Type MV3 Wearing Course Mixture (B)	TN	200.0	95.00	19,000.00
2357.501	Bituminous Material for Tack Coat	GAL	60.0	8.00	480.00
	Concrete Curb and Gutter B4-18	LF	700.0	20.00	14,000.00
2506.522	Adjust Frame and Ring Casting (Riser Rings)	EA.	2	900.00	1,800.00
2504.602	Adjust Valve Box - Water	EA.	2	810.00	1,620.00
	Total-Schedule 1.0 - 2022 Hamline Joint Project				<u>54,000.00</u>

Residential Areas

Total-Schedule 1.0 - 2022 Hamline Joint Project		<u>54,000.00</u>
	30% Overhead	16,200.00
Total Project Cost		70,200.00



 ASSESSMENT AREA



2022 STREET IMPROVEMENTS

EXHIBIT
2

